

REGULAR BUSINESS MEETING APRIL 24, 2013

1. Call to Order

The Board of Education, Township of Holmdel, met in Regular Business Meeting on Wednesday, April 24, 2013 in the library of the W.R. Satz School, 24 Crawford's Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:00 p.m., by Mrs. Vander Woude, President of the Board.

2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Vander Woude, Garrity, Liu and Wetmore and Messrs: Pavlik, Hammer and Sockol. Absent: Mrs. Pascucci and Mr. DeSario. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum & Instruction and Mr. Michael Gross, Board Attorney. Ms. Isha Purang student representative to the Board was present (left meeting at 10:23 p.m.). Ms. Sara Stark student representative to the Board was absent.

3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

REGULAR BUSINESS MEETING APRIL 24, 2013

4. Presentations- Technology Presentation – A. Gattini

At the conclusion of the presentation, there were the following discussions/questions:

Mr. Sockol inquired as to how the state defines computers. He also asked if the district could save money by consolidating the many different maintenance contracts.

Mr. Gattini responded that the states definition is currently traditional computers which may change when they consider tablets. He also stated it would be very difficult to combine maintenance contracts because there is not a single source vender that handles all the different service requirements.

Mr. Hammer asked if the intent of the District was to purchase more tablets verses laptops and if the District plans on allowing students to bring their personal computers into the District to be utilized.

Mr. Gattini stated the Technology Committee is currently assessing this topic but anticipates they will be implementing Chromebooks. He also stated that we currently allow students to utilize their personal computers in the District.

Ms. Garrity inquired if this presentation will be on the District website.

Mr. Gattini confirmed that it will be posted to the District website tomorrow.

Mr. Pavlik asked how we compare with other districts from a computer/technology perspective. Mr. Gattini stated we are ranked in the middle.

Mr. Hammer inquired if there was a plan to analyze how we link instruction with the technology investment.

Mrs. Duncan stated that there is contact collaboration between herself, Ms. Currie and Mr. Gattini when making these decisions. Mrs. Currie also commented that when curriculum is written it is always factoring technology and how it is infused into instruction.

Ms. Purang, student representative, stated that in every one of her classes technology is being utilized. She also stated that from a student perspective, she is very happy with the technology advancements achieved within the District.

5. Approval of Minutes -None

6a. Questions from the Public (Agenda Items)

Mr. Ponisi, Township Council member, commented regarding the Technology Presentation and stated he was not comfortable with the District being in the middle as it relates to technology. He challenged the District to be among the best (at the top). He also asked for clarity regarding the PARCC requirements and how the testing worked.

Mrs. Vander Woude stated that we need to make sure we are not just purchasing technology to prepare for PARCC. We also need to focus on teaching and preparing the students to utilize the technology effectively.

6b. Committee Reports(s)

Mr. Sockol – Budget & Finance

Mr. Pavlik – Buildings, Grounds & Safety

REGULAR BUSINESS MEETING APRIL 24, 2013

Mrs. Wetmore- Labor Negotiations
Mrs. Liu- Special Services

7. Committee of the Whole

7a. Approval of Out-of-District Travel, District Personnel

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Staff Member Expenses and in accordance with Regulation 4233 Staff Member Expenses, as listed below: [B]

District Personnel

Date	Name	Location	Workshop/Meeting	City/State	Cost
04/16/13	Archinaco, R.	Indian Hill	Literacy at the Core of All Curriculum (replacing M. Chesler at this workshop)	Monroe Twp, NJ	\$0.00
05/30/13 05/31/13	Balicki, W.	Administrator, District	New Jersey Juvenile Officers Association	Atlantic City, NJ	\$330.00
05/02/13	England, M.	Administrator - High School	Superintendent's Academy	West Long Branch, NJ	\$0.00
04/25/13	Ebinger, T.	W.R. Satz School	In-Class Support and the Co-Teaching Classroom (K-12) (replacing K. Howard)	Eatontown, NJ	\$0.00
04/25/13	Graham, J.	W.R. Satz School	In-Class Support and the Co-Teaching Classroom (K-12) (Replacing K. Burns)	Eatontown, NJ	\$0.00
05/22/13	Hartigan, L.	W. R. Satz	Workshop: Using the iPad as a Tool for Math Instruction	Howell, NJ	\$0.00
5/29/13 & 5/30/13	Malizia, J & Peters, J.	Village, Indian Hill, W.R. Satz, and High School	NJTESOL Spring Conference BOE Approved in February (additional Registration fee)	New Brunswick, NJ	*\$80.00
5/06/13	Manney, J	Central Office	System 3000 – Fund Account Year End Training	Eatontown, NJ	\$4.96
5/22/13	Manney, J	Central Office	System 3000 – Fund Account Payroll Processing Training	Eatontown, NJ	\$4.96
05/09/13	Moran-Kudisch, C.	High School	Substance Abuse Counselor Tour	Freehold, Eatontown, and Neptune, NJ	\$0.00
05/15/13	Nemec-Coulson, N.	W. R. Satz	Behavior Problems Resource Kit: ID, Measurement and Interventions	Eatontown, NJ	\$0.00
05/09/13	Peart, M.	Administrator, District	The Essentials of Harassment, Intimidation and Bullying	Monroe Twp, NJ	\$135.56
5/06/13	Porto, D	Central Office	System 3000 – Fund Account Year End Training	Eatontown, NJ	\$4.87
07/15/13	Saler, M.	Central Office	Employer & Benefits Training	Hamilton, NJ	\$15.38

*Paid with NCLB Title II or IDEA Funds.

MOTION: Mr. Sockol SECOND: Ms. Garrity VOTE: 7-0
Absent: Mrs. Pascucci and Mr. DeSario

7b. Approval of Out-of-District Travel, Board Member, Robin Wetmore

REGULAR BUSINESS MEETING APRIL 24, 2013

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Board Member Expenses and in accordance with Regulation 4233 Board Member Expenses, as listed below: [B]

Date	Name	Location	Workshop/Meeting	City/State	Cost
04/29/13	Wetmore, R	Board Member	Effective Board Leadership	Perth Amboy, NJ	\$11.65
05/18/13	Wetmore, R	Board Member	Delegate Assembly	West Windsor, NJ	\$9.94

MOTION: Mr. Sockol SECOND: Ms. Garrity VOTE: 6-0-1
 Absent: Mrs. Pascucci and Mr. DeSario
 Abstained: Mrs. Wetmore

7c. Acceptance of Non-Monetary Donation from the HYAA to the W. R. Satz School

Resolved: That the Board accept, with gratitude, a Non-Monetary Donation in the amount of approximately \$15,000.00 in services from HYAA to have the gym floor at W. R. Satz School restriped, sanded, relined, school logo added and finished. [D].

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 7-0
 Absent: Mrs. Pascucci and Mr. DeSario

7d. Acceptance of Non-Monetary Donation from Steven Tetreault

Resolved: That the Board accept, with gratitude, a Non-Monetary Donation from Steven Tetreault for the following items estimated value \$410.00 [D].

- (1) Epson Perfection V30 flatbed scanner (estimated value \$50)
- (1) Cannon CannoScan 4400 flatbed scanner (estimated value \$20)
- (1) HP Color Laser Jet 2605dn printer (estimated value \$200)
- (1) Black toner cartridge for HP 2506dn (estimated value \$20)
- (1) HP LaserJet 6P printer (estimated value \$100)
- (1) Toner cartridge for HP 6P (estimated value \$20)

MOTION: Mr. Sockol SECOND: Ms. Garrity VOTE: 7-0
 Absent: Mrs. Pascucci and Mr. DeSario

8a. Report of the Superintendent

District:

I am deeply saddened to inform you about a tragic situation that occurred on Tuesday, April 23, 2013. A 13 year old child, who resided in Hazlet, died of unknown causes. Many of our children were familiar with this child due to their participation in sports and Hazlet's close proximity to the Holmdel community. We will continue to do everything in our power to support our students, staff and parents, as our community deals with this terrible loss. The district's crisis team, including our administration, school counselors, social workers, nurses and psychologists, will be available to provide assistance and support to our students.

REGULAR BUSINESS MEETING APRIL 24, 2013

In addition, we have provided some information to assist our parents with supporting grieving children while at home, which is available to review on our website. Also, there are important resources and recommendations provided to parents of children dealing with grief and/or depression.

Please know that during this difficult time, the care and concern of each member of our school community is our highest priority as we grieve this loss together. Our thoughts and prayers go out to this grieving family and the entire community of Hazlet.

The following information is on our district website:

A message from the Holmdel High School Principal William Loughran regarding 2013 US News and World Report Top High School Rankings.

US News and World Report released its 2013 list of Top US High Schools yesterday and we are perplexed as to why we did not receive a ranking. We have been a part of the ranking each year it has been published, including last year when we were ranked #415 from among the over 21,000 high schools nationally, and among the top twenty-five schools in New Jersey.

The omission is frustrating since the methodology used to determine the top schools was unchanged from a year ago and our scores are almost identical. To go from a “Gold Medal” distinction to no ranking at all, with almost identical scores, does not make sense.

Upon learning of the omission, I contacted the magazine and was told, “**(we) apologize for the inconvenience. U.S. News is currently experiencing some problems with the site, which is causing the discrepancy in the rankings. This is in the process of being fixed. Please check back in a little bit.**” I have been checking back regularly since then, but still no change. I contacted the magazine a second time and hope to have more information soon.

Regardless, this slight should not take anything away from the wonderful things that are happening at our high school. Every day, students are actively engaged in challenging lessons facilitated by experienced and professional teachers, and are fully involved in all manner of extra-curricular activities after school, in the evenings, and on the weekends. We are a GREAT high school community and no ranking can change our opinion.

To view the complete high school rankings, click here:

<http://www.usnews.com/education/best-high-schools>

To view “Frequently Asked Questions”, click here:

<http://www.usnews.com/education/high-schools/articles/2013/04/22/frequently-asked-questions-best-high-schools-rankings-2>

The High School and W. R. Satz Principals will be presenting on their school profiles at the BOE meeting on May 29, 2013 and the Village School and Indian Hill School Principals will be presenting on June 12, 2013.

Village School:

School Profiles: Questions have been raised regarding our elementary school profiles as a result of the recent Patch article.

In response to these questions and concerns:

REGULAR BUSINESS MEETING APRIL 24, 2013

The only measure that the State can use at Village for College and Career Readiness is the student attendance. The table in the Village Profile presents the percentage of students who were chronically absent during the prior school year. A chronically absent student is any child who was not present for any reason for more than 10% of the total days possible for that individual student. The state target is 6% or fewer students falling into that category. Unfortunately, 7% of the students at Village were identified as “Chronically Absent”.

First, we did not meet the target the state target. Second, if you look at the “peer group”, you will see that of the 31 peers, only four are PK – 3 schools. Little ones are frequently ill and parents tend to take them out of school for vacations more often. Please watch for upcoming information.

2nd grade students did a nice job with NJPASS testing. This was their first opportunity with a standardized test.

3rd graders showcased their final performance for staff, students, and families. Everyone was impressed with the great job the children did. Thank you Dr. Riso for putting together another amazing show.

All of the students also had the opportunity to participate in the book fair. The children shopped for their favorite books. Thank you to our parents, volunteers, Mrs. Dempsey, and Mrs. Buzzanga for a wonderful experience.

Indian Hill School:

On April 23rd and 24th, Indian Hill School will be welcoming next year’s students as part of the annual 4th Grade Orientation. The incoming 4th graders will have the opportunity to sit in on a class and take a tour of the school. They will also hear presentations from the Indian Hill administration, guidance, and student council officers about all of the exciting opportunities at Indian Hill School.

On April 25th and 26th, Indian Hill School will be presenting its spring musical, “Annie Junior”. 85 students have been working hard in preparation for this wonderful event. The performance will begin at 7:00 p.m., tickets will be available at the door. Special thanks to Robin Watts for all of her hard work with our talented performers.

