

THESE MINUTES ARE UNAPPROVED AND SUBJECT TO MODIFICATION  
REGULAR BUSINESS MEETING – FEBRUARY 29, 2012

1. Call to Order

The Board of Education, Township of Holmdel, met in Regular Business Meeting on Wednesday, February 29, 2012 in the library of the W.R. Satz School, 24 Crawfords Corner Road, Holmdel New Jersey. The meeting was called to order at 8:00 p.m., by Ms. Garrity, President of the Board.

2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Garrity, Wetmore, Liu, Pascucci (left meeting at 8:43 p.m. and returned at 8:52 p.m.) and Vander Woude and Messrs: DeSario, Pavlik, Sockol and Tai. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum & Instruction and Mr. Martin Barger, Board Attorney. Also present were Mr. Alexander Ching and Ms. Isha Purang student representatives to the Board.

3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

4. Presentations - Differentiated Instruction – G&T Team

5. Approval of Minutes - None

6a. Questions from the Public -None

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6b. Committee Reports(s)

Budget & Finance Committee Meeting- Mr. Sockol

7. Committee of the Whole

7a. Approval of Student Trips

Resolved: That the Board approve the educational objectives, itinerary, rules and regulations regarding this trip are on file in the Office of the Superintendent of Schools and the appropriate Principal's Office.

Date of Trip	School	Teacher/ Advisor	Class/Club /Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
06/04/12	Indian Hill	6 <sup>th</sup> Grade Team	6 <sup>th</sup> Grade	Philadelphia Zoo Philadelphia, Pa.	7:00 a.m. – 4:00 p.m.	244	13 Teachers 11 Parents 2 Chaperones	No cost to Board
04/26/12	High School	Cole, J., Redding, K., Herman, T.	Girls Track (varsity)	University of Pa., Philadelphia, Pa.	7:00 a.m. – 4:00 p.m.	15	3 Teachers 3 Chaperones	No cost to Board
03/10/12	High School	Koryat, J. Loughran, W.	Jazz Band	Trumps National Golf Club, Colts Neck, NJ	4:00 p.m. – 8:00 p.m.	24	1 Teacher	\$200.00
04/27/12, 04/28/12	High School	McCafferty, S.	Track	University of Pa., Philadelphia, Pa.	7:00 a.m. – 3:00 p.m.	15	3 Teachers 3 Chaperones	No cost to Board
03/09,10, 11/12	High School	Weisfeld, M.	Robotics	Rutgers University, New Brunswick, NJ	4:00 p.m. – 8:00p.m.	5	1 Teacher	No Cost to Board

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mrs. Pascucci

7b. Approval of Out-of-District Travel – District Personnel

Resolved: That the Board approve the out-of-district travel as authorized by the Superintendent under Policy 4233 Staff Member Expenses and in accordance with Regulation 4233 Staff Member Expenses, as listed below: [B]

Date	Name	Location	Workshop/ Meetings	City/State	Cost
02/24/12	Alston, S.	Administrator, District	Rutgers Job Fair	New Brunswick, NJ	\$0.00
03/23/12	Alston, S.	Administrator, District	School-wide Literacy Workshop	Woodbridge, NJ	\$0.00
04/13/12	Alston, S.	Administrator, District	NJ Council for Humanities Grant Proposal Workshop	Union, NJ	\$0.00
03/29/12	Atkinson, J.	Indian Hill School	Low & High Prep Differentiated Strategies	Eatontown, NJ	\$0.00
03/14/12	Axelrod, T.	Administrator, Indian Hill School	Educator's Career Day Monmouth University	W. Long Branch, NJ	\$0.00
03/23/12	Axelrod, T.	Administrator, Indian Hill School	Shelley Klein & Samantha Passeo Workshop	Edison, NJ	\$0.00
03/23/12	Bellis, M.	Indian Hill School	School-wide Literacy Workshop	Woodbridge, NJ	\$0.00

