

REGULAR BUSINESS MEETING – OCTOBER 26, 2011

1. Call to Order

The Board of Education, Township of Holmdel, met in Regular Business Meeting on Wednesday, October 26, 2011 in the library of the W.R. Satz School, 24 Crawford's Corner Road, Holmdel New Jersey. The meeting was called to order at 8:00 p.m., by Ms. Garrity, President of the Board.

2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The Board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Garrity, Wetmore, Liu, and Vander Woude and Messrs: DeSario, Pavlik, Sockol and Tai. Absent: Mrs. Pascucci. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum & Instruction and Mr. Martin Barger, Board Attorney. Also present were Mr. Alexander Ching and Ms. Isha Purang (both left at 9:02 p.m.) student representatives to the Board.

3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

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4. Presentations – Violence & Vandalism Report and Harassment, Intimidation & Bullying Report
E. Swensen
Summer Academic Enrichment Program Final Report
H. Dangler

5. Approval of Minutes

5a. Approval of Minutes- Confidential Executive Session – September 21, 2011

Resolved: That the Board approve the minutes of the following meeting:

Confidential Executive Session – September 21, 2011

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

5b. Approval of Minutes- Regular Business Meeting – September 21, 2011

Resolved: That the Board approve the minutes of the following meeting:

Regular Business Meeting – September 21, 2011

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

5c. Approval of Minutes- Confidential Executive Session – September 28, 2011

Resolved: That the Board approve the minutes of the following meeting:

Confidential Executive Session – September 28, 2011

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

5d. Approval of Minutes- Special Executive Session Meeting – September 28, 2011

Resolved: That the Board approve the minutes of the following meeting:

Special Executive Session Meeting – September 28, 2011

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

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6a. Questions from the Public (Agenda Items) - None

6b. Committee Reports(s)
Curriculum & Instruction - Dr. Tai

Mr. Sockol asked for details regarding the AYP status and inquired if there would be any financial impact. Ms. Currie provided additional information and also referenced the presentation she will be making at the November Board meeting regarding this matter.

Buildings & Grounds – Mr. Pavlik

7. Committee of the Whole

7a. Approval of Student Trips

Resolved: That the Board approve the educational objectives, itinerary, rules and regulations regarding these trips that are on file in the Office of the Superintendent of Schools and the appropriate Principal’s Office.

Date of Trip	School	Teacher/ Advisor	Class/Club/ Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
04/23/12 04/24/12	High School	Blustein, L. Cole, J.	AP Environmental Science	Holmdel, NJ	8:00 a.m. – 1:45 p.m.	35	2 Teachers	\$300.00
11/14/11	High School	Clark, A.	Self Contained MD Class	Hazlet, NJ	8:30 a.m. – 1:45 p.m.	6	1 Teacher 4 Chaperones	\$300.00
10/26/11	W. R. Satz School	Malolepszy, E.	Intro to Italian Grade 7	N. Y., N. Y.	9:00 a.m. – 2:00 p.m.	50	2 Teachers 2 Chaperones 1 Nurse	No cost to Board
10/27/11	W. R. Satz School	Malolepszy, E.	Italian 1 Grade 8	N. Y., N. Y.	8:30 a.m. – 2:30 p.m.	50	2 Teachers	No cost to Board

MOTION: Dr. Tai SECOND: Mrs. Liu VOTE: 8-0
Absent: Mrs. Pascucci

7b. Approval of Out-of-District Travel – District Personnel

Resolved: That the Board approve the out-of-district travel as authorized by the Superintendent under Policy 4233 Staff Member Expenses and in accordance with Regulation 4233 Staff Member Expenses, as listed below: [B]

District Personnel

Date	Name	Location	Workshop/Meeting	City/State	Cost
11/03/11	Alston, S.	Administrator K-12	Unified Plan Workshop for New SINI	East Brunswick, NJ	\$0.00
11/03/11	Axelrod, T.	Administrator Indian Hill School	Unified Plan Workshop	East Brunswick, NJ	\$0.00
12/19/11 & 02/11/12	Babik, C.	Village School	NJPSA Digital Storytelling	Monroe Twp., NJ	\$175.00
11/03/11	Barry, A. M.	Village School	Differentiating Your Class Through Centers & Jigsaws	Eatontown, NJ	\$0.00

