

## REGULAR BUSINESS MEETING JANUARY 29, 2014

### 1. Call to Order

The Board of Education, Township of Holmdel, met in Regular Business Meeting on Wednesday, January 29, 2014 in the library of the W.R. Satz School, 24 Crawford's Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:00 p.m., by Mrs. Vander Woude, President of the Board.

### 2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

### 2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

### 3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Vander Woude, Garrity, Liu, Pascucci and Wetmore and Messrs: Pavlik, Hammer and Sockol. Absent. Mr. DeSario. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum & Instruction and Mr. Michael Gross, Board Attorney. Ms. Sara Stark and Ms. Adhika Malhotra, student representatives to the Board were present (both left meeting at 9:12 p.m.).

### 3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

### 4. Presentations – Fall Sports All Stars – Athletic Presentation – R. Westrol, W. Loughran Security Update – Administrators

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5. Approval of Minutes

5a. Approval of Minutes – Special Board Meeting – November 25, 2013

Resolved: That the Board approve the minutes of the following meeting:  
Special Board Meeting – November 25, 2013

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 7-0-1  
Abstained: Mr. Sockol  
Absent: Mr. DeSario

5b. Approval of Minutes – Closed Executive Session – November 25, 2013

Resolved: That the Board approve the minutes of the following meeting:  
Closed Executive Session – November 25, 2013

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 7-0-1  
Abstained: Mr. Sockol  
Absent: Mr. DeSario

5c. Approval of Minutes – Closed Executive Session – December 18, 2013

Resolved: That the Board approve the minutes of the following meeting:  
Closed Executive Session – December 18, 2013

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 7-0-1  
Abstained: Mr. Sockol  
Absent: Mr. DeSario

5d. Approval of Minutes - Regular Business Meeting – December 18, 2013

Resolved: That the Board approve the minutes of the following meeting:  
Regular Business Meeting – December 18, 2013

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 7-0-1  
Abstained: Mr. Sockol  
Absent: Mr. DeSario

6a. Questions from the Public (Agenda Items)

Ms. Estok, parent, inquired about the Kindergarten Wrap Around Program and if there was additional information that could be provided. Mrs. Vander Woude provided an overview of the program and advised that there was a presentation at the previous Board meeting and a copy of that presentation is posted on the district website. She also advised there is a meeting scheduled on 2/6/14 at Village School for interested parents to receive additional information regarding this program.

Mrs. Reddington, IH PLG President, regarding the security updates asked if there was going to be enough security identification lanyards for each school. She also inquired as to the process for addressing large events in the schools and will there be adjustments to the plan if needed. Ms. Karcher responded that the schools should have enough security identification lanyards but will order more if the schools identify a need. She also stated that the district is currently analyzing the best approach to

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address large events while maintaining the security plan and will implement accordingly upon completion. Ms. Karcher also advised that the district reviews the existing security plan with district administration and the police, making adjustments as needed.

6b. Committee Reports

Ms. Garrity – Budget & Finance

Mrs. Liu – Holmdel Foundation for Educational Excellence Fundraiser Update

Mrs. Pascