

## REGULAR BUSINESS MEETING SEPTEMBER 19, 2012

### 1. Call to Order

The Board of Education, Township of Holmdel, met in Regular Business Meeting on Wednesday, September 19, 2012 in the library of the W.R. Satz School, 24 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:00 p.m., by Ms. Garrity, President of the Board.

### 2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

### 2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

### 3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Garrity, Wetmore, Liu (arrived at 8:37 p.m.), Pascucci (left at 9:19 p.m.) and Vander Woude and Messrs: DeSario, Pavlik, Sockol and Tai. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum & Instruction and Mr. Martin Barger, Board Attorney. Ms. Isha Purang and Ms. Sara Stark, student representatives to the Board were present.

### 3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

### 4. Presentations – None

REGULAR BUSINESS MEETING SEPTEMBER 19, 2012

- 5. Approval of Minutes – None
- 6a. Questions from the Public (Agenda Items) - None
- 6b. Committee Reports(s)  
Mr. Pavlik- Buildings & Grounds Committee
- 7. Committee of the Whole
- 7a. Approval of Out-of-District Travel, District Personnel

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Staff Member Expenses and in accordance with Regulation 4233 Staff Member Expenses, as listed below: [B]

**District Personnel**

<b>Date</b>	<b>Name</b>	<b>Location</b>	<b>Workshop/Meeting</b>	<b>City/State</b>	<b>Cost</b>
10/10/12, 12/11/12, 02/12/13, 05/30/13	Alston, S.	Administrator, District	Rutgers Center for Literacy Development Workshop Series	New Brunswick, NJ	*\$1500.00
10/29/12	Alston, S.	Administrator, District	NJDOE - ESL (English as a Second Language) Supervisor Training	Edison, NJ	\$0.00
10/10/12	Axelrod, T.	Administrator, Indian Hill School	Reading Workshop - Rutgers	New Brunswick, NJ	\$25.00
12/11/12	Axelrod, T.	Administrator, Indian Hill School	Writing with Common Core	New Brunswick, NJ	\$25.00
03/07/13	Axelrod, T.	Administrator, Indian Hill School	Legal One Modules 3&4	Monroe Twp., NJ	\$315.00
09/26/12 & 09/27/12	Babik, C.	Village School	TPR Storytelling	Newark, NJ	\$269.00
10/29/12	Baldessari, N.	Indian Hill School	Fall Yearbook Workshop	Edison, NJ	\$185.00
10/10/12	Barth, M.	W. R. Satz School	NJ Science Teacher Convention	Princeton, NJ	\$166.68
10/24/12	Burke, D.	Indian Hill School	An Introduction to the Basics of Using the Ipad to Enhance Learning and Facilitate Communication for Students with Special Needs	Howell, NJ	\$0.00
09/20/12	Burke, D.	Indian Hill School	Teacher Evaluation Symposium	West Windsor, NJ	\$0.00
09/14/12	Campanelli, D.	W. R. Satz School	NJ Alternate Proficiency Assessment Administrator Training	Saddle Brook, NJ	\$0.00
10/26/12	Campanelli, D.	W. R. Satz School	NJ Association of Learning Consultants Fall Symposium	Long Branch, NJ	*\$125.00
12/05/12	Chesler, M.	Indian Hill School	Proactive Behavior Management for Inclusion of Students with Autism	Eatontown, NJ	\$0.00

REGULAR BUSINESS MEETING SEPTEMBER 19, 2012

<b>Date</b>	<b>Name</b>	<b>Location</b>	<b>Workshop/Meeting</b>	<b>City/State</b>	<b>Cost</b>
09/14/12	Colannino, A.	Village School	NJ Alternate Proficiency Assessment Administrator Training	Saddle Brook, NJ	\$0.00
10/26/12	Colannino, A.	Village School	NJ Association of Learning Consultants Fall Symposium	Long Branch, NJ	*\$125.00
10/04/12	Constantarakos, V.	Village School	Using iPad Apps for Play Skills, Intervention, Lesson Plans, in Early Childhood Special Education	Edison, NJ	\$0.00
10/26/12	Coticelli, D.	High School	NJ Association of Learning Consultants Fall Symposium	Long Branch, NJ	*\$125.00
09/27/12	Deak, W.	Maintenance	Recertify State License Cooling Tower	New Brunswick, NJ	\$0.00
12/05/12	Farinella, M.	Indian Hill School	Proactive Behavior Management for Inclusion of Students with Autism	Eatontown, NJ	\$0.00
10/10/12	Fetter, E.	Village School	The Reading Workshop: Creating Space for Reading Instruction	New Brunswick, NJ	*\$0.00
10/10/12	Flynn, J.	W. R. Satz School	NJ Science Teacher Convention	Princeton, NJ	\$165.28
09/20/12	Gothelf, D.	High School	Teacher Evaluation Symposium	West Windsor, NJ	\$0.00
09/20/12	Graham, J.	W. R. Satz School	Teacher Evaluation Symposium	West Windsor, NJ	\$20.77
10/10/12	Hawksby, L.	Indian Hill School	The Reading Workshop: Creating Space for Reading Instruction	New Brunswick, NJ	\$150.00
02/12/13	Hawksby, L.	Indian Hill School	Differentiated Instruction with/Small Groups	New Brunswick, NJ	\$0.00
10/10/12	Killean, A.	Administrator, District	NJ Science Teacher Convention	Princeton, NJ	\$275.00
09/20/12	King, D.	W. R. Satz School	Teacher Evaluation Symposium	West Windsor, NJ	\$20.77
10/01/12 & 10/02/12	King, D.	W. R. Satz School	Artology Conference - AENJ	New Brunswick, NJ	\$171.72
10/01/12 & 10/02/12	Lagoa, J.	High School	Artology Conference - AENJ	New Brunswick, NJ	\$244.98
10/01/12 & 10/02/12	Lazar, A.	High School	Artology Conference - AENJ	New Brunswick, NJ	\$234.92
09/14/12	Marzigliano, C.	Indian Hill School	NJ Alternate Proficiency Assessment Administrator Training	Saddle Brook, NJ	\$0.00
10/26/12	Marzigliano, C.	Indian Hill School	NJ Association of Learning Consultants Fall Symposium	Long Branch, NJ	*\$125.00
10/09/12	Mester, T.	High School	NJ Science Teacher Convention	Princeton, NJ	\$149.00
10/10/12	Moran, T.	Indian Hill School	NJ Science Teacher Convention	Princeton, NJ	\$149.00
10/23/12	Pasquale, M.	Village School	OCD - School Anxiety, Depression & Anger Among Students	Eatontown, NJ	\$0.00

REGULAR BUSINESS MEETING SEPTEMBER 19, 2012

Date	Name	Location	Workshop/Meeting	City/State	Cost
11/28/12	Pasquale, M.	Village School	Using the iPad as a Tool for Struggling Readers (K-12)	Eatontown, NJ	\$0.00
10/03/12 & 12/05/12 & 02/13/13 & 05/01/13	Pearl, M.	Administrator, District	NJ Personnel Administrators Meeting	Trenton, NJ	\$103.00
12/05/12	Rossitto, K.	Indian Hill School	Proactive Behavior Management for Inclusion of Students with Autism	Eatontown, NJ	\$0.00
10/10/12	Sass, J.	W. R. Satz School	NJ Science Teacher Convention	Princeton, NJ	\$167.95
09/20/12	Welter, M.	Indian Hill School	Teacher Evaluation Symposium	West Windsor, NJ	\$0.00

\*Paid with NCLB Title II Funds, or IDEA

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mrs. Liu

7b. Approval of Student Trips

Resolved: That the Board approve the educational objectives, itinerary, rules and regulations regarding this trip are on file in the Office of the Superintendent of Schools and the appropriate Principal's Office.

Date of Trip	School	Teacher/Advisor	Class/Club/Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
10/07/12	High School	Lazar, A.	Key Club	Six Flags Great Adventure, Jackson, NJ	7:30 a.m. – 3:00 p.m.	30	2 Teachers	No Cost to the Board
10/12/12	High School	Dante, S.	Dodge Poetry Festival	NJ Performing Arts Center, Newark, NJ	7:30 a.m. – 2:30 p.m.	24	4 Teachers	\$250.00
10/25/12	High School	Schroeter, M. Cole, J.	Marine Science Class	Shark River Estuary, Belmar, NJ	8:00 a.m. – 1:40 p.m.	36	2 Teachers	\$175.00
11/28/12	High School	Connelly, M.	Acting Classes	Hirschfeld Theater, NY	8:15 a.m. – 6:30 p.m.	40	3 Teachers 6 Parents	No Cost to the Board

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mrs. Liu

7c. Approval of New Kindergarten Report Card

Resolved: That the Board approve the New Kindergarten Report Card as per attachment #7c.

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mrs. Liu

REGULAR BUSINESS MEETING SEPTEMBER 19, 2012

7d. Approval for Adoption of Curriculum Guides

Resolved: That the Board adopt the following Curriculum Guides [B]:

- Adaptive Physical Education Grades 7-8
- Adaptive Physical Education Grades 9-12
- Health Education Grade 5
- Health Education Grade 6
- Health Family Life, Grade 11
- English 2
- Honors English 2
- Honors Language Arts Grade 7
- Language Arts Grade 7
- Language Arts Grade 8
- Literacy Writing Grade 4
- Mathematics Enrichment Grade 5 (Updated Standards)
- Mathematics Grade 5 (Updated Standards)
- AP Latin
- Honors Chinese IV

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mrs. Liu

7e. Acceptance of Non-Monetary Donation from the PTSO, Holmdel High School

Resolved: That the Board accept, with gratitude, a Non-Monetary Donation from the Holmdel High School PTSO, in the amount of \$1,600., to purchase a 100 ft. roll of “whiteboard” material, to be used in various classrooms at the high school. [D].

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mrs. Liu

7f. Approval of Out-of-District Travel, Board Member, Mrs. Chiung-Yin Cheng Liu

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Board Member Expenses and in accordance with Regulation 4233 Board Member Expenses, as listed below: [B]

Date	Name	Location	Workshop/ Meetings	City/State	Cost
10/23/12	Liu, C.	Board Member	NJSBA 2012 Workshop	Atlantic City, NJ	\$375.81

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mrs. Liu

REGULAR BUSINESS MEETING SEPTEMBER 19, 2012

7g. Approval of Out-of-District Travel, Board Member, Ms. Barbara Garrity

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Board Member Expenses and in accordance with Regulation 4233 Board Member Expenses, as listed below: [B]

Date	Name	Location	Workshop/ Meetings	City/State	Cost
10/23/12	Garrity, B.	Board Member	NJSBA 2012 Workshop	Atlantic City, NJ	\$377.24

Discussion: Mr. Petrizzo stated that Ms. Garrity will also be attending a conference tomorrow (September 20, 2012) and the only cost is mileage reimbursement, which will be included on the next board agenda. The Board approved the cost for the September 20, 2012 conference accordingly.

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 7-0  
 Absent: Mrs. Liu  
 Abstained: Ms. Garrity

7h. Approval of Out-of-District Travel, Board Member, Mrs. Robin Wetmore

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Board Member Expenses and in accordance with Regulation 4233 Board Member Expenses, as listed below: [B]

Date	Name	Location	Workshop/ Meetings	City/State	Cost
10/23/12	Wetmore, R.	Board Member	NJSBA 2012 Workshop	Atlantic City, NJ	\$376.68

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 7-0  
 Absent: Mrs. Liu  
 Abstained: Mrs. Wetmore

7i. Approval of Out-of-District Travel, Board Member, Mrs. Robin Wetmore

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Board Member Expenses and in accordance with Regulation 4233 Board Member Expenses, as listed below: [B]

Date	Name	Location	Workshop/ Meetings	City/State	Cost
09/06/12	Wetmore, R.	Board Member	Monmouth County Meeting	Atlantic Hts., NJ	\$17.91 additional mileage due to location change

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 7-0  
 Absent: Mrs. Liu  
 Abstained: Mrs. Wetmore

REGULAR BUSINESS MEETING SEPTEMBER 19, 2012

8a. Report of the Superintendent - None

8a-1. Report of Student Representatives to the Board

Both Student Representatives reported out on student matters.

Resolved: That the Report of the Superintendent and Student Representatives are hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved  
Absent: Mrs. Liu

8b. Personnel

8b-1. Approval of TV Studio Technical Adviser at Holmdel High School

Resolved: That the Board approve Roger Benedict as a TV Studio Technical Adviser at Holmdel High School effective September 20, 2012, not to exceed 8 hours, at the rate of \$75.00 per hour. [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mrs. Liu

8b-2. Approval to Amend Job Description, Secretary to Facilities

Resolved: That the Board approve to amend the Job Description for the Secretary to Facilities as per attachment #8b-2.

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mrs. Liu

8b-3. Approval of Appointment of Teachers as Mentors for Provisional Staff

Resolved: That the Board approve the appointment of the following teachers as mentors for a provisional staff member at the State recommended rate shown below, for the 2012-2013 School Year, (mentor fees paid by provisional teacher and if necessary are prorated)

<b>Mentor</b>	<b>Novice Payment</b>	<b>Novice Teacher</b>	<b>Location</b>
Campbell, G.	\$220.00	Kulakowski, C.	Village School
Kenney, J.	\$550.00	Trabal, C.	Village School
Shapter, M.	\$275.00	Trahim, E.	Village School

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mrs. Liu

REGULAR BUSINESS MEETING SEPTEMBER 19, 2012

8b-4 Approval of Leave of Absence, English Teacher, Holmdel High School

Resolved: That the Board approve a Leave of Absence for Marianne Connelly, English Teacher, at the Holmdel High School, with benefits, as follows:

- On or about October 23, 2012 through October 26, 2012 using 4 personal days (utilized in conjunction with the PFLA) (paid).
- Paid Family Leave Act (PFLA) on or about October 23, 2012 through November 5, 2012 (paid by State of New Jersey; subject to State approval).
- New Jersey Family Leave Act (NJFLA) on or about October 27, 2012 through November 5, 2012 (unpaid).

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mrs. Liu

8b-5 Approval of Appointment of Schedule B Positions

Resolved: That the Board approve the appointment of the following as Schedule B Positions:

<b>Position</b>	<b>First Name</b>	<b>Last Name</b>	<b>Stipend</b>
Basketball Assistant Boys Coach, High School	Christopher	Arecchi	\$5,645.00
Basketball Coach Boys W. R. Satz	Michael	Santiago	\$4,469.00
Cheerleading Assistant Coach, JV, High School	Marissa	Semler	\$3,448.00
Gymnastics Head Coach, High School	Elizabeth	Porter	\$7,526.00
Indoor Track Assistant Coach	Maurice	Bell	\$3,448.00
Indoor Track Assistant Coach	Sean	McCafferty	\$3,448.00
Indoor Track Head Coach	Jonathan	Cole	\$5,173.00
Lacrosse Assistant Coach Boys, High School	Francis	Finochio	\$5,017.00
National Jr. Honor Co, W. R. Satz	Melissa	Finnegan	\$705.50

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mrs. Liu

8b-6. Appointment of Prime Time Program Staff Member, Substitute

Resolved: That the Board approve the appointment of Carol Stehn as a Prime Time Program Staff Member Substitute at a rate of \$26.00 per hour retroactive from September 14, 2012 through June 30, 2013. [The Prime time Program is completely funded by tuition and operates at no cost to the Board of Education]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mrs. Liu



REGULAR BUSINESS MEETING SEPTEMBER 19, 2012

8b-7. Appointment of Day-To-Day Substitute Personnel

Resolved: That the Board approve the appointment of the following as a day-to-day Substitute Special Education Monitor effective September 20, 2012 through June 30, 2013. [B]

Catherine O'Hanlon

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mrs. Liu

8b-8. Appointment of Day-To-Day Substitute Personnel

Resolved: That the Board approve the appointment of the following as a day-to-day Substitute Teacher effective September 20, 2012 through June 30, 2013. [B]

Richard Mosera

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mrs. Liu

8b-9. Appointment of Day-To-Day Substitute Personnel

Resolved: That the Board approve the appointment of the following as a day-to-day Substitute Lunchroom/Playground Aide effective September 20, 2012 through June 30, 2013. [B]

Donna Dandorph

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mrs. Liu

8b-10. Approval of Student Teacher/Field Experience/Classroom Observation – Village School

Resolved: That the Board approve Ellia Giannotti for 60 hours of Field Observation in the area of General Education K-5, beginning September 20, 2012 through December 21, 2012 at Village School. Cooperating teacher will be Suzanne Kurey.

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mrs. Liu

REGULAR BUSINESS MEETING SEPTEMBER 19, 2012

8c. Student Matters

8c-1. Acceptance of Harassment, Intimidation and Bullying Report

Resolved: That the Board move to accept the Superintendent's Report on Harassment, Intimidation and Bullying (from prior month).

Mrs. Duncan reported the following (9/12//2012 – present):

School	# of Incidents	Notes
Village School	0	
Indian Hill School	1	Unsubstantiated
W.R. Satz School	1	Unsubstantiated
Holmdel High School	0	

MOTION: Dr. Tai SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mrs.Liu

8c-2. Approval of Student Placements

Resolved: That the Board approve the placements for the following students:

Department of Special Services  
In-District Placements

Student ID	Services	Classification	Cost
5640858726	ABA Home Services	Autistic	\$27.71 per hour

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mrs.Liu

9. Business Administrator/Board Secretary's Report and Recommendations

9a. Approval of Monthly Certification –July 31, 2012

Resolved That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of July 31, 2012 after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mrs. Liu

REGULAR BUSINESS MEETING SEPTEMBER 19, 2012

9b. Approval of Business Administrator/Board Secretary's Financial Report- July 31, 2012

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending July 31, 2012, is hereby approved and the Business Administrator/Board Secretary is instructed to file same.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mrs. Liu

9c. Approval of Treasurer's Financial Report- July 31, 2012

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending July 31, 2012, is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mrs. Liu

9d. Approval of Budget Transfers- 2012/2013

Resolved: That the Board approve the 2012/2013 Budget Transfers as listed on attachment T-13-05.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mrs. Liu

9e. Approval of Bills Payment – September 19, 2012

Resolved: That the Board approve payment of the September 19, 2012 regular bills list in the amount of \$866,603.38 and as certified and approved.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mrs. Liu

10. Old Business

- Board Goals 2012/2013  
Since there were no further comments from the Board, the 2012/2013 Board goals will be on the next agenda for approval.
- Bylaws 0151, 0153 and 0167  
There were general comments by the Board and Administration regarding these Bylaws.
- Amendment of Policies 2361, 2431.4 and 2622 (Reviewed by C & I)  
There were general questions/comments from the Board regarding these policies
- Adoption of Policies 2363, 3282 and 4282 (Reviewed by C & I)  
There was a lot of discussion on Policy 2363 and the impact on students. The consensus was to bring this policy back to the administrators for further discussion.

REGULAR BUSINESS MEETING SEPTEMBER 19, 2012

11. New Business

- Mr. Pavlik inquired if there would be a Board member debate for the November election. Ms. Garrity responded that the League of Woman Voters has traditionally organized Board member debates (when applicable). Ms. Garrity stated that she would contact the League of Woman Voter to see if they would schedule a debate accordingly.

12. Questions from the Public

- Mr. Hammer, Board member candidate, had comments regarding the topic of the use of personal technology equipment within the district. He stated that the costs involved to administer along with network security soft ware costs should be considered. Additionally, he stated the district should consider charging fees for these services.

13. Executive Session (if required) - None

14. Adjournment

By a unanimous voice vote the meeting adjourned at 9:38 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA  
Business Administrator/Board Secretary