

REGULAR BUSINESS MEETING – AUGUST 27, 2008

1. Call To Order

The Board of Education, Township of Holmdel, met in Regular Business Meeting on Wednesday, August 27, 2008, in the library of the Wm. R. Satz School, 24 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 7:30 p.m., prevailing time, by Mr. Frank Luccarelli, President of the Board.

2. Open Public Meetings Act

In accordance with Chapter 231, P.L. 1975, adequate notice of this Regular Business Meeting was given on May 19, 2008 by posting written notice thereof prominently on the bulletin board in the Office of the Board of Education, 4 Crawfords Corner Road, Holmdel, New Jersey, the district website, and sent to the four district schools. At the same time, notice of said Regular Business Meeting was communicated to the *Asbury Park Press* and the *Middletown Independent*, PLG, PSG, PSO, PTSO, SAB presidents, the student representatives to the Board, Holmdel Police Headquarters and the Clerk of the Township of Holmdel.

3. Roll Call and Flag Salute

The following Board members were present: Mesdames Garrity, Hartnett, Vander Woude, and Wetmore and Messrs. Luccarelli, Tai, Collins and Shelton. Absent: Mr. Burke. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael Petrizzo, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum and Instruction and Mr. Martin Barger, Board Attorney. Spencer Tirella student representative to the Board was present. Absent: Nikhita Prasanna, student representative to the Board.

4. Presentation

5. Approval of Minutes

Resolved: That the Board approve the minutes of the following meeting:

Regular Business Meeting July 23, 2008

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 7-0-1
Abstained Mr. Collins
Absent: Mr. Burke

6 a. Questions from the Public (Agenda Items) – None

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6b. Committee Reports

The following committee reports were given:

Curriculum & Instruction Committee	Dr. Tai
Budget & Finance Committee	Ms. Garrity
Community Relations Committee	Mrs. Vander Woude
Buildings & Grounds Committee	Mrs. Wetmore

7. Committee of the Whole

(a) Acceptance of Memorandum of Agreement

Resolved: That the Board accept the **Update to Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials**, as on file in the Office of the Superintendent of Schools.

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Mr. Burke

(b) Approval of Agreement with the American Red Cross

Resolved: That the Board approve the Agreement with the American Red Cross, Jersey Coast Chapter, to use the Holmdel Township Schools for shelter following a disaster, as on file in the office of the Business Administrator/ Board Secretary.

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Mr. Burke

(c) Approval of Consultant

Resolved: That the Board approve Allen Hirsh as a consultant to provide services in the capacity of World Language Elementary Teacher, Village School, effective September 2, 2008, through November 4, 2008, at a per diem rate of \$ 225.
[B]

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Mr. Burke

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(d) Establishment of Partial Positions

Resolved: That the Board approve the establishment of an additional .2 Latin position, at W. R. Satz School, effective September 1, 2008 through June 30, 2009, for the 2008-09 school year.

Resolved: That the Board approve the establishment of an additional .1 Chinese position, at W. R. Satz School, effective September 1, 2008 through June 30, 2009, for the 2008-09 school year.

Resolved: That the Board approve the establishment of an additional .2 Teacher of Students with Disabilities position, at W.R. Satz School, effective September 1, 2008 through June 30, 2009, for the 2008-09 school year.

Resolved: That the Board approve the establishment of an additional .2 Teacher of Honors English position, at W.R. Satz School, effective September 1, 2008 through June 30, 2009, for the 2008-09 school year.

Resolved: That the Board approve the establishment of an additional .2 Technology Education position, at W.R. Satz School, effective October 28, 2008 or sooner through June 30, 2009, for the 2008-09 school year.

Resolved: That the Board approve the establishment of two additional .2 Art positions, at Holmdel High School, effective September 1, 2008 through June 30, 2009m for the 2008-09 school year.

Resolved: That the Board approve the establishment of an additional .1 Music/ Chorus position, at W. R. Satz School, effective September 1, 2008 through June 30, 2009, for the 2008-09 school year.

Resolved: That the Board approve the establishment of an additional .1 Music/ Band position, at W. R. Satz School, effective September 1, 2008 through June 30, 2009, for the 2008-09 school year.

Resolved: That the Board approve the establishment of an additional .2 Biology position, at Holmdel High School, effective September 1, 2008 through June 30, 2009, for the 2008-09 school year.

Resolved: That the Board approve the establishment of an additional .2 Science position, at Holmdel High School, effective September 1, 2008 through June 30, 2009, for the 2008-09 school year.

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Mr. Burke

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(e) Acceptance of Donation

Resolved: That the Board accept with gratitude, a non-monetary donation of the following, from Lowes of Holmdel, to be used at the Village School Play Pavilion, for the 2008-2009 school year: [D]

- Play Sand (60 bags @ \$3.49 each)	\$ 209.40
- Top Soil (250 bags @ \$1.33 each)	332.50
- Quikrete - Five pallets (170 bags @ \$3.98 each bag)	676.60
- Utility Tub (One @ \$44.98)	44.98
- Tub Stand (One @ \$50)	50.00
- Bar Faucet (One @ \$44)	44.00
- Steel Storage Shed (One @ \$479)	479.00
Total	\$ 1,836.48

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Mr. Burke

(f) Approval of Adoption of Curriculum Guide

Resolved: That the Board approve the adoption of the following curriculum guide:

Spanish I

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Mr. Burke

(g) Approval of District Mission Statement

Resolved: That the Board approve the following District Mission Statement:

Mission: A Commitment to Excellence

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Mr. Burke

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(h) Approval of Revised District Goals for 2008-2009

Resolved: That the Board approve the revision pertaining to Strategic Planning of the following District Goals for 2008-2009:

1. **World Language Program K-12** – Review present program and design a cohesive program for 2008-09. Continue review to include K-6 and monitor 7-12.
2. **Gifted & Talented** – To initiate the implementation of a Gifted & Talented program as per the five-year plan. Program evaluation will be implemented.
3. **Technology** – To enhance and integrate technology into instruction with hardware, software and professional development opportunities.
4. **Character Education** – Continue implementation and evaluation of Character Education programs (Responsive Classroom). The program will be expanded to include all grades in Village School and Grade 5 at Indian Hill. Developing Safe and Civil Schools (DSACS) will serve as our evaluating tool.
5. **Differentiation of Instruction** – Professional Development - To continue to focus professional development on differentiated instruction. Professional development will be researched-based and include both administrators and teachers
6. **Review High School Programming** and state mandated requirements in order to address concerns related to fine and performing arts mandated programs.
7. **Financial Enhancements** - To identify and develop alternative sources of funding and additional cost saving measures.
8. **Strategic Planning** – Use QSAC and Middle States to focus future district strategic planning efforts.

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Mr. Burke

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(i) Approval of Transfer of Funds

Resolved: That the Board approve an advance of \$10,000 from the Holmdel High School Athletic Fund (PO #-09-0043 – checking account #2040361118929) to begin funding fall sports (officials, entry fees, etc. [T])

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Mr. Burke

(j) Approval of Out-of-District Travel – Board Member

Resolved: That the Board approve the out-of-district travel as authorized by the Superintendent under Policy 4233 Staff Member Expenses and in accordance with Regulation 4233 Staff Member Expenses, as listed below: [B]

Board Member

Date	Name	Location	Workshop	City/State	Cost/ Mileage
10/28/08 - 10/30/08	Garrity, Barbara	Board Member	NJSBA Workshop	Atlantic City, NJ	\$506.31

MOTION: Dr. Tai SECOND: Ms. Hartnett VOTE: 7-0-1
Abstained: Ms. Garrity
Absent: Mr. Burke

(k) Approval of Out-of-District Travel – Board Member

Resolved: That the Board approve the out-of-district travel as authorized by the Superintendent under Policy 4233 Staff Member Expenses and in accordance with Regulation 4233 Staff Member Expenses, as listed below: [B]

Board Member

Date	Name	Location	Workshop	City/State	Cost/ Mileage
10/28/08 - 10/30/08	Shelton, Jim	Board Member	NJSBA Workshop	Atlantic City, NJ	\$503.74

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0-1
Abstained: Dr. Shelton
Absent: Mr. Burke

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(l) Approval of Out-of-District Travel – Board Member

Resolved: That the Board approve the out-of-district travel as authorized by the Superintendent under Policy 4233 Staff Member Expenses and in accordance with Regulation 4233 Staff Member Expenses, as listed below: [B]

Board Member

Date	Name	Location	Workshop	City/State	Cost/ Mileage
9/13/08	Vander Woude, Ana	Board Member	Preparing for Bargaining	Hamilton Twp, NJ	\$211.80
9/27/08	Vander Woude, Ana	Board Member	Intermediate Bargaining	Mercerville, NJ	\$211.80

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0-1
Abstained: Mrs. Vander Woude
Absent: Mr. Burke

(m) Approval of Out-of-District Travel – Board Member

Resolved: That the Board approve the out-of-district travel as authorized by the Superintendent under Policy 4233 Staff Member Expenses and in accordance with Regulation 4233 Staff Member Expenses, as listed below: [B]

Board Member

Date	Name	Location	Workshop	City/State	Cost/ Mileage
9/13/08	Wetmore, Robin	Board Member	Preparing for Bargaining	Hamilton Twp, NJ	\$223.48
10/28/08 to 10/30/08	Wetmore, Robin	Board Member	NJSBA Workshop	Atlantic City, NJ	\$507.54

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 7-0-1
Abstained: Mrs. Wetmore
Absent: Mr. Burke

(n) Approval of Out-of-District Travel

Resolved: That the Board approve the out-of-district travel as authorized by the Superintendent under Policy 4233 Staff Member Expenses and in accordance with Regulation 4233 Staff Member Expenses, as listed below: [B]

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District Personnel

Date	Name	Location	Workshop	City/State	Cost/ Mileage
12/4/2008 and 2/6/09	Roth, Ellie	High School	2 part workshop on Special Needs Students	Edison, NJ	\$175.00
9/19/08	Harris, Lori	Central Office	IROC Preparation Tips Seminar	New Brunswick, NJ	\$99.00
9/8/08	Graham, Bryan J.	Maintenance	Educational Course Electric Wiring	Ocean, NJ	\$657.00
10/20/08	Bruce, James	W.R. Satz	NJ School Counselor Association Fall Conference	Long Branch, NJ	\$155.00
10/19/08	Magnotti, Melissa	W.R. Satz	NJ School Counselor Association Fall Conference	Long Branch, NJ	\$155.00
10/20/08	Kostka, Heather	W.R. Satz	NJ School Counselor Association Fall Conference	Long Branch, NJ	\$195.00
9/23/08	Mikos, Peter	Central Office	NJASBO Workshop - "School Business Admin - Just Ask"	Runnemede, NJ	\$143.61
9/23/08	Petrizzo, Michael	Central Office	NJASBO Workshop - "School Business Admin - Just Ask"	Runnemede, NJ	\$100.00
10/22/08	Judd, Nora	Indian Hill School	Social Studies Workshop "We the People: The Citizen and the Constitution	New Brunswick, NJ	\$30.00
10/22/08	Talarico, Dorothy	Indian Hill School	Social Studies Workshop "We the People: The Citizen and the Constitution	New Brunswick, NJ	\$30.00
8/28/08	Duncan, Barbara	Central Office	Rapid Response Institute at Monmouth University	Long Branch, NJ	\$0.00
9/17/08 10/1/08 10/15/08 10/29/08	Shaw, Brendan	Village School	Black Seal Boiler License 2 hours each session	Tinton Falls, NJ	\$450.00

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9/17/08 10/1/08 10/15/08 10/29/08	Graham, Michael	High School	Black Seal Boiler License 2 hours each session	Tinton Falls, NJ	\$450.00
9/17/08 10/1/08 10/15/08 10/29/08	Paul, Rachael	High School	Black Seal Boiler License 2 hours each session	Tinton Falls, NJ	\$450.00
9/11/08	Gill, Meryl	Admin - HS	APA Training	Monroe, NJ	\$0.00
9/11/08	DePasquale, Deborah	W.R. Satz School	APA Training	Monroe, NJ	\$0.00
9/11/08	Coticelli, Doreen	High School	APA Training	Monroe, NJ	\$0.00
10/20/08 11/21/08 2/23/09 3/20/09	Currie, Mary Beth	Admin - Central Office	Pre-School Leadership Training	Trenton, NJ	\$0.00
9/10/08	Currie, Mary Beth	Admin - Central Office	Preschool Expansion Program	Toms River, NJ	\$0.00
9/16/08	Currie, Mary Beth	Admin - Central Office	Preschool Expansion 5 Year Plan Technical Assistance	Ewing, NJ	\$0.00
9/10/08	Gill, Meryl	Admin - HS	Preschool Expansion Program	Toms River, NJ	\$0.00
9/16/08	Gill, Meryl	Admin - HS	Preschool Expansion 5 Year Plan Technical Assistance	Ewing, NJ	\$0.00

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Mr. Burke

8. a. Report of the Superintendent

The Superintendent reported on the following current student enrollment 3,345

Village School..... 907	Indian Hill School..... 790
W. R. Satz School.....553	High School.....1,095

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Highlights since our last board meeting:

- I have some sad news to share. Last Friday, Sue Liberti passed away. Sue was a lunchroom/playground aide at Indian Hill School for many years. She will be dearly missed by all.
- I am very pleased to announce that of the 175 New Jersey students selected as national winners of the federally-funded Robert C. Byrd scholarships for 2008, two of the students are from Holmdel High School.
- The new school year is rapidly approaching. In preparation, 21 new staff members are attending new faculty orientation this week. This three-day program covers a variety of topics, such as:
 - Technology
 - Overview of Special Services: IEPs, I&RS Process, Referrals
 - Overview of Pupil Personnel Services: SAC, Guidance, Student Placement
 - Using Differentiated Instruction and Multiple Intelligences to Improve Student Achievement
 - Effective Classroom Management Strategies and Effective Parent Communication
- We are pleased to announce that all teaching positions are filled!
- The district calendar has been printed, sent to the post office and should have been delivered to all homes in Holmdel.
- QSAC –Following are minutes of the initial QSAC committee meeting.

QSAC Committee – Meeting Notes Thursday August 21 – 1:30 PM

Attendees: Barbara Duncan, Mary Beth Currie, Shana Wright, Susan Alston, Elena Jaume, Bill Balicki, Barbara Garrity, Mike Collins

Barbara Duncan formed the QSAC Committee with representatives to meet the five “key areas” that are looked at by QSAC. The membership is as follows:

<u>Committee</u>	<u>Chair</u>	<u>Co-Chair</u>
Instruction & Program	Shana Wright	Susan Alston
Personnel	Rich Katz	Elena Jaume
Fiscal Management	Michael Petrizzo	Peter Mikos
Operations	Bill Balicki	Steve Stein
Governance	Barbara Garrity	Mike Collins

The meeting mainly covered the committee’s structure and operation. The following are determinations that were reached:

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- The committee will meet once a month.
- At least one of the members from each “key area” should attend each meeting.
- Each member present was given a binder with the scoring system and benchmarks for the QSAC District Performance Review in their respective area for review.*
- The BOE is addressed in the governance category. Barbara Garrity and Mike Collins will be addressing the individual benchmarks that the BOE must fulfill.
- We will plan to report out during committee reports at public meetings to keep the BOE apprised of QSAC progress.

*After the meeting, we received revisions to four of the five QSAC sections.

The next meeting is scheduled for September 26, 2008 at 1:30pm in Central Office.

Respectfully submitted,
Mike Collins

Activities towards meeting district goals:

Five district administrators recently attended a workshop at Princeton University and made a presentation to the Board on August 27, 2008 on the incredible experience they had. The administrators feel strongly that this experience will help assist them in meeting district goals. A synopsis of the presentation will be posted on the web shortly; please watch for the link.

Mr. Spencer Tirella, student representative reported out on student events.

Resolved: That the Report of the Superintendent is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All approved
Absent: Mr. Burke

b. Personnel

(1) Acceptance of Resignation

Resolved: That the Board accept the resignation of Jane D’Aquila, Lunchroom/ Playground Aide, W.R. Satz School, effective immediately.

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Mr. Burke

(2) Appointment of Personnel – Certificated Staff

Resolved: That the Board approve the appointment of Lauren Salsman to the position of Teacher of Students with Disabilities, Pre-Kindergarten, Village School, effective September 1, 2008 through June 30, 2009, Step 1 BA + 15, at a salary of \$49,555. [B – Replaces Nicole Holota – transferred.]

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Resolved: That the Board approve the appointment of Katie Roesinger to the position of Teacher of Students with Disabilities, Autistic, Village School, effective September 1, 2008 through June 30, 2009, Step 3 BA, at a salary of \$48,455. [B – Replaces Kimberly Scarangelo – transferred.]

Resolved: That the Board approve the appointment of Veronica Alcuri to the position of Temporary Leave Replacement Elementary Music Teacher, Village School, effective September 1, 2008 through November 4, 2008, Step 2 BA, at a salary of \$47,955 (prorated). [B – Replaces Christie Riso – on a leave of absence.]

Resolved: That the Board approve the appointment of Tracy Van Duyn to the position of Elementary Teacher, Grade 5, Indian Hill School, effective September 1, 2008 through June 30, 2009, Step 9 BA + 30, at a salary of \$60,944. [B – Replaces Jenna Atkinson - transferred.]

Resolved: That the Board approve the appointment of Christen Rillo to the position of Technology Education Teacher, W. R. Satz School, effective October 28, 2008 or sooner through June 30, 2009, Step 6 BA, at a salary of \$50,981 (prorated). [B – Replaces John Rothausen- transferred.]

Resolved: That the Board approve the appointment of Lynn Blustein to the position of Temporary Leave Replacement Science Teacher, Holmdel High School, effective September 15, 2008 through November 5, 2008, Step 1 BA, at a salary of \$47,455 (prorated). [B – Replaces Anthony Asaro – on a leave of absence.]

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Mr. Burke

(3) Appointment of Personnel – Non-Certificated Staff

Resolved: That the Board approve the appointment of Donna Herbert to the position of Lunchroom/Playground Aide, W.R. Satz School, effective September 4, 2008 through June 30, 2009, Step 1 at a salary of \$14.68 per hour. [B - Replaces Jane D'Aquila - resigned.]

Resolved: That the Board approve the appointment of Thelma Ferguson to the position of Night Custodian, Village School, effective October 28, 2008 through June 30, 2009, Step 1 at a salary of \$17.68 per hour plus a night differential of \$.65 per hour and boiler license of \$650 per year. [B - Replaces Carlos Balbin.]

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Mr. Burke

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(4) Appointment of Partial Positions

- Resolved: That the Board approve the appointment of Sean McCafferty to the position of an additional .2 World Language Teacher - Latin, W.R. Satz School, effective September 1, 2008 through June 30, 2009, Step 9 BA, at a salary of \$56,744 (prorated).
- Resolved: That the Board approve the appointment of Juliet Chu to the position of an additional .1 World Language Teacher - Chinese, W.R. Satz School, effective September 1, 2008 through June 30, 2009, Step 13 MA + 30, at a salary of \$79,868 (prorated).
- Resolved: That the Board approve the appointment of John Graham to the position of an additional .2 Teacher of Students with Disabilities, W.R. Satz School, effective September 1, 2008 through June 30, 2009, Step 13 MA + 30, at a salary of \$79,868 (prorated).
- Resolved: That the Board approve the appointment of Matthew Goetke to the position of an additional .1 Music Teacher - Chorus, W. R. Satz School, effective September 1, 2008 through June 30, 2009, Step 8 BA, at a salary of \$54,623 (prorated).
- Resolved: That the Board approve the appointment of John Koryat to the position of an additional .1 Music Teacher - Band, W. R. Satz School, effective September 1, 2008 through June 30, 2009, Step 8 BA + 15, at a salary of \$56,723 (prorated).
- Resolved: That the Board approve the appointment of Christen Rillo to the position of an additional .2 Technology Education Teacher, W.R. Satz School, effective October 28, 2008 or sooner through June 30, 2009, Step 6 BA, at a salary of \$50,981 (prorated).
- Resolved: That the Board approve the appointment of Steven Tetreault to the position of an additional .2 Teacher of Honors English, W.R. Satz School, effective September 1, 2008 through June 30, 2009, Step 12 MA + 30, at a salary of \$ 76,937 (prorated).
- Resolved: That the Board approve the appointment of Joan Lagoa to the position of an additional .2 Art Teacher, Holmdel High School, effective September 1, 2008 through June 30, 2009, Step 1 BA, at a salary of \$47,455 (prorated).
- Resolved: That the Board approve the appointment of Alana Lazar to the position of an additional .2 Art Teacher, Holmdel High School, effective September 1, 2008 through June 30, 2009, Step 17 MA + 30, at a salary of \$94,100 (prorated).

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Resolved: That the Board approve the appointment of Suzanne Michaud to the position of an additional .2 Biology Teacher, Holmdel High School, effective September 1, 2008 through June 30, 2009, Step 11 MA, at a salary of \$70,006 (prorated).

Resolved: That the Board approve the appointment of Josephine Blaha to the position of an additional .2 Science Teacher (Honors Advanced Research), Holmdel High School, effective September 1, 2008 through June 30, 2009, Step 8 PhD, at a salary of \$69,323 (prorated).

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Mr. Burke

(5) Appointment of Schedule B Positions

Resolved: That the Board approve the appointment of Meredith Thomas to the Schedule B position of Director Music/Orchestra, William R. Satz School, for the 2008-2009 school year, at a stipend of \$1,411. [B]

Resolved: That the Board approve the appointment of Meredith Thomas to the Schedule B position of Director Supplemental Music/Orchestra, William R. Satz School, for the 2008-2009 school year, at a stipend of \$1,411. [B]

Resolved: That the Board approve the appointment of Nicole Rossy to the Schedule B position of Assistant Coach Fall Cheerleading, JV Football, at a stipend of \$3,448, pending the criminal history review of the State of NJ and certification. [B]

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Mr. Burke

(6) Appointment of PrimeTime Staff

Resolved: That the Board approve the appointment of the following PrimeTime staff for the 2008-2009 school year: [The PrimeTime Program is completely funded by tuition and operates at no cost to the Board of Education.]

<u>Position</u>	<u>Name</u>	<u>Salary per Hour</u>
Director – Village and Indian Hill Schools	Michael Braun	\$ 36 per hour
Camp Director – Village and Indian Hill Schools	Michael Braun	\$ 49 per hour
Site Coordinator Indian Hill School	Joyce Raymond Quadrel	\$ 32 per hour
Camp Coordinator Village School	Sharon Beagan	\$ 45 per hour

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Camp Coordinator	Michael Welter	\$ 45 per hour
Indian Hill School	Tom Woods	\$ 45 per hour

Certified Teachers

\$ 29 per hour

Erin Adelung	Nicole Holota	Laura Salabritas
Christine Barbara	Suzanne Kurey	Elizabeth Semanchick
Rebecca Beirne	Louise Marchesani	Christin Shamosh
Karen Bennett	Deirdre Macrino	Melissa Shapter
Heidi Buzzanga	Jaime Montana	Carol Stehn
Melissa Corriveau	Jaime McHugh	Megan Sweeney
Harry Dangler	John Nacarolo	Barbara Wagner
Carol Dempsey	Jaime Panzella	Chris Wagner
Nancy Graboski	Ed Patterson	Judy Walton
Doris Guisti	Kristy Pugielli	Michael Welter
		Tom Woods

Noncertified Personnel

\$ 26 per hour

Teri Aniello	Ann Condon	Virginia Marinello
Regina Armellino	Christine DeMarco	Maryanne Mika
Rose Basiak	Diane DeMarco	Mary Satterfield
Carolyn Bongo	Angela Foley	Patricia Thomas
Pat Caruso	Mary Hoffman	

Please note: In case of emergency, any Holmdel employee may be used for coverage.

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Mr. Burke

(7) Approval of Presenters for New Staff Orientation

Resolved: That the Board approve the following staff members as presenters at the 2008-2009 New Staff Orientation, at a cost of \$75 per hour: [B]

- Daniel Griesbach Using Differentiated Instruction and Multiple Intelligences to Improve Student Achievement
- Alicia Sneddon Effective Classroom Management Strategies and Effective Parent Communication

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Mr. Burke

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(8) Approval of Presenters for Staff Development Day

Resolved: That the Board approve the following staff members as presenters at the Staff Development Day on September 3, 2008, at a cost of \$75 per hour: [B]

- Maurice Bell
- Daniel Griesbach
- Sean McCafferty
- Ted Mester
- John Rothauser
- Steven Tetreault

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Mr. Burke

(9) Approval of Staff to Create Tutorials

Resolved: That the Board approve the following staff members to create tutorials for the District, as per contractual agreement: [B]

- Maurice Bell Moodle
- Dan Griesbach PowerTeacher Gradebook
- Steven Tetreault PowerTeacher Gradebook (Interim Reports)
- Sean McCafferty Podcasting
- Sean McCafferty Tablet PC
- Sean McCafferty OneNote with a Tablet PC
- John Rothauser SynchronEyes

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Mr. Burke

(10) Approval of Adjustment to Step and Salary

Resolved: That the Board approve the following adjustment in step and salary for Gayle Sturt, Head Custodian, Holmdel High School, effective September 1, 2008: [B]

From: Step 4 plus Head Custodian differential
To: Step 8 plus Head Custodian differential

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Mr. Burke

(11) Approval of Adjustments to Increment Level

Resolved: That the Board approve the following adjustments in increment level, effective September 1, 2008: [B]

- Baldwin, Karen
From 10 BA
To: 10 BA + 15

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- Bellis, Marilyn
From: 12 MA + 15
To: 12 MA + 30

- Connelly, Marianne
From: 16 MA + 15
To: 16 MA + 30

- Kelly, Theresa
From: 10 BA
To: 10 BA + 15

- Moran-Kudisch, Cathleen
From: 8 MA + 15
To: 8 MA + 30

- Waddell, Rebecca
From: 10 MA
To: 10 MA + 15

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Mr. Burke

(12) Approval of Leave of Absence

Resolved: That the Board approve a leave of absence with benefits for Allison Seman, Speech Therapist, Village School, as follows:

- Federal Family and Medical Leave Act without pay, effective September 2, 2008 and returning on December 8, 2008.

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Mr. Burke

(13) Approval of Student Teacher/Field Experience/Observation

Resolved: That the Board approve Kara Douma for 100 practicum hours, effective September 2, 2008 to December 10, 2008, at W.R. Satz School, under the supervision of Principal Arthur Howard.

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Mr. Burke

REGULAR BUSINESS MEETING – AUGUST 27, 2008

(14) Approval of Amendment of Positions

Resolved: That the Board approve the amendment of position for Janice Taylor, Special Education Monitor from part-time to full-time, Village School, effective September 1, 2008, at a salary of \$25.51 per hour. [B]

Resolved: That the Board approve the amendment of position for Mathew Weisfeld, Technology Teacher, Holmdel High School, from .6 to .8, effective September 1, 2008 through June 30, 2009, Step 1 BA, at a salary of \$47,455 (prorated). [B]

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Mr. Burke

(15) Approval of Transfers

Resolved: That the Board approve the transfer of Nicole Holota from Teacher of Students with Disabilities-Pre-school Disabled Program to Teacher of Students with Disabilities-LLD Kindergarten, Village School, effective September 1, 2008. [B – New position]

Resolved: That the Board approve the transfer of Voula Constantarakos, Speech Language Therapist, from W.R. Satz School to Village School, effective September 1, 2008. [B –Replaces Kimberly Tuccillo]

Resolved: That the Board approve the transfer of the following custodians, effective September 4, 2008:

Name	From	To
Rachel Chojnacki	High School Sunday Shift	High School Night Shift
Steve Rogers	High School Night Shift	High School Split Shift
Rachel Paul	High School Night Shift	High School Sunday Shift
Richard Ratcliffe	High School Night Shift	Indian Hill Sunday Shift
Lionel Vassell	Indian Hill Sunday Shift	Indian Hill Night Shift
Alex Souraev	Indian Hill Night Shift	Village Night Shift
Dave Ciszak	Village Night Shift	High School Night Shift
Donna Valentin	Village 7:00 – 3:30 Shift	Village 9:30 – 6:00 Split Shift
Brendan Shaw	Village Night Shift	Village Sunday Shift

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Mr. Burke

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(16) Approval of Extra Hours

Resolved: That the board approve extra hours for the following Nurse Assistants, to provide assistance to special education students for extra-curricular, on an as-needed basis, at a salary of \$36.04 per hour, for the 2008-2009 school year. [B]

- Eileen England
- Katherine Skowronski

Resolved: That the Board approve extra hours for Carol Galiano, School Psychologist, to visit the following schools during the summer of 2008 at a salary of \$66,760.05 (prorated). [B]

- CPC July 17, 2008
- Center School July 25, 2008
- Regional Day School August 1, 2008
- Woodcliff Academy August 1, 2008

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Mr. Burke

(17) Appointment of Day-To-Day Substitute Personnel

Resolved: That the Board approve the appointment of the attached as day-to-day substitute personnel, effective September 1, 2008 through June 30, 2009, for the 2008-2009 school year, as listed on attachment # 2. [B]

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Mr. Burke

(18) Appointment of Homebound Instructors

Resolved: That the Board approve all certificated employees of the Holmdel Township Public Schools to serve as homebound instructors for the 2008-2009 academic year.

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Mr. Burke

REGULAR BUSINESS MEETING – AUGUST 27, 2008

c. Student Matters

(1) Approval of Student Placements

Resolved: That the Board approve the placement for the following students: 9900240, 9900180, 9300915, 7200060, 9900090, 9900160, 9900020, 9900120, 9900210, 14503065, and 9900220, as per attachment #1.

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Mr. Burke

(2) Approval of Contract to Provide Occupational Therapy Services

Resolved: That the Board approve the 2008-2009 contract with the Interactive Playground & Wellness Center to provide occupational therapy services at a rate of \$75.00 per hour. [B]

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 8-0
Absent: Mr. Burke

9. Business Administrator/Board Secretary's Report and Recommendations

a. Approval to Purchase Natural Gas Supply Services Through The Alliance for Competitive Energy Services ("ACES") Bid Cooperative Pricing System ID#E8801-ACESCPS and the Holmdel Township Board of Education

Resolved: That the Board approve the following Participation Agreement to Purchase Natural Gas Supply Services through the Alliance for Competitive Energy Services ("ACES") Bid Cooperative Pricing Systems as follows:

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as "NJSBA"), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the "Public School Contracts Law", N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* ("EDECA") and the regulations promulgated hereunder; and

REGULAR BUSINESS MEETING – AUGUST 27, 2008

- a. Approval to Purchase Natural Gas Supply Services Through The Alliance for Competitive Energy Services (“ACES”) Bid Cooperative Pricing System ID#E8801-ACESCPS and the Holmdel Township Board of Education (continued)

WHEREAS, the Holmdel Township Board of Education is a participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain Natural Gas Supply Services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for Natural Gas Supply Services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (August 27, 2008 through May, 2009, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for Natural Gas Supply Services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service for no more than two years at a time in each service territory to one or more natural gas suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall not exceed two years;

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall not exceed two-years;

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for Natural Gas Supply Services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all Natural Gas Supply Services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for Natural Gas Supply Services by the Lead Agency; and, be it

REGULAR BUSINESS MEETING – AUGUST 27, 2008

- a. Approval to Purchase Natural Gas Supply Services Through The Alliance for Competitive Energy Services (“ACES”) Bid Cooperative Pricing System ID#E8801-ACESCPS and the Holmdel Township Board of Education (continued)

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase Natural Gas Supply Services at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), provided that no single contract shall have a term exceeding two years, and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain Natural Gas Supply Services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2009 (the

Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Natural Gas Supply Services contract entered into prior to such rescission.

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Mr. Burke

- b. Approval of Energy Savings Contract between Holmdel Township Board of Education and Energy Education, Inc. (EEI)

Resolved: That the Board approve the Energy Savings Contract between the Holmdel Township Board of Education and Energy Education, Inc. (EEI), effective September 1, 2008, as per services listed on file in the office of the Business Administrator/Board Secretary. This contract is subject to all applicable federal laws and laws of the State of New Jersey.

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Mr. Burke

REGULAR BUSINESS MEETING – AUGUST 27, 2008

c. Approval of Revision to 2007/2008 Extraordinary Aid

Resolved: That the Board approve a revision to Extraordinary Aid in accordance with Comprehensive Educational Improvement and Financing Act in the amount of \$105,571, for the 2007/2008 school year. Attachment 9-c.

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Mr. Burke

d. Acceptance/Approval of Reimbursement of Nonpublic School Transportation Costs

Resolved: That the Board accept/approve funds from the New Jersey Department of Education, for Reimbursement of Nonpublic School transportation Costs in accordance with N.J.S.A. 18A:39-1a, in the amount of \$15,794, for the 2007/2008 school year. Attachment 9-d.

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Mr. Burke

e. Acceptance/Approval of Entitlement Funds for Nonpublic School Textbook Aid

Resolved: That the Board accept/approve entitlement funds from New Jersey Department of Education, Division of Finance, Nonpublic School Textbook Aid for 2008/2009 school year as listed below: Attachment 9-e.

New School of Monmouth County	\$ 2,745.00
St. Benedict School	\$29,224.00
St. John Vianney High School	\$57,819.00
The First Class	\$ 458.00
Total	\$90,246.00

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Mr. Burke

f. Acceptance/Approval of Entitlement Funds for Nonpublic School Technology Aid

Resolved: That the Board accept/approve entitlement funds from the New Jersey Department of Education, Division of Finance, Nonpublic School Technology Aid 2008/2009 school year, as listed below: Attachment 9-f.

New School of Monmouth County	\$ 1,920.00
St. Benedict School	\$20,440.00
St. John Vianney High School	\$40,440.00
The First Class	\$ 320.00
Total	\$63,120.00

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Mr. Burke

REGULAR BUSINESS MEETING – AUGUST 27, 2008

g. Acceptance/Approval of Entitlement Funds for Nonpublic School Nursing Aid

Resolved: That the Board accept/approve entitlement funds from the New Jersey Department of Education, Division of Finance, Nonpublic School Nursing Aid, for the 2008/2009 school year as listed below: Attachment 9-g.

St. John Vianney High School	\$ 78,049.00
New School of Monmouth County	\$ 3,706.00
St. Benedict School	\$ 39,449.00
First Class	\$ 618.00
Total	\$121,822.00

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Mr. Burke

h. Approval of Renewal of Athletic Events Away (Before 4:00 p.m. and Sundays) for the 2008/2009 School Year

Resolved: That the Board approve the renewal of Athletic Events Away (before 4:00 p.m. and Sunday's) for the 2008/2009 school year, at an increase of 2.89% over the 2007/2008 contract cost to:

Helfrich and Son	\$64.92 per hour
503 Laurel Ave	\$ 1.88 08/09 (2.89% Increase)
West Keansburg, NJ 07734	\$66.80 Total Cost

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Mr. Burke

i. Approval of Joint Transportation Agreement

Resolved: That the Board approve the following transportation agreement with the Hazlet Board of education for eight (8) Hazlet students to be transported by the Holmdel Township Board of Education to Christian Brothers Academy, Lincroft, NJ from September 1, 2008 through June 30, 2009, at a cost of \$884.00 per student (\$7,072.00).

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Mr. Burke

REGULAR BUSINESS MEETING – AUGUST 27, 2008

j. Approval of Renewal of Transportation Contracts-Loori Bus Company

Resolved: That the Board approve the renewal of transportation contract with the Loori Bus Company for the 2008/2009 school year, at an increase of 2.89%, over the 2007/2008 contract cost:

Route #	7C
Destination	Village
Original Contract Cost	\$67.75 per diem (\$12,195.00 per annum)
Renewal #	17
2005-06 Cost	\$69.78 per diem (\$12,560.40 per annum)
Extension	\$2.81
2006-07 Cost	\$72.59 per diem (\$13,066.20 per annum)
Extension	\$2.90
2007-08 Cost	\$75.49 per diem (\$13,588.20 per annum)
Extension	\$2.18
2008-09 Cost	\$77.67 per diem (\$13,980.60 per annum)

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Mr. Burke

k. Receipt of Bids for Student Transportation Services To and From School Bid #09-07

Resolved: That the Board pursuant to requirements of Title 18A:18A-4 received the following bids for Bid #09-07 Transportation Services To and From School Bid # 09-07 as follows:

Vendor	Route	Bid Amount	Adjustment Cost	Per Diem Aide
Michael Loori 130 Route 36 Middletown NJ 07748	CC1	\$184.00	\$1.00	
	HHS #10	\$207.00	\$1.00	
	HHS #11	\$207.00	\$1.00	
	HHS#12	\$207.00	\$1.00	
Helfrich PO Box 157 Keansburg NJ 07734	CC1	\$204.00	\$1.50	\$37.00
	HHS #10	\$224.00	\$1.50	\$37.00
	HHS #11	\$224.00	\$1.50	\$37.00
	HHS#12	\$224.00	\$1.50	\$37.00
Keyport Auto t/a Shamrock Stage Coach 347 Main Street Keansburg NJ 07734	CC1	214.00	\$2.50	
	HHS #10	214.00	\$2.50	
	HHS #11	221.00	\$2.50	
	HHS#12	237.00	\$2.50	
Murphy Transportation 49 Kanes Lane	CC1	No bid	N/A	
	HHS #10	\$275.00	\$.60	
	HHS #11	\$275.00	\$.60	

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Middletown NJ 07748	HHS#12	\$275.00	\$.60	
Milu Bus Service PO Box 163 Matawan NJ 07747	CC1 HHS #10 HHS #11 HHS#12	\$268.00 \$245.00 \$254.00 \$266.00	\$1.00 \$2.00 \$2.00 \$2.00	
Wehrle Bus Service 436 Matawan Avenue Cliffwood NJ 07721	CC1 HHS #10 HHS #11 HHS#12	No bid \$299.00 \$299.00 \$299.00	N/A \$3.40 \$3.40 \$3.40	
Fariello Bus Svc dba Greenwood 327 Greenwood Road Matawan NJ 07747	CC1 HHS #10 HHS #11 HHS#12	No Bid \$216.43 \$216.43 \$216.43	N/A \$1.50 \$1.50 \$1.50	

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Mr. Burke

l. Award of Bid for Student Transportation Services To and From School Bid #09-07

Resolved: That the Board pursuant to requirements of Title 18A:18A-36 award the following bid for Bid #09-07 Transportation Services To and From School as follows:

Vendor	Route	Bid Amount	Adjustment Cost	Per Diem Aide
Michael Loori 130 Route 36 Middletown NJ 07748	CC1 HHS #10 HHS #11 HHS#12	\$184.00 \$207.00 \$207.00 \$207.00	\$1.00 \$1.00 \$1.00 \$1.00	

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Mr. Burke

m. Approval of Budget Transfers - 2007/2008

Resolved: That the Board approve the 2007/2008 budget transfers as listed on attachment T-08-23.

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Mr. Burke

REGULAR BUSINESS MEETING – AUGUST 27, 2008

n. Approval of Budget Transfers – 2008/2009

Resolved: That the Board approve the 2008/2009 budget transfers as listed on attachment T-09-04.

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Mr. Burke

o. Approval of Monthly Certification

Resolved That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of June 30, 2008 after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Mr. Burke

p. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending June 30, 2008, is hereby approved and the Business Administrator/Board Secretary is instructed to file same.

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Mr. Burke

q. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending June 30, 2008, is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Mr. Burke

r. Approval of Bills Payment

Resolved: That the Board approve payment of the August 27, 2008, regular bills list in the amount of \$865,964.78, and as certified and approved.

MOTION: Ms. Garrity SECOND: Dr. Tai VOTE: 8-0
Absent: Mr. Burke

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10. Old Business - None

11. New Business

Mr. Collins, Dr. Shelton and Mrs. Wetmore commented that they were very impressed with the new hire orientation.

12. Questions from the Public – None

13. Executive Session (if required) N/A

14. Adjournment

By a unanimous voice vote the meeting adjourned at 8:55 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Michael R. Petrizzo', written over a horizontal line.

Michael R. Petrizzo
Business Administrator/Board Secretary