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Date	Name	Location	Workshop/ Meetings	City/State	Cost
03/30/12, 05/15/12, 05/16/12	Bennett, G.	W. R. Satz School	Math Institute: Increasing Achievement in Math	Trenton, NJ	\$21.75
03/12/12	Brenner, M.	High School	Internal Coordinators Middle States	Philadelphia, PA	\$125.00
03/14/12	Currie, M.	Administrator, District	Educator's Career Day Monmouth University	W. Long Branch, NJ	\$0.00
03/23/12	Currie, M.	Administrator - District	On the Road to Implementing the Common Core State Standards	Red Bank, NJ	\$0.00
03/23/12	Duncan, B.	Administrator - District	On the Road to Implementing the Common Core State Standards	Red Bank, NJ	\$0.00
03/23/12	Fetter, E.	Village School	School-wide Literacy Workshop	Woodbridge, NJ	\$0.00
03/12/12	Gelpke, J.	High School	Internal Coordinators Middle States	Philadelphia, PA	\$125.00
04/27/12	Gill, M.	Administrator, District	16th Annual Director's Academy	Long Branch, NJ	\$149.00
03/14/12	Harris, L.	Central Office	Payroll Processing System 3000	Eatontown, NJ	\$0.00
03/26/12	Harris, L.	Central Office	Payroll Quarterly Reports System 3000	Eatontown, NJ	\$0.00
03/30/12, 05/15/12, 05/16/12	Hartigan, L.	W. R. Satz School	Math Institute: Increasing Achievement in Math	Trenton, NJ	\$21.75
03/23/12	Hawksby, L.	Indian Hill School	School-wide Literacy Workshop	Woodbridge, NJ	\$0.00
03/19/12	Howard, A.	Administrator, W. R. Satz School	Math Institute: Increasing Achievement in Math	Trenton, NJ	\$7.25
03/30/12, 05/15/12, 05/16/12	Howard, A.	Administrator, W. R. Satz School	Math Institute: Increasing Achievement in Math	Trenton, NJ	\$21.75
02/24/12	Ledford, D.	Administrator, Village School	Rutgers Job Fair	New Brunswick, NJ	\$0.00
03/23/12	Loughran, W	Administrator - High School	On the Road to Implementing the Common Core State Standards	Red Bank, NJ	\$0.00
03/14/12	Murphy, J.	Central Office	Payroll Processing System 3000	Eatontown, NJ	\$0.00
03/26/12	Murphy, J.	Central Office	Payroll Quarterly Reports System 3000	Eatontown, NJ	\$0.00
04/19/12, 04/26/12, 05/02/12, 06/26/12	Panepinto, J.	Central Office	Systems 3000 Training - Payroll A/P/Personnel	Eatontown, NJ	\$0.00
05/22/12	Pasquale, M.	Village School	Using the iPad to Enhance Learning and Communication for Students with Special Needs	Howell, NJ	\$0.00
05/11/12	Rosen, B.	Village School	Jump Start Your iPad Experience	Shrewsbury, NJ	\$50.00
03/14/12	Rothausser, J.	W. R. Satz School	Google Day Conference	Monroe Twp, NJ	\$158.78
05/09/12	Saler, M.	Central Office	Systems 3000 Client Training	Eatontown, NJ	\$6.88
03/30/12, 05/15/12, 05/16/12	Santiago, M.	W. R. Satz School	Math Institute: Increasing Achievement in Math	Trenton, NJ	\$21.75
03/14/12	Tetreault, S.	W. R. Satz School	Google Day Conference	Monroe Twp, NJ	\$147.00
05/03/12	Vona, L.	High School	Good Ideas Conference	Lakewood, NJ	\$0.00

\*Paid with NCLB Title II Funds, or IDEA

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mrs. Pascucci

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7c. Approval of Out-of-District Travel, Board Member, Mrs. Barbara Garrity

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Staff Member Expenses and in accordance with Regulation 4233 Staff Member Expenses, as listed below: [B]

Date	Name	Location	Workshop/ Meetings	City/State	Cost
03/23/12, 03/24/12	Garrity, B.	Board Member	Driving Student Achievement	Plainsboro, NJ	\$24.18

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0-1  
 Abstained: Mrs. Garrity  
 Absent: Mrs. Pascucci

8a. Superintendent’s Report and Recommendations

**Village School:** had a successful Kindergarten registration, families came in with all necessary documentation and questions. We look forward to welcoming our newest Village students joining us in September.

