

**REGULAR MEETING BOARD OF TRUSTEES
WISEBURN UNIFIED SCHOOL DISTRICT**

August 23, 2017

The Regular Meeting of the Board of Trustees was called to order at 6:30 p.m. by Israel Mora, President, in the District Board Room. Call to Order

Members present: Roll Call
Roger Bañuelos Neil Goldman
JoAnne Kaneda Nelson Martinez
Israel Mora

Administrators present:
Dr. Thomas R. Johnstone, Superintendent
Dr. Chris Jones, Deputy Superintendent
Mr. Vince Madsen, Director of Facilities Planning
David Wilson, Chief Business Official

The Board entered closed session at 6:30 p.m. and reconvened at 7:09 p.m. There was no reportable action during Closed Session. Closed Session

The Pledge of Allegiance to the Flag was led by Ms. Lisa Baggio.

Dr. Goldman shared that he is excited for the start of school. He shared that he's very appreciative of the hard work that Dr. Jones has put in making Communications and Design compatible with the Del Aire Neighborhood. From the Board

He shared that WEF had selected a new Executive Director. Carolyn Niman, was Executive Director of the Palos Verdes Peninsula Unified School District Education Foundation for many years. From the Board (Cont'd.)

Mr. Bañuelos looks forward to the new year, and he welcomed the new Cabrillo Principal, Lisa Baggio, who was in the audience.

Mr. Mora shared that there is lots of street work going on in Holly Glen and he asked Dr. Johnstone to call the City of Hawthorne to get a timeline for completion.

Mr. Mora shared that he had been through the high school construction and it looks like we are on course for opening the school sometime in October.

In closing, he shared that the steel framing for the gym has already been erected.

Mr. Wilson shared that State revenues were very strong for the month of July and ran about \$190,000,000 above projections. From the Chief Business Official

He shared that there will be a Bond Oversight Committee meeting on September 11, 2017 that begins at 7:00 p.m.

He shared that he and his business office team have been working on closing the books and that the Unaudited Actuals will be ready for the September 14, 2017 meeting.

In closing, he shared that he is meeting with Lisa Baggio and Kim Jones to familiarize them with the Wiseburn budgeting process.

Dr. Jones shared that the opening of school for all of the Da Vinci Schools were very positive. He sang the praises of John Fernandez who has done an outstanding job of large and small construction projects at all the Da Vinci Schools.

From the Deputy Superintendent

He shared that Vince Madsen and Balfour Beatty -- specifically Don Rondeau, were very, very helpful in helping change out several expired air conditioning systems at the Del Aire campus.

In closing, Dr. Jones shared an update on the parking and traffic at the Del Aire campus. He shared that there are more grounds supervisors and that they were carefully monitoring that students were not parking in the Del Aire Neighborhood. He also shared that there is still space in the school parking lot and that for the most part things have been going very smoothly and there had been no complaints from Del Aire residents.

Mr. Madsen shared that he had been in contact with Jack Schreder and Associates and that there is potentially a million dollars in Prop 51 funds that we can apply for the gym construction at the new high school. Jack Schreder needs to conduct some more studies which could cost approximately \$5,800.

From Director of Facilities Planning

Dr. Johnstone shared that the Wiseburn Walking Path Grand Opening will be on September 9th at 10:00 a.m. at the corner of 135th and La Cienega.

From the Superintendent

Dr. Johnstone shared that our two new principals, Lisa Baggio and Kim Jones, have acclimated very well to Wiseburn and they are ready to go. Dr. Johnstone thanked Dr. Aileen Harbeck and Dr. Mary Ring for all of their hard work in helping to bring both Lisa and Kim up to speed.

Dr. Johnstone shared that the 12 districts of the SW SELPA will be taking back all of the services and administrative oversight from the Los Angeles County Office of Education. He shared that he had attended two meetings with the County Superintendent, Dr. Debra Duardo, and her staff.

Dr. Johnstone shared that Dr. Duardo is doing an outstanding job and that she has made a very strong effort to reach out to all of her 82 districts in Los Angeles County.

Dr. Johnstone shared that he had met with Nick Arquette who is the Chief Executive Officer of Reel to Reel. Reel to Reel works with several of the large studios and public relations firms and they are interested in conducting filming in Wiseburn and most specifically at the new high school.

Dr. Johnstone shared that leadership and new teacher orientation would be occurring on August 24, 2017. The State of the District and BBQ would be happening at noon on August 31, 2017.

In closing, Dr. Johnstone shared that the enrollment is coming in strong and we are currently projecting approximately 2,520 students which puts us very close to last year.

On a motion by Dr. Goldman, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve the minutes of the Regular meeting held July 25, 2017.

M17.98
Minutes

On a motion by Dr. Goldman, which was seconded by Mr. Martinez, the Board voted 4-0 to approve the minutes of the Special meeting held August 9, 2017. Mr. Bañuelos abstained.

On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to ratify the following contract with STAR Inc. to provide Gifted and Talented Education (GATE) programs to Juan de Anza Elementary and Peter Burnett Elementary students, effective August 1, 2017 for the 2017-18 school year and in an amount not to exceed \$21,400 minus a \$2,100 additional package discount to be paid from the General Fund.

M17.99
S.T.A.R., Inc.

<p>On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted unanimously to ratify an agreement with Loyola Marymount University (LMU) for the Mathematics Leadership Corps (MLC) Project, effective July 1, 2017 for the 2017-18 school year. LMU shall reimburse Wiseburn for allowable costs incurred during the period of performance not to exceed \$272,982 for mentor coaches at Juan de Anza and Peter Burnett Schools for salary and materials.</p>	<p>M17.100 LMU for MLC</p>
<p>On a motion by Mr. Martinez, which was seconded by Dr. Goldman, the Board voted unanimously to adopt Resolution #17/18.04, Supporting the Designation of District Representatives and Authorization to File Applications for the School Facility Program.</p>	<p>M17.101 Resolution #17/18.04, District Designation</p>
<p>On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve a Notice of Completion for Johnson Controls, Inc. for the completion of Light-Emitting Diode light upgrades at Anza Elementary School and Dana Middle School, effective August 24, 2017.</p>	<p>M17.102 Notice of Completion</p>
<p>On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to ratify the Takeover Agreement, between Liberty Mutual Insurance Company, Balfour Beatty Construction and the Wiseburn Unified School District, to complete the Phase I Trade Contract with Gould Electric, Inc. dated November 13, 2015 related to the New Wiseburn High School Project Bid Package No. 32-Electrical & Low Voltage.</p>	<p>M17.103 Take Over Agreement</p>
<p>On a motion by Mr. Martinez, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve an increase to the original agreement for special inspection and testing services dated September 24, 2015 with Ninyo & Moore by \$42,000. These additional services are for material testing and inspection services for Phase I of the New Wiseburn High School Project. This increase to the agreement to be paid from Bond Fund 21.4.</p>	<p>M17.104 Ninyo & Moore</p>
<p>On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to approve an increase to the proposal for Soils and Geological Testing Services dated April 20, 2017 with Geo-Advantec, Inc. by \$40,000. These additional services are for soils and geological testing services for Phase II of the New Wiseburn High School Project. This proposal to be paid from Bond Fund 21.4.</p>	<p>M17.105 Geo-Advantec, Inc.</p>
<p>On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to approve an increase to the original proposal the cost for additional asbestos monitoring service dated July 25, 2017 with Encorp by \$4,070 for Phase I of the New Wiseburn High School Project. This increase to the agreement to be paid from Bond Fund 21.4.</p>	<p>M17.106 Encorp</p>
<p>On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve an increase to the original agreement for architectural services dated August 30, 2013 with Gensler Architects by \$12,650. These additional services are for revisions to the site plan and irrigation revisions (WA #30 \$3,000) and revisions to classrooms 3307/3401 and 3307 (WA #31 \$9,650) for the New Wiseburn High School Project. This increase to the agreement to be paid from Bond Fund 21.4.</p>	<p>M17.107 Gensler Architects</p>
<p>On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to ratify the agreements with ASI Networks, Inc. for handsets, access points, SIP gateway, and SFP modules for Phase I of the New Wiseburn High School in an amount not to exceed \$33,612.86. This work to be paid from Bond Fund 21.4.</p>	<p>M17.108 ASI Networks</p>
<p>On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to approve Change Order #2 with Commercial Roofing Systems, Inc. to install pipe flashing on railing systems and fall protection anchors per Bulletin 12 and 47 for Phase I of the New Wiseburn High School Project in the amount not to exceed \$35,001. This change order is to be paid from Construction Contingency Distribution #82 in the GMP.</p>	<p>M17.109 Commercial Roofing</p>

<p>On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to approve a Construction Contingency Distribution for \$35,001 per CC-82 from Balfour Beatty's GMP to Commercial Roofing Systems, Inc. per their Change Order #2.</p>	<p>M17.110 Construction Contingency</p>
<p>On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to approve Change Order #9 with Montgomery Hardware Co. for added hardware with alarm system at stairwell door locations and additional cost to return hardware not needed for Phase I of the New Wiseburn High School Project in the amount not to exceed \$8,026. This change order is to be paid from Construction Contingency Distribution #83 in the GMP.</p>	<p>M17.111 Montgomery Hardware Co.</p>
<p>On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to approve a Construction Contingency Distribution for \$8,026 per CC-83 from Balfour Beatty's GMP to Montgomery Hardware Co. per their Change Order #9.</p>	<p>M17.112 Construction Contingency</p>
<p>On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to approve Change Order #14 with Alpha Mechanical, Inc. to provide bench turrets for gas and air connections in the chemistry labs on floors 2, 3, and 4 for Phase I of the New Wiseburn High School Project in the amount not to exceed \$40,049. This change order is to be paid from Construction Contingency Distribution #84 in the GMP.</p>	<p>M17.113 Alpha Mechanical, Inc.</p>
<p>On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to approve a Construction Contingency Distribution for \$40,049 per CC-84 from Balfour Beatty's GMP to Alpha Mechanical, Inc. per their Change Order #14.</p>	<p>M17.114 Construction Contingency</p>
<p>On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to approve Change Order #25 with Anderson Charnesky Structural Steel, Inc. for modifications to the atrium guardrail per Bulletin 100 for Phase I of the New Wiseburn High School Project in the amount not to exceed \$115,981. This change order is to be paid from Construction Contingency Distribution #85 in the GMP.</p>	<p>M17.115 Anderson Charnesky Structural Steel</p>
<p>On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to approve a Construction Contingency Distribution for \$115,981 per CC-85 from Balfour Beatty's GMP to Anderson Charnesky Structural Steel, Inc. per their Change Order #25.</p>	<p>M17.116 Construction Contingency</p>
<p>On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to approve Change Order #17 with Couts Heating and Cooling, Inc. to provide unistrut to the overhead pipe grid system in the theater level 2 cubed casework, all security gates, and fishbowl shelving in room 2405 for Phase I of the New Wiseburn High School Project in the amount not to exceed \$49,941. This change order is to be paid from Scope Interface Contingency #18 in the GMP.</p>	<p>M17.117 Couts Heating and Cooling, Inc.</p>
<p>On a motion by Mr. Martinez, which was seconded by Ms. Kaneda, the Board voted unanimously to approve Scope Interface Contingency Distribution for \$49,941 per SI-18 from Balfour Beatty's GMP for Phase I of the New Wiseburn High School Project to Couts Heating and Cooling, Inc. per their Change Order #17.</p>	<p>M17.118 Scope Interface Contingency</p>
<p>On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted unanimously to approve Change Order #4 with DeVries Construction for cost to revise the three drive approaches from asphalt to concrete for Phase II of the New Wiseburn High School Project in the amount not to exceed \$35,000. This change order is to be paid from Construction Contingency Distribution #11 in the GMP.</p>	<p>M17.119 DeVries Construction</p>

On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted unanimously to approve a Construction Contingency Distribution for \$35,000 per CC-11 from Balfour Beatty's GMP to <i>DeVries Construction</i> per their Change Order #4.	M17.120 Construction Contingency
On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted unanimously to approve Change Order #7 with <i>Empyrean Plumbing</i> for revisions to the methane scope of work which added 350 feet of vent piping and installation of methane system to be installed 12" deeper for Phase II of the New Wiseburn High School Project in the amount not to exceed \$62,315. This change order is to be paid from Construction Contingency Distribution #12 in the GMP.	M17.121 Empyrean Plumbing
On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted unanimously to approve a Construction Contingency Distribution for \$62,315 per CC-12 from Balfour Beatty's GMP to <i>Empyrean Plumbing</i> per their Change Order #7.	M17.122 Construction Contingency
On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted unanimously to approve Change Order #5 with <i>Crew Grading, Inc.</i> for the removal of existing footing in the east parking lot that was not shown in plans for Phase II of the New Wiseburn High School Project in the amount not to exceed \$1,447. This change order is to be paid from Construction Contingency Distribution #13 in the GMP.	M17.123 Crew Grading, Inc.
On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted unanimously to approve a Construction Contingency Distribution for \$1,447 per CC-13 from Balfour Beatty's GMP to <i>Crew Grading, Inc.</i> per their Change Order #5.	M17.124 Construction Contingency
On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted unanimously to approve Change Order #3 with <i>DeVries Construction</i> for premium time costs for overtime work for Phase II of the New Wiseburn High School Project in the amount not to exceed \$27,637. This agreement is to be paid from Scope Interface Contingency #7 in the GMP.	M17.125 DeVries Construction
On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted unanimously to approve Scope Interface Contingency Distribution for \$27,637 per SI-7 from Balfour Beatty's GMP for Phase II of the New Wiseburn High School Project to <i>DeVries Construction</i> per their Change Order #3.	M17.126 Scope Interface Contingency
On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted unanimously to approve Change Order #6 with <i>Empyrean Plumbing, Inc.</i> for premium time costs for overtime Saturday work and temp water connection to construction trailers for Phase II of the New Wiseburn High School Project in the amount not to exceed \$9,558. This agreement is to be paid from Scope Interface Contingency #8 in the GMP.	M17.127 Empyrean Plumbing, Inc.
On a motion by Mr. Bañuelos, which was seconded by Mr. Martinez, the Board voted unanimously to approve Scope Interface Contingency Distribution for \$9,558 per SI-8 from Balfour Beatty's GMP for Phase II of the New Wiseburn High School Project to <i>Empyrean Plumbing</i> per their Change Order #6.	M17.128 Scope Interface Contingency
On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve an agreement with the law firm of Atkinson, Andelson, Loya, Ruud & Romo to provide legal services to the District, effective August 1, 2017 through July 31, 2019 and not to exceed \$100,000 for the 2017-18 school year.	M17.129 Legal Services
On a motion by Ms. Kaneda, which was seconded by Mr. Bañuelos, the Board voted unanimously to approve entering into a three-year contract with Cipafilter to provide website content filtering. The total three year cost is \$15,063, or \$5,021 per year and to be paid from the General Fund.	M17.130 Cipafilter

On a motion by Ms. Kaneda, which was seconded by Mr. Martinez, the Board voted unanimously to approve purchase orders #109607-109714, warrants and miscellaneous receipts as submitted.

M17.131
Purchase Orders,
Warrants &
Miscellaneous Receipts

On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted unanimously to ratify/approve attendance at the following meetings or conferences, including provision of substitute teachers as needed, and transportation by car at 50¢ per mile, or lowest reasonable air fare as appropriate:

M17.132
Conference Attendance

1. Dr. Tom Johnstone, Dr. Mary Ring and David Wilson at Atkinson, Andelson, Loya, Ruud & Romo's "ADA Symposium" in Cerritos on August 21, 2017 at an approximate cost of \$25 to be paid from the General Fund and included in budget.
2. Dr. Tom Johnstone at the El Segundo Chamber of Commerce's "Endless Summer Event" in El Segundo on August 30, 2017 at an approximate cost of \$60 to be paid from the General Fund and included in budget.
3. Vince Madsen and Annie Aung at C.A.S.H.'s "2017 Regional Training Course Series" in Downey on September 8, 2017, October 9, 2017, October 30, 2017 and November 6, 2017 at an approximate cost of \$4,440 to be paid from Director of Facilities Discretionary Account and included in budget.
4. Dr. Tom Johnstone and Vince Madsen at the City of El Segundo's "El Segundo Champions of Business Celebration" in El Segundo on September 28, 2017 at an approximate cost of \$220 to be paid from the General Fund and included in budget.
5. Dr. Tom Johnstone, Dee Dee Zirbel, Israel Mora, Nelson Martinez, Dr. Aileen Harbeck, Lisa Baggio and Neil Goldman at LACOE's "Teacher of the Year Luncheon" in Universal City on September 29, 2017 at an approximate cost of \$575 and to be paid from the General Fund and included in budget.
6. Dr. Tom Johnstone, Israel Mora, JoAnne Kaneda, Roger Bañuelos, Neil Goldman and Nelson Martinez at CSBA's "Annual Education Conference" in San Diego on November 30, 2017 through December 2, 2017 at an approximate cost of \$7,200 to be paid from the General Fund and included in budget.

On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted unanimously to approve/ratify the following classified employment/additional hours to be paid from the Classified Salary Schedule unless otherwise noted:

M17.133
Additional Hours –
Classified

District

1. Approve up to 2.5 extra temporary hours, for all part-time classified staff to complete required State and Federal trainings, effective July 1, 2017 through October 30, 2017. Payment will be reflected on paychecks after completion of online trainings and verification has been provided to H.R. Office to be paid at each person's appropriate Range/Step from the General Fund. Cost to District to be determined by number of verified trainings and included in budget.
2. Approve up to 15 temporary hours for Kathy Pittluck, Eric Mendoza, Stephanie Gonzalez, Shannon Tupper, Susan Daniels and Daniel Ory to update the student log-ins for the annual rollover of online programs, effective August 7, 2017 through September 30, 2017 and to be paid at each person's appropriate Range/Step from the General Fund. Cost to District approximately \$2,000 and included in budget.
3. Marco Chavez, Custodian/Groundskeeper, approve up to 4 temporary overtime hours to provide custodial support to the Hollyglen 3-Part Town Hall Event, effective August 13, 2017 in the Cabrillo PAC; this is an extension of the weekend OT schedule. To be paid at Classified Range 11, Step E from the General Fund. Cost to District approximately \$115 and included in budget.
4. Approve up to 3 extra temporary hours each for Cheryl Moore, Ana Rosa Contreras and Monica Ward to participate in the Back to School Meeting for clerical staff to review procedures, effective August 24, 2017 and to be paid at each person's appropriate Range/Step from the General Fund. Cost to District \$250 and included in budget.
5. D'Ann Ika, Food Service Clerk, correction to action approved on June 8, 2017: Approve

- increase to Food Service Clerk hours to four hours per day, plus one hour as General Clerk/D.O. per day for a total of 5 hours per day or 25 hours per week, effective August 1, 2017 and to be paid at her appropriate Range/Step from the General Fund and Cafeteria Fund. Cost to District approximately \$24,000.
6. Sarah E. Moulton, Health Clerk, approve up to 19.75 hours per week as Health Clerk at Cabrillo School, effective August 16, 2017 and to be paid at Classified Range 2, Step A from the General Fund and also approve a block of 25 additional temporary hours for Ms. Moulton to enter student medical information. Cost to District approximately \$14,000 and included in budget.
 7. Mary Grace Grammatico and Sarah E. Moulton, Health Clerks, approve up to 15 temporary hours each to provide an overview and introductory training, effective August 16, 2017 through December 31, 2017 and to be paid at each person's appropriate Range/Step from the General Fund. Cost to District approximately \$600 and included in budget.
 8. Mary Penna, Instructional Aide, approve up to 2 temporary hours to translate form for Food Services, effective August 2017 and to be paid at Classified Range 6, Step E from Food Services Funds. Cost to District approximately \$50 and included in budget.

Anza

9. Jolene Gardner and Evan Sakamoto, Playground Supervision, approve up to 10 extra temporary hours per year to attend meetings and cover playground recesses that may extend their normal day, effective August 30, 2017 through June 14, 2018 and to be paid at each person's appropriate Range/Step from the General Fund. Cost to District approximately \$350 and included in budget.
10. Eric Mendoza, Computer Clerk/Intervention, approve up to 10 temporary hours per week, not to exceed 150 hours, to assist students both before and after school in the computer lab, effective August 30, 2017 through December 22, 2017 and to be paid at his appropriate Range/Step from Title I Funds. Cost to District approximately \$3,100 and included in budget.
11. Approve up to 15 temporary extra hours for the following Instructional Aides to attend meetings and cover IEPs and attend field trips, effective August 30, 2017 through June 14, 2018, to be paid at each person's appropriate Range/Step from Special Education Funds. Cost to District approximately \$3,800 and included in budget:

Jessica Acosta, Kyle Azcuna, Indu Bhardwaj, Jennifer Cash, Lauri Chipeco, Teresa Flores, JoAnn Kryske, Helen Legaspi, Alexandra Moreno, Miriam Oliva, Archana Prasad, Irene Umbarger and Theresa Warlich

12. Approve up to 3 temporary hours per day as needed for the following Instructional Aides to work with special needs students as substitutes for one another due to illness, vacation and/or PN time, effective August 30, 2017 through June 14, 2018 and to be paid at each person's appropriate Range/Step from Special Education Funds. Cost to District dependent upon hours used:

Jessica Acosta, Kyle Azcuna, Indu Bhardwaj, Jennifer Cash, Lauri Chipeco, Teresa Flores, JoAnn Kryske, Helen Legaspi, Alexandra Moreno, Miriam Oliva, Archana Prasad and Theresa Warlich

13. Approve up to 3 extra temporary hours per day, split as needed, for the following Instructional Aides to provide support for students with IEPs until positions are filled, effective August 30, 2017 and to be paid at each person's appropriate Range/Step from Special Education Funds. Cost to District dependent upon hours used:

Jessica Acosta, Maria Anduaga, Kyle Azcuna, Indu Bhardwaj, Jennifer Cash, Teresa Flores, Alexandra Moreno, Miriam Oliva, Archana Prasad, Adrinia Robinson, Irene Umbarger and Theresa Warlich

Child Development Center

- 14. Adriana Castaneda, Master Educator, approve voluntary reduction in hours from 40 hours per week to 36 hours per week, effective August 28, 2017 through December 18, 2017; salary and benefits to be pro-rated to reduced assignment. M17.133
Additional Hours –
Classified (Cont’d.)
- 15. Perla Gudino, Associate Assistant, approve increase to work hours from 6.5 hours per day to 8 hours per day for a 40-hour work week, effective October 1, 2017. Her benefits will reflect a full-time assignment; salary and hourly rate will remain the same. No cost to District as CDC is a parent-pay program.

On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted unanimously to approve 5 additional hours each for the following Food Service Workers and Food Service Substitute Workers to participate in training related to Food Services, effective August 29, 2017 and to be paid at each person’s appropriate Range/Step from Cafeteria Funds: M17.134
Food Service Training

Tanya Albert	Ana Rose Contreras	Lorena Cordero
Fernanda Fuentes	Sandra Diaz-Garcia	Nickolas Gatelein
Lydia Guteirrez-V.	Carolina Guzman	Jill Hernandez
Tabassum Khan	Peggy Kremer	Sara Ornelas
Kimela Ray	Maria Elena Salazar	Margaret Faust
Carol Glass	Alexis Ignant	Kara Latchinian
Elizabeth Mendez	Lorrene Mendez	Cindy Pablico
Krassana Parker	Lisa Stokx	Gabriella Tecun
Rumpai Rushatakankovit		

On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted unanimously to approve 4 additional hours each for the following Instructional Aides to participate in Para Professional Training, effective August 29, 2017 and to be paid at each person’s appropriate Range/Step from Special Education Funds: M17.135
Para Professional
Training

<u>Anza</u>	<u>Burnett</u>	<u>Cabrillo</u>	<u>Dana</u>
Indu Bhardwaj	Liz Legarda	Christina Esparabens	Bertha Alfaz
Alexandra Moreno	Christina Kaough	Denise Major	Hilda Arias
Jennifer Cash	Priscilla Nunez	Patty Mojonnier	Marcia Bergman
Kyle Azcuna	Margaret Patterson	Nelly Niebla	Amy Carlos Villafana
Lauri Chipeco	Marie Poindexter-H.	Mercedes Vargas	Angela Gutierrez
JoAnn Kryske	Liana Rabay	Iris Arguelles	Lucy Rodriguez
Helen Legaspi	Sheri Rice	Valerie Duvall	Michelle Sisracon
Miriam Oliva	Calvin Ross	Bianca Martinez	Patricia Moreno
Archana Prasad	Soledad Solis	Karina Paz	Tania Banks
Theresa Warlich		Raul Enriquez	Linda Dominetta
Jessica Acosta		Jessica Aparicio	Daysi Castro-Lopez
Teresa Flores		Madelyn Attaalla	Chhary Tep
		Jorge Castro	Glenda Remigio
			Lisette Ulloa