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Date	Name	Location	Workshop/Meeting	City/State	Cost
12/07/11	Bellis, M.	Indian Hill School	Adapting Readers Workshop for Children with Special Needs and Adapting Writers Workshop for Children with Special Needs	Edison, NJ	*\$100.00
12/14/11	Burke, D.	Indian Hill School	A Systematic Approach To Teaching Social Problem Solving	Eatontown, NJ	\$0.00
01/23/12	Burke, D.	Indian Hill School	Wired Differently Webinar	Holmdel, NJ	\$44.00
11/03/11	Clemente, L.	Indian Hill School	Differentiating Through Centers and Jigsaws	Eatontown, NJ	\$0.00
12/07/11	Clemente, L.	Indian Hill School	Adapting Readers Workshop for Children with Special Needs and Adapting Writers Workshop for Children with Special Needs	Edison, NJ	*\$100.00
11/02/11	Coulson, N.	W. R. Satz School	Behavior Strategies & Research Based Interventions	Eatontown, NJ	\$0.00
12/08/11	Coulson, N.	W. R. Satz School	Teaching Reading Through Content Areas of Science and Social Studies	Eatontown, NJ	\$0.00
12/07/11	Croken, S.	Indian Hill School	Adapting Readers Workshop for Children with Special Needs and Adapting Writers Workshop for Children with Special Needs	Edison, NJ	*\$100.00
10/10/11	Errickson, R.	Head Custodian - Indian Hill School	NJEA Stress and Anxiety Class	Atlantic City, NJ	\$0.00
12/07/11	Esposito, J.	Indian Hill School	Adapting Readers Workshop for Children with Special Needs and Adapting Writers Workshop for Children with Special Needs	Edison, NJ	*\$100.00
12/14/11	Farinella, M.	Indian Hill School	A Systematic Approach to Teaching Social Problem Solving	Eatontown, NJ	\$0.00
12/08/11	Ferone, M.	Village School	Teaching Reading Through Content Areas of Science and Social Studies	Eatontown, NJ	\$0.00
11/04/11	Fetter, E.	Village School	Kindergarten Reading Workshop	Edison, NJ	\$0.00
12/07/11	Fetter, E.	Village School	Adapting Readers Workshop for Children with Special Needs and Adapting Writers Workshop for Children with Special Needs	Edison, NJ	\$116.50
11/16/11	Fleming-Commisso, C.	High School	Polytechnic Institute of NYU Counselor Day	New York, NY	\$0.00
11/03/11	Gill, M.	Administrator K-12	Unified Plan Workshop	East Brunswick, NJ	\$0.00
12/07/11	Gish, S.	Indian Hill School	Adapting Readers Workshop for Children with Special Needs and Adapting Writers Workshop for Children with Special Needs	Edison, NJ	\$100.00
12/14/11	Griffith, A.	Indian Hill School	A Systematic Approach to Teaching Social Problem Solving	Eatontown, NJ	\$0.00
01/23/12	Griffith, A.	Indian Hill School	Wired Differently Webinar	Holmdel, NJ	\$44.00

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Date	Name	Location	Workshop/Meeting	City/State	Cost
11/30/11	Guastella, S.	High School	Key Strategies for Effective Classroom Instruction	Eatontown, NJ	\$0.00
11/02/11	Howard, A.	Administrator W. R. Satz School	Superintendent's Academy	Long Branch, NJ	\$9.30
11/03/11	Howard, A.	Administrator W. R. Satz School	Title I Unified Plan Workshop	East Brunswick, NJ	\$11.47
12/14/11	Judd, N.	Indian Hill School	A Systematic Approach to Teaching Social Problem Solving	Eatontown, NJ	\$0.00
01/23/12	Judd, N.	Indian Hill School	Wired Differently Webinar	Holmdel, NJ	\$44.00
12/05/11 & 03/15/12	Kousoulis, M.	High School	The Economic forces in American History	Flemington, NJ	\$0.00
11/03/11	Lane, R.	Indian Hill School	Differentiating your Class through Centers and Jigsaws K-8	Eatontown, NJ	\$0.00
12/07/11	Lane, R.	Indian Hill School	Oppositional Defiant Disorders: Coping with Defiant and Disruptive Children	Eatontown, NJ	\$0.00
05/23/12	Lane, R.	Indian Hill School	Higher Level Thinking Strategies to Use with the Smart Board	Eatontown, NJ	\$0.00
11/02/11	MacConnell, C.	Indian Hill School	Web Tools that Will Rock Your Classroom	New Brunswick, NJ	\$160.00
01/25/12	MacConnell, C.	Indian Hill School	Free On-line Resources to Support SS Education	New Brunswick, NJ	\$160.00
02/02/12	MacConnell, C.	Indian Hill School	Design Squad Engineering Challenges	East Brunswick, NJ	\$160.00
11/03/11	Martinez, A.	Administrator K-12	Unified Plan Workshop for SINI	East Brunswick, NJ	\$0.00
01/23/12	McCarthy, K.	Indian Hill School	Wired Differently Webinar	Holmdel, NJ	\$44.00
11/04/11	McDonald, M.	High School	Emily Dickinson and Haryette Mullen: Expanding the Idea of the Poetic Self	New York, NY	\$0.00
12/07/11	McMahon, L.	Indian Hill School	Adapting Readers Workshop for Children with Special Needs and Adapting Writers Workshop for Children with Special Needs	Edison, NJ	*\$100.00
12/07/11	Metzinger, J.	Indian Hill School	Adapting Readers Workshop for Children with Special Needs and Adapting Writers Workshop for Children with Special Needs	Edison, NJ	\$100.00
11/17/11, 12/01/11, 01/05/12, 03/01/12, 04/15/12, 05/03/12, 06/07/12	Moran-Kudisch, C.	High School	Traumatic Loss Coalition - Monthly Meetings	Freehold, NJ	\$0.00
12/08/11	Neville, M.	Village School	Teaching Reading Through Content Areas of Science and Social Studies	Eatontown, NJ	\$0.00
11/09/11	Peart, M.	Administrator Central Ofc.	Rutgers Resources and Employment Law Harassment	Piscataway, NJ	\$491.80

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Date	Name	Location	Workshop/Meeting	City/State	Cost
11/08/11 11/09/11	Salimando, D.	Indian Hill School	International Dyslexia Association Conference	Chicago, IL	\$0.00
11/02/11	Schillaci, B.	Administrator - Village School	Superintendent's Academy	Long Branch, NJ	\$0.00
11/03/11	Scott, C.	Village School	Differentiating Your Class Through Centers & Jigsaws	Eatontown, NJ	\$0.00
11/10/11	Sievers, E.	Custodian Indian Hill School	ESP: Gang Awareness, Prevention, and Safe Schools	Atlantic City, NJ	\$0.00
12/19/11 & 02/11/12	Simonelli, C.	Indian Hill School	NJPSA Digital Storytelling Two Part Series for Non-Member	Monroe Twp, NJ	\$250.00
12/07/11	Smith, E.	Indian Hill School	Adapting Readers Workshop for Children with Special Needs and Adapting Writers Workshop for Children with Special Needs	Edison, NJ	*\$100.00
10/10/11	White, W.	Groundsman Indian Hill School	NJEA Gang Awareness Prevention	Atlantic City, NJ	\$0.00
03/05/12 & 03/06/12	Wladich, D.	High School	NJAHPERD	Long Branch, NJ	\$140.00

*Paid with Title II or IDEA Funds

Discussion: Mr. Sockol inquired about the workshop (Wired Differently Webinar) that was being performed in Holmdel. Ms. Currie advised that it was a webinar that was being viewed in District.

MOTION: Dr. Tai SECOND: Mrs. Liu VOTE: 8-0
Absent: Mrs. Pascucci

7c. Approval for Adoption of Curriculum Guide

Resolved: That the Board of Education adopt the following Curriculum Guide [B]:

Social Studies, Grade 4

MOTION: Dr. Tai SECOND: Mrs. Liu VOTE: 8-0
Absent: Mrs. Pascucci

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7d. Acceptance of Donation from the Village School PSA

WHEREAS, at its October 12, 2011 public meeting, the Board accepted with gratitude a monetary donation from Village School PSA in the amount of \$3,000.00 to be used towards the expense of 2011/12 school trips, and

WHEREAS, the actual donation is \$3,000.00 per grade for Kindergarten through 3rd grade, for a total of \$12,000.00, and

NOW THEREFORE BE IT RESOLVED, that the Board accept with gratitude a monetary donation from the PSA in the amount of \$12,000.00 to be applied to the expense of school trips in the amount of \$3,000.00 per grade from Kindergarten through 3rd Grade. [D].

MOTION: Dr.Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

7e. Acceptance of Donation from Mr. Christopher Blejwas

Resolved: That the Board accept with gratitude a monetary donation from the Christopher Blejwas in the amount of \$100.00 for the purchase of Library Books to the Village School Library in Memory of Michael La Rocca. [D].

MOTION: Dr.Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

7f. Acceptance of Donation from Mr. Christopher Blejwas

Resolved: That the Board accept with gratitude a monetary donation from the Christopher Blejwas in the amount of \$100.00 for the purchase of Library Books to the Village School Library in Memory of Raye Poindexter. [D].

MOTION: Dr.Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

7g. Acceptance of Donation from Holmdel High School Booster Club

Resolved: That the Board accept with gratitude a non monetary donation from the Holmdel High School Booster Club in the amount of \$10,582.00 for the following items:

DC- Sports Sweatshirts for the Boys Tennis Team	\$602.00
Moglino, AIA LC – Architectural Drawings - Roggy Field Press Box	\$3,000.00
Maser Consulting PA – Steel Structure for Roggy Field Press Box	\$3,385.00
Medical Source One Co. – New Stim Machine for Athletic Training Room	\$3,595.00

Discussion: There was discussion among the Board about the donation for the Press Box since it had not been discussed at the Buildings & Grounds Committee or Budget & Finance Committee. Mr. Petrizzo explained that this donation was reviewed/approved at the Curriculum & Instruction Committee along with the other donation items that were approved.

MOTION: Dr.Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

7h. Acceptance of Donation from The Jersey Shore Chinese School

Resolved: That the Board accept with gratitude a non-monetary donation of 20 boxes of copy paper, (estimated value \$640.00) from the Jersey Shore Chinese School, to be used by W.R. Satz School. [D]

MOTION: Dr.Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8a. Report of the Superintendent

HHS “A Season to Remember”!

Congratulations to our Fall Sports teams on an **OUTSTANDING** 2011 Season. Here is a brief summary of some of their accomplishments to date. Good luck to everyone “in the home stretch”!

Cross Country (Boys): 6-0 on the season; Division Champions; 3rd place at the Monmouth County Championships; #17 ranking in NJ!

Cross Country (Girls): 5-1 on the season; 3rd place at the Monmouth County Championships; Top 10 ranking in the Shore Conference!

Field Hockey: 11-3 on the season; #5 ranking in the Shore Conference

Gymnastics: 10-1 on the season; #15 ranking in NJ!

Soccer (Boys): 12-3 on the season; Division Champions; #6 ranking in the Shore Conference!

Tennis: 21-3 on the season; Division and State Sectional Champions; Group II State finalists; #4 ranking in NJ!

October 21, 2011—The Siemens Foundation today revealed the shortlist of students who will contend for the highest science honor awarded to American high school students. Ninety-six students from 21 states were named Regional Finalists in the prestigious Siemens Competition in Math, Science & Technology. Three hundred seventeen semifinalists in the Siemens Competition were also announced. A complete list is available at www.siemens-foundation.org - from the Siemens website; A Holmdel Senior submitted a paper: **Identifying heat induced failure mechanisms in yttria-stabilized zirconia thermal barrier coatings** and is one of the approximately 300 semifinalists nationwide!

Red Ribbon Week

All week, the Holmdel School District celebrated “**Red Ribbon Week**”:

Red Ribbon Week was instituted after the kidnapping, torture, and brutal murder of DEA Agent Enrique "Kiki" Camarena in 1985. In Agent Camarena's home town, Calexico, CA, the public outcry was converted into a grass roots response, in which citizens donned red ribbons. They became advocates for prevention in order to reduce the demand for illegal substances and the misuse/abuse of legal drugs in the USA. The following year the California PTA adopted the Red Ribbon Campaign. The Youth Alliance requests that students and faculty wear red on **Wednesday, October 26, 2011** to celebrate Red Ribbon Week.

In recognition of “Red Ribbon Week”, the Youth Alliance will continue their tradition of conducting activities during the lunch periods on **Wednesday, October 26, 2011** to demonstrate the effects that substances have on vision, coordination, speech, judgment and perception.

WRS

On Saturday October 15, 2011 the W. R. Satz School participated in the “Brother Christian Jones Mathematics Contest” at Christian Brothers Academy: Congratulations to the team for placing 3rd in the public schools division. Further congratulations to one student for placing sixth overall and best in school. Thirty four schools participated in the contest.

The Satz School participated in Red Ribbon Week, the activities were as follows:

- Monday, October 24th - “**Luau Day**” - Hawaii was brought to Satz – Students and staff wore their floral prints and the cafeteria was decorated Hawaiian style for lunches!
- Tuesday, October 25th – “**Double Trouble Day**” – Students and staff dressed up like their friends to look like twins, triples or even quadruplets.
- Wednesday, October 26th – “**Shine Through Drugs**” – All students were requested to wear their brightest colors, sun glasses and glitter.
- Thursday, October 27th – “**Career Day**” – What do you want to be when you grow up? Dress like a lawyer, doctor or even a rock star!
- Friday, October 28th – “**Teacher-Team Day**” - Wear your team colors – The team with the most spirit wins a prize: Team Victory – Gold, Team Integrity – Purple, Team Honor – Green, Team Triumph – Orange, and Team Pride – Blue

The PSG at Satz has two exciting fundraisers scheduled for the remainder of 2011:

Clothing Drive - Monday, 11/14 – Saturday, 11/19, School days 10am –1:30pm, Saturday 9am –1pm (no Sunday drop-off) - What: wearable and usable men’s, women’s and children’s clothing, shoes, boots, belts, handbags, linens, stuffed toys, and coats placed in well-tied plastic garbage bags. Where: please drop bags at door 26 in the located behind the Satz School (signs will be posted).

Five Below will donate 10% of qualifying sales to the W. R. Satz PSG - From November 25th – December 24th . Please watch your email for flyers with a shopping voucher so that our school may be credited for the sales. If you have any questions, please contact Linda Lautenberg 732-671-3660 or Karin Cowles 732-946-4977.

IH

Mr. Woods conducted classes for every homeroom at Indian Hill using NASA Lunar and Meteorite samples borrowed from NASA. Students learned a great deal as they viewed the moon rocks under a microscope and listened to Mr. Woods’s excellent power point presentation.

Sergeant Jeff Ackerson of the Holmdel Police Department provided the students with an informative assembly on the topic of bullying and appropriate Internet and computer use. This very important assembly helped to reinforce Indian Hill’s anti-bullying and anti-violence message.

Indian Hill’s PLG arranged for Jordan Sonnenblick, author of seven books for children and young adults, including **Drums, Girls & Dangerous Pie**, to address Indian Hill students. We thank the PLG for this opportunity!

VS

Village students were presented with a wonderful assembly program funded by the Holmdel Alliance, focused on their Bucket Filling character education initiative. Carol McCloud, the author of, “Have You Filled a Bucket Today”, presented 2 assemblies for the students during the day and another assembly after school for parents and children. She was very well received and helped the children to understand how they can help themselves and others, while remaining happy with themselves.

The Holmdel Police Department is helping again this year with the Halloween Safety Program. The police are working with our Kindergarten and 2nd grade students. They will discuss being safe while out trick-or-treating. It is always a great opportunity for the children to connect with the police in a very positive, supportive way.

Ladies Night Out was held on October 21st at Eagle Oaks Country Club in, NJ. This year, a portion of the proceeds will be donated to the Beauty Foundation located in Red Bank, NJ. The Beauty Foundation is a non-profit organization that supports women going through procedures and recovery from various forms of female type cancer.

District

Alliance "good news"

Red Ribbon Week – the Alliance sponsored activities and supplies to all schools

The assembly "Bucket Filler" for both students and parents at Village School was held on October 20, 2011 to reinforce their character education program.

The Alliance is sponsoring a parent assembly November 1, 2011 at the Satz School called "Generation Text"

The HCAA Ad Journal is currently being printed, thanks to all their supporters. The Art Honor Society had a competition for the cover of their ad journal.

The HS, Satz and Indian Hill plays are cast and are currently in rehearsal.

Since last week was National Teen Driver Safety Week, the TV Society was interviewed in the Asbury Park Press for their work on their award winning video "Don't Press Send Until your Drive Ends." They interviewed the students involved in the production.

Humanities - A "Performing Shakespeare Workshop for Teachers and Students" will be held on Saturday, December 10, 2011, from 9 a.m. - 1:30 p.m., at Red Bank Regional High School. It is sponsored by The Monmouth County English-Speaking Union and hosted by Joe Russo and The Performing Arts Department of RBR. Marianne Connelly, a Holmdel High School English and Drama teacher will be presenting one of the workshops.

8a.-1 Report of Student Representatives to the Board

Both Student Representatives reported out on student matters.

Resolved: That the Report of the Superintendent and Student Representatives are hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept- All Approved.
Absent: Mrs. Pascucci

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8b. Personnel

8b.-1 Acceptance of Resignation, Assistant Network Engineer, District

Resolved: That the Board accept the resignation of Demetrios Athanasiou, Assistant Network Engineer, District, effective December 12, 2011.

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

8b.-2 Amend Appointment of Schedule B Position, World Language Honor Society/Italian Advisor, Holmdel High School

Resolved: That the Board approve to amend the appointment of Elizabeth Malolepszy, to the Schedule B position of World Language Honor Society/Italian Co-Advisor, Holmdel High School, for the 2011/2012 school year, at a stipend of \$705.50. [B]

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

8b.-3 Appointment of Assistant Principal, Indian Hill School

Resolved: That the Board approve the appointment of Michael Ferrarese to the position of Assistant Principal, Indian Hill School, effective January 3, 2012 (or sooner) through June 30, 2012, at a salary of \$86,000 (prorated).
[B – Replaces Donato Sapanaro – resigned]

MOTION: Dr. Tai SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Pascucci

8b.-4 Appointment of Schedule B Position, World Language Honor Society/Italian Co-Advisor, Holmdel High School

Resolved: That the Board approve the appointment of Anna Ranieri, to the Schedule B position of World Language Honor Society/Italian Co-Advisor, Holmdel High School, for the 2011/2012 school year, at a stipend of \$705.50. [B]

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

8b.-5 Appointment of Schedule B Position, Assistant Swimming Coach, Holmdel High School

Resolved: That the Board approve the appointment of Dana Hoffman to the Schedule B position of Assistant Swimming Coach, Holmdel High School for the 2011/2012 school year, at a stipend of \$5,017.00. [B]

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

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8b.-6 Appointment of Schedule B Position, Student Council Advisor, Indian Hill School

Resolved: That the Board approve the appointment of Jaclyn Mercandetti to the Schedule B position of Student Council Advisor, Indian Hill School, for the 2011/2012 school year, at a stipend of \$2,822.00. [B]

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

8b.-7 Acceptance of Intermittent Leave of Absence, Physical Education Teacher, Holmdel High School

Resolved: That the Board approve an intermittent leave of absence for Edward Reckage, Physical Education Teacher, Holmdel High School, with benefits as follows:

- Effective October 21, 2011 through October 26, 2011 using 4 personal days (utilized in conjunction with PFLA)
- Paid Family Leave Act (PFLA) effective October 21, 2011 through November 4, 2011 (paid by State of New Jersey; subject to State approval)
- Family and Medical Leave Act (FMLA) effective October 27, 2011 through November 4, 2011 unpaid

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

8b.-8 Acceptance of Leave of Absence, English Teacher, Holmdel High School

Resolved: That the Board approve a leave of absence for Karen Pharo, English Teacher, Holmdel High School, with benefits as follows:

- Effective January 5, 2012 through March 5, 2012 using 40 sick days and March 6, 2012 through March 8, 2012 using 3 personal days (utilized in conjunction with PFLA)
- Paid Family Leave Act (PFLA) effective March 6, 2012 through April 3, 2012 (paid by State of New Jersey; subject to State approval)
- Family Medical Leave Act (FMLA) effective March 9, 2012 through April 3, 2012 unpaid

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

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8b.-9 Acceptance of Leave of Absence, (.5) Basic Skills Teacher, Village School

Resolved: That the Board approve a leave of absence for Jaime Steele, (.5) Basic Skills Elementary Teacher, Village School without benefits as follows:

- Effective January 3, 2012 through March 8, 2012 using 45 sick days and March 9, 2012 through March 14, 2012 using 4 personal days (utilized in conjunction with PFLA)
- Paid Family Leave Act (PFLA) effective March 9, 2012 through April 19, 2012 (paid by State of New Jersey; subject to State approval)
- Family Medical Leave Act (FMLA) effective March 15, 2012 through June 6, 2012 unpaid
- New Jersey Family Leave Act (NJFLA) effective June 7, 2012 through June 20, 2012 unpaid

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

8b.-10 Acceptance of Leave of Absence, Social Studies Teacher, Holmdel High School

Resolved: That the Board approve a leave of absence for Lauren Lepore, Social Studies Teacher, Holmdel High School with benefits as follows:

- Effective January 3, 2012 through March 15, 2012 using 50 sick days and March 16, 2012 through March 21, 2012 using 4 personal days (utilized in conjunction with PFLA)
- Paid Family Leave Act (PFLA) effective March 16, 2012 through April 26, 2012 (paid by State of New Jersey; subject to State approval)
- New Jersey Family Leave Act (NJFLA) effective March 22, 2012 through May 28, 2012 unpaid

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

8b.-11 Acceptance of Leave of Absence, Elementary Teacher, Village School

Resolved: That the Board approve a leave of absence for Marcia Vaccarino, First Grade Teacher, Village School, with benefits as follows:

- Effective December 5, 2011 through December 8, 2011 using 4 personal days (utilized in conjunction with PFLA)
- Paid Family Leave Act (PFLA) effective December 5, 2011 through January 15, 2012 (paid by State of New Jersey; subject to State approval)
- New Jersey Family Leave Act (NJFLA) effective December 9, 2011 through February 20, 2012 unpaid

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

8b.-12 Acceptance of Leave of Absence, Special Education Teacher, Village School

Resolved: That the Board approve a leave of absence for Kimberly Antoniotti, Special Education Teacher, Village School, with benefits as follows:

- Effective January 3, 2012 through February 15, 2012 using 31 sick days and February 16, 2012 through February 23, 2012 using 4 personal days (utilized in conjunction with PFLA)
- Paid Family Leave Act (PFLA) effective February 16, 2012 through March 28, 2012 (paid by State of New Jersey; subject to State approval)
- New Jersey Family Leave Act (NJFLA) effective February 24, 2012 through May 17, 2012 unpaid.
- Federal Medical Leave Act (FMLA) effective May 18, 2012 through June 20, 2012 unpaid

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

8b.-13 Appointment of Certified Staff for the Prime Time Program

Resolved: That the Board approve the appointment of the following Prime Time Certificated Staff Members for the 2011/2012 school year: [The Prime Time Program is completely funded by tuition and operates at no cost to the Board of Education.]

Name	Hourly Wage*
Erin Adelung	\$45
Christine Barbara	\$45
Shawn Boehmcke	\$45
Carol Dempsey	\$45
Kara Devaney	\$45
Christie Riso	\$45
Deirdre Varga	\$45
Leslie McMahon	\$45

* Plus \$45/ per Class for Planning

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

8b.-14 Approval of Student Teacher/Field Experience/Classroom Observation

Resolved: That the Board approve Mark Haupt for 60 hours of Field Experience in the area of Physical Education at Holmdel High School from October 12, 2011 through December 23, 2011. Cooperating teacher will be Debra Emery and Dana Hoffman.

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

8b.-15 Approval of Student Teacher/Field Experience/Classroom Observation

Resolved: That the Board approve Kimberly Rosenberg for Student Teaching in the area of Elementary Education and Special Education at Indian Hill School from January 18, 2012 through April 27, 2012. Cooperating teacher will be Mary Beth Paglio and Donna Salimando.

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

8b.-16 Approval of Student Teacher/Field Experience/Classroom Observation

Resolved: That the Board approve Ping Zhang for Student Teaching in the area of World Language at Holmdel High School and W. R. Satz School from January 18, 2012 through April 27, 2012. Cooperating teacher will be Juliet Chu.

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

8b.-17 Approval of Student Teacher/Field Experience/Classroom Observation

Resolved: That the Board approve James McGuire for 12 hours of Field Experience in the area of Special Education at the W. R. Satz School from October 27, 2011 through December 23, 2011. Cooperating teacher will be John Graham.

