

## WORK SESSION/BUSINESS MEETING FEBRUARY 11, 2009

### 1. Call To Order

The Board of Education, Township of Holmdel, met in Work Session/Business Meeting on Wednesday, February 11, 2009 in the library of the Wm. R. Satz School, 24 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:00 p.m., prevailing time, by Ms. Mary Hartnett, Vice-President of the Board.

### 2. Open Public Meetings Act

In accordance with Chapter 231, P.L. 1975, adequate notice of this Work Session/Business Meeting was given on May 19, 2008 by posting written notice thereof prominently on the bulletin board in the Office of the Board of Education, 4 Crawfords Corner Road, Holmdel, New Jersey, the district website, and sent to the four district schools. At the same time, notice of said Work Session/Business Meeting was communicated to the *Asbury Park Press* and the *Middletown Independent*, PLG, PSG, PSO, PTSO, SAB presidents, the student representatives to the Board, Holmdel Police Headquarters and the Clerk of the Township of Holmdel.

### 3a. Roll Call and Flag Salute

The following Board members were present: Mesdames Garrity, Hartnett, Vander Woude, and Wetmore and Messrs. Burke, Tai, Collins. Absent: Mr. Luccarelli and Dr. Shelton. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael Petrizzo, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum and Instruction and Mr. Martin Barger, Board Attorney. Spencer Tirella and Nikhita Prasanna, student representatives to the Board, were present.

### 3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

4. Presentation                      Student Recognition: Individual Fall Sports Awards  
District Goal: Gifted & Talented – M. Bellis  
District Goal: Technology – A. Gattini

### 5. Approval of Minutes

Resolved:            That the Board approve the minutes of the following meeting:  
Work Session/Business Meeting – January 14, 2009

MOTION:            Dr. Tai            SECOND:            Ms. Garrity            VOTE: 7-0  
Absent Mr. Luccarelli and Dr. Shelton

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6 a. Questions from the Public (Agenda Items) – None

6b. Committee Reports Will be given during the Business Work Session

7. Committee of the Whole

(a) Acceptance of the Local Professional Development Plan for the 2009-2010 School Year

Resolved: That the Board accept the Local Professional Development Plan for 2009-2010 school year, as on file in the Office of the Assistant Superintendent, Curriculum and Instruction.

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

(b) Approval of Program of Studies

Resolved: That the Board approve the 2009-2010 Program of Studies for W.R. Satz School, as on file in the Office of the Assistant Superintendent, Curriculum and Instruction.

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

(c) Approval of Transfer of Funds

Resolved: That the Board approve the transfer of \$10,000 into the Holmdel High School Athletic Fund (PO 09-0043 - checking account #2040361118929) to continue funding of winter sports (officials, entry fees, athletic workers, etc.). [T]

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

(d) Approval of Presenter for the Safe Driving Initiative Programs

Resolved: That the Board approve a presenter for eight hours to present at the 2008-2009 Safe Driving Initiative Programs being held at Holmdel High School, at a rate of \$75 per hour, for a total of \$600. [T]

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

(e) Establishment of Preschool Program

Resolved: That the Board hereby establish a ½ day preschool program at Village Elementary School to commence on September 1, 2009. [B]

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

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(f) Adoption of Policy– First Reading

Resolved: That the Board adopt Policy 3500.1 – Energy Management Conservation and hereby designate this as the first public reading, as per attachment #2.

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

(g) Approval of Rescission of Board Policy

Resolved: That the Board approval the rescission of Board Policy 3281 – Sponsorships. Board Policy 3282 – Corporate Sponsorships/Advertisements supersedes this policy.

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

(h) Approval of Spring Clinic/Camp

Resolved: That the Board approve the Holmdel Hornets 2009 Spring Clinic to be held at the Village School Soccer Fields on Fridays from April 24, 2009 to June 5, 2009, at a fee of \$100 per camper. There will be no cost to the Board.

Resolved: That the Board approve the Holmdel Wrestling Spring Camp to be held at Holmdel High School on Tuesday nights from March 10, 2009 to May 19, 2009, at a fee of \$100 per camper. There will be no cost to the Board.

