

REGULAR BUSINESS MEETING DECEMBER 18, 2013

1. Call to Order

The Board of Education, Township of Holmdel, met in a Regular Business Meeting on Wednesday, December 18, 2013 in the library of the W.R. Satz School, 24 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:00 p.m., by Mrs. Vander Woude, President of the Board.

2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Vander Woude, Garrity, Liu, Pascucci (left meeting at 9:29 p.m.) and Wetmore and Messrs: Pavlik, DeSario, Hammer and Sockol. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum & Instruction and Mr. Michael Gross, Board Attorney. Ms. Adhika Malhotra student representative to the Board was present (left meeting at 9:21 p.m.). Absent: Ms. Sara Stark, student representative.

3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

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4. Presentations – S.T.E.M. – A. Killean, A. Gattini

At the conclusion of the presentation there was discussion among the Board and administration.

At 8:50 p.m., Mrs. Vander Woude stated the following agenda items would be taken out of order;

10. Old Business

- Grading Policy:

Mrs. Pascucci provided an overview regarding what was reviewed and discussed at the Curriculum & Instruction Committee meeting. She provided the committee recommendations as to the following items:

- Adding plusses and minuses to the current grade scale
The Committee recommended adding plusses only. After a detailed discussion among the Board and administration, the following show of hands vote was taken by the Board regarding the Committee's recommendation:
 - YAY (6): Vander Woude, Pavlik, Pascucci, Lui, DeSario and Hammer
 - NAY (3): Garrity, Wetmore and Sockol
- Eliminating formal midterms in lieu of a 10% final exam - no final exams for semester courses
The Committee recommended this adjustment as stated. After a detailed discussion among the Board and administration, the following show of hands vote was taken by the Board regarding the Committee's recommendation;
 - All Approved

8a-1. Report of Student Representatives to the Board

Resolved: That the Report of the Student Representatives is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved

5. Approval of Minutes

5a. Approval of Minutes – Closed Executive Session – November 20, 2013

Resolved: That the Board approve the minutes of the following meeting:
Closed Executive Session – November 20, 2013

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

5b. Approval of Minutes - Regular Business Meeting – November 20, 2013

Resolved: That the Board approve the minutes of the following meeting:
Regular Business Meeting – November 20, 2013

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

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6a. Questions from the Public (Agenda Items)

Ms. Jane Zysk referenced the National Junior Honor Society advisor positions on the agenda and stated she would not comment on the proposed advisors. She stated concerns with the time that has lapsed and hopes this advisor position would continue. She was glad that the advisor position was being filled.

6b. Committee Report (s)

Mrs. Pascucci – Curriculum & Instruction
 Mr. Sockol – Budget & Finance
 Mr. DeSario – Buildings, Grounds & Safety

7. Committee of the Whole

7a. Approval of Out-of-District Travel, District Personnel

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 6471 Staff Member Expenses and in accordance with Regulation 6471 Staff Member Expenses, as listed below: [B]

District Personnel

Date	Name	Location	Workshop/Meetings	City State	Cost
01/17/14	Bligh, L.	Village School	Practical Therapy Techniques	New Brunswick, NJ	\$0.00
03/14/14	Boka, K.	High School	Foreign Language (FLENJ) 2014 Spring Conference	Somerset, NJ	\$155.00
12/06/13	Bruce, J.	W. R. Satz School	Attending the Monmouth County CIACC Educational Partnership	Neptune, NJ	\$0.00
01/9/14	Clores, J.	High School	Brookdale Info Workshop Disability Services	Lincroft, NJ	\$0.00
01/16/14	Clores, J.	High School	Good Ideas Planning Part 2	Lakewood, NJ	\$0.00
Course Begins 02/01/14 – 04/30/14	Collins, N.	Administrator, District	NJ DOE Education Facilities Management Program, Rutgers University	Neptune, NJ	\$1,526.00
01/29/14 & 02/13/14	Coticelli, D.	High School	LDT-C Consortium	Millstone, NJ & Freehold, NJ	\$0.00
01/10/14	Davis, S.	High School	Eastern Athletic Trainers Assoc. Annual Conference	Mashantucket, CT	\$375.00
02/13/14 & 03/19/14	Dengler, A	W. R. Satz /High School	LDT-C Consortium	Freehold, NJ & Millstone, NJ	\$0.00
12/13/13	Dougherty, K.	High School	AP History Teachers Forum	West Long Branch, NJ	\$0.00
02/27/14	Ferrarese, M.	Administrator, Indian Hill School	Section 504 in New Jersey Webinar (Viewed at Holmdel High School)	Holmdel, NJ	\$0.00
01/30/14 & 01/31/14	Gattini, A.	Administrator, District	TECHSPO '14	Atlantic City, NJ	\$543.00
12/05/13	Graboski, N.	Village School	Connecting the common Core State Standards to Grades 2-8 Inclusion	Eatontown, NJ	\$0.00
01/14/14	Holota, N.	Village School	Wilson Foundations Training	Howell, NJ	\$135.00

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Date	Name	Location	Workshop/Meetings	City State	Cost
12/11/13	Kapoor, J.	W. R. Satz School	Creating College-Ready and Work Ready Students	Westfield, NJ	\$17.01
12/12/13	Killean, A.	Administrator, District	Monmouth/Ocean County Supervisors Meeting	Oakhurst, NJ	\$0.00
12/16/13	Killean, A.	Administrator, District	Teaching Ratios and Proportions in Grades 6 & 7	Branchburg, NJ	\$0.00
01/08/14	Killean, A.	Administrator, District	AMTNJ Special Education Conference	Jersey City, NJ	\$149.00
01/14/14	Kimler, J.	Village School	Wilson Foundations Training	Howell, NJ	\$135.00
01/22/14	Kousoulis, M.	High School	Making Best Use of Cutting - Edge Technology Tools in Social Studies	New Providence, NJ	\$229.00
01/30/14 & 01/31/14	Lelivelt, S.	Administrator, District	TECHSPO '14	Atlantic City, NJ	\$549.00
01/30/14	MacConnell, C	Indian Hill School	TECHSPO '14	Atlantic City, NJ	\$235.00
01/17/14	Malolepszy, E.	W. R. Satz /High School	Utilizing Cutting Edge Technology to Enhance Your World Language	Long Branch, NJ	\$235.00
02/27/14	Marino, L.	Administrator, W. R. Satz School	Section 504 in New Jersey Webinar (Viewed at Holmdel High School)	Holmdel, NJ	\$0.00
12/13/13	McBride, S.	High School	AP History Teachers Forum	West Long Branch, NJ	\$13.18
03/07/14	Moran-Kudisch, C.	High School	NJPN 14th Annual Addiction Conference	Atlantic City, NJ	\$0.00
01/17/14	Peters, J.	W. R. Satz /High School	Utilizing Cutting Edge Technology to Enhance Your World Language	Long Branch, NJ	*\$235.00
01/15/14	Riegal, D.	Village School	Transition Coordinators Network	Edison, NJ	\$0.00
01/24/14	Swensen, E.	Administrator, District	District Test Coordinator Training	Mount Laurel, NJ	\$0.00
02/27/14	Swensen, E.	Administrator, District	Section 504 in New Jersey Webinar (Viewed at Holmdel High School)	Holmdel, NJ	*\$169.99
01/16/14	Swift, C.	Indian Hill School	Practical Strategies to Accelerate Student Progress for Occupational Therapist Working for Schools	Parsippany, NJ	\$229.00
05/21/14	Swift, C.	Indian Hill School	Integrating Sign Language into the Classroom	Eatontown, NJ	\$0.00
02/27/14	Vierschilling, J.	Administrator, Village School	Section 504 in New Jersey Webinar (Viewed at Holmdel High School)	Holmdel, NJ	\$0.00
01/30/14	Welter, M.	Indian Hill School	TECHSPO '14	Atlantic City, NJ	\$235.00

*Paid with NCLB or IDEA Funds.

MOTION: Ms. Garrity SECOND: Mr. DeSario VOTE: 8-0
 Absent: Mrs. Pascucci

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7b. Approval of Student Trips

Resolved: That the Board approve the Student Trips and that the educational objectives, itinerary, rules and regulations regarding these trips are on file in the Office of the Superintendent of Schools and the appropriate Principal's Office.

Date of Trip	School	Teacher/ Advisor	Class/Club/ Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
12/19/13	High School	Clark, A.	Special Education	Monmouth Mall, Eatontown, NJ	9:30 a.m. – 1:30 p.m.	8	7 Teachers	\$300.00
12/26/13	High School	McCafferty, S.	Winter Track	NYC Armory, N.Y., N. Y.	7:00 a.m. - 2:00 p.m.	9	1 Teacher	\$461.65
01/04/14	High School	Bell, M. & Cole, J.	Winter Track	NYC Armory, N.Y., N. Y.	7:00 a.m. - 3:00 p.m.	9	1 Teacher	\$527.60
01/07/14	W. R. Satz School	Dowd, S.	Project Plus Science Olympiad	Union County College, Cranford, NJ	7:15 a.m. – 5:30 p.m.	22	2 Teachers	\$275.00
01/08/14	W. R. Satz School	Westrol, R.	Shore Conference Middle School	Neptune High School, Neptune, NJ	8:00 a.m. – 11:30 a.m.	20	1 Teacher	\$263.80
01/08/14	High School	Dougherty, K.	Chess Team	Freehold Boro HS, Freehold, NJ	2:30 p.m. – 6:00 p.m.	10	1 Teacher	\$150.00
01/09/14	High School	Blaha, J.	Science League	Marlboro HS, Marlboro, NJ	2:45 p.m. – 6:00 p.m.	24	1 Teacher	\$215.00
01/09/14	High School	Goetke, M.	Chorus and Bell Group	Brick Kiwanis Club, Brick, NJ	8:30 a.m. – 11:15 a.m.	39	1 Teacher	\$170.00
01/09/14	Indian Hill School	Thomas, M.	Chorus	Ranney School Tinton Falls, NJ	11:30 a.m.- 2:00 p.m.	68	4 Teachers	\$290.00
01/13/14	High School	Lewis, J.	Math League	Middletown South HS, Middletown, NJ	2:30 p.m. – 5:00 p.m.	12	1 Teacher	\$150.00
01/15/14	W. R. Satz School	Ferraro, M.	Class Trip	Majestic Theatre, N. Y., N. Y.	10:30 a.m.- 6:00 p.m.	70	5 Teachers	No cost to Board
01/15/14	High School	Dougherty, K.	Chess Team	Monmouth Regional HS, Tinton Falls, NJ	2:30 p.m. – 6:00 p.m.	10	1 Teacher	\$150.00
01/31/14	High School	Westrol, R.	Athletics Super Bowl Trip	Met Life Stadium, East Rutherford, NJ	8:00 a.m. – 3:00 p.m.	50	10 Teachers	\$923.30

Discussion: Mr. Pavlik asked about the Met Life field trip. Ms. England explained that it is an opportunity for the High School Football team to visit the field where the Super Bowl will be played and they were chosen by Fox Sports to perform a mock demonstration on the field at Met Life Stadium.

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MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 8-0
Absent: Mrs. Pascucci

7c. Adoption of Revised Policy 2132 – Second Reading

Resolved: That the Board adopt the following Revised Policy, and hereby designate this as the Second Public Reading, as per attachment #7c.

File Code 2132	Policy	School District Goals and Objectives
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MOTION: Ms. Garrity SECOND: Mr. DeSario VOTE: 8-0
Absent: Mrs. Pascucci

7d. Adoption of Amended Regulations 3432 and 4432 – First Reading

Resolved: That the Board adopt the following Amended Regulations, and hereby designate this as the First Public Reading, as per attachment #7d.

File Code 3432	Regulation	Sick Leave
File Code 4432	Regulation	Sick Leave

Discussion: Mr. Sockol inquired if the changes were due to Aesop. Mrs. Peart confirmed the only changes were to address the Aesop implementation.

MOTION: Mr. Sockol SECOND: Mr. DeSario VOTE: 8-0
Absent: Mrs. Pascucci

7e. Approval of Program of Studies – W. R. Satz School

Resolved: That the Board approve the 2014/2015 Program of Studies for W. R. Satz School, as on file in Central Office.

MOTION: Ms. Garrity SECOND: Mr. DeSario VOTE: 8-0
Absent: Mrs. Pascucci

7f. Approval of Program of Studies – Holmdel High School

Resolved: That the Board approve the 2014/2015 Program of Studies for Holmdel High School, as on file in Central Office.

MOTION: Ms. Garrity SECOND: Mr. DeSario VOTE: 8-0
Absent: Mrs. Pascucci

7g. Approval for Adoption of New Courses/Programs

Resolved: That the Board approve the following New Courses/Programs for the 2014/2015 School Year [B]:

Course/Program	Grade Level	Projected Date
Dance I	High School	September 2014
Music Theory I	High School	September 2014
Music Technology	High School	September 2014

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MOTION: Ms. Garrity SECOND: Mr. DeSario VOTE: 8-0
Absent: Mrs. Pascucci

7h. Approval to Amend the Substitute Lunchroom/Playground Aide Rate of Pay

Resolved: That the Board approve to amend the Substitute Lunchroom/Playground Aide Rate of Pay to \$8.25 per hour, effective January 1, 2014.

MOTION: Ms. Garrity SECOND: Mr. DeSario VOTE: 8-0
Absent: Mrs. Pascucci

7i. Acceptance of Memorandum of Agreement and Salary Guide for the Holmdel Child Study Team Association

BE IT RESOLVED:

That the Holmdel Township Board of Education hereby ratifies the terms of the memorandum of agreement and salary schedule for the Holmdel Child Study Team Association for the 2012/2013 school year, as on file in the office of the Superintendent

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 8-0
Absent: Mrs. Pascucci

8a. Report of the Superintendent

Village School:

Village School recently completed their annual Giving Tree to help children in need. This year Mrs. Kenney (2nd grade teacher) collaborated with the PSA to put together the most successful giving year yet. More than 400 Village families donated items to help children in need to enjoy a wonderful holiday this year. Thanks to the entire Village School staff and community.

Our 2nd graders did a beautiful job with their winter concert for families Thursday, December 12th. The 3rd graders will present their character education performance to families on Thursday, December 19th. We welcome all family and friends to join them for these fantastic shows, directed by Dr. Riso (music teacher).

The Village School PSA held their week long holiday shop which was very successful. The children had a great time purchasing gifts for their families. We wish everyone a wonderful holiday time with family and friends and look forward to a great start to 2014!

Indian Hill School:

On December 6th, Indian Hill School hosted a performance of the fall play, "Stories Under the Big Top!" The play consisted of 45 5th and 6th grade students as well as students assisting as part of the stage crew. The large crowd was very happy with the show and they are very appreciative to the play director, Mrs. Catania and the stage crew director, Mrs. Jasperse.

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During the week of December 9th, Indian Hill School held its annual Holiday Shop. Here, students had the opportunity to complete holiday shopping for their families. Special thanks to the PLG for putting this event together.

On December 10th, Indian Hill School hosted its first "Heroes and Cool Kids" event of the year. This excellent program pairs Holmdel High School students with Indian Hill 5th graders to engage in team building exercises that stress strong self-esteem and good decision making skills. Special thanks to the Holmdel Alliance for their support of this program.

