

WORK SESSION/BUSINESS MEETING OCTOBER 14, 2009

1. Call to Order

The Board of Education, Township of Holmdel, met in Work Session/Regular Business Meeting on Wednesday, October 14, 2009, in the library, Wm. R. Satz School 24 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:00 p.m., prevailing time, by Dr. Ray M. Tai, President

2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 4 Crawfords Corner Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSO, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Garrity, Hartnett, Liu, Vander Woude and Wetmore and Messrs: Tai, Burke, Collins and Shelton. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent Curriculum and Instruction and Mr. Martin Barger, Board Attorney. Ms. Niriksha Kannan student representative to the Board was present. Absent: Ms. Nikhita Prasanna, student representative to the Board.

3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

4. Presentation (s) None

5a. Approval of Minutes

Resolved: That the Board approve the minutes of the following meeting:
Closed Executive Session and Closed Executive Session Meeting – September 16, 2009

MOTION: Mrs. Wetmore SECOND: Mr. Collins VOTE: 9-0

5b. Resolved: That the Board approve the minutes of the following meeting:

Closed Executive Session and Work Session/Business Meeting – September 16, 2009

MOTION: Mrs. Wetmore SECOND: Mr. Collins VOTE: 9-0

5c. Resolved: That the Board approve the minutes of the following meeting:

Closed Executive Session and Regular Business Meeting – September 30, 2009

MOTION: Mrs. Wetmore SECOND: Mr. Collins VOTE:

Discussion: Dr. Shelton requested a change be made to the Executive Session Minutes and Regular Business Meeting Minutes, Addendum 1.

On motion of Mrs. Wetmore and seconded by Dr. Shelton the following roll call vote was taken on the amended minutes:

MOTION: Mrs. Wetmore SECOND: Dr. Shelton VOTE: 7-0-2
Abstained: Ms. Hartnett and Mr. Burke

6a. Questions from the Public (Agenda Items) None

6b. Committee Reports(s) (Will be given during the Business Work Session)

7. Committee of the Whole

(a) Adoption of Policy – Second Reading

TABLED

Resolved: That the Board adopt the following policy, and hereby designate this as the second and final public reading, as per Attachment #1.

| | | |
|------------------|--------|--------------------|
| File Code 5131.5 | Policy | Vandalism/Violence |
|------------------|--------|--------------------|

MOTION: Ms. Hartnett SECOND: Mrs. Wetmore VOTE: 9-0

Discussion: Dr. Shelton inquired if the accuracy of the reporting only applies to the Annual Report. After discussions, modification to the policy was noted:

On motion of Mr. Collins and seconded by Dr. Shelton, Adoption of Policy – Second Reading was tabled. The following roll call vote was taken:

MOTION: Mr. Collins SECOND: Dr. Shelton VOTE: 9-0

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(b) Approval of Out-of-District Travel – District Personnel

Resolved: That the Board approve the out-of-district travel as authorized by the Superintendent under Policy 4233 Staff Member Expenses and in accordance with Regulation 4233 Staff Member Expenses, as listed below: [B]

District Personnel

| Date | Name | Location | Workshop | City/State | Cost/ Mileage |
|------------------|-------------------|--------------------------|--|--------------------|--------------------------|
| 10/21/09 | Abrams, Tracey | W.R. Satz School | USHMM - Holocaust Museum | Washington, DC | \$0.00 |
| 12/9/09 | Alston, Susan | Administrator - District | Conferring with Readers | Edison, NJ | \$100.00 |
| 11/6/09 | Angelos, James | Custodian | ESP Career Development | Atlantic City, NJ | \$0.00 |
| 4/21/10 | Bligh, Laura | Village School | Supporting Children in Developing Positive Behavior | Eatontown, NJ | \$0.00 |
| 11/18/09 | Bligh, Laura | Village School | Monmouth Interdistrict Speech Group | Marlboro, NJ | \$0.00 |
| 1/6/10 | Bligh, Laura | Village School | Monmouth Interdistrict Speech Group | Marlboro, NJ | \$0.00 |
| 3/3/10 | Bligh, Laura | Village School | Monmouth Interdistrict Speech Group | Marlboro, NJ | \$0.00 |
| May TBA | Bligh, Laura | Village School | Monmouth Interdistrict Speech Group | Marlboro, NJ | \$0.00 |
| 10/15/09 | Brenner, Melinda | High School | Creating 21st Century NJ Schools | Jackson, NJ | \$0.00 |
| 11/7/09 | Burns, Kelly | High School | Concerned Persons for Adoption | New Brunswick, NJ | \$20.00 |
| 10/19/09 | Calvert, Eileen | Indian Hill School | NJSCA Fall Conference - 2009 | Long Branch, NJ | \$110.00 |
| 11/6/09 | Ciszak, Dave | Custodian | NJEA Convention Dealing with the School Bomb Threat | Atlantic, City, NJ | \$0.00 |
| 10/28, 29, 30/09 | Coticelli, Doreen | High School | CEDS 2009 Conference Assessment: A Key to Independence | Philadelphia, PA | \$205.00 |
| 10/28/09 | Currie, Mary Beth | Administrator - District | Writing Your Plans/Using the Collaborative Toolkit | Long Branch, NJ | \$0.00 |

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|-------------------|----------------------|--------------------------|---|-------------------|----------|
| 10/26/09 | Gallimore, Mary Beth | CST Department | CPC Training Cognitive and Behavioral Approaches for Anxious Youth | Freehold, NJ | \$75.00 |
| 10/28/09 | Gill, Meryl | Administrator - District | Writing your Plans/Using the Collaborative Toolkit | Long Branch, NJ | \$0.00 |
| 11/17/09 | Gish, Stephanie | Indian Hill School | Supporting Struggling Readers | Eatontown, NJ | \$0.00 |
| 11/5/09 & 11/6/09 | Graham, Bryan J. | High School | NJEA Convention | Atlantic City, NJ | \$0.00 |
| 10/16/09 | Harris, Lori | Central Office | Family and Medical Leave Act Workshop | Neptune, NJ | \$108.55 |
| 10/15/09 | Jaume, Elena | Central Office | Student Data Reporting for ASSA | Manahawkin, NJ | \$33.23 |
| 10/16/09 | Jaume, Elena | Central Office | Family and Medical Leave Act Workshop | Neptune, NJ | \$108.55 |
| 4/20/10 | Kelly, Michael | Village School | Differentiating Instruction Using Tiered Assignments | Eatontown, NJ | \$0.00 |
| 5/19/10 | Kelly, Michael | Village School | Engaging Students Through Differentiated Instruction | Eatontown, NJ | \$0.00 |
| 10/19/09 | Kostka, Heather | High School | NJSCA Fall Conference 2009 | Long Branch, NJ | \$159.90 |
| 11/12/09 | Maco, Christine | Indian Hill School | Introduction to the Smart Board for Elementary Teachers | Eatontown, NJ | \$0.00 |
| 12/10/09 | Magnotti, Melissa | W.R. Satz School | One Size Does Not Fit All: Developing Strategies to Address Learning/ Behavioral Problems | Robbinsville, NJ | \$0.00 |
| 12/10/09 | Marino, Lisa | W.R. Satz School | I&RS Workshop | Robbinsville, NJ | \$0.00 |
| 5/20/10 | McKeever, Christine | High School | Recognizing Power Struggles & Redirecting Behavior | Eatontown, NJ | \$0.00 |
| 5/18/10 | McKeever, Christine | High School | Math Strategies in the General Education Classroom for Students with Disabilities | Eatontown, NJ | \$0.00 |

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|------------------|-----------------------|--------------------|---|-----------------|----------|
| 4/22/10 | McKeever, Christine | High School | Asperger Syndrome: Clinical Features and Intervention Guidelines | Eatontown, NJ | \$0.00 |
| 12/3/09 | McKeever, Christine | High School | Skill Streaming | Eatontown, NJ | \$0.00 |
| 11/18/09 | Papazoglou, Stephanie | Indian Hill School | Supporting Students w/Reading Disabilities using Assistive Technology | Brick, NJ | \$0.00 |
| 11/18/09 | Pasquale, Maria | Indian Hill School | Supporting Students w/Reading Disabilities using Assistive Technology | Brick, NJ | \$0.00 |
| 11/18/09 | Quaglia, Cristina | Indian Hill School | Supporting Students w/Reading Disabilities using Assistive Technology | Brick, NJ | \$0.00 |
| March 8, 9,10/10 | Quintana, John | Grounds | Pesticide License | Bordentown, NJ | \$405.00 |
| 5/20/10 | Roth, Ellen | High School | Recognizing Power Struggles & Redirecting Behavior | Eatontown, NJ | \$0.00 |
| 5/27/10 | Roth, Ellen | High School | How to Build a Social Skill Program for Students with Disabilities | Eatontown, NJ | \$0.00 |
| 4/21/10 | Seman, Allison | Village School | Supporting Children in Developing Positive Behavior | Eatontown, NJ | \$0.00 |
| 11/18/09 | Seman, Allison | Village School | Monmouth Interdistrict Speech Group | Marlboro, NJ | \$0.00 |
| 1/6/10 | Seman, Allison | Village School | Monmouth Interdistrict Speech Group | Marlboro, NJ | \$0.00 |
| 3/3/10 | Seman, Allison | Village School | Monmouth Interdistrict Speech Group | Marlboro, NJ | \$0.00 |
| May TBA | Seman, Allison | Village School | Monmouth Interdistrict Speech Group | Marlboro, NJ | \$0.00 |
| 10/28/09 | Simonelli, Chantal | Indian Hill School | Writing Your Plans/Using the Collaborative Toolkit | Long Branch, NJ | \$0.00 |

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|------------------------|-----------------------------|------------------------------------|---|----------------------|------------|
| 10/29/09 | Snyder-Armellino, Regina | Village School | Improving Social Skills for Students with Autism Spectrum | Eatontown, NJ | \$0.00 |
| 10/15/09 | Snyder-Armellino, Regina | Village School | Shadowing Students with Autism in the Least Restricted Environment | Eatontown, NJ | \$0.00 |
| 10/23/09 | Thompson, Jean | W.R. Satz School | School to Careers Transition Services | East Brunswick, NJ | \$0.00 |
| 10/29/09 | Vona, Lori | High School | Disability Services Office Information Workshop | Lincroft, NJ | \$0.00 |
| 11/5/09 & 11/6/09 | White, Wayne | Grounds | Dealing With Behavior on the School Bus and Dealing with the School Bomb Threat | Atlantic City, NJ | \$0.00 |
| 10/23/09 | Balicki, William | Administrator - Building & Grounds | Security Seminar | Flemington, NJ | \$0.00 |
| 12/14/09 | Bellis, Marilyn | Indian Hill School | Enhancing Your Effectiveness as a Reading Specialist/ Literacy Coach (Grades K-6) | Cherry Hill, NJ | \$218.12 |
| 10/23/09 | Burns, Kelly | High School | Literacy Symposium Monmouth Univ. School of Education | West Long Branch, NJ | \$95.00 |
| 10/28/09 | Conover-Pannone, Cheryl | High School | NJCCCS Biology End of Course Assessment Workshop | Jackson, NJ | \$18.94 |
| 11/19/09 & 11/20/09 | Constantarakos, Voula | Village School | ASHA Convention | New Orleans, LA | \$0.00 |
| 11/12 -- 11/14/09 | Currie, Mary Beth | Administrator - District | 2009 Education Trust National Conference | Arlington, VA | \$1,007.54 |
| 10/21/09 | Dougherty, Kathleen | High School | USHMM - Holocaust Museum | Washington, DC | \$0.00 |