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

(i) Recognition of Student Trip

Educational objectives, itinerary, rules and regulations regarding these trips are on file in the Office of the Superintendent of Schools and the appropriate Principal's Office.

Resolved: That the Board recognize a trip to Austria in the evening on April 3 through April 11, 2009, for Holmdel students, in accordance with the information on file in the Office of the Superintendent and expenses are paid by students with no cost to the Board of Education. [This is a non-sponsored Board of Education trip.]

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

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(j) Recognition of Relay for Life Event

Educational objectives, itinerary, rules and regulations regarding this event are on file in the Office of the Superintendent of Schools.

Resolved: That the Board recognize the Relay for Life Event being held by the American Cancer Society on Saturday, May 2, 2009, 10:00 a.m. until Sunday, May 3, 2009, 8:00 a.m. at Holmdel High School. [Holmdel Board of Education is the site-manager for this event. All costs being supported by the American Cancer Society.]

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

(k) Recognition of Signage

Zoning Permit Application and sample sign regarding this signage are on file in the Office of the Business Administrator/Board Secretary.

Resolved: That the Board recognize the signage to be displayed in front of Dr. Robert Cooke's Medical Office on the Village School Property by the Holmdel Historical Society. [Posting of signs identifying the sponsor shall not be considered the district's endorsement of the product or service of a company.]

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

(l) Acceptance of Donations

Resolved: That the Board accept with gratitude, a monetary donation of \$500 from the Holmdel Police Benevolent Association, to be used towards the STRIVE Program, for the 2008-2009 school year. [D]

Resolved: That the Board accept with gratitude, a non-monetary donation of two guitars and one amplifier from Mrs. Malapero, to be used at the Indian Hill School. [D]

Resolved: That the Board accept with gratitude, a non-monetary donation in the amount of \$1,916.54 from the Holmdel Creative Arts Association, to purchase the Dell Precision T3400 Mini-Tower Workstation with Dual LCD Displays for use by the TV Production Studio at Holmdel High School, for the 2008-2009 school year. [D]

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

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(m) Approval of Out-of-District Travel

Resolved: That the Board approve the out-of-district travel as authorized by the Superintendent under Policy 4233 Staff Member Expenses and in accordance with Regulation 4233 Staff Member Expenses, as listed below:  
[B]

**District Personnel**

<b>Date</b>	<b>Name</b>	<b>Location</b>	<b>Workshop</b>	<b>City/State</b>	<b>Cost/ Mileage</b>
3/9/09	Aquinas, Denise	Indian Hill School	Designing Differentiated Units	Monroe Twp, NJ	\$135.00
3/9/09	Atkinson, Jenna	Indian Hill School	Designing Differentiated Units	Monroe Twp, NJ	\$135.00
2/19/09	Bals, Kevin	Asst. Principal - High School	Electronic Violence and Vandalism Reporting System EVVRS	Kenilworth, NJ	\$0.00
5/19/09	Bell, Maurice	W.R. Satz School	Propaganda Teacher Workshop	West Windsor, NJ	\$0.00
06/12/09 - 06/19/09	Blaha, Josephine	High School	AP Reader - Chemistry	Omaha, NE	\$0.00
5/19/09	Burns, Barbara	W.R. Satz School	Propaganda Teacher Workshop	West Windsor, NJ	\$0.00
3/6/09 & 3/25/09 & 5/28/09 & 5/29/09	Conover-Pannone, Cheryl	High School	Certification to be NJPPA Bio Assessment Scorer & Scoring	Monroe Township, NJ	\$0.00
3/4/09	Constantarakos, Voula	Village School	Interdistrict Meeting - Multisensory Training	Marlboro, NJ	\$0.00
3/23/09 & 3/24/09	DePasquale, Deborah	W.R. Satz School	I&RS Technical Assistance Project	Princeton, NJ	\$0.00
4/17/09	Douma, Kara	High School	School of Education Spring Symposium	West Long Branch, NJ	\$0.00
5/19/09	Ebinger, Todd	W.R. Satz School	Propaganda Teacher Workshop	West Windsor, NJ	\$0.00
2/25/09	Gill, Meryl	Director - District	Greater Philadelphia Teacher Job Fair	Valley Forge, PA	\$0.00
2/20/09	Gill, Meryl	Director - District	Implementing Individualized Education Programs for Preschool Children with Disabilities	Dayton, NJ	\$0.00
2/28/09	Hammond, Patricia	Transportation	School Bus Safety Training	Columbus, NJ	\$25.00