Read Across America week is off to a great start! On Tuesday February 28<sup>th</sup> 50 Heroes including the military, police, fire, and EMT joined the Village community to read to individual classes. The children enjoyed this awesome experience. After reading, many of our Heroes responded to questions to give students a greater understanding of what they do each day to keep people safe.

**Indian Hill School:** On February 10<sup>th</sup>, Indian Hill School hosted the annual Winter Boardwalk. Students and their families enjoyed the many boardwalk-themed games and activities. This was an exceptionally successful fundraiser for the PLG. Special thanks to all of the parents and teachers who volunteered their time to this truly memorable night.

On February 22<sup>nd</sup>, students in the 6<sup>th</sup> grade completed their Writing Assignments for placement in 7th grade. The assignment featured a persuasive writing prompt geared towards grade level interests.

On February 23<sup>rd</sup>, over 70 students performed in “Holmdel’s Got Talent”. The event featured singers, dancers, and musicians of every genre as well as demonstrations in Kung-Fu and the Rubix Cube. The auditorium was packed with proud families.

On February 24<sup>th</sup>, Indian Hill School hosted its annual World Language Fair. World Language teachers representing Spanish, Chinese, Latin, Italian, and French classes met with the sixth grade students to introduce them to the expectations and benefits of their courses. Students browsed the creative displays for each language and had an opportunity to speak to the teachers.

**W. R. Satz:** On Saturday, February 4<sup>th</sup>, the Satz MATHCOUNTS team placed second in the regional competition that was held at Union County College. 26 teams participated with 206 students competing. The two top teams go to the state competition on Saturday, March 10. They will be competing at the Somerset Holiday Inn. In addition, one student was ranked 4<sup>th</sup> overall and he competed in the Countdown Round. The Countdown Round has the top 10 competitors compete against each other. The team is very excited with their outstanding performance and they are looking forward to the State Competition.

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A Message from the Social Studies Department:

The National Coalition for the Homeless defines homeless youth as individuals under the age of eighteen who lack parental, foster, or institutional care.

The majority of homeless and runaway youth are between the ages of 15 and 17, however three out of 100 runaways are under the age of 10, and 11 out of every 100 are between the ages of 11 and 13.

‘Teens for Jeans’ is a partnership between DoSomething.org and the Aeropostale stores. This organization had a drive to collect gently worn jeans for homeless youth in the United States and Canada. Last year Satz students and staff collected 314 pairs of jeans. This year Satz School collected and donated 339 pairs of jeans.

The student council is having a raffle for a \$30 movie theater gift card that can be used at Hazlet Multiplex and other theaters. It can be used for tickets and food/drinks. The winning ticket was pulled on Friday (2/24) morning during homeroom. All profits will be used towards the cost of the John Halligan presentation in May.

Mrs. Imbro’s, Mr. Tetreault’s, and Ms. Semler’s classes have just started their unit on *Making the World a Better Place*. There are numerous projects and writing assignments throughout the marking period that allow students the autonomy to research areas of interest and get involved in philanthropic efforts in their community. This is an extremely beneficial unit of study that will foster community awareness and pride in their achievements.

**High School:** Congratulations to Social Science/English Teacher Kathy Dougherty on being named the “Bayshore Educator of the Year” by Caesarea Lodge # 64 in Keyport. Kathy is the 4<sup>th</sup> educator from Holmdel High School to receive this honor (previous recipients include Sandy Whitten, Jill McCracken and Matt Goetke).

We are very proud of them and appreciate their dedication to the school community.

The Superintendent reported on the following current student enrollment: 3,173

Village School.....843	W.R. Satz School .....543
Indian Hill School .....738	High School.....1,049

8a.-1 Report of Student Representatives to the Board

Both student representatives reported out on student matters.

