

REGULAR BUSINESS MEETING AUGUST 27, 2014

A. Call to Order

The Board of Education, Township of Holmdel, met in Regular Business Meeting on Wednesday, August 27, 2014 in the W.R. Satz School Library, 24 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 7:30 p.m., by Mrs. Vander Woude, President of the Board.

B. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

C. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

D. Roll Call/Flag Salute

The following Board members were present: Mesdames: Vander Woude, Garrity, Liu, Pascucci and Wetmore and Messrs: Pavlik and Sockol. Absent: Mr. DeSario & Mr. Hammer. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petruzzo, CPA, Business Administrator/Board Secretary, Dr. Robert McGarry, Assistant Superintendent for Curriculum & Instruction and Mr. Michael Gross, Board Attorney. Ms. Adhika Malhotra and Ms. Lauren Haverlin student representatives to the Board were both absent.

E. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

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- F. Presentation(s)/Public Hearing (s) – None
- G. Report of Student Representatives to the Board – None
- H. Report of the Superintendent – None
- I. H.I.B. Report – None
- J. Committee Report (s)
 - Ms. Garrity – Budget & Finance
 - Mrs. Liu – Special Services
 - Mr. Sockol – Community Relations
 - Mrs. Pascucci – Curriculum & Instruction
- K. Questions or Comments from the Public on Action Items only –None
- L. Action Items

- **Approval of Minutes**

- 1. Approval of Minutes – Closed Executive Session – July 9, 2014

Resolved: That the Board approve the minutes of the following meeting:
Closed Executive Session – July 9, 2014.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 6-0-1
Abstained: Mrs. Liu
Absent: Mr. DeSario & Mr. Hammer

- 2. Approval of Minutes – Special Board Meeting – July 9, 2014

Resolved: That the Board approve the minutes of the following meeting:
Special Board Meeting – July 9, 2014.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 6-0-1
Abstained: Mrs. Liu
Absent: Mr. DeSario & Mr. Hammer

- 3. Approval of Minutes – Closed Executive Session – July 30, 2014

Resolved: That the Board approve the minutes of the following meeting:
Closed Executive Session – July 30, 2014.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 6-0-1
Abstained: Mr. Sockol
Absent: Mr. DeSario & Mr. Hammer

- 4. Approval of Minutes – Regular Business Meeting – July 30, 2014

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Resolved: That the Board approve the minutes of the following meeting:
Regular Business Meeting – July 30, 2014.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 6-0-1
Abstained: Mr. Sockol
Absent: Mr. DeSario & Mr. Hammer

- **Policy**

5. Adoption of Policies, Second and Final Public Reading

Resolved: That the Board adopt the following policies, and hereby designate this as the Second and Final Public Reading, as per attachment # 5.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

6. Adoption of Revised Regulations 2330 and 6470 for Final Public Reading

Resolved: That the Board adopt Revised Regulations 2330 and 6470, and hereby designate this as the Final Public Reading. See Revised Regulation 2330 attachment #6.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

7. Adoption of Revised Policy 6470, First Public Reading

Resolved: That the Board adopt revised Policy 6470, and hereby designate this as the First Public Reading.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

- **Superintendent’s Recommendations**

8. Approval of Out-of-District Travel, District Personnel

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 6471 Staff Member Expenses and in accordance with Regulation 6471 Staff Member Expenses, as listed below: [B]

District Personnel					
Date	Name	Location	Workshop/Meetings	City State	Cost
11/20/14 – 11/21/14	Boka, K.	High School	ACTFL Annual Convention and World Languages Expo 2014	San Antonio, TX	\$259.00

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Date	Name	Location	Workshop/Meetings	City State	Cost
10/13/14	Clores, J.	High School	NJSCA Fall Conference (NJ School Counselors Association)	Long Branch, NJ	\$125.00
09/11/14	Colannino, A.	Village School	Woodcock Johnson IV Training Date Change Approved July 30, 2014	Eatontown, NJ	*\$0.00
09/11/14	Coticelli, D.	High School	Woodcock Johnson IV Training Date Change Approved July 30, 2014	Eatontown, NJ	*\$0.00
Starts - 10/02/14 Ends - 01/22/15	Deak, W.	Buildings & Grounds, District	Waste Water Technology (Advanced) 5-9 p.m. Training	Neptune, NJ	\$400.00
09/11/14	Dengler, A.	High School/ W. R. Satz	Woodcock Johnson IV Training	Eatontown, NJ	*\$100.00
08/22/14	England, M.	High School	SGO 2.0: From Compliance and Quality	Mahwah, NJ	\$0.00
08/19/14 - 08/21/14	Fiorletti, N.	High School	Common Core Standards & Assessments in Algebra Date Change Approved June 25, 2014	Piscataway, NJ	\$0.00
10/23/14 & 10/24/14	Lieberman, B.	District	Autism New Jersey Annual Conference	Atlantic City, NJ	*\$400.00
08/11/14	Loughran, W.	Administrator, High School	SGO 2.0: From Compliance and Quality	New Providence, NJ	\$0.00
10/16/14 & 10/17/14	Loughran, W.	Administrator, High School	New Jersey Principal Supervisor Association (NJPSA) Fall Conference	Long Branch, NJ	\$275.00
09/27/14	Malolepszy, E.	High School/ W. R. Satz School	Primo Incontro 2014/2015	New Brunswick, NJ	\$50.00
09/11/14	Marzigliano, C.	Indian Hill School	Woodcock Johnson IV Training	Eatontown, NJ	*\$100.00
08/11/13	Wrubel, D.	Interim Administrator, District	SGO 2.0: From Compliance and Quality	New Providence, NJ	\$0.00

*Paid with NCLB or IDEA Funds

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

9. Approval of the Holmdel Township Administrators' Association (HTAA) Memorandum of Agreement

Resolved: That the Holmdel Township Board of Education hereby ratifies the terms set forth in the Memorandum of Agreement between the Board and the Holmdel Township Administrators' Association, as well as the distribution of funds to base salaries, for the three-year term beginning July 1, 2014 and ending June 30, 2017.

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Discussion: Mrs. Wetmore thanked the HTAA for a very collaborative/professional process and she was glad there was an agreement in place before the start of the school year. Mr. Schillaci, HTAA President, thanked the Board for a very collaborative process.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

10. Adoption of Curriculum Guides

Resolved: That the Board adopt the following Curriculum Guides [B]:

ACES Academic Center for Educational Services, Grades 9-12
AP Physics C
AP US History 2
Creative Writing, Grades 10-12
Film Study
Honors Mathematics, Grade 7
Honors Physics
Mathematics, Grade 5
Music Explorations, Grade 7
Music Technology, Grade 8
Music Theory I

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

11. Adoption of Textbook/Supplemental Resource Book and Material

Resolved: That the Board approve the following Textbook/Supplemental Resource Book and Material [B]:

Title: Fundamentals of Java: AP Computer Science Essentials 4th ed
Author: Lambert, Kenneth & Osborne, Martin
Publisher: Cengage Learning
Grade: 9-12
Date: 2011
Cost: \$124 per book (estimated 30 books needed)

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

12. Adoption of Software

Resolved: That the Board approve the following Software [B]:

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Title: Cloud-Based Music First/Focus on Sound/Foundation 4
Education/Noteflight
Course: Music Exploration
Grades: Grade 7
Users: 205
Cost: \$1935.10

Title: Mix Craft 6 (Academic Edition)
Course: Music Technology
Grades: 9-12
Users: 31
Cost: \$425.00

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

13. Approval of Student Handbooks and Athletic Handbooks

Resolved: That the Board approve the Student Handbooks for Holmdel High School, W. R. Satz School, Indian Hill School, and Village School, and the Athletic Handbooks for Holmdel High School and W. R. Satz School, as on file in the Office of the Superintendent.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

14. Approval to Establish an Additional Autism Class for the 2014/2015 School Year

Resolved: That the Board approve the request to establish an additional Autism Class at the W. R. Satz School for the 2014/2015 School Year. [B]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

15. Approval to Establish an Additional Multiple Disabilities Class for the 2014/2015 School Year

Resolved: That the Board approve the request to establish an additional Multiple Disabilities Class at the Village School for the 2014/2015 School Year. [B]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

16. Acceptance of Non-Monetary Donation of Xerox Paper, W. R. Satz School

Resolved: That the Board accept, with gratitude, a Non-Monetary Donation from the Jersey Shore Chinese School of 20 boxes of Xerox paper to the W. R. Satz School, approximate value \$640.00. [D]

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MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

17. Approval of Retirement, Social Studies/Psychology Teacher, Holmdel High School

WHEREAS: Mrs. Jill McCracken has served the Holmdel Township Public Schools with distinction as a Social Studies/Psychology, Teacher at the Holmdel High School, from September 1, 1983; and,

WHEREAS: Mrs. Jill McCracken has consistently provided a multitude of appropriately designed activities that encourage the enrichment and maximizes the educational opportunities for each student; and,

WHEREAS: Mrs. Jill McCracken has consistently met the needs and interests of her students; and,

WHEREAS: Mrs. Jill McCracken has been a distinguished member of the Holmdel School District and has earned the respect and admiration of her colleagues, her students and the Holmdel community; and,

WHEREAS: Mrs. Jill McCracken has submitted a letter announcing her retirement from the Holmdel Township Public Schools effective September 1, 2014; and,

NOW THEREFORE BE IT RESOLVED:

That the Holmdel Township Board of Education accepts Mrs. Jill McCracken's retirement with regret and deep gratitude for her dedication, loyalty, and outstanding services performed and further extends to Mrs. Jill McCracken its best wishes for a happy and healthy retirement.

Discussion: Mrs. Vander Woude thanked Mrs. McCracken for her years of service to the district. Ms. Garrity thanked Mrs. McCracken for her years of community service and experience that she brought back to the students.

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

18. Approval of Resignation of Special Education Monitor, Village School

Resolved: That the Board approve the resignation of Marissa Rispoli as a Special Education Monitor, Village School, effective immediately.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

19. Approval of Leave of Absence Elementary Teacher, Village School

Resolved: That the Board approve a leave of absence for Erin Damji, Grade 3 Teacher at Village School, with benefits as follows:

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- Effective October 9, 2014 through December 9, 2014 using 40 sick days and December 10, 2014 through December 15, 2014 using 4 personal days (utilized in conjunction with the PFLA).
- Paid Family Leave Act (PFLA) effective December 10, 2014, through February 1, 2015 (paid by State of New Jersey; subject to State approval).
- Family Medical Leave Act (FMLA) effective December 16, 2014 through March 1, 2015 (unpaid).

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

20. Approval of Leave of Absence Elementary Teacher, Village School

Resolved: That the Board approve a leave of absence for Meghan Ferone, Grade 3 Teacher at Village School, with benefits as follows:

- Effective October 27, 2014 through December 23, 2014 using 38 sick days and January 5, 2015 through January 8, 2015 using 4 personal days (utilized in conjunction with the PFLA).
- Paid Family Leave Act (PFLA) effective January 5, 2015, through February 15, 2015 (paid by State of New Jersey; subject to State approval).
- Family Medical Leave Act (FMLA) effective January 9, 2015 through April 2, 2015 (unpaid).
- New Jersey Family Leave Act (NJFLA) effective April 12, 2015 through June 30, 2015 (unpaid).

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

21. Approval of Reduced Leave of Absence Spanish Teacher, Village School

Resolved: That the Board approve a reduced leave of absence for Cristina Babik, Spanish Teacher, Village School, with benefits as follows:

- Federal Family Leave (FMLA) 0.5 reduced leave effective September 1, 2014 through February 28, 2015 (unpaid).

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

22. Rescind Appointment of Temporary Leave Replacement Special Education Teacher, Holmdel High School

Resolved: That the Board approve to rescind the appointment of Sean MacIntosh as a Temporary Leave Replacement Special Education Teacher, Holmdel High School, step 1 BA at a salary of \$49,770.00, effective September 2, 2014 through June 30, 2015.

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MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

23. Rescind Appointment of Temporary Leave Replacement Elementary Teacher, Village School

Resolved: That the Board approve to rescind the appointment of Jessica Murphy as a Temporary Leave Replacement Elementary Teacher, Village School, step 2 BA at a salary of \$49,770.00 (prorated) effective September 2, 2014 through December 23, 2014. [S. Hunnewell - Leave] [B]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

24. Rescind Appointment of Schedule B Football Assistant Coach Boys, Holmdel High School

Resolved: That the Board approve to rescind the appointment of Daniel Franke as the Schedule B Football Assistant Coach Boys, Holmdel High School for the 2014/2015 school year.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

25. Rescind Appointment of Schedule B Track Assistant Coach Boys, Holmdel High School

Resolved: That the Board approve to rescind the appointment of Maurice Bell as the Schedule B Track Assistant Coach Boys, Holmdel High School for the 2014/2015 school year.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

26. Rescind Appointment of Schedule B Assistant Cross Country Coach, Holmdel High School

Resolved: That the Board approve to rescind the appointment of Robert Micheliche as the Schedule B Assistant Cross Country Coach, Holmdel High School, for the 2014/2015 school year. [B]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

27. Amend Appointment of .8 Language Arts/Spanish Special Education Teacher, W. R. Satz School

Resolved: That the Board approve to amend the appointment of Christina Meyers from a (.8) Language Arts/Spanish Special Education Teacher, W. R. Satz School, step 1 BA, at a salary of \$49,770.00 (prorated), effective September 2, 2014 through June 30, 2015, to a (1.0) Language Arts/Spanish Special Education Teacher,

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W. R. Satz School, step 1 BA, at a salary of \$49,770.00, effective September 2, 2014 through June 30, 2015, pending criminal history review and verification of certification. [Replacement] [B]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

28. Amend Salary of .8 Instructional Aide and .2 Special Education Teacher, Indian Hill School

Resolved: That the Board approve the amendment of salary for Gina Salzman as a .8 Instructional Aide and .2 Special Education Teacher step 5 BA+30, Indian Hill School, at a salary of \$46,253.34 to a salary of \$50,654.80, effective September 2, 2014 through June 30, 2015. [New (.8 Instructional Aide) and Replacement (.2 Special Education Teacher)]. [B]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

29. Amend Appointment of Schedule B Clerk Athletic Activities Fund, Holmdel High School

Resolved: That the Board approve the amendment of appointment for Jeanne Panepinto as the Schedule B Clerk Athletic Activities Fund, Holmdel High School at a stipend of \$2,690.50 to the Schedule B Co-Clerk Athletic Activities Fund, Holmdel High School at a stipend of \$1,345.25. [B]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

30. Amend Appointment of Schedule B Position, W. R. Satz School

Resolved: That the Board approve the amendment of appointment for Carolyn Broadhurst as the Schedule B Kiwanis Builders Club Advisor, W. R. Satz School, at a stipend of \$1,439.00 to the Schedule B Kiwanis Builders Club Co-Advisor, W. R. Satz School at a stipend of \$719.50. [B]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

31. Amend Appointment of Temporary Leave Replacement Elementary Teacher, Village School

Resolved: That the Board approve the amendment of appointment for Cecilia Muscarella from a Temporary Leave Replacement Elementary Teacher, Grade 1, Village School, step 1 BA at a salary of \$49,770.00 (prorated), effective October 16, 2014 through March 31, 2015 [R. Kerner - Leave] to Temporary Leave Replacement Elementary Teacher, Grade 3, Village School, step 1 BA at a salary of \$49,770.00 (prorated), effective October 23, 2014 through June 30, 2015,

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pending criminal history review and verification of certification. [M. Ferone - Leave] [B]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

32. Appointment of Social Studies Teacher, Holmdel High School

Resolved: That the Board approve the appointment of Courtney Conroy as a Social Studies Teacher, Holmdel High School, step 1 BA at a salary of \$49,770.00, effective September 2, 2014 through June 30, 2015, pending criminal history review.
[J. McCracken – Retirement] [B]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

33. Appointment of Special Education Teacher, Indian Hill School

Resolved: That the Board approve the appointment of Kyleigh Reckage as a Special Education Teacher, Indian Hill School, step 1 BA at a salary of \$49,770.00, effective September 2, 2014 through June 30, 2015, pending criminal history review and verification of certification. [M. Welter - Transfer] [B]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

34. Appointment of Special Education Teacher, Village School

Resolved: That the Board approve the appointment of Amanda Schmidt as a Special Education Teacher, Village School, step 4BA+30 at a salary of \$55,670.00, effective September 2, 2014 through June 30, 2015, pending criminal history review and verification of certification. [C. Andia - Resignation] [B]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

35. Appointment of Temporary Leave Replacement Special Education Teacher, Holmdel High School

Resolved: That the Board approve the appointment of Melissa Menges as a Temporary Leave Replacement Special Education Teacher, Holmdel High School, step 1 BA at a salary of \$49,770.00, effective September 2, 2014 through June 30, 2015, pending criminal history review and verification of certification. [S. Soldi - Leave] [B]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0

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Absent: Mr. DeSario & Mr. Hammer

36. Appointment of Temporary Leave Replacement Elementary Teacher, Village School

Resolved: That the Board approve the appointment of Melissa Durham as a Temporary Leave Replacement Elementary Teacher, Village School, step 1 BA at a salary of \$49,770.00 (prorated), effective September 2, 2014 through December 23, 2014, pending criminal history review and verification of certification. [S. Hunnewell - Leave] [B]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

37. Appointment of Temporary Leave Replacement World Language Teacher, Village School

Resolved: That the Board approve the appointment of Amy Ackerson as a Temporary Leave Replacement World Language Teacher, Village School, step 1 MA at a salary of \$58,570 (prorated), effective September 2, 2014 through September 5, 2014 and .5 Temporary Leave Replacement World Language Teacher, Village School, step 1 MA at a salary of \$58,570 (prorated), effective September 8, 2014 through March 8, 2015, pending criminal history review and verification of certification. [C. Babik – Reduced Leave] [B]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

38. Appointment of Social Worker, Indian Hill and W. R. Satz School

Resolved: That the Board approve the appointment of Jennifer Nemeth as a Social Worker, Indian Hill School and W. R. Satz School, CST step 1 at a salary of \$65,531.00, effective September 2, 2014 through June 30, 2015, pending criminal history review and verification of certification. [C. Tosk – Change in Assignment] [B]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

39. Appointment of Temporary Leave Replacement Special Education Teacher, Indian Hill School

Resolved: That the Board approve the appointment of Leigh Steinberg as a Temporary Leave Replacement Special Education Teacher, Indian Hill School, step 1 BA at a salary of \$49,770.00 (prorated), effective September 2, 2014 through December 23, 2014, pending criminal history review and verification of certification. [K. Rossitto - Leave] [B]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

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40. Appointment of Schedule B Positions for the 2014/2015 School Year

Resolved: That the Board approve the appointment of the following staff members for Schedule B Positions for the 2014/2015 School Year:

Position	First	Last	Stipend
Athletic Activities Fund - Co-Clerk -High School	Sara	Malcolm	\$1,345.25
Cross Country Assistant Coach-High School	Craig	**Segal	\$3,517.00
Football Assistant Coach- High School	Brian	*Kmak	\$6,075.00
Kiwanis Builders Club – W. R. Satz – Co-Advisor	Marianne	Asaro	\$719.50
Track Head Coach – Boys – High School	Maurice	Bell	\$7,677.00

*pending criminal history review

**pending criminal history review and certification

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

41. Appointment of Childcare Aide, Childcare Enterprise/Kindergarten Wrap-Around Program

Resolved: That the Board approve the appointment of Marisa Lupo as Childcare Aide, at an hourly rate of \$15.00 per hour, Childcare Enterprise/Kindergarten Wrap-Around Program, effective September 2, 2014 through June 30, 2015. [New] [B]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

42. Appointment of Childcare Aide, Childcare Enterprise/Kindergarten Wrap-Around Program

Resolved: That the Board approve the appointment of Ceil Martin as a Childcare Aide, at an hourly rate of \$15.00 per hour, Childcare Enterprise/Kindergarten Wrap-Around Program, effective September 2, 2014 through June 30, 2015. [New] [B]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

43. Appointment of Childcare Aide, Childcare Enterprise/Kindergarten Wrap-Around Program

Resolved: That the Board approve the appointment of Ninita Patel as a Childcare Aide, at an hourly rate of \$15.00 per hour, Childcare Enterprise/Kindergarten Wrap-Around Program, effective September 2, 2014 through June 30, 2015, pending criminal history review. [New] [B]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

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44. Approval of Student Teacher, Indian Hill School

Resolved: That the Board approve Faith Renna, 40 hours of observation in the area of Special Education, Indian Hill School, starting September 3, 2014 through December 19, 2014. Cooperating teacher will be Leslie McMahon.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

45. Approval of Substitute Teacher

Resolved: That the Board approve the appointment of the following as a day-to-day Substitute Teacher, effective September 2, 2014 through June 30, 2015.
[B]

Kerri Connor

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

46. Approval of Substitute Bus Monitor

Resolved: That the Board approve the appointment of the following as a day-to-day Substitute Bus Monitor, effective September 2, 2014 through June 30, 2015. [B]

Toni Ann Rocco

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

47. Approval of Assignment Change

Resolved: That the Board approve the following Change in Assignment effective September 2, 2014 through June 30, 2015, as listed below:

Last Name	First Name	Position From	Location From	Position To	Location To
Tosk	Cheryl	School Social Worker	W. R. Satz School	Social Skills Facilitator [New Position – formerly Consultant – B]	District

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

48. Amend Hour of Lunchroom/Playground Aides, Village School

Resolved: That the Board amend the following hours for Lunchroom/Playground Aides at Village School effective September 1, 2014 through June 30, 2015 as follows:

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Name	From:	To
Condon, Ann	2	2.75
Dandorph, Donna	2	2.75
Dayback, Linda	2	2.75
Dibiasi, Victoria	2	2.75
Disko, Donna	2	2.75
Grana, Grace	2	2.75
Marino, Maryann	2	2.75
Martinez, Miran	2	2.75
Rocco, ToniAnn	2	2.75
Sardo, Dina	2	2.75
Schier, Lisa	2	2.75

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
 Absent: Mr. DeSario & Mr. Hammer

49. Amend Hours or Locations

Resolved: That the Board approve to amend the following Hours or Locations for Special Education Monitors effective September 1, 2014 through June 30, 2015 as follows:

Last Name	First Name	Position	Location	Hours
Atzingen	Robert	Instructional Aide	Village	6.5 X 5
Beuthe	Colleen	Special Education Monitor	High School	6.5 X 5
Cheh	Susan	Special Education Monitor	W. R. Satz	6.5 X 5
Dinapoli	Jaclyn	Special Education Monitor	Village	6.5 x 5
Dreuer	Robin	Special Education Monitor	Village	6.5 x 5
Fazzolari	Margie	Special Education Monitor	Indian Hill	6.5 X 5
Feldman	Tina	Special Education Monitor	Village	6.5 X 5
Gilbertson	Karen	Special Education Monitor	W. R. Satz	6.5 x 5
Gross	Debbie	Special Education Monitor	W. R. Satz	6.5 X 5
Johnson	Ninotchka	Special Education Monitor	Village	5.5 x 1 and 6.5 x 4
Johnson	Tonya	Special Education Monitor	W. R. Satz	6.5 x 5
Morello	Barbara	Nurse Assistant	High School	6.5 x 5
Nagy	Irene	Special Education Monitor	Indian Hill	6.5 x 5
Rizzo	Kerri	Special Education Monitor	Indian Hill	6.5 X 5
Saler	Daren	Special Education Monitor	WR Satz	6.5 X 5
Simuro	Christine	Special Education Monitor	Indian Hill	6.5 X 5
Wiberg	Debra	Special Education Monitor	High School	6.5 X 5
Yuen	Christine	Special Education Monitor	Village	6.5 x 5

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MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
 Absent: Mr. DeSario & Mr. Hammer

50. Approval of Extra Level of Staffing

Resolved: That the Board approve the appointment for the following Extra Level of Staffing, effective September 1, 2014 through June 30, 2015 as follows: [B]

First Name	Last Name	School	Extra Level of Staffing
Maria	Tran	High School	0.2
Suzanne	Hennessy	High School	0.2
Kaitlyn	Mulhern	High School	0.2
Susan	Kuczynski	High School	0.2
Mary Kate	Duggan	High School	0.2
Juliet	Chu	Satz	0.1
Denise	King	Satz	0.2
Matthew	Goetke	High School/Satz	0.1
John	Koryat	High School/Satz	0.1
Jennifer	Scott	Satz	0.2
Christen	Rillo	Satz	0.2
Megan	Vinciguerra	Village	0.12
John	Nacarlo	Village	0.04
Caren	MacConnell	Village/Indian Hill	0.2

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
 Absent: Mr. DeSario & Mr. Hammer

51. Approval of Mentor Appointments

Resolved: That the Board approve the appointments of the following teachers as Mentors for Provisional Staff Member at the State recommended rate shown below, for the 2014/2015 School Year, (mentor fees paid by provisional teacher and if necessary are prorated)

Mentor	Novice Payment	Novice Teacher	Location
Marian Amitrani	\$550.00	Katie Crane	W. R. Satz
Lisa Imbro	\$550.00	Christina Meyers	W. R. Satz
Laurence Cogger	\$550.00	Mary Kate Duggan	Holmdel High School
Elizabeth Malolepszy	\$1,000.00	Ryan Gogol	Holmdel High School
A. Kathleen Taylor	\$165.00	Lauren Osborne	Holmdel High School

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
 Absent: Mr. DeSario & Mr. Hammer

52. Approval of Prime Time Staff for the 2014/2015 School Year

Resolved: That the Board approve the appointment of the following Prime Time staff for the 2014/2015 school year: [The Prime Time Program is

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completely funded by tuition and operates at no cost to the Board of Education.]

First Name	Last Name	Position	Hourly Wage
Anne	Puccio	Prime Time Program Staff Member	\$26
Leslie	McMahon	Prime Time Program Staff Member (Substitute)	\$26

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

53. Appointment of Temporary Leave Replacement Special Education Monitor, Village School

Resolved: That the Board approve the appointment of Allison Pagan as a Temporary Leave Replacement Special Education Monitor, Village School, 5 days per week, 6.5 hours per day, at an hourly rate of \$22.47 per hour, effective September 2, 2014 through December 23, 2014. [J. Dinapoli – Leave] [B]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

54. Appointment of Special Education Monitor, Village School

Resolved: That the Board approve the appointment of Deborah Cascella as a Special Education Monitor, Village School, 4 days per week, 6.5 hours per day, at an hourly rate of \$22.47 per hour, effective September 2, 2014 through June 30, 2015. [B]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

55. Appointment of Maintenance Personnel, District

Resolved: That the Board approve the appointment of Frank Maline as Maintenance Personnel, District, at a salary of \$66,691.20 (prorated), pending Boiler License, effective August 28, 2014 through June 30, 2015.[Replacement] [B]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

56. Approval of Volunteer, District

Resolved: That the Board approve William Orsini as a District Volunteer for the 2014/2015 school year, pending criminal history review, and Eileen England to accompany him at no cost to the Board.

