

REGULAR BUSINESS MEETING – JANUARY 25, 2012

1. Call to Order

The Board of Education, Township of Holmdel, met in Regular Business Meeting on Wednesday, January 25, 2012 in the library of the W.R. Satz School, 24 Crawfords Corner Road, Holmdel New Jersey. The meeting was called to order at 8:00 p.m., by Ms. Garrity, President of the Board.

2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The Board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Garrity, Wetmore, Liu, Pascucci and Vander Woude and Messrs: DeSario, Pavlik, and Sockol. Absent: Dr. Tai. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum & Instruction and Mr. Martin Barger, Board Attorney. Also Present were Mr. Alexander Ching and Ms. Isha Purang (both left at 10:01 PM) student representatives to the Board.

3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

4. Presentations – Vonage/Heroes and Cool Kids Recognition-R. Westrol Harassment, Intimidation and Bullying Presentation-E. Swensen

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5. Approval of Minutes

5a. Approval of Minutes- Confidential Executive Session – December 14, 2011

Resolved: That the Board approve the minutes of the following meeting:

Confidential Executive Session – December 14, 2011

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0-1
Abstained: Mrs. Pascucci
Absent: Dr. Tai

5b. Approval of Minutes- Regular Business Meeting – December 14, 2011

Resolved: That the Board approve the minutes of the following meeting:

Regular Business Meeting – December 14, 2011

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0-1
Abstained: Mrs. Pascucci
Absent: Dr. Tai

5c. Approval of Minutes- Confidential Executive Session – January 11, 2012

Resolved: That the Board approve the minutes of the following meeting:

Confidential Executive Session – January 11, 2012

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0-1
Abstained: Mrs. Vander Woude
Absent: Dr. Tai

5d. Approval of Minutes- Regular Business Meeting – January 11, 2012

Resolved: That the Board approve the minutes of the following meeting:

Regular Business Meeting – January 11, 2012

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0-1
Abstained: Mrs. Vander Woude
Absent: Dr. Tai

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6a. Questions from the Public (Agenda Items)-None

6b. Committee Reports(s)

Mrs. Liu- Community Relations

Mrs. Pascucci- Special Services (please note the following update that was provided on self assessment)

Self-Assessment Update

- In 2008, the district was subject to self-assessment by the state in the area of special education. In addition to a self-assessment report prepared by the district, the process also involved site visits by state representatives.
- In November 2011, Holmdel received the results of the assessment.
- Of the 8 sections of the self-assessment, the district was found to be in full compliance in 5 sections.
- In 3 sections, findings of noncompliance were identified. Specifically:
 1. Transition to Adult Life;
 2. Parent Involvement; and
 3. Evaluations and Reevaluation.
- In those sections, there were a total of 8 areas of noncompliance identified. Of those 8, the district believes one to be misidentified and will provide supporting documentation as evidence of compliance. As to the other 7, the district has instituted remedial measures.
- A follow-up report must now be submitted to the state. A component of that report involves having the Board of Education has been placed on notice as to the noncompliance and the subsequent remedial measures.

7. Committee of the Whole

7a. Approval of Student Trips

Resolved: That the Board approve the educational objectives, itinerary, rules and regulations regarding this trip are on file in the Office of the Superintendent of Schools and the appropriate Principal’s Office.

Date of Trip	School	Teacher/ Advisor	Class/Club/ Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
02/12/12	High School	Blaha, J.	Science League	Colts Neck HS, Colts Neck, NJ	2:45 p.m. – 4:30 p.m.	24	1 Teacher	\$150.00
02/29/12	High School	Clark, A.	Self Contained	Perkins & Bowling Hazlet, NJ	9:00 a.m. – 1:45 p.m.	5	1 Teacher 3 Aides	\$300.00
05/21/12	High School	Gelpke, J.	AP Gov./Politics	National Constitution Center, Philadelphia, Pa.	8:45 a.m. – 5:00 p.m.	30	2 Teachers	No cost to Board
03/30/12 – 04/01/12	High School	Lagoa, J.	Key Club	Key Club Convention, Long Branch, NJ	3:30 p.m. – 12:00 p.m.	10	1 Teacher	No cost to Board

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Dr. Tai

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7b. Approval of Out-of-District Travel – District Personnel

Resolved: That the Board approve the out-of-district travel as authorized by the Superintendent under Policy 4233 Staff Member Expenses and in accordance with Regulation 4233 Staff Member Expenses, as listed below: [B]

Date	Name	Location	Workshop/Meeting	City/State	Cost
03/05/12 & 03/06/12	Anderson, H.	High School	Annual Convention for the New Jersey Association for Health, Physical Education, Recreation and Dance	Long Branch, NJ	\$0.00
03/06/12	Bailey, H.	W.R. Satz School	Annual Convention for the New Jersey Association for Health, Physical Education, Recreation and Dance	Long Branch, NJ	\$0.00
01/27/12	Bligh, L.	Village School	Learning to Use Proloquo2Go	Shrewsbury, NJ	\$50.00
03/28/12	Bligh, L.	Village School	Word Study	Newark, NJ	\$0.00
03/15/12	Campbell, G.	Village School	Developing Narrative & Nonfiction Units in Writers Workshop	Edison, NJ	\$100.00
03/14/12	Cibelli, J.	High School	Advanced Co-Teaching Strategies	Edison, NJ	*\$100.00
01/19/12	Dempsey, C.	Village School	An Update of District and School Professional Development Plans	Freehold, NJ	\$20.00
02/09/12	Fetter, E.	Village School	Word Study With All Learners	New Brunswick, NJ	\$125.00
03/08/12 & 04/03/12	Gill, M.	Administrator - High School	Legal One Series - Ethics & Governance for all Leaders	Monroe Twp, NJ	*\$300.00
03/14/12	Goldheimer, T.	High School	Advanced Co-Teaching Strategies	Edison, NJ	*\$100.00
03/14/12	Gurney, D.	High School	Advanced Co-Teaching Strategies	Edison, NJ	*\$100.00
03/15/12	Holota, N.	Village School	Developing Narrative & Nonfiction Units in Writers Workshop	Edison, NJ	\$100.00
02/08/12	Kapoor, J.	W.R. Satz School	Working with Distracted and Disorganized Students	Jersey City, NJ	\$247.56
03/14/12	Kousoulis, M.	High School	Advanced Co-Teaching Strategies	Edison, NJ	*\$100.00
03/26/12 - 03/29/12	Loughran, W.	Administrator - High School	Middle State Visitation Team - Chair	Pinelands, NJ	\$0.00
03/22/12	Malizia, J.	Indian Hill/Village Schools	English Language Learners Statewide Conference on Common Core Standards	Union, NJ	*\$169.46
02/28/12	Malizia, J.	Indian Hill/Village Schools	English Language Learners and the Law	Mullica Hill, NJ	*\$55.80
03/14/12	Mester, T.	High School	Advanced Co-Teaching Strategies	Edison, NJ	*\$100.00
03/14/12	Mulhern, K.	High School	Advanced Co-Teaching Strategies	Edison, NJ	*\$100.00
04/19/12	Peart, M.	Administrator, Central Office	Public Sector Labor Relations	New Brunswick, NJ	\$232.60
03/14/12	Radziwanowski, A.	High School	Advanced Co-Teaching Strategies	Edison, NJ	*\$100.00
03/15/12	Rausch, K.	Village School	Developing Narrative & Nonfiction Units in Writers Workshop	Edison, NJ	\$100.00
03/23/12	Rosen, B.	Village School	Children With Autism - Establishing Foundational Skills for Early Conversations	Somerset, NJ	*\$189.00

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Date	Name	Location	Workshop/Meeting	City/State	Cost
05/22/12	Rosen, B.	Village School	Using the IPAD to Enhance and Facilitate Communication for Special Needs Children	Eatontown, NJ	\$0.00
03/08/12 & 04/03/12	Schillaci, B.	Village School	Legal One Series - Ethics & Governance for all Leaders	Monroe Twp, NJ	\$300.00
03/15/12	Shapter, M.	Village School	Developing Narrative & Nonfiction Units in Writers Workshop	Edison, NJ	\$100.00
03/14/12	Sportelli, C.	High School	Advanced Co-Teaching Strategies	Edison, NJ	*\$100.00

*Paid with Title II or IDEA Funds

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Dr. Tai

7c. Approval of Presenters list for January 23, 2012 Staff Development Day. (Total cost of \$75.00 per hour per presenter, to be paid by NCLB Grant)

Resolved: That the Board approve the following list of Presenters for Staff Development Day.

Andrea Lopez (in-district)
Caren MacConnell (in-district)
Christin Rillo (in-district)
Steven Tetreault (in-district)
Mat Weisfield (in-district)
Elizabeth Kenny-Foggin (in-district)
Donna Salimando (in-district)
Elena Jaume (in-district)
Melinda Brenner (in-district)
Shannon Davis (in-district)
Susan Felice (in-district)
Eric Hausser (in district)

Discussion: Mrs. Vander Woude requested that in the future we approve the presenters prior to the event. Ms. Currie and Mrs. Duncan explained that the process with the planning committee was finished very late which is why this occurred.

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Dr. Tai

7d. Approval of Adoption of 2012/2013 School Calendar

Resolved: That the Board approve the Adoption of the School Calendar, for the 2012/2013 school year, as per attachment #7d.

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Dr. Tai

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8a. Report of the Superintendent

Village School: the Spirit Committee has done an excellent job promoting new ideas for the staff and students, including a recent “Spirit Color Day”. All grade levels were designated to wear a different color to wear on Spirit Color Day. The staff and students did a great job representing their individual grade levels with their color of the day. The staff and students have also continued to do a great job with security drills. Village School has now cycled through all the different drills. They are very proud of the way everyone in the building has responded on each occasion!

Indian Hill School: Ten Indian Hill Students competed in the annual Geography Bee, sponsored by National Geographic. After several rounds of competition, a winner was announced. He will now take a qualifying test to compete in the state-wide competition. The PLG decorated the Indian Hill lobby with a wonderful bulletin board that captures the details of the event.

22 Indian Hill students qualified for the Knowledge Master’s Open Winter Competition. Student try-outs consisted of a written examination and will be followed by a team-based online competition. This year’s Indian Hill team will be competing against a variety of schools both nationally and internationally.

The physical education department has provided new recess equipment for Indian Hill students. The new equipment can be enjoyed by students of all three grades during outdoor recess during the warmer days.

The Winter Boardwalk will be held Friday, February 10, 2012, from 5:00pm to 9:00pm. There will be boardwalk games, food, a classroom basket auction, and a Grand Prize Raffle with wonderful prizes! So please come out and support this event, it is the biggest fundraiser of the year.

W. R. Satz: We’re excited to announce that Spirit week and our first W. R. Satz School Pep Rally was a huge success. Overall, the students worked together as a team to decorate the hallways and motivate for school spirit. Those who actively participated were enthusiastic and enjoyed the experience. Team Integrity won 1st place (7th grade team). The new school mascot made its first public appearance...thanks to our PSG for helping to make that possible! There was an article on written in the Holmdel Patch about the event. Special thanks goes to Satz English teacher, Ms. Semler, for all her hard work and preparation.

Congratulations to the William R. Satz School students for winning an award in the 2011 American Mathematics Competition AMC 8:



Location: Holmdel High School Auditorium

Dates/Times: Friday, January 27, 7PM

Saturday, January 28, 3PM* and 7PM

Tickets: \$5 for students/seniors; \$7 for adults

*children's **presale tickets only** for Saturday afternoon = \$3 per child

Email acolannino@holmdelschools.org for presales

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Satz students proudly presents the musical, **Alice in Wonderland, Jr.** at the high school auditorium this weekend. Performances are as follows: Friday at 7:00 PM, Saturday at 3:00 PM and 7:00 PM. There will be special seating arrangements for Village School Students at the 3pm show. The students are excited about their whimsical costumes and are confident they will wow the crowd with their performance. The HCAA will be providing refreshments.

High School: tomorrow night (Jan. 26th) the My Three Sons Foundation, along with the HHS Athletic Dept., is sponsoring a “**Night of Hoops**” event during the Boys Basketball game vs. Rumson-Fair Haven (6:30 pm). The objective is to foster a “celebration” of our tremendous school spirit, as well as to raise awareness and funds for Project Graduation, the annual, post-graduation party for seniors. Student admission is **FREE** and all proceeds will go to this worthy cause. The team is off to a fantastic start so far this season, sporting a 12-2 record, and the game promises to be very well-played, so we hope everyone will take a **STUDY BREAK** from exams and join us. See you there!

Congratulations to Holmdel High School Athletic Director Randy Westrol, who was honored by the NJSIAA at its annual awards ceremony in December for his tireless and meritorious service to high school athletics. Congratulations Mr. Westrol, on this well-deserved Honor.

Science League is off to a tremendous start! At their first meet, HHS students took **first place** in all six categories - Biology 1, Biology 2, Chemistry 1, Chemistry 2, Physics 1 and Physics 2. Congratulations to all the participants, and to their teachers!

The Superintendent reported on the following current student enrollment: 3,173

Village School.....842	W.R. Satz School541
Indian Hill School738	High School.....1,052

8a.-1 Report of Student Representatives to the Board

Both Student Representatives reported out on student matters.

Resolved: That the Report of the Superintendent and Student Representatives are hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved
Absent: Dr. Tai

8b. Personnel

8b.-1 Acceptance of Retirement, Indian Hill School

WHEREAS: Mrs. Carol H. Stehn has served the Holmdel Township Public Schools with distinction as a Grade 5 & 6 Teacher at Indian Hill School since September 1, 1977; and,

WHEREAS: Mrs. Carol H. Stehn has earned the respect of her students, colleagues and community residents; and

WHEREAS: Mrs. Carol H. Stehn will be sadly missed by students, staff and colleagues; and,

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WHEREAS: Mrs. Carol H. Stehn has submitted a letter announcing her retirement from the Holmdel Township School District, effective July 1, 2012;

NOW THEREFORE BE IT RESOLVED:

That the Holmdel Township Board of Education accepts Mrs. Carol H. Stehn's retirement with regret, and deep gratitude for her dedication, loyalty, and outstanding services performed and further extend to Mrs. Carol H. Stehn its best wishes for a happy and healthy retirement.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Dr. Tai

8b.-2 Acceptance of Resignation, Temporary Leave Replacement, Social Studies/Psychology Teacher, Holmdel High School

Resolved: That the Board accept the resignation of Jenna Ruditsky, Temporary Leave Replacement Social Studies/Psychology Teacher, Holmdel High School, effective March 9, 2012 or sooner.

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Dr. Tai

8b.-3 Amend Appointment of Temporary Leave Replacement, Elementary Teacher, Indian Hill School

Resolved: That the Board approve the amendment of appointment for Jaclyn Mercandetti, as follows:
[B] [B. Catania – Leave]

From: Temporary Leave Replacement, Elementary Teacher, Grade 4, Indian Hill School, step 1 MA, at a salary of \$56,615 (prorated), effective January 31, 2012 through June 30, 2012.

To: Temporary Leave Replacement, Elementary Teacher, Grade 4, Indian Hill School, step 1 MA, at a salary of \$56,615 (prorated), effective January 26, 2012 through June 30, 2012.

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Dr. Tai

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8b.-4 Amend Appointment of Part-time Special Education Monitor, Village School

Resolved: That the Board approve the amendment of appointment for Rosina Tufano as a Part-time Special Education Monitor as follows: [New] [B]

From: 2 days per week, 3 ½ hours per day, Village School, at a salary of \$27.17 per hour, effective retroactive from January 10, 2012 through June 30, 2012.

To: 2 days per week, 3 ½ hours per day, Village School, at a salary of \$27.17 per hour, effective retroactive from January 10, 2012 through January 13, 2012, and 3 days per week, 3 ½ hours per day, Village School, at a salary of \$27.17 per hour, effective retroactive from January 17, 2012 through June 30, 2012.

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Dr. Tai

8b.-5 Amend Appointment of Temporary Leave Replacement, Special Education Teacher, Village School

Resolved: That the Board approve the amendment of appointment for Cara Kulakowski, as follows:

From: Temporary Leave Replacement, Special Education Teacher, step 1 BA, at a salary of \$48,055 (prorated), Village School, effective December 20, 2011 through June 30, 2012.

To: Temporary Leave Replacement, Special Education Teacher, step 1 MA, at a salary of \$56,615 (prorated), Village School, effective January 1, 2012 through June 30, 2012.

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Dr. Tai

8b.-6 Approval to Amend Leave of Absence, Elementary Teacher, Indian Hill School

Resolved: That the Board approve to amend the leave of absence for Beth Catania, 4th Grade Teacher, Indian Hill School, with benefits as follows:

From:

- Effective February 2, 2012 through March 22, 2012 using 33.5 sick days and March 22, 2012 through March 26, 2012 using 2.5 personal days (utilized in conjunction with PFLA)
- Effective March 22, 2012 through May 2, 2012 Paid Family Leave Act (PFLA) (paid by State of New Jersey; subject to State approval)
- Effective March 27, 2012 through June 18, 2012 New Jersey Family Leave Act (NJFLA)
- Effective June 19, 2012 through June 20, 2012 Federal Medical Leave Act (FMLA) (unpaid)

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To:

- Effective January 30, 2012 through March 19, 2012 using 33.5 sick days and .5 personal day
- Effective March 19, 2012 through April 29, 2012 Paid Family Leave Act (PFLA) (paid by State of New Jersey; subject to State approval)
- Effective March 20, 2012 through June 11, 2012 New Jersey Family Leave Act (NJFLA)
- Effective June 12, 2012 through June 20, 2012 Federal Medical Leave Act (FMLA) (unpaid)

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Dr. Tai

8b.-7 Approval of Leave of Absence, Supervisor of Mathematics and Science, District

Resolved: That the Board approve a leave of absence for Alicia Killean, Supervisor Mathematics and Science, with benefits as follows:

- Effective February 1, 2012 through February 20, 2012, using 12 sick days
- Effective February 21, 2012 through April 2, 2012, Paid Family Leave Act (PFLA) (paid by State of New Jersey; subject to State approval)
- Effective February 21, 2012 through May 13, 2012, New Jersey Family Leave Act (NJFLA) (unpaid)

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Dr. Tai

8b.-8 Approval of Leave of Absence, Elementary Teacher, Village School

Resolved: That the Board approve a leave of absence for Jami Kenney, Grade 2, Elementary Teacher, Village School, with benefits as follows:

- Effective retroactive from January 3, 2012 through February 2, 2012 Family Medical Leave Act (FMLA) (unpaid)

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Dr. Tai

8b.-9 Approval of Intermittent Leave of Absence, Nurse Assistant, Holmdel High School

Resolved: That the Board approve an intermittent leave of absence for Eileen England, Nurse Assistant, Holmdel High School, with benefits as follows:

- Effective immediately through June 30, 2012, using an intermittent Family and Medical Leave (FMLA) (unpaid) and intermittent Paid Family Leave (PFLA) (paid by State of New Jersey; subject to State approval).

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Dr. Tai

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8b.-10 Approval to Extend the Appointment of Teacher as Mentor

Resolved: The Board approve to extend the appointment of the following teacher as a mentor for a provisional staff member at the State recommended rate shown below, for the 2011-2012 School Year, (mentor fees paid by provisional teacher and if necessary are prorated).

Mentor	Novice Payment	Novice Teacher
Kristy Pugielli	\$165 (02/23/12-05/25/12)	Christina Melillo

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Dr. Tai

8b.-11 Appointment of Transportation Coordinator, District

Resolved: That the Board approve the appointment of Nicole Collins, as Transportation Coordinator, District, at a salary of \$63,000.00 (prorated), effective February 13, 2012 through June 30, 2012, (pending criminal history). [C. Kuperman – retirement] [B]

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 6-0
Absent: Dr. Tai, Mr. Sockol & Mrs. Pascucci

8b.-12 Approval of Appointment Learning Disabilities Teacher Consultant, W. R. Satz School

Resolved: That the Board approve the appointment of Serena Silverstein as a Learning Disabilities Teacher Consultant, W.R. Satz School, on an as needed basis, not to exceed 3 days per week as a consultant, at a rate of \$350 per day, effective January 30, 2012 through June 30, 2012, pending criminal history review. [B]

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Dr. Tai

8b.-13 Appointment of Temporary Leave Replacement, Elementary Teacher, Village School

Resolved: That the Board approve the appointment of Christina Melillo as Temporary Leave Replacement, Elementary Teacher, Grade 2, step 1BA, at a salary of \$48,055 (prorated), Village School, effective February 23, 2012 through May 25, 2012. [K. Savare - Leave] [B]

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Dr. Tai

8b.-14 Appointment of Special Education Monitor, Village School

Resolved: That the Board approve the appointment of Noelia Bruncati as a Special Education Monitor, Village School, from 1:20 p.m. through 2:05 p.m. on Thursdays and Fridays, at a salary of \$27.17 per hour, effective retroactive from January 12, 2012 through June 30, 2012.

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Dr. Tai

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8b.-15 Appointment of Schedule B Position of Boys Assistant Track Coach, Holmdel High School

Resolved: That the Board approve the appointment of Scott Cannon to the Schedule B position of Boys Assistant Track Coach, Holmdel High School, for the 2011/2012 school year, at a stipend of \$5,017.00. [B]

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Dr. Tai

8b.-16 Approval of Student Teacher/Field Experience/Classroom Observation, W. R. Satz School

Resolved: That the Board approve Michele Nimbley for 10 hours of Field Experience in the area of English from January 26, 2012 through April 27, 2012. Cooperating teacher will be Barbara Williamson.

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Dr. Tai

8b.-17 Approval of Student Teacher/Field Experience/Classroom Observation, W. R. Satz School

Resolved: That the Board approve Kelly Hornecker for 20 hours of Field Experience in the area of English from January 26, 2012 through April 27, 2012. Cooperating teacher will be Lisa Imbro.

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Dr. Tai

8b.-18 Appointment of Day-To-Day Substitute Special Education Monitor

Resolved: That the Board approve the appointment of the following as a day-to-day Substitute Special Education Monitor, effective January 26, 2012 through June 30, 2012. [B]

Nancy Jensen

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Dr. Tai

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8c. Student Matters

8c-1. Approval of Student Placements

Resolved: That the Board approve the placements for the following students:

Department of Special Services
In-District Placements

Student ID	Services	Classification	Cost
6243029860	Home Instruction	SLD	\$56.00/hour
7960924463	Home Instruction	N/A	\$56.00/hour
9073276173	Home Instruction	N/A	\$56.00/hour

MOTION: Mrs. Pascucci SECOND: Mr. DeSario VOTE: 8-0
Absent: Dr. Tai

8c-2. Acceptance of Harassment, Intimidation and Bullying Report

Resolved: That the Board move to accept the Superintendent's Report on Harassment, Intimidation and Bullying from (prior month).

Discussion: Mrs. Duncan stated there were no reported cases of HIB in any school.

MOTION: Mrs. Pascucci SECOND: Mr. DeSario VOTE: 8-0
Absent: Dr. Tai

9. Business Administrator/Board Secretary's Report and Recommendations

9a. Receipt of Competitive Contracting Bids for a Power Purchase Agreement (PPA) for a Solar Photovoltaic System-Contract No.1

Resolved: That the Board pursuant to requirements of Title 18:18A-4.3b received Competitive Contracting Bids (Bid #12-07) Contract No.1: Power Purchase Agreement (PPA) for a 1.912 mW Roof Mount Solar Photovoltaic System from the following vendors:

Contract No. 1	Hudson Energy Solar Corp. 7 Cedar Street Ramsey, NJ 07446	SolarCity Corporation 3055 Clearview Way San Mateo, CA 94402	Ray Angelini, Inc. 105 Blackwood- Barnesboro Road PO Box 432 Sewell, NJ 08080
PPA Term (Years)	15 Years	15 Years	15 Years
Power Price @ Year One (1)	\$0.104/kWh	\$0.105/kWh	\$0.1350/kWh
Power Price Annual Escalator (%)	2.75%	3.0 %	2.8%
Post Award-Power Price Adjustment/ \$100.000 Local Utility Required Electrical System Upgrades	\$0.005/kWh	\$0.005/kWh	\$0.005/kWh
Purchase Price @ Year Ten (10)	\$3,722,000	2.32/W	Greater of Fair Market Value or Termination Value

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Purchase Price @Year Fifteen (15)	Fair Market Value	Fair Market Value	Greater of Fair Market Value or Termination Value
Remove and Reinstall Price/Module (60days max.) (includes labor, material and lost revenue, if any)	\$380.00	\$0.35/mod/day+\$150/module remove –reinstall	\$0.50/W \$1,088,750

Discussion: Mr. Kevin Settembrino, Architect, Settembrino Architects, LLC, gave an overview of the PPA process, bid specifications and applicable results. Upon completion, Mr. Settembrino provided his recommendation to approve resolution 9e and ward Contract No. 1 to Hudson Energy Solar Corp. Mr. Settembrino also informed the board that representatives from Hudson Energy Solar Corp were present to answer any questions.

Mr. Sockol inquired about the 15 year savings chart and asked for clarity regarding the impact of the escalation rates within the chart. He also requested the representatives’ from Hudson Energy Solar Corp to provide a background about their company along with their financial stability.

The Hudson Energy Solar Corp representative stated they have been in business for over 25 years and referenced working capital/equity information to support financial stability.

Mrs. Liu asked if there would be any safety issues with the company working in the summer since the district has programs that run during the summer.

The Hudson Energy Solar Corp representative stated that they are aware that districts have programs running during the summer and they will work together with administration to ensure the project is completed safely and timely.

Mrs. Vander Woude inquired how long the installation process will take and where the solar panels were manufactured.

The Hudson Energy Solar Corp representative responded that an estimated timeframe for installation is approximately 90-120 days and that everything is made in America.

Ms. Garrity referenced the roof mount pictures the Board received and asked how the panels were secured to the roof.

The Hudson Energy Solar Corp representative explained the mounting/securing process and ensured they utilize extension safety measures for all their projects.

Mr. Pavlik inquired if there would be walking paths on the roof for access/maintenance of the equipment.

The Hudson Energy Solar Corp representative confirmed there would be ample space for access/maintenance of the equipment.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Dr. Tai

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9b. Receipt of Competitive Contracting Bids for a Power Purchase Agreement (PPA) for a Solar Photovoltaic System- Contract No. 2

Resolved: That the Board pursuant to requirements of Title 18:18A-4.3b received Competitive Contracting Bids (Bid #12-07) Contract No.2: Power Purchase Agreement (PPA) for a 3.084 mW Roof and Canopy Mount Solar Photovoltaic System from the following vendors:

Contract No. 2	Hudson Energy Solar Corp. 7 Cedar Street Ramsey, NJ 07446	SolarCity Corporation 3055 Clearview Way San Mateo, CA 94402	Ray Angelini, Inc. 105 Blackwood-Barnesboro Road PO Box 432 Sewell, NJ 08080
PPA Term (Years)	15 Years	No Bid	No Bid
Power Price @Year One (1)	\$0.159/kWh	No Bid	No Bid
Power Price Annual Escalator (%)	2.75%	No Bid	No Bid
Post Award-Power Price Adjustment/ \$100.000 Local Utility Required Electrical System Upgrades	\$0.0005/kWh	No Bid	No Bid
Purchase Price @Year Ten (10)	\$ 7,651,000	No Bid	No Bid
Purchase Price @Year Fifteen (15)	Fair Market Value	No Bid	No Bid
Remove and Reinstall Price/Module (60days max.) (includes labor, material and lost revenue, if any)	\$380.00	No Bid	No Bid

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Dr. Tai

9c. Receipt of Competitive Contracting Bids for a Power Purchase Agreement (PPA) for a Solar Photovoltaic System- Contract No. 3

Resolved: That the Board pursuant to requirements of Title 18:18A-4.3b received Competitive Contracting Bids (Bid #12-07) Contract No.3: Power Purchase Agreement (PPA) for a 3.548 mW Roof, Canopy & Ground Mount Solar Photovoltaic System from the following vendors:

Contract No. 3	Hudson Energy Solar Corp. 7 Cedar Street Ramsey, NJ 07446	SolarCity Corporation 3055 Clearview Way San Mateo, CA 94402	Ray Angelini, Inc. 105 Blackwood-Barnesboro Road PO Box 432 Sewell, NJ 08080
PPA Term (Years)	15 Years	No Bid	No Bid
Power Price @Year One (1)	\$0.165/kWh	No Bid	No Bid
Power Price Annual Escalator (%)	2.75%	No Bid	No Bid
Post Award-Power Price Adjustment/ \$100.000 Local Utility Required Electrical System Upgrades	\$0.005/kWh	No Bid	No Bid
Purchase Price @Year Ten (10)	\$9,100,000	No Bid	No Bid
Purchase Price @Year Fifteen (15)	Fair Market Value	No Bid	No Bid
Remove and Reinstall Price/Module (60days max.) (includes labor, material and lost revenue, if any)	\$380.00	No Bid	No Bid

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Dr. Tai

REGULAR BUSINESS MEETING – JANUARY 25, 2012

9d. Receipt of Competitive Contracting Bids for a Power Purchase Agreement (PPA) for a Solar Photovoltaic System- Contract No. 4

Resolved: That the Board pursuant to requirements of Title 18:18A-4.3b received Competitive Contracting Bids (Bid #12-07) Contract No.4: Power Purchase Agreement (PPA) for a 2.834 mW Roof & Canopy Mount Solar Photovoltaic System from the following vendors:

Contract No. 4	Hudson Energy Solar Corp. 7 Cedar Street Ramsey, NJ 07446	SolarCity Corporation 3055 Clearview Way San Mateo, CA 94402	Ray Angelini, Inc. 105 Blackwood- Barnesboro Road PO Box 432 Sewell, NJ 08080
PPA Term (Years)	15 Years	15 Years	No Bid
Power Price @Year One (1)	\$0.152/kWh	\$0.145/kWh	No Bid
Power Price Annual Escalator (%)	2.75%	3.0 %	No Bid
Post Award-Power Price Adjustment/ \$100.000 Local Utility Required Electrical System Upgrades	\$0.005/kWh	\$100,000 Local Utility \$0.005/kWh	No Bid
Purchase Price @Year Ten (10)	\$6,900,000	\$2.32/W	No Bid
Purchase Price @Year Fifteen (15)	Fair Market Value	Fair Market Value	No Bid
Remove and Reinstall Price/Module (60days max.) (includes labor, material and lost revenue, if any)	\$380.00	\$0.35/mod/day+\$150/module remove –reinstall	No Bid

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Dr. Tai

9e. Award of Competitive Contracting Bids for a Power Purchase Agreement (PPA) for a Solar Photovoltaic System-Contract No.1

Resolved: That the Board pursuant to requirements of Title 18:18A-4.3b award Competitive Contracting Bid (Bid #12-07) Contract No.1: Power Purchase Agreement (PPA) for a 1.912 mW Roof Mount Solar Photovoltaic System to the following vendor:

Contract No. 1	Hudson Energy Solar Corp. 7 Cedar Street Ramsey, NJ 07446
PPA Term (Years)	15 Years
Power Price @Year One (1)	\$0.104/kWh
Power Price Annual Escalator (%)	2.75%
Post Award-Power Price Adjustment/ \$100.000 Local Utility Required Electrical System Upgrades	\$0.005/kWh
Purchase Price @Year Ten (10)	\$3,722,000
Purchase Price @Year Fifteen (15)	Fair Market Value
Remove and Reinstall Price/Module (60days max.) (includes labor, material and lost revenue, if any)	\$380.00

MOTION: Mrs. Vander Woude SECOND: Mr. DeSario VOTE: 8-0
Absent: Dr. Tai

REGULAR BUSINESS MEETING – JANUARY 25, 2012

9f. Approval to Authorize Kevin Settembrino, AIA, LEED AP to submit Solar Array projects at the following schools to the State of New Jersey Department of Education for review and approval:

Resolved: That the Board authorizes Kevin Settembrino, AIA, LEED AP to submit Solar Array projects at the following schools to the State of New Jersey Department of Education for review and approval:

<u>School</u>	<u>NJ DOE Project #</u>
Indian Hill ES – Roof Mounted	DOE #: 2230-050-12-1000
Village ES – Roof Mounted	DOE #: 2230-080-12-1000
William R. Satz School – Roof Mounted	DOE #: 2230-030-12-1000
Holmdel High School – Roof Mounted	DOE #: 2230-020-12-2000

These projects are other capital projects, the Holmdel Township Board of Education is not seeking any state funding for these projects.

The Holmdel Township Board of Education authorizes Kevin M Settembrino, AIA, LEED AP to amend the District’s Long Range Facility Plan to include these projects.

MOTION: Mrs. Vander Woude SECOND: Mr. DeSario VOTE: 8-0
Absent: Dr. Tai

9g. Approval of Additional Chapter 192-193 Funding

Resolved: That the Board approve additional funding under the provision of Chapter 192-193 (2011/2012) as on file in the office of the Business Administrator/Board Secretary.

<u>Chapter 192-193 Funding</u>	
Additional Chapter 192-193 Funding	\$ 4,196.00
Revised (2011/2012) Entitlement (1/13/2012)	\$319,982.00

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Dr. Tai

9h. Approval of Bills Payment – Mr. Victor DeSario, Board Member

Resolved: That the Board approve payment of the January 25, 2012 regular bills list in the amount of \$81.25 to Mr. Victor DeSario, and as certified and approved.

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 7-0-1
Absent: Dr. Tai
Abstained: Mr. DeSario

9i. Approval of Bills Payment –January 25, 2012

Resolved: That the Board approve payment of the January 25, 2012 regular bills list in the amount of \$1,050,519.11 and as certified and approved.

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Dr. Tai

REGULAR BUSINESS MEETING – JANUARY 25, 2012

10. Old Business

- Superintendent's Mid-year Report to the Board

Ms. Garrity stated that the Mid Year Report has been distributed to the Board and requested any questions/comments be sent to Mrs. Duncan so she can respond accordingly.

11. New Business

- Ms. Garrity stated that the recommendations from the Community Relations Committee on Board Column topics were very good and would be discussed further at the Board Retreat.
- Ms. Garrity Board Retreat Topics
 1. School Election Bills (A-3494/S-3148)
 2. HBOE Articles/Assignments/Frequency
 3. State of the District
 4. Board Leadership Selection Process
- Mr. Sockol suggested we have the Robotic team come to a Board meeting to demonstrate.
- Mrs. Vander Woude inquired if the wireless setting /campus will be available to the Board during Board meetings. Mr. Gattini responded that he believes we should be able to accommodate wireless access for the Board but wanted to research the most efficient way to effectuate this request.
- Mrs. Liu spoke about the HFEE dance and informed the Board that HFEE gave the Board a complimentary ad page for the event. She inquired if the Board would be interested in putting together a basket that would be auctioned off during the event. The board was thankful for the complimentary ad page and agreed to the basket concept.

12. Questions from Public

Mr. Ed Martinez spoke about concerns regarding the recent change in the Readers Workshop and apparent issues with inconsistency in the training, teacher materials and implementation.

Mrs. Alston explained that training is ongoing and started 2 years ago.

Mrs. Axelrod explained that accumulation of teacher materials is ongoing and also started 2 years ago.

Ms. Hartnett stated the concern with a lot of parents is that they feel the curriculum is not an improvement. She stated her frustration since there is a lot of good aspects with the Readers Workshop, but there are other important aspects that are not happening in the classroom. She also stated that she has to get a tutor because she does not want her daughter to fall behind.

Lynn Saporito asked what the timeline/plan was with assessing the results/success of this program.

Mrs. Alston explained that they plan on reviewing this after a full year has been completed so they have a year of running records.

Monica Guarnicca explained that her daughter was told by her teacher, since they were reading nonfiction next week, she could not read any fiction until then.

Mrs. Alston & Mrs. Axelrod explained that this must have been a misunderstanding and that it only applied to in school reading; the students can read anything outside of school.

Christeen Heyt stated that her daughter is an avid reader and has experienced a lot of positive results this year with the program because her teacher is excellent.

REGULAR BUSINESS MEETING – JANUARY 25, 2012

Mr. Ching, Student Representative, stated that as a High School Student he hears from students that they wish they were better prepared for writing skills. Therefore, he feels that last thing that should be removed / limited from the curriculum is writing skills.

Mr. Pavlik stated that it will be very helpful when we get the results so we can analyze the success. Also, he stated concerns with the large volume of homework that the students are responsible to complete.

Mrs. Alston explained that there isn't a double block time slot at Satz which is needed for the program.

Mrs. Vander Woude also stated concerns with the amount of homework which is a burden on the students/parents. She also inquired as to when we anticipate providing feedback/follow up to the parents regarding this matter.

Mrs. Axelrod responded that the most concerning thing about all of this is that she has not heard from a lot of parents directly regarding this matter. She reiterated that she has an open door policy and requested parents to contact her directly if they have any concerns.

Gail Kostics stated that since a lot of parents expressed concerns about there not being enough writing assignments, she inquired if there will be an effort to implement more writing assignments.

Mr. Sockol said he heard similar complaints about teachers giving students the impression that they can't read certain books away from the classroom. He suggested that the administration should talk to teachers to make sure they are sensitive to comments that might accidentally give the impression that they are prohibiting what students can read on their own time. Also, he asked if we should be considering a more hybrid approach when assessing the results of the program (continue with the good and adjust the program to deal with what was not successful).

Lisa Sheer asked how the running records assessment works.

Mrs. Alston explained that it is a standard assessment that each child takes at least three times per year.

Ms. Garrity thanked the parents for coming and expressing their concerns and explained the process as to how these concerns will be addressed (i.e. faculty/principal meetings and Curriculum & Instruction Committee meetings).

13. Executive Session (if required) - None

14. Adjournment

By a unanimous voice vote the meeting adjourned at 10:56 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA
Business Administrator/Board Secretary