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

8b.-18 Appointment of Day-to-Day Substitute Personnel

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Bus Monitor, effective October 27, 2011 through June 30, 2012. [B]

Donna Herbert

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

8c. Student Matters

8c-1. Approval of Student Placements

Resolved: That the Board approve the placements for the following students:

Department of Special Services
In-District Placements

Last Meeting Date	Student ID	Services	Classification	Cost
12/07/10	8195779099	Bedside Instruction	OHI	\$47.00/hour
N/A	7472816587	Home Instruction	N/A	\$56.00/hour
10/05/11	3566300328	Home instruction	ED	\$56.00/hour

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Pascucci

REGULAR BUSINESS MEETING – OCTOBER 26, 2011

8c-2. Approval of Metuchen Tuition Student to Attend 2011/12 Holmdel School Year Program

Resolved: That the Board approve Metuchen Tuition Student (LP), to attend Holmdel School for 2011/2012 at a tuition rate of \$40,817.00, which includes Vision Services, PT, OT and Speech.

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Pascucci

8c-3. Approval of Brick Tuition Student to Attend 2011/12 Holmdel School Year Program

Resolved: That the Board approve Brick Township Tuition Student (KR), to attend Holmdel's 2011/2012 School Year program at tuition rate of \$104,550.67, which includes OT, Social Skills Services and a One to One Aide.

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Pascucci

8c-4. Approval of Asbury Park School Tuition Student to Attend 2011/12 Holmdel School Year Program

Resolved: That the Board approve Asbury Park School Tuition Student (JB), to attend Holmdel's 2011/2012 School Year Program, at a tuition rate of \$99,628.67, which includes Vision Services and Counseling.

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Pascucci

8c-5. Approval of South River School Tuition Student to Attend 2011/12 Holmdel School Year Program

Resolved: That the Board approve South River School Tuition Student (NR), to attend Holmdel's 2011/2012 School Year Program, at a tuition rate of \$20,350.00, which includes Speech and OT Services.

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Pascucci

8c-6. Approval of South River School Tuition Student to Attend 2011/12 Holmdel School Year Program

Resolved: That the Board approve South River School Tuition Student (MS), to attend Holmdel's 2011/2012 School Year Program, at a tuition rate of \$13,855.00, which includes Social Skills Services.

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Pascucci

REGULAR BUSINESS MEETING – OCTOBER 26, 2011

9. Business Administrator/Board Secretary's Report and Recommendations

9a. Acceptance of New Jersey School Boards Association Insurance Group MOCSSIF Subfund Application for 2011 Safety Grant Program

Resolved: That the Board hereby accepts the 2011 Safety Grant Program through the New Jersey School Boards Association Insurance Group's MOCSSIF Subfund for the purposes described in the application, in the amount of \$12,255.80, for the period July 1, 2011 through June 30, 2012.

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9b. Approval of Renewal of Membership with School Alliance Insurance Fund

Resolved: That the Board approve the renewal membership with School Alliance Insurance Fund as listed below:

WHEREAS, the Holmdel Township Board of Education, hereafter referred to as "Educational Facility" is a member of the School Alliance Insurance Fund, hereinafter referred to as "Fund"; and

WHEREAS, said renewal membership terminates as of July 1, 2011 at 12:01 a.m. standard time, unless earlier renewed by agreement between the Educational Facility and the Fund; and

WHEREAS, the Educational Facility is afforded the following type of coverage: Workers' Compensation

WHEREAS, the Educational Facility desires to renew said membership;

NOW THEREFORE, Be it Resolved as follows:

1. The Educational Facility agrees to renew its membership in the Fund for a period of three years beginning July 1, 2011, and ending July 1, 2014 at 12:01 a.m. eastern standard time, and to be subject to the coverage's, operating procedures, bylaws, and other organizational and operational documents of the Fund presently existing or as from time to time amended by the Fund and/or the Department of Banking and Insurance.
2. The Educational Facility's Business Administrator, Michael R. Petrizzo, CPA is hereby appointed as the Educational Facility's Fund Commissioner and is authorized to execute the renewal Indemnity and Trust Agreement hereby evidencing annexed hereto and make a part hereof and to deliver same to the Fund the Educational Facility's renewal of its membership.

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9c. Submission of Comprehensive Maintenance Plan and M-1 Form

WHEREAS, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and M-1 form documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached documents for the various school facilities of the Holmdel Township School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED that the Holmdel Township School District hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan and M-1 form for the Holmdel Township School District in compliance with Department of Education requirements. Attachment 9c.

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9d. Approval of Change Order # 2 for the Holmdel High School/W. R. Satz School Parking Lot Project

Resolved: That the Board approve Change Order # 2 for the Holmdel High School/W. R. Satz School Parking Lot Project in the amount of \$15,232.67, an increase to the contract with Lucas Construction Group Inc.

Discussion: Mr. Petrizzo gave an overview as to why Mr. Broberg, Holmdel Township Engineer, was here tonight to speak to the Board regarding this change order. Mr. Broberg stated there was good and bad news regarding this project. The good news was that this project was completed under budget. However, the bad news was that the fuel costs increased from the time of the Bid (January 2011) and the time the work was complete (June/July 2011) which resulted in a fuel surcharge. The net impact of the good and the bad resulted in this change order to be approved. Ms. Garrity and Mr. Sockol thanked Mr. Borberg for engineering this shared service project with the Township enabling the District to realize significant savings.

MOTION: Mrs. Vander Woude SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Pascucci

9e. Approval of Jointure with the Matawan-Aberdeen Board of Education

Resolved: That the Board approve a Jointure Route CBA1 with the Matawan-Aberdeen Board of Education on our Route CBA1 with Keyport Autos, Inc., Keansburg, NJ to transport one non-public student to Christian Brothers Academy, Lincroft, NJ for the 2011/12 school year, from September 8, 2011 – June 8, 2012 at a total cost of \$884.00.

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

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9f. Approval of Jointure with the Hazlet Board of Education

Resolved: That the Board approve a Jointure Route CBA1 with the Hazlet Board of Education on our Route CBA1 with Keyport Autos, Inc., Keansburg, NJ to transport four (4) non-public students to Christian Brothers Academy, Lincroft, NJ for the 2011/12 school year from September 8, 2011 – June 8, 2012 at a total cost of \$3,536.00.

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9g. Approval of Route HAZ to Hazlet Vocational School

Resolved: That the Board approve Route HAZ to Hazlet Vocational School, Hazlet, NJ with R. Helfrich & Sons, W. Keansburg, NJ at the rate of \$35.00 per diem for a total cost of \$6,300.00 for the 2011/12 school year from September 7, 2011 - June 14, 2012.

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9h. Approval of Route ABD to Aberdeen Vocational School

Resolved: That the Board approve Route ABD to Aberdeen Vocational School, Aberdeen, NJ with the R. Helfrich & Sons, W. Keansburg, NJ at the rate of \$35.00 per diem for a total cost of \$6,300.00 for the 2011/12 school year from September 7, 2011 – June 14, 2012.

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9i. Approval of Discarding Textbooks at Holmdel High School

Resolved: That the Board approve the discarding of outdated Textbooks no longer in use by Holmdel High School.

Title	Author	Publisher	Copyright Date	Reason
(68) Eccfocci Italian	Blelloch, Paola & D'Angelo	Rosetta Wiley	1997	Outdated

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9j. Approval of Budget Transfers, 2011/2012

Resolved: That the Board approve the 2011/2012 Budget Transfers as listed on attachment T-12-05.

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

REGULAR BUSINESS MEETING – OCTOBER 26, 2011

9k. Approval of Bills Payment – October 26, 2011

Resolved: That the Board approve payment of the October 26, 2011 regular bills list in the amount of \$1,313,732.78 and as certified and approved.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0

10. Old Business – None

11. New Business

- Cell phone usage
Mrs. Duncan provided an overview of a recent incident which involved a bus accident and explained that as soon as the accident happened, students were using their cell phones to notify their parents, which created the appearance that there was a delay in communication to parents. However, this was not the case at all, the school followed proper protocol regarding this incident. Mrs. Duncan reminded the Board that the District can't control current technology when it relates to this matter.
- Mrs. Wetmore informed the Board about all of the workshops that she and Ms. Garrity attended at the Board Member Convention. She also spoke about the presentation of the Acting Commissioner of Education Mr. Cerf and the significant restructuring the state was starting.
- New Volunteer Policy 1200
Mr. Sockol gave an overview of the intent/objective of the proposed revision to the existing policy.

Mrs. Vander Woude recommended that there be a standardized form (as part of the regulation) which documents the duties of the volunteers.

Mrs. Wetmore & Mrs. Vander Woude stated that they think there should be two separate policies: one for student teachers and one for school volunteers.

After much discussion among the Board, Ms. Garrity asked for a consensus from the Board regarding the following process:

Once an administrator recommends a volunteer, the volunteer goes through the background check process before going on a Board agenda for approval.

The above process was approved by the Board.

Dr. Tai inquired as to why the revised policy did not address the matter of not allowing Volunteers for the sport programs.

Mr. Sockol stated that the Community Relations Committee is reviewing this policy to clarify the roles and responsibilities of school volunteers who assist with sports teams. We want to be careful not to create unfair restrictions that would discourage members of the community from volunteering.

There was further discussion among the Board regarding specific language adjustments that need to be made to the policy.

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- District Policy 1000

Mr. Sockol had general questions and asked for clarity on the following policies: 1220, 1310, 1355 & 1522.

Mrs. Vander Woude had general questions and asked for clarity on the following policies: 1100, 1140, 1240, 1331, 1400, 1510, 1522, & 1530.

12. Questions from Public

Mr. Bodnar spoke about the issues with his son who has a severe allergy to dogs. He stated that there is a student coming into Village school with a service dog which is causing his son to have severe allergic reactions (which is getting worse). He requested the Board address this matter.

Mr. Barger responded that this student has a right to this service dog in accordance with the Federal ADA law. He also stated that Mr. Bonder needed to provide to the District a doctor's note documenting his son's medical condition.

Mrs. Duncan stated that Mr. Bodnar needs to provide the medical report to the District as soon as possible.

13. Executive Session (if required) - None

14. Adjournment

By a unanimous voice vote the meeting adjourned at 11:27 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA
Business Administrator/Board Secretary