

**REGULAR MEETING BOARD OF TRUSTEES  
WISEBURN UNIFIED SCHOOL DISTRICT**

**November 16, 2017**

The Regular Meeting of the Board of Trustees was called to order at 6:00 p.m. by Israel Mora, President, in the District Board Room. Call to Order

Members present: Roll Call  
Roger Bañuelos                      Neil Goldman  
JoAnne Kaneda                      Nelson Martinez  
Israel Mora

Administrators present:  
Dr. Thomas R. Johnstone, Superintendent  
Dr. Chris Jones, Deputy Superintendent (absent)  
Mr. Vince Madsen, Director of Facilities Planning  
David Wilson, Chief Business Official  
Dr. Aileen Harbeck, Director of Educational Services  
Ana Montes, Director of Human Resources

The Board entered closed session at 6:02 p.m. and reconvened at 7:07 p.m. There was no reportable action during Closed Session. Closed Session

The Pledge of Allegiance to the Flag was led by Dr. Aileen Harbeck.

Michael Gabor and Christie Ludvigson requested an update on progress toward addressing parent concerns about space availability at the Child Development Center (CDC). Dr. Johnstone shared an update with specific numbers for the programs and shared that the primary focus for the current school year is increasing the number of spaces for the K-5 after-school program. So far the District has reached out to El Camino College and UCLA Extension and the District is exploring a potential pipeline with the Da Vinci Extension Program. From the Public

Dr. Aileen Harbeck presented the Board with an update on the California Dash Board focusing specifically on local performance indicators. The California Dash Board is working diligently to provide parents and the community with a more comprehensive picture of students' performance and success that go beyond academics. Two critical areas that Dr. Harbeck focused on were students' feelings of safety and parent engagement. The Dash Board is used in conjunction with the Local Control Accountability Plan (LCAP) and is continuously being modified and improved. Special Presentation

Kim Merritt provided the Board with an update on the Da Vinci Extension Program. The DVX's program currently has 125 students, of which 35 are enrolled through UCLA Extension and 90 through the University of Southern New Hampshire. The program has been highly successful and is growing each year. In Year 1 we had 28 students, in Year 2, 74, and now in Year 3, 125 students. The DVX Program provides college credit in a competency-based program that is combined with Real World Experience through internships with local companies. The DVX Program has 120 competencies.

The Board was extremely impressed with the progress of the DVX Program and the positive options that it provides many of our ongoing Da Vinci students. Of special note is this year we had our first graduate of the program, a student who has already earned her Associate of Arts degree and is continuing in the program toward a Bachelor's degree.

Mr. Martinez shared that he had attended a Hack-a-Thon that was provided for the 5<sup>th</sup> grade students from both Anza and Peter Burnett with support from Da Vinci and Dana students. This program that was supported by the Wiseburn Education Foundation is focused on exposing more of our elementary students to the engineering pathways at Dana and Da Vinci Science. Mr. Martinez thanked Dr. Matt Wunder for helping us to launch the Hack-a-Thons.

From the Board

Mr. Bañuelos congratulated Da Vinci Schools and the Wiseburn community for the opening of the New Wiseburn High School Facility on November 8, 2017. He shared that he is very excited to see the K-12 and actually K-16 options that are being provided for the students in our community. He thanked the Wiseburn and Da Vinci staffs for their great commitment and the marvelous job they are doing in mentoring our students and character building. In closing, he thanked his fellow Board members for the bold moves that they had taken in the past to put us where we are now.

Ms. Kaneda also thanked the Wiseburn and Da Vinci staffs and commented on the terrible shooting event in Northern California. She asked what safety measures are in place at Wiseburn schools and what is the status of Active Shooter drills for our staff and students.

Dr. Johnstone shared that as a district we will earn A.L.I.C.E. certification this year and that we have been working with both the Hawthorne and El Segundo Police Departments. The El Segundo SWAT team has already been on a detailed tour of the new Wiseburn High School building.