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3/27/09	Howard, Arthur	Principal – W.R. Satz School	Outreach 2009: A Conference for Monmouth County School Professionals	Lincroft, NJ	\$25.00
2/13/09	Howard, Arthur	Principal – W.R. Satz School	Standards Revision Regional Review Session	Pomona, NJ	\$0.00
5/19/09	Howard, Kathleen	W.R. Satz School	Propaganda Teacher Workshop	West Windsor, NJ	\$0.00
2/19/09	Katz, Richard	Asst. Principal - High School	Electronic Violence and Vandalism Reporting System EVVRS	Kenilworth, NJ	\$16.79
3/8/09 & 3/9/09	Kostka, Heather	High School	NACAC 2009 Legislative Conference	Washington, DC	\$0.00
2/28/09	Kuperman, Cynthia	Asst. Director - Transportation	School Bus Safety Training	Columbus, NJ	\$25.00
3/4/09	Lawlor, Jo	Indian Hill School	Marlboro Speech Interdistrict Meeting - Multisensory	Marlboro, NJ	\$0.00
2/24/09	Loughran, William	Principal - High School	2009 Standards Revision Regional Review Sessions	Monroe Township, NJ	\$0.00
3/23/2009 & 3/24/09	Marino, Lisa	Asst. Principal - W.R. Satz	I&RS Technical Assistance Project	Princeton, NJ	\$92.80
03/02/09 - 03/04/09	Marino, Michael	Maintenance	Pesticide Training	Bordentown, NJ	\$380.44
2/17/09	McCracken, Jill	High School	Meeting State Terrorism Curriculum Development	Lincroft, NJ	\$0.00
4/20/09 - 4/22/09	Melillo, Denise	High School	Central Pennsylvania Consortium for High School Counselors	Carlisle, PA	\$0.00
03/06/09 & 03/25/09 & 05/28/09 & 05/29/09	Michaud, Suzanne	High School	Attending NJ Biology End-of-Course Assessment Workshops	Monroe Township, NJ	\$134.55
03/02/09 - 03/04/09	Quintana, John	Groundsmen	Pesticide Training	Bordentown, NJ	\$598.08
3/28/09 - 4/2/09	Rispoli, Paula	Central Office	Advance Knowledge of School Dude Program	Myrtle Beach, SC	\$2,340.78
2/19/09	Rispoli, Paula	Central Office	Electronic Violence and Vandalism Reporting System EVVRS	Kenilworth, NJ	\$14.63

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2/18/09	Saponaro, Donato	Asst. Principal - Indian Hill School	DSACS School Coordinators Monthly Meetings	Piscataway, NJ	\$27.80
3/9/09	Schillaci, Brian	Principal - Indian Hill School	Designing Differentiated Units	Monroe Twp, NJ	\$155.15
5/19/09	Schultheis, Jonathan	W.R. Satz School	Propaganda Teacher Workshop	West Windsor, NJ	\$0.00
3/24/09	Singer, Tovah	Indian Hill School	Strategies for Working with Special Ed Students	Edison, NJ	\$199.00
2/18/09	Swensen, Eric	Director - High School	DSACS School Coordinators Monthly Meetings	Piscataway, NJ	\$0.00
3/4/09	Thompson, Jean	W.R. Satz School	Multisensory Training Institute Reading Foundations	Marlboro, NJ	\$0.00
5/1/09	Fleming-Commisso, Colette	High School	Good Ideas Conference	Lakewood, NJ	\$0.00
3/3/09	Jaume, Elena	Central Office	Systems 3000 Update Visual Advanced Training	Eatontown, NJ	\$0.00
3/3/09	Saler, Michelle	Central Office	Systems 3000 Update Visual Advanced Training	Eatontown, NJ	\$0.00
3/5/09	Simonelli, Chantal	Indian Hill School	Thinkfinity Train the Trainer	East Brunswick, NJ	\$0.00
3/26/09	Sweetman, Jean	High School	The SDM-IV-TR for Clinicians: Accurate Diagnosis & Effective Treatment Planning	Edison, NJ	\$199.00

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0  
 Absent: Mr. Luccarelli and Dr. Shelton

8. a. Report of the Superintendent

The Superintendent reported on the following current enrollment – 3,362

Village School..... 917  
 W. R. Satz School.....551

Indian Hill School..... 795  
 High School.....1,099

**Highlights since our last board meeting:**

- I want to thank everyone who planned, coordinated and facilitated our Staff Development Day on January 26<sup>th</sup>. Each school had at least one or two members who assisted in the numerous tasks necessary in organizing the day’s events. We received a lot of positive feedback and it appears to have been a successful day for all involved.

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- If you haven't already done so, you still have time to purchase tickets for the Mercedes Car Raffle sponsored by the Holmdel Foundation for Educational Excellence. The drawing will take place on March 10, 2009. Remember, the proceeds benefit all students of the Holmdel Township Public Schools.
- The results are in for the 2009 Winter Knowledge Masters Open and Indian Hill's sixth grade team finished in second place in the State. Congratulations to all team members.
- I hope you had the opportunity to attend the Satz musical, *Into the Woods, Jr.*, this past weekend. Congratulations to the student performers and their advisors, Amanda Colannino, Veronica Alcuri, and Christen Rillo.
- Approximately 145 students from 22 schools competed at the regional Math Counts competition on February 7 at Union County College. Congratulations to the eight students who represented Satz School – four team members and four individual participants along with their advisor Mrs. Amitrani – for capturing third place.
- Kudos to a seventh grade student at Satz who initiated a food drive through her social studies class with her teacher Kathleen Howard. Together, her team of students made a generous food donation to Project Paul of Monmouth County. The executive director, Lionel Menard, sent a very nice letter of thanks to Mrs. Howard and her students.
- Congratulations to the Satz students who recently participated in the Science Olympiad. Assemblywoman Caroline Casagrande from the 12<sup>th</sup> District sent the students a very nice letter and resolution recognizing their achievement.
- Dr. Blaha reports that the High School Science League is on its way to a great year with a clean sweep of Area 22. The January 15<sup>th</sup> meet was held at Marlboro High School in which about 150 students competed in both first and second year Biology, Chemistry and Physics. Our students won first place in ALL categories. Congratulations to all our student participants and their teachers as well.
- High School Guidance received notification that we have 13 finalists for National Merit Scholarships!
- The first Shakespeare Oral Competition was held at Holmdel High School on February 9<sup>th</sup>. Congratulation to the two winners of the competition.
- Tonight we also honored the Field Hockey Team members for earning the titles of Group III – North Jersey Champions; Central Jersey – Group III Champions; and “A Central” Public School Division Champions. Also recognized were members of the Tennis Team (Girls) and Cross Country Team (Boys and Girls) for their individual achievements.

### Activities towards meeting district goals:

#### Character Education

- Village staff wrapped up the Character Ed theme of RESPECT for January – the students earned 1,061 “sneakers.”



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- Several teachers presented an assembly to the entire Village School population to introduce February's theme of CARING.

### Differentiated Instruction

- Ms. Giacobbe attended a workshop on Differentiated Instruction and has been turn-keying the information to the Village staff at grade-level meetings.
- Most teachers at Satz have signed up their classes to take the Learnia assessment within the next two months. Indian Hill teachers have nearly completed their look at the first assessment.

### 8 a-1 Report of Student Representatives to the Board

Both student representatives reported out on student events.

Resolved: That the Report of the Superintendent and Student Representatives is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All approved  
Absent: Mr. Luccarelli and Dr. Shelton

### b. Personnel

#### (1) Appointment of Human Resources Manager

Resolved: That the Board approve the appointment of Mandie Peart to the position of Human Resources Manager, effective March 11, 2009, or sooner, through June 30, 2009, at a salary of \$83,000 (prorated). [T]

MOTION: Mr. Collins SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

#### (2) Appointment of Personnel – Non-Certificated Staff

Resolved: That the Board approve the appointment of Regina Allocco to the position of Special Education Monitor, from 9:00 a.m. – 11:30 a.m., for four days per week, effective February 12, 2009 through June 30, 2009, at a salary of \$25.51 per hour. [T – New position]

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

#### (3) Appointment of Partial Position

Resolved: That the Board approve the appointment of Joseph O'Connor to the position of an additional .2 Health Teacher, Holmdel High School, effective February 3, 2009 through April 3, 2009, for the third marking period only, Step 11 MA + 15, at a salary of \$72,106 (prorated). [T]

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

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### (4) Acceptance of Resignation – Schedule B

Resolved: That the Board accept the resignation of Edward Reckage as the Schedule B Head Baseball Coach, effective immediately.

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

### (5) Appointment of Schedule B Positions

Resolved: That the Board approve the appointment of Daniel Mondelli to the Schedule B position of Head Baseball Coach, Holmdel High School, for the spring 2009 season, at a stipend of \$7,526, pending the criminal history review of the State of NJ. [B]

Resolved: That the Board approve the appointment of Colleen Jasperse to the Schedule B position of Assistant Softball Coach, Holmdel High School, for the spring 2009 season, at a stipend of \$5,017. [B]

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

### (6) Approval of Change in Work Year

Resolved: That the Board approval the change in work year for Eileen Kerwick, Secretary to the Athletic Director, effective July 1, 2009 from 10-month position to 12- month position.

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

### (7) Approval of Volunteers

Resolved: That the Board approve Thomas Isherwood as a Volunteer Boys Lacrosse Coach, for the spring 2009 season.

Resolved: That the Board approve Frank Finochio as a Volunteer Boys Lacrosse Coach, for the spring 2009 season.

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

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### (8) Approval of Practicum Hours

Resolved: That the Board approve Carolyn Broadhurst for 115 secondary practicum hours, effective March 2, 2009 to April 26, 2009, at W.R. Satz School, under the supervision of Principal Arthur Howard.

Resolved: That the Board approve Carolyn Broadhurst for 115 elementary practicum hours, effective May 4, 2009 to June 28, 2009, at Indian Hill School, under the supervision of Assistant Principal Donato Saponaro.

Resolved: That the Board approve Elizabeth Kenny-Foggin for 150 learning disability teacher consultant practicum hours, retroactive to January 29, 2009 to May 4, 2009, at Holmdel High School, under the supervision of Doreen Coticelli, LDTC.

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

### (9) Approval of Student Teacher/Field Experience/Observation

Resolved: That the Board approve Lea Raymond for 15 hours of guided classroom observation, effective February 12, 2009, at Village School in the area of Special Education. The cooperating teachers will be Beth Lieberman and Katie Roesinger.

Resolved: That the Board approve Cara Binaco for 15 hours of classroom observation, effective February 12, 2009 through March 31, 2009, at Holmdel High School in the area of Mathematics/Science Education. The cooperating teacher will be Les Spindel.

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

### (10) Approval of a Leave of Absence

Resolved: That the Board approve a leave of absence without benefits for Lisa Mowery, Lunchroom Aide, W.R. Satz School, as follows:

- Federal Family and Medical Leave Act without pay, effective March 12, 2009 through June 4, 2009
- Medical Leave from June 5, 2009 through June 30, 2009

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

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(11) Approval of Adjustments to Increment Level

Resolved: That the Board approve the following adjustments in increment level, retroactive to January 1, 2009: [B]

Baldwin, Karen

From: 10 BA + 15

To: 10 MA

Sneddon, Alicia

From: 11 MA + 15

To: 11 MA + 30

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

(12) Acceptance of Retirement

WHEREAS: Mrs. Valerie Dike has served the Holmdel Township Public Schools with distinction as a Social Studies, Math and Science Teacher at Indian Hill School and Grade 1 Teacher at Village School, since December 1993; and,

WHEREAS: Mrs. Dike has consistently provided a multitude of appropriately designed activities that encourage the enrichment and maximize the educational opportunities for each student; and,

WHEREAS: Mrs. Dike has consistently met the needs and interests of her students; and,

WHEREAS: Mrs. Dike has been a distinguished member of the Holmdel School District and has earned the respect and admiration of her colleagues, her students and the Holmdel community; and,

WHEREAS: Mrs. Dike has submitted a letter announcing her retirement from the Holmdel Township Public Schools effective July 1, 2009; and,

NOW THEREFORE BE IT RESOLVED:

That the Holmdel Township Board of Education accepts Mrs. Dike's retirement with regret and deep gratitude for her dedication, loyalty, and outstanding services performed, and further extends to Mrs. Dike its best wishes for a happy and healthy retirement.

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

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(13) Appointment of Day-To-Day Substitute Personnel

Resolved: That the Board approve the appointment of the following as day-to-day substitute teachers, effective February 12, 2009, for the 2008-09 school year, pending the criminal history review of the State of NJ: [B]

- Arcuri, Loni
- Cranston, Regina
- Gruss, Kathyann
- Krawczuk, Christine

Resolved: That the Board approve the appointment of the following as a day-to-day substitute after-school monitor and bus monitor, retroactive February 6, 2009, for the 2008-09 school year: [B]

- Herbert, Donna

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

c. Student Matters

(1) Approval of Student Placement

Resolved: That the Board approve the placement for the following students: 15800030, 12502330, and 9900120, as per attachment #1.

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

(2) Approval of Adjustment of Fee for Consultant

Resolved: That the Board approve the adjustment of fee for consultant, Dr. Trott from \$850 to \$900 per evaluation.

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

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9. Business Administrator/Board Secretary's Report and Recommendations

a. Approval of Annual School Election 2009/2010

Resolved: That the Board approve the following resolution:

1. WHEREAS, N.J.S. 19:60-1 et seq. sets forth the requirements for the conduct of school elections;

NOW THEREFORE, BE IT RESOLVED that the Board Secretary of the Board of Education, Township of Holmdel, County of Monmouth, State of New Jersey is hereby directed to comply with all statutes relating to the Annual School District Election to be Held on Tuesday, April 21, 2009 between the hours of 2:00 p.m. and 9:00 p.m., prevailing time, as follows:

<u>Polling Place</u>	<u>Election District</u>
Senior/Community Center	1, 2 and 10
Town Hall	3
Fire House	4 and 9
Village School	5
Wm. R. Satz School	6, 7, 8

BE IT FURTHER RESOLVED that the rate of pay for the election workers will be set at \$14.29 per hour.

2. Nominating Petitions

Nominating petitions must be filed with Board Secretary of the Board of Education on or before Monday, March 2, 2009 before 4:00 p.m., prevailing time. (Title 19:60-7).

3. Drawing for Ballot Position

Drawing for ballot position for Annual District Election (Tuesday, April 21, 2009) shall be held on Wednesday, March 11, 2009 at 3:00 p.m., prevailing time, in the Office of the Board Secretary, 4 Crawfords Corner Road, Holmdel, New Jersey (Title 19:60-8).

MOTION: Ms. Garrity SECOND: Mr. Burke VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

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b. Receipt of Bid # 09-09 Student Transportation Services To and From School

Resolved: That the Board pursuant to requirements of Title 18:18A-4 receive the following bids for Bid #09-09 Student Transportation Services To and From School for the 2008/2009 school year.

