

## REGULAR BUSINESS MEETING OCTOBER 10, 2012

### 1. Call to Order

The Board of Education, Township of Holmdel, met in Regular Business Meeting on Wednesday, October 10, 2012 in the library of the W.R. Satz School, 24 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:00 p.m., by Ms. Garrity, President of the Board.

### 2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

### 2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

### 3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Garrity, Liu, Pascucci and Vander Woude and Messrs: DeSario, Pavlik, Sockol and Tai. Absent: Mrs. Wetmore. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary and Mr. Martin Barger, Board Attorney. Absent: Ms. Mary Beth Currie, Assistant Superintendent for Curriculum & Instruction. Ms. Isha Purang and Ms. Sara Stark, student representatives to the Board were present.

### 3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

### 4. Presentations – None

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5. Approval of Minutes

5a. Approval of Minutes- Closed Executive Session – August 29, 2012

Resolved: That the Board approve the minutes of the following meeting:  
Closed Executive Session – August 29, 2012

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 6-0-2  
Absent: Mrs. Wetmore  
Abstained: Dr Tai & Mr. DeSario

5b. Approval of Minutes- Regular Business Meeting– August 29, 2012

Resolved: That the Board approve the minutes of the following meeting:  
Regular Business Meeting –August 29, 2012

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 6-0-2  
Absent: Mrs. Wetmore  
Abstained: Dr Tai & Mr. DeSario

5c. Approval of Minutes- Closed Executive Session – September 12, 2012

Resolved: That the Board approve the minutes of the following meeting:  
Closed Executive Session – September 12, 2012

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 7-0-1  
Absent: Mrs. Wetmore  
Abstained: Ms. Garrity

5d. Approval of Minutes- Regular Business Meeting –September 12, 2012

Resolved: That the Board approve the minutes of the following meeting:  
Regular Business Meeting – September 12, 2012

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 7-0-1  
Absent: Mrs. Wetmore  
Abstained: Ms. Garrity

5e. Approval of Minutes- Closed Executive Session – September 19, 2012

Resolved: That the Board approve the minutes of the following meeting:  
Closed Executive Session – September 19, 2012

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 7-0-1  
Absent: Mrs. Wetmore  
Abstained: Mrs.Liu

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5f. Approval of Minutes- Regular Business Meeting– September 19, 2012

Resolved: That the Board approve the minutes of the following meeting:  
Regular Business Meeting – September 19, 2012

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 7-0-1  
Absent: Mrs. Wetmore  
Abstained: Mrs.Liu

6a. Questions from the Public (Agenda Items) - None

6b. Committee Reports(s)

Mr. Sockol – Budget & Finance Committee

7. Committee of the Whole

7a. Approval of Holmdel Township Board of Education Goals for 2012/2013

Resolved: That the Board approve the following Holmdel Township Board of Education Goals for 2012/2013:

1. The Board of Education will monitor the district’s progress toward achieving the 2012/2013 District Goals. Progress will be reported on a regular basis to the Board of Education.
2. The Board of Education is committed to open communications and information-sharing among Board members, and between the Board and the Superintendent.
3. The Board of Education will continue to build positive relations with the Holmdel community by exploring and implementing measures to improve two-way communications and encourage community involvement.
4. Board of Education members are encouraged to increase their knowledge and skills as Board members, taking advantage of resources offered by the state and county school board associations.

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mrs. Wetmore

7b. Acceptance of Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials

Resolved: That the Board accept the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials, as on file in the Office of the Superintendent of Schools.

Discussion: Mrs. Vander Woude provided an overview of the Board’s annual review and approval of the Memorandum of Agreement (MOA). She also stated that after much review last year, the Board decided to not include the optional language. The Board agreed to approve the same MOA approved and on file from the 2011/2012 school year (which does not include the optional language).

MOTION: Mr. Sockol SECOND: Dr. Tai VOTE: 8-0  
Absent: Mrs. Wetmore

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7c. Approval of Resolution between the Holmdel Board of Education and the Holmdel School District Child Study Team

Resolved: That the Board approve the following Resolution between the Holmdel Board of Education and the Holmdel School District Child Study Team as follows:

WHEREAS, the Holmdel Child Study Association has been an independent collective bargaining unit representing members of the Holmdel School District Child Study Team members; and

WHEREAS, the Holmdel Township Board of Education has received written notification from all current members of the Holmdel Child Study Association that it wishes to be represented by the Holmdel Township Education Association as its exclusive bargaining representative; and

WHEREAS, the Holmdel Township Board of Education has received notification from the Holmdel Township Education Association that it will undertake representation of the Holmdel Child Study Association members as their exclusive bargaining representative; and

WHEREAS, voluntary recognition of this representation by the Holmdel Township Education Association of Holmdel Child Study Association members will avoid a protracted process; and

WHEREAS, the parties understand that the terms of the expired Collective Bargaining Agreement will remain in full force and effect until a new contract is negotiated between the parties;

NOW, THEREFORE, BE IT RESOLVED by the Holmdel Township Board of Education that the Holmdel Township Education Association shall be recognized as the exclusive bargaining representative for all Holmdel Child Study Team members, effective the date of this Resolution.

BE IT FURTHER RESOLVED that all terms and conditions of the expired contract between the Holmdel Township Board of Education and the Holmdel Child Study Association members shall remain in full force and effect, without modification, until a successor agreement is negotiated between the parties.

BE IT FURTHER RESOLVED that the Holmdel Board of Education shall have no responsibility for any deficiency or forfeiture of dues for either bargaining unit representative as a result of this recognition.

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mrs. Wetmore

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7d. Acceptance of Partnership Agreement between the Central Jersey Consortium for Excellence and Equity and the Holmdel Township School District

Resolved: That the Board accept the Partnership Agreement between the Central Jersey Consortium for Excellence and Equity and the Holmdel Township School District. The purpose of this agreement is to join in the efforts of Monmouth University and the University of Pennsylvania's Graduate School of Education in the formation of Central Jersey Consortium for Excellence and Equity to improve achievement and well-being of all students and increase academic performance, engagement and future success of traditionally underachieving students, at an annual membership fee of \$5,000 which will be paid from NCLB funds.

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mrs. Wetmore

7e. Adoption of Policies, First Reading

Resolved: That the Board adopt the Policies as listed below and hereby designate this as the First Public Reading, as per attachment #7e.

Policy 2361	Acceptable Use of Computer Networks/Computer and Resources
Policy 2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries
Policy 2622	Pupil Assessment
Policy 3282	Use of Social Networking Sites – Teaching Staff Members
Policy 4282	Use of Social Networking Sites – Support Staff Members

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mrs. Wetmore

7f. Adoption of Bylaws, First Reading

Resolved: That the Board adopt the Bylaws as listed below and hereby designate this as the First Public Reading, as per attachment #7f.

Bylaw 0151	Organization Meeting
Bylaw 0153	Annual Appointments
Bylaw 0167	Public Participation in Board Meetings

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mrs. Wetmore

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7g. Approval of Out-of-District Travel, District Personnel

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Staff Member Expenses and in accordance with Regulation 4233 Staff Member Expenses, as listed below: [B]

**District Personnel**

Date	Name	Location	Workshop/Meeting	City/State	Cost
10/25/12	Abadiotakis, E.	W. R. Satz School	Strategies for Teachers of Students with Visual Impairments	West Windsor, NJ	\$0.00
10/27/12 & 10/28/12	Abadiotakis, E.	Village/W. R. Satz/High School	Intensive Handling and Problem Solving for Function: An NDT Approach	Hartford, CT	*\$425.00
10/19/12	Allen, A.	Village School	Monmouth University Literacy Symposium 2012	West Long Branch, NJ	\$55.00
10/19/12	Atkinson, J.	Indian Hill School	Fall 2012 Literacy Symposium at Monmouth University	West Long Branch, NJ	\$95.00
10/23/12	Bandini, R.	High School	Obsessive-Compulsive Disorder, School Anxiety, Depression and Anger Among Students: Helping Students in Your School	Eatontown, NJ	\$0.00
11/14/12	Bandini, R.	High School	Achieve: The 7 Steps Method for Improving the Learning and Behavior Skills of at Risk Students	Eatontown, NJ	\$0.00
10/15/12	Barbara, C.	Village School	NJSCA Annual Fall Conference	Ocean, NJ	\$165.00
05/30/13	Bellis, M.	Indian Hill School	Read Like a Detective Addressing Text Complexity in K-8	New Brunswick, NJ	\$13.64
10/25/12	Bennett, G.	W. R. Satz School	Strategies for Teaching Students with Visual Impairments	West Windsor, NJ	\$0.00
10/23/12	Bongiovanni, K.	High School	Obsessive-Compulsive Disorder, School Anxiety, Depression and Anger Among Students: Helping Students in Your School	Eatontown, NJ	\$0.00
10/25/12	Burns, K.	W. R. Satz School	Strategies for Teachers of Students with Visual Impairments	West Windsor, NJ	\$0.00
10/23/12	Buscema, J.	High School	Obsessive-Compulsive Disorder, School Anxiety, Depression and Anger Among Students: Helping Students in Your School	Eatontown, NJ	\$0.00
03/22/13	Buscema, J.	High School	Good Ideas in Teaching Pre Calculus	New Brunswick, NJ	\$165.00
10/15/12	Calvert, E.	Indian Hill School	NJSCA Annual Fall Conference	Ocean, NJ	\$165.00
10/25/12	Clark, A.	W. R. Satz School/High School	Strategies for Teaching Students with Visual Impairments	West Windsor, NJ	\$0.00
10/16/12	Clores, J.	High School	Financial Aid Workshop	North Brunswick, NJ	\$0.00
10/25/12	Clores, J.	High School	Brookdale Disability Services	Lincroft, NJ	\$0.00

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<b>Date</b>	<b>Name</b>	<b>Location</b>	<b>Workshop/Meeting</b>	<b>City/State</b>	<b>Cost</b>
10/22/12	Colannino, A.	Village School	Learning Disabilities Teacher - Consultant Consortium Meeting	Eatontown, NJ	\$0.00
10/25/12	Nemec-Coulson, N.	W. R. Satz School	NJ Commission for the Blind	West Windsor, NJ	\$0.00
11/14/12	Nemec-Coulson, N.	W. R. Satz School	Achieve: The 7 Steps Method for Improving the Learning and Behavior skills of at Risk Students	Eatontown, NJ	\$0.00
10/24/12	Croken, S.	Indian Hill School	Introduction to the Basics of Using the IPAD to Enhance Learning	Howell, NJ	\$0.00
11/28/12	Croken, S.	Indian Hill School	Using the IPAD as a Tool for Struggling Readers K-12	Eatontown, NJ	\$0.00
05/22/13	Croken, S.	Indian Hill School	Using the IPAD as a Tool for Math Instruction	Howell, NJ	\$0.00
11/30/12	Currie, M	Administrator, District	New Jersey Administrator for Professional Development (NJAFPA) Winter Training Institute	Eatontown, NJ	\$149.00
10/29/12, 11/27/12, 12/13/12	Currie, M	Administrator, District	District Leadership for Excellence and Equity Workshops	West Long Branch, NJ	\$0.00
01/29/13, 02/07/13, 02/25/13, 04/15/13, 06/05/13	Currie, M	Administrator, District	District Leadership for Excellence and Equity Workshops	West Long Branch, NJ	\$0.00
10/14/12 - 10/17/12	Dluhy, J.	Energy Manager	Energy Conference Energy Education	Nashville, TN	\$240.09
10/29/12, 11/27/12, 12/13/12	Duncan, B.	Administrator, District	District Leadership for Excellence and Equity Workshops	West Long Branch, NJ	\$0.00
01/29/13, 02/07/13, 02/25/13, 04/15/13, 06/05/13	Duncan, B.	Administrator, District	District Leadership for Excellence and Equity Workshops	West Long Branch, NJ	\$0.00
10/25/12	Esposito, J.	Indian Hill School	Middle School Low Vision/Large Print (4-8)	West Windsor, NJ	\$0.00
02/12/13	Fetter, E.	Village School	Differentiated Instruction with Small Groups	New Brunswick, NJ	\$150.00
10/12/12	Fleming-Commisso, C.	High School	NYU Gallatin School Counselor Day	New York, NY	\$0.00
10/17/12	Fleming-Commisso, C.	High School	NYU Admissions and Careers in Engineering Workshop	New York, NY	\$0.00
11/19/12	Fleming-Commisso, C.	High School	HESAA Training Institute for Guidance Counselors - Level II	Lakewood, NJ	\$0.00
10/17/12	Gelpke, J.	High School	POP Culture Connections: "In Country" Expressions Created by Vietnam Veterans	Holmdel, NJ	*\$70.00
10/24/12	Givens, S.	Village School	An Introduction to the Basics of Using IPAD to Enhance Learning	Howell, NJ	\$0.00

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<b>Date</b>	<b>Name</b>	<b>Location</b>	<b>Workshop/Meeting</b>	<b>City/State</b>	<b>Cost</b>
12/05/12	Goldheimer, T.	Village School	Proactive Behavior Management Strategies for the Effective Inclusion of Students with Autism	Eatontown, NJ	\$0.00
04/24/13	Goldheimer, T.	Village School	Social Skills: Get Them, Have Them, Use Them	Eatontown, NJ	\$0.00
10/24/12	Graboski, N.	Village School	An Introduction to the Basics of Using IPAD to Enhance Learning	Howell, NJ	\$0.00
10/18/12	Graham, J.	W. R. Satz School	Unpacking Literacy Standards to Write Assessment & Activities	Eatontown, NJ	\$0.00
11/15/12	Graham, J.	W. R. Satz School	Inclusion, Interventions and Connections	Eatontown, NJ	\$0.00
12/08/12	Guastella, S.	High School	College Board AP Economics Macro/Micro Workshop	Verona, NJ	\$180.00
10/24/12	Gurney, D.	High School	NJ Council for Social Studies Annual Conference	Piscataway, NJ	\$75.00
10/19/12	Jasperse, C.	Indian Hill School	Monmouth University Literacy Symposium 2012	West Long Branch, NJ	\$95.00
10/17/12, 11/14/12, 01/06/13, 02/27/13, 03/20/13, 04/17/13, 05/22/13	Jaume, E.	Central Office	Central New Jersey PowerSchool User Group	Rahway, NJ	\$99.01
10/17/12	Kapoor, J.	W. R. Satz School	Research Based Interventions for Effective Classroom Management	Eatontown, NJ	\$0.00
11/14/12	Kapoor, J.	W. R. Satz School	Achieve: The 7 Steps Method for Improving the Learning and Behavior skills of at Risk Students	Eatontown, NJ	\$0.00
10/24/12 – 10/26/12	Kenny-Foggin, E.	High School	International Dyslexia Conference	Baltimore, MD	\$0.00
10/09/12 & 10/10/12	Killean, A	Administrator, District	Date change already approved NJ Science Teacher Convention	Princeton, NJ	\$0.00
11/30/12	Killean, A.	Administrator, District	NJAFPA Winter Training Institute	Eatontown, NJ	\$149.00
10/23/12	Kohlbecker, M.	High School	Obsessive-Compulsive Disorder, School Anxiety, Depression and Anger Among Students: Helping Students in Your School	Eatontown, NJ	\$0.00
11/20/12	Kohlbecker, M.	High School	SMART Board Notebook II Software: Enhanced Features for Dynamic Learning Opportunities (K-12)	Eatontown, NJ	\$0.00
04/17/13	Kohlbecker, M.	High School	Using Current Technology to Successfully Teach Students with Autism	Eatontown, NJ	\$0.00
05/30/13	Kohlbecker, M.	High School	Implementing Best Practices in the Inclusion Education Classroom	Eatontown, NJ	\$0.00
10/10/12	Kostka, H.	High School	2012 Fall Counselor Workshop - College Board	Lawrenceville, NJ	\$0.00



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<b>Date</b>	<b>Name</b>	<b>Location</b>	<b>Workshop/Meeting</b>	<b>City/State</b>	<b>Cost</b>
10/24/12	Kousoulis, M.	High School	NJ Council for Social Studies Annual Conference	New Brunswick, NJ	\$75.00
10/30/12	Kousoulis, M.	High School	Teaching with Primary Sources	Piscataway, NJ	\$25.00
10/11/12 & 10/12/12	Kulakowski, C.	Village School	Autism New Jersey 30th Annual Conference (Replacing D. Scheffler)	Atlantic City, NJ	\$0.00
10/03/12	Loughran, W.	Administrator, High School	Superintendent Academy - Panel Discussion of Teacher Evaluation Systems	West Long Branch, NJ	\$0.00
10/18/12 & 10/19/12	Loughran, W.	Administrator, High School	NJPSA Fall Workshop	Long Branch, NJ	\$0.00
10/25/12	Malizia, J.	Village/Indian Hill Schools	Strategies for Teachers of Students with Visual Impairments	West Windsor, NJ	\$20.68
10/24/12	Martignoni, A.	Indian Hill School	Introduction to the Basics of Using the IPAD to Enhance Learning	Howell, NJ	\$0.00
10/12/12	McDonald, M.	High School	Geraldine Dodge Poetry Festival	Newark, NJ	\$0.00
03/08/13	Moran-Kudisch, C.	SAC, District	13 <sup>th</sup> Annual NJ Prevention Network Conference	Atlantic City, NJ	\$0.00
10/24/12	Murphy, M.	High School	An Introduction to the Basics of Using the Ipad to Enhance Learning and Facilitate Communication for Students with Special Needs	Howell, NJ	\$0.00
04/24/13	Murphy, M.	High School	Social Skills: Get Them, Have Them, Use Them	Eatontown, NJ	\$0.00
10/10/12	Notarcola-Graham, T.	Indian Hill School	Adaptive PE Workshop – APHERD of NJ	Lawrenceville, NJ	*\$140.00
10/14/12 - 10/17/12	Petrizzo, M.	Administrator, District	Energy Conference Energy Education	Nashville, TN	\$935.10
12/13/12, 12/14/12	Quintana, J.	Groundsmen	To Maintain License and Appearance of Schools	New Brunswick, NJ	\$390.00
01/10/13	Quintana, J.	Groundsmen	To Maintain License and Appearance of Schools	New Brunswick, NJ	\$195.00
05/30/13	Radziwanowski, A.	High School	Practices for Inclusion - Role of the Paraprofessional	Eatontown, NJ	\$0.00
11/14/12	Roth, E.	High School	Achieve: The 7 Steps Method for Improving the Learning and Behavior skills of at Risk Students	Eatontown, NJ	\$0.00
10/24/12	Semler, M.	W. R. Satz School	Teaching the Holocaust	Washington, DC	\$40.00
11/14/12	Soldi, S.	High School	Achieve: The 7 Steps Method for Improving the Learning and Behavior skills of at Risk Students	Eatontown, NJ	\$0.00
10/24/12	Sportelli, C.	High School	An Introduction to the Basics of Using the Ipad to Enhance Learning and Facilitate Communication for Students with Special Needs	Howell, NJ	\$0.00
04/24/13	Sportelli, C.	High School	Social Skills: Get Them, Have Them, Use Them	Eatontown, NJ	\$0.00

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Date	Name	Location	Workshop/Meeting	City/State	Cost
10/25/12	Sweetman, J.	High School	Real World Dialectical Behavior Therapy (DBT)	Eatontown, NJ	*\$199.99
10/12/12	Swensen, E.	Administrator, District	Monmouth County Guidance Directors Meeting	Spring Lake, NJ	\$0.00
10/25/12	Thomas, P.	Indian Hill School	Strategies for Teaching Students with Visual Impairments	West Windsor, NJ	\$0.00
10/25/12	Thompson, J.	W. R. Satz School/High School	Strategies for Teaching Students with Visual Impairments	West Windsor, NJ	\$0.00
12/13/12	White, W.	Groundsmen	Turf Grass Management and Establishment	New Brunswick, NJ	\$390.00
01/10/13	White, W.	Groundsmen	Managing Diseases of Landscape Plants	New Brunswick, NJ	\$195.00
10/25/12	Wright, E.	Indian Hill School	Strategies for Teaching Students with Visual Impairments	West Windsor, NJ	\$0.00

\*Paid with NCLB Title II Funds, or IDEA

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mrs. Wetmore

7h. Approval of Out-of-District Travel, Board Member, Barbara Garrity

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Board Member Expenses and in accordance with Regulation 4233 Board Member Expenses, as listed below: [B]

Date	Name	Location	Workshop/Meeting	City/State	Cost
09/20/12	Garrity, B.	Board Member, President	Teacher Evaluation Models	West Windsor, NJ	\$20.83
10/25/12	Garrity, B.	Board Member, President	NJSBA School Law Forum	Atlantic City, NJ	\$130.24

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 7-0-1  
Absent: Mrs. Wetmore  
Abstained: Ms. Garrity

7i. Approval of Student Trips

Resolved: That the Board approve the educational objectives, itinerary, rules and regulations regarding this trip are on file in the Office of the Superintendent of Schools and the appropriate Principal's Office.

Date of Trip	School	Teacher/ Advisor	Class/Club/ Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
10/11/12	High School	Cole, J. Schroeter, M.	AP Environmental Science	Sandy Hook, NJ and Holmdel Park, Holmdel, NJ	8:00 a.m. – 1:45 p.m.	43	2 Teachers	\$175.00
10/12/12	High School	Cole, J. Blustein, L.	AP Environmental Science	Sandy Hook, NJ and Holmdel Park, Holmdel, NJ	8:00 a.m. – 1:45 p.m.	43	2 Teachers	\$175.00

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Date of Trip	School	Teacher/ Advisor	Class/Club/ Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
10/19/12	W. R. Satz	Dowd, S.	Project Plus	Marine Academy of Science and Technology, Highland, NJ	2:00 p.m. – 7:30 p.m.	24	2 Teachers	No Cost to Board
10/24/12	W. R. Satz	Ferraro, M.	8 <sup>th</sup> Grade	Phantom of the Opera NY, NY	10:45 a.m. – 6:00 p.m.	71	4 Teachers	No Cost to Board
10/15/12	High School	Lewis, J.	Shore Math League	Middletown High School Middletown, NJ	2:40 p.m. – 5:05 p.m.	12	1 Teacher	\$140.00
11/19/12	High School	Lewis, J.	Shore Math League	Christian Brothers Academy Lincroft, NJ	2:40 p.m. – 5:05 p.m.	12	1 Teacher	\$140.00
12/03/12	High School	Lewis, J.	Shore Math League	Colts Neck High School Colts Neck, NJ	2:40 p.m. – 5:05 p.m.	12	1 Teacher	\$140.00
02/04/13	High School	Lewis, J.	Shore Math League	Middletown South High School, Middletown, NJ	2:40 p.m. – 5:05 p.m.	12	1 Teacher	\$140.00
03/04/13	High School	Lewis, J.	Shore Math League	Red Bank High School Red Bank, NJ	2:40 p.m. – 5:05 p.m.	12	1 Teacher	\$140.00
04/18/13	High School	Lewis, J.	Shore Math League	Monmouth Regional High School, Tinton Falls, NJ	2:40 p.m. – 5:05 p.m.	12	1 Teacher	\$140.00
10/17/12	High School	Mazzeo, G.	Advanced Photography	Ocean Grove Beach, Ocean Grove, NJ	8:00 a.m. – 12:30 p.m.	23	1 Teacher	No Cost to Board
11/02/12	W. R. Satz	Rafferty, C.	Italian Class	DiCapo Opera Theater NY, NY	8:30 a.m. – 2:00 p.m.	50	2 Teachers	No Cost to Board

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mrs. Wetmore

8. Superintendent Report and Recommendations

8a. Report of the Superintendent

**Village School:**

The Character Education and Spirit Committees are back up and rolling. They have already put together some great ideas for the students. The Character Education Committee reviewed various ways to continue “bucket-filling” at Village. During the Week of Respect, there were reminder announcements about ways to be a great “bucket-filler”. This was followed up at the end of the day by giving shout-outs to grade levels for their wonderful behaviors throughout the course of the day. Additionally, our Spirit Committee met to come up with fun days here at Village. The first one took place on Friday. All staff and students were encouraged to wear Holmdel blue and white to show commitment to our school/district.