On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted unanimously to ratify Darci Uhart as the home study teacher for student who needs home/hospital instruction, per the effective date June 26, 2017 through July 20, 2017 and to be paid at \$30 per hour for up to 21.5 hours from Special Education Funds. M17.136
Home Study Teacher

On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted unanimously to approve the following Group Advancement on the Certificated Salary Schedule for the following certificated employees, per their effective dates: M17.137
Group Advancement

<u>Teacher</u>	<u>Group</u>	<u>Effective Date</u>	
Madison Scar	III	July 1, 2017	M17.137
Heidi Obermeyer	V	August 1, 2017	Group Advancement (Cont'd.)
Jessica Shim	IV	August 1, 2017	

On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted unanimously to approve 5 additional hours each for Stacy Perillo, Darci Uhart, Jessica Wright, Carie Oulashian and Alice Davis to help develop a Special Education Presentation for General Education staff, effective August 23, 2017 and to be paid at \$30 per hour and to be paid from Special Education Funds.

M17.138
Additional Hours –
Special Education

On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted unanimously to approve the following teachers to serve on the Leadership Team, effective August 24, 2017, for three hours each to be paid at \$30 per hour from the General Fund:

M17.139
Leadership Team Hours

Katie Nelson	Keith Pittluck	Jen Williams
Krista Pachuta	Tara Carne	Maria Garcia
Renee Amaral	Amanda Steen	Stephanie Wilson
Suzanne Guidi	Dee Dee Zirbel	Christine Carpenter
Glafy Carr	Liza Hough-Skovron	Aimee Glotz
Stacy Bellante	Kathy Espana	Candy Gray
Alice Davis	Jessica Shim	Elvira Spadafora

On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted unanimously to approve up to 3 temporary hours each to provide Kindergarten assessment of students' paperwork and placing them into proper classrooms, effective August 23, 2017 through August 25, 2017 to be paid \$30 per hour from the General Fund:

M17.140
Kindergarten
Assessment – Anza

- Rebecca Robelotto
- Maureen Martineau
- Jordan Hayes
- Barbara Borel

On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted unanimously to approve a block of up to 194 extra hours for the 2017-18 school year for Patricia Lonergan, ELD Teacher. These are extra hours four days per week to work with English Language Development students, effective August 30, 2017 through June 14, 2018, to be paid \$30 per hour from Supplemental Funds.

M17.141
Additional Hours - ELD

On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted unanimously to ratify a \$350 per year stipend for Certificated employee Maria Garcia for units earned above Group V of the Certificated Salary Schedule, effective August 1, 2017.

M17.142
Stipends - Garcia

Also, it is recommended the Board approve a Master's Stipend of \$800 per year for degree earned, effective August 1, 2017.

On a motion by Mr. Bañuelos, which was seconded by Dr. Goldman, the Board voted unanimously to approve Master & Individual Service Agreements for the 2017-18 School Year and Extended School Year with the following Non-Public Agencies for services and possible evaluations for special needs students enrolled within the Wiseburn Unified School District boundaries, to be paid from Special Education Funds:

M17.143
Special Education –
Master / Individual
Agreements

- Amy Wilhelm - Speech & Language Services - \$7,000
- First Steps for Kids, Behavior Intervention - \$50,000
- Kids in Motion, Physical Therapy - \$30,000
- Maxim Healthcare Services, LVN/RN School-Based Services - \$82,000
- Siva & Associates, Occupational Therapy - \$4,000

- STAR of CA, ERA, Education Behavior Intervention - \$72,000
 - Speech Bananas, Speech and Language Services - \$7,000
- M17.143
Special Education –
Master / Individual
Agreements (Cont’d.)

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to accept the following resignations of classified personnel per their effective dates:

M17.144
Resignations - Classified

- Patricia Foxman, Instructional Aide, Effective: June 16, 2017
- Daysi Castro Lopez, Instructional Aide, Effective: August 2, 2017
- Brittany Van Scyoc, Noon Duty, Effective: August 11, 2017
- Iris Arguelles, Instructional Aide, Effective: August 4, 2017

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to approve a 20% unpaid leave of absence for Elizabeth Gonzalez, effective August 28, 2017 through June 15, 2018. District will not back fill 20% assignment at this time due to enrollment.

M17.145
Unpaid Leave –
Gonzalez

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to ratify Beth Lippes Inabinet as a 20% Program Specialist to be placed on Step 5 of the approved salary schedule to be paid at \$70 per hour, effective August 14, 2017 through June 30, 2018 and to be paid from Special Education Funds, Supplemental Funds and Child Development Funds.

M17.146
Program Specialist –
Lippes Inabinet

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to ratify Dana Brooks as a temporary teacher, effective August 14, 2017 through June 15, 2018 and to be paid at Column I, Step 4 from the Certificated Salary Schedule from the General Fund. Ms. Brooks will work an assignment in 5th Grade at Peter Burnett School and is eligible for benefits.

M17.147
Temporary Teacher

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to approve Lindsey Wada as a Speech Language Pathology Assistant, effective August 28, 2017. Ms. Wada will be placed on Step D of the SLPA Salary Schedule and is eligible for prorated benefits for a 62.5% assignment, which will be paid from Special Education Funds. She will work a 10-month student calendar work year and this begins her probationary period.