On April 29th, Indian Hill 5th graders will be participating in their final installment of the “Heroes and Cool Kids” program. This is an ongoing program in which the visiting high school students stress the importance of respect, teamwork and coping with peer pressure. Thank you to the Holmdel Alliance for their support of this program.

W. R. Satz School:

The W. R. Satz Talent Show which was held on Tuesday, April 23rd, was an exciting and exuberant display of our students’ talents. A note of gratitude to Ms. Scott, for her hard work, in putting together this wonderful show.

Congratulations to a student for placing 7th in the Region for Gymnastics! Our region is comprised of seven states which include NJ, NY, PA, WV, MD, DE, and VA. This feat qualifies him to compete at the Men's Gymnastics National Championship in Portland, Oregon.

Congratulations to a student, one of only 100 students to qualify for the state finals for the Geography Bee held at Rowan University. In the preliminary rounds, 22 participants correctly answered all questions, forcing a tie-breaker. Ten students qualified for the top 10 spots and she was among them, finishing in 5th place!

REGULAR BUSINESS MEETING APRIL 24, 2013

Congratulations also goes out to Mrs. Imbro, Mr. Tetreault, Ms. Semler, and all of their English students for a job well done at this year's first ever "8th Grade Fair!" The students did an excellent job developing and presenting their projects to the public. Students reported on everything from World Hunger to Animal Abuse, a fantastic job done by all.

High School:

Spring sports are "off and running" with no less than five (5) teams ranked among the best in the shore and the state:

Boys Tennis - #1 in Shore; #5 in NJ

Boys Lacrosse - #4 in Shore

Girls Golf - #5 in Shore

Girls Track - #6 in Shore

Boys Track - #8 in Shore

Congratulations to the Girls Golf Team on their 2nd place finish at the Monmouth County Championship on Monday. The girls now have qualified for the Shore Conference Championship on Tuesday, April 30, 2013.

Holmdel Sent Seven (7) to the All-State Chorus!

CONGRATULATIONS to the following students who were accepted into next year's All-State Chorus Ensembles:

Congratulations to an 11th grade student for qualifying for the finals of the USA Math Olympiad (USAMO), one of only 500 students nationally to do so!

Congratulations to HHS two students, along with their teacher, Dr. Josephine Blaha, who were recently accepted into the 2013 Conducting Authentic Molecular Biology and Genomics Research in High Schools (MBGR) and into the *Waksman Student Scholars Program* (WSSP). The summer Institute will be held at the Rutgers Waksman Institute from July 8th through July 26th.

The HHS "Best Buddies" hosted a **Disabilities Awareness Expo**, Wednesday, April 24, 2013 in the lower commons during students' lunch periods. Their goal was for attendees to become more aware, more understanding, and more inspired by the stories of people who are differently "abled." Members educated others about visual and hearing impairments, Autism, Asperger's and Down Syndromes, Epilepsy and Dyslexia. Also included was a station where the "negative" words individuals with disabilities are sometimes confronted with were replaced by positive and more empowering words. The event was well-attended by students and staff and very well-received. The NJ Special Olympics Project Unify Program and Grants supported the initiative by providing t-shirts to the students and bracelets that read, "Spread the Word to End the Word" and the banner which all participants had the opportunity to sign. All future events this year hosted by Best Buddies will be funded by the grant.

Kudos to the students of Best Buddies and to their advisors, Amy Clark and Jean Thompson, for organizing such a meaningful endeavor!

Please come out and support the following upcoming events:

Annie Jr. – Thursday, April 25 and Friday, April 26, at Indian Hill School at 7PM

High School Film Festival, Friday, April 26 at 7PM

Little Women – Friday, April 26 and Saturday, April 27 at 8PM at the Duncan Smith Theater

REGULAR BUSINESS MEETING APRIL 24, 2013

The Superintendent reported on the following current student enrollment: 3,108

Village School.....845	W.R. Satz School507
Indian Hill School733	High School.....1,023

8a-1. Report of Student Representatives to the Board

Resolved: That the Report of the Superintendent and Student Representatives are hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved
Absent: Mrs. Pascucci and Mr. DeSario

8b. Personnel

8b-1. Appointment of Tenured Staff

Resolved: That the Board approve the Appointment of Tenured Staff for the 2013/2014 school year, as listed on attachment #8b-1. [B]

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0
Absent: Mrs. Pascucci and Mr. DeSario

8b-2. Appointment of Non-Tenured Staff

Resolved: That the Board approve the Appointment of Non-Tenured Staff for the 2013/2014 school year, as listed on attachment #8b-2. [B]

Discussion: Mrs. Vander Woude noted that the Special Education Monitors were not on the list and asked for an explanation as to you why. Ms. Peart explained the procedure.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0
Absent: Mrs. Pascucci and Mr. DeSario

8b.-3 Approval of Personal Leave of Absence, Special Education Teacher, Village School

Resolved: That the Board approve a Personal Leave of Absence for Stacey Campbell, Special Education Teacher, at the Village School, as follows:

- Personal leave effective September 1, 2013 through June 30, 2014 (unpaid without benefits).

REGULAR BUSINESS MEETING APRIL 24, 2013

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0
Absent: Mrs. Pascucci and Mr. DeSario

8b.-4 Approval of Extended Leave of Absence, Learning Disabilities Teacher Consultant (LDTC)
W. R. Satz School and Holmdel High School

Resolved: That the Board approve an Extended Leave of Absence for Deborah Campanelli, Learning Disabilities Teacher Consultant (LDTC), W. R. Satz School and Holmdel High School, with benefits as follows:

- Medical Leave effective May 29, 2013 through June 30, 2013 (unpaid).

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0
Absent: Mrs. Pascucci and Mr. DeSario

8b.-5 Approval of Leave of Absence, Mathematics Teacher, W. R. Satz School

Resolved: That the Board approve a leave of absence for Melissa Gerbino, Mathematics Teacher, at W. R. Satz School with benefits, as follows:

- Effective September 3, 2013 through October 25, 2013 using 38 sick days and October 28, 2013 through October 31, 2013 using 4 personal days (utilized in conjunction with the PFLA).
- Paid Family Leave Act (PFLA) effective October 28, 2013 through December 8, 2013 (paid by State of New Jersey; subject to State approval).
- New Jersey Family Leave Act (NJFLA) effective November 1, 2013 through January 26, 2014.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0
Absent: Mrs. Pascucci and Mr. DeSario

8b.-6 Approval of Appointment Temporary Leave Replacement Learning Disabilities Teacher Consultant (LDTC), W. R. Satz and Holmdel High School

Resolved: That the Board approve the appointment of Anne Dengler to the position of Temporary Leave Replacement, Learning Disabilities Teacher Consultant, at a salary of \$62,796.00 (prorated), W. R. Satz School and Holmdel High School, effective retroactive from April 15, 2013 through June 30, 2013. [D. Campanelli-Leave] [B]

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0
Absent: Mrs. Pascucci and Mr. DeSario

8b.-7 Approval of Appointment of Prime Time Certified Staff Members

Resolved: That the Board approve the appointment of the following Prime Time Certificated Staff Members for the 2012/2013 school year: [The Prime Time Program is completely funded by tuition and operates at no cost to the Board of Education.]

REGULAR BUSINESS MEETING APRIL 24, 2013

Name	Hourly Wage*
Stephanie Bontales	\$45
Lisa Clemente	\$45
Jennifer Plocinski	\$45

* Plus \$45/ per Class for Planning

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0
Absent: Mrs. Pascucci and Mr. DeSario

8b.-8 Approval of Nurse for W. R. Satz School Trip to Washington, D.C.

Resolved: That the Board approve Marilyn Closs as the Nurse to accompany the W. R. Satz School students to Washington D.C. on June 5, 6, 7, 2013, at a cost of \$2,000, paid by W. R. Satz Student Activity Account, pending license renewal.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0
Absent: Mrs. Pascucci and Mr. DeSario

8b.-9 Appointment of Day-To-Day Substitute Teacher and Substitute Special Education Monitor

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Teacher and Substitute Special Education Monitor, effective April 25, 2013 through June 30, 2013. [B]

Desiree Fernandez

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0
Absent: Mrs. Pascucci and Mr. DeSario

8b.-10 Approval of Student Teacher/Field Experience/Classroom Observation – Village School

Resolved: That the Board approve Katherine Mulyk for 30 hours of shadowing an Occupational Therapist starting May 15, 2013 through June 14, 2013. Cooperating Therapist will be Doreen Cancillieri.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0
Absent: Mrs. Pascucci and Mr. DeSario

8b.-11 Approval of Resignation

Resolved: That the Board approve the resignation of Mathew Weisfeld, as Technology Education Teacher, Holmdel High School, effective July 1, 2013.

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Pascucci and Mr. DeSario

REGULAR BUSINESS MEETING APRIL 24, 2013

8b.-12 Approval of Retired Teacher to Observe an English Class at W.R. Satz School

Resolved: That the Board approve Liz Mueller a retired teacher of ESL to Observe an English Class for one day only between April 25, 2013 and April 30, 2013. Cooperating teacher will be Michael Ferraro.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0
Absent: Mrs. Pascucci and Mr. DeSario

8c. Student Matters

8c-1. Acceptance of Harassment, Intimidation and Bullying Report

Resolved: That the Board **move to accept the Superintendent's Report on Harassment, Intimidation and Bullying (from prior month).**

(Mrs. Duncan reported the following 4/10//2013 – present):

School	# of Incidents	Notes
Village School	0	
Indian Hill School	0	
W.R. Satz School	0	
Holmdel High School	1	substantiated

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Pascucci and Mr. DeSario

8c-2. Approval of Student Placements

Resolved: That the Board approve the placements for the following students:

**Department of Special Services
In-District Placements**

SID	Services	Classification	Cost
9278960608	Extended School Year	ED	\$9,455.70
3775708548	Home Instruction	ED	\$56.00/hour
3173926121	Home Instruction	OHI	\$56.00/hour
3875569487	Home Instruction	N/A	\$56.00/hour

**Department of Special Services
Out-of-District Placements**

SID	Services	Classification	Cost
3003864701	Extended School Year	AUT	\$20,200.00

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 7-0
Absent: Mrs. Pascucci and Mr. DeSario

9. Business Administrator/Board Secretary's Report and Recommendations

REGULAR BUSINESS MEETING APRIL 24, 2013

9a. Approval to Terminate Participation under the State Health Benefits Program and School Employees' Health Benefits Program

A RESOLUTION to terminate participation under the State Health Benefits Program and School Employees' Health Benefits Program (including Prescription Drug Plan and/or Dental Plan coverage).

BE IT RESOLVED:

1. The Holmdel Township Board of Education Monmouth County hereby resolves to terminate its participation in the program (Medical Plan, Prescription Drug Plan, and/or Dental Plan coverage) thereby canceling coverage provided by the State Health Benefits Program and/or School Employees' Health Benefits Program (N.J.S.A.52:14-17.25 Et seq.) for all of its active and retired employees.

2. We shall notify all active employees of the date of their termination of coverage under the program.

3. We understand that the Division of Pensions and Benefits will notify retired employees of the cancellation of their coverage.

4. We understand that all COBRA participants will be notified by the Division of Pensions and Benefits and advised to contact our office concerning a possible alternative health, prescription drug, and dental insurance plan.

5. We understand that this resolution shall take effect the first of the month following a 60-day period beginning with the receipt of the resolution by the State Health Benefits Commission or School Employees' Health Benefits Commission.

Discussion: Mr. Petrizzo provided an overview of the process regarding the District's move from the State Health Benefits Program into the Horizon Direct Access Plan.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Pascucci and Mr. DeSario

9b. Approval of Additional Chapter 192-193 Funding

Resolved: That the Board accept/approve additional funding under the provision of Chapter 192-193 (2012/2013), as on file in the office of the Business Administrator/Board Secretary.