**Indian Hill School:**

During the week of October 1<sup>st</sup>, Indian Hill School observed a “Week of Respect” as a reminder to our students of our high expectations for how students treat one another. The week included classroom lessons linking the subject curriculum to the theme of respect, morning announcements with inspirational quotes emphasizing the topic, and creative activities within the related arts classes that addressed these goals. Indian Hill students have been very responsive to this concept and have produced great works which exemplify their belief in exhibiting respect, character, and integrity.

## REGULAR BUSINESS MEETING OCTOBER 10, 2012

On September 28<sup>th</sup>, Indian Hill School's 4<sup>th</sup> graders enjoyed their first "Hang Out Night". October 5<sup>th</sup> was the 5<sup>th</sup> graders "Hang Out Night". This after school event featured a variety of indoor and outdoor sports, a DJ for music and games, and pizza and refreshments. Our school is very appreciative to the PLG members that coordinated the event, as well as, the countless parent volunteers who helped make this event a great success.

On October 2<sup>nd</sup>, 4<sup>th</sup> grade parents and October 9<sup>th</sup>, 5<sup>th</sup> grade parents spent an evening at Indian Hill School for the annual "Back to School Night". The teachers made excellent, informative presentations and were excited to meet with many of our Holmdel parents. We are looking forward to welcoming our 6<sup>th</sup> grade parents on October 16<sup>th</sup>.

Enrichment classes have begun at Indian Hill School. These classes are conducted by the related arts teachers and serve as extension activities within the curriculum. Students have the option to select their areas of study, within the arts or physical education, and participate in these sessions during their recess time.

### **Satz School:**

A W. R. Satz Student has ranked amongst the top 20 from all participants of the 2012 Mahatma Gandhi Art and Writing Contest. The final winners were announced on Oct 7, 2012 at The Carl A. Fields Center, 58 Prospect Ave in Princeton, on the campus of Princeton University.

A W. R. Satz has qualified as a team member for the 2012 World Youth Championship in the boys under 14 section. He now has an opportunity to compete as a member of an elite team of players and coaches who will represent the United States in Maribor, Slovenia from November 7 – 19, 2012. As one of the top rated players in his age group in the United States, Christopher has worked hard for this chance.

During "Respect Week" (October 1 – 5, 2012) homerooms teachers participated in a variety of different activities orchestrated by the Satz School guidance department.

### **High School:**

Holmdel Students Recognized for Outstanding Scholastic Performance. Congratulations to the members of the Class of 2013 who were recognized by the National Merit Scholarship Corporation (NMSC) for their exceptional performance in the National Merit Scholarship Competition.

According to a letter from the NMSC, over 1.5 million students across the country entered the competition by sitting for the 2011 PSATs; from there, the top 50,000 (top 3%) scorers earned special recognition. The top 16,000 scorers (top 1%) are recognized as national semifinalists and will continue in the competition, they are eligible to compete for recognition as finalists and for scholarship monies for college. The remaining 34,000 students are recognized by the NMSC as commended students.

We are pleased to announce that Holmdel High School has four students recognized as semifinalists, while thirteen others are recognized as commended students. We are proud of them all for their outstanding accomplishment, and plan to recognize them at a future BOE meeting.

### **Sports:**

Fall Teams Win Championships - Congratulations to the Girls Tennis, Boys Soccer and Boys Cross Country teams who have earned Shore Conference Division Championships thus far this Fall season. All three teams, along with several others, are expected to make deep runs in the upcoming State playoffs.

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8a-1. Report of Student Representatives to the Board

Resolved: That the Report of the Superintendent and Student Representatives are hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved  
Absent: Mrs. Wetmore

8b. Personnel

8b.-1 Appointment of Assistant Principal, Village School

Resolved: That the Board approve the appointment of Jessica Vierschilling as Assistant Principal, Village School, at a salary of \$87,000 (prorated), effective December 10, 2012 or sooner through June 30, 2013, pending criminal history review. [D. Ledford - Resign] [B]

MOTION: Dr. Tai SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mrs. Wetmore

8b.-2 Approval of Adjustments to Increment Level

Resolved: That the Board approve the following adjustments in increment level effective September 1, 2012:

<b>Employee</b>	<b>From</b>	<b>To: Effective 9/1/2012</b>
Colette Rafferty	13MA+15	13MA+30
Amanda Rein	6MA+15	6MA+30

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mrs. Wetmore

8b.-3 Approval of Appointment of Teachers as Mentors for Provisional Staff

Resolved: That the Board approve the appointment of the following teachers as mentors for a provisional staff member at the State recommended rate shown below, for the 2012/2013 school year, (mentor fees paid by provisional teacher and if necessary are prorated).

<b>Mentor</b>	<b>Novice Payment</b>	<b>Novice Teacher</b>	<b>Location</b>
Shapter, M.	\$220.00	Bontales, S.	Village School
Campbell, G.	\$220.00	Coker, A.	Village School
Kenney, J.	\$330.00	Dinapoli, J.	Village School

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mrs. Wetmore

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8b.-4 Appointment of Prime Time Certificated Staff

Resolved: That the Board approve the appointment of the following Prime Time Certificated Staff Members for the 2012/2013 school year: [The Prime Time Program is completely funded by tuition and operates at no cost to the Board of Education.]

Name	Hourly Wage*
Christine Barbara	\$45
Karen Bennett	\$45
Denean Burke	\$45
Carol Dempsey	\$45
Kara Devaney	\$45
Kelsey Murphy	\$45
Christie Riso	\$45
Melissa Shapter	\$45

\* Plus \$45/ per Class for Planning

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mrs. Wetmore

8b.-5 Appointment of Schedule B

Resolved: That the Board approve the Schedule B Positions for the 2012/2013 school year as follows:

Position	First Name	Last Name	Stipend
Basketball Assistant Girls Coach-High School	Nicole	Baldessari	\$5,645.00
Cheerleading Coach -W.R. Satz	Marissa	Semler	\$2,353.00
Swimming Head Coach-High School	Dana	Hoffman	\$7,526.00
Swimming Assistant-High School	Tracey	Norton	\$5,017.00

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mrs. Wetmore

8b.-6 Approval of Special Education Monitor to Provide ABA Home Services

Resolved: That the Board approve Marissa Rispoli, Special Education Monitor, to provide ABA Home Services, 5 days per week, 1 hour per day, on an as needed basis, at a rate of \$21.71 per hour, retroactive from October 4, 2012. [B - New]

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mrs. Wetmore

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8b.-7 Approval of Extra Hours for Strive Program

Resolved: That the Board approve Patrice Brown to work the STRIVE program one day per week, (approximately 1 ½ hours) effective October 16, 2012 through June 30, 2013, at a rate of \$27.71 per hour.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mrs. Wetmore

8b.-8 Approval of Extra Hours for Strive Program

Resolved: That the Board approve Eleana Goldheimer to work the STRIVE program one day per week, (approximately 1 ½ hours) effective October 16, 2012 through June 30, 2013, at a rate of \$27.71 per hour.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mrs. Wetmore

8b.-9 Approval of Extra Hours for Strive Program

Resolved: That the Board approve Daren Saler to work the STRIVE program 2 days per week, (approximately 1 ½ hours each day) effective October 16, 2012 through June 30, 2013, at a rate of \$27.71 per hour.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mrs. Wetmore

8b.-10 Approval of Volunteer, Girls Basketball Team, High School

Resolved: That the Board approve Kelli Werner as a Volunteer for the Girls Basketball Team, Holmdel High School, for the Winter 2012 Season.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mrs. Wetmore

8b.-11 Approval of Volunteer, Girls Basketball Team, High School

Resolved: That the Board approve Todd Hampton as a Volunteer for the Girls Basketball Team, Holmdel High School, for the Winter 2012 Season.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mrs. Wetmore

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8b.-12 Approval of Volunteer, Boys Fall Cross Country Team, Winter Track Team and Boys Spring Track Team, High School

Resolved: That the Board approve Craig Segal as a Volunteer for the Boys Fall Cross Country Team, Winter Track Team and Boys Spring Track Team, Holmdel High School, for the 2012/2013 school year.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mrs. Wetmore

8b.-13 Approval of Student Teacher/Field Experience/Classroom Observation, W.R. Satz School

Resolved: That the Board approve Omaier Attawia for 60 hours of Field Observation in the area of Social Studies starting October 11, 2012 through December 21, 2012 at W. R. Satz School. Cooperating teacher will be Jonathan Schultheis.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mrs. Wetmore

8b.-14 Appointment of Day-To-Day Substitute Teacher

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Teacher effective October 11, 2012 through June 30, 2013. [B]

Barbara Leonard

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mrs. Wetmore

8b.-15 Appointment of Day-To-Day Substitute Teacher, Clerical Substitute

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Teacher, Clerical Substitute, effective October 11, 2012 through June 30, 2013. [B]

Colleen Fischer

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mrs. Wetmore

8b.-16 Appointment of Day-To-Day Substitute Teacher and Homebound Instructor

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Teacher and Homebound Instructor effective October 11, 2012 through June 30, 2013. [B]

Justina Romano

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mrs. Wetmore



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8b.-17 Appointment of Day-To-Day Substitute Special Education Monitors

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Special Education Monitors effective October 11, 2012 through June 30, 2013. [B]

Tania Noel  
Patrick Soffientini

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mrs. Wetmore

8c. Student Matters

8c-1. Acceptance of Harassment, Intimidation and Bullying Report

Resolved: That the Board move to accept the Superintendent's Report on Harassment, Intimidation and Bullying (from prior month).

Mrs. Duncan reported the following (9/19//2012 – present):

School	# of Incidents	Notes
Village School	0	
Indian Hill School	0	
W.R. Satz School	2	Unsubstantiated
Holmdel High School	1	Unsubstantiated

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mrs. Wetmore

8c-2. Approval of Student In-District Placements

Resolved: That the Board approve the placements for the following students:

Department of Special Services  
In-District Placements

SID	Services	Classification	Cost
2605898990	Bedside Instruction	SLD	\$47.00 per hour
21500048	Bi Lingual Evaluations	VI	\$1,800.00
5640858726	ABA Home Therapy	AT	\$21.71 per hour

MOTION: Dr. Tai SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mrs. Wetmore

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8c-3. Approval of Student Out-of-District Placements

Resolved: That the Board approve the placements for the following students:

Department of Special Services  
Out-of-District Placements

SID	Services	Classification	Cost
3003864701	After School Program	AT	\$1,200.00
1718934998	Out-of-District Placement	ED	\$8,685.00
8550467092	Out-of-District Placement	MD	\$69,700.00

MOTION: Dr. Tai SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mrs. Wetmore

8c-4. Approval of Tuition Student Agreement between Metuchen Board of Education and the Holmdel Township Board of Education

Resolved: That the Board approve Metuchen Tuition Student to attend Holmdel’s 2012/2013 school year program at W. R. Satz School at a tuition rate of \$36,600., which includes, Vision Teacher, Occupational, Physical and Speech Therapies.

MOTION: Dr. Tai SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mrs. Wetmore

9. Business Administrator/Board Secretary’s Report and Recommendations

9a. Approval to Donate Surplus Audio Visual Equipment that is Obsolete

WHEREAS, Holmdel Township Board of Education has Surplus Audio Visual Equipment that is obsolete; and

WHEREAS, no responsible bidders have come forth for this equipment; and

WHEREAS, Holmdel Township Board of Education does not wish to pay for the disposal of this equipment, if at all possible; and

WHEREAS, Computers for Kids of America will accept a donation of this equipment and will provide free pick up and removal; and

WHEREAS, it has been determined that this would be the best possible disposition of this surplus equipment for the Board of Education.

NOW, THEREFORE, BE IT RESOLVED that the Holmdel Township Board of Education hereby donates the Surplus Audio Visual Equipment that is obsolete to Computers for Kids of America, and

BE IT FURTHER RESOLVED, that Computers for Kids of America will provide free pick up and removal of this equipment.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mrs. Wetmore

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9b. Approval of Monthly Certification –August 31, 2012

Resolved That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of August 31, 2012 after review of the Secretary’s Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MOTION: Mr. Sockol SECOND: Dr. Tai VOTE: 8-0  
Absent: Mrs. Wetmore

9c. Approval of Business Administrator/Board Secretary’s Financial Report- August 31, 2012

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending August 31, 2012, is hereby approved and the Business Administrator/Board Secretary is instructed to file same.

MOTION: Mr. Sockol SECOND: Dr. Tai VOTE: 8-0  
Absent: Mrs. Wetmore

9d. Approval of Treasurer’s Financial Report- August 31, 2012

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending August 31, 2012, is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mr. Sockol SECOND: Dr. Tai VOTE: 8-0  
Absent: Mrs. Wetmore

9e. Approval of Budget Transfers- 2012/2013

Resolved: That the Board approve the 2012/2013 Budget Transfers as listed on attachment T-13-06.

MOTION: Mr. Sockol SECOND: Dr. Tai VOTE: 8-0  
Absent: Mrs. Wetmore

9f. Approval of Bills Payment – Mrs. Robin Wetmore, Board Member

Resolved: That the Board approve payment of the September Addendum bills list in the amount of \$17.91 to Mrs. Robin Wetmore, and as certified and approved.

MOTION: Mr. Sockol SECOND: Dr. Tai VOTE: 8-0  
Absent: Mrs. Wetmore

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9g. Approval of Addendum Bills Payment – September 28, 2012

Resolved: That the Board approve payment of the September 28, 2012 addendum to bills list in the amount of \$454,509.18 and as certified and approved.

MOTION: Mr. Sockol SECOND: Dr. Tai VOTE: 8-0  
Absent: Mrs. Wetmore

10. Old Business

Board member forum is scheduled for October 25, 2012 at 7:30 p.m. at W. R. Satz School.

Mr. Sockol requested that prospectively when Strauss Esmay provides updates for new policies that they check to see if we have existing policies that address the topic already.

11. New Business

Mrs. Liu spoke about the Board member forum and how to get the message out to the community (utilizing E-Alert, school mailing list and school marquee).

Ms. Garrity stated that she intends to address the upcoming Board member election with the current article and inquired if the Board had any suggestions for future articles. After general discussion, the Board recommended contacting the school Parent Group Presidents for potential topics.

Mrs. Vander Woude spoke about upcoming HFEE events and requested the Boards continued support.

Mr. Pavlik spoke about the positive experience he had chaperoning the recent 5<sup>th</sup> grade event.

12. Questions from the Public - None

13. Executive Session (if required) - None

14. Adjournment

By a unanimous voice vote the meeting adjourned at 9:07 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA  
Business Administrator/Board Secretary