Vendor	Route	Bid Amount	Adjustment Cost
Durhan School Services	HHS #38	\$85.00	\$2.00
867 Highway 33	WRS #38	\$85.00	\$2.00
Freehold New Jersey 07728	VS #38	\$85.00	\$2.00
	Total	\$255.00	
Helfrich	HHS #38	\$66.00	\$1.00
PO Box 157	WRS #38	\$66.00	\$1.00
Keansburg NJ 07734	VS # 38	\$66.00	\$1.00
	Total	\$198.00	
Keyport Auto	HHS # 38	\$74.67	\$1.25
t/a Shamrock Stage Coach	WRS# 38	\$74.66	\$1.25
347 Main Street	VS#38	\$74.67	\$1.25
Keansburg NJ 07734	Total	\$224.00	
Michael Loori	HHS # 38	\$71.33	\$1.00
130 Route 36	WRS #38	\$71.33	\$1.00
Middletown NJ 07748	VS# 38	\$71.33	\$1.00
	Total	\$213.99	
Negba Bus Service	HHS #38	\$98.00	\$.25
1027 Ridge Avenue	WRS #38	\$98.00	\$.25
Lakewood New Jersey 08701	VS#38	\$98.00	\$.25
	Total	\$294.00	

MOTION: Ms. Garrity SECOND: Mr. Burke VOTE: 7-0  
 Absent: Mr. Luccarelli and Dr. Shelton

c. Award of Bid for Student Transportation Services To and From School Bid #09-09

Resolved: That the Board pursuant to requirements of Title 18A:18A-36 award Bid #09-09 for Student Transportation Services To and From School as listed below:

Helfrich	HHS #38	\$66.00	\$1.00
PO Box 157	WRS #38	\$66.00	\$1.00
Keansburg NJ 07734	VS # 38	\$66.00	\$1.00
	Total	\$198.00	

MOTION: Ms. Garrity SECOND: Mr. Burke VOTE: 7-0  
 Absent: Mr. Luccarelli and Dr. Shelton

**WORK SESSION/BUSINESS MEETING FEBRUARY 11, 2009**

d. Approval of Additional Funding Chapter 192-193 Funding

Resolved: That the Board approve additional funding under the provision of Chapter 192-193 (2008/2009) as follows as per attachment 9-d.

Chapter 192-193 Funding

Additional Chapter 192-193 Funding	\$ 1,880.00
Revised (2008/2009) Entitlement (12/16/08)	\$266,455.00

MOTION: Ms. Garrity SECOND: Mr. Burke VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

e. Approval of Additional Funding Chapter 192-193 Funding

Resolved: That the Board approve additional funding under the provision of Chapter 192-193 (2008/2009) as follows as per attachment 9-e.

Chapter 192-193 Funding

Additional Chapter 192-193 Funding	\$ 1,326.00
Revised (2008/2009) Entitlement (1/21/2009)	\$267,781.00

MOTION: Ms. Garrity SECOND: Mr. Burke VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

f. Acceptance of Award of IDEIA Grant Award Part B Basic and Preschool 2008/2009 School Year

Resolved: That the Board accept the Award of the Individuals with Disabilities Education Improvement Act (IDEIA) Grant Award Part B Basic and Preschool, in the amount of \$781,962 for the 2008/2009 school year as listed below: Attachment 9-f.

Basic	(LEA \$110,181)	\$753,362
Preschool	(LEA 1,788)	\$ 28,600
Total		\$781,962

MOTION: Ms. Garrity SECOND: Mr. Burke VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton



**WORK SESSION/BUSINESS MEETING FEBRUARY 11, 2009**

g. Approval of Renewal of Membership with School Alliance Insurance Fund

Resolved: That the Board approve the renewal membership with School Alliance Insurance Fund as listed below:

WHEREAS, the Holmdel Township Board of Education, hereafter referred to as "Educational Facility" is a member of the School Alliance Insurance Fund, hereinafter referred to as "Fund"; and

WHEREAS, said renewal membership terminates as of July 1, 2008 at 12:01 a.m. standard time, unless earlier renewed by agreement between the Educational Facility and the Fund; and

WHEREAS, the Educational Facility is afforded the following type of coverage: Workers' Compensation

WHEREAS, the Educational Facility desires to renew said membership;

NOW THEREFORE, Be it Resolved as follows:

1. The Educational Facility agrees to renew its membership in the Fund for a period of three years beginning July 1, 2008, and ending July 1, 2011 at 12:01 a.m. eastern standard time, and to be subject to the coverages, operating procedures, bylaws, and other organizational and operational documents of the Fund presently existing or as from time to time amended by the Fund and/or the Department of Banking and Insurance.
2. The Educational Facility's Business Administrator, Michael R. Petrizzo, CPA is hereby appointed as the Educational Facility's Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement hereby evidencing annexed hereto and make a part hereof and to deliver same to the Fund the Educational Facility's renewal of its membership.

MOTION: Ms. Garrity SECOND: Mr. Burke VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

**WORK SESSION/BUSINESS MEETING FEBRUARY 11, 2009**

h. Approval of School Alliance Insurance Fund Resolution Appointing a Risk Management Consultant

Resolved: That the Board approve School Alliance Insurance Fund Resolution Appointing a Risk Management Consultant as follows:

WHEREAS, the Holmdel Board of Education<sub>2</sub> (“Educational Facility”) has resolved to join the School Alliance Insurance Fund ("SAIF") following a detailed analysis; and

WHEREAS, the Bylaws of SAIF require that each educational facility designate a Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that SAIF shall pay each Risk Management Consultant a fee to be established by SAIF;

This Risk Management Consultant Agreement will be effective from July 1, 2008 to July 1, 2011.

NOW THEREFORE, BE IT RESOLVED that the Holmdel Board of Education, does hereby appoint G. R. Murray Insurance as its Risk Management Consultant in accordance with the Fund's Bylaws.

MOTION: Ms. Garrity SECOND: Mr. Burke VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

i. Authorization To Cancel Stale Dated Checks Holmdel High School Athletic Account

Resolved: That the Board authorize cancellation of the attached checks for the following Account:

High School Athletic Account

These checks are considered stale-dated checks. Attachment 9-i.

MOTION: Ms. Garrity SECOND: Mr. Burke VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

**WORK SESSION/BUSINESS MEETING FEBRUARY 11, 2009**

j. Approval of Monthly Certification – December 31, 2008

Resolved That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of December 31, 2008 after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Ms. Garrity SECOND: Mr. Burke VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

k. Approval of Business Administrator/Board Secretary's Financial Report – December 31, 2008

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending December 31, 2008, is hereby approved and the Business Administrator/Board Secretary is instructed to file same.

MOTION: Ms. Garrity SECOND: Mr. Burke VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

l. Approval of Treasurer's Financial Report – December 31, 2008

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending December 31, 2008 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Ms. Garrity SECOND: Mr. Burke VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

m. Approval of Budget Transfers – 2008/2009

Resolved: That the Board approve the 2008/2009 budget transfers as listed on attachment T-09-13.

MOTION: Ms. Garrity SECOND: Mr. Burke VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

**WORK SESSION/BUSINESS MEETING FEBRUARY 11, 2009**

n Approval of Bills Payment

Resolved: That the Board approve payment of the January 28, 2009 regular bills list in the amount of \$1,107,461.18, and as certified and approved.

MOTION: Ms. Garrity SECOND: Mr. Burke VOTE: 7-0  
Absent: Mr. Luccarelli and Dr. Shelton

10. Old Business None

11: New Business None

12. Questions from the Public

Kim Casola inquired about the Non-Public School Transportation letter she received and requested further explanation regarding the process.

13. Business Work Session

I. Committee Reports

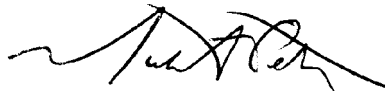
Curriculum & Instruction Committee	Dr. Tai
Buildings & Grounds Committee	Mrs. Wetmore
Budget & Finance Committee	Ms. Garrity
Community Relations Committee	Mrs. Vander Woude
Special Education Committee	Mrs. Vander Woude

14. Executive Session (if required) None

15. Adjournment

By a unanimous voice vote the meeting adjourned at 10:19 p.m.

Respectfully Submitted,



Michael R. Petrizzo, CPA  
Business Administrator/Board Secretary