

REGULAR BUSINESS MEETING AUGUST 28, 2013

1. Call to Order

The Board of Education, Township of Holmdel, met in a Regular Business Meeting on Wednesday, August 28, 2013 in the library of the W.R. Satz School, 24 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called back to order at 7:37 p.m., by Mrs. Vander Woude, President of the Board.

2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

Note: The Opening Statement was not read because the meeting was called back to order.

2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

Note: The Open Public Meetings Act was not read because the meeting was called back to order.

3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Vander Woude, Garrity, Pascucci and Wetmore and Messrs: Pavlik, DeSario and Sockol. Absent: Mrs. Liu and Mr. Hammer. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum & Instruction and Mr. Michael Gross, Board Attorney. Ms. Sara Stark and Ms. Adhika Malhotra student representatives to the Board were both absent.

3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet

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and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

4. Presentations – Waksman Student Scholar Summer Institute - Josephine Blaha

5. Approval of Minutes

5a. Approval of Minutes - Board Retreat Meeting - July 18, 2013

Resolved: That the Board approve the minutes of the following meeting:
Board Retreat Meeting – July 18, 2013

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 6-0-1
Abstained: Mrs. Pascucci
Absent: Mrs. Liu and Mr. Hammer

5b. Approval of Minutes - Closed Executive Session – July 18, 2013

Resolved: That the Board approve the minutes of the following meeting:
Closed Executive Session – July 18, 2013

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 6-0-1
Abstained: Mrs. Pascucci
Absent: Mrs. Liu and Mr. Hammer

5c. Approval of Minutes - Closed Executive Session – July 31, 2013

Resolved: That the Board approve the minutes of the following meeting:
Closed Executive Session – July 31, 2013

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

5d. Approval of Minutes - Regular Business Meeting – July 31, 2013

Resolved: That the Board approve the minutes of the following meeting:
Regular Business Meeting – July 31, 2013

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

6a. Questions from the Public (Agenda Items) - None

6b. Committee Report (s)

Mr. DeSario - Buildings, Grounds & Safety

Mrs. Wetmore - Labor Negotiations

Mrs. Wetmore - Special Services

Mrs. Pascucci - Curriculum & Instruction

7. Committee of the Whole

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7a. Approval of Out-of-District Travel, District Personnel

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 6471 Staff Member Expenses and in accordance with Regulation 6471 Staff Member Expenses, as listed below: [B]

District Personnel

| Date | Name | Location | Workshop/Meeting | City/State | Cost |
|--|---------------|-------------------------------|--|-------------------|------------|
| 09/18/13 & 09/26/13 | Acquaviva, M. | Central Office | Systems Payroll Processing | Eatontown, NJ | \$0.00 |
| 10/18/13 | Bligh, Laura | Village School | IDA Fall Conference/Framing Your Thoughts | Somerset, NJ | \$0.00 |
| Course Begins 09/07/13 | Collins, N. | Administrator, District | NJ DOE Education Facilities Management Program, Rutgers University | New Brunswick, NJ | \$2,097.00 |
| 09/25/13 | Currie, M. | Administrator, District | Central Jersey Consortium for Excellence & Equity, Session 1 | Long Branch, NJ | \$0.00 |
| 10/02/13, 12/11/13, 03/05/14, 04/30/14 | Currie, M. | Administrator, District | Superintendent's Academy | Long Branch, NJ | \$0.00 |
| 10/16/13 | Flannelly, F. | Village School | School Health Challenges: Preparing for the Unexpected | Somerset, NJ | \$175.00 |
| 10/17/13 & 10/18/13 | Howard, A. | Administrator, W. R. Satz | NJ Principal and Supervisor Association | Long Branch, NJ | \$225.00 |
| 08/12/13 | Killean, A. | Administrator, District | Shifting Gears to the District: CCSS, PARCC and SGO's | Trenton, NJ | \$0.00 |
| 10/03/13 & 10/04/13 | Lagoa, J. | High School | Art Educators New Jersey Fall Conference | New Brunswick, NJ | \$306.79 |
| 10/17/13 & 10/18/13 | Lieberman, B. | Village School | Autism New Jersey Annual Conference | Atlantic City, NJ | *\$400.00 |
| 10/13/13 | Newell, N. | Occupational Therapist | Building Blocks for Sensory Integration | NY, NY | *\$450.00 |
| 10/03/13, 12/03/13, 02/13/14, 05/06/14 | Pearl, M. | Administrator, Central Office | NJ Personnel Administrators Meeting | Trenton, NJ | \$103.34 |
| 09/11/13 | Swensen, E. | Administrator, District | District Test Coordinator Training | Jamesburg, NJ | \$0.00 |
| 10/10/13 | Tosk, C. | W. R. Satz | Issues in Ethics | Freehold, NJ | *\$98.00 |

*Paid with NCLB or IDEA Funds.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

7b. Approval of Out-of-District Travel, Board Member, Dennis Pavlik

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Board Member Expenses and in accordance with Regulation 4233 Board Member Expenses, as listed below: [B]

| Date | Name | Location | Workshop/Meeting | City/State | Cost |
|----------|------------|--------------|------------------|----------------|---------|
| 09/10/13 | Pavlik, D. | Board Member | Governance III | Piscataway, NJ | \$14.57 |

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 6-0-1

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Abstained: Mr. Pavlik
Absent: Mrs. Liu and Mr. Hammer

7c. Approval of Staff Members for Curriculum Project Work for 2013/2014 School Year

Resolved: That the Board approve the following Staff Members for Curriculum Project Work for 2013/2014 School Year at the non-pupil contact employment rate per hour, as per contractual agreement. [B]

| Planned Curriculum Project | Staff Members |
|----------------------------|--------------------------------|
| Finite Math | Jean Gillon and Aaron Spellman |

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

7d. Adoption of Curriculum Guides

Resolved: That the Board adopt the following Curriculum Guides [B]:

- English as a Second Language (ESL), Grade K-3
- English as a Second Language (ESL), Grade 4-6
- English as a Second Language (ESL), Grade 7-8
- English as a Second Language (ESL), Grade 9-12
- Mathematics, Grade K
- Mathematics, Grade 7
- Mathematics, Grade 8
- Spanish III

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

7e. Adoption of Textbook/Supplemental Resource Book and Materials

Resolved That the Board of Education adopt the following Textbook/Supplemental Resource Book and Materials [B]:

Title: Algebra and Trigonometry
Subject: Honors Algebra 2
Author(s): J. Stewart, L. Redlin, S. Watson
Publisher: Brooks/Cole; Cengage Learning
Copyright: 2012
Cost: \$203.00 (90 books needed)

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

7f. Approval of Student Handbooks

Resolved: That the Board approve the Student Handbooks for Holmdel High School, W. R. Satz School Athletics, Indian Hill School, Village School as on file in the Office of the Assistant Superintendent.

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Discussion: Mrs. Vander Woude, Mrs. Wetmore and Mr. Sockol asked questions regarding the Village School, Indian Hill School and W.R. Satz School Athletics Student Handbooks. There was a general discussion among the Board and Administration regarding this topic.

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

7g. Approval of Presenter for CPR/AED Training

Resolved: That the Board approve Cathi Yayac, Presenter for CPR/AED Training at the Administrators Retreat retroactive from July 10, 2013 at a rate of \$45.00 per hour, paid by NCLB Funds.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

7h. Adoption of Revised Policy 2431 – First Reading

Resolved: That the Board adopt the following Revised Policy, and hereby designate this as the First Public Reading, as per attachment #7h.

| | | |
|----------------|--------|----------------------|
| File Code 2431 | Policy | Athletic Competition |
|----------------|--------|----------------------|

Discussion: Ms. Garrity had comments regarding the policy revisions. There was a general discussion among the Board and Administration regarding this topic.

MOTION: Mrs. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

7i. Adoption of Revised Policy 5300 – First Reading

Resolved: That the Board adopt the following Revised Policy, and hereby designate this as the First Public Reading, as per attachment #7i.

| | | |
|----------------|--------|---|
| File Code 5300 | Policy | Automated External Defibrillators (AED) |
|----------------|--------|---|

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

7j. Adoption of Revised Policy 8860 – First Reading

Resolved: That the Board adopt the following Revised Policy, and hereby designate this as the First Public Reading, as per attachment #7j.

| | | |
|----------------|--------|-----------|
| File Code 8860 | Policy | Memorials |
|----------------|--------|-----------|

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Discussion: Mrs. Vander Woude had comments regarding the policy revisions. There was a general discussion among the Board and Administration regarding this topic. At the conclusion of the discussion, the Board agreed there would be a regulation developed for this policy that would be reviewed by the Community Relations Committee.

MOTION: Ms Garrity SECOND: Mr. Sockol VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

7k. Adoption of Policy 2468 – Second Reading

Resolved: That the Board adopt the following Policy, and hereby designate this as the Second Public Reading, as per attachment #7k.

| | | |
|----------------|--------|-------------------------|
| File Code 2468 | Policy | Independent Evaluations |
|----------------|--------|-------------------------|

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

7l. Approval of Job Description Teacher/Behavior Specialist

Resolved: That the Board approve the Job Description for Teacher/Behavior Specialist, as per attachment #7l.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

7m. Acceptance of Non-Monetary Donation from the Village School PSA

Resolved: That the Board accept, with gratitude, a Non-Monetary Donation from the Village School PSA for the following items. [D]

| | |
|---------------------------------------|---------|
| Planetarium (shared with Indian Hill) | \$7,500 |
| K/1 Software | \$900 |
| 10 Easels | \$2,000 |

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

7n. Acceptance of Monetary Donation from the Village School PSA

Resolved: That the Board accept, with gratitude, a Monetary Donation from the Village School PSA to be applied to the expense of student field trips in the amount of \$13,000 for Grades K – 3. This donation will be allocated as per the direction of the Principal. [D]

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

7o. Acceptance of Monetary Donation from Stop and Shop

Resolved: That the Board accept, with gratitude, a Monetary Donation from Stop and Shop of a \$25.00 gift card to be used for the Sports Expo. [D]

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MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

8a. Report of the Superintendent

8a-1. Report of Student Representatives to the Board - None

Resolved: That the Report of the Superintendent and Student Representatives are hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved
Absent: Mrs. Liu and Mr. Hammer

8b. Personnel

8b.-1 Acceptance of Retirement Learning Disabilities Teacher/Consultant, W. R. Satz/High Schools

WHEREAS: Ms. Deborah Campanelli has served the Holmdel Township Public Schools with distinction as a Learning Disabilities Teacher/Consultant at the W. R. Satz/High School, from September 1, 2005; and,

WHEREAS: Ms. Deborah Campanelli has consistently provided a multitude of appropriately designed activities that encourage the enrichment and maximizes the educational opportunities for each student; and,

WHEREAS: Ms. Deborah Campanelli has consistently met the needs and interests of her students; and,

WHEREAS: Ms. Deborah Campanelli has been a distinguished member of the Holmdel School District and has earned the respect and admiration of her colleagues, her students and the Holmdel community; and,

WHEREAS: Ms. Deborah Campanelli has submitted a letter announcing her retirement from the Holmdel Township Public Schools effective July 1, 2013; and,

NOW THEREFORE BE IT RESOLVED:

That the Holmdel Township Board of Education accepts Ms. Deborah Campanelli's retirement with regret and deep gratitude for her dedication, loyalty, and outstanding services performed and further extends to Ms. Deborah Campanelli its best wishes for a happy and healthy retirement.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

8b.-2 Acceptance of Resignation Special Education Monitor, Indian Hill School

Resolved: That the Board approve the resignation of Mallory Bartlett, as a Special Education Monitor, Indian Hill School, effective September 1, 2013.

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

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8b.-3 Acceptance of Resignation .4 School Nurse, District

Resolved: That the Board approve the resignation of Carolyn Kenney, as a .4 School Nurse, District, effective September 1, 2013.

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

8b.-4 Acceptance of Resignation Lunchroom/Playground Aide, Village School

Resolved: That the Board approve the resignation of Noelia Bruncati, as a Lunchroom/Playground Aide, Village School, effective September 1, 2013.

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

8b.-5 Acceptance of Resignation Special Education Monitor, Village School

Resolved: That the Board approve the resignation of Christina Melillo, as a Special Education Monitor, Village School, effective September 1, 2013.

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

8b.-6 Approval to Rescind Appointment .6 Special Education Teacher and a .4 Special Education Monitor, W. R. Satz School

Resolved: That the Board approve to rescind the appointment of Denise Yonezuka, as a .6 Special Education Teacher and a .4 Special Education Monitor, W. R. Satz School, effective September 1, 2013.

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

8b.-7 Acceptance of Leave of Absence Elementary Grade 6 Teacher, Indian Hill School

Resolved: That the Board approve a leave of absence for Robin Watts, Grade 6 Teacher, Indian Hill School with benefits as follows:

- Effective October 25, 2013 through February 3, 2014 using 60 sick days and February 4, 2014 through February 7, 2014 using 4 personal days (utilized in conjunction with the PFLA).
- Paid Family Leave Act (PFLA) effective February 4, 2014 through March 17, 2014 (paid by State of New Jersey; subject to State approval).
- New Jersey Family Leave Act (NJFLA) effective February 8, 2014 through March 17, 2014 (unpaid)

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

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8b.-8 Acceptance of Leave of Absence Staff Accountant, Central Office

Resolved: That the Board approve a leave of absence for Joyce Murphy, Staff Accountant at Central Office without benefits as follows:

- Effective retroactive from July 31, 2013 through August 26, 2013 using 16 sick days, August 27, 2013 through August 30, 2013 using 4 personal days, September 3, 2013 through September 17, 2013 using 10 vacation days, and September 18, 2013 using 1 floating holiday.
- Family Medical Leave Act (FMLA) effective September 19, 2013 through December 10, 2013 (unpaid).

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

8b.-9 Approval to Rescind Appointment Special Education Monitor, Indian Hill School

Resolved: That the Board approve to rescind the appointment of Denise Martin as a Special Education Monitor, Indian Hill School, effective September 1, 2013 through June 30, 2014.

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

8b.-10 Approval to Restore Salary and Increment

Resolved: That the Board approve Pursuant to N.J.S.A.18A:29-14, the salary and adjustment increment for Employee I.D. #5490 are hereby restored for the 2013/2014 school year; and

Be It Further Resolved:

That said employee's increment will be restored to Step 10MA, at a salary of \$66,085 for 2013/2014 school year, to be dependent upon completion of negotiations with the HTEA. [B]

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

8b.-11 Appointment of Spanish Teacher, Indian Hill School

Resolved: That the Board approve the appointment of Myriam Betancourt as a Spanish Teacher, Indian Hill School, step 5BA+15, at a salary of \$53,265.00, effective September 1, 2013 through June 30, 2014, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA, pending criminal history review. [C. Simonelli – Change in Assignment] [B]

Discussion: Mrs. Vander Woude inquired if there were two Spanish teachers at Indian Hill School. Ms. Currie confirmed that that there is one full time teacher and one part time teacher.

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MOTION: Ms. Garrity SECOND: Mr. Sockol VOTE: 7-0

8b.-12 Appointment of .6 Special Education Teacher and .4 Special Education Monitor, W. R. Satz School

Resolved: That the Board approve the appointment of Kelly Milnicsuk as a (.6) Special Education Teacher, step 1 BA+15, at a salary of \$50,755.00 (prorated), W. R. Satz School, and a (.4) Special Education Monitor, step 1, at a salary of \$21.71 per hour, W. R. Satz School, effective September 1, 2013 through June 30, 2014, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [D. Yonezuka - Resignation] [B]

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

8b.-13 Appointment of Temporary Leave Replacement Elementary Grade 3 Teacher, Village School

Resolved: That the Board approve the appointment of Cindy Durso as a Temporary Leave Replacement Elementary Teacher, Grade 3, Village School, step 6MA, at a salary of \$60,365.00 (prorated), effective September 1, 2013 through June 30, 2014, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [S. Klinger - Leave] [B]

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

8b.-14 Appointment of Learning Disabilities Teacher/Consultant, W. R. Satz School/High School

Resolved: That the Board approve the appointment of Anne Dengler as a Learning Disabilities Teacher/Consultant, W. R. Satz School/Holmdel High School, at a salary of \$62,796.00, effective September 1, 2013 through June 30, 2014, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [D. Campanelli - Retirement] [B]

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

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8b.-15 Appointment of Secretary to Facilities

Resolved: That the Board approve the appointment of Anne Sullivan to the position of Secretary to Facilities, step 6, at a salary of \$44,500 (prorated), plus \$4,351 Level I stipend, \$755 education stipend, effective September 16, 2013 through June 30, 2014, pending criminal history review, education stipend dependent upon verification of education credits, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [M. Acquaviva – Promotion] [B]

Discussion: Mrs. Vander Woude inquired as to what the Level I stipend represents. Mr. Petrizzo advised that the Level I stipend is a contractual term within the HTEA contract and represents additional compensation based on the title/responsibilities of the applicable position.

MOTION: Ms. Garrity SECOND: Mr. DeSario VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

8b.-16 Appointment of Lunchroom/Playground Aide, Village School

Resolved: That the Board approve the appointment of Victoria DiBlasi as a Lunchroom/Playground Aide, Village School, at a salary of \$15.51 per hour, step 1, effective September 1, 2013 through June 30, 2014, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [N. Bruncati – resign] [B]

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

8b.-17 Approval to Amend Appointment Instructional Aide, Indian Hill School

Resolved: That the Board approve the amendment of appointment for Robert Atzingen effective September 1, 2013 through June 30, 2014, as follows:

From: Instructional Aide, Indian Hill School, at a salary of \$46,788.00, with salary for the 2013/2014 school year to be dependent upon completion of negotiations with the HTEA.

To: (.4) Special Education Teacher, Indian Hill School, Step 1BA, at a salary of \$48,555.00 (prorated) , and (.6) Instructional Aide, Indian Hill School, at a salary of \$46,788.00 (prorated), with salary for the 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [B]

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

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8b.-18 Appointment of Teachers as Mentors for the 2013/2014 School Year

Resolved: That the Board approve the appointment of the following teachers as mentors for a provisional staff member at the State recommended rate shown below, for the 2013/2014 School Year (mentor fees paid by provisional teacher and if necessary are prorated).

| Mentor | Novice Payment | Novice Teacher | Location |
|--------------------|-----------------------|-----------------------|---------------------|
| Josephine Blaha | \$550.00 | Megan Cantwell | Holmdel High School |
| John Vallo | \$550.00 | Katherine Cornacchia | W. R. Satz School |
| Marian Amitrani | \$550.00 | Alison England | W. R. Satz School |
| Christine McKeever | \$275.00 | Nicole Fiorletti | W. R. Satz School |
| Jennifer Flynn | \$330.00 | Stephanie Sinck | W. R. Satz School |
| Maria Tran | \$550.00 | Aaron Spellman | Holmdel High School |
| Patricia Satkovich | \$550.00 | Suzanne Hennessy | Holmdel High School |

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0

Absent: Mrs. Liu and Mr. Hammer

8b.-19 Approval of Extra Level of Staffing, Holmdel High School/W. R. Satz School

Resolved: That the Board approve the appointment of the following Extra Level Staffing: [B]

| Employee | School | Extra Level of Staffing |
|-----------------|--------------------------------|--------------------------------|
| Colin Hart | Holmdel High School/W. R. Satz | 0.2 |

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0

Absent: Mrs. Liu and Mr. Hammer

8b.-20 Appointment of Schedule B Position for the 2013/2014 School Year

Resolved: That the Board approve the appointment of the following staff for a Schedule B Position for the 2013/2014 School Year: [B]

| Position | First Name | Last Name | Compensation* |
|---|-------------------|------------------|----------------------|
| Assistant Football Coach- Holmdel High School | Scott | Cannon | \$5,956.00 |

*Salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0

Absent: Mrs. Liu and Mr. Hammer

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8b.-21 Approval of Assignment Changes for the 2013/2014 School Year

Resolved: That the Board approve the Assignment Changes of the following staff for the 2013/2014 school year:

| Employee Name | Position | From | To |
|-----------------------|---------------------------|-----------------------------------|-----------------------------------|
| Armellino, Regina | Special Education Monitor | Village School | Indian Hill School |
| Barrens, Barbara | Special Education Monitor | Village School | Indian Hill School |
| Errickson, Ronald | Head Custodian | Indian Hill School Day Shift | Indian Hill School Night Shift |
| LoGiurato, Nancy | Special Education Monitor | Village School | Indian Hill School |
| McKeon, Diana | Special Education Monitor | Village School | W. R. Satz School |
| Rath, Vivian | Instructional Aide | W. R. Satz School | High School |
| Reyes, Sharon | Special Education Monitor | Village School | Indian Hill School |
| Rizzo, Kerri | Special Education Monitor | Indian Hill School | W. R. Satz School |
| Saler, Daren | Special Education Monitor | High School | Indian Hill School |
| Sievers, Eric | Custodian | Indian Hill School Night Shift | Village School Saturday Shift |
| Skowronski, Katherine | Nurse Assistant | High School | Village School |
| Souraeu, Alex | Custodian | Village School Night Shift | Indian Hill School Night Shift |
| Taylor, Janice | Special Education Monitor | Village School | Indian Hill School |
| Thomas, Patrick | Custodian | Village School Saturday Shift | Indian Hill School Day Shift |
| Valentin, Donna | Custodian | Indian Hill School Night Shift | Village School Night Shift |

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

8b.-22 Approval to Amend Hours Special Education Monitor, Village School

Resolved: That the Board approve the amendment of hours for Robin Dreuer, Special Education Monitor, Village School, effective September 1, 2013 through June 30, 2014, as follows: [B]

From: 5.5 hours, 4 days per week
To: 5.5 hours, 1 day per week and 6.5 hours, 4 days per week

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

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8b.-23 Approval to Amend Hours Special Education Monitor, Village School

Resolved: That the Board approve the amendment of hours for Colleen Wagner, Special Education Monitor, Village School, effective September 1, 2013 through June 30, 2014, as follows: [B]

From: 5.5 hours, 5 days per week

To: 6.5 hours, 5 days per week

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

8b.-24 Approval of Change in Location/Hours Nurse Assistant

Resolved: That the Board approve the amendment of location and hours for Ann Marie Buontempo, Nurse Assistant, effective September 1, 2013 through June 30, 2014, as follows:

From: Village School, 6.5 hours, 5 days per week

To: District, 3 hours, 5 days per week

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

8b.-25 Appointment of Day-To-Day Substitute Teachers

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Teachers, effective retroactive from July 1, 2013 through June 30, 2014. [B]

Susan Bergman
Jennifer Debarbieri
Mary Dougherty
Richard Katz
Joseph Lodato
Anthony Marcario
Gina Scalia
Irina Vovnoboy

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

8b.-26 Appointment of Day-To-Day Substitute Teacher and Clerical Substitute

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Teacher and Clerical Substitute, effective retroactive from July 1, 2013 through June 30, 2014. [B]

Steven Dublon

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

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8b.-27 Appointment of Day-To-Day Substitute Teacher and Substitute Special Education Monitor

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Teacher and Substitute Special Education Monitor, effective retroactive from July 1, 2013 through June 30, 2014. [B]

Donna Delaney

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

8b.-28 Appointment of Day-To-Day Substitute Special Education Monitors

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Special Education Monitors, effective retroactive from July 1, 2013 through June 30, 2014. [B]

Daniel Goldheimer
Christine Yuen

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

8b.-29 Appointment of Day-To-Day Clerical Substitute

Resolved: That the Board approve the appointment of the following as a Day-to-Day Clerical Substitute, effective August 29, 2013 through June 30, 2014. [B]

Bakir Lawson

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

8b.-30 Appointment of Day-To-Day Substitute Teachers

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Teachers, effective August 29, 2013 through June 30, 2014. [B]

Katherine Cornacchia
Kerri Maltese-Ziznewski

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

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8b.-31 Appointment of Day-To-Day Substitute Bus Monitor

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Bus Monitor, effective August 29, 2013 through June 30, 2014. [B]

Barbara Lynch

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

8b.-32 Appointment of Day-To-Day Substitute Nurse

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Nurse, effective August 29, 2013 through June 30, 2014, pending certification and criminal history review. [B]

Kierstin Burke

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

8c. Student Matters

8c-1. Approval of Student Placements

Resolved: That the Board approve the placements for the following students:

**Department of Special Services
In-District Placements**

| SID | Services | Classification | Cost |
|------------|----------------------------|-----------------------|----------------------------|
| 5398212988 | Tuition Student to Holmdel | MD | \$88,441.00 |
| 7278508619 | Tuition Student to Holmdel | VI | \$90,682.00 \$ 5,003.00 |
| 6149193360 | Tuition Student to Holmdel | MD | \$35,994.00 |
| 1178966760 | Tuition Student to Holmdel | MD | \$42,153.00 |

**Department of Special Services
Out-of-District Placements**

| SID | Services | Classification | Cost |
|------------|---------------------------|-----------------------|-------------|
| 2714296772 | Out-of-District Placement | AUT | \$34,980.00 |
| 8550467092 | Out-of-District Placement | MD | \$67,621.30 |
| 3181974556 | Out-of-District Placement | ED | \$51,332.30 |
| 9676658826 | Out-of-District Placement | ED | \$51,332.30 |
| 6149193360 | Out-of-District Placement | MD | \$35,994.00 |

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

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9. Business Administrator/Board Secretary's Report and Recommendations

9a. Approval/Submission of the Regular Operating Districts (ROD) Grant Projects

Resolved: That the Holmdel Board of Education authorizes the submission of the following projects to the New Jersey Department of Education, for consideration as Regular Operating Districts (ROD) Grant Projects. Furthermore, the Holmdel Board of Education authorizes amendment of the Long Range Facilities Plan to include these project(s):

- Window Replacement at Village School
- Window Replacement at Indian Hill School
- Window Replacement at W. R. Satz Middle School
- Window Replacement at Holmdel High School
- Auditorium Roofing Replacement at Holmdel High School
- Chiller Upgrades at Indian Hill School

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

9b. Approval/Submission of the IDEA Grant Award Basic and Preschool for the 2013/2014 School Year

Resolved: That the Board approve the submission of the Individuals with Disabilities Education Act (IDEA) Grant Award/Application Part B Basic and Preschool, in the amount of \$738,342.00 for the 2013/2014 school year as listed below:

| | Holmdel Township Board of Education | LEA | Total Grant |
|------------|--|---------------|----------------|
| Basic | \$ 556,093.00 | \$ 154,762.00 | \$ 710,855.00 |
| Pre-School | 27,487.00 | -0- | 27,487.00 |
| Total | \$ 583,580.00 | \$ 154,762.00 | \$ 738,342.00 |

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

9c. Approval/Submission of the No Child Left Behind (NCLB) Grant Award for the 2013/2014 School Year

Resolved That the Board approve the submission of the No Child Left Behind (NCLB) Grant Award/Application, in a consortium with St. John Vianney, St. Benedict's, and The New School of Monmouth County for a total amount of \$69,390.00, for the 2013/2014 school year as listed below:

No Child Left Behind (NCLB)
2013/2014

| Title | Holmdel Township School District | St. John Vianney Regional High School | New School of Monmouth County | St. Benedict School | Total Entitlement Allocation per Sub-Grant |
|-------|---|--|--|---------------------------|---|
| | | | | | |

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| | | | | | |
|------------------|-------------|-------------|----------|-----------|-------------|
| Title II, Part A | \$40,563.00 | \$12,793.00 | \$606.00 | \$6670.00 | \$60,632.00 |
| Title III | 8,758.00 | 0.00 | 0.00 | 0.00 | 8,758.00 |
| Grand Total | \$49,321.00 | \$12,793.00 | \$606.00 | \$6670.00 | \$69,390.00 |

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0
 Absent: Mrs. Liu and Mr. Hammer

9d. Approval to Participate in a NCLB Title III Consortium with the Eatontown Public School District

Resolved: Approval to participate in a NCLB Title III Consortium with the Eatontown Public School District of Monmouth County, for a total of \$8,758.00 for the 2013/2014 school year as listed below:

No Child Left Behind (NCLB)
 2013/2014

| Title | Holmdel Township School District | St. John Vianney Regional High School | New School of Monmouth County | St. Benedict School | Total Entitlement Allocation per Sub-Grant |
|-----------|----------------------------------|---------------------------------------|-------------------------------|---------------------|--|
| Title III | \$8,758.00 | \$0.00 | \$0.00 | \$0.00 | \$8,758.00 |

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0
 Absent: Mrs. Liu and Mr. Hammer

9e. Approval of Monthly Certification –June 30, 2013

Resolved That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of June 30, 2013 after review of the Secretary’s Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0
 Absent: Mrs. Liu and Mr. Hammer

9f. Approval of Business Administrator/Board Secretary’s Financial Report- June 30, 2013

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending June 30, 2013, is hereby approved and the Business Administrator/Board Secretary instructed to file same.

Discussion: Mr. Sockol inquired as to the results of the Secretary’s Report as of June 30, 2013 and how it relates to the Treasurer’s Report. Mr. Petrizzo provided an overview of both reports accordingly.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0
 Absent: Mrs. Liu and Mr. Hammer

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9g. Approval of Treasurer's Financial Report- June 30, 2013

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending June 30, 2013, is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

9h. Approval of Budget Transfers- 2012/2013

Resolved: That the Board approve the 2012/2013 Budget Transfers as listed on attachment T-13-23.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

9i. Approval of Budget Transfers- 2013/2014

Resolved: That the Board approve the 2013/2014 Budget Transfers as listed on attachment T-14-03.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

9j. Approval of Bills Payment-August 28, 2013

Resolved: That the Board approve payment of the August 28, 2013, bills list in the amount of \$222,371.10 and as certified and approved.

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 7-0
Absent: Mrs. Liu and Mr. Hammer

10. Old Business

- Lobby Guard

Mrs. Duncan provided an overview regarding this topic stating that it has been discussed at both the committee level and full Board.

Mr. DeSario also provided an overview regarding this topic and stated that the Buildings, Grounds & Safety Committee has reviewed/discussed this matter at multiple meetings and recommends the District move forward with this enhancement.

Ms. Garrity stated that the Community Relations Committee also reviewed this topic and the Committee was not sure where this enhancement fell in the overall security plan.

There was a general discussion among the Board and Administration regarding this topic.

Mrs. Vander Woude called for a show of hands from the Board if they supported moving forward with this enhancement. Mrs. Vander Woude, Mr. Pavlik, Mr. DeSario and Mrs. Wetmore supported moving forward. Ms. Garrity, Mr. Sockol and Mrs. Pascucci were not sure. Mrs. Liu and Mr. Hammer were absent. At the conclusion of the discussion, the Board agreed to have Mr. Balicki at the next Executive Session meeting to finalize the discussion regarding this topic.

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- Mrs. Vander Woude updated the Board regarding the status of the National Jr. Honor Co-Advisor positions.

11. New Business

- **Board Goals**
Mrs. Vander Woude asked the Board to provide her with recommendations/comments so she can compile for discussion at the next Board meeting.
- **Board Self Assessment**
Mrs. Vander Woude asked the Board to review the assessment tool that was sent to them today so there can be a Board discussion at the next Board meeting.
- **Student Growth Objectives (SGO's) – Professional Development**
Mrs. Duncan advised the Board as to the need for an additional professional development time for the District faculty to address SGO. There was a general discussion among the Board and Administration regarding this matter. At the conclusion, it was agreed that the school calendar would be adjusted to reflect an early dismissal for students on Wednesday, October 16, 2013 so District faculty could receive the required professional development.
- Mrs. Duncan advised the Board as to the impact of the new evaluation requirements on administration as a result of the significant increase in the number of evaluations required.
- Mrs. Vander Woude inquired if the District calendar could be posted on the District website. Mrs. Duncan confirmed that the calendar was posted to the District website.
- Mr. Sockol stated the District should consider reviewing the school supply list.
- Mr. Sockol advised the Board about a recent Township meeting he attended where the Township discussed the potential for a Payment in Lieu of Taxes (PILOT) program with Summerset Developers regarding the Lucent property. He recommended the Board consider providing feedback to the Township regarding the PILOT program. Mrs. Vander Woude stated that she would contact the Mayor and set up a meeting with Board and Township leadership to discuss this matter.
- Mr. Pavlik stated there was a delay with information being sent home to Indian Hill School parents/students and he was contacted by some concerned parents as a result.

12. Questions from the Public

- Mrs. Brew, resident/parent, expressed concerns regarding the delay with information being sent home to the Indian Hill School parents/students. She also stated that it was a good idea to review the school supply list. Regarding the Memorials Policy, she stated that it would have been nice to have been able to lower the flag to honor Mr. Hauser.

Mrs. Vander Woude stated that the next Board meeting will be September 18, 2013.

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13. Executive Session (if required)

Board President Vander Woude called for an Executive Session at 10:21 p.m., to discuss legal matters. Anticipating no further public action, she stated that the Board would adjourn from Executive Session

14. Adjournment

By a unanimous voice vote the meeting adjourned at 10:22 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA
Business Administrator/Board Secretary