

1. Call to Order

The Board of Education, Township of Holmdel, met in Regular Business Meeting on Wednesday, February 9, 2011 in the library, Wm. R. Satz School 24 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:00 p.m., prevailing time, by Dr. Ray M. Tai, President of the Board.

2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 4 Crawfords Corner Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The Board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Garrity, Liu, Pascucci, Vander Woude and Wetmore and Messrs: Tai, Collins, Pavlik and Sockol. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, and Mr. Martin Barger, Board Attorney. Absent: Ms. Mary Beth Currie, Assistant Superintendent for Curriculum & Instruction. Ms. Niriksha Kannan student representative to the Board was present (left at 9:38 p.m.). Mr. Alexander Ching, student representative to the Board was absent.

3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

4. Presentation(s)

5. Approval of Minutes None

6a. Questions from the Public (Agenda Items) None

6b. Committee Reports(s)

The following committee reports were given:

Budget & Finance Committee Ms. Garrity

Discussion: Ms. Kannan reported out that she spoke about the concept of pay to play with the Student Advisory Board (SAB) and there was a mixed response.

Township Recreation Liaison Mrs. Wetmore  
 Holmdel Foundation Liaison Mrs. Wetmore  
 Community Relations Committee Mrs. Liu

Discussion: Mr. Sockol presented the recommended State of the District Format.

Curriculum & Instruction Committee Mrs. Pascucci

7. Committee of the Whole

7a. Approval of Retro-pay and Salary Guides for 2010-2011

Resolved: That the Board approve the Retro-pay for 2010-2011 pursuant to Salary Guides and the terms of the Collective Bargaining Agreement with HTEA, as on file in office of the Business Administrator/Board Secretary.

MOTION: Mr. Sockol SECOND: Mr. Collins VOTE: 9-0

7b. Approval of Student Trips

Resolved: That the Board approve the educational objectives, itinerary, rules and regulations regarding this trip are on file in the Office of the Superintendent of Schools and the appropriate Principal's Office.

Date of Trip	School	Teacher/ Advisor	Class/Club/ Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
03/10/11	High School	Cohen, E.	FBLA	Edison, NJ	8:00 a.m. – 7:00 p.m.	30	2	\$250.00
03/15/11	W.R. Satz	Dowd, S.	7 <sup>th</sup> &8 <sup>th</sup> Grades	Edison, NJ	7:00 a.m. – 5:30 p.m.	22	2	No cost to Board
02/11/11	Indian Hill	McGinty, S.	Winter Boardwalk	Holmdel Swim Club to Indian Hill School and Indian Hill School to Swim Club	4:45 p.m. – 9:30 p.m.	Parking for Winter Boardwalk	2 Buses	No cost to Board
02/17/11	High School	McDonald M.	Poetry Out Loud	Red Bank, NJ	9:15 a.m. – 2:00 p.m.	12	1	\$140.00

MOTION: Mr. Collins SECOND: Mrs. Wetmore VOTE: 9-0

7c. Approval of Out-of-District Travel – District Personnel

Resolved: That the Board approve the out-of-district travel as authorized by the Superintendent under Policy 4233 Staff Member Expenses and in accordance with Regulation 4233 Staff Member Expenses, as listed below: [B]

**District Personnel**

Date	Name	Location	Workshop	City/State	Cost/ Mileage
03/18/11	Bellavance, D.	High School	Good Ideas in Teaching PreCalculus	Piscataway, NJ	\$165.00
04/08/11	Clores, J.	High School	Transitioning from HS to College: How to Help Students Cope	Long Branch, NJ	\$0.00
03/25/11	Cohen, E.	High School	Conference for Business Educator	Totowa, NJ	\$65.00
04/11/11	Coticelli, D.	High School	NJAPSA - Legal Updates in Special Education	Long Branch, NJ	*\$225.00
03/25/11	Davidson, M.	High School	Conference for Business Educator	Totowa, NJ	\$65.00
04/11/11	DePasquale, D.	W.R. Satz School	NJAPSA - Legal Updates in Special Education	Long Branch, NJ	*\$225.00
03/22/11	Elia, J.	Village School	NJ ASK Training - 3	Monroe, NJ	\$0.00
04/08/11	Fleming- Commisso, C.	High School	Transitioning from HS to College: How to Help Students Cope	Long Branch, NJ	\$0.00
03/30/11 - 03/31/11	Gill, M.	Administrator - High School	NJAFP 42nd Spring Institute	Atlantic City, NJ	*\$329.00
04/11/11	Gill, M.	Administrator - High School	NJAPSA - Legal Updates in Special Education	Long Branch, NJ	*\$149.00
02/25/11	Graham, J.	W.R. Satz School	NJSCA/NJSCO Strength and Conditioning Coaches Clinic	Robbinsville, NJ	\$70.00
04/08/11	Kostka, H.	High School	Transitioning from HS to College: How to Help Students Cope	Long Branch, NJ	\$0.00
03/04/11	Kudisch, C.	High School	11th Annual Addiction Conference	Atlantic City, NJ	*\$50.00
03/14/11	Kudisch, C.	High School	Implementing the NJ Anti Bullying Bill of Rights	Lincroft, NJ	\$0.00
03/22/11	Ledford, D.	Village School	NJ Ask - Test Coordinating Training/Refresher	Monroe, NJ	\$0.00
04/11/11	Sweetman, J.	High School	NJAPSA - Legal Updates in Special Education	Long Branch, NJ	*\$225.00
04/11/11	Tosk, C.	W.R. Satz School	NJAPSA - Legal Updates in Special Education	Long Branch, NJ	*\$225.00

\*Paid with Title II Funds or ARRA Grant or IDEA

MOTION: Mr. Collins SECOND: Mrs. Wetmore VOTE: 9-0

7d. Approval of Transfer of Funds

Resolved: That the Board approve the transfer of funds to the Holmdel High School Athletic Fund (PO 11-0033 – checking account #2040361118929) in the amount of \$10,000.00 [T – To complete funding of winter sports.]

MOTION: Mr. Collins SECOND: Mrs. Wetmore VOTE: 9-0

7e. Approval of Summer Academic Enrichment Programs

Resolved: That the Board approve the Summer Academic Enrichment Programs from July 11, 2011 through August 11, 2011, Monday through Thursday, in accordance with the program brochure for students, at no cost to the Board.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 9-0

8a. Report of the Superintendent8a-1. Report of Student Representatives to the Board

Highlights since our last board meeting:

**Village School** – PSA provided an assembly entitled “Honeybee”, followed by small workshops for the children. Cliff Sunflower provided a grade level assembly about bees and their role in taking care of a hive. All of the children were engaged throughout his performance. The children walked through 6 stations with information and tactile examples of a bee’s work and how they impact our lives. We were very happy to welcome Cliff Sunflower to Village School. The “Bee” is Village School’s mascot.

**Indian Hill** –Indian Hill’s Geography Bee held on January 6th had 10 finalists from grades 4, 5, and 6th. The winner was a 6th grader. She will be taking a written test that will be mailed to National Geographic for competition at the state level. Another 6th grader was the runner up.

On January 6<sup>th</sup>, our 6<sup>th</sup> grade students celebrated "Hobbit Day" this was a culminating activity after reading this novel. Students in Mrs. Jasperes’ and Ms. Watts’ class dressed up as characters in the book and were asked to summarize every chapter in the novel in poetry form.

Auditions for the annual IH Talent show have taken place and the students are now practicing for the show that will take place on February 24<sup>th</sup> at 7PM.

The Holmdel Drug & Alcohol Alliance, sponsored a presentation on Thursday, January 13th at 7PM in the Village School Auditorium, Dr. Judy Kramer spoke to parents in the community about essential communication skills that kids need as they navigate the world.

**W. R. Satz School** – On February 8<sup>th</sup>-10<sup>th</sup>, 24 students and 5 staff members from China visited the W.R. Satz School for three days as part of a program coordinated by Culture Communication, LLC. The goal of the program is for the visiting students to be immersed in the American culture and experience daily life at the W.R. Satz School.

W.R. Satz School students represented their school on Saturday, February 5, at Union County College. They earned the top eight scores in the MATHCOUNTS School Competition.

The William R. Satz Future City Engineer team took 2nd Place at the Future City Engineers Competition on Saturday, January 15<sup>th</sup>, at Rutgers University.

The event included over five months of hard work by all team members as they envisioned a futuristic city, composed a research essay on how their city would cater to the senior citizens, the disabled and the infirmed, a city narrative explaining their vision, a computer model of the city, a scale model of the city using recycled materials, and a presentation.

All the students collaborated professionally and effectively, and three presentation representatives did an outstanding job explaining their designs and features to the panel of judges at the competition.

In addition, the team was awarded with three Kindles and a STEM check, made payable to William R. Satz School, in the amount of \$1250.00, in order to promote science, technology, engineering and mathematics.

A special thank you goes to Ms. Rillo for the countless hours she spent working with the students after school in her room to design the computer model, as well as work on the scale model and the essays. They could not have done it without her dedication and guidance.

Look for the scale model, copies of the essays and the big cardboard check for \$1250.

On January 28<sup>th</sup> and 29<sup>th</sup>, the Satz School musical “Annie Jr.” was presented in the high school auditorium. It was a smashing success!

**Holmdel High School**– Over fifty (50) members of the Future Business Leaders of America club (FBLA) participated in a regional competition Friday, January 7<sup>th</sup>; they are happy to report that twenty-six (26) students were award winners, and have advanced to the state-level final competition. A complete list of the award winners will appear in the January issue of “Inside HHS” – the high school newsletter.

A Holmdel High School senior is a semifinalist in the very prestigious Intel Science Talent Search for 2011. The Intel Science Talent Search (Intel ISEF) is the nation's most prestigious pre-college science competition. Alumni of STS have made extraordinary contributions to science and hold more than 100 of the world's most coveted science and math honors, including seven Nobel Prizes and four National Medals of Science. The Intel STS recognizes 300 students and their schools as Semifinalists each year - pulling from 1,744 applicants in 2011 - to compete for \$1.25 million in awards. From that select pool, 40 Finalists are then invited to Washington, DC in March to participate in final judging, display their work to the public, meet with notable scientists, and compete for the top award of \$100,000. Congratulations and good luck!

The first **New Jersey Science League** Meet was held January 13<sup>th</sup> at Colt's Neck High School. In true Holmdel fashion, our team took a clean sweep of all six categories: Biology 1 and 2, Chemistry 1 and 2, and Physics 1 and 2. Special mention should be given to two students for scoring perfect 100's in Chemistry 1. Congratulations to all the students and their teachers.

#### **Holmdel Students Participate in “Model UN” Event**

Seventeen (17) Holmdel High School students participated in a “Model UN” event, sponsored by the Community YMCA of Red Bank, during the weekend of January 7<sup>th</sup>. Part of 200 delegates from eleven local high schools along with our 17 students joined 1300 students from five states. Their work over the weekend modeled the work of UN ambassadors, and included writing, presenting, and debating resolutions regarding issues of international importance (Literacy Promotion in 3<sup>rd</sup> World, Prevention of Female Infanticide, and Ameliorating the Circumstances of Stateless Peoples).

#### **Music Department News**

Congratulations to a HHS student for being accepted into the Jazz Band of America.

Congratulations to the Holmdel Band students for auditioning and being accepted into the **NJMEA All-State Band**.

#### **National Honor Society Induction**

Congratulations to the eighty-three (83) students inducted into the Helen Ackerson Chapter of the National Honor Society, as well as the thirty-one (31) teachers who were “honored” by the inductees. Special thanks are extended to NHS Advisor, Ms. Jen Corboy, for organizing such a dignified and enjoyable ceremony.

**District Goals:**

**WRS** - In support of the character education goal, the staff at Satz had a very inspiring assembly program for the 7<sup>th</sup> and 8<sup>th</sup> grade students on bullying and peer-pressure performed by Dr. Fowlin, Teachers and students were very inspired and moved by his performance.

Village School completed their 4<sup>th</sup> teachers’ training session with Columbia University for Readers’ Workshop. The staff have been highly engaged and actively using much of what they have learned to benefit their students in the classroom. They look forward to their final 4 sessions, which will also tie in some components of Writers’ Workshop.

The Superintendent reported on the following current student enrollment - 3,234

Village School.....	847	Wm. R. Satz School.....	559
Indian Hill School.....	767	High School.....	1,061

8a-1. Report of Student Representatives to the Board

Ms. Kannan, student representative reported out on student matters.

Resolved: That the Report of the Superintendent and Student Representatives are hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All approved

8b. Personnel

8b-1. Acceptance of Retirement

WHEREAS: Mrs. Carol Traynor has served the Holmdel Township Public Schools with distinction as the Executive Secretary, to the Business Administrator/Board Secretary since October 1, 1973; and,

WHEREAS: Mrs. Traynor has always displayed a work ethic that goes beyond the stated requirements of the job; and,

WHEREAS: Mrs. Traynor has faithfully executed her duties with skill and competency; and,

WHEREAS: Mrs. Traynor has earned the respect of her colleagues and community residents; and

WHEREAS: Mrs. Traynor has submitted a letter announcing her retirement from the Holmdel Township School District, effective July 1, 2011;

NOW THEREFORE BE IT RESOLVED: That the Holmdel Township Board of Education accepts Mrs. Traynor’s retirement with regret and deep gratitude for her dedication, loyalty and outstanding services performed and further extend to Mrs. Traynor its best wishes for a happy and healthy retirement.

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 9-0

8b-2. Approval of Appointment for HSPA Review Instructor, Language Arts and Mathematics, Holmdel High School

Resolved: That the Board approve the appointment of Marilyn Kohlbecker, to the position of HSPA Review Instructor, Language Arts and Mathematics, Holmdel High School, for 6 hours, at her prorated hourly rate, effective retroactive to February 1, 2011 through June 30, 2011. [B]

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-3. Approval of Appointment for HSPA Review Instructor, Language Arts and Mathematics, Holmdel High School

Resolved: That the Board approve the appointment of Jacqueline Peters, to the position of HSPA Review Instructor, Language Arts and Mathematics, Holmdel High School, for 6 hours, at her prorated hourly rate, effective retroactive to February 1, 2011 through June 30, 2011. [B]

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-4. Approval of Appointment for a Part-time, Special Education Consultant, Village School

Resolved: That the Board approve the Appointment of Monique Coleman to the position of Part-time, Special Education Consultant, at the Village School at an hourly rate of \$138.00, effective March 14, 2011 through June 30, 2011, pending criminal history review [E. Sheehy - Leave] [B]

Discussion: Mr. Pavlik inquired if that was the correct hourly rate. Mrs. Duncan and Mrs. Vander Woude confirmed that it was.

MOTION: Mrs. Wetmore SECOND: Mr. Collins VOTE: 9-0

8b-5. Approval of Nurse for W. R. Satz School Trip to Washington, D.C.

Resolved: That the Board approve Pauline Raven as the Nurse to accompany the W.R. Satz School students to Washington D.C. on June 1- 3, 2011, at a cost of \$2,000, paid by W.R. Satz Student Activity Account, pending license renewal.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8c. Student Matters

8c-1. Approval of Tuition Contract Agreement between South River Board of Education and the Holmdel Township Board of Education

Resolved: That the Board approve a tuition student to attend the Holmdel High School in grade 11, at a tuition rate of \$16,582.00 for the 2010-2011 school year. This contract is inclusive of all related services. Transportation will be paid by the South River Board of Education.

MOTION: Mr. Collins SECOND: Mrs. Wetmore VOTE: 9-0

8c-2. Approval of Student Placements

Resolved: That the Board approve the placements for the following students:

Department of Special Services  
In-District Placements

Meeting Date	Student ID	Services	Classification	Cost
6/15/10	7697848787	Home Instruction	SLD	\$56.00 per hour
10/21/10	9675518868	Home Instruction	PSD	\$56.00 per hour

Department of Special Services  
Out-of-District Placements

Meeting Date	Student ID	Services	Classification	Cost
09/29/10	3003864701	After School Program	AT	\$1,200.00

MOTION: Mr. Collins SECOND: Mrs. Wetmore VOTE: 9-0

8c-3 Expulsion of Student #2688925336

Resolved: That the Board approve Student #2688925336 be expelled effective February 9, 2011.

MOTION: Mr. Collins SECOND: Mrs. Wetmore VOTE: 8-0-1  
Abstained: Mr. Sockol

9. Business Administrator/Board Secretary's Report and Recommendations9a. Approval of Authorization for the Holmdel Township Board of Education to Enter in a Cooperative Pricing Agreement with the Middlesex Regional Educational Services Commission

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on February 9, 2011 the governing body of the Holmdel Township Board of Education, County of Monmouth, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Holmdel Township Board of Education

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the School Superintendent is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

MOTION: Mrs. Wetmore SECOND: Mr. Collins VOTE: 9-0



9b. Approval of Budget Transfers, 2010/2011

Resolved: That the Board approve the 2010/2011 Budget Transfers as listed on attachment T-11-11.

MOTION: Mrs. Wetmore SECOND: Mr. Collins VOTE: 9-0

10. Old Business:

Superintendent's Mid Year Report. This report was distributed to the Board on 12/22/10.

Mrs. Duncan gave an overview regarding the process of developing the report and inquired if there was any feedback from the Board.

Mr. Sockol asked for an update on the math/algebra requirements. Ms. Jones, Supervisor of Math/Science, responded accordingly.

Mrs. Vander Woude inquired about the World Language goal and if the district was considering using Rosetta Stone software at the elementary level. She also said it would be helpful to address the changes to the Character Ed Program at Village School and at the 6<sup>th</sup> grade. Lastly, she recommended that more is added to the Financial Enhancements section.

Mrs. Wetmore spoke about the Parent Portal and Naviance software and all the positive feedback she has received from the parents regarding these software enhancements.

Dr. Tai thanked everyone for the efforts/feedback regarding the Mid Year Report.

Resolved: That the Mid Year Report of the Superintendent is hereby approved.

MOTION: Show of Hands to Accept – All approved

11. New Business

Mrs. Duncan reported out about the meeting she had with Mr. Patrick Impreveduto, Township Mayor, Mr. Eric Hinds Township Committeeman & Board Liaison and Mr. Raymond Wilson, Township Administrator, to discuss shared services opportunities. She stated that it was an excellent, collaborative meeting.

Mrs. Duncan also reported out about the Holmdel Journal Community Excellence Awards and asked Ms. Callella to provide more information about the award.

Mrs. Pascucci raised concerns about District Security and specifically spoke about the recent event with the thefts in the boys' locker room. She requested that the Buildings & Grounds Committee review the district security plan.

12. Questions from the Public

Dr. Shelton applauded Mr. Sockol for his proposed State of the District Format. He also suggested the Board consider a separate question.

13. Executive Session (if required) N/A

14. Adjournment

By a unanimous voice vote the meeting adjourned at 10:31 p.m.

Respectfully submitted,

Michael R. Petrizzo, CPA  
Business Administrator/Board Secretary