Resolved: That the Report of the Superintendent and Student Representatives are hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept- All Approved

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8b. Personnel

8b.-1 Approval of Extended Leave of Absence, Social Studies/Psychology Teacher, Holmdel High School

Resolved: That the Board approve an Extended Leave of Absence for Amanda Rein, Social Studies/Psychology Teacher, Holmdel High School, as follows:

FROM: Family Medical Leave Act (FMLA) effective April 11, 2012 through May 15, 2012 unpaid with benefits

TO: Family Medical Leave Act (FMLA) effective April 11, 2012 through May 20, 2012

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 9-0

8b.-2 Approval of Leave of Absence, Special Education Teacher, Holmdel High School

Resolved: That the Board approve a Leave of Absence for Susan Kuczynski, Special Education Teacher, Holmdel High School, with benefits as follows:

- Effective retroactive from February 21, 2012 through February 29, 2012 New Jersey Family Leave (NJFLA) (unpaid) and Paid Family Leave (PFLA) (paid by State of New Jersey; subject to State approval).

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 9-0

8b.-3 Approval to Extend Extra Hours, (.2) Social Studies Teacher, Holmdel High School

Resolved: That the Board approve to extend the appointment of David Gurney to the position of an additional (.2) Social Studies Teacher, Holmdel High School, effective May 16, 2012 through May 20, 2012, step 3 MA, at a salary of \$57,615.00 (prorated). [B] [A. Rein – Leave]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 9-0

8b.-4 Approval to Extend Extra Hours, (.2) Social Studies Teacher, Holmdel High School

Resolved: That the Board approve to extend the appointment of Jill McCracken to the position of an additional (.2) Social Studies Teacher, Holmdel High School, effective May 16, 2012 through May 20, 2012, step 18 MA+30, at a salary of \$95,590.00 (prorated). [B] [A. Rein – Leave]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 9-0

8b.-5 Approval to Extend Extra Hours, (.2) Social Studies Teacher, Holmdel High School

Resolved: That the Board approve to extend the appointment of William Motzenbecker to the position of an additional (.2) Social Studies Teacher, Holmdel High School, effective May 16, 2012 through May 20, 2012, step 18 MA+15, at a salary of \$93,450.00 (prorated). [B] [A. Rein – Leave]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 9-0

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8b.-6 Approval to Extend Extra Hours, (.3) Psychology Teacher, Holmdel High School

Resolved: That the Board approve to extend the appointment of Marie Kousoulis to the position of an additional (.3) Psychology Teacher, Holmdel High School, effective May 16, 2012 through May 20, 2012, step 3 MA, at a salary of \$57,615.00 (prorated). [B] [A. Rein – Leave]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 9-0

8b.-7 Approval to Amend Hours for Part-time Special Education Monitor, Village School

Resolved: That the Board approve to amend the hours for Rosina Tufano as a part-time Special Education Monitor, Village School, from 3.5 hours per day, 3 days per week, to 4.5 hours per day, 3 days per week, at a salary of \$27.17 per hour, effective retroactive from February 29, 2012 through June 30, 2012. [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 9-0

8b.-8 Approval of Volunteer Softball Team, Holmdel High School

Resolved: That the Board approve Nora Bosmans as a Volunteer for the Holmdel High School Softball Team, for the 2012 Spring Season.

Discussion: Mr. Sockol asked if additional information could be provided regarding this volunteer. Mrs. Duncan provided the information accordingly.

MOTION: Mrs. Vander Woude SECOND: Mr. Pavlik VOTE: 9-0

8b.-9 Approval of Volunteer, Boys Lacrosse Team, Holmdel High School

Resolved: That the Board approve Thomas Isherwood as a Volunteer for the Boys Lacrosse Team, Holmdel High School, for the Spring 2012 season.

Discussion: Mr. Sockol asked if additional information could be provided regarding this volunteer. Mrs. Duncan provided the information accordingly.

MOTION: Mrs. Vander Woude SECOND: Mr. Pavlik VOTE: 9-0

8b.-10 Appointment of Schedule B Position, Girls Assistant Lacrosse Coach, Holmdel High School

Resolved: That the Board approve the appointment of Megan Vinciguerra to the Schedule B position of Girls Assistant Lacrosse Coach, Holmdel High School for the 2011/2012 school year, at a stipend of \$5,017.00. [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 9-0

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8b.-11 Approval of Student Teacher/Field Experience/Classroom Observation, W. R. Satz School

Resolved: That the Board approve Thomas Stuhmann for 4 hours of Observation in the area of Mathematics from March 1, 2012 through April 25, 2012. Cooperating teacher will be Marian Amitrani.

