

REGULAR BUSINESS MEETING OCTOBER 24, 2012

1. Call to Order

The Board of Education, Township of Holmdel, met in Regular Business Meeting on Wednesday, October 24, 2012 in the library of the W.R. Satz School, 24 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:00 p.m., by Ms. Garrity, President of the Board.

2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Garrity, Wetmore, Liu, and Vander Woude and Messrs: DeSario, Pavlik, Sockol and Tai. Absent: Mrs. Pascucci. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum & Instruction and Mr. Martin Barger, Board Attorney. Ms. Isha Purang and Ms. Sara Stark, student representatives to the Board were present.

3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

4. Presentations – Professional Development in Holmdel Schools – Chantal Simonelli

REGULAR BUSINESS MEETING OCTOBER 24, 2012

- 5. Approval of Minutes – None
- 6a. Questions from the Public (Agenda Items) - None
- 6b. Committee Reports(s)

Dr. Tai – Curriculum & Instruction Committee
 Mr. Pavlik – Buildings & Grounds Committee
 Mrs. Liu – Community Relations Committee

- 7. Committee of the Whole
- 7a. Approval of Out-of-District Travel, District Personnel

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Staff Member Expenses and in accordance with Regulation 4233 Staff Member Expenses, as listed below: [B]

District Personnel

Date	Name	Location	Workshop/Meeting	City/State	Cost
11/15/12	Balicki, W.	Administrator District	PEOSH, Right to Know	Tinton Falls, NJ	\$45.00
11/16/12	Boka, K.	High School	2012 Annual ACTFL Convention and World Languages Expo	Philadelphia, PA	\$266.50
11/14/12	Bongiovanni, K.	High School	Achieve: The 7 Steps Method for Improving the Learning and Behavior Skills of at Risk Students	Eatontown, NJ	\$0.00
04/25/13	Bongiovanni, K.	High School	In Class Support and the Co-Teaching Classroom	Eatontown, NJ	\$0.00
11/15/12	Burns, K.	W. R. Satz School	Inclusion Intervention, and Connections	Eatontown, NJ	\$0.00
11/28/12	Burns, K.	W. R. Satz School	Using the iPad as a Tool for Struggling Readers (K-12)	Eatontown, NJ	\$0.00
12/13/12	Burns, K.	W. R. Satz School	Advanced Use of iPad Applications for Teaching Students with Learning Disabilities	Howell, NJ	\$0.00
04/25/13	Burns, K.	W. R. Satz School	In-Class Support and the Co-Teaching Classroom	Eatontown, NJ	\$0.00
11/14/12	Cancillieri, D.	Village School	Achieve: The 7 Steps Method for Improving the Learning and Behavior Skills of at Risk Students	Eatontown, NJ	\$0.00
05/22/13	Cancillieri, D.	Village School	Using the IPAD as a Tool for Math (K-12)	Eatontown, NJ	\$0.00
10/26/12	Carlsson, M.	High School	PEOSH Designated Persons Indoor Air Quality Training Course	Bridgewater, NJ	\$0.00
12/04/12, 12/05/12, 12/11/12, 12/12/ 12	Clark, A.	W. R. Satz/High School	Structured Learning Experience Certification	Edison, NJ	*\$365.00

REGULAR BUSINESS MEETING OCTOBER 24, 2012

Date	Name	Location	Workshop/Meeting	City/State	Cost
10/30/12	Coticelli, D.	High School	Behavior Problem Resource Kit: Identification, Measurement and Interventions for Children with Challenging Behavior	Eatontown, NJ	\$0.00
11/08/12 & 11/09/12	Errickson, R.	Custodian, Indian Hill	NJEA Convention	Atlantic City, NJ	\$0.00
11/30/12	Frost, N.	Indian Hill School	NJ Association of School Librarians 2012 Fall Conference	Long Branch, NJ	\$125.00
11/30/12	Gill, M.	Administrator District	Winter Training Institute	Eatontown, NJ	*\$149.00
11/08/12 & 11/09/12	Graham, B.	Maintenance, High School	NJEA Convention	Atlantic City, NJ	\$0.00
12/13/12	Gurney, D.	High School	Economic Demise of the Soviet Union	Flemington, NJ	\$25.00
04/25/13	Howard, K	W. R. Satz School	In-Class Support and the Co-Teaching Classroom	Eatontown, NJ	\$0.00
12/20/12	Kelly, T.	W. R. Satz School	Aspiring Administrators Workshop	Monroe Twp, NJ	\$0.00
12/13/12	Kousoulis, M.	High School	Economic Demise of the Soviet Union	Flemington, NJ	\$25.00
04/17/13	Kulakowski, C.	Village	Using Current Technology to Successfully Teach Students with Autism	Eatontown, NJ	\$0.00
11/20/12	Loughran, W.	Administrator High School	Time to Choose a Principal Evaluation	Monroe Twp, NJ	*\$75.00
11/07/12	Manney, J.	Central Office	Systems 3000 Fund Accounting Training	Eatontown, NJ	\$4.96
10/26/12	McCarthy, C.	Indian Hill School	14th Annual String Symposium	Jersey City, NJ	\$85.00
12/20/12	Moran, T.	Indian Hill School	Aspiring Administrators Workshop	Monroe Twp, NJ	\$0.00
12/11/12	Moran-Kudisch, C.	District, SAC	Assessment and Clinical Management of Suicidal Youth: Cognitive Behavioral Treatment	Somerset, NJ	*\$115.00
12/06/12 & 12/07/12	Newell, N.	Village School	The Pediatric Brain - Functional Neuro Anatomy and the Sensory Systems	Portsmouth, NH	*\$450.00
12/19/12	Pasquale, M.	Village School	Aspiring Administrators Workshop	Monroe Twp, NJ	\$0.00
11/08/12 & 11/09/12	Quintana, J.	Groundsman	NJEA Convention	Atlantic City, NJ	\$0.00
11/30/12	Rosen, B.	Village School	Down Syndrome 101	Morris Plains, NJ	\$40.00
12/06/12	Roth, E.	High School	Teaching Social Skills in a School Setting: A Pragmatic Approach	Eatontown, NJ	\$0.00
10/25/12	Santiago, M.	W. R. Satz School	How to Easily & Consistently Provide Differentiated Math Instruction	Eatontown, NJ	\$0.00

REGULAR BUSINESS MEETING OCTOBER 24, 2012

Date	Name	Location	Workshop/Meeting	City/State	Cost
11/08/12	Sievers, E.	Custodian Indian Hill	NJEA Convention	Atlantic City, NJ	\$0.00
12/06/12	Soldi, S.	High School	Teaching Social Skills in a School Setting: A Pragmatic Approach	Eatontown, NJ	\$0.00
10/30/12	Sweetman, J.	High School	Behavior Problem Resource Kit: Identification, Measurement and Interventions for Children with Challenging Behavior	Eatontown, NJ	\$0.00
11/28/12	Swift, C.	Village School	Using the IPAD as a Tool for Struggling Readers	Eatontown, NJ	\$0.00
11/08/12 & 11/09/12	White, W.	Groundsman	NJEA Convention	Atlantic City, NJ	\$0.00

*Paid with NCLB Title II Funds, or IDEA

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

7b. Approval of Out-of-District Travel, Board Member, Mrs. Ana Vander Woude

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Board Member Expenses and in accordance with Regulation 4233 Board Member Expenses, as listed below: [B]

Date	Name	Location	Workshop/Meeting	City/State	Cost
11/08/12	Vander Woude, A.	Board Member	New Jersey School Boards Association Monmouth County Winter Meeting	Belmar, NJ	\$14.01
12/06/12	Vander Woude, A.	Board Member	Academy Training Program - STEM	Lincroft, NJ	\$12.71

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0-1
Absent: Mrs. Pascucci
Abstained: Mrs. Vander Woude

7c. Approval of Out-of-District Travel, Board Member, Mrs. Chiung -Yin Cheng Liu

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Board Member Expenses and in accordance with Regulation 4233 Board Member Expenses, as listed below: [B]

Date	Name	Location	Workshop/Meeting	City/State	Cost
12/06/12	Liu , C.	Board Member	Academy Training Program - STEM	Lincroft, NJ	\$10.23

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0-1
Absent: Mrs. Pascucci
Abstained: Mrs. Liu

REGULAR BUSINESS MEETING OCTOBER 24, 2012

7d. Approval of Student Trips

Resolved: That the Board approve the educational objectives, itinerary, rules and regulations regarding this trip are on file in the Office of the Superintendent of Schools and the appropriate Principal's Office.

Date of Trip	School	Teacher/ Advisor	Class/Club/ Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
01/08/13	W. R. Satz	Dowd, S.	Project Plus Science Olympiad	Union County College Cranford, NJ	8:00 a.m. – 5:30 p.m.	22	2 Teachers	No cost to Board
03/12/13	W. R. Satz	Dowd, S.	Project Plus Science Olympiad	Middlesex County College Edison, NJ	7:00 a.m. – 5:30 p.m.	22	2 Teachers	No cost to Board
03/20/12	W. R. Satz	Rillo, C.	(TSA) Tech Student Association	The College of NJ Ewing, NJ	6:45 a.m. – 4:30 p.m.	33	2 Teachers	No cost to Board

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

7e. Acceptance of Non-Monetary Intention of Donation, from the Holmdel Foundation for Educational Excellence

Resolved: That the Board accept with gratitude, a Non-Monetary Intention of Donation in the amount of \$40,000.00, from the Holmdel Foundation for Educational Excellence for the purchase and installation, by the Holmdel Board of Education, of Stage Lights for the Holmdel High School Auditorium. [D]

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Pascucci

7f. Acceptance of Non-Monetary Donation for Varsity Field Hockey Uniforms, Holmdel High School

Resolved: That the Board accept, with gratitude, a Non-Monetary Donation from the Bohny, Fontana and Marra Families of 22 Home Jerseys for the Girls Varsity Field Hockey Team, Holmdel High School at an approximate value of \$851.00 [D]

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

7g. Acceptance of Non-Monetary Donation of Xerox Paper, W. R. Satz School

Resolved: That the Board accept, with gratitude, a Non-Monetary Donation from the Jersey Shore Chinese School of 20 boxes of Xerox paper to the W. R. Satz School, approximate value \$800.00. [D]

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

REGULAR BUSINESS MEETING OCTOBER 24, 2012

7h. Acceptance of Non-Monetary Donation, Frey Scientific

Resolved: That the Board accept, with gratitude, a Non-Monetary Donation from Frey Scientific, for a Ken-A-Vision Video Flex valued at \$699.00, to the Holmdel Schools Science Department. [D].

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

7i. Acceptance of Monetary Donation from the Holmdel Green Team

Resolved: That the Board accept, with gratitude, a Monetary Donation in the amount of \$1,065.00 (estimated cost) not to exceed \$1,500.00 from Elizabeth S. Wilson, President, Holmdel Green Team to purchase a Filtered Water Station at the Holmdel High School [D].

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Pascucci

7j. Adoption of Policies, Second Reading

Resolved: That the Board adopt the Policies as listed below and hereby designate this as the Second Public Reading, as on file in the Superintendent's Office.

Policy 2361	Acceptable Use of Computer Networks/Computer and Resources
Policy 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries
Policy 2622	Pupil Assessment
Policy 3282	Use of Social Networking Sites – Teaching Staff Members
Policy 4282	Use of Social Networking Sites – Support Staff Members

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

7k. Adoption of Bylaws, Second Reading

Resolved: That the Board adopt the Bylaws as listed below and hereby designate this as the Second Public Reading, as on file in the Superintendent's Office.

Bylaw 0151	Organization Meeting
Bylaw 0153	Annual Appointments
Bylaw 0167	Public Participation in Board Meetings

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

REGULAR BUSINESS MEETING OCTOBER 24, 2012

7l. Adoption of Regulations, First and Final Reading

Resolved: That the Board adopt the Regulations as listed below and hereby designate this as the First and Final Public Reading, as on file in the Superintendent's Office.

Regulation 2361	Acceptable Use of Computer Networks/Computer and Resources
Regulation 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

7m. Approval for Adoption of Textbooks/Supplemental Resource Books and Materials

Resolved That the Board of Education approve the following Textbooks/_Supplemental Resources Books and Materials [B]:

Title: *Tangerine*
Subject: English Grade 7 and Honors English Grade 7
Author(s): Edward Bloor
Publisher: Harcourt Paperbacks
Copyright: September 2006
Cost: \$6.88 (per book)

Title: *Bad Boy*
Subject: English Grade 7 and Honors English Grade 7
Author(s): Walter Dean Myers
Publisher: Amistad
Copyright: May 2002
Cost: \$8.99 (per book)

Title: *We Beat the Street*
Subject: English Grade 7 and Honors English Grade 7
Author(s): Sharon Draper
Publisher: Puffin
Copyright: April 2006
Cost: \$7.99 (per book)

Title: *The Misfits*
Subject: English Grade 7 and Honors English Grade 7
Author(s): James Howe
Publisher: Athenaeum Books for Young Readers
Copyright: May 2003
Cost: \$6.99 (per book)

Title: *Gathering Blue*
Subject: English Grade 7 and Honors English Grade 7
Author(s): Lois Lowry
Publisher: Ember
Copyright: January 2006
Cost: \$8.99 (per book)

Title: *The Messenger*
Subject: English Grade 7 and Honors English Grade 7
Author(s): Lois Lowry

REGULAR BUSINESS MEETING OCTOBER 24, 2012

Publisher: Bantam Book for Young Readers
Copyright: January 2009
Cost: \$7.99 (per book)

Title: *The Absolutely True Diary of a Part-Time Indian*
Subject: English Grade 8 and Honors English Grade 8
Author(s): Sherman Alexie
Publisher: Hackett Book Group, Inc.
Copyright: April 2009
Cost: \$12.99 (per book)

Title: *Thirteen Reasons Why*
Subject: English Grade 8 and Honors English Grade 8
Author(s): Jay Asher
Publisher: Penguin Young Readers Group
Copyright: 2007
Cost: \$10.00 (per book)

Title: *Whirligig*
Subject: English Grade 8 and Honors English Grade 8
Author(s): Paul Fleischman
Publisher: Square Fish
Copyright: 2010
Cost: \$4.99 - \$7.99 (per book)

Title: *Zlata's Diary: A Child's Life in Wartime Sarajevo, Revised Edition*
Subject: English Grade 8 and Honors English Grade 8
Author(s): Zlata Filipovic
Publisher: Penguin Books
Copyright: February 2006 Revised
Cost: \$9.95 (per book)

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

7n. Approval for Adoption of Curriculum Guides

Resolved That the Board of Education adopt the following Curriculum Guides [B]:

1. Curriculum Guides

- Science Grade K
- Science Grade 1
- Science Grade 8
- Adaptive Physical Education Grades 4-6
- Health Education, Grade 9
- Health Education Grade 4
- Health Education Grade 8
- Physical Education Grades 7 & 8
- English 1, Grade 9
- Honors English 1, Grade 9
- Language Arts Literacy, Writing, Grade 2
- Language Arts Literacy, Writing, Grade 5
- Language Arts Literacy, Writing, Grade 6
- Language Arts Honors, Grade 8
- Latin 3
- Spanish 1

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

REGULAR BUSINESS MEETING OCTOBER 24, 2012

8. Superintendent Report and Recommendations

8a. Report of the Superintendent

Village School:

On October 11, 2012 many families joined Village School for a very informative evening session on the literacy program. The district reading specialists did a wonderful job putting together a presentation and answering questions from the families to help them better understand and prepare their children. The presentation benefitted the families, teachers, and, most importantly, the students.

Indian Hill School:

On October 5th, Indian Hill School's 5th graders enjoyed their first "Hang Out Night". This after school event featured indoor and outdoor sports, a DJ, and pizza and refreshments. The school is very appreciative to the PLG members and countless parent volunteers who helped make this event a success. The 6th grade students will have their "Hang Out Night on October 26th."

On October 9th and 16th, the 5th and 6th grade parents spent an evening at Indian Hill School for "Back to School Night". The night began with messages from representatives of the Holmdel Board of Education and, the HFEE and, the PLG President, the principal and assistant principal. Parents then visited their child's classrooms to hear teachers' informative presentations.

On October 26th, all Indian Hill Students will enjoy an assembly sponsored by the PLG entitled, "The Signature Project". This presentation is a blend of music and art that encourages student engagement and interaction.

Satz School:

Congratulations to the Math League team for placing 3rd in the public schools division at the "Brother Christian Jones Mathematics Contest" at Christian Brothers Academy. Thirty-four schools participated in the contest.

Congratulations to all Satz teams who competed in the Quiz Bowl on Friday, October 19th, at Marine Academy of Science & Technology. Out of 34 teams competing, our teams finished in 9th place, 8th place, 5th place and 1st place.

Also, congratulations to the guidance staff for hosting two successful parent nights on October 22nd and October 23rd. Parents had the opportunity to get to know our guidance counselors and receive helpful information about the Satz School.

High School:

Politics Club to Sponsor a "Mock Presidential Debate" – HHS to Hold a "Mock Election"

The Politics Club, under the supervision of Mr. James Gelpke, will be sponsoring a "Mock" Presidential Debate on Monday, October 29th, at 6:30 pm in the Chorus Room. Members of the club will impersonate the candidates for President and Vice-President, and will engage in a robust discussion of the issues. The event is by "invite" only, tickets are being distributed in Social Science classes, and the TV Society plans to record the event for future viewing. In addition, students and staff at Holmdel High School will participate in an online "Mock Election", beginning on Friday, November 2nd; the results will be announced at the close of the school on Monday, November 5th.

The Italian Honor Society and their advisor, Ms. Ranieri, participated in the Breast Cancer Walk this past Sunday in Point Pleasant. They raised \$1,100 for this very worthy cause.

REGULAR BUSINESS MEETING OCTOBER 24, 2012

Sports:

Girl's tennis won its 4th straight Central Jersey Group II State Championship last week. They also won their 4th Shore Conference title in the last 7 years. Their current record is 22 wins and 2 losses.

Boy's Soccer won the A Central Division last week for the 3rd year in a row. They are currently playing in the Semi-Finals of the Shore Conference Tournament, on Thursday October 25, 2012 at 7:00 pm at Neptune HS. The Boy's Soccer record is currently 15 wins and 1 loss.

Boy's Cross Country won the A Central Divisional Championship. The Girls Cross Country Team will be competing for another State Sectional Championship in a few weeks.

The Hornets now have 3 Divisional Championships so far this Fall.

8a-1. Report of Student Representatives to the Board

Resolved: That the Report of the Superintendent and Student Representatives are hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved
Absent: Mrs. Pascucci

8b. Personnel

8b-1. Approval of Extended Leave of Absence, Special Education Teacher, Village School

Resolved: That the Board approve an Extended Leave of Absence for Megan Neville, Special Education Teacher, at the Village School, with benefits as follows:

- Family and Medical Leave Act (FMLA) effective November 1, 2012 through November 4, 2012 (unpaid)
- New Jersey Family Leave Act (NJFLA) effective November 5, 2012 through November 25, 2012 (unpaid)

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

8b-2. Approval of Leave of Absence, Elementary Teacher, Indian Hill School

Resolved: That the Board approve a Leave of Absence for Mary Paglio, Grade 4 Elementary Teacher, Indian Hill School, with benefits as follows:

- Effective December 3, 2012 through January 4, 2013 using 18 sick days and January 7, 2013 through January 8, 2013 using 2 personal days (utilized in conjunction with the PFLA).
- Paid Family Leave Act (PFLA) effective January 7, 2013 through February 17, 2013 (paid by State of New Jersey; subject to State approval).
- New Jersey Family Leave Act (NJFLA) effective January 9, 2013 through April 10, 2013 (unpaid)
- Family and Medical Leave Act (FMLA) effective April 11, 2013 through June 24, 2013 (unpaid).

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

REGULAR BUSINESS MEETING OCTOBER 24, 2012

8b-3. Approval of Leave of Absence, Secretary to Humanities and Math/Science

Resolved: That the Board approve a leave of absence for Robyn Catanio, Secretary to Humanities and Math/Science, Holmdel High School, with benefits as follows:

- Effective April 2, 2013 through April 8, 2013 using 5 vacation days and April 9, 2013 using 1 personal day (utilized in conjunction with the PFLA).
- Paid Family Leave Act (PFLA) effective April 10, 2013 through April 12, 2013 (paid by State of New Jersey; subject to State approval).
- Family and Medical Leave Act (FMLA) effective April 10, 2013 through April 12, 2013 (unpaid).

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

8b-4. Approval to Extend Appointment Temporary Leave Replacement, Special Education Teacher, Village School

Resolved: That the Board approve the extension of appointment for Kelly Milnicsuk as follows:

From: Temporary Leave Replacement, Special Education Teacher, step 1BA+15, at a salary of \$50,755 (prorated), Village School, effective October 3, 2012 through November 2, 2012. [M. Neville - Leave] [B]

To: Temporary Leave Replacement, Special Education Teacher, step 1BA+15, at a salary of \$50,755 (prorated), Village School, effective October 3, 2012 through November 27, 2012. [M. Neville - Leave] [B]

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

8b-5. Approval of Appointment of HSPA Review Instructor, Language Arts and Mathematics, Holmdel High School

Resolved: That the Board approve the appointment of Marilyn Kohlbecker, to the position of HSPA Review Instructor, Language Arts and Mathematics, Holmdel High School, for 4 sessions in February 2013, 8 hours each, at her prorated hourly rate. [B]

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

8b-6. Approval of Appointment of HSPA Review Instructor, Language Arts and Mathematics, Holmdel High School

Resolved: That the Board approve the appointment of Jacqueline Peters, to the position of HSPA Review Instructor, Language Arts and Mathematics, Holmdel High School, for 4 sessions in February 2013, 8 hours each, at her prorated hourly rate. [B]

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

REGULAR BUSINESS MEETING OCTOBER 24, 2012

8b-7. Approval of Presenter for Safe Driving Initiative Programs at Holmdel High School

Resolved: That the Board approve Edward Reckage as a Presenter for up to seven (7) hours, to prepare and present, the Safe Driving Initiative Programs at Holmdel High School, October 2012 and April 2013 at a rate of \$75.00 per hour. [B]

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

8b-8. Appointment of Before and After School Bus Monitor, Indian Hill School

Resolved: That the Board approve the appointment of Susan Bernich, to the position of Before and After School Bus Monitor, Indian Hill School, One Hour Per Day, Monday through Friday, at a Salary of \$21.71 Per Hour, effective October 25, 2012 through June 30, 2013. [New - B]

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

8b-9 Approval of Appointment of Schedule B Positions

Resolved: That the Board approve the appointment of the following as Schedule B Positions:

Position	First Name	Last Name	Stipend
Music Director/Production – W. R. Satz School	Jennifer	Rogers	\$3,293.00
Baseball Coach – W. R. Satz School	Michael	Santiago	\$4,469.00

MOTION: _____ SECOND: _____ VOTE: _____

8b-10. Approval of Student Teacher/Field Experience/Classroom Observation, Village School

Resolved: That the Board approve Faith Renna One Hour of Field Observation in the area of Elementary Education on October 25, 2012 at Village School. Cooperating teacher will be Kara Devaney.

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

8b-11 Approval of Extra Hours for Special Education Teacher to Provide Home Instruction

Resolved: That the Board approve Maria Melillo, Special Education Teacher, Extra Hours to provide Home Instruction, on an as needed basis, prorated at her hourly rate of pay. [B]

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

REGULAR BUSINESS MEETING OCTOBER 24, 2012

8b-12. Approval of Volunteer Boys Lacrosse Team, Holmdel High School

Resolved: That the Board approve Joseph Lodato as a Volunteer for the Boys Lacrosse Team, Holmdel High School, for the Spring 2013 Season.

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

8b-13. Approval of Volunteer Boys Baseball Team, Holmdel High School

Resolved: That the Board approve Felix Gene Crimoli as a Volunteer for the Boys Baseball Team, Holmdel High School, for the Spring 2013 Season.

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 6-2
Nays: Mrs. Vander Woude and Mr. Pavlik
Absent: Mrs. Pascucci

8b-14. Approval of Volunteer Boys Winter and Spring Track Team, Holmdel High School

Resolved: That the Board approve Alan McCafferty as a Volunteer for the Boys Winter and Spring Track Team, Holmdel High School, for the 2012/2013 school year.

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

8b-15. Appointment of Day-To-Day Substitute Teacher

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Teacher effective October 25, 2012 through June 30, 2013. [B]

Seyda Buyukkoc

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

8b-16. Appointment of Day-To-Day Substitute Special Education Monitor

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Special Education Monitor effective October 25, 2012 through June 30, 2013. [B]

Daniel Franke

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

REGULAR BUSINESS MEETING OCTOBER 24, 2012

8b-17. Appointment of Day-To-Day Substitute Before and After School Bus Monitor

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Before and After School Bus Monitor effective October 25, 2012 through June 30, 2013. [B]

Andrea Protentis

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

8c. Student Matters

8c-1. Acceptance of Harassment, Intimidation and Bullying Report

Resolved: That the Board move to accept the Superintendent's Report on Harassment, Intimidation and Bullying (from prior month).

Mrs. Duncan reported the following (10/10/2012 – present):

School	# of Incidents	Notes
Village School	0	
Indian Hill School	0	
W.R. Satz School	2	2 Substantiated
Holmdel High School	0	

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Pascucci

8c-2. Approval of Student Placements

Resolved: That the Board approve the placements for the following students:

Department of Special Services
In-District Placements

Student ID	Services	Classification	Cost
8195779099	Bedside Instruction	ED	\$47.00/Hour

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8c-3. Approval of Monitors and Nurse Assistants to Accompany Special Education Students

Resolved: That the Board approve all Monitors and Nurse Assistants to Accompany Special Education Students, as needed, for Extracurricular Activities during the 2012/2013 School Year.

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

REGULAR BUSINESS MEETING OCTOBER 24, 2012

9. Business Administrator/Board Secretary's Report and Recommendations

9a. Submission of Comprehensive Maintenance Plan and M-1 Form

WHEREAS, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and M-1 form documenting required maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities for the various school facilities of the Holmdel Township School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED that the Holmdel Township School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan and M-1 form (as on file in the office of the Business Administrator/Board Secretary) for the Holmdel Township School District in compliance with Department of Education requirements.

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 8-0
Absent: Mrs. Pascucci

9b. Approval of Local Government Energy Audit Program Grant

WHEREAS, the Holmdel Township School District desires to apply for a Local Government Energy Audit Program grant from the New Jersey Board of Public Utilities, Office of Clean Energy in the amount of \$27,532.00 for the purpose of conducting an energy audit; and,

WHEREAS, the Holmdel Township School District has previously submitted Part A of the Application to the Office of Clean Energy and has completed Part B of the Application, including scope of work; solicitation of quotations from vendors; a recommendation and cost proposal from Clough Harbour & Associates, LLP who has been determined to be the most advantageous, price and other factors considered; and facility data forms for each facility to be audited; and,

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and,

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount; and,

WHEREAS, the Holmdel Township School District may, by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing

Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and;

REGULAR BUSINESS MEETING OCTOBER 24, 2012

WHEREAS, a Request for Proposals was issued under State Contract #T2545 and Four (4) proposals were received and evaluated, with Clough Harbour & Associates, LLP being recommended as the most advantageous, price and other factors considered;

NOW, THEREFORE, BE IT RESOLVED, that upon notice of the Board of Public Utilities' Office of Clean Energy, the Holmdel Township School District herewith accepts the award of a grant to conduct an energy audit in the amount of \$27,532.00; and,

BE IT FURTHER RESOLVED that the Director of the Division of Local Government Services is requested to approve the insertion of an item of revenue in the budget of the year 2012/2013 in the sum of \$27,532.00 which is anticipated to be available from the Office of Clean Energy from the aforementioned Grant; and,

BE IT FURTHER RESOLVED, that the like sum of \$27,532.00 is hereby appropriated under the caption contracted services-energy audit; and,

BE IT FURTHER RESOLVED, that the sum of \$27,532.00 representing the amount required for the Holmdel Township School District share of the aforementioned undertaking appears in the 2012/2013 budget under the caption of contracted services-energy audit and is hereby appropriated under the caption of contracted services-energy audit; and,

BE IT FURTHER RESOLVED that upon receipt of the Notice of Award from the Office of Clean Energy the Holmdel Township School District is authorized to enter into a contract with Clough Harbour & Associates, LLP pursuant to the proposal received for said services; and,

BE IT FURTHER RESOLVED that pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the services are ordered, and a separate certification of availability of funds is made by the Chief Finance Officer; and,

BE IT FURTHER RESOLVED that a copy of Part A and cover sheets of Part B Forms of the Local Government Energy Audit Program grant application be annexed hereto and a copy be submitted to the Director of the Division of Local Government Services with this resolution.

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 8-0
Absent: Mrs. Pascucci

REGULAR BUSINESS MEETING OCTOBER 24, 2012

9c. Approval of Applications for Use of School Facilities – By Various Groups

Resolved: That the Board approve applications to Use School Facilities submitted by the following user groups:

YMCA 201 Broad St. Matawan, NJ 07747	Village 2 Classrooms	Kinder- garden Care	Daily	9-5-12 thru 6-24-13	Annual	9:00AM-3:00PM	\$30,000.00
ZAIS Group, Inc. 2 Bridge Ave. Ste. 322 Red Bank, NJ 07701	Village Parking Lot	Overflow Parking	Friday	10-19-12	7 hrs.	5:00PM-12:00AM	\$272.00
Bayshore Hospital 727 North Beers St. Holmdel, NJ 07733	Indian Hill Parking Lot	Overflow Parking	Saturday	10/6/12	6.5 hrs.	7:00AM-3:30PM	\$177.50
Chabad Jewish Center of Holmdel 63 Main St. Holmdel, NJ 07733	Village 3 Classrooms	Classes	Sunday	10/28/12 thru 5/19/13	225 hrs.	9:30AM-12:00PM	\$7,860.00

If applicable, additional facility fees and overtime costs will be charged in accordance with Policy/Regulation #7510 (Use of School Facilities) and fully reimbursed by the applicant.

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 8-0
Absent: Mrs. Pascucci

9d. Approval of Monthly Certification –September 30, 2012

Resolved That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of September 30, 2012 after review of the Secretary’s Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 8-0
Absent: Mrs. Pascucci

9e. Approval of Business Administrator/Board Secretary’s Financial Report- September 30, 2012

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending September 30, 2012, is hereby approved and the Business Administrator/Board Secretary is instructed to file same.

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 8-0
Absent: Mrs. Pascucci

REGULAR BUSINESS MEETING OCTOBER 24, 2012

9f. Approval of Treasurer's Financial Report- September 30, 2012

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending September 30, 2012, is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 8-0
Absent: Mrs. Pascucci

9g. Approval of Budget Transfers- 2012/2013

Resolved: That the Board approve the 2012/2013 Budget Transfers as listed on attachment T-13-07.

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 8-0
Absent: Mrs. Pascucci

9h. Approval of Bills List – Mrs. Vander Woude Board Member

Resolved: That the Board approve payment of the October 24, 2012 regular bills list in the amount of \$32.16 to Mrs. Vander Woude, and as certified and approved.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0-1
Absent: Mrs. Pascucci
Abstained: Mrs. Vander Woude

9i. Approval of Bills Payment – October 24, 2012

Resolved: That the Board approve payment of the October 24, 2012 regular bills list in the amount of \$1,238,808.67 and as certified and approved.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

10. Old Business

- Policy 2363, Pupil Use of Privately-Owned Technology:
The Board reviewed the policy accordingly. Ms. Currie advised that administration has reviewed/approved the applicable adjustments. After general discussion, the Board agreed with the Curriculum & Instruction Committee's recommendation to have the Special Services Committee review this policy as well.

REGULAR BUSINESS MEETING OCTOBER 24, 2012

11. New Business

- NJSBA Cuts in Federal Education Funding Resolution:
Mrs. Vander Woude provided an overview as to why she supports this resolution.
Mr. Barger stated that he did not see any issues with the Board supporting this resolution.
Mr. Sockol requested that some adjustments be made with the draft resolution to make it less broad and more specific to the District. After general discussion, the Board agreed to the applicable adjustments to the resolution for further discussion at the next Board meeting.

12. Questions from the Public - None

13. Executive Session (if required)

President Garrity called for an Executive Session at 9:37 p.m., to discuss personnel and student matters. Anticipating no further public action she stated that the Board would adjourn from Executive Session.

14. Adjournment

By a unanimous voice vote the meeting adjourned at 9:38 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA
Business Administrator/Board Secretary