Chapter 192-193 Funding

Additional Chapter 192-193 Funding \$ 527.00

REGULAR BUSINESS MEETING APRIL 24, 2013

Revised 2012/2013 Entitlement (4/15/2013) \$305,687.00

MOTION: Mr. Sockol SECOND: Ms. Garrity VOTE: 7-0
Absent: Mrs. Pascucci and Mr. DeSario

9c. Approval of Discarding Instructional Books at W.R. Satz School

Resolved: That the Board approve the discarding of Instructional Books for various reasons by the W.R. Satz School. The list is on file in the Business Office.

MOTION: Mr. Sockol SECOND: Ms. Garrity VOTE: 7-0
Absent: Mrs. Pascucci and Mr. DeSario

9d. Approval of Monthly Certification – March 31, 2013

Resolved That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of March 31, 2013 after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Sockol SECOND: Ms. Garrity VOTE: 7-0
Absent: Mrs. Pascucci and Mr. DeSario

9e. Approval of Business Administrator/Board Secretary's Financial Report-March 31, 2013

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending March 31 2013, is hereby approved and the Business Administrator/Board Secretary is instructed to file same.

MOTION: Mr. Sockol SECOND: Ms. Garrity VOTE: 7-0
Absent: Mrs. Pascucci and Mr. DeSario

9f. Approval of Treasurer's Financial Report- March 31, 2013

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending March 31, 2013 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in an agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mr. Sockol SECOND: Ms. Garrity VOTE: 7-0
Absent: Mrs. Pascucci and Mr. DeSario

9g. Approval of Budget Transfers- 2012/2013

REGULAR BUSINESS MEETING APRIL 24, 2013

Resolved: That the Board approve the 2012/2013 Budget Transfers as listed on attachment T-13-18.

MOTION: Mr. Sockol SECOND: Ms. Garrity VOTE: 7-0
Absent: Mrs. Pascucci and Mr. DeSario

9h. Approval of Bills Payment –April 24, 2013

Resolved: That the Board approve payment of the April 24, 2013 regular bills list in the amount of \$564,722.09 and as certified and approved.

MOTION: Mr. Sockol SECOND: Ms. Garrity VOTE: 7-0
Absent: Mrs. Pascucci and Mr. DeSario

10. Old Business

- BOE Retreat
Mrs. Vander Woude requested feedback from the Board for potential retreat topics which will assist in scheduling the Board Retreat date.
- BOE Financial Disclosures
Mrs. Vander Woude reminded the Board that the deadline is 4/30/2013 to complete the financial disclosure forms.
- BOE Communications
Mrs. Vander Woude reminded the Board to include the Superintendent and Business Administrator for all communications. In addition, she requested they include Board Leadership as well.
- Mrs. Vander Woude provided an overview regarding Board Mailings:
 - Paper Mailings will go to the following Board Members only on the Fridays before a Board Meeting: Mrs. Vander Woude, Mr. Pavlik, Ms. Garrity, Mrs. Wetmore, Mrs. Liu & Mrs. Pascucci
Note: All other mailings will be electronic.
 - Electronic Mailings will go to the following Board Members (all of the time):
Mr. Sockol, Mr. DeSario & Mr. Hammer

11. New Business

- BOE Articles
Mrs. Vander Woude provided an overview of potential Articles/Topics:
 - Security Enhancements
 - Changes to the Core Curriculum Content Standards
 - Results of the Community Relations survey regarding District Communications

12. Questions from the Public - None

Mrs. Vander Woude announced the following upcoming presentations:

REGULAR BUSINESS MEETING APRIL 24, 2013

- Security Enhancements, Visitor Management System - May 15, 2013
- High School Student Recognition – May 29, 2013
- W.R. Satz School Student Recognition – May 29, 2013
- High School and W.R. Satz School Profile Reports – May 29, 2013
- World Language Report – May 29, 2013
- Village School Student Recognition – June 12, 2013
- Indian Hill School Student Recognition – June 12, 2013
- Village School and Indian Hill School Profile Reports – June 12, 2013

13. Executive Session (if required) - None

14. Adjournment

By a unanimous voice vote the meeting adjourned at 10:56 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA
Business Administrator/Board Secretary