

REGULAR BUSINESS MEETING/PUBLIC HEARING – MARCH 28, 2012

1. Call to Order

The Board of Education, Township of Holmdel, met in Regular Business Meeting/Public Hearing on Wednesday, March 28, 2012 in the library of the W.R. Satz School, 24 Crawfords Corner Road, Holmdel New Jersey. The meeting was called to order at 8:00 p.m., by Ms. Garrity, President of the Board.

2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Garrity, Wetmore, Liu (arrived 8:40 p.m.), Pascucci and Vander Woude (via conference call) and Messrs: DeSario, Pavlik, Sockol and Dr. Tai. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum & Instruction and Mr. Martin Barger, Board Attorney. Also present was Ms. Isha Purang (left meeting at 9:42 p.m.) student representative to the Board. Mr. Alexander Ching student representative to the Board was absent.

3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

4. Presentations – World Language Presentation – K. Bals

5. Approval of Minutes

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5a. Approval of Minutes- Board Retreat Meeting – February 6, 2012

Resolved: That the Board approve the minutes of the following meeting:

Board Retreat Meeting – February 6, 2012

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Liu

5b. Approval of Minutes- Confidential Executive Session – February 15, 2012

Resolved: That the Board approve the minutes of the following meeting:

Confidential Executive Session – February 15, 2012

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0-1
Absent: Mrs. Liu
Abstained: Mr. DeSario

5c. Approval of Minutes- Regular Business Meeting – February 15, 2012

Resolved: That the Board approve the minutes of the following meeting:

Regular Business Meeting – February 15, 2012

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0-1
Absent: Mrs. Liu
Abstained: Mr. DeSario

5d. Approval of Minutes- Confidential Executive Session – February 29, 2012

Resolved: That the Board approve the minutes of the following meeting:

Confidential Executive Session – February 29, 2012

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Liu

5e. Approval of Minutes- Regular Business Meeting – February 29, 2012

Resolved: That the Board approve the minutes of the following meeting:

Regular Business Meeting – February 29, 2012

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Liu

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6a. Questions from the Public

Mr. McGowen inquired as to whether the Board had considered using a different form of Technology to address PARCS the anticipated electronic testing requirements. He referenced using iPads/tablets as an alternative solution to computers at a much lower cost. Mr. Gattini responded that tablets are being evaluated and are on the district radar screen, but the tablet is not a solution for all of the district needs. The tablet is designed for a 1:1 computing relationship rather than a one tablet to serving many students. There are issues that need to be worked out: compatibility, synchronization of user data, keyboarding, storage, management and printing. We need to choose the most appropriate tool or platform to address the district's needs. The district anticipates an explosive growth on the touch interface wireless device front in the future, especially if the online assessment mandate from PARCC is realized.

Mr. Searles, parent, spoke in support of Coach Mondelli and Coach Crimoli and disputed the comments made by Mr. Sackawitch at the March 14, 2012 meeting. He also recognized and complimented all the hard work done by the Athletic Director, Principal and Superintendent and urged the Board to support these very competent administrators.

Mr. Hyland, 2009 Graduate of Holmdel High School and baseball player, expressed his support for Coach Mondelli and Coach Crimoli.

Mr. Searles, 2010 Graduate of Holmdel High School and baseball player, spoke in support of Coach Mondelli and Coach Crimoli and disputed the statements made by Mr. Sackawitch at the March 14, 2012 meeting.

Ms. Licciardello, parent, spoke on behalf of Coach Mondelli and Coach Crimoli. She spoke at great length regarding Coach Crimoli and why the Board should approve him as a volunteer.

Ms. Van Name, parent, spoke in support of Coach Crimoli and stated how outraged she was regarding the accusations made.

Mr. Baxter, student and baseball player, spoke in support of Coach Crimoli.

Mr. Scamardella, student and baseball player, read a statement from Frank Maldo supporting Coach Mondelli and Coach Crimoli.

Ms. Fisher, parent, spoke in support of Coach Crimoli.

6b. Committee Reports(s)

Mr. Pavlik – Buildings & Grounds
Dr. Tai – Curriculum & Instruction
Mrs. Pascucci – Special Services

Note: At the request of Ms. Garrity, the Board agreed to vote on section 8b Personnel first. After the Board concluded voting on section 8b Personnel, Ms. Garrity called for a brief recess at 9:28 p.m. The meeting reconvened at 9:36 p.m.

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7. Committee of the Whole

7a. Approval of Student Trips

Resolved: That the Board approve the educational objectives, itinerary, rules and regulations regarding this trip are on file in the Office of the Superintendent of Schools and the appropriate Principal's Office.

Date of Trip	School	Teacher/ Advisor	Class/Club/ Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
05/30/12, 05/31/12, 06/01/12	W. R. Satz	Howard, A.	8 th Grade	Washington, D. C.	6:30 a.m. – 6:00 p.m.	264	25 Teachers	No cost to Board
06/08/12	W. R. Satz	Howard, A.	7 th & 8 th Grade	Keansburg Water Park, Keansburg, NJ	9:30 a.m. – 12:00 p.m.	300	25 Teachers	No cost to Board
06/20/12	High School	Loughran, W.	Grade 12 Graduation	Brookdale, Collins Arena, Lincroft, NJ	6:00 p.m. – 8:00 p.m.	280	10 Teachers	\$625.00
04/27/12	High School	Cole, J. Herman, T. Redding, K.	Girls Varsity Track	Penns Relay, Franklin Field, University of Pennsylvania, Philadelphia, Pa.	7:00 a.m. – 4:00 p.m.	15	3 Teachers 3 Chaperones	No cost to Board

MOTION: Mr. Sockol SECOND: Mrs. Vander Woude VOTE: 9-0

7b. Approval of Out-of-District Travel – District Personnel

Resolved: That the Board approve the out-of-district travel as authorized by the Superintendent under Policy 4233 Staff Member Expenses and in accordance with Regulation 4233 Staff Member Expenses, as listed below: [B]

Date	Name	Location	Workshop/ Meetings	City/State	Cost
05/15/12 & 05/16/12	Anthony, B.	Village School	Language Acquisition through Motor Planning	Eatontown, NJ	\$0.00
04/03/12 & 04/04/12	Balicki, W.	Administrator, District	NJ Schools Buildings and Grounds Association 16 th Annual Conference/Expo	Atlantic City, NJ	\$100.00
06/01/12 - 06/07/12	Blaha, J.	High School	AP Chemistry Reading	Louisville, KY	\$0.00
03/20/12	Bruce, J.	W. R. Satz School	NJASK Test Coordinator Training	Monroe, NJ	\$0.00
04/24/12	Cancillieri, D.	Village School	Costs and Consideration for IPAD Deployment	Monroe Twp, NJ	\$0.00
05/03/12	Clores, J.	High School	Good Ideas Conference	Lakewood, NJ	\$0.00
04/24/12	Gill, M.	Administrator, District	Costs and Consideration for IPAD Deployment	Monroe Twp, NJ	\$0.00
06/13/12	Jaume, E.	Central Office	System 3000 Personnel	Eatontown, NJ	\$0.00
05/15/12 & 05/16/12	Longo, M.	Village School	Language Acquisition through Motor Planning	Eatontown, NJ	\$0.00
03/20/12	Magnotti, M.	W. R. Satz School	NJASK Test Coordinator Training	Monroe, NJ	\$0.00
04/25/12	McNamara, K.	Groundsman	Asbestos Supervisor/Contractor Annual Refresher	Eatontown, NJ	\$180.72

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Date	Name	Location	Workshop/ Meetings	City/State	Cost
04/02/12	Moran-Kudisch, C.	High School	Traumatic Loss Coalition - Suicide Prevention	Manalapan, NJ	\$0.00
04/27/12	Moran-Kudisch, C.	High School	Learn Prevention Techniques and Effective Intervention Strategies	Long Branch, NJ	\$0.00
05/07/12	Porto, D.	Central Office	System 3000 FA Year End Training	Eatontown, NJ	\$4.87
05/15/12 & 05/16/12	Rosen, B.	Village School	Language Acquisition through Motor Planning	Eatontown, NJ	\$0.00
04/17/12	Scheffler, D.	Village School	Helping Students w/Autism Learn During Group Instruction	Eatontown, NJ	\$120.00
04/25/12	Schillaci, B.	Administrator, Village School	Autism for School Administrators - What You Need to Know	Monroe Twp, NJ	\$147.00
05/09/12	Sweetman, J.	High School	Compassion Fatigue - Enhancing Resiliency	Eatontown, NJ	\$199.99
05/09/12 & 05/30/12	White, W.	Groundsman	To Keep Asbestos License Current	Ocean, NJ	\$411.44

*Paid with NCLB Title II Funds, or IDEA

MOTION: Mr. Sockol SECOND: Mrs. Vander Woude VOTE: 9-0

7c. Approval of Curriculum Projects for the 2012/2013 School Year

Resolved: That the Board approve the following Curriculum Projects for the 2012/2013 school year. [B].

- | | |
|---|---|
| Adaptive Physical Education, Grade K-12 | Honors English, Grades 7 & 8 |
| Advanced Algebra 2 | Honors English, Grades 9-12 |
| Algebra 1, Grade 8 | Honors Geometry |
| Algebra 2 | Honors Italian 4 |
| AP American Government and Politics | Honors Math, Grade 7 |
| AP Computer Science | Honors Pre-Calculus Language Arts Literacy, Writing, Grades K-6 |
| AP Italian | Latin 1 |
| AP Language and Composition | Latin 3 |
| AP Vergil – Caesar | Mathematics, Grade 3 |
| Basic Geometry | Mathematics, Grade 8 |
| Basic Skills Math, Grades 7 & 8 | Mathematics, Grades 4 – 6 |
| BSI Achieve, Grades K-3 | Music, Grades 7 & 8 |
| Creative Arts, Grade 8 | Perspectives on America Today |
| Culinary Arts – 4 Cycles of 8 Cycles Course | Physical Education, Grades K-12 |
| Earth and Space Science | Pre-Calculus |
| English, Grades 7 & 8 | Principles of Chemistry |
| English, Grades 9-12 | Science, Grades K-6 |
| Enrichment Math, Grades 5 & 6 | Social Studies, Grades 7 & 8 |
| French 1 | Spanish 1 |
| Geometry | US History 1 & 2 |
| Health, Grades K-12 | World Civilizations |
| Honors Algebra 1, Grade 8 | |
| Honors Chinese 4 | |

MOTION: Mr. Sockol SECOND: Mrs. Vander Woude VOTE: 9-0

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7d. Approval to Transfer Funds to the Holmdel High School Athletic Fund

Resolved: That the Board approve the Transfer of Funds for the Holmdel High School Athletic Fund (PO 12-1842) checking account #2040361118929, in the amount of \$5150.00 to continue to fund Spring Sports. [T – For funding of costs for Spring Sports (official, tournament entry fees, police, athletic workers, etc.)]

MOTION: Mr. Sockol SECOND: Mrs. Vander Woude VOTE: 9-0

8a. Superintendent's Report and Recommendations

Village School: The 2nd grade students took part in their annual “Second Grade Breakfast.” It is always a nice opportunity for the students to learn about good nutrition, while providing food to those in need. The students and their families took up a collection for one of our local food banks as a way of “giving back” to the community. The staff, students, and parents did a wonderful job organizing the event.

The second graders wrapped up their NJPASS testing. They did a great job staying focused for their very first standardized test.

The PSA had a very successful “Family skate night” on Friday, March 23, 2012. Over 200 people attended, the youngest attendee was 1 month old.

Indian Hill School: On March 22nd, Indian Hill School hosted its annual “Career Day”. This PLG sponsored event featured over eighty presenters from a wide range of careers. All Indian Hill students were able to take part in a full day of guest presentations. They are very grateful to the PLG and the presenters for a fantastic day that the students found both informative and entertaining.

On March 14th, sixty-seven students took part in the annual Holmdel District Art Show. Parents, students, and community members came out to support the many works of art in varying mediums. Special thanks to Mrs. Lane and Mrs. Plocinski for providing the guidance and support to the young artists.

In the New Jersey Mathematics League, Indian Hill School ranked 9th in New Jersey with a score of 150. A 6th grade student placed 8th in the state-wide completion. In the county competition, the Indian Hill participants came in 2nd place with two 6th grade students placing 2nd and 4th respectively.

Indian Hill School competed in the Knowledge Masters Open. The 5th Grade team placed 3rd in the state and 36th nationally. The 6th Grade team placed 5th in the state and 64th nationally. Special thanks to Kathy Bradley for all of her work with this program.

W. R. Satz: Three W. R. Satz Students have earned a medal for being National Student Winners in the Continental Math League (CML). They achieved perfect scores in all five math league contests. CML will publish these student names on their website.

This past Friday, March 23, 2012 Satz had the culminating activity for their Hoops for Heart fundraiser; a faculty verses student three on three tournament. The students raised over \$1700 to donate to the Hoops for Heart foundation.

A Satz student has qualified for the State Geography Bee Competition to be held on March 30, 2012 at Rowan University.

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High School: A senior student just won the 2012 New Jersey Society of CPAs college scholarship valued at \$6,500. This stems from the program the high school participates in annually, whereby a CPA visits the school in November and discusses careers in accounting.

Results of the Open Exam of the United States Biology Olympiad are out. Nine HHS students took the open exam, and four students qualified to take the semifinals! Note that three of these students only had Honors Biology! One of the students earned a score of 41; the highest score is 42. About 10,400 students from across the US took the open exam from which 600 students earned the opportunity to sit for the semifinals. Twenty students will be chosen from the semifinal round as finalists. These twenty students will undergo a rigorous 1 week camp at the end of which, four students will represent the US in the International Biology Olympiad. This year the competition will be held in Singapore. Congratulations and good luck to our four outstanding students!

One Holmdel High School student will be a published author in Materials Letters! His paper, ***Chemical diffusion increases thermal expansion gradients enhancing compressive stress cracking at the TGO interface***, was also a Siemens Semi-finalist. In layman’s language, he studied the effects of extreme conditions on the integrity of thermally grown oxides, materials which are, for example, used in the manufacturing of airplanes. He did this work at Princeton last summer, and got to play with epitaxial growth reactors and scanning electron microscopy! A paper published in a professional journal which is extremely rare for a high school student.

Congratulations to Holmdel Robotics Team Singularity on their second competition this past weekend at Lenape First Robotics District Competition! **The team** came home with the Rookie All-Star Award! This is the highest award for a rookie team to earn and automatically sends them to the Philadelphia Regional Competition in two weeks and gives the team a one in five chance to qualify for world championships. The judges were blown away by their innovative design and practical use of recycled wood, cardboard, and duct tape! They adopted the quote, “Dreams are made of duck tape!” Check out the team’s facebook page for more information and pictures: <http://www.facebook.com/team4128>

District Sports:

- Holmdel’s Boys and Girls Tennis Coach – Mr. Chuck Chelednik has been inducted to the New Jersey Scholastic Coaches Association Hall of Fame
- He was honored at NJSIAA Awards Program on Sunday, March 25, 2012
- Coach Chelednik has coached our Boys Tennis Team for the last 12 years and has a record of 253 wins and only 40 losses
- Coach Chelednik has coached our Girls Tennis Team for the last 10 years and has a record of 194 wins and only 28 losses
- Overall record for both team is 447 wins and 68 losses – an amazing winning percentage of 86%
- Has won 8 State Championships
- Won the Tournament of Champions in 2005 with the girls and in 2002 with the boys.

The Superintendent reported on the following current student enrollment:	3,185
Village School.....849	W.R. Satz School544
Indian Hill School742	High School.....1,050

8a.-1 Report of Student Representatives to the Board

Ms. Purang, student representative, reported out on student matters.

Resolved: That the Report of the Superintendent and Student Representatives are hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept- All Approved

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8b. Personnel

8b.-1 Approval of Leave of Absence for Special Education Teacher, Village School

Resolved: That the Board approve a Leave of Absence for Megan Neville, Special Education Teacher, at the Village School, with benefits as follows:

- Effective May 16, 2012 through June 7, 2012 using 15 sick days.
- Paid Family Leave Act (PFLA) effective June 8, 2012 through September 21, 2012 (paid by State of New Jersey; subject to State approval)
- Family and Medical Leave Act (FMLA) effective June 8, 2012 through September 30, 2012 (unpaid)

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 9-0

8b.-2 Approval of Leave of Absence for Special Education Teacher, Village School

Resolved: That the Board approve a Leave of Absence for Jaime McHugh, Special Education Teacher, at the Village School, with benefits as follows:

- Effective September 4, 2012 through September 28, 2012 using 17 sick days and October 1, 2012 through October 4, 2012 using 4 personal days (utilized in conjunction with the PFLA).
- Paid Family Leave Act (PFLA) effective October 1, 2012 through November 11, 2012 (paid by State of New Jersey; subject to State approval).
- Family and Medical Leave Act (FMLA) effective October 5, 2012 through January 1, 2013.

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 9-0

8b.-3 Approval of Nurse to Accompany Students for Washington D.C. Trip, W. R. Satz School

Resolved: That the Board approve Pauline Raven as the Nurse to accompany the W. R. Satz School students to Washington D.C. on May 30, 2012 through June 1, 2012, at a cost of \$2,000, paid by W. R. Satz Student Activity Account.

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 9-0

8b.-4 Approval of Summer Academic Enrichment Program Staff

Resolved: That the Board approve the appointment of Harry Dangler, Jr., to the position of 2012 Summer Academic Enrichment Program Director, at an annual salary of \$8,500.00, which will be paid in accordance with the following installment schedule: [No Cost to the Board – Salary is Paid by Tuition of Students.]

- 1st installment - payroll of May 30, 2012 - \$2,125
- 2nd installment - payroll of August 15, 2012 - \$4,250
- 3rd installment - payroll of December 30, 2012- \$2,125

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 9-0

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8b.-5 Approval of Staff Members for the Curriculum Project Work, for the Spring 2012 School Year

Resolved: That the Board approve the following Staff Members for the Curriculum Project Work for the Spring 2012 school year, for the non-pupil contact employment rate per hour, as per contractual agreement. [B]

AP Environmental Science	J. Cole
Chinese 1	J. Chu
Culinary Arts – 4 Cycles of 8 Cycle Course	J. Harkness
Literacy Writing, Grade 1	K. Redding and M. Simpson
Principles of Biology	J. Cole and M. Schroeter

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 9-0

8b.-6 Approval of Adjustment in Increment Level

Resolved: That the Board approve the following adjustment in Increment Level retroactive to February 1, 2012:

Employee	From	TO: Effective 02/01/12
Amanda Rein	5MA	5MA+15

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 9-0

8b.-7 Approval to Amend Hours for Part-time Special Education Monitor, Village School

Resolved: That the Board approve the amendment of hours for Rosina Tufano as a Part-time Special Education Monitor, Village School, from 4 ½ hours per day, 3 days per week, to 5.6 hours per day, 3 days per week, and 2.8 hours per day, 1 day per week, at a salary of \$27.17 per hour, effective retroactive from March 21, 2012 through June 30, 2012. [B]

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 9-0

8b.-8 Appointment of Prime Time Certificated Staff

Resolved: That the Board approve the appointment of the following Prime Time Certificated Staff Members for the 2011/2012 school year: [The Prime Time Program is completely funded by tuition and operates at no cost to the Board of Education.]

Name	Hourly Wage*
Melissa Shapter	\$45
Elizabeth Trahim	\$45

*Plus \$45/ per Class for Planning

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 9-0

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8b.-9 Appointment of Prime Time Head Certificated Staff Member

Resolved: That the Board approve the appointment of the following Prime Time Head Certificated Staff Member for the 2011-2012 school year: [The Prime Time Program is completely funded by tuition and operates at no cost to the Board of Education.]

Name	Hourly Wage
Maria Pasquale	\$29

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 9-0

8b.-10 Approval of Student Teacher/Field Experience/Classroom Observation, W. R. Satz School

Resolved: That the Board approve Joanna Parlamis for Student Teacher in the area of Mathematics from September 4, 2012 through December 21, 2012. Cooperating teacher will be Melissa Strouse.

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 9-0

8b.-11 Approval of Student Teacher/Field Experience/Classroom Observation, W. R. Satz School

Resolved: That the Board approve Marisa Khachaturian for Student Teacher in the area of Art Education at W. R. Satz School from October 22, 2012 through December 21, 2012. Cooperating teacher will be Denise King.

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 9-0

8b.-12 Approval of Student Teacher/Field Experience/Classroom Observations, Holmdel High School

Resolved: That the Board approve Helen Wu for 2 Classroom Observations in the area of Science and Music Education from March 30, 2012 through May 1, 2012. Cooperating teachers will be Jonathan Cole and John Koryat.

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 9-0

8b.-13 Approval of Volunteer Boys Baseball Team, Holmdel High School

Resolved: That the Board approve Felix G. Crimoli as a Volunteer for the Boys Baseball Team, Holmdel High School, for the Spring 2012 season.

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 7-2
NAY: Mrs. Vander Woude and Mr. Pavlik

8b.-14 Approval of Volunteer Girls Softball Team, Holmdel High School

Resolved: That the Board approve Stephanie Bontales as a Volunteer for the Softball Team, Holmdel High School, for the Spring 2012 season.

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 9-0

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8b.-15 Appointment of Day-To-Day Substitute Personnel

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Teacher, effective March 29, 2012 through June 30, 2012. [B]

Regan Teti

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 9-0

8c. Student Matters

8c-1. Acceptance of Harassment, Intimidation and Bullying Report

Resolved: That the Board move to accept the Superintendent's Report on Harassment, Intimidation and Bullying (from prior month).

Mrs. Duncan reported the following:

School	# of Incidents	Notes
Village School	0	
Indian Hill School	0	
W.R. Satz School	1	1 Substantiated
Holmdel High School	2	2 Unsubstantiated

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 9-0

9. Business Administrator/Board Secretary's Report and Recommendations

9a. Adoption of 2012/2013 School Year Budget and Tax Levy

Resolved: That the Board adopt the 2012/2013 School Year Budget:

WHEREAS, the Holmdel Township Board of Education adopted a tentative budget on Wednesday, February 29, 2012, to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was revised, resubmitted and approved by the Executive County Superintendent of Schools on March 9, 2012, and

WHEREAS, the tentative budget was advertised in the legal section of the Asbury Park Press on Tuesday, March 20, 2012, and

WHEREAS, the tentative budget was presented to the public during a hearing held on Wednesday, March 14, 2012, and

BE IT RESOLVED, that the budget be approved for the 2012/2013 school year as follows:

Current Expense	\$51,408,032
Capital Outlay	<u>\$ 518,315</u>
Total General Fund	\$51,926,347
Special Revenue	\$ 1,383,201
Debt Service	<u>\$ 3,051,483</u>
Total Budget	\$56,361,031

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BE IT RESOLVED, to acknowledge that the 2012/2013 school year budget as described results in a general fund tax levy of \$47,770,126 and a debt service tax levy of \$3,051,483 for a total tax levy of \$50,821,609; and

BE IT RESOLVED, in accordance with the N.J.A.C. 6A:23B-1.2(b), the maximum expenditure for travel for the 2012/2013 school year for all staff and board members is \$67,350; and

NOW, THEREFORE, BE IT RESOLVED that the Holmdel Township Board of Education hereby adopts the 2012/2013 School Year Budget.

MOTION: Mr. Sockol SECOND: Dr. Tai VOTE: 9-0

9b. Approval of Additional Chapter 192-193 Funding

Resolved: That the Board approve additional funding under the provision of Chapter 192-193 (2011/2012) as on file in the office of the Business Administrator/Board Secretary.

Chapter 192-193 Funding

Additional Chapter 192-193 Funding	\$ 4,505.00
Revised (2011/2012) Entitlement (3/21/2012)	\$332,792.00

MOTION: Mr. Sockol SECOND: Mrs. Pascucci VOTE: 9-0

9c. Approval of Flexible Spending Account

The undersigned Officer of Holmdel Public School District hereby certifies that the following resolutions were duly adopted by the Management of the Corporation on and that such resolutions have not been modified or rescinded as of the date hereof:

RESOLVED, that the form of Cafeteria Plan including a Premium Expense Account, effective March 28, 2012, is hereby approved and adopted and that the proper officers of the Corporation are hereby authorized and directed to execute and deliver to the Administrator of the Plan one or more counterparts of the Plan.

RESOLVED, that the Administrator shall be instructed to take such actions that are deemed necessary and proper in order to implement the Plan, and to set up adequate accounting and administrative procedures to provide benefits under the Plan.

RESOLVED, that the proper officers of the Corporation shall act as soon as possible to notify the employees of the Corporation of the adoption of the Cafeteria Plan by providing a copy of the summary description of the Plan in the form of the Summary Plan Description, which form is hereby approved.

The undersigned further certifies that attached hereto as Exhibits A and B, respectively, are true copies of Flexible Spending Account Premium Conversion Plan and the Summary Plan Description approved and adopted in the foregoing resolutions.

MOTION: Mr. Sockol SECOND: Mrs. Pascucci VOTE: 9-0

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9d. Approval of Monthly Certification, February 29, 2012

Resolved: That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of February 29, 2012 after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Sockol SECOND: Mrs. Pascucci VOTE: 9-0

9e. Approval of Business Administrator/Board Secretary's Financial Report, February 29, 2012

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending February 29, 2012, is hereby approved and the Business Administrator/Board Secretary is instructed to file same.

MOTION: Mr. Sockol SECOND: Mrs. Pascucci VOTE: 9-0

9f. Approval of Treasurer's Financial Report, February 29, 2012

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending February 29, 2012, is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mr. Sockol SECOND: Mrs. Pascucci VOTE: 9-0

9g. Approval of Budget Transfers, 2011/2012

Resolved: That the Board approve the 2011/2012 Budget Transfers as listed on attachment T-12-11.

Discussion: Mr. Sockol spoke about the transfer from the Buildings & Grounds department and referenced the savings realized in the overtime and energy accounts, he commended the Administration and staff for all their efforts to realize these efficiencies.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

9h. Approval of Bills List – Mr. Dennis Pavlik, Board Member

Resolved: That the Board approve payment of the March 28, 2012 regular bills list in the amount of \$70.25 to Mr. Dennis Pavlik, and as certified and approved.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0-1
Abstained: Mr. Pavlik

REGULAR BUSINESS MEETING/PUBLIC HEARING – MARCH 28, 2012

9i. Approval of Bills List –March 28, 2012

Resolved: That the Board approve the bills list of March 28, 2012 in the amount of \$845,216.08 and as certified and approved.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 9-0

10. Old Business

- Snow Day 2011/2012 Calendar – Memorial Day Weekend

Mrs. Duncan explained the rationale for use of additional snow day.

Mrs. Duncan also requested if the Board would consider only having one Board Meeting in April (4/25/2012). The Board requested that we keep both meetings in April.

Mr. Michael Sockol stated that he still receives hard copies of the Board mailings and requested to only receive electronic copies. Mr. Petrizzo stated that this request will be addressed prospectively and confirmed that Mr. Sockol, Mr. DeSario and Dr. Tai will receive electronic copies only.

Mrs. Vander Woude requested that the calendar on the website be updated to reflect the changes as a result of the unused snow days.

11. New Business

- Policies/Regulations – 6000's and 8000's

6000's

Mr. Sockol stated that the B&F committee thoroughly reviewed the 6000 Policies/Regulations.

Ms. Garrity had questions/comments on the following policies/regulations:

6112P, 6440P, 6471P, 6472P, 6510P, 6160R, 6424R, 6470R

8000's

Ms. Garrity had questions/comments on the following policies/regulations:

8310P, 8420.1R, 8500P, 8505P

Mrs. Vander Woude had questions/comments on the following policies/regulations:

8330P, 8420P, 8601P

12. Questions from Public

Dr. Shelton followed up with his request for the Board to provide the items that could not be included in the Budget.

13. Executive Session (if required)

President Garrity called for an Executive Session at 10:37 p.m., to discuss matters involving personnel and negotiations. Anticipating no further public action she stated that the Board would adjourn from Executive Session.

14. Adjournment

By a unanimous voice vote the meeting adjourned at 10:38 p.m.

Respectfully Submitted,
Michael R. Petrizzo, CPA
Business Administrator/Board Secretary