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|---------------------|-----------------------|--------------------------------|--|-----------------|----------|
| 10/23/09 | Edwards, Jill | Village School | NJ Literacy Consortium Workshops at Kean University | Union, NJ | \$0.00 |
| 1/8/10 | Edwards, Jill | Village School | NJ Literacy Consortium Workshops at Kean University | Union, NJ | \$0.00 |
| 2/12/10 | Edwards, Jill | Village School | NJ Literacy Consortium Workshops at Kean University | Union, NJ | \$0.00 |
| 5/13/10 | Edwards, Jill | Village School | NJ Literacy Consortium Workshops at Kean University | Union, NJ | \$0.00 |
| 10/28/09 | Gill, Meryl | Administrator - District | Writing your Plans Using the Collaborative Tool Kit | Long Branch, NJ | \$0.00 |
| 10/15/09 | Gogliormella, Rosanne | High School - Special Services | Student Data Reporting for ASSA | Manahawkin, NJ | \$0.00 |
| 10/22/09 | Kostka, Heather | High School | Monmouth County Vocational Counselors' Advisory Meeting | Neptune, NJ | \$0.00 |
| 11/17/09 | Malizia, Jeannette | High School | SRA | Neptune, NJ | \$0.00 |
| 10/26/09 & 10/27/09 | Peart, Mandie | Administrator - Central Office | SHRM - 18th Annual GSC Conference & Expo | Long Branch, NJ | \$350.00 |
| 12/3/09 | Scott, Carolyn | Village School | Skill Streaming (Gr. K-120) | Eatontown, NJ | \$0.00 |
| 5/27/10 | Scott, Carolyn | Village School | How to Build a Social Skills Program for Students w/Disabilities | Eatontown, NJ | \$0.00 |
| 10/28/09 | Tagliaferri, Tracy | High School | NJCCCS Biology End of Course Assessment Workshop | Jackson, NJ | \$18.94 |

MOTION: Dr. Shelton SECOND: Ms. Hartnett VOTE: 9-0

8a. Report of the Superintendent

The Superintendent reported on the following current student enrollment - 3,293

Village School..... 910
 Indian Hill School..... 773

Wm. R. Satz School..... 545
 High School.....1,065

Highlights since our last board meeting:

- At **Village School** parents have participated in Literacy Room training and the Literacy Rooms are ready to open for business. Several first grade classes celebrated Johnny Appleseed Day with various cross-curricular activities and community volunteers. Erin Adelung attended a PLC workshop and will share what she has learned with the staff at Village. Grade level representatives met and 4 portfolio requirements were determined. Training on "Running Records" will occur the entire month of October for grades K through 2
- Principal Schillaci of **Indian Hill School** would like to thank the PLG for providing our children with two great opportunities. They had a wonderful assembly on Greek mythology. The presenter engaged our children, and they all walked away with big smiles and a desire to learn more about these wonderful stories. The Indian School hang-out nights began last week and have been a great time for the students to meet with friends after school, but still be safely in the building. We are very fortunate to have the support of the PLG for these events.
- Report from the **Satz School**: The National Jr. Honor Society (NJHS) for the middle school is up and running. The Satz School faculty council is in the process of reviewing the 96 applications that were submitted. Once this process is complete, acceptance letters will be sent out to the selected students in time for the induction ceremony scheduled towards the end of October.

The Satz School nurse and administrative team have sponsored a poster contest for students about flu prevention and health awareness. Students were asked to design posters that stressed the importance of hand-washing, staying home when they're sick, and sneezing into the corner of their arm. Posters will be displayed in the Satz School cafeteria for students to vote on which poster they feel is the most creative.

From Teri Perez Satz PSG: "End of the Beginning" Bar-B-Q was a huge success; parents grilled hamburgers and hotdogs for the students and not one bee sting!!!

Mr. Howard and Mrs. Marino would like to thank all the parents for their participation. The students had a glorious time eating lunch outside and socializing with their friends.

- At **Holmdel High School** there was a Safe Driving Orientation Program on October 13, 2009. Students and their parents were required to attend in order for students to obtain their school parking permit. The program made a great impact on all.
- The Culinary Arts Club prepared 66 gourmet bagged lunches for the Bridges Program and the lunches were delivered to the needy on Friday October 9th.
- Based on last fall's performance on the PSAT exam, twenty-six (26) seniors from Holmdel High School earned "Commended Student" recognition from the National Merit Scholarship Program. This brings the total number of Holmdel students recognized by the National Merit Program this year to forty-one (41). Plans are underway to honor each of them at the next board meeting and at a special breakfast in the Commons in November. Congratulations to these students on this awesome achievement.
- Many teachers have already been participating in professional development opportunities. We offer Professional Learning Communities, which are groups of teachers working together to improve instruction. One group is working on incorporating the goal of new technology into their lessons. Another group is working with world language teachers to find authentic listening materials on the web.
- **HHS Sports Report**: On Saturday, October 3, during half time of the Holmdel vs. St. John Vianney football game, Holmdel High School together with the Holmdel Football Alumni Association honored two HHS graduates -- John Cannon and John Burke, both of whom played several years in the NFL.

On Wednesday, October 7, our girl's tennis team defeated Red Bank Catholic to win the Shore Conference Tournament Championship.

- **Susan Alston reports** -16 Holmdel teachers will visit the US Holocaust Museum on October 21 as part of their work in the graduate course being presented by Kean University on site at Holmdel High School. The district has joined the NJ Literacy Consortium. The first meeting will be on October 23, to be attended by Susan Alston, Marilyn Bellis, and Jill Edwards. The topic of the meeting is Engaging Boy Writers. The presenter is one of the foremost authorities and authors on student writing, Ralph Fletcher. On behalf of the district, Susan Alston has become a member of the Learnia Advisor Committee whose goal is to present user needs and plan improvements to the Learnia system.

District Goals:

Indian Hill: Differentiated Instruction/Technology

Indian Hill teachers have completed their first round of Learnia testing for the year. This will allow them to have discussion at their grade level meetings about how teachers can use this information for differentiation in the classrooms. They will also be provided with information about our NJASK scores, adding another piece of data to the discussion about their continued improvement.

T.I.P.S. is up and running for Indian Hill staff, students, and families. This is a helpful offering on the Indian Hill website for additional assistance and enrichment for the children in their curriculum areas.

Indian Hill: Character Education

Indian Hill is in the process of developing a character education committee to move their initiatives from individual classrooms to the whole building. Work with this committee will be on-going throughout the year.

Holmdel High School- In conjunction with New Jersey's three-year statewide systemic professional development model on "Creating 21st Century Schools", six members of the high school faculty will be attending a workshop entitled, **Students as Digital Learners in 21st Century Learning Environments.**

This workshop supports the implementation of the 2009 revised Core Curriculum Content Standards and the creation of teaching and learning environments that engage students, foster achievement and cultivate the skills needed to *compete, connect and collaborate* in a global society. Topics of discussion include the impact of the Internet and new technologies on students' lifestyles and learning preferences and the implications for preparing students as 21st century thinkers, workers and leaders.

Letter from College Boards:

I would like to share with you some comments I received in a letter from College Boards regarding the Advanced Placement Program. College Boards extended congratulations to our school for the significant contributions made by Josephine P. Blaha at the 2009 AP Reading. They said, "In June 2009, 126 high school AP Chemistry teachers joined forces with college faculty who teach in the same discipline to score 105,083 exams in Lincoln, NE. The careful evaluation of students; work by your staff member and other highly qualified professionals is one of the most important aspects of the AP Program.

The AP Program would like to extend appreciation to your school for supporting your teacher's attendance at the 2009 Reading and to commend your for recognizing the value of the experience to your teacher, and subsequently to your AP students.

8a-1 **Report of Student Representatives to the Board**

Ms. Kannan, student representative reported out on student matters.

Resolved: That the Report of the Superintendent and Student Representatives is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All approved

8b. Personnel

(1) Appointment of Personnel – Certificated Staff

Resolved: That the Board approve the appointment of Veronica Alcuri to the position of Temporary Leave Replacement, Music Teacher, Village School and WR Satz School, effective November 12, 2009 through May 25, 2010, step 1 BA, at a salary of \$47,455 (prorated), with salary for 2009-2010 school year to be dependent upon completion of negotiations with the HTEA. [B - M. Thomas - Leave]

MOTION: Mr. Burke SECOND: Ms. Hartnett VOTE: 9-0

(2) Appointment of Personnel – Non-Certificated Staff

Resolved: That the Board approve the appointment of Kellyann Bucior to the position of Special Education Monitor, Village School, effective October 15, 2009 through June 30, 2010, at a salary of \$25.51 per hour, with salary for 2009-2010 school year to be dependent upon completion of negotiations with the HTEA, pending the criminal history review of the State of NJ. [T – New position]

MOTION: Mr. Burke SECOND: Ms. Hartnett VOTE: 9-0

(3) Appointment of Prime Time Staff – Fall Camp

Resolved: That the Board approve the appointment of the following Prime Time staff for the 2009-2010 school year: [The Prime Time Program is completely funded by tuition and operates at no cost to the Board of Education.]