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MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
 Absent: Mr. DeSario & Mr. Hammer

57. Approval of Student Placement

Resolved: That the Board approve the placement for the following student:

Department of Special Services
 In-District Placement

SID	Services	Classification	Cost
1348873889	Bilingual Evaluation	Not yet determined	\$1,500.00
1757560819	Home Instruction	N/A	\$57.00/hour
9616701174	Commission for the Blind	MD	\$1,800.00
6231335199	Commission for the Blind	VI	\$1,800.00
8724994936	Commission for the Blind	MD	\$1,800.00
8032986151	Commission for the Blind	MD	\$1,800.00
9628955358	Commission for the Blind	MD	\$1,800.00
9767057273	Commission for the Blind	VI	\$1,800.00

Department of Special Services
 Out-of-District Placements

SID	Services	Classification	Cost
3003864701	Occupational Services	AUT	\$7,800.00
4978903864	Commission for the Blind	MD	\$1,800.00
2779674316	Commission for the Blind	MD	\$1,800.00
6044170721	ESY Contract	AUT	\$10,083.30

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
 Absent: Mr. DeSario & Mr. Hammer

58. Approval of Tuition Contract Agreement between Metuchen Board of Education and the Holmdel Township Board of Education

Resolved: That the Board approve Metuchen tuition student SID 1178966760 to attend Holmdel's 2014/2015 school year program which includes a vision teacher, speech, physical therapy, occupational therapy, in the amount of \$39,076.00.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
 Absent: Mr. DeSario & Mr. Hammer

59. Approval of Tuition Contract Agreement between Asbury Park Board of Education and the Holmdel Township Board of Education

Resolved: That the Board approve Asbury Park tuition student SID 5398212988 to attend Holmdel's 2014/2015 school year program which includes a

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vision teacher, social skills services, and a one-to-one monitor, in the amount of \$94,497.00.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

60. Approval of Tuition Contract Agreement between Freehold Regional Board of Education and the Holmdel Township Board of Education

Resolved: That the Board approve Freehold Regional tuition student SID 6149193360 to attend Holmdel’s 2014/2015 school year program which includes a vision teacher, occupational therapy, and speech, in the amount of \$31,157.00.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

61. Approval of Tuition Contract Agreement between Freehold Regional Board of Education and the Holmdel Township Board of Education

Resolved: That the Board approve Freehold Regional tuition student SID 2050225541 to attend Holmdel’s 2014/2015 school year program which includes a vision teacher, occupational therapy, and speech, in the amount of \$29,711.00.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

62. Approval of Tuition Contract Agreement between Union Beach Board of Education and the Holmdel Township Board of Education

Resolved: That the Board approve Union Beach tuition student SID 7278508619 to attend Holmdel’s 2014/2015 school year program which includes a vision teacher, social skills services, and a one-on-one monitor, in the amount of \$99,951.00.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

• **Business Administrator’s Recommendations**

63. Receipt of Bids for Non Public/Public Student Transportation Services Bid #15-03

Resolved: That the Board pursuant to requirements of Title 18:18A-4 received the following bids for Non Public/Public Student Transportation Services Bid #15-03

Route	Helfrich Bid Amount	Michael Loori Bid Amount	Durham Bus Bid Amount
Package A RBC 3	No Bid		

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Route	Helfrich Bid Amount	Michael Loori Bid Amount	Durham Bus Bid Amount
Route Cost RBC	\$0.00	\$78.00	\$78.00
Route Cost Indian Hill	\$0.00	\$154.00	\$169.00
Total	\$0.00	\$232.00	\$247.00
Inc/Dec Adj.	\$0.00	\$1.00	\$1.00
Package B RBC 4			
Route Cost RBC	\$73.00	\$73.00	\$73.00
Route Cost Village	\$245.00	\$176.99	\$174.00
Total	\$318.00	\$249.99	\$247.00
Inc/Dec Adj.	\$2.00	\$1.00	\$1.00
Package C RSJL-1	No Bid	No Bid	No Bid
Route Cost RBC,St J & L	\$0.00	\$0.00	\$0.00
Route Cost	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$0.00
Inc/Dec Adj.	\$0.00	\$0.00	\$0.00
Package D RBC 5	No Bid	No Bid	
Route Cost RBC	\$0.00	\$0.00	\$150.00
Route Cost	\$0.00	\$0.00	\$0.00
Total	\$0.00	\$0.00	\$150.00
Inc/Dec Adj.	\$0.00	\$0.00	\$1.00
Total Per Diem (1)	\$318.00	\$481.99	\$644.00
BulkBid Discount (2)	\$0.00	\$0.00	\$0.00
Net Per Diem Bid [(1)-(2)]	\$318.00	\$481.99	\$644.00
Annual (180 days)	\$57,240.00	\$86,758.20	\$115,920.00

Discussion: Mrs. Vander Woude asked Mr. Petrizzo to provide an overview of the results of the Bid. Mr. Petrizzo stated the results of the Bid were favorable and in compliance with the state law (regarding non-public school transportation) as we start the school year.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

64. Award of Bid for Non Public/Public Student Transportation Services Bid #15-03

Resolved: That the Board pursuant to requirements of Title 18:18A-4 award Non Public/Public Student Transportation Services Bid #15-03 to the following vendors:

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Vendor	Route	Total Per Diem Rate	Total Contract 180 days
Michael Loori 130 Route 36 Middletown NJ 07748	Package A RBC 3/ Indian Hill	\$232.00	\$41,760.00
Durham Bus 49 Kanes Lane Middletown NJ 07748	Package B RBC 4/ Village	\$247.00	\$44,460.00

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

65. Acceptance/Approval of Initial 2014/2015 Chapter 192-193 Funding

Resolved: That the Board accept/approve initial funding under the provision of Chapter 192-193 (2014/2015) as follows. On file in the Business Office.

Chapter 192-193 Handicapped Services

Initial 2014/2015 Entitlement \$285,451.00

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

66. Approval of IDEA-PreK Salary

Resolved: That the Board approve that 100% (\$27,553.00) of Karen Gutowsky, Preschool Disabled Monitor salary be funded by the IDEA-PreK grant for the period of September 1, 2014 - June 30, 2015.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

67. Authorization to Cancel Stale Dated Checks General Account

Resolved: That the Board authorize cancellation of the following checks for the General Account. These checks are considered stale-dated.

Check Date	Check #	Amount
8/8/2006	81668	\$72.84
9/28/2006	82013	\$2,066.57
12/13/2006	82640	\$30.00
12/13/2006	82642	\$30.00

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Check Date	Check #	Amount
12/20/2006	82703	\$165.00
12/20/2006	82783	\$349.85
2/28/2007	83552	\$14.69
3/28/2007	83778	\$16.73
3/30/2007	83875	\$19.16
8/29/2007	84810	\$17.88
10/24/2007	85323	\$414.50
11/29/2007	85383	\$30.00
11/28/2007	85643	\$119.84
12/19/2007	85812	\$17.11
1/23/2008	86225	\$1,182.60
6/25/2008	87737	\$276.50
6/30/2008	87937	\$75.00
8/27/2008	88089	\$810.78
8/27/2008	88159	\$3,624.50
10/29/2008	88685	\$44.99
10/29/2008	88790	\$276.50
10/29/2008	88912	\$19.70
2/25/2009	89830	\$319.36
5/27/2009	90676	\$345.00
5/27/2009	90738	\$237.00
6/24/2009	91136	\$175.00
6/24/2009	91283	\$21.20
6/30/2009	91481	\$40.00
6/30/2009	91516	\$50.00
8/26/2009	91634	\$179.00
8/26/2009	91701	\$185.00
12/16/2009	92719	\$4.90
2/24/2010	93534	\$5,042.42
2/24/2010	93535	\$1,136.15
5/26/2010	94184	\$98.00
6/30/2010	94304	\$442.00
6/30/2010	94607	\$10.53
6/30/2010	94780	\$199.00
6/20/2010	95042	\$517.77
6/30/2010	95120	\$34.72
8/25/2010	95417	\$1,149.40
8/25/2010	95433	\$168.13
12/22/2010	96442	\$33.87
1/26/2011	96542	\$884.00
2/23/2011	97115	\$18.36
2/23/2011	97141	\$30.00
5/25/2011	97689	\$165.14
6/29/2011	97898	\$1,768.00
6/30/2011	98154	\$1,300.00
6/30/2011	98155	\$5,882.06
7/27/2011	98274	\$755.00
8/30/2011	98438	\$2,250.00

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Check Date	Check #	Amount
9/21/2011	98568	\$561.84
9/21/2011	98677	\$733.73
10/17/2011	98768	\$50.00
10/26/2011	98774	\$1,487.50
11/30/2011	99347	\$800.00
2/29/2012	99830	\$559.50
2/29/2012	99897	\$17.60
2/29/2012	99898	\$12.95
2/29/2012	100018	\$784.65
6/27/2012	100766	\$882.00
6/27/2012	100846	\$55.76
6/30/2012	100983	\$890.00
7/25/2012	101146	\$2,250.00
9/19/2012	101387	\$30.00
10/24/2012	101765	\$32.16
10/24/2012	101831	\$20.00
11/28/2012	101925	\$43.40
1/30/2013	102479	\$50.00
2/28/2013	102887	\$20.00
5/29/2013	103544	\$40.67
5/29/2013	103556	\$96.00
6/25/2013	103731	\$9.92
6/28/2013	104167	\$190.00

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
 Absent: Mr. DeSario & Mr. Hammer

68. Authorization to Cancel Stale Dated Checks Payroll Account

Resolved: That the Board authorize cancellation of the following checks for the Payroll Account. These checks are considered stale-dated.

Check Date	Check #	Amount
8/4/2004	234177	\$123.77
10/31/2004	236537	\$23.36
10/31/2004	237104	\$227.47
10/31/2004	237109	\$1,275.67
10/31/2004	237110	\$982.58
5/5/2005	245655	\$302.94
5/5/2005	245657	\$281.01
5/5/2005	245658	\$271.99
5/5/2005	245659	\$287.46
5/5/2005	245661	\$187.25
5/5/2005	245662	\$271.66
5/5/2005	245663	\$226.83

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Check Date	Check #	Amount
5/5/2005	245664	\$55.56
5/5/2005	245665	\$314.55
6/30/2005	246863	\$340.65
6/30/2005	246864	\$355.59
8/31/2005	249419	\$87.46
9/30/2005	249568	\$3,670.98
9/30/2005	250422	\$2,997.23
10/30/2005	250883	\$850.14
10/30/2005	251352`	\$76.86
10/30/2005	251355	\$63.75
11/30/2005	251949	\$359.34
11/30/2005	253185	\$58.77
12/23/2005	254297	\$1,615.51
1/15/2006	254879	\$1,008.82
1/15/2006	256137	\$416.89
4/7/2006	259490	\$252.27
3/30/2006	260055	\$490.20
5/15/2006	260094	\$632.12
6/23/2006	262300	\$5.41
6/23/2006	262399	\$3.28
8/30/2006	263735	\$25.39
11/30/2006	267880	\$180.83
2/15/2007	271435	\$2,932.12
3/30/2007	273586	\$190.83
5/30/2007	276704	\$181.62
11/30/2007	284365	\$1,491.54
12/14/2007	284409	\$45.44
12/21/2007	285175	\$2,205.18
12/21/2007	285669	\$19.90
3/14/2008	288917	\$14.71
6/19/2008	293254	\$1,954.65
6/19/2008	293299	\$802.30
6/30/2008	293579	\$119.57
1/15/2009	300066	\$3,020.05
4/30/2009	305202	\$42.28
5/29/2009	306377	\$1,339.47
8/28/2009	308824	\$424.45
10/15/2009	309985	\$51.15
10/15/2009	310478	\$1,768.91
10/15/2009	310594	\$45.16
1/15/2010	314338	\$349.15
2/11/2010	315345	\$1,124.91
2/11/2010	315441	\$1,673.07
2/11/2010	315629	\$266.11
4/15/2010	318822	\$1,914.83
5/14/2010	320272	\$81.27
8/30/2010	323185	\$304.25
8/30/2010	323186	\$252.05

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Check Date	Check #	Amount
8/30/2010	323187	\$108.37
8/30/2010	323188	\$356.45
9/30/2010	324839	\$2,051.07
9/30/2010	324840	\$2,015.85
9/30/2010	324841	\$2,047.28
10/15/2010	325081	\$1,032.34
10/15/2010	325082	\$50.73
11/15/2010	326687	\$65.02
11/15/2010	326728	\$734.38
11/15/2010	326732	\$72.24
11/30/2010	326746	\$1,434.72
12/15/2010	327478	\$1,035.93
12/15/2010	327866	\$679.42
12/23/2010	328016	\$568.15
12/23/2010	328364	\$1,782.13
1/28/2011	329709	\$1,062.03
2/3/2011	329866	\$1,521.06
2/3/2011	329889	\$1,891.70
2/3/2011	329952	\$779.78
2/3/2011	330121	\$698.83
2/3/2011	330148	\$1,272.93
4/15/2011	333028	\$1,112.27
4/15/2011	333330	\$1,728.17
6/21/2011	336582	\$1,112.27
6/21/2011	336851	\$1,189.19
7/14/2011	337278	\$678.49
8/30/2011	337822	\$540.88
1/30/2012	343704	\$825.47
2/15/2012	344224	\$30.98
3/30/2012	346582	\$448.21
5/15/2012	348965	\$1,892.73
6/28/2012	350999	\$193.92
7/12/2012	351148	\$153.48
7/12/2012	351224	\$46.17
7/30/2012	351412	\$232.65
9/14/2012	352083	\$16.25
11/15/2012	354696	\$95.46
11/30/2012	354826	\$1,088.81
5/15/2013	361791	\$1,915.17
5/30/2013	362396	\$181.25
6/14/2013	362477	\$348.98
6/14/2013	362670	\$230.05
6/14/2013	362790	\$105.07
6/14/2013	362905	\$3,147.23
6/14/2013	362967	\$2,695.29
6/14/2013	362985	\$249.35
6/14/2013	363060	\$227.06
6/14/2013	363091	\$131.75

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MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

69. Authorization to Cancel Stale Dated Checks Payroll Agency

Resolved: That the Board authorize cancellation of the following checks for the Payroll Agency Account. These checks are considered stale-dated.

Check Date	Check #	Amount
12/31/2009	9051	\$2.00
12/31/2009	9094	\$4.00
2/12/2013	10117	\$74,675.98
6/14/2013	10199	\$352.18
6/14/2013	10208	\$352.15

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

70. Approval of Discarding Textbooks at Holmdel High School

Resolved: That the Board approve the discarding of Textbooks for various reasons by the Holmdel High School. The list is on file in the Business Office.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

71. Approval of Monthly Certification – June 30, 2014

Resolved That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of June 30, 2014 after review of the Secretary’s Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

72. Approval of Business Administrator/Board Secretary’s Financial Report – June 30, 2014

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending, June 30, 2014, is hereby approved and the Business Administrator/Board Secretary is instructed to file same.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

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73. Approval of Treasurer's Financial Report – June 30, 2014

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending June 30, 2014, is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

74. Approval of Budget Transfers 2013/2014

Resolved: That the Board approve the 2013/2014 Budget Transfers as listed on attachment T-14-21.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

75. Approval of Budget Transfers 2014/2015

Resolved: That the Board approve the 2014/2015 Budget Transfers as listed on attachment T-15-02.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

76. Approval of Bills Payment

Resolved: That the Board approve payment of the August 27, 2014, bills list in the amount of \$904,243.96 and as certified and approved.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mr. DeSario & Mr. Hammer

M. Old Business

- **Discussion of Policy, Bylaw 0168**

Mrs. Vander Woude provided an overview of previous Board discussions regarding Bylaw 0168 and the taping of Board meetings. Mr. Sockol provided background as to what was discussed by the Community Relations Committee and the concerns regarding the expense of taping the meetings and the issues with disposal of the tape recordings. At the conclusion of the discussion, Mrs. Vander Woude stated that as of this point the tapes have not been released to the public. She asked Mr. Gross if we could pilot this for several meetings so the community could experience listening to the tapes. Mr. Gross advised that this could be done. Mrs. Vander Woude asked for a show of hands to pilot releasing the tapes to the community for the September and October meetings and the Board will discuss the results at the November meeting.

Show of Hands to Accept – All Approved
Absent: Mr. DeSario and Mr. Hammer

REGULAR BUSINESS MEETING AUGUST 27, 2014

- **Board of Education Meetings- Public Start Time**

Mrs. Vander Woude asked for feedback from the Board regarding keeping the Public session start time at 7:30 PM. There was a general conversation among the Board and Administration. At the conclusion, Mrs. Vander Woude requested the following roll call vote to change the times.

BE IT RESOLVED that the Holmdel Board of Education directs the Board Secretary to take those steps necessary to amend the public notices for Holmdel Board of Education meetings to reflect a public session starting time of 7:30 pm for all meetings during the 2014/2015 school year.

MOTION: Mrs. Wetmore SECOND: Mrs. Liu VOTE: 6-1
NAY: Mrs. Pascucci
Absent: Mr. DeSario & Mr. Hammer

- **District Goals 2014/2015**

Dr. McGarry provided an overview as to what was discussed at the Curriculum & Instruction Committee meeting and the feedback provided by the Board at the 7/30/2014 Board meeting. At the conclusion of a detailed discussion among the Board and Administration, there were minor adjustments made to the draft goals. Mrs. Vander Woude asked for a show of hands for the Board to approve the 2014/2015 District Goals.

Show of Hands to Accept – All Approved

Absent: Mr. DeSario and Mr. Hammer

- Mrs. Vander Woude asked for an update regarding the traffic light by the High School entrance. Mr. Loughran stated there was a meeting scheduled for the next day with the police department and this topic will be discussed.
- Mrs. Vander Woude asked for the status of the 2014/2015 district calendar. Mrs. Duncan stated that the goal will be to post the calendar to the district website by Friday.

N. New Business - None

O. Questions or Comments from the Public

- Mrs. Umbrino, parent, spoke about her daughter's peanut allergy. She stated concerns that Indian Hill School does not have an allergy specific classroom (consistent with Village School). She inquired why there isn't any uniformity at Indian Hill School and expressed concerns about her daughter being isolated from the rest of her classmates. Mrs. Duncan stated she would look into this matter. Mrs. Vander Woude referenced Board Policy addressing these concerns.
- Mrs. Brew, parent, expressed concerns about the placement letters coming out late again from Indian Hill School. She stated that this was raised last year and she hoped that this would not happen again.

REGULAR BUSINESS MEETING AUGUST 27, 2014

- Mrs. Zysk, parent, inquired if the Junior Honor Society will be in place for this school year. Mrs. Duncan stated that it would not be in place for the 2014/2015 school year. Mrs. Vander Woude requested the Curriculum & Instruction Committee to review this topic and report back accordingly.

Mrs. Vander Woude stated the next meeting will be on September 10, 2014 and will start at 7:30 p.m.

P. Executive Session (if required)

Board President Vander Woude called for an Executive Session at 10:40 p.m., to discuss personnel matters. Anticipating no further public action, she stated that the Board would adjourn from Executive Session

Q. Adjournment

By a unanimous voice vote the meeting adjourned at 10:40 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA
Business Administrator/Board Secretary

File Code	Policy
0.02	Introduction (M) (Revised)
1240	Evaluation of Superintendent (M) (Revised)
1581	Victim of Domestic or Sexual Violence Leave (M) (New)
2412	Home Instruction Due to Health Condition (M) (Revised)
2415	No Child Left Behind Programs M (Revised)
2417	Student Intervention and Referral Services (M) (Revised)
2481	Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition (M) (Revised)
3125	Employment of Teaching Staff Members (M) (Revised)
3144.12	Certification of Tenure Charges – Inefficiency (M) (New)
3221	Evaluation of Teachers (M) (New)
3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) (New)
3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M) (New)
3240	Professional Development for Teachers and School Leaders (M) (Revised)
3283	Electronic Communications Between Teaching Staff Members and Students (M) (New)
4125	Employment of Support Staff Members (M) (Revised)
4283	Electronic Communications Between Support Staff Members and Students (M) (New)
5120	Assignment of Students (M) (Revised)
5200	Attendance (M) (Revised)
5512	Harassment, Intimidation, and Bullying (M) (Revised)
5533	Student Smoking (M) (Revised)
5610	Suspension (M) (Revised)
5611	Removal of Students for Firearms Offenses (M) (Revised)
5612	Assaults on District Board of Education Members or Employees (M) (Revised)
5613	Removal of Students for Assaults with Weapons Offenses (M) (New)
5620	Expulsion (Revised)
8462	Reporting Potentially Missing or Abused Children (M) (Revised)
8505	School Nutrition M (Revised)

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R 2330 HOMEWORK

The Holmdel Township Board of Education believes that homework has a positive influence on learning and achievement and directs that homework be an integral part of the educational process.

Definition

Homework is defined as the assignments which students complete independently outside of school. Homework may consist of either "study time" and/or "tasks assigned." "Study time" is defined as the review of notes, textbooks and other materials for reinforcement, required reading or test preparation. "Tasks assigned" necessitates the preparation of a specific product. Homework will be used to extend learning in the Holmdel Township School District and not for discipline or punishment.

Types of homework may include, but not be limited to:

1. Written assignments and/or drills to reinforce classroom learning;
2. Research assignments using outside information and reference materials;
3. Supplementary reading to gather information or to practice reading skills;
4. Technology utilization to enhance knowledge of a specific subject or topic;
5. Study time to commit facts to memory; and
6. Special projects to enhance and extend student learning experiences.

Taxonomy of Homework

Faculty members in the Holmdel Township School District should keep in mind the following taxonomy of homework :

1. Assignments involving practice help students master specific skills and should be limited to information presented in class.
2. Assignments involving preparation help students gain benefits from future lessons.



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3. Assignments involving extension determine whether students can transfer specific skills or concepts to new situations.
4. Assignments involving creativity require students to integrate many skills and concepts in order to produce original responses.

Homework Guidelines

1. Homework assignments should be meaningful and appropriate to the needs of each student and to the Holmdel Township School District curricula.
2. Homework should be an integral part of each lesson for which it is assigned. Homework should build on classroom work and it should include the review of previously learned material when appropriate.
3. Classroom activities and lessons should build on homework assignments because this reinforces for students the idea that homework has value.
4. Homework assignments should be carefully planned and explained by the teacher.
5. Homework should be followed-up or reviewed in some way by the teacher and feedback provided to the student.
6. Homework assignments which are considered "long-range," should be periodically checked for progress by the teacher in accordance with previously established timelines.
7. Study skills should be taught in the various disciplines in order to develop independence within each student and assist students in addressing homework assignments.
8. Students of all ability levels will be assigned regular homework. As appropriate, assignments will reflect the range of abilities in a content area.
9. Regardless of the subject, students should be given a specific guiding purpose and instructions for reading and study assignments.

Time Allotments



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The following time allotments for homework should serve as guidelines for faculty, students and parent(s) or legal guardian(s) in Holmdel Township School District. It must be kept in mind that the length of homework assignments may vary from night to night and at different parts of the year depending upon the curriculum as well as upon the skills and abilities of students. The following guidelines are based upon an "average" student:

1. Village School

Kindergarten: At the discretion of the teacher

Grade 1: 15-20 minutes daily

Grade 2: 15-20 minutes daily

Grade 3: 30-40 minutes daily

a. Homework will be assigned four days each week.

b. Homework will not be assigned on weekends unless it is for make-up or to complete a long-range project.

c. Students will have two days to make-up class work and homework for every day absent from school for illness or other "excused absences." Teachers shall make reasonable accommodations to extend time for students.

d. For students who have an absence from school for reasons other than illness or excused absences (please refer to Policy 5200 and Regulation 5200)), homework will be assigned upon the return to school and in general, students will be allowed two days to make up missed work for each one day of absence.

e. Homework will not be assigned for winter or spring recess periods except to encourage reading.

2. Indian Hill School

Grade 4: 40-50 minutes daily

Grade 5: 50-60 minutes daily



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Grade 6: 50-70 minutes daily

- a. Homework will be assigned four days each week.
- b. Homework will not be assigned on weekends unless it is for make-up or to complete a long-range project.
- c. Students will have two days to make-up class work and homework for every day absent from school for illness or other "excused absences." Teachers shall make reasonable accommodations to extend time for students.
- d. For students who have an absence from school for reasons other than illness or excused absences (please refer to Policy 5200 and Regulation 5200), homework will be assigned upon the return to school and in general, students will be allowed two days to make up missed work for each one day of absence.
- e. Homework will not be assigned for winter or spring recess periods except to encourage reading.
- f. At grade levels, such as fifth and sixth grade, when students have more than one academic teacher, the total homework time each day will be Grade 5: 50-60 minutes and Grade 6: 50-70 minutes.

William R. Satz School

Grade 7: 60-120 minutes daily

Grade 8: 60-120 minutes daily

- a. Homework will be assigned five days each week.
- b. Homework and long-term projects will not be assigned specifically for winter or spring recess except to encourage reading. Long-term projects may be assigned no later than a minimum of one week before a recess period.
- c. Students will have two days to make-up class work and homework for every day absent from school for illness and other "excused absences." Teachers shall make reasonable accommodations to



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extend time for students.

- d. For students who have an absence from school for reasons other than illness or excused absences (please refer to Policy 5200 and Regulation 5200), homework will be assigned upon the return to school and in general, students will be allowed two days to make up missed work for each one day of absence..
- e. At grade levels, such as seventh and eighth grade, when students have more than one academic teacher, the total homework time each day will be 60-120 minutes.

4. Holmdel High School

Grade 9: 75-150 minutes daily

Grade 10: 75-150 minutes daily

Grade 11: 75-150 minutes daily

Grade 12: 75-150 minutes daily

- a. Homework will be assigned five days each week.
- b. Homework and long-term projects will not be assigned specifically for winter or spring recess except to encourage reading. Long-term projects may be assigned no later than a minimum of one week before a recess period.
- c. Students will have two days to make-up class work and homework for every day absent from school for illness and other "excused absences." Teachers shall make reasonable accommodations to extend time for students.
- d. For students who have an absence from school for reasons other than illness or excused absences (please refer to Policy 5200 and Regulation 5200), homework will be assigned upon the return to school and in general, students will be allowed two days to make up missed work for each one day of absence.



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- e. At grade levels, such as ninth, tenth, eleventh, and twelfth grade, when students have more than one academic teacher, the total homework time each day will be 75-150 minutes.

Teachers' discretion, within the guidelines of the Board-approved curriculum and district instructional program, is paramount in the determination of the number, type and length of assignments. However, consistency in the assignment of homework is a primary consideration for all grade levels and subject areas.

Responsibilities

We believe that education is a shared responsibility among student, teacher, and parent(s) or legal guardian(s).

Teachers are expected to:

1. Provide students with an awareness of their homework responsibilities;
2. Plan and make assignments which extend the classroom learning situation, being specific as to what the assignment is, how it is to be done and when it is to be completed and submitted; checkpoints for long-range assignments are suggested;
3. Identify both individual and group needs and assign homework as appropriate to meet these needs;
4. Check or correct assignments as appropriate and provide feedback in a timely manner to the students;
5. Utilize homework assignments to gain a better awareness of students' understanding of particular subjects;
6. Incorporate the results of homework assignments as appropriate into the grading of student progress;
7. Coordinate amount of homework with other faculty whenever possible if assigned in a departmental or team teaching situation;
8. Encourage students to make a record of homework assignments in their planner or by another appropriate method;



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9. Establish and maintain high standards of organization, legibility, appearance and content; and
10. Respond to parental requests for homework in accordance with Board policy and regulation.

Students are expected to:

1. Keep a record of all homework assignments in their planners or by another appropriate method;
2. Complete homework in accordance with specified timelines;
3. Submit homework at a quality level that is comparable to the students' regular class work;
4. Make up assignments promptly when absent from school; the amount of time allotted for make-up work in this regulation is a maximum and completion of make-up work in a shorter period of time is encouraged; and
5. Communicate to the teacher about any problems encountered with homework assignments.

Parent(s) or legal guardian(s) are expected to:

1. Provide an environment which is conducive to the completion of homework;
2. Make available materials necessary for the completion of assignments;
3. Assist, support and monitor the student without doing the work for him/her;
4. Request assigned work during an absence;
5. Encourage students to read for pleasure as well as to complete assignments and study; and
6. Ensure that the student has adequate time allocated for the completion of assignments.



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To obtain maximum benefit from homework, teachers, students and parent(s) or legal guardian(s) are urged to meet their responsibilities and work cooperatively.

Exceptional Students

Students who are gifted or who have identifiable learning problems may have homework assignments structured quite differently from these regulations due to their individual needs. More abstract and long-range assignments attendant to independent study could be a means of challenging a gifted student's abilities while much shorter, more manipulative, or orally-oriented assignments might characterize a teacher's efforts to address the identified needs of an educationally disabled student according to directions from the Child Study Team or Student Assistance Committee.

Issued: 29 August 2012

Issued:



