



Company Background:

The Great American Bagel in Joliet, IL opened in November of 2013. While the shop is known for their fantastic breakfast menu, highlighted by their outstanding bagel sandwiches, they also offer a variety of food options throughout the day. The owner, Tom Grotofsky, also works as a private chef in the Joliet community. Students who work in his internship will learn many skills which are transferable throughout the food service industry.

Job Description (Business Administration):

Duties will include:

- Data Entry
- Finance Work
- Marketing
- Additional duties as assigned

Successful candidates will display the following characteristics:

- Must have access to reliable transportation
- Enthusiasm for Food Service & Business
- Timeliness
- Dedication
- Commitment to Success

Hours:

Determined between Intern and Manager

Compensation:

To Be Determined

Successful Candidates will:

- Complete mandatory paperwork
- Maintain consistent communication with The Great American Bagel
- Contact Mr. Marcum with any concerns.