| Position/ School | Name | Hourly Wage |
|--|------------------------|-------------|
| Prime Time Certificated Staff Member (Camp-Fall session – Village and Indian Hill Schools) | Erin Adelung | \$45 |
| | Christine Barbara | \$45 |
| | Harry Dangler | \$45 |
| | Kara Devaney | \$45 |
| | Maidie Dolan | \$45 |
| | Tammy Notarcola-Graham | \$45 |
| | Rian Lane | \$45 |
| | Christine Maco | \$45 |
| | Jamie Montana | \$45 |
| | Maria Pasquale | \$45 |
| | Cristina Quaglia | \$45 |

MOTION: Mr. Burke SECOND: Ms. Hartnett VOTE: 9-0

(4) Approval of Extra Hours

Resolved: That the Board approve extra hours for Debbie Gross, Barbara Morello, and Angela Gargano, special education monitors, to provide assistance to students for extra-curricular activities, for the 2009-2010 school year, on an as-needed basis, at a salary of \$25.51 per hour, with salary for 2009-2010 school year to be dependent upon completion of negotiations with the HTEA. [B]

MOTION: Mr. Burke SECOND: Ms. Hartnett VOTE: 9-0

(5) Approval of Volunteer

Resolved: That the Board approve A.J. Perri as a Volunteer Coach for Girls Volleyball, for the Fall 2009 season.

MOTION: Mr. Burke SECOND: Ms. Hartnett VOTE: 9-0

(6) Approval of Leaves of Absence

Resolved: That the Board approve a leave of absence for Tracy Tagliaferri, Science Teacher, Holmdel High School, with benefits as follows:

- Effective January 11, 2010 through February 11, 2010 using 23 sick days (paid) and February 16, 2010 through February 19, 2010 using 4 personal days (paid – with benefits utilized in conjunction with PFLA)
- Paid Family Leave Act (PFLA) from February 16, 2010 through March 25, 2010 (paid by State of New Jersey; subject to State approval with benefits)
- New Jersey Family Leave (NJFLA) and Family and Medical Leave (FMLA) from February 16, 2010 through March 25, 2010 (unpaid)

Resolved: That the Board approve a leave of absence for Lynn Blustein, Science Teacher, Holmdel High School, with benefits as follows:

- Effective December 14, 2009 through January 14, 2010 using 17 sick days and January 15, 2010 through January 20, 2010 using 4 personal days (utilized in conjunction with PFLA)
- Paid Family Leave Act (PFLA) from January 15, 2010 through February 25, 2010 (paid by State of New Jersey; subject to State approval with benefits)
- New Jersey Family Leave (NJFLA) and Family and Medical Leave (FMLA) from January 15, 2010 through February 28, 2010 (unpaid)

Resolved: That the Board approve a leave of absence for Stephen Touma, English Teacher, Holmdel High School, with benefits as follows:

- Effective November 3, 2009 through November 10, 2009 using 3.5 personal days (utilized in conjunction with PFLA)
- Paid Family Leave Act (PFLA) from November 3, 2009 through December 13, 2009 (paid by State of New Jersey; subject to State approval)

MOTION: Mr. Burke SECOND: Ms. Hartnett VOTE: 9-0

(7) Acceptance of Retirement

Resolved: The Holmdel Township Board of Education approve the retirement of Gloria Marzario, as lunchroom/playground aide, Indian Hill School, effective November 1, 2009.

MOTION: Mr. Burke SECOND: Ms. Hartnett VOTE: 9-0

(8) Approval of Student Teacher/Field Experience/Classroom Observation

Resolved: That the Board approve Arthur McNally for 20 hours of observation, and field experience retroactive to September 28, 2009 through November 20, 2009, at Village School, in the area of Physical Education. The cooperating teacher will be John Nacarolo.

MOTION: Mr. Burke SECOND: Ms. Hartnett VOTE: 9-0

(9) Appointment of Day-To-Day Substitute Special Education Monitor

Resolved: That the Board approve the appointment of the following as a day-to-day substitute special education monitor, effective October 15, 2009 through June 30, 2010. [B]

Christine Nikolis

MOTION: Mr. Burke SECOND: Ms. Hartnett VOTE: 9-0

8c. Student Matters

(1) Approval of Student Placements

Resolved: That the Board approve the placements for the following students:

In-District Placements

| Meeting Date | Student ID | Services | Classification | Cost |
|--------------|------------|----------------------|----------------|--------------|
| n/a | 3524748582 | Home Instruction | n/a | \$56.00/hour |
| 10/02/2009 | 3528423457 | Bilingual Evaluation | n/a | \$600.00 |

Out-of-District Placements

| Meeting Date | Student ID | Services | Classification | Cost |
|--------------|------------|---------------------------|----------------|-------------|
| 9/30/2009 | 3003864701 | Fall After-School Program | Autistic | \$1,200.00 |
| 4/08/2009 | 8550467092 | Tuition Contract | MD | \$69,700.00 |
| 11/24/2008 | 1634097930 | Tuition Contract | ED | \$69,700.00 |
| 12/03/2008 | 5818830947 | Tuition Contract | ED | \$69,700.00 |

MOTION: Mrs. Wetmore SECOND: Mr. Burke VOTE: 9-0

9. Business Administrator/Board Secretary's Report and Recommendations

a. Approval of Discarding Surplus Obsolete Textbooks – Wm. R. Satz School

Resolved: That the Board approve the discarding of the following surplus/obsolete Glencoe Algebra 1 Textbooks, grade 8 as listed below:

Title: Glencoe Algebra 1

ISBN# 0-02-824846-5

Publisher: McGraw Hill

Copyright: 1997

No of Books: 211

Condition: poor

MOTION: Mr. Burke SECOND: Ms. Hartnett VOTE: 9-0

b. Receipt of Bid # 10-10 Tablet PC's

Resolved: That the Board pursuant to requirement of Title 18:18A-4 received the following bids for Bid #10-10 Tablet PC's:

| <u>Vendor</u> | <u>Bid Amount</u> |
|--|-------------------|
| CDW. Gov 230 N. Milwaukee Ave. Vernon Hills, Il 60061 | \$32,954.18 |
| NJ Business Systems 7C Marlen Drive Robbinsville, NJ 08691 | \$40,520.00 |
| Global Computer Supplies 6990 US Route 36 East Fletcher, OH 45326 | \$36,840.00 |
| ASI 48 West 37 th St. New York, NY 10018 (nonresponsive) | \$32,218.80 |

MOTION: Mr. Burke SECOND: Ms. Hartnett VOTE: 9-0

c. Award of Bid # 10-10 Tablet PC's

Resolved: That the Board award Bid # 10-10 PC's as follows

| <u>Vendor</u> | <u>Base Bid</u> |
|--|-----------------|
| CDW 230 N. Milwaukee Ave. Vernon Hills, IL 60061 | \$32,954.18 |

MOTION: Mr. Burke SECOND: Ms. Hartnett VOTE: 9-0

d. Approval of Budget Transfers – 2009/2010

Resolved: That the Board approve the 2009/2010 budget transfers as listed on attachment T-10-06.

MOTION: Mr. Burke SECOND: Ms. Hartnett VOTE: 9-0

10. Old Business None

11. New Business

Mrs. Liu commented on the great experience she had with the Village School Arts & Music programs/clubs. She also stated how positive the experience was for the students and the district.

12. Questions from the Public

Mr. Sockol inquired how the process will work regarding the policies that will be discussed during the work session tonight. He had two questions regarding the Code of Conduct Policy.

13. Business Work Session

I. Committee Reports(s)

The following committee reports were given:

| | |
|---|-------------------|
| Holmdel Foundation for Educational Excellence | Mrs. Wetmore |
| Community Relations Committee | Ms. Garrity |
| Special Services Committee | Mrs. Vander Woude |

II. Discussion of Policies

Mr. Collins gave an overview of his conversation with Ms. Garrity during the week and why he wanted the polices pulled and discussed. He requested the Board consider establishing a Policy Committee.

Mrs. Duncan responded regarding the process and how policies are directed to either the appropriate committee or the Committee as a whole for review and revision.

Evaluation Policy (#4116)

Ms. Garrity inquired if this policy was driven by statute. Ms. Peart confirmed that it was.

General discussion ensued amongst the Board.

Questions from the Public

Mr. Sockol inquired what the term development meant and what happens if performance/evaluation was poor.

Note: No changes were requested – the 1st reading of this policy will be on the October 28, 2009 Board meeting.

Harassment, Intimidation, Bullying & Hazing Policy (#5145)

Ms. Garrity had a question regarding page 5 of 7 (Board of Education will annually review...), she inquired what the reporting mechanism was for the Board to review.

Dr. Shelton had questions regarding the definitions (page 1 of 7) and would like it to be broader.

Note: Minor changes were made and the administration will provide additional comments to Ms. Peart.

Code of Conduct Policy (#5131)

Ms. Peart gave an overview of how the modifications were made.

Much discussion ensued between the Board and administration regarding this policy.

Mr. Barger confirmed that as the policy stands, the administration currently does not have the authority to revoke parking privileges for GDL violations.

Discussion then ensued amongst the Board if they want to include the program to revoke parking privileges for GDL license violations.

- Mrs. Wetmore spoke in support of this program
- Mr. Burke stated that although he believes it is very important and serious, he does not think it is the Board's responsibility to govern this program.
- Mr. Collins agreed with Mr. Burke.
- Ms. Garrity gave her rationale as to why she supports this program.
- Mrs. Liu also spoke in support of the program.

Comments from the Public

- Mr. Sockol spoke in support of the program.
- Mrs. Burke stated that the parents should be the role models for proper driving. There are issues with in the community with lack of trust with the police. Specifically, with certain police not being proper role models (i.e., speeding and cell phone use while driving).
- Ms. Horgrave (a teacher) spoke in great support of this program.

Dr. Tai made a motion and seconded by Ms. Garrity to take a sense of the Board and support adding a clause to the Code of Conduct to authorize this program with the Holmdel Township Police Department at the High School at a later date. The following roll call vote was taken:

MOTION: Dr. Tai SECOND: Ms. Garrity VOTE: 5-4

AYES: Dr. Tai, Ms. Garrity, Ms. Hartnett, Mrs. Wetmore and Mrs. Liu

NAYS: Mr. Burke, Mrs. Vander Woude, Mr. Collins, and Dr. Shelton

14. Executive Session (if required) None

15. Adjournment

By a unanimous voice vote the meeting adjourned at 11:39 p.m.

Respectfully submitted,

Michael R. Petrizzo, CPA
Business Administrator/Board Secretary



HOLMDEL TOWNSHIP BOARD OF EDUCATION
Holmdel, NJ

TR: T 10-06

TRANSFER REQUEST FORM

ORIGINATED BY Meryl Gill

DATE 9/25/2009

| FROM | | TO | | | |
|-------------------|---------------------|----------|-------------------|-----------------------|----------|
| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | AMOUNT | ACCOUNT NUMBER | ACCOUNT DESCRIPTION | AMOUNT |
| 11-000-100-566-00 | Tuition Private NJ | \$235.00 | 11-000-100-567-00 | Tuition Private Other | \$235.00 |
| | | | | | |
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| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |
| TOTAL | | \$235.00 | TOTAL | | \$235.00 |

REASON FOR TRANSFER: 07/08 Tuition Adjustment for out-of-state / out-of-district student

PRINCIPAL/ADMINISTRATOR: W Gill

DATE: 9/25/09

SCHOOL: _____

APPROVED BY: _____ DATE: _____

Board
Interoffice



HOLMDEL TOWNSHIP BOARD OF EDUCATION
Holmdel, NJ

10-06

TRANSFER REQUEST FORM

ORIGINATED BY P. Ward

DATE 10/9/09

| FROM | | TO | | | |
|----------------------------|---------------------|----------|----------------------------|----------------------|----------|
| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | AMOUNT | ACCOUNT NUMBER | ACCOUNT DESCRIPTION | AMOUNT |
| 11-000.223. 595-00-082m | Travel Program | \$ 65.00 | 11-000.223. 800-00-082m | Workshop In-house | \$ 65.00 |
| TOTAL | | \$ 65.00 | TOTAL | | \$ 65.00 |

REASON FOR TRANSFER: To cover funds for online workshop.

PRINCIPAL/ADMINISTRATOR: [Signature] DATE: 10/9/09

SCHOOL: PHS

APPROVED BY: _____ DATE: _____

Board
Interoffice

[Signature]