M17.148
SLPA - Wada

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to ratify Dianna Castellanos as a 40% school psychologist, effective August 2017. Ms. Castellanos will be placed on Step IV of the School Psychologist Salary Schedule to be paid from Supplemental Funds.

M17.149
School Psychologist –
Castellanos

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to ratify an increase to the work hour assignment for Raymond O’Dell from 18.75 hours per week to 40 hours per week, effective August 14, 2017 and to be paid at Classified Range 11, Step B from the General Fund. Employee is benefit eligible and salary to reflect a full-time assignment. Employee is eligible for evening shift stipend as per Article 8.9 of the WUSD/CSEA Agreement.

M17.150
Increase Assignment

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to ratify the following as an On-Call Substitute Teacher, per their effective dates to be paid \$140 per day from the General Fund:

M17.151
On-Call Substitute
Teacher

- Katie Grosskopf, Effective: August 14, 2017

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to ratify Daysi Castro-Lopez and Margaret Moore as On-Call Substitute Instructional Aides, effective August 3, 2017 and August 30, 2017 and to be paid at Classified Range 6, Step A from the General Fund. M17.152
On-Call Substitute
Instructional Aides

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to consider a change in title from the current position of Director of Curriculum, Instruction and Technology to Director of Educational Services. Change reflects a broader scope of responsibility and would allow the Business Office to charge a portion of salary to Title I. Salary and benefits remain the same. M17.153
Title Change

On a motion by Ms. Kaneda, which was seconded by Dr. Goldman, the Board voted unanimously to approve the attached list of salary placements for Certificated employees for the 2017-18 school year. (see attached) M17.154
Certificated Salary
Placement

The Board entered closed session at 8:03 p.m. and reconvened at 8:43 p.m. There was no reportable action during Closed Session. Closed Session

Mr. Mora moved and Ms. Kaneda seconded that the meeting be adjourned at 8:44 p.m. Motion carried unanimously. Adjournment

The next Regular Meeting of the Board of Trustees will be held Thursday, September 14, 2017, at 6:00 p.m. in the District Board Room.

JoAnne Kaneda
Vice President / Clerk of the Board

Tom Johnstone
Secretary of the Board

**WISEBURN UNIFIED SCHOOL DISTRICT
2017-2018
SALARIES**

	Ableser, Deanna	1	V	15	+	
	Aguilar, Jessica	1	V	9		
	Alvarez, Alvin	1	II	7	+	
	Amaral, Renee	1	V	20	+	
	Barnett, Vincent	1	II	10	+	
	Becker-Irvin, Gabrielle	1	V	20		
	Bellante, Stacy	1	V	20		
	Borel, Barbara	1	V	20		
T	Brooks, Dana	1	I	4		
P1	Campanelli, Joseph	1	II	2	+	
XL	Cariaga, Lorrie 80%	0.8	V	12		
XL	Came, Tara 80%	0.8	V	15	+	
	Carpenter, Christine	1	V	12	+	*
	Carr, Glafira	1	V	20		
	Cavezza, William	1	II	8	+	
	Clark, Crystal	1	III	4	+	
	Corinet, Kevin	1	V	10	+	
	Craig, Melissa	1	III	15		
	Crnkovich, Cathy	1	V	10		
	Croft, Lori	1	I	20		
	Crow, Candyse	1	II	5	+	
	Davis, Alice	1	IV	7	+	
	Davis, Debra	1	V	20	+	
	Decelles, Michelle	1	V	20		
	de Jesus, Jesus	1	V	9	+	*
	Del Rio, Ruby	1	V	20	+	
	DeSeriere, Charles	1.1	V	15	+	
	Downer, Elizabeth	1	V	20		
	Elder, Robin	1	V	12	+	*
	Espana, Kathy	1	V	20	+	
	Fernandez Ochoa, Lisette	1	III	10	+	
	Flanders, Jennifer	1	V	20		
	Foxman, Greg	1	V	20		
XL	(Rafalski)-Fraser, Karen	0.8	IV	12	+	
	Galvan, Sarah	1	V	10	+	
XL	Gamez, Luis	1	III	4		
TS	Garcia, Maria	1.05	V	15	+	*
TS	Glotz, Aimee	1	III	5	+	
LP2	Gonzalez, Elizabeth	0.8	IV	15	+	
T	Graham, Tiffany	1	I	8		

40

39

	Graves, Summer	1	V	12	+	
	Gray, Candace	1	V	20		
XT	Grothe, Ilona 40%	0.4	II	7		
	Guidi, Suzanne	1	V	12	+	
	Gutierrez, Octavio	1	I	3		
	Harwell, Toby	1	IV	15	+	
	Hastings-Owens, Tricia	1	III	4		
	Hayes, Jordan	1	V	15	+	
P2	Henn, Erin	1	II	9	+	
	Hough-Skovron, Liza	1	V	12	+	
	Houzwicka, Grace	1	V	15		
T	Iwanaka, Traci	0.4	III	8		
	Jeffery, Deidra	1	IV	15		
	Jeffery, Jana'e	1	V	12	+	
L	Jeffrey, Nicole 80%	0.8	III	8	+	
T	Jimenez, Nora	0.4	II	9	+	
	Johnson, Naomi	1	V	10	+	
	Johnstone, Terry	1	II	20		
TS	Kabwasa, Andrea	1	V	15	+	*
	Klein, Ilyse	1	V	15		
	Kosenski-Arias, Karen	1	V	20		
	Koundakjian, Catherine	1	II	20		
	Krabiel, Jeff	1	V	12	+	
	Kuhn, Shannon	1	V	15		
	Laszacs, Rebecca	1	V	15		
	Lonergan, Patricia	1	II	7		
	Maano, Trisha	1	III	4		
	Martineau, Maureen	1	V	20		
	Martinez, Carol	1	III	12		
	Martinez, Kari	1	III	5		
XL	Matthias, Melissa 80%	0.6	V	20		
T	McKenna, Jordan	1	I	2		
	Mendoza, Cynthia	1	IV	12		
L	Milias, Katherine 80%	0.8	V	20	+	
T	Miller, Tammy 50%	0.5	V	9	+	
	Molina, Evelyn Andrade	1	V	10	+	
	Morosan, Tatiana	1	II	5	+	
	Nakama, Cara	1	V	15	+	
	Nelson, Catherine	1	IV	20	+	
	Nguyen, Scott	1	V	10	+	

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36.9

X Shared Assignment

+ Plus \$800 Ann. Recog. for Mstr's. Degree

* Plus \$350 Bonus for 30 Units > Group V

L Part-Time Leave of Absence

F Full-Time Leave of Absence

R Rover

P-1 Probationary Contract-1st Yr

P-2 Probationary Contract-2nd Yr

T Temporary Contract

PT Part-Time Teacher

(A) Salary Schedule A

TS TOSA

PERSONNEL - BK UP - Certificated Staff

**WISEBURN UNIFIED SCHOOL DISTRICT
2017-2018
SALARIES**

TS	Nies, Mary	1	V	20	+	
	Nolasco, Blanca	1	II	3	+	
	Norman, Robert	1	III	20		
TS	Obermeyer, Heidi	1	V	15		
	Olguin, Bonnie	1	V	15		
T	Oulashian, Carrie	0.8	V	8	+	
	Pachuta, Krista	1	V	20	+	
	Perillo, Stacy	1	V	8	+	
XL	Pianin, Rachel 50%	0.5	V	15	+	
	Pittluck, Keith	1	V	20		
T	Polizzi, Nicole	1	I	5		
	Prieto, Sandra	1	I	4		
T	Primbsch, Amy 80%	0.8	III	10		
XL	Rawlins, Lori 80%	0.8	V	20		
	Robelotto, Rebecca	1	V	20		
XL	Roberts, Amanda 60%	0.6	IV	10	+	
T	Rennick, Emma	1	II	2	+	
	Rodriguez, Maria	1	V	15		
	Rodriguez, Melissa	1	II	7	+	
XT	Rowland, Darrelyn 20%	0.2	II	12		
	Scar, Madison	1	III	5		
	Schat, Carrie	1	V	20	+	
	Schumacher, Kelly	1	V	15	+	
P1	Shakstad, Lauren	1	III	3	+	

23

21.5

	Shim, Jessica	1	IV	5		
	Snider, Elizabeth	1	IV	15		
	Spiwak, Michael	1	V	20	+	
	Spadafora, Elvira	1	III	4	+	
	Staal, Noelle	1	IV	20		
T	Stern, Dina 60%	0.6	V	10	+	
	Suh, Jennifer	1	V	10	+	*
	Sullivan, Kristine	1	V	20	+	
	Sweeney, Dorothy	1	V	20		
	Tatum, Kenji	1	V	9	+	
	Thomas, Anglesey	1	V	20	+	
	Thompson, Elanya	1	IV	15	+	
	Torrey, Kris	1	III	15		
	Uhart, Darci	1	IV	12	+	
	Wagner, Sylvia	1	V	20	+	
TS	Wilberg, Lisa	1	V	12	+	
	Williams, Barry	1	V	8	+	
TS	Williams, Jennifer	1	V	12		
	Wilson, Stephanie	1	V	8	+	
T	Witkowski, Emily	1	II	4		
	Woodward, Tanya	1	V	10	+	
	Wright, Jessica	1	III	3	+	
	Yamane, Joy	1	V	20		
	Zirbel, Elizabeth	1	V	15	+	

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23.6

X Shared Assignment
 + Plus \$800 Ann. Recog. for Mstr's. Degree
 * Plus \$350 Bonus for 30 Units > Group V
 L Part-Time Leave of Absence
 F Full-Time Leave of Absence
 LN Loan
 R Rover

P-1 Probationary Contract-1st Yr
 P-2 Probationary Contract-2nd Yr
 T Temporary Contract
 PT Part-Time Teacher
 (A) Salary Schedule A
 TS TOSA

Total Active Certificated	125
Total FTE	120.95

PERSONNEL - BK UP - Certificated Staff