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 9-0

8b.-12 Approval of Student Teacher/Field Experience/Classroom Observation, W. R. Satz School

Resolved: That the Board approve Sean Scully for 20 hours of Observation in the area of Health from March 1, 2012 through April 25, 2012. Cooperating teacher will be Theresa Kelly.

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 9-0

8b.-13 Approval of Student Teacher/Field Experience/Classroom Observation, Holmdel High School

Resolved: That the Board approve Kristen Mallon for 2 periods of Observation in the area of Health/Physical Education from March 15, 2012 through April 1, 2012. Cooperating teacher will be Dana Hoffman.

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 9-0

8b.-14 Appointment of Day-To-Day Substitute Teacher

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Teacher, effective March 1, 2012 through June 30, 2012. [B]

Kerri Connor

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 9-0

8c. Student Matters

8c-1. Approval of Student Placements

Resolved: That the Board approve the placements for the following students:

Department of Special Services  
In-District Placements

Student ID	Services	Classification	Cost
9946674765	Home Instruction	N/A	\$56.00/hour
4291568379	Home Instruction	N/A	\$56.00/hour
7452438204	Home Instruction	N/A	\$56.00/hour
7065893653	Home Instruction	N/A	\$56.00/hour
9676658826	Bedside Instruction	OHI	\$56.00/hour

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 9-0

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8c-2. Acceptance of Harassment, Intimidation and Bullying Report

Resolved: That the Board move to accept the Superintendent's Report on Harassment, Intimidation and Bullying from (prior month).

Mrs. Duncan reported the following:

School	# of Incidents	Notes
Village School	0	
Indian Hill School	0	
W.R. Satz School	2	Both Substantiated resulting in 1 day suspensions.
Holmdel High School	0	

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 9-0

9. Business Administrator/Board Secretary's Report and Recommendations

9a. Approval of Travel and Related Expense Reimbursement 2012/2013

WHEREAS, the Holmdel Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$67,350 for all staff and board members.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 9-0

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9b. Adoption of Tentative Budget 2012/2013

BE IT RESOLVED that the tentative budget be approved for the 2012/2013 School Year using the 2012/2013 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL	SPECIAL	DEBT	
	<u>FUND</u>	<u>REVENUES</u>	<u>SERVICE</u>	<u>TOTAL</u>
2012-13 Total Expenditures	\$52,044,298	\$1,383,201	\$3,051,483	\$56,478,982
Less: Anticipated Revenues	<u>4,156,221</u>	<u>1,383,201</u>	=	<u>5,539,422</u>
Taxes to be Raised	47,888,077	\$ -	\$3,051,483	\$50,939,560

And to advertise said tentative budget in the Asbury Park Press, in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED, that a public hearing be held in, Holmdel, New Jersey on March 28, 2012 at 8:00 PM, for the purpose of conducting a public hearing on the budget for the 2012/2013 school year.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 9-0

9c. Approval of Additional Chapter 192-193 Funding

Resolved: That the Board approve additional funding under the provision of Chapter 192-193 (2011/2012) as on file in the office of the Business Administrator/Board Secretary.

Chapter 192-193 Funding

Additional Chapter 192-193 Funding	\$ 8,305.00
Revised (2011/2012) Entitlement (2/9/2012)	\$328,287.00

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 9-0

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9d. Approval of Applications for Use of School Facilities – By Various Groups

Resolved: That the Board approve applications to Use School Facilities submitted by the following user groups:

St Benedict's School 165 Bethany Road Holmdel, NJ 07733	High School	Thursday Friday Saturday Sunday	3-29-12 3-30-12 3-31-12 4-01-12	Setup Play Play Play	3:00PM-10:00PM 5:00PM-10:00PM 5:00PM-10:00PM 12:00PM-4:00PM	\$4,602.00
Dance Factory 768 Hwy 35 Middletown, NJ 07733	High School	Friday Saturday	6-08-12 6-09-12	Rehearsal Recital	3:30PM-8:30PM 9:00PM-5:00PM	\$6,917.00
Marlboro Dance 36 South Fox Croft Drive Manalapan, NJ 07726	High School	Tuesday Sunday	5-29-12 6-10-12	Rehearsal Recital	6:30PM-8:30PM 12:00PM-4:00PM	\$2,226.00
Colts Neck Dance 410 Route 34 Colts Neck NJ 07722	High School	Thursday Friday Saturday	6-14-12 6-15-12 6-16-12	Rehearsal Rehearsal Recital	2:30PM-9:00PM 2:30PM-9:00PM 8:00AM-10:30PM	\$19,622.50
Nritya Creations 1 Tiberon Drive Holmdel, NJ 07733	High School	Tuesday Sunday	6-12-12 6-17-12	Rehearsal Recital	6:00PM-9:00PM 2:00PM-9:00PM	\$2,309.00
A Touch of Dance PO Box 634 Matawan, NJ 07747	High School	Wednesday Thursday Saturday	6-27-12 6-28-12 6-30-12	Rehearsal Rehearsal Recital	12:00PM-10:00PM 12:00PM-10:00PM 9:00AM-11:00PM	\$16,689.00
Invent Now, Inc. 3701 Highland Park NW N Canton, OH 44720	Indian Hill School	Monday Thru Thursday	6-25-12 Thru 6-28-12	Camp	8:00AM- 4:00PM	\$2,240.00

If applicable, additional facility fees and overtime costs will be charged in accordance with Policy/Regulation #1330 (Use of School Facilities) and fully reimbursed by the applicant.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 9-0

9e. Authorization to Cancel Stale Dated Checks Holmdel High School Athletic Fund

Resolved: That the Board authorizes the cancellation of the following Stale Dated Checks for the Holmdel High Athletic Fund as listed below:

Date	Check #	Payee	Amount
09/07/2010	1155	Shore Track Coaches Association	\$134.00
10/15/2010	1254	Shore Track Coaches Association	\$537.00
10/20/2010	1311	Ellen Kelly	\$ 75.00
10/21/2010	1315	Shore Track Coaches Association	\$134.00
04/07/2011	1670	Wall High School Softball	\$125.00
		<b>Total</b>	\$1,005.00

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 9-0

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9f. Approval of Monthly Certification, January 31, 2012

Resolved: That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of January 31, 2012 after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 9-0

9g. Approval of Business Administrator/Board Secretary's Financial Report, January 31, 2012

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending January 31, 2012, is hereby approved and the Business Administrator/Board Secretary is instructed to file same.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 9-0

9h. Approval of Treasurer's Financial Report, January 31, 2012

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending January 31, 2012, is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 9-0

9i. Approval of Budget Transfers, 2011/2012

Resolved: That the Board approve the 2011/2012 Budget Transfers as listed on attachment T-12-10.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 9-0

9j. Approval of Bills List –February 29, 2012

Resolved: That the Board approve the bills list of February 29, 2012 in the amount of \$853,506.92 and as certified and approved.

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 9-0

THESE MINUTES ARE UNAPPROVED AND SUBJECT TO MODIFICATION  
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10. Old Business - None

11. New Business

Mrs. Wetmore reminded the Board that the Policy Review Schedule was revised and to please review the schedule to ensure they are prepared to discuss accordingly.

12. Questions from Public

Ms. Mary Hartnett read a petition requesting information regarding the Readers/Writers Workshops (see attached). She also expressed concerns about the level of discussion that transpired at the most recent Curriculum & Instruction Committee meeting, regarding this topic.

Ms. Tara Lerner asked about the homework guidelines/ instructions and inquired if they will be changing with the new curriculum.

13. Executive Session (if required).

President Garrity called for an Executive Session at 9:09 p.m., to discuss matters involving personnel and negotiations. Anticipating no further public action she stated that the Board would adjourn from Executive Session.

14. Adjournment- 9:10 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA  
Business Administrator/Board Secretary