

## REGULAR BUSINESS MEETING OCTOBER 28, 2009

### 1. Call to Order

The Board of Education, Township of Holmdel, met in Regular Business Meeting on Wednesday, October 28, 2009, in the library, Wm. R. Satz School 24 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:00 p.m., prevailing time, by Dr. Ray M. Tai, President.

### 2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 4 Crawfords Corner Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSO, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

### 2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

### 3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Hartnett, Liu and Vander Woude (arrived 8:12 p.m.) and Messrs: Tai, Collins and Shelton. Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent Curriculum and Instruction and Mr. Martin Barger, Board Attorney. Ms. Niriksha Kannan student representative to the Board was present. Absent: Ms. Nihita Prasanna, student representative to the Board.

### 3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

4. Presentation (s)

- Holmdel Foundation for Educational Excellence presentation on proposal of planned gift – D. DeMarco

After the presentation was complete Dr. Tai asked for a show of hands from the Board to endorse the proposed donation.

All Board Members approved  
Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

- Student Recognition: National Merit Program and Student Volunteers for Extended School Year Program – Mrs. Duncan
- Violence and Vandalism Report – Mr. Petrizzo

5. Approval of Minutes                      None

6a. Questions from the Public (Agenda Items)                      None

6b. Committee Reports(s)

The following committee report was given:

Curriculum and Instruction Committee                      Ms. Hartnett

7. Committee of the Whole

(a) Approval for Adoption of New Courses

Resolved:            That the Board approve the following new courses for the fall of 2010 and 2011 [B]:

Course:                      Financial Literacy and Economics  
Grade Level:                High School  
Projected Date:              Fall 2010 - 2011

Course:                      Introduction to Music Theory  
Grade Level:                High School  
Projected Date:              Fall 2010 – 2011

MOTION:            Mr. Collins                      SECOND:            Ms. Hartnett                      VOTE:            6-0  
Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

(b) ~~Adoption of Policy – First Reading~~

Resolved:            That the Board adopt the following policy, and hereby designate this as the first public reading, as per Attachment #1:

**TABLED**

File Code 5145	Policy	Harassment, Intimidation, Bullying and Hazing
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MOTION:            Dr. Shelton                      SECOND:            Ms. Hartnett                      VOTE:            6-0  
Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

(c) ~~Adoption of Policy – Revised Second Reading~~

Resolved: That the Board ~~adopt~~ the following policy, and hereby designate this as the revised second and final public reading, as per Attachment #2:

**TABLED**

File Code 5131.5	Policy	Vandalism/Violence
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MOTION: Dr. Shelton SECOND: Ms. Hartnett VOTE: 6-0  
Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

(d) ~~Adoption of Regulation – First and Final Reading~~

Resolved: That the Board ~~adopt~~ the following regulation, and hereby designate this as the first and final public reading, as per Attachment #3:

**TABLED**

File Code 5121	Regulation	High School Grading
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MOTION: Dr. Shelton SECOND: Ms. Hartnett VOTE: 6-0  
Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

(e) Approval of Transfer of Funds

Resolved: That the Board approve the transfer of \$10,000 into the Holmdel High School Athletic Fund (PO 10-0141 - checking account #2040361118929) to begin funding of winter sports (officials, entry fees, athletic workers, etc.). [T]

MOTION: Mr. Collins SECOND: Ms. Hartnett VOTE: 6-0  
Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

(f) Establishment of Partial Position

Resolved: That the Board approve the establishment of an additional .2 Physical Education Teacher (Project Adventure Training), Holmdel High School, retroactive to October 15, 2009 through November 14, 2009.

MOTION: Mr. Collins SECOND: Ms. Hartnett VOTE: 6-0  
Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

(g) Acceptance of Donation

Resolved: That the Board accept with gratitude a non-monetary donation of a New HP Deskjet 6988 Wireless Printer (valued at \$46.50) and a HP Photosmart 1115 Parallel port printer (valued at \$17.00) from the Kostic family. [D]

MOTION: Mr. Collins SECOND: Ms. Hartnett VOTE: 6-0  
Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

(h) Establishment of Job Position, Approval of Job Description and Stipend

Resolved: That the Board establish the position of Schedule B – Best Buddies Advisor and approve the job description with a stipend of \$1,411, as per attachment # 4.

MOTION: Mr. Collins SECOND: Ms. Hartnett VOTE: 6-0  
Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

(i) Approval of Out-of-District Travel – Board Member

Resolved: That the Board approve the out-of-district travel as authorized by the Superintendent under Policy 4233 Staff Member Expenses and in accordance with Regulation 4233 Staff Member Expenses, as listed below: [B]

**Board Member**

Date	Name	Location	Workshop	City/State	Cost/ Mileage
11/12/09	Wetmore, Robin	Board Member	Negotiations: Preparing for Bargaining in a Challenging Time	Freehold, NJ	\$8.34

MOTION: Mr. Collins SECOND: Ms. Hartnett VOTE: 6-0  
Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

(j) Approval of Out-of-District Travel – District Personnel

Resolved: That the Board approve the out-of-district travel as authorized by the Superintendent under Policy 4233 Staff Member Expenses and in accordance with Regulation 4233 Staff Member Expenses, as listed below: [B]

**District Personnel**

Date	Name	Location	Workshop	City/State	Cost/ Mileage
12/9/09	Aquinas, Denise	Indian Hill School	Conferring with Readers	Edison, NJ	\$100.00
12/10/09	Atkinson, Jenna	Indian Hill School	Crafting Writers: Writing Instruction that Engages	Edison, NJ	\$100.00
12/9/09	Bellis, Marilyn	Indian Hill School	Conferring with Readers	Edison, NJ	\$100.00
01/25/10 & 10/26/10	Brenner, Melinda	High School	2010 AJAHPERD Annual Convention	Long Branch, NJ	\$140.00
12/10/09	Dillon, Kevin	Indian Hill School	Crafting Writers: Writing Instruction that Engages	Edison, NJ	\$100.00
12/9/09	Edwards, Jill	Village School	Conferring with Readers	Edison, NJ	\$125.00
12/4/09	Frost, Nikki	Indian Hill School	Technology in Education Conference	Jersey City, NJ	\$150.00
11/13/09	Gill, Meryl	Administrator - District	NJAPSA RTI and I&RS Perfect Together Workshop	Long Branch, NJ	\$149.00
11/10/09	Harris, Lori	Central Office	Payroll Year End Workshop	Eatontown, NJ	\$6.82
12/4/09 & 2/5/10	Hausser, Eric	W.R. Satz School	Foreign Language two-part Workshop	Edison, NJ	\$175.00
10/29/09	Marzigliano, Cheryl	Indian Hill School	Improving Social Skills for Students with Autism Spectrum Disorders	Eatontown, NJ	\$0.00

4/22/10	Marzigliano, Cheryl	Indian Hill School	Asperger Syndrome: Clinical Features and Intervention Guidelines	Eatontown, NJ	\$0.00
11/17/09	Nemec-Coulson, Nancy	W.R. Satz School	Supporting Struggling Adolescent Readers	Eatontown, NJ	\$0.00
12/2/09	Nemec-Coulson, Nancy	W.R. Satz School	Positive Behavioral Interventions for Teachers	Eatontown, NJ	\$0.00
5/27/10	Nemec-Coulson, Nancy	W.R. Satz School	Building a Social Skills Program for Students with Disabilities	Eatontown, NJ	\$0.00
12/9/09	Paglio, Mary Beth	Indian Hill School	Conferring with Readers	Edison, NJ	\$100.00
11/12/09	Petrizzo, Michael	Administrator - Central Office	A Closer Look at Accountability Regulations	Mt. Laurel, NJ	\$100.00
12/9/09	Schillaci, Brian	Indian Hill School	Conferring with Readers	Edison, NJ	\$100.00
12/10/09	Smith, Elizabeth	Indian Hill School	Crafting Writers: Writing Instruction that Engages	Edison, NJ	\$100.00
12/10/09	Waddell, Rebecca	Indian Hill School	Crafting Writers: Writing Instruction that Engages	Edison, NJ	\$100.00
12/10/09	Watts, Robin	Indian Hill School	Crafting Writers: Writing Instruction that Engages	Edison, NJ	\$100.00
11/13/09	Anderson, Harry	W.R. Satz School	Project Adventure Training	Holmdel, NJ	\$0.00
12/4/09 & 2/5/10	Babik, Cristina	Village School	Two- part Workshop on Assessment	Edison, NJ	\$250.00
12/10/09	Catania, Beth	Indian Hill School	Crafting Writers: Writing Instruction that Engages all Learners	Edison, NJ	\$0.00
11/18/09	Constantarkos, Voula	Village School	Interdistrict Meeting	Marlboro, NJ	\$0.00
1/6/10	Constantarkos, Voula	Village School	Interdistrict Meeting	Marlboro, NJ	\$0.00
3/6/10	Constantarkos, Voula	Village School	Interdistrict Meeting	Marlboro, NJ	\$0.00
11/16/09	Gish, Stephanie	Indian Hill School	Nonverbal Learning Disabilities - Strategies for School	Staten Island, NY	\$188.00
11/13/09	Hoffman, Dana	High School	Project Adventure Training	Holmdel, NJ	\$0.00
11/18/09	Jaume, Elena	Central Office	Powerschool User Group Meeting	Rahway, NJ	\$12.52
4/20/10 & 4/26/10	Jones, Cresenda	Administrator- HS	NCTM Conference	San Diego, CA	\$0.00
11/13/09	Lane, Shannon	Athletic Trainer	Project Adventure Training	Holmdel, NJ	\$0.00

1/8/10 to 1/11/10	Lane, Shannon	Athletic Trainer	Eastern Athletic Trainers Association Annual Meeting	Boston, MA	\$520.73
11/19/09& 11/22/09	McDonald, Margaret	High School	NCTE Convention	Philadelphia, PA	\$0.00
1/6/10	Mikos, Peter	Administrator-Central Office	State Aid & Budget Preparation	Monroe, NJ	\$100.00
1/6/10	Mikos, Peter	Administrator-Central Office	State Aid & Budget Preparation	Monroe, NJ	\$100.00
3/13/10	Peters, Jacqueline	High School	College Board Workshop AP French Language	Rockville, MD	\$200.00
1/6/10	Petrizzo, Michael	Administrator-Central Office	State Aid & Budget Preparation	Monroe, NJ	\$100.00
12/9/09 & 12/10/09	Quintana, John	Groundsmen	Green Expo to Maintain License for Pesticides	Atlantic City, NJ	\$200.00
12/9/09	Remuzzi, Jeanne	Village School	Conferring with Readers	Edison, NJ	\$125.00
4/22/10	Soldi, Sharon	High School	Asperger Syndrome: Clinical Features and Intervention Guidelines	Eatontown, NJ	\$0.00
5/20/10	Soldi, Sharon	High School	Recognizing Power Struggles and Redirecting Behavior	Eatontown, NJ	\$0.00
5/27/10	Soldi, Sharon	High School	How to Build a Social Skills Program for Students with Disabilities	Eatontown, NJ	\$0.00
11/16/09	Waddell, Rebecca	Indian Hill School	Non Verbal Learning Disabilities - Strategies for School	Staten Island, NY	\$188.00

MOTION: Mr. Collins SECOND: Ms. Hartnett VOTE: 6-0  
 Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

8a. Report of the Superintendent

The Superintendent reported on the following current student enrollment - 3,295

Village School..... 913	Wm. R. Satz School..... 544
Indian Hill School..... 775	High School.....1,063

**Highlights since our last board meeting:**

**At Village School** – The School Based Professional Development Committee has been meeting, attending workshops, and webinars to write Village School's professional development plans. They have started to schedule their first set of release times for the Professional Learning Committees (PLC) to meet which will be held in the month of November. All of the PLC’s are based on the school goals.

A preschool meeting was held with a representative of the State who came in and assessed the schools progress. They were very pleased as to what Village School had accomplished in such a short amount of time.

All 3rd grade classes have tested on the first Learnia test, which will serve as the baseline.

**Indian Hill** – Over the last couple of weeks the students have had a great time with their PLG sponsored hang-out nights. The parents did a wonderful job preparing great activities for the kids such as pizza, snacks, drinks, bingo, and a DJ for our 5th and 6th graders. Mr. Woods, one of the 5th grade teachers, also presented his annual star-lab for all 5th grade students. It is always a great opportunity for the students to learn about the nighttime sky at Indian Hill.

The students had a great time at “Red Ribbon Week” which was sponsored activities designed to help the students learn to stay drug free for life. At week’s end, the school was fortunate to have two school resource officers provide the students with an assembly on how to be good citizens and continue the commitment to a drug free life. A special thanks to the PLG for organizing the Red Ribbon Week at Indian Hill School.

**Satz School:** On Saturday, October 17, 2009 some of our students represented the WR Satz School in the “Brother Christian Jones Mathematics Contest” at Christian Brothers Academy: Congratulations to the team for placing first in the public schools division. Further congratulations to three students for placing in the top ten and winning individual trophies; one of our students placed first as an individual winner. Come see the team’s 1st place trophy in the library. Their academic competition advisor is Mrs. Amitrani.

**Holmdel High School – Dr. Blaha reports that** – one Holmdel High School student is a Siemens Award Semifinalist. The Siemens Awards for Advanced Placement are awarded each year to students with the greatest number of scores of 5 on eight AP math and science exams.

**Holmdel High School Sports –Principal William Loughran and Athletic Director Randy Westrol report that-** our high school sports teams continue to enjoy successful fall campaigns. Even more impressive is the good news we received recently from the NJSIAA; for the second consecutive year, Holmdel High School was ejection-free from all its athletic contests -- one of only 150 of the 400 schools in New Jersey, and one of only 15 from the 45 schools in the Shore Conference. Kudos is extended to Mr. Westrol and all of his coaches and especially to our high school athletes for displaying noteworthy sportsmanship at all times.

**Transportation- Mrs. Kuperman reports that the** - bus evacuation drills for all Holmdel bus routes were conducted on October 23, 2009. All building Principals were present at the drill and they were conducted at the morning drop off times. All the drills went very well.

#### **Flu Update:**

There has been a recent rise in student absenteeism in the schools. Parents have reported symptoms that are flu-like, i.e., upper respiratory infections and fever. Parents are reminded that, if their child is ill with flu-like symptoms, they are to be kept home until they are fever free for at least 24 hours. Information from the Center for Disease Control is located on our District Website and is updated regularly. We are in close contact with the Monmouth County Health Department and Center for Disease Control.

#### **Progress Towards Reaching our District Goals:**

Satz School Principal Howard reports – that during this past month, teachers from Basic Skills and special services participated in a three-hour training session focused on the implementation and use of the Study Island program. Study Island is a completely web-based instructional practice program that is built directly from the NJCCCS. The user-friendly interface allows students to move through the program step-by-step. Each section has a pre-test and a post-test, as well as

topics that cover each of the standards outlined in the NJCCCS. Topics consist of questions, answers, explanations, and lessons that address specific skills required to master the New Jersey Core Curriculum Content Standards in Math and Language Arts Literacy. This supports the districts goals of infusing technology into instruction and differentiated instruction.

8a-1 Report of Student Representatives to the Board

Ms. Kannan, student representative reported out on student matters.

Resolved: That the Report of the Superintendent and Student Representatives is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All approved  
 ABSENT: Ms. Garrity, Mrs. Wetmore and Mr. Burke

8b. Personnel

(1) Appointment of Electrician

Resolved: That the Board approve the appointment of Kenneth Hughes to the position of Electrician, effective November 2, 2009 through June 30, 2010, at a salary of \$73,000 (prorated), pending the criminal history review of the State of NJ.  
 [B - Replaces C. Kostick]

MOTION: Mr. Collins SECOND: Ms. Hartnett VOTE: 6-0  
 Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

(2) Appointment of Non Certificated Staff

Resolved: That the Board approve the appointment of Miriam Adorno to the position of Lunchroom/Playground Aide, Indian Hill School, effective November 2, 2009 through June 30, 2010, at a salary of \$14.68 per hour, with salary for 2009-2010 school year to be dependent upon completion of negotiations with the HTEA, pending the criminal history review of the State of NJ. [B - Replaces G. Marzario - retire]

MOTION: Mr. Collins SECOND: Ms. Hartnett VOTE: 6-0  
 Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

(3) Appointment of Non Certificated Staff

Resolved: That the Board approve the appointment of Diane DeMarco to the position of part time Special Education Monitor, Village School, retroactive to October 26, 2009 through June 30, 2010, at a salary of \$19.13 per period, for one period a day, 1:00 p.m. through 1:45 p.m., with salary for 2009-2010 school year to be dependent upon completion of negotiations with the HTEA. [B]

MOTION: Mr. Collins SECOND: Ms. Hartnett VOTE: 6-0  
 Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

(4) Approval of Nurse Assistant and Additional Hours

Resolved: That the Board approve Debbie Gross as a nurse/assistant, as needed, and to attend extracurricular activities, as needed, for the 2009-2010 school year in the amount of \$36.04 per hour.

MOTION: Mr. Collins SECOND: Ms. Hartnett VOTE: 6-0  
 Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke



(5) Appointment of Schedule B Position

Resolved: That the Board approve the appointment of Alicia Killean to the Schedule B position of Music Director/Production, W.R. Satz, School, currently at a stipend of \$3,293.00 with stipend for 2009-2010 school year to be dependent upon completion of negotiations with the HTEA. [B]

MOTION: Mr. Collins SECOND: Ms. Hartnett VOTE: 6-0  
Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

(6) Appointment of Partial Position

Resolved: That the Board approve the appointment of Harry Anderson to the position of an additional .2 Physical Education Teacher (Project Adventure Training), Holmdel High School, retroactive to October 15, 2009 through November 14, 2009, Step 12 BA+15, at a salary of \$66,437(prorated), with salary for 2009-2010 school year to be dependent upon completion of negotiations with the HTEA. [B]

MOTION: Mr. Collins SECOND: Ms. Hartnett VOTE: 6-0  
Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

7) Approval of Leaves of Absence

(a) Resolved: That the Board approve a leave of absence for Patricia Satkovich, Mathematics Teacher, Holmdel High School, with benefits as follows:

- Effective January 8, 2010 through March 5, 2010 using 38 sick days March 8 through March 11 using 4 personal days (paid with benefits utilized in conjunction with PFLA)
- Paid Family Leave Act (PFLA – paid by State, subject to State’s approval) from March 6, 2010 through April 8, 2010
- Federal Family Leave Act (FMLA) from March 6, 2010 through April 8, 2010.

MOTION: Mr. Collins SECOND: Ms. Hartnett VOTE: 6-0  
Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

(b) Resolved: That the Board approve a leave of absence for Nancy Ackerson, Lunchroom/playground aide, William R. Satz School, retroactive without benefits as follows:

- Effective October 1, 2009 through December 3, 2009 using 38 sick days and 4 personal days
- Family and Medical Leave (FMLA) from December 4, 2009 through February 25, 2010 (unpaid)

MOTION: Mr. Collins SECOND: Ms. Hartnett VOTE: 6-0  
Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

(c) Resolved: That the Board approve a leave of absence for Stacey Campbell, Special Education Teacher, Village School, with benefits as follows:

- Effective December 7, 2009 through January 29, 2010 using 32 sick days (paid) and April 26, 2010 through April 29, 2010 using 4 personal days (paid - utilized in conjunction with PFLA)
- Federal Medical Leave Act (FMLA) from January 30, 2010 through April 23, 2010 (unpaid)

- Paid Family Leave Act (PFLA) from April 24, 2010 through June 4, 2010 (paid by State of New Jersey; subject to State approval)
- New Jersey Family Leave Act (NJFLA) from April 24, 2010 through June 23, 2010 (unpaid)

MOTION: Mr. Collins SECOND: Ms. Hartnett VOTE: 6-0  
Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

(8) Approval of Mentor Payment

Resolved: The Board approve payment for Mary Sullivan as a mentor to a provisional staff member, Christine Maco, at the State recommended rate of \$110 (mentor fee paid by provisional teacher and if necessary is prorated).

MOTION: Mr. Collins SECOND: Ms. Hartnett VOTE: 6-0  
Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

(9) Approval of Student Teacher/Field Experience/Classroom Observation

(a) Resolved: That the Board approve Joanna Parlamis for a two week classroom observation, effective January 4, 2010 through January 15, 2010, at Village School, in the area of Elementary Education. The cooperating teacher will be Evelyn King.

MOTION: Mr. Collins SECOND: Ms. Hartnett VOTE: 6-0  
Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

(b) Resolved: That the Board approve Anthony Marcario for student teaching, effective January 25, 2010 through May 7, 2010, at Holmdel High School, in the area of Social Studies. The cooperating teacher will be Suzanne Williams.

MOTION: Mr. Collins SECOND: Ms. Hartnett VOTE: 6-0  
Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

(10) Approval of Staff Volunteers for Clubs

Resolved: That the Board approve the following as a staff volunteers for clubs:

Club	Staff Advisor
A Cappella Group	Matt Goetke
Biology Club	Suzanne Michaud
Chemistry Club	Josephine Blaha
Chinese Chess Club	Juliet Chu
Chinese Culture Club	Juliet Chu
Children of Impoverished Nations	Lauren Hanson
Culinary Arts Club	Jackie Peters
ECO Club	Ted Mester
Fellowship of Christian Athletes	Sandy Whitten/Frank Papalia

Figure Skating Club	Tracey Abrams
Helping Cancer Patients	Tracey Tagliaferri
Japanese Culture Club	Mat Weisfeld
Magic Club	Ted Mester
March of Dimes	Kelly Burns
Martial Arts Club	Mat Weisfeld
Operation Smile	Nicole Baldessari
Photography Club	Suzanne Michaud
Powder Puff Football Game (Coaches)	Maurice Bell/Chris Arcocchi/Dave Gurney/James Gelpke/Heather Bailey
SPCA Club	Maurice Bell

MOTION: Mr. Collins SECOND: Ms. Hartnett VOTE: 6-0  
Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

(11) Appointment of Day-To-Day Substitute Personnel

(a) Resolved: That the Board approve the appointment of the following as a day-to-day substitute bus monitor, effective October 29, 2009 through June 30, 2010. [B]

Christine Yuen

MOTION: Mr. Collins SECOND: Ms. Hartnett VOTE: 6-0  
Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

(b) Resolved: That the Board approve the appointment of the following as day-to-day substitute special education monitors, effective October 29, 2009 through June 30, 2010. [B]

Sai Wang  
Colleen Wagner  
Patty Wagner

MOTION: Mr. Collins SECOND: Ms. Hartnett VOTE: 6-0  
Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

(c) Resolved: That the Board approve the appointment of the following as day-to-day substitute teachers, effective October 29, 2009 through June 30, 2010. [B]

Diana Baccash  
Sai Wang  
Colleen Wagner

MOTION: Mr. Collins SECOND: Ms. Hartnett VOTE: 6-0  
Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

8c. Student Matters

(1) Approval of Student Placements

Resolved: That the Board approve the placements for the following students:

**In-District Placements**

Meeting Date	Student ID	Services	Classification	Cost
n/a	13501570	Home Instruction	n/a	\$56.00/hour

**Out-of-District Placements**

Meeting Date	Student ID	Services	Classification	Cost
6/10/2009	2714296772	Supportive Nurse Services	AT	\$25.00/hour

MOTION: Mr. Collins SECOND: Ms. Hartnett VOTE: 6-0  
 Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

(2) Approval of STRIVE Program

Resolved: That the Board approve the students who committed to the STRIVE Program to visit with Brighton Gardens Assistive Living facility. The students will provide assistance to the residents and participate in a residential socialization program along with job sampling, effective October 28, 2009 and will continue every other Wednesday, until further notice. The class will be fully supervised by teachers and monitors. There is no charge to the district.

MOTION: Mr. Collins SECOND: Ms. Hartnett VOTE: 6-0  
 Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

9. Business Administrator/Board Secretary's Report and Recommendations

a. Approval of Discarding Surplus Obsolete Music Books –Holmdel High School/Wm. R. Satz School

Resolved: That the Board approve the discarding of the following surplus/obsolete music books no longer in use at the Holmdel High School and Wm. R. Satz School, as listed below:

Title: World of Music – 7	Title: World of Music - 8
Subject: General Music	Subject: General Music
ISBN: 0-382-18283-9	ISBN: 0-382-18284-7
Publisher: Silver Burdett & Ginn	Publisher: Silver Burdett & Ginn
Condition: Good - Very Good	Condition: Good - Very Good
Year Pub: 1990	Year Pub: 1990

MOTION: Mr. Collins SECOND: Dr. Shelton VOTE: 6-0  
 Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

b. Approval of Additional Chapter 192-193 Funding

Resolved: That the Board approve additional funding under the provision of Chapter 192-193 (2009/2010). As on file in the office of the Business Administrator/Board Secretary.

Chapter 192-193 Funding

Additional Chapter 192-193 Funding	\$ 3,228.00
Revised (2009/2010) Entitlement (10/16/09)	\$293,336.00

MOTION: Mr. Collins SECOND: Dr. Shelton VOTE: 6-0  
Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

c. Approval of Budget Transfers – 2009/2010

Resolved: That the Board approve the 2009/2010 budget transfers as listed on attachment T-10-07.

MOTION: Mr. Collins SECOND: Dr. Shelton VOTE: 6-0  
Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

d. Approval of Monthly Certification – September 30, 2009

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of September 30, 2009 after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23.11 (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Collins SECOND: Dr. Shelton VOTE: 6-0  
Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

e. Approval of Business Administrator/Board Secretary's Financial Report – September 30, 2009

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending September 30, 2009, is hereby approved and the Business Administrator/Board Secretary is instructed to file same.

MOTION: Mr. Collins SECOND: Dr. Shelton VOTE: 6-0  
Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

f. Approval of Treasurer's Financial Report – September 30, 2009

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending September 30, 2009, is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mr. Collins SECOND: Dr. Shelton VOTE: 6-0  
Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

g. Approval of Addendum to Bills Payment September 2009

Resolved: That the Board approve payment of an addendum to the September 30, 2009 regular bills list in the amount of \$2,398.11 and as certified and approved.

MOTION: Mr. Collins SECOND: Ms. Hartnett VOTE: 6-0  
Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

h. Approval of Bills Payment – October 2009

Resolved: That the Board approve payment of the October 28, 2009, regular bills list in the amount of \$1,390,743.41 and as certified and approved.

MOTION: Mr. Collins SECOND: Ms. Hartnett VOTE: 6-0  
Absent: Ms. Garrity, Mrs. Wetmore and Mr. Burke

10. Old Business

Dr. Shelton spoke about policy development and referenced information he obtained from a seminar he attended today at the New Jersey School Boards Association Conference regarding this topic.

11. New Business None

12. Questions from the Public

Mrs. Moramarco informed the Board about Red Ribbon week and the money donated went to the troops.

13. Executive Session (if required) N/A

14. Adjournment

By a unanimous voice vote the meeting adjourned at 9:12 p.m.

Respectfully submitted,

Michael R. Petrizzo, CPA  
Business Administrator/Board Secretary