Mr. Mora expressed his appreciation and gratitude for the amazing opening of the Da Vinci High Schools. He commented on how amazing the acoustics are in the new high school building. With 1,400 and more than 100 adults in the building one would assume that the interior of the building would be noisy yet it is extremely quiet and calm. Mr. Mora thanked Vince Madsen and Annie Aung for all of their hard work and he also thanked Dr. Johnstone and Dr. Chris Jones and his fellow Board members for bringing all of this together.

Mr. Wilson provided the Board with an update of the State Budget. Currently the State economy is doing well and the legislative analyst's office projects that there will be a 5.3 billion dollar increase to the education budget in 2018-19. It is expected that the Governor will fully fund LCFF next year in addition to COLA and there should also be significant one-time money. STRS and PERS pensions continue to consume the vast majority of increases to education and this continues to be a concern to our district and all districts.

From the Chief Business  
Official

Mr. Wilson shared a review of construction and other expenses that pertain to the Gould Electric default. The District is working with attorneys and Balfour Beatty to determine exactly what the surety (insurance) will be covering.

In closing, Mr. Wilson shared that the piggyback revenues that the District has collected due to Mr. Madsen's work to establish piggyback bids have brought \$785,000 to the District for deferred maintenance projects. Mr. Wilson thanked Mr. Madsen for his creativity in establishing the piggybacks.

Dr. Johnstone shared correspondence from Tami Dowgiewicz from the Success Learning Center. Wiseburn and Da Vinci continue to have several students that are served at the Success Learning Center.

From the Superintendent

Dr. Johnstone shared an email correspondence that he had received from a concerned parent regarding students waiting in front of our schools in the morning before the gates are opened. Dr. Johnstone discussed with the Board an idea to open the gates earlier to allow students to be on the yard and not part of a large gathering in front of the school.

Dr. Johnstone shared a copy of the Environmental Impact Report for the Continental Grand Campus just to the west of the Wiseburn High School Project.

Dr. Johnstone shared that he and Board President, Mr. Mora, had attended the Salute to the Military Luncheon at Northrop Grumman on November 7, 2017.

From the Superintendent  
(Cont'd.)

Dr. Johnstone shared that he and Dr. Wunder had flown up to Sacramento on November 8, 2017 for a waiver hearing before the State Board of Education for the RISE High School Program to continue to operate outside the boundaries of the Wiseburn Unified School District until June 30, 2018. Currently RISE is operating within the boundaries of the LAUSD as well as within Wiseburn.

Dr. Johnstone shared that Senator Ben Allen would be visiting the District to see the Project Lead the Way Programs at Burnett Dana and Da Vinci Science on November 17, 2017.

Dr. Johnstone asked the Board to look at their calendars and decide whether or not they want to change the June 14 Board meeting date due to that date being the last day of school and the Dana Middle School Graduation in the afternoon.

In closing, Dr. Johnstone provided the Board with an update on the Amicus Brief on Sanctuary cases (immigration) in Santa Clara and San Francisco Counties. Wiseburn continues to be a signatory on this Amicus Brief in support of student safety.

On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to approve the minutes of the Regular meeting held October 26, 2017.

M17.342  
Minutes

On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to approve the minutes of the Special meeting held October 28, 2017.

On a motion by Dr. Goldman, which was seconded by Ms. Kaneda, the Board voted unanimously to adopt Resolution #17/18.11 to Promote Safe and Healthy Learning Environments for All Students Within the Wiseburn Unified School District.

M17.343  
Resolution #17/18.11,  
Safe & Healthy Learning  
Environments

On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve the Career Technical Education Facilities Program (CTEFP) Grant Application on behalf of the Da Vinci Schools.

M17.344  
CTEFP

On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted unanimously to approve an increase to *Jack Schreder and Associates* to finalize final funding application for Phase II of the New Wiseburn High School Project in an amount not to exceed \$6,500. This increase will be paid from Bond Fund 21.4.

M17.345  
Jack Schreder &  
Associates

On a motion by Mr. Mora, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve the cost for transite/asbestos abatement services from *New Horizons Contracting, Inc.* for Phase II of the New Wiseburn High School Project in an amount not to exceed \$12,375. The cost is to be paid from Bond Fund 21.4.

M17.346  
New Horizons  
Contracting, Inc.

On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve purchase orders #109957-110034, warrants and miscellaneous receipts as submitted.

M17.347  
Purchase Orders,  
Warrants &  
Miscellaneous Receipts

On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted unanimously to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 50¢ per mile, or lowest reasonable air fare as appropriate:

M17.348  
Conference Attendance

1. Renee Amaral, Ruby del Rio, Ilona Grothe, Catherine Koundakjian, Kelly Schumacher, Emily Witkowski and Jen Williams at COTSEN's "Weaver Elementary Visit" in Los Alamitos on October 20, 2017 at an approximate cost of \$1,250 and to be paid from One-

- Time Discretionary Funds and Title I Funds and included in budget.
2. Dr. Tom Johnstone, Roger Banuelos and Nelson Martinez at LACSTA’s “LACSTA Dinner Meeting” in Los Angeles on October 30, 2017 at an approximate cost of \$60 to be paid from the General Fund and included in budget.
  3. Dr. Tom Johnstone, Israel Mora and JoAnne Kaneda at the El Segundo Chamber of Commerce’s “Salute to the Military Luncheon” in Redondo Beach on November 7, 2017 at an approximate cost of \$200 and to be paid from the General Fund and included in budget.
  4. David Wilson at the Atkinson, Andelson, Loya, Ruud & Romo’s “2017 Law Conference” in Cerritos on November 8, 2017 at no additional cost to the District, as Mr. Wilson replaces a previously registered participant.
  5. Maria Garcia at Steelcase’s “Steelcase 2017 Education Active Learning Symposium” in Grand Rapids, Michigan on November 9-10, 2017 at an approximate cost of \$700 and to be paid from Dana Funds and included in budget.
  6. Billy Cavezza and Lauren Shakstad at Crossfit Costa Mesa’s “CrossFit Level 1 Certification Course” in Costa Mesa on December 9-10, 2017 at an approximate cost of \$2,000, approving an advance of \$800 each, and to be paid from Gym Fees and included in budget.

M17.348  
Conference Attendance  
(Cont’d.)

On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted unanimously to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted:

M17.349  
Additional Hours –  
Classified

District

1. D’Ann Ika, Food Services Clerk, approve a temporary one-time block of 180 additional hours to complete rolling out of new Point of Sale software, follow-up with sites regarding implementation and training of food services staff effective August 2017 through October 2017 and to be paid at Classified Range 9, Step C from Cafeteria Funds. Cost to District approximately \$4,500 and included in budget.
2. Bianca Martinez, Instructional Aide, approve up to 25 temporary hours to provide the Special Education Office with temporary support packing for the upcoming move, effective October 24, 2017 through November 15, 2017 and to be paid at Classified Range 6, Step B from the General Fund. Cost to District approximately \$450 and included in budget.
3. Karen Welker, Instructional Aide, approve up to 25 temporary hours to provide the Special Education Office with temporary support packing for the upcoming move, effective October 24, 2017 through November 15, 2017 and to be paid at Classified Range 6, Step B from the General Fund. Cost to District approximately \$500 and included in budget.
4. Jody Stritzel, Instructional Aide, approve up to 50 temporary hours to provide the District Office with support scanning and storing documents in preparation for the upcoming move, effective October 25, 2017 through November 30, 2017 and to be paid at Classified Range 6, Step E from the General Fund. Cost to District approximately \$1,000 and included in budget.
5. Fernanda Fuentes, Food Service Worker, approve up to 6 temporary hours to assist with taking inventory at sites in coordination with Chartwells,, effective October 30-31, 2017 and to be paid at Classified Range 1, Step E from the Cafeteria Fund. Cost to District approximately \$125 and included in budget.

Anza

6. Lisa Briseno and Luis Andrade, Instructional Aides – ELD, approve up to 20 temporary hours each to assist with translations for conferences and meetings, effective October 1, 2017 through June 14, 2018 and to be paid at each person’s appropriate Range/Step from ELD Funds. Cost to District approximately \$800 and included in budget.

Cabrillo

7. Jessica Aparcio, Maddie Attaalla, Jorge Castro, Raul Enriquez, Stephanie Gonzalez, Gilda Harrison, Erica Marshall, Patti Mojonier, Karina Paz, Jackie Ventura and Karen Welker,

Noon Duty Sub Coverage, approve up to 7.5 hours per week for coverage during absence or due to rainy day schedule, effective September 2017 and to be paid at each person's appropriate Range/Step from the General Fund. Cost to District approximately \$200 per week and included in budget.

M17.349  
Additional Hours –  
Classified (Cont'd.)

- 8. Christina Esrabens, Patti Mojonier and Raul Enriquez, Instructional Aides, approve up to 7.5 hours per week each for coverage for student until permanent employee starts 11/20/17, effective September 1, 2017 through November 17, 2017 and to be paid at each person's appropriate Range/Step from Special Education Funds. Cost to District approximately \$4,700 and included in budget.
- 9. Perlita Aubin, Instructional Aide, approve up to 10 temporary hours as needed for meeting with behavior specialist, RSP teacher and psychiatrist for one-on-one training, effective October 26, 2017 through November 3, 2017 and to be paid at Classified Range 6, Step A from Special Education Funds. Cost to District approximately \$200 and included in budget.
- 10. Perlita Aubin, Instructional Aide, approve up to 7.5 hours per week and 5 hours per week Noon Duty, effective November 20, 2017 and to be paid at Classified Range 6, Step A from Special Education Funds. Cost to District approximately \$200 per week and included in budget.

Dana

- 11. Denise Galvan, Instructional Aide, approve up to 15 temporary hours to provide beginning of the year ELD testing, effective September 15, 2017 through October 31, 2017 and to be paid at Classified Range 6, Step E from Supplemental Funds. Cost to District approximately \$300 and included in budget.
- 12. Liana Rabay, Hilda Arias and Glenda Remigio, Instructional Aides, approve up to 15 temporary hours per week to cover for vacant position until filled, effective October 1, 2017 through October 31, 2017 and to be paid at each person's appropriate Range/Step from Special Education Funds. No additional cost to District, as this is to cover for Ms. Sisracon, who resigned.
- 13. John Andriacchi, Instructional Aide/P.E. Aide, approve up to 15 hours per week to provide support as a P.E. aide and Lunch aide, effective October 18, 2017 through June 14, 2018 and to be paid at Classified Range 6, Step A from the General Fund. Cost to District approximately \$275 per week and included in budget.
- 14. Kenya Dorsey, Instructional Aide, approve up to 15 hours per week to replace Ms. Sisracon, who resigned, effective October 20, 2017 through June 14, 2018 and to be paid at Classified Range 6, Step A from Special Education Funds. Cost to District approximately \$250 per week and included in budget.

On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted unanimously to ratify up to 12 temporary additional hours for Ellen Russ, District Nurse, to update health care plans for students and speak with respective parents regarding the plans, effective September 4, 2017 through September 14, 2017 and to be paid at her appropriate Range/Step from the General Fund.

M17.350  
Additional Hours - Nurse

On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted unanimously to ratify one additional temporary hour for the following middle school teachers to participate in a staff meeting to support new Canvas Learning Management System Integration, effective October 17, 2017 and to be paid at \$30 per hour from the General Fund:

M17.351  
Additional Hours –  
Middle School

- |                        |                   |            |
|------------------------|-------------------|------------|
| Evelyn Andrade-Molina  | Vincent Barnett   | Lori Croft |
| Gabrielle Becker-Irvin | Joseph Campanelli |            |
| Jesus de Jesus         | Luis Gamez        |            |
| Aimee Glotz            | Candy Gray        |            |
| Tricia Hastings-Owens  | Carol Martinez    |            |
| Tania Morosan          | Stacy Perillo     |            |
| Melissa Rodriguez      | Lauren Shakstad   |            |
| Elizabeth Snider       | Anglesey Thomas   |            |
| Barry Williams         | Jessica Wright    |            |

On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted unanimously to ratify one additional temporary hour for the following Peter Burnett School teachers to participate in a teacher collaboration time from 3:00-5:00 p.m.; the voluntary portion is from 4:00-5:00 p.m., effective November 8, 2017 and to be paid at \$30 per hour from the Measure CL Funds:

M17.352  
Additional Hours –  
Burnett

Dana Brooks	Tara Carne	Michelle Decelles
Lori Croft	Jennifer Flanders	Karen Fraser
Tiffany Graham	Summer Graves	Naomi Johnson
Andrea Kabwasa	Rebecca Laszacs	Trisha Maano
Melissa Matthias	Cynthia Mendoza	Katie Miliias
Robert Norman	Keith Pittluck	Nichole Polizzi
Amy Primbsch	Emma Rennick	Amanda Roberts
Darrellyn Rowland	Madison Scar	Carrie Schat
Dina Stern	Dorothy Sweeney	

On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted unanimously to ratify the participation of twenty (20) Dana Middle School students, and staff members, Mr. Barry Williams and Mr. Jesus de Jesus, to visit Northrop Grumman on November 8, 2017 to observe production of the James Webb Telescope.

M17.353  
Participation – Telescope  
Production

Students and staff will be transported to and from this event by their parent/guardian.

The Board entered closed session at 8:30 p.m. and reconvened at 10:23 p.m. There was no reportable action during Closed Session.

Closed Session

On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted unanimously to accept the resignation of Daryle Aniello, Substitute Teacher, effective October 18, 2017.

M17.355  
Resignation –  
Certificated

On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted unanimously to accept the resignation of Kara Latchinian, Substitute Instructional Aide and Substitute Food Service Worker, effective October 23, 2017.

M17.356  
Resignation - Classified

On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted unanimously to ratify Kristian Forte as the Full-Time School Secretary at Peter Burnett School, effective October 30, 2017 and to be placed on Range 1, Step A of the Classified Salary Schedule and to be paid from the General Fund.

M17.357  
Secretary – Burnett  
School

On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted unanimously to ratify a correction to the salary placement for Dianna Castellanos, School Psychologist, from Step IV to Step V on the School Psychologist Salary Schedule, as the district has received verification of experience, effective August 2017 and to be paid from Supplemental Funds.

M17.358  
Salary Placement  
Correction –  
Psychologist

On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted unanimously to ratify Jin Soo Jeon as the Technology and Digital Information Technician, effective November 6, 2017 and to be paid at Step A of the Salary Schedule from the General Fund.

M17.359  
Technology & Digital  
Information Technician

On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted unanimously to ratify the voluntary transfer of Nicole Thistle, Part-Time Associate Aide/CDC from 35 hours per week to 17.5 hours per week and to be paid at Classified Range 2, Step C, effective November 1, 2017 and paid by CDC Funds. Salary remains the same and continue Toileting Stipend on pro-rated basis as per Article 8.10. Ms. Thistle is no longer eligible for benefits at part-time status.

M17.360  
Voluntary Transfer –  
Thistle

Ms. Kaneda moved and Mr. Bañuelos seconded that the meeting be adjourned at 10:24 p.m.      Adjournment  
Motion carried unanimously.

The next Regular Meeting of the Board of Trustees will be held Thursday, December 14, 2017,  
at 6:00 p.m. in the District Board Room.

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JoAnne Kaneda  
Vice President / Clerk of the Board

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Tom Johnstone  
Secretary of the Board