During the week of December 16th, Indian Hill School held its annual Winter Concerts. December 16th the Beginning Band and Chorus performed and on December 17th was the Indian Hill Winter Concert. These events feature festive winter favorites as performed by our Chorus, 5/6 Band, Beginner Band, and String Ensemble. Special thanks to Trina McCarthy and Meredith Thomas for all of their hard work with our young musicians.

Two Indian Hill School homerooms have been collecting pajamas in conjunction with Scholastic Books. For every pair of pajamas donated, Scholastic will be donating a book so that underprivileged children will have a book to read at night before they go to bed in their new pajamas. Special thanks to Kathy Bradley for taking on this worthwhile endeavor.

W. R. Satz School:

The Satz School Band and Jazz Band students had their annual holiday concert on Monday, December 16th, at 7:00pm in the High School Auditorium.

The Satz School Spelling Bee was conducted last week. Congratulations to the Satz student, who was the winner of the Satz School spelling bee and will represent Satz School at the district level.

Satz School would like to thank PSG volunteers, Mrs. Andersen and Mrs. Pinnero for organizing such a wonderful fundraising event at Barnes and Noble! They would also like to thank Mr. Goetke and the HHS Girls Chorus for their performance at the event as well. Additional congratulations goes out to the Satz School Chorus and Harmony Bell ringers for their successful annual Chorus & Bell Holiday concert which took place on December 13th.

And finally, special congratulations goes out to Mrs. Amitrani and the William R Satz School students who participated in the 2013 American Mathematics Competition AMC 8! Gold, silver, and bronze medals were won by students in the seventh and eighth grade. Nine Satz students received Honor Roll certificates for placing in the top 5% of the contest; three students received Certificates of Distinction for placing in the top 1%; and one student was the overall school winner for obtaining a Perfect Score on the test.

Holmdel High School:

It is concert season! The annual Choral and Bell Holiday Concert was held last Thursday, December 12th, and the Winter Instrumental Concert is being held tonight, Wednesday, December 18th. Both concerts featured fantastic student performances and were ably directed by Mr. Goetke and Mr. Koryat.

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The ECO Club hosted its first-ever “ECO Night” last Friday, Dec. 13th, in the high school commons. Representatives from the various environmental awareness groups in the area were on hand to speak with attendees, and a presentation about area waterways was made by a representative from Clean Ocean Action. Additionally, a special dedication was made to Dr. Wilson whose generous gift last year allowed the high school to install a filtered water system in the commons. To date, over 38,000 plastic water bottles have been eschewed!

As this is the season of giving, we wanted to let you know about two donations made by HHS student group to organizations helping those less fortunate than us. The Chinese Culture Club donated \$500 to the American Red Cross for relief in the Philippines, while the French Honor Society donated \$300 to “Doctors Without Borders.” A hearty “thank you” to those student groups for their generosity!

Congratulations to the fifteen (15) student-vocalists selected to the All-Shore Chorus, and to the twenty (20) student-athletes selected to the various All-Shore Athletic Teams. A complete list for each will appear in the next issue of “Inside HHS.”

The Superintendent reported on the following current student enrollment: 3,098

Village School.....838	W.R. Satz School.....539
Indian Hill School712	High School.....1,009

Resolved: That the Report of the Superintendent is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved
Absent: Mrs. Pascucci

8b. Personnel

8b-1. Acceptance of Retirement Special Education Teacher, W. R. Satz School

WHEREAS: Mrs. Genevieve Bennett has served the Holmdel Township Public Schools with distinction as a Special Education Elementary Teacher at the W. R. Satz School, from September 1, 1993; and,

WHEREAS: Mrs. Genevieve Bennett has consistently provided a multitude of appropriately designed activities that encourage the enrichment and maximizes the educational opportunities for each student; and,

WHEREAS: Mrs. Genevieve Bennett has consistently met the needs and interests of her students; and,

WHEREAS: Mrs. Genevieve Bennett has been a distinguished member of the Holmdel School District and has earned the respect and admiration of her colleagues, her students and the Holmdel community; and,

WHEREAS: Mrs. Genevieve Bennett has submitted a letter announcing her retirement from the Holmdel Township Public Schools effective July 1, 2014; and,

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NOW THEREFORE BE IT RESOLVED:

That the Holmdel Township Board of Education accepts Mrs. Genevieve Bennett's retirement with regret and deep gratitude for her dedication, loyalty, and outstanding services performed and further extends to Mrs. Genevieve Bennett its best wishes for a happy and healthy retirement.

Discussion: Mrs. Vander Woude thanked Mrs. Bennett for her years of service and dedication to the District.

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 8-0
Absent Mrs. Pascucci

8b-2. Acceptance of Retirement Special Education Monitor, Indian Hill School

WHEREAS: Mrs. Virginia Hlavenka has served the Holmdel Township Public Schools with distinction as a Special Education Monitor, to the Indian Hill School since January 01, 1996; and,

WHEREAS: Mrs. Virginia Hlavenka has always displayed a work ethic that goes beyond the stated requirements of the job; and,

WHEREAS: Mrs. Virginia Hlavenka has faithfully executed her duties with skill and competency; and,

WHEREAS: Mrs. Virginia Hlavenka has earned the respect of her colleagues and community residents; and

WHEREAS: Mrs. Virginia Hlavenka has submitted a letter announcing her retirement from the Holmdel Township School District, effective July 1, 2014;

NOW THEREFORE BE IT RESOLVED:

That the Holmdel Township Board of Education accepts Mrs. Virginia Hlavenka's retirement with regret and deep gratitude for her dedication, loyalty and outstanding services performed and further extend to Mrs. Virginia Hlavenka its best wishes for a happy and healthy retirement.

Discussion: Mrs. Vander Woude thanked Mrs. Hlavenka for her years of service and dedication to the District.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 8-0
Absent Mrs. Pascucci

8b-3. Approval of Leave of Absence Elementary Teacher, Village School

Resolved: That the Board approve a leave of absence for Shannon Hunnewell, Second Grade Teacher, at Village School, with benefits as follows:

- Effective January 2, 2014 through January 9, 2014 using 6 sick days, and April 4, 2014 through April 9, 2014 using 4 personal days (utilized in conjunction with the PFLA).
- Family Medical Act (FMLA) effective January 10, 2014 through April 3, 2014 (unpaid)

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- Paid Family Leave Act (PFLA) effective April 4, 2014 through May 22, 2014 (paid by State of New Jersey; subject to State approval).
- New Jersey Family Leave Act (NJFLA) effective April 10, 2014 through June 30, 2014 (unpaid)

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent Mrs. Pascucci

8b-4. Approval of Extended Leave of Absence Elementary Teacher, Indian Hill School

Resolved: That the Board approve an extended leave of absence without benefits for Mary Paglio, Grade 4 Elementary Teacher, Indian Hill School, as follows:

- Personal Leave effective January 2, 2014 through June 30, 2014, (unpaid).

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent Mrs. Pascucci

8b-5. Approval of Extended Leave of Absence Special Education Teacher, Village School

Resolved: That the Board approve an extended leave of absence for Christin Michell, Special Education Teacher, Village School, with benefits as follows:

- Family Medical Leave Act (FMLA) effective retroactive from December 2, 2013 through January 1, 2014 (unpaid).

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent Mrs. Pascucci

8b-6. Approval of Extended Leave of Absence Mathematics Teacher, W. R. Satz School

Resolved: That the Board approve an extended leave of absence for Melissa Gerbino, Mathematics Teacher, at W. R. Satz School with benefits, as follows:

- New Jersey Family Leave Act (NJFLA) effective January 26, 2014 through February 6, 2014. (unpaid)
- Family Medical Leave Act (FMLA) effective February 7, 2014 through March 30, 2014. (unpaid)

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent Mrs. Pascucci

8b-7. Approval of Extended Leave of Absence Staff Accountant, Central Office

Resolved: That the Board approve an extended leave of absence for Joyce Murphy, Staff Accountant, Central Office without benefits as follows:

- Effective retroactive from December 11, 2013 through February 2, 2014 (unpaid)

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent Mrs. Pascucci

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8b-8. Approval to Rescind Appointment for Schedule B Attendance Officer

Resolved: That the Board approve to rescind the appointment of Richard Bennett as the Schedule B Attendance Officer, for the 2013/2014 school year.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent Mrs. Pascucci

8b-9. Approval to Amend Hours for Special Education Monitor, Holmdel High School

Resolved: That the Board approve a change in the hours for Eleana Goldheimer, Special Education Monitor, Holmdel High School, effective retroactive from December 1, 2013 through June 30, 2014, as follows:

From: 6.5 hours, 5 days per week.

To: 6.5 hours, 3 days per week, and 7.5 hours, 2 days per week.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent Mrs. Pascucci

8b-10. Appointment of Temporary Leave Replacement Elementary Teacher, Indian Hill School

Resolved: That the Board approve the appointment of Heather Wolkom as a Temporary Leave Replacement Elementary Teacher, Grade 5, Indian Hill School, step 1 BA, at a salary of \$48,555.00 (prorated), effective retroactive from November 26, 2013 through March 4, 2014, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [A. Pizzulli- Paid Leave] [B]

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent Mrs. Pascucci

8b-11. Appointment of Temporary Leave Replacement Elementary Teacher, Village School

Resolved: That the Board approve the appointment of Jessica Muphy as a Temporary Leave Replacement Elementary Teacher, Grade 2, Village School, step 1BA, at a salary of \$48,555.00 (prorated), effective January 2, 2014 through June 30, 2014, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [S. Hunnewell - Leave] [B]

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent Mrs. Pascucci

8b-12. Approval of Extension of Appointment Temporary Leave Replacement Mathematics Teacher, W. R. Satz School

Resolved: That the Board approve the extension of appointment for Nicole Fiorletti as a Temporary Leave Replacement Mathematics Teacher, W. R. Satz School, effective January 29, 2014 through April 1, 2014, step 1BA, at a salary of \$48,555 (prorated), with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [M. Gerbino – Leave of Absence] [B]

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MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent Mrs. Pascucci

8b-13. Approval of Extension of Appointment Temporary Leave Replacement Special Education Teacher, Village School

Resolved: That the Board approve the extension of appointment for Lisa Santos as a Temporary Leave Replacement Special Education Teacher, Village School, effective retroactive from December 4, 2013 through January 3, 2014, step 13 BA, at a salary of \$64,345.00 (prorated), with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA, as follows:
[C. Michell- Leave] [B]

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent Mrs. Pascucci

8b-14. Approval of Extension of Appointment Temporary Leave Replacement Elementary Teacher, Indian Hill School

Resolved: That the Board approve the extension of appointment for Sofia Lopes as a Temporary Leave Replacement Elementary Teacher, Grade 4, Indian Hill School, effective December 21, 2013 through June 30, 2014, step 1BA, at a salary of \$48,555.00, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA, as follows: [M. Paglio - Leave] [B]

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent Mrs. Pascucci

8b-15. Approval to Amend Appointment of Temporary Leave Replacement School Psychologist, Indian Hill/W. R. Satz Schools

Resolved: That the Board approve the amendment of appointment for Ashleigh Halpern as a Temporary Leave Replacement School Psychologist, Indian Hill/W. R. Satz Schools, effective December 19, 2013 through March 4, 2014, at a salary of \$62,990.00, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [D. Hughes –Leave] [B]

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent Mrs. Pascucci

8b-16. Approval to Amend Appointment of 1.2 Temporary Leave Replacement Art Teacher, Holmdel High School

Resolved: That the Board approve the amendment of appointment for Jayne Reese as a 1.2 Temporary Leave Replacement Art Teacher, Holmdel High School effective December 19, 2013 through February 10, 2014, step 1MA, at a salary of \$68,826.00 with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [J. Lagoa –Leave] [B]

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent Mrs. Pascucci

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8b-17. Approval of Mentor Appointment

Resolved: That the Board approve the appointment of the following teachers as Mentors for a Provisional Staff Member at the State recommended rate shown below, for the 2013/2014 School Year, (mentor fees paid by provisional teacher and if necessary are prorated)

Mentor	Novice Payment	Novice Teacher	Location
Maria Farinella	\$55.00	Nichole Moore	Indian Hill School
Kristy Pugielli	\$385.00	Jessica Murphy	Village School

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent Mrs. Pascucci

8b-18. Approval of Preparation for a Professional Development Workshop

Resolved: That the Board approve Gina Salzman one hour of Preparation, to conduct a Professional Development Workshop, retroactive from November 25, 2013, for Special Education Monitors, at the non pupil contact rate of \$45.00 per hour. [B]

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent Mrs. Pascucci

8b-19. Appointment of Schedule B Positions

Resolved: That the Board approve the appointment of Schedule B Positions for the 2013/2014 school year as follows:

Position	First Name	Last Name	*Stipend
Attendance Officer	Richard	Katz	\$1,582.50**
National Jr. Honor Co- Advisor W.R. Satz	James	Bruce	\$705.50
National Jr. Honor Co- Advisor W.R. Satz	Melissa	Finnegan	\$705.50

*Salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA
**prorated

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent Mrs. Pascucci

8b-20. Appointment of Prime Time Program Certified Staff Members

Resolved: That the Board approve the appointment of the following Prime Time Program Certificated Staff Members for the 2013/2014 school year: [The Prime Time Program is completely funded by tuition and operates at no cost to the Board of Education.]

Last Name	First Name	Hourly Wage*
Anthony	Barbara	\$45.00
Buerck	Lisa	\$45.00
DeYoung	Jennifer	\$45.00
Melillo	Maria	\$45.00

*Plus \$45/ per Class for Planning

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MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent Mrs. Pascucci

8b-21. Appointment of Day-To-Day Substitute Teacher and Substitute Special Education Monitor

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Teacher and Substitute Special Education Monitor, effective January 2, 2014 through June 30, 2014. [B]

Nichole Moore

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent Mrs. Pascucci

8b-22. Appointment of Day-To-Day Substitute Teachers

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Teachers, effective December 19, 2013 through June 30, 2014. [B]

Justine Berger
Mary Kilgannon
Antonella Mellone

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent Mrs. Pascucci

8b-23. Appointment of Day-To-Day Substitute Bus Monitor

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Bus Monitor, effective December 19, 2013 through June 30, 2014. [B]

Kay Bauman

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent Mrs. Pascucci

8b-24. Approval of Observation in the Area of Occupational Therapy, Village School

Resolved: That the Board approve Nicole Wagner for 60 hours of Observation in the Area of Occupational Therapy starting January 2, 2014 through May 31, 2014. Cooperating teacher will be Nicole Newell.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent Mrs. Pascucci

8b-25. Approval of Observation in the Area of Occupational Therapy, Village School

Resolved: That the Board approve Vanessa Myers for 16 hours of Observation in the Area of Occupational Therapy starting January 6, 2014 through January 17, 2014. Cooperating teacher will be Doreen Riegall.

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MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
 Absent Mrs. Pascucci

8c. Student Matters

8c-1. Acceptance of Harassment, Intimidation and Bullying Report

(Mrs. Duncan reported the following 11/20/2013 – present):

School	# of Incidents	Notes
Village School	1	Substantiated
Indian Hill School	0	
W.R. Satz School	0	
Holmdel High School	0	

Resolved: That the Board move to accept the Superintendent's Report on Harassment, Intimidation and Bullying (from prior month).

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 8-0
 Absent: Mrs. Pascucci

8c-2. Approval of Student Placements

Resolved: That the Board approve the placements for the following students:

**Department of Special Services
 In-District Placements**

SID	Services	Classification	Cost
6320070159	Home Instruction	N/A	\$56.00/hour
6684110895	Home Instruction	N/A	\$56.00/hour
3317550205	Home Instruction	PSD	\$56.00/hour

**Department of Special Services
 Out-of-District Placements**

SID	Services	Classification	Cost
9278960608	Home instruction	ED	\$56.00/hour

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
 Absent: Mrs. Pascucci

8c-3. Approval of Resolution of the Holmdel Township Board of Education with Student ID #8841342340

WHEREAS, the Board of Education of Holmdel Township has the statutory duty to provide eligible students residing within the school district with special education and related services; and

WHEREAS, a dispute has arisen between the Board of Education and residents who claim entitlement to a free and appropriate education on behalf of a minor child, residing within the district; and

WHEREAS, litigation has been initiated within the New Jersey Department of Education, Office of Special Education which has culminated in a written settlement agreement

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NOW THEREFORE, BE IT RESOLVED that the Board of Education hereby:

1. Approves the settlement agreement between the parties;
2. Directs and authorizes the board president to execute same; and
3. Directs the Holmdel Township administrators who have educational responsibility over the subject of the litigation to fully implement the terms of the settlement agreement.

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Pascucci

8c-4. Approval of Resolution of the Holmdel Township Board of Education with Student ID #5640858726

WHEREAS, the Board of Education of Holmdel Township has the statutory duty to provide eligible students residing within the school district with special education and related services; and

WHEREAS, a dispute has arisen between the Board of Education and residents who claim entitlement to a free and appropriate education on behalf of a minor child, residing within the district; and

WHEREAS, litigation has been initiated within the New Jersey Department of Education, Office of Special Education which has culminated in a written settlement agreement;

NOW THEREFORE, BE IT RESOLVED that the Board of Education hereby:

1. Approves the settlement agreement between the parties;
2. Directs and authorizes the board president to execute same; and
3. Directs the Holmdel Township administrators who have educational responsibility over the subject of the litigation to fully implement the terms of the settlement agreement.

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Pascucci

9. Business Administrator/Board Secretary's Report and Recommendations

9a. Acceptance of the Regular Operating Districts (ROD) Grant Projects Determination Letters

Resolved: That the Holmdel Board of Education accepts the Preliminary Eligible Cost (PEC) letters, each dated December 4, 2013, issued for the projects listed below, and elects to receive state funding via the Regular Operating Districts (ROD) Grant program, pursuant to the Educational Facilities Construction and Financing Act, P.L. 2000, c.72, as amended. This Resolution is to satisfy the Board's elections as outlined in item IV.A and IV.B of the PEC letters, and accepts the PEC as the Final Eligible Cost (FEC) for each of the following projects:

Project	NJDOE Project #	Project Cost	ROD Grant
HHS Windows	2230-020-14-1002-G04	\$500,000	\$200,000
Satz Windows	2230-030-14-1003-G04	\$710,000	\$284,000
Village Windows	2230-080-14-1006-G04	\$565,000	\$226,000

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Indian Hill Windows	2230-050-14-1005-G04	\$430,000	\$172,000
HHS Roofing	2230-020-14-1001-G04	\$350,000	\$140,000
Indian Hill Chiller	2230-050-14-1004-G04	\$440,000	\$176,000

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0
 Absent: Mrs. Pascucci

9b. Approval of Resolution Binding The Holmdel Township Board of Education to Purchase Natural Gas Supply Services Through The Alliance for Competitive Energy Services (“ACES”) Bid Cooperative Pricing System ID#E8801-ACESCPS

Resolved: That the Board approve the following Participation Agreement to Purchase Natural Gas Supply Services through the Alliance for Competitive Energy Services (“ACES”) Bid Cooperative Pricing Systems as follows:

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Holmdel Township is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2018, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

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WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, THEREFORE, BE IT RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2018 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Pascucci

- 9c. Approval of Resolution Binding The Holmdel Township Board of Education to Purchase Electric Generation Services Through The Alliance for Competitive Energy Services ("ACES") Bid Cooperative Pricing System ID#E8801-ACESCPS

Resolved: That the Board approve the following Participation Agreement to Purchase Electric Generation Services through the Alliance for Competitive Energy Services ("ACES") Bid Cooperative Pricing Systems as follows:

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as "ACES"), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as

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“NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Holmdel Township Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2018 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, THEREFORE, BE IT RESOLVED that the District binds itself to the ACES Cooperative Pricing System #E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and

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estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2018 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Pascucci

9d. Energy Savings Plan (ESP) Authorization and Implementation

Resolved In accordance with the Public School Contracts Law, and, in order to implement and submit an approvable Energy Savings Plan (ESP) to the NJ Board of Public Utilities (NJBPU), the Holmdel Board of Education, under the Do It Yourself (DIY) model as listed in the statute, hereby appoints Kevin M Settembrino, AIA, LEED AP, of Settembrino Architects as the project coordinator.

Furthermore, upon the issuance of an approved ESP from the NJBPU, and, in accordance with the Public School Contracts Law, the Holmdel Board of Education authorizes the Business Administrator to secure financing through either a direct loan or the sale of an Energy Bond(s) to execute all projects as listed in the approved ESP.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Pascucci

9e. Award of Quoted Contract for the STRIVE Program and WC Late Bus

Resolved: That the Board pursuant to requirements of Title 18A:18A-4 award Quoted Contract for the STRIVE Program and WC Late Bus to the following Vendor:

Vendor	Route	Cost Per Diem	Total Contract Cost
Keyport Auto 347 Main Street Keyport, NJ	STRIVE Program	\$92.00 Per Diem	\$4,984.00
Keyport Auto 347 Main Street Keyport, NJ	WC Late Bus	\$89.00 Per Diem	\$1,196.00

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0

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Absent: Mrs. Pascucci

9f. Approval of General Liability Insurance for the Holmdel Parent Groups

Resolved: That the board approve General Liability Insurance applications for the Holmdel Parent Groups in accordance with the terms and conditions of the New Jersey School Board Association Insurance Group Commercial General Liability policy “Additional Persons Insured” coverage extension the Board sanctions the Holmdel Parent Groups as an approved affiliated entity for the 12/03/13-7/01/14 policy term.

Village School PSA	67 McCampbell Road	Holmdel, NJ 07733
Indian Hill School PLG	735 Holmdel Road	Holmdel, NJ 07733
Holmdel High School PTSO	36 Crawfords Corner Road	Holmdel, NJ 07733

Discussion: Mrs. Vander Woude stated the reason that W.R. Satz was not included was because their application has not been approved yet. Once approved, it will be on the agenda for Board approval.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Pascucci

9g. Approval of Monthly Certification – November 30, 2013

Resolved That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of November 30, 2013 after review of the Secretary’s Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Pascucci

9h. Approval of Business Administrator/Board Secretary’s Financial Report – November 30, 2013

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending November 30, 2013, is hereby approved and the Business Administrator/Board Secretary is instructed to file same.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Pascucci

9i. Approval of Treasurer’s Financial Report – November 30, 2013

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending November 30, 2013, is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary.

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MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Pascucci

9j. Approval of Budget Transfers – 2013/2014

Resolved: That the Board approve the 2013/2014 Budget Transfers as listed on attachment T-14-09.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Pascucci

9k. Approval of Bills Payment – December 18, 2013

Resolved: That the Board approve payment of the December 18, 2013 bills list in the amount of \$1,066,048.96 and as certified and approved.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Pascucci

10. Old Business (Continued)

- Audio Taping Board Meetings
Ms. Garrity provided an overview regarding what has been reviewed and discussed at the Community Relations Committee meetings and Board meetings. After a detailed discussion among the Board and administration, it was agreed to continue recording the Board meetings and review opportunities to enhance the quality of the recordings.
- Grading Policy (Continued):
 - Extending exam exemptions to seniors and juniors with at least a 90% final average going into final exam.
On behalf of Mrs. Pascucci, Mr. Sockol provided an overview regarding what was reviewed and discussed at the Curriculum & Instruction Committee meeting. He advised that the Committee recommended this adjustment as stated. After a detailed discussion among the Board and administration, the following show of hands vote was taken by the Board regarding the Committee's recommendation;
 - YAY (7): Vander Woude, Pavlik, Garrity, Lui, Sockol, DeSario and Hammer
 - NAY (1): WetmoreAbsent: Mrs. Pascucci
 - Extending exam exemptions to students in AP classes (all grade levels) with at least a 80% final average and who also took the AP exam
On behalf of Mrs. Pascucci, Mr. Sockol provided an overview regarding what was reviewed and discussed at the Curriculum & Instruction Committee meeting. He advised that the Committee recommended this adjustment as stated. After a detailed discussion among the Board and administration, the following show of hands vote was taken by the Board regarding the Committee's recommendation;
 - All ApprovedAbsent: Mrs. Pascucci

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11. New Business

- Mrs. Vander Woude stated that she and Mrs. Pascucci will represent the Board on the interview committee for the Assistant Superintendent of Curriculum and Instruction position.
- Mrs. Vander Woude stated that she and Mr. Pavlik met with the Township Mayor and Deputy Mayor and she advised the Board as to the results of the meeting. She stated that they plan on meeting with the Township Mayor and Deputy Mayor on a regular basis.
- Ms. Garrity provided an overview to the Board regarding the seminar that she and Mrs. Liu attended on the new student assessment tools.
- Mrs. Wetmore provided an overview to the Board regarding the meetings she attended on the Delegate Assembly and Legislative Update. She also reminded the Board to ensure the committee meeting notes are completed timely so they can be reported out and posted to the district website.

12. Questions from the Public

Ms. Brew commented regarding the Solar Panel incident at Village School. She stated the district did a good job evacuating the students. However, she stated there was confusion with the notification process since the message came from Ms. Collins and not building administration. Also, the computer generated voice from the notification system was hard to hear.

Mrs. Vander Woude stated the next Board meeting will be January 8, 2014 and it will be the Board reorganization meeting.

13. Executive Session (if required)

Board President Vander Woude called for an Executive Session at 10:37 p.m., to discuss negotiations. Anticipating no further public action, she stated that the Board would adjourn from Executive Session.

14. Adjournment

By a unanimous voice vote the meeting adjourned at 10:38 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA
Business Administrator/Board Secretary