

SPECIAL BUSINESS MEETING – FEBRUARY 2, 2011

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1. Call to Order

The Board of Education, Township of Holmdel, met in Special Business Meeting on Wednesday, February 2, 2011, in the library, Wm. R. Satz School 24 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 7:30 p.m., prevailing time, by Dr. Ray M. Tai, President of the Board.

2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 4 Crawfords Corner Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The Board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Garrity, Liu, Pascucci, Vander Woude and Wetmore and Messrs: Tai, Collins, Pavlik and Sockol. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum and Instruction and Mr. Martin Barger, Board Attorney. Mr. Alexander Ching and Ms. Niriksha Kannan, student representatives to the Board were absent.

3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

4. Presentation(s) None

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5a. Approval of Minutes – Confidential Executive Session – December 22, 2010

Resolved: That the Board approve the minutes of the following meeting:

Confidential Executive Session – December 22, 2010

MOTION: Sockol _____ SECOND: Wetmore VOTE: 9-0

5b. Approval of Minutes – Regular Business Meeting – December 22, 2010

Resolved: That the Board approve the minutes of the following meeting:
Regular Business Meeting – December 22, 2010

MOTION: Sockol _____ SECOND: Wetmore VOTE: 9-0

6a. Questions from the Public (Agenda Items)

Dr. Shelton inquired if he could have a copy of the new HTEA salary guides in excel. He also stated his opinion that if the Board would have rescheduled the time and location of the January 26, 2011 meeting, that adequate notice would not have been provided.

6b. Committee Reports(s)

The following committee reports were given:

Community Relations Committee Mrs. Liu

Curriculum & Instruction Committee Mrs. Pascucci

Discussion: As a result of the Curriculum & Instruction Report, Ms. Currie further explained the issue with the AP Biology and US History courses.

Mr. Sockol stated concerns with the limitations for High School seniors who cannot take certain classes unless they are in AP classes.

Mrs. Pascucci stated that the Curriculum & Instruction Committee (with much support from administration) is very open to implementing changes prospectively to address concerns regarding this matter.

Buildings & Grounds Committee Mr. Collins

Discussion: As a result of Mr. Collin’s Buildings & Grounds Committee Report, Mrs. Wetmore requested feedback from the Board regarding the facility closing topic.

Mrs. Vander Woude thanked the Buildings & Grounds Committee for the way they addressed and reported out on this matter.

Dr. Tai stated concerns about the costs involved. He also stated his concerns with some of the language in the Committee Notes, specifically, ” that we are obligated to provide access to the user groups”. Dr. Tai stated that this is a give and take relationship and he does not believe we are obligated to provide access without any cost consideration.

Mr. Sockol recapped the Buildings & Grounds Committee discussion on this topic and stated why he believes we should continue to provide services consistent with policy/regulation 1330.

Ms. Garrity provided her opinion as to why this is a difficult decision when considering budget constraints, a 2% cap and impact of the last two defeated Budgets.

Mrs. Wetmore stated that the Board does review policy/regulation 1330 annually (typically June-July).

Mr. Pavlik stated that miscommunication regarding the facility closing added to the frustration.

Mrs. Pascucci stated that we need to provide the administration with a clear direction prospectively.

Mrs. Vander Woude suggested we handle closing the facilities on weekends consistent with how the determination is made during the school week (i.e., on a day to day basis as opposed to on a Friday for the entire weekend).

After much discussion among the Board, Mrs. Duncan stated that making the decision to keep school facilities open on the weekends is different than during the week when school is in session. This is due to the fact that the Buildings & Grounds staff work Monday – Friday and are paid over time and double time on the weekends. In addition, they require advance notice to work the over time.

Mr. Petrizzo recapped the discussion and confirmed the Board’s decision, which was for the rest of this year, to do what it takes to keep the facilities open and have the administration document and report the applicable costs.

7. Committee of the Whole

7a. Approval of Collective Bargaining Agreement and Salary Guides with HTEA for July 1, 2009 through June 30, 2013

Resolved: That the Board approve the Collective Bargaining Agreement and Salary Guides with HTEA for July 1, 2009 through June 30, 2013, as on file in office of the Business Administrator/Board Secretary.

Discussion: Ms. King and Mrs. Wetmore thanked everyone involved for all their hard work and efforts to get this contract approved/finalized.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 9-0

7b. Approval of Retro-pay and Salary Guides for 2009-2010

Resolved: That the Board approve the Retro-pay for 2009-2010 pursuant to Salary Guides and the terms of the Collective Bargaining Agreement with HTEA, as on file in office of the Business Administrator/Board Secretary.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 9-0

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7c. Approval of Adoption of 2011-2012 School Calendar

Resolved: That the Board approve the Adoption of the School Calendar, for the 2011-2012 school year, as per attachment #1.

Discussion: Mrs. Vander Woude wanted clarity regarding what changes were made from the last draft. She also asked if there was any further information from the County Office regarding having a county wide calendar. Mrs. Duncan responded accordingly.

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 9-0

7d. Approval of Program of Studies – W.R. Satz School

Resolved: That the Board approve the Program of Studies for W.R. Satz School for 2011-2012, as on file in Central Office.

MOTION: Mr. Collins SECOND: Mrs. Wetmore VOTE: 9-0

7e. Approval of Program of Studies – Holmdel High School

Resolved: That the Board approve the Program of Studies for Holmdel High School for 2011-2012, as on file in Central Office.

Discussion: Mr. Sockol provided his rationale as to why he was not going to vote to approve this resolution, which was consistent with the concerns he addressed during the discussion after the Curriculum & Instruction Committee report.

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 7-2

AYES: Dr. Tai, Ms. Garrity, Mrs. Wetmore, Mrs. Vander Woude, Mr. Collins, Mrs. Liu and Mrs. Pascucci

NAYS: Mr. Sockol and Mr. Pavlik

7f. Approval of Adjustments to Increment Level

Resolved: That the Board approve the following adjustments in increment level, as follows:

Employee	FROM	TO	Effective Date
Anderson, Harry	12BA+15	13MA	9/1/2009
Bailey, Heather	6BA	7BA+15	9/1/2009
Bailey, Heather	7BA+15	7BA+30	9/1/2010
Baldessari, Nicole	1BA	1BA+15	9/1/2010
Barth, Melissa	5BA+15	6MA	9/1/2009
Bell, Maurice	13MA+15	13MA+30	9/1/2010
Boehmcke, Shawn	14MA	15MA+15	9/1/2009
Bongiovanni, Kimberly	11BA+15	12MA	9/1/2009
Brenner, Melinda	9BA	10MA	9/1/2009
Conover-Pannone	7BA+15	8MA	1/1/2010
Dempsey, Carol	6MA	6MA+15	9/1/2010
Devaney, Kara	5BA+15	6MA	9/1/2009
Gelpke, James	11MA	11MA+15	9/1/2010

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Employee	FROM	TO	Effective Date
Graboski, Nancy	15MA+15	15MA+30	9/1/2010
Hoffman, Dana C	2BA+15	3MA	9/1/2009
Holota, Nicole	3BA	4BA+15	9/1/2009
Holota, Nicole	4BA+15	4MA	1/1/2010
Kelly, Theresa	10BA+15	11MA	9/1/2009
Koryat, John	8BA+15	9BA+30	1/1/2010
Kurey, Suzanne	8BA+15	9MA	9/1/2009
Lane-Hryszkanich, Rian	10MA+15	11MA+30	9/1/2009
McCarthy, Kevin	14MA+15	15MA+30	9/1/2009
Mitchell, Cheryl	17MA+15	17MA+30	9/1/2009
Montana, Jaime	6BA+15	7MA	9/1/2009
Nasta, Melissa	8BA+30	9MA+15	9/1/2009
Pugielli, Kristy	9MA	10MA+15	9/1/2009
Rafferty, Colette	9BA	10BA+15	9/1/2009
Rafferty, Colette	10BA+15	10BA+30	9/1/2010
Rogers, Jennifer	3BA	3BA+15	9/1/2010
Rossitto, Kathleen	6MA+15	7MA+30	1/1/2010
Roth, Ellen	5BA+30	6MA+15	9/1/2009
Shapter, Melissa	6MA	7MA+15	9/1/2009
Siegel, Melissa	10BA+15	11BA+30	1/1/2010
Simonelli, Chantal	9MA+15	10MA+30	9/1/2009
Varga, Deidre	5BA+30	5MA+30	9/1/2010
Weisfeld, Matthew	1BA	2BA+15	9/1/2009

MOTION: Mr. Collins SECOND: Mrs. Wetmore VOTE: 9-0

7g. Approval of Student Trips

Resolved: That the Board approve the educational objectives, itinerary, rules and regulations regarding this trip are on file in the Office of the Superintendent of Schools and the appropriate Principal's Office.

Date of Trip	School	Teacher/ Advisor	Class/Club/ Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
02/05/11	W.R. Satz	Amitrani, M.	Math Club	Cranford, NJ	7:30 a.m. – 2:00 p.m.	8	1	\$175.00
06/01,02,03/11	W.R. Satz	Howard, A.	Grade 8	Washington, D.C.	7:00 a.m.	246	25 Teachers	No cost to Board
02/04/11	High School	Koryat, J.	Jazz Band	Edison, NJ	5:30 p.m. – 11:30 p.m.	22	1	\$310.00
03/17/11	High School	Koryat, J.	Symphonic Band	Monmouth Junction, NJ	5:00 p.m. – 11:00 p.m.	55	1 Teacher 1 Parent	\$620.00
03/18/11	High School	Koryat, J.	Jazz Band	Allentown, NJ	5:00 p.m. – 11:30 p.m.	22	1	\$310.00
04/01/11	High School	Koryat, J.	Jazz Band	Langhorne, Pa.	5:00 p.m. – 12:00 a.m.	22	1	\$435.00
04/15/11	High School	Koryat, J.	Jazz Band	Edison, NJ	5:00 p.m. – 11:00 p.m.	22	1	\$310.00
03/30/11	High School	Malolepszy, E.	Italian Honor Society	Montclair, NJ	7:40 a.m. – 2:30 p.m.	24	1	No cost to Board

MOTION: Mr. Collins SECOND: Mrs. Wetmore VOTE: 9-0

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7h. Approval of Out-of-District Travel – Board Member, Mrs. Garrity

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Staff Member Expenses and in accordance with Regulation 4233 Board Member Expenses, as listed below: [B]

Date	Name	Location	Workshop	City/State	Cost/ Mileage
01/29/11	Garrity, Barbara	Board Member	Collaborating on Real Solutions to the 2% Cap	Trenton, NJ	\$28.72

MOTION: Mr. Collins SECOND: Mrs. Wetmore VOTE: 8-0-1
 Abstained: Ms. Garrity

7i. Approval of Out-of-District Travel – District Personnel

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Staff Member Expenses and in accordance with Regulation 4233 Staff Member Expenses, as listed below: [B]

District Personnel

Date	Name	Location	Workshop	City/State	Cost/ Mileage
03/24/11	Amitrani, M.	W.R. Satz School	Math Strategies for Improving NJ Ask Scores	Woodbridge, NJ	\$208.19
01/13/11 01/15/11	Arecchi, C.	W.R. Satz School	“Be the Best You Are” Coaches Clinic	Cherry Hill, NJ	\$0.00
02/05/11	Baldessari, N.	Indian Hill School	National Writing Project - Rutgers Midwinter Writing Conferences	Piscataway, NJ	\$55.00
02/07/11	Balicki, W.	Director of Plant Operations	AHERA Refresher Class	Ocean, NJ	\$135.00
02/10/11	Balicki, W.	Director of Plant Operations	AHERA Refreshing Class	Ocean, NJ	\$210.00
02/14/11 - 02/16/11	Balicki, W.	Director of Plant Operations	Energy Education Seminar	Fort Worth, TX	\$0.00
01/13/11	Bals, K.	Administrator - High School	Standing on the Firing Line	West Orange, NJ	\$23.44
02/28/11	Bals, K.	High School	I & RS In Class Supports For Students Struggling Academically	Monroe, NJ	\$10.66
01/31/11	Bellis, M.	Indian Hill School	Outstanding Technology Projects to Enhance Content Learning	Cherry Hill, NJ	\$199.00
02/05/11	Bellis, M.	Indian Hill School	National Writing Project - Rutgers Midwinter Writing Conferences	Piscataway, NJ	\$55.00
02/07/11	Bellis, M.	Village School	Using Learning Centers to Differentiate Instruction	Cherry Hill, NJ	\$199.00
03/14/11	Bennett, K.	Village School	Implementing Anti-Bullying	Lincroft, NJ	\$0.00
03/09/11	Broadhurst, C.	W.R. Satz School	Improving NJ Ask Scores	Lakewood, NJ	*\$199.00
01/19/11	Bruce, J.	Satz School	NJDOE - Leading the Charge Against Bullying	Long Branch, NJ	\$0.00
01/19/11	Calvert, E.	Indian Hill School	NJDOE - Leading the Charge Against Bullying	Long Branch, NJ	\$0.00
01/27/11	Clores, J.	High School	Good Ideas Planning Meeting	Lincroft, NJ	\$0.00
01/13/11	Coticelli, D.	High School	Standing on the Firing Line	West Orange, NJ	\$0.00
04/01/11	Currie, M.B.	Superintendent	Charlotte Danielson Workshop	Red Bank, NJ	\$0.00
02/01/11	Dempsey, C.	Village School	Go Green with Project Learning Tree	Wall, NJ	\$0.00
03/09/11	Denton, A.	W.R. Satz School	Improving NJ Ask Scores	Lakewood, NJ	*\$199.00
03/25/11	Devaney, K.	Village School	Improving Quality of Writing - Mentor Text	Edison, NJ	\$100.00
02/05/11	Dorn, R.	Indian Hill School	National Writing Project - Rutgers Midwinter Writing Conferences	Piscataway, NJ	\$55.00
04/01/11	Duncan, B.	Superintendent	Charlotte Danielson Workshop	Red Bank, NJ	\$0.00
03/25/11	Edwards, J.	Village School	Improving Quality of Writing - Mentor	Edison, NJ	\$100.00

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Date	Name	Location	Workshop	City/State	Cost/ Mileage
			Text		
04/02/11 - 04/04/11	Ferreira, J.	High School/W.R. Satz School	Northeast Conference on the Teaching of Foreign Language	Baltimore, MD	\$827.25
01/27/11	Fleming- Commisso, C.	High School	MCSCA Good Ideas Planning Meeting	Lincroft, NJ	\$0.00
01/19/11	Galiano, C.	Village School	NJDOE - Leading the Charge Against Bullying	Long Branch, NJ	\$0.00
01/19/11	Gill, M.	Administrator - High School	NJDOE - Leading the Charge Against Bullying	Long Branch, NJ	\$0.00
03/09/11	Graham, J.	W.R. Satz School	Improving NJ Ask Scores	Lakewood, NJ	*\$199.00
03/25/11	Gramcko, A.	Village School	Improving Quality of Writing - Mentor Text	Edison, NJ	\$100.00
01/19/11	Howard, A.	Administrator - W.R. Satz School	NJDOE - Leading the Charge Against Bullying	Long Branch, NJ	\$0.00
02/03/11	Jones, C.	Administrator - High School	NJ Math Science Education Coalition	Princeton, NJ	\$24.79
02/04/11	Kohlbecker, M.	High School	Proficiency and Beyond Train the Trainer Conference	Princeton, NJ	\$199.00
01/27/11	Kostka, H.	High School	Planning Meeting - Monmouth County Counselor Assn. Good Ideas	Lincroft, NJ	\$0.00
03/11/11	Lieberman, B.	Village School	How to Maximize Motivation: Strategies to Improve Learners Ability	Edison, NJ	*\$75.00
04/08/11	Lieberman, B.	Village School	Implementing Research-Based Strategies in School Settings	Clark, NJ	*\$75.00
01/19/11	Loughran, W.	Administrator - High School	NJDOE - Leading the Charge Against Bullying	Long Branch, NJ	\$0.00
01/19/11	Magnotti, M.	Satz School	NJDOE - Leading the Charge Against Bullying	Long Branch, NJ	\$0.00
01/19/11	McGinty, S.	Administrator - Indian Hill School	NJDOE - Leading the Charge Against Bullying	Long Branch, NJ	\$0.00
02/04/11	Mikos, P.	Administrator - Central Office	State Aid & Budget Preparation	Robbinsville, NJ	\$95.27
03/09/11	Nemec-Coulson, N.	W.R. Satz School	Improving NJ Ask Scores	Lakewood, NJ	*\$199.00
01/19/11	Peart, M.	Administrator - Central Office	NJDOE - Leading the Charge Against Bullying	Long Branch, NJ	\$0.00
02/07/11	Peart, M.	Administrator - Central Office	PERC Grievance Arbitration	New Brunswick, NJ	\$200.00
02/04/11	Peters, J.	High School	Proficiency and Beyond	Princeton, NJ	\$199.00
02/04/11	Petruzzo, M.	Administrator - Central Office	State Aid & Budget Preparation	Robbinsville, NJ	\$75.00
03/24/11	Santiago, M.	W.R. Satz School	Math Strategies for Improving NJ Ask Scores	Woodbridge, NJ	\$199.00
01/19/11	Schillaci, B.	Administrator - Village School	NJDOE - Leading the Charge Against Bullying	Long Branch, NJ	\$0.00
03/25/11	Schillaci, B.	Administrator - Village School	Improving Quality of Writing - Mentor Text	Edison, NJ	\$0.00
02/04/11	Semanchick, E.	Village School	Physical Education Activity & idea Exchange	Manchester, NJ	\$0.00
03/25/11	Shapter, M.	Village School	Improving Quality of Writing - Mentor Text	Edison, NJ	\$100.00
02/04/11	Sweeney, M.	Village School	Physical Education Activity & idea Exchange	Manchester, NJ	\$0.00
01/13/11	Sweetman, J.	High School	Standing on the Firing Line	West Orange, NJ	\$0.00
01/19/11	Sweetman, J.	High School	NJDOE - Leading the Charge Against Bullying	Long Branch, NJ	\$0.00
03/03/11	Sweetman, J.	High School	Ethical Principles in the Practice of the Mental Health Professional	Eatontown, NJ	*\$199.00
01/19/11	Swensen, E.	Administrator - High School	NJDOE - Leading the Charge Against Bullying	Long Branch, NJ	\$0.00
03/09/11	Tetreault, S.	W.R. Satz School	Improving NJ Ask Scores	Lakewood, NJ	\$199.00
03/24/11	Weiss, S.	W.R. Satz School	Math Strategies for Improving NJ Ask Scores	Woodbridge, NJ	\$208.19

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Date	Name	Location	Workshop	City/State	Cost/ Mileage
03/09/11	Williamson, B.	W.R. Satz School	Improving NJ Ask Scores	Lakewood, NJ	\$199.00

*Paid with Title II Funds or ARRA Grant, IDEA

MOTION: Mr. Collins SECOND: Mrs. Wetmore VOTE: 9-0

7j. Approval of Workshop Presenter, Writers Workshop for K-3 Teachers

Resolved: That the Board approve the appointment of Meredith Serota Alvaro, to Present Writers Workshop, for K-3 Teachers on February 3, 2011, at a cost of \$1,500 (Total cost to be paid by NCLB Grant).

MOTION: Mr. Collins SECOND: Mrs. Wetmore VOTE: 9-0

7k. Approval of Presenters, for Staff Development Day

Resolved: That the Board approve the following list of Presenters for Staff Development Day, February 3, 2011: (Total cost to be paid by NCLB Grant

Det. Sgt. Robert Angelini, Sr.	Alison Dever	Carlos Machado
Dr. Amerman	Jill Edwards	Michael Marotta
Vivian Attanasio	Jennifer Ferreira	Nicole Newell
Maurice Bell	Patricia Fowler	Joanmarie Sackles
Marilyn Bellis	James Gelpke	Clare Swift
Jay Carney	Daniel Griesbach	Kathleen Taylor
Laurence Cogger	David Gurney	Mathew Weisfeld
Amanda Colannino	Jane Hannon	Michael Welter
Detective William Cusick	Patricia Hennessy	
Carol Dempsey	Paula Lieb	

MOTION: Mr. Collins SECOND: Mrs. Wetmore VOTE: 9-0

7l. Approval of Contract, Reading, Writing Project Network, LLC

Resolved: That the Board approve the contract with Reading Writing Project Network, LLC, Professional Services Providers, in order to meet the Professional Development needs of Staff in the Holmdel Township Public School System. An in-house Reading, Writing Network Professional Development Program is needed, at Village and Indian Hill Schools for the purpose of improving Language Arts Instruction. The workshops entail eight (8) days at Village School and seven (7) days at Indian Hill School during the time period of September 1, 2010 through June 30, 2011, at a cost of \$27,000.00. These services are funded with Federal NCLB Title IIA Grant Monies.

MOTION: Mr. Collins SECOND: Mrs. Wetmore VOTE: 9-0

8a. Report of the Superintendent - None

8a-1. Report of Student Representatives to the Board None

8b. Personnel

8b-1. Approval of Appointment of Temporary Leave Replacement, School Counselor, Village School

Resolved: That the Board approve the Appointment of Jolene Elia, to the position of Temporary Leave Replacement, School Counselor, Village School, effective retroactive to January 18, 2011 through June 30, 2011, Step 1 MA, at a salary of \$55,855 (prorated), with salary for 2010-2011 school year to be dependent upon completion of negotiations with the HTEA. [C. Barbara - Leave] [B]

MOTION: Mrs. Wetmore SECOND: Mr. Collins VOTE: 9-0

8b-2. Approval of Appointment of Teacher, as a Mentor for Provisional Staff

Resolved: The Board approves the Appointment of the following Teacher, as a Mentor for a Provisional Staff member, at the State recommended rate shown below (mentor fees paid by provisional teacher and if necessary are prorated).

Mentor	Novice Payment	Novice Teacher
Barbara Williamson	\$275.00	Jason Lin

MOTION: Mrs. Wetmore SECOND: Mr. Collins VOTE: 9-0

8b-3. Approval of Extension of Appointment, Temporary Leave Replacement, Basic Skills Teacher, Indian Hill School

Resolved: That the Board approve the Extension of Appointment for Laura Burns, Temporary Leave Replacement, Basic Skills Teacher, Indian Hill School effective February 2, 2011 through June 30, 2011, Step 5 BA, currently at a salary of \$49,455.00, (prorated) with salary for 2010-2011 school year to be dependent upon completion of negotiations with the HTEA. [R. Archinaco-leave] [B]

MOTION: Mrs. Wetmore SECOND: Mr. Collins VOTE: 9-0

8b-4. Approval of Extended Leave of Absence, 3rd Grade Teacher, Village School

Resolved: That the Board approve an Extended Leave of Absence for Erin Damji, 3rd Grade Teacher, Village School, with benefits as follows:

- Family and Medical Leave (FMLA) effective January 31, 2011 through February 23, 2011 (unpaid)

MOTION: Mrs. Wetmore SECOND: Mr. Collins VOTE: 9-0

8b-5. Approval of Extension of Appointment, Temporary Leave Replacement, Elementary Teacher, Village School

Resolved: That the Board approve the Extension of Appointment for Marcia Vaccarino, Temporary Leave Replacement, Elementary Teacher, Grade 3, Village School, effective February 2, 2011 through February 25, 2011, Step 3 BA, currently at a salary of \$48,455.00 (prorated), with salary for 2010-2011 school year to be dependent upon completion of negotiations with the HTEA. [E. Damji-leave] [B]

MOTION: Mrs. Wetmore SECOND: Mr. Collins VOTE: 9-0

8b-6. Approval of Extended Leave of Absence, Science Teacher, W.R. Satz School

Resolved: That the Board approve an Extended Leave of Absence for Alicia Killean, Science Teacher, William R. Satz School, with benefits as follows:

- Family and Medical Leave (FMLA) effective January 27, 2011 through March 6, 2011.

MOTION: Mrs. Wetmore SECOND: Mr. Collins VOTE: 9-0

8b-7. Approval of Extension of Temporary Leave Replacement, Science Teacher, W.R. Satz School

Resolved: That the Board approve the Extension for Marianne Asaro, Temporary Leave Replacement, Science Teacher, W.R. Satz School, effective retro-active to January 29, 2011 through March 8, 2011, Step 1 MA, at a salary of \$55,855 (prorated), with salary for 2010-2011 school year to be dependent upon completion of negotiations with the HTEA. [A. Killean - Leave] [B]

MOTION: Mrs. Wetmore SECOND: Mr. Collins VOTE: 9-0

8b-8. Approval of Leave of Absence Special Education Teacher, Indian Hill School

Resolved: That the Board approve a Leave of Absence for Elizabeth Sheehy, Special Education Teacher, Indian Hill School, with benefits as follows:

- Effective March 14, 2011 through April 26, 2011 using 26 sick days and April 27, 2011 through April 29, 2011 using 3 personal days (utilized in conjunction with PFLA)
- Paid Family Leave Act (PFLA) effective April 27, 2011 through June 7, 2011 (paid by State of New Jersey; subject to State approval)
- Family and Medical Leave (FMLA) effective April 30, 2011 through June 30, 2011 (unpaid)

MOTION: Mrs. Wetmore SECOND: Mr. Collins VOTE: 9-0

8b-9. Approval of Leave of Absence Special Education Teacher, Holmdel High School

Resolved: That the Board approve a Leave of Absence for Sharon Soldi, Special Education Teacher, Holmdel High School, with benefits as follows:

- Effective February 7, 2011 through February 25, 2011 using 13 sick days and May 2, 2011 through May 4, 2011 using 3 personal days (utilized in conjunction with PFLA)
- Family and Medical Leave (FMLA) effective February 26, 2011 through May 23, 2011 (unpaid)
- Paid Family Leave Act (PFLA) effective May 2, 2011 through June 12, 2011 (paid by State of New Jersey; subject to State approval)
- New Jersey Family Leave Act (NJFLA) effective May 24, 2011 through June 30, 2011 (unpaid)

MOTION: Mrs. Wetmore SECOND: Mr. Collins VOTE: 9-0

8b-10. Approval of Amended Leave of Absence Grade 2 Teacher, Village School

Resolved: That the Board approve an Amended Leave of Absence for Kyriaki Rausch, Grade 2 Teacher, Village School, with benefits as follows:

- Effective November 15, 2010 through February 7, 2011 using 49 sick days April 26, 2011 through April 28, 2011 using 3 personal days (utilized in conjunction with PFLA)
- Family and Medical Leave (FMLA) February 8, 2011 through May 5, 2011 (unpaid)
- Paid Family Leave Act (PFLA) from April 26, 2011 through June 6, 2011 (paid by State of New Jersey; subject to State approval)
- New Jersey Family Leave Act (NJFLA) from May 6, 2011 through June 21, 2011 (unpaid).

MOTION: Mrs. Wetmore SECOND: Mr. Collins VOTE: 9-0

8b-11. Approval of Leave of Absence Bus Attendant, Transportation

Resolved: That the Board approve a leave of absence for Elizabeth Hickey, Bus Attendant, Transportation, with benefits as follows:

- Family and Medical Leave (FMLA) effective February 16, 2011 through May 10, 2011 (unpaid)

MOTION: Mrs. Wetmore SECOND: Mr. Collins VOTE: 9-0

8b-12. Approval of Intermittent Leave of Absence, School Social Worker, Village School

Resolved: That the Board approve an Intermittent Leave of Absence for Mary Beth Gallimore, School Social Worker, at the Village School, with benefits as follows:

- Retroactive to January 3, 2011, using an intermittent Family and Medical Leave (FMLA) (unpaid) and intermittent Paid Family Leave (PFLA) (paid by State of New Jersey; subject to State approval).

MOTION: Mrs. Wetmore SECOND: Mr. Collins VOTE: 9-0

8b-13. Approval of Appointment of Schedule B Position. Boys Golf Coach, Holmdel High School

Resolved: That the Board approve the Appointment of Gregory Semenza, to the Schedule B Position of Boys Golf Coach, Holmdel High School, for the 2010-2011 school year, currently at a stipend of \$3,763.00, with stipend for 2010-2011 school year to be dependent upon completion of negotiations with the HTEA. [B]

MOTION: Mrs. Wetmore SECOND: Mr. Collins VOTE: 9-0

SPECIAL BUSINESS MEETING – FEBRUARY 2, 2011

12

8b-14. Approval of Student Teacher/Field Experience/Classroom Observation

Resolved: That the Board approve Amy Stark, for 4 hours of Classroom Observation at Holmdel High School from January 13, 2011 through February 4, 2011. Cooperating teachers will be Marie Kousoulis and David Gurney.

MOTION: Mrs. Wetmore SECOND: Mr. Collins VOTE: 9-0

8b-15. Approval of Student Teacher/Field Experience/Classroom Observation

Resolved: That the Board approve Amanda Bea, for 80 hours of Field Experience at Village School from January 24, 2011 through May 2, 2011, in the area of Elementary Education. Cooperating teacher will be Suzanne Kurey.

MOTION: Mrs. Wetmore SECOND: Mr. Collins VOTE: 9-0

8b-16. Approval of Student Teacher/Field Experience/Classroom Observation

Resolved: That the Board approve Nicole Abela, for Student Teaching, from January 19, 2011 through April 29, 2011, in the area of English at Holmdel High School. Cooperating teachers will be Marianne Connelly and Jacqueline Peters.

MOTION: Mrs. Wetmore SECOND: Mr. Collins VOTE: 9-0

8b-17. Approval of Student Teacher/Field Experience/Classroom Observation

Resolved: That the Board approve Thomas D. Peters 4 hours of Classroom Observation in the area of Mathematics at Holmdel High School on February 10, 2011. Cooperating teacher will be Ms. Corboy.

MOTION: Mrs. Wetmore SECOND: Mr. Collins VOTE: 9-0

8b-18. Approval of Volunteer, Boys Lacrosse, Holmdel High School

Resolved: That the Board approve Max Cabasso, as a Volunteer for Boys Lacrosse, for the 2011 Spring Season, Holmdel High School, for the 2010-2011 school year, pending criminal history review.

MOTION: Mrs. Wetmore SECOND: Mr. Collins VOTE: 9-0

8b-19. Appointment of Day-To-Day Substitute Personnel

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Bus Attendant, Substitute Special Education Monitor, Substitute Lunchroom/Playground Aide and Substitute Clerical, effective January 27, 2011 through June 30, 2011. [B]

Suzette Cieplensky

MOTION: Mrs. Wetmore SECOND: Mr. Collins VOTE: 9-0

8b-20. Appointment of Day-To-Day Substitute Personnel

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Bus Attendant, for the 2010-2011 School Year. [B]

Ann Benson

MOTION: Mrs. Wetmore SECOND: Mr. Collins VOTE: 9-0

8b-21. Appointment of Day-To-Day Substitute Personnel

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Teacher, effective January 27, 2011 through June 30, 2011. [B]

Dorothy Talarico

MOTION: Mrs. Wetmore SECOND: Mr. Collins VOTE: 9-0

8b-22. Appointment of Day-To-Day Substitute Personnel

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Teacher, effective January 27, 2011 through June 30, 2011, pending criminal history review. [B]

Tara Goldheimer

MOTION: Mrs. Wetmore SECOND: Mr. Collins VOTE: 9-0

8b-23. Approval of Volunteer, Boys and Girls Spring Track Team, Spring Season 2011, W.R. Satz School

Resolved: That the Board approve Maria Crowley, as a Volunteer for the Boys and Girls Spring Track Team, for the 2011 Spring Season, WR Satz School, for the 2010-2011 school year.

MOTION: Mrs. Wetmore SECOND: Mr. Collins VOTE: 9-0

8c. Student Matters

8c-1. Approval of Student Placements

Resolved: That the Board approve the placements for the following students:

Department of Special Services
In-District Placements

Meeting Date	Student ID	Services	Classification	Cost
N/A	2688925336	Home Instruction	N/A	* \$56.00/hour
N/A	7307215405	Home Instruction	N/A	* \$56.00/hour
N/A	7909256643	Home Instruction	N/A	* \$56.00/hour
N/A	3875569487	Home Instruction	N/A	* \$56.00/hour

*pending HTEA negotiations

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 9-0

SPECIAL BUSINESS MEETING – FEBRUARY 2, 2011

9. Business Administrator/Board Secretary’s Report and Recommendations

9a. Approval of Additional Chapter 192-193 Funding

Resolved: That the Board approve additional funding under the provision of Chapter 192-193 (2010/2011) as on file in the office of the Business Administrator/Board Secretary.

Chapter 192-193 Funding

Additional Chapter 192-193 Funding	\$ 1,946.00
Revised (2010/2011) Entitlement (12/20/10)	\$283,697.00

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

9b. Authorization to Cancel Stale Dated Checks Holmdel High School Athletic Account

Resolved: That the Board authorize cancellation of the following stale dated checks for the Holmdel High School Athletic Account:

<u>Date</u>	<u>Check #</u>	<u>Payee</u>	<u>Amount</u>
05/05/09	13436	Shore Track Coaches Association	\$500.00
05/19/09	13527	Julia Barnes	\$120.00
06/08/09	13549	Shore Track Coaches Association	\$404.00
09/17/09	13636	Mon. County Board of Recreation	\$325.00
10/14/09	13746	Shore Track Coaches Association	\$240.00
10/16/09	13812	Shore Track Coaches Association	\$156.00
10/26/09	13817	Shore Track Coaches Association	\$175.00
10/28/09	13821	Shore Track Coaches Association	<u>\$ 95.00</u>
		Total	\$2,015.00

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

9c. Approval of Monthly Certification, November 30, 2010

Resolved That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of November 30, 2010 after review of the Secretary’s Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

9d. Approval of Business Administrator/Board Secretary’s Financial Report, November 30, 2010

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending November 30, 2010, is hereby approved and the Business Administrator/Board Secretary is instructed to file same.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

9e. Approval of Treasurer’s Financial Report, November 30, 2010

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending November 30, 2010, is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

9f. Approval of Monthly Certification, December 31, 2010

Resolved That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of December 31, 2010 after review of the Secretary’s Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

9g. Approval of Business Administrator/Board Secretary’s Financial Report, December 31, 2010

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending December 31, 2010, is hereby approved and the Business Administrator/Board Secretary is instructed to file same.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

9h. Approval of Treasurer’s Financial Report, December 31, 2010

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending December 31, 2010, is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

9i. Approval of Budget Transfers, 2010/2011

Resolved: That the Board approve the 2010/2011 Budget Transfers as listed on attachment T-11-10.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

9j. Approval of Bills Payment – January 2011

Resolved: That the Board approve payment of the January 26, 2011 regular bills list in the amount of \$751,196.33, and as certified and approved.

Discussion: Mr. Sockol asked why we were approving the bills list the beginning of the month.

MOTION: Mr. Collins SECOND: Mrs. Wetmore VOTE: 9-0

9k. Approval of Addendum to Bills Payment – January 2011

Resolved: That the Board approve the payment of an addendum to the January 26, 2011 regulars list in the amount of \$462.94 and as certified and approved.

MOTION: Mr. Collins SECOND: Mrs. Wetmore VOTE: 9-0

10. Old Business None

11. New Business

Mrs. Wander Woude expressed her concerns with the opinion that the Board would have been in compliance with rescheduling the time and location of the January 26, 2011 Board meeting (which was cancelled due to weather conditions).

Mr. Barger stated he spoke with Donna Kaye Senior Attorney, NJ School Boards Association and she confirmed that we would have been in compliance with the requirement for adequate notice.

Mr. Sockol also expressed his concerns regarding adequate notice.

Ms. Garrity stated if we do need to meet again on a different day/location, we should also use the High School marquee to notify the public.

Mrs. Vander Woude requested that when we have a Board Retreat, we make it clear that it is open to the public.

12. Questions from the Public

Dr. Shelton also expressed his concerns again about not providing adequate notice if we had rescheduled the January 26, 2011 Board meeting.

Ms. Colella stated that she received notice regarding the change in time/location for the January 26, 2011 meeting via e-alert and auto dialer.

13. Executive Session (if required)

On motion of Mr. Sockol and seconded by Mr. Pavlik the Board unanimously approved the motion to go into Executive Session at 9:01 p.m. Dr. Tai stated that the Board would return after Executive Session to have the Board Retreat.

14. Special Business Meeting Reconvened

Special Business Meeting was reconvened p.m. at 9:52 p.m. to commence the Board Retreat. The following Board members were present Mesdames: Garrity, Liu, Pascucci, Vander Woude and Wetmore and Messrs: Tai, Collins, Pavlik and Sockol. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizo, CPA, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum and Instruction and Mr. Martin Barger, Board Attorney. Mr. Alexander Ching and Mrs. Niriksha Kannan, student representatives to the board were absent.

15. Board Retreat

Board Advertisement in High School Yearbook

After much discussion among the Board, the Board decided that they will respectively decline paying for an advertisement in the yearbook.

State of the District (SOD)

The Community Relations Committee Report addressed this topic tonight.

Mr. Sockol explained his thoughts/vision for framing the SOD>

There was general discussion about the venue for the SOD, Board census was High School Commons.

Mrs. Vander Woude expressed her concerns about prior presentations (specifically the AP results). She recommended we also address the elementary and special education students.

Committee Process

There was discussion regarding the committee notes process.

Board President Election and Duties (By Law 9121)

Dr. Tai stated that per By Law9121, Board President has the right to delegate certain Board members to address topic (on a case by case basis).

Board members contacting the Media/Press without Board Leadership knowledge

There was general discussion regarding proper protocol.

Old Business/New Business Agenda Items

After discussion on this topic, the Board recommended that the Board agenda's list Old/New Business agenda items (if known prior to the meeting).

E-mails Communication between the Board

There should be no dialogue/discussion between Board members.

Board/Superintendent communication

There was general discussion regarding this topic.

Questions from the Public (Agenda Items)

Dr. Shelton made the following comments:

- If you post open Board dialogue, you can have discussion and not violate Sunshine Law
- Seek parental feedback regarding items in/out of the Budget
- Policy, Planning & Assessment

A Holmdel parent stated that she was glad to hear Mr. Sockol's comments regarding the middle student.

17. Adjournment

By a unanimous voice vote the meeting adjourned at 12:21 a.m.

Respectfully submitted,

Michael R. Petrizzo, CPA
Business Administrator/Board Secretary

DRAFT

HOLMDEL TOWNSHIP PUBLIC SCHOOLS

SCHOOL CALENDAR 2011-2012

SEPTEMBER																																											
18 School 1 Holiday	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td></td><td style="border: 1px solid black;">1</td><td style="border: 1px solid black;">2</td><td>3</td> </tr> <tr> <td>4</td><td style="border: 1px solid black;">5</td><td style="border: 1px solid black;">6</td><td>7</td><td>8</td><td>9</td><td>10</td> </tr> <tr> <td>11</td><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td> </tr> <tr> <td>18</td><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td> </tr> <tr> <td>25</td><td>26</td><td>27</td><td>28</td><td style="border: 1px solid black;">29</td><td>30</td><td></td> </tr> </tbody> </table>	S	M	T	W	T	F	S					1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	
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- September**
- 1 Prof. Dev. Day (Staff Only)
 - 2 Mos. employee (only) work day
 - 5 Labor Day
 - 6 1st day students (full day)
 - 29 Schools Closed
 - Rosh Hashanah
- October**
- 10 Prof. Dev. Day (Staff Only) (Schools Closed)
 - Columbus Day
- November**
- 10-11 NJEA Conv.
 - 11 Veterans Day
 - 23 **4-hr session
 - 24-25 Thanksgiving
- December**
- 23 **4-hr session
 - 24-31 Winter Recess

- January**
- 2 Winter Recess
 - 16 Martin L. King
 - 23 Prof. Dev. Day (schools closed)
 - Chinese New Year
- February**
- 17, 20 Presidents' Weekend
- March**
- April**
- 5 **4-hr session
 - 6-13 Spring Recess
 - 17 School Election Day
- May**
- 24 **4-hr session
 - 25, 28 Memorial Day
- June**
- 20 Last day students 4hr. -session

- ◻ = 4 hour Session
- = Staff Day
- = School Holiday
- △ = First/Last Day of School

FEBRUARY																																											
19 School 2 Holidays	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>S</th><th>M</th><th>T</th><th>W</th><th>T</th><th>F</th><th>S</th> </tr> </thead> <tbody> <tr> <td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td> </tr> <tr> <td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td> </tr> <tr> <td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td style="border: 1px solid black;">17</td><td>18</td> </tr> <tr> <td>19</td><td style="border: 1px solid black;">20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td> </tr> <tr> <td>26</td><td>27</td><td>28</td><td>29</td><td></td><td></td><td></td> </tr> </tbody> </table>	S	M	T	W	T	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29			
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- Notes: (1) Calendar includes three (3) days for emergency/inclement weather closings.
 (2) Should emergency/inclement weather closings exceed 3 days by March 21, the calendar will be adjusted to take away May 25 and it will become a 4hr. session. The second option will be to take away from spring recess starting with April 13.
 (3) Should emergency/inclement weather closings be less than 3 days, the calendar will be adjusted as follows: first day, close on April 5 and April 4 will become a 4hr. session, second day close on May 24 and May 23 will become a 4hr. session, third day close on May 29.
 (4) Should teachers absent themselves from scheduled school day(s) for state holiday(s), they will make up the day(s) beginning on the day following the close of school.
 (5) ** on 4-hr. session days PreK and Kindergarten will attend the following hours: AM sessions will be held from 9am-11am, PM sessions will be held from 11am-1:10pm.

TR: TE 11-10

HOLMDEL TOWNSHIP BOARD OF EDUCATION
Holmdel, NJ

TRANSFER REQUEST FORM

DATE: 1/5/41

ORIGINATED BY: W. LOUGHRAN

FROM		TO	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION
11-000-221-370-00-04	HS Reserve Fund	11-401-100-10-04-21	TRANSFERS
11-190-600-610-00-04	Instructional Supplies - Books		
11-190-600-640-00-04	Textbooks		
11-000-202-600-04-04	Computer Software - TV		
11-000-222-600-05-04	PHICAL LIBRARY EQ - WS		
11-000-202-600-03-04	AV MAINTENANCE - TV		
TOTAL	1443.00	TOTAL	1443.00

REASON FOR TRANSFER:

PRINCIPAL/ADMINISTRATOR: [Signature] DATE: 1/5/41

SCHOOL: HHS

APPROVED BY: _____ DATE: _____

Board
Interface



HOLMDEL TOWNSHIP BOARD OF EDUCATION
Holmdel, NJ

TR: 7/1-10

TRANSFER REQUEST FORM

DATE 1/5/11

ORIGINATED BY Car. LOUWHAM

FROM		TO		AMOUNT	AMOUNT
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT	AMOUNT
11-000-218-600-04	Guidance Supplies	11-190-100-600-03-04	Postage / Copier Supplies	\$ 1,000.00	\$ 3284.59
11-190-100-640-00-04	FEEL BOOKS (WL)		KS	\$ 1,300.00	
11-190-100-640-00-03-55	Textbook (SS)			\$ 250.00	
11-000-722-600-01-04	Library Bks			\$ 114.69	
11-000-722-600-02-04	Periodicals / newspapers			\$ 459.97	
11-000-722-600-03-04	AV MATERIALS -HS			152.93	
TOTAL		TOTAL		\$ 3284.59	\$ 3284.59

REASON FOR TRANSFER: To replenish Paper / Postage Supply Account

PRINCIPAL/ADMINISTRATOR: [Signature] DATE: 1/5/11

SCHOOL: _____

APPROVED BY: _____ DATE: _____

Board
Interoffice



HOLMDEL TOWNSHIP BOARD OF EDUCATION
Holmdel, NJ

TR: TN-10

TRANSFER REQUEST FORM

ORIGINATED BY Anthony Cattini

DATE 1-3-11

FROM		TO		AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT		
11-000-261-420 -03-04-NT-	REPAIR EQUIPMENT	405.72	12-000-100-730 A032714-03-15-11	NON INST EQUIP TECH	\$405.72		
TOTAL		\$405.72	TOTAL		\$405.72		

REASON FOR TRANSFER: -COMBO TERMINAL \ Disk-to-Disk BACKUP SERVER

PRINCIPAL/ADMINISTRATOR: Anthony Cattini DATE: 1-3-11

SCHOOL: W.R. SATZ

APPROVED BY: _____ DATE: _____

Board Interoffice



HOLMDEL TOWNSHIP BOARD OF EDUCATION
Holmdel, NJ

TR: 7-11-10

TRANSFER REQUEST FORM

DATE: 1-6-11

ORIGINATED BY: Anthony Gattini

FROM		TO		AMOUNT	AMOUNT
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION		
11-000-230-530-00-15	INTERNET DISTRICT	11-000-230-530-00-15-NT	WAN DATA	\$1,500	3,400
11-000-261-420-03-04-NT	REPAIR EQUIPMENT			\$1,200	
11-190-100-500-01-08-NT	MILEAGE/TRAVEL NET TECH			\$200	
11-000-252-895-00-08-NT	TRAVEL/PROF. DEV. -IT			\$400	
11-190-100-320-01-08-NT	Purchased prof.-NET work			\$100	
TOTAL		TOTAL		\$3,400	\$3,400

REASON FOR TRANSFER:

FINAL PAYMENTS ON DISCONNECTED Network Lines (Building-to-Building)

PRINCIPAL/ADMINISTRATOR: [Signature] DATE: 1-6-11
SCHOOL: W.R. SATZ

APPROVED BY: _____ DATE: _____

Board
Interoffice



HOLMDEL TOWNSHIP BOARD OF EDUCATION
Holmdel, NJ

TR: 7-11-10

TRANSFER REQUEST FORM

DATE: 1/13/11

ORIGINATED BY Gen. Lamber

FROM		TO		AMOUNT
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT
11-001-222-604-04-02	Computer Software	11-401-101-10-00-04-02	Best Practices 2009	\$ 1,411.00
TOTAL		TOTAL		\$ 1,411.00

REASON FOR TRANSFER: Transfer to Fund Sched B - that was funded through APPS money in 09-10

PRINCIPAL/ADMINISTRATOR: [Signature] DATE: 1/13/11

SCHOOL: HMS

APPROVED BY: _____ DATE: _____



HOLMDEL TOWNSHIP BOARD OF EDUCATION
Holmdel, NJ

TR: T-11-10

TRANSFER REQUEST FORM

ORIGINATED BY Meryl Gill

DATE: January 19, 2011

FROM		TO		AMOUNT	AMOUNT
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT	AMOUNT
20-450-100-300	ARRA IDEA B Inst. Prof Services	20-450-100-100	ARRA IDEA B Inst. Sal	11,351.50	11,351.50
20-450-100-600	ARRA IDEA B Inst. Supp	20-450-100-100	ARRA IDEA B Inst. Sal	11,779.63	11,779.63
20-450-200-100	ARRA IDEA B N/I Sal	20-450-100-100	ARRA IDEA B Inst. Sal	16,654.43	16,654.43
20-450-200-200	ARRA IDEA B Ering Bene	20-450-100-100	ARRA IDEA B Inst. Sal	17,887.21	17,887.21
20-450-200-300	ARRA IDEA B N/I Prof Ser	20-450-100-100	ARRA IDEA B Inst. Sal	6,761.00	6,761.00
TOTAL		TOTAL		64,433.77	64,433.77

REASON FOR TRANSFER: - Redistribution of ARRA funds per ARRA amendment

arrange 2/20/11

PRINCIPAL/ADMINISTRATOR: _____ DATE: _____

SCHOOL: _____

APPROVED BY: _____ DATE: _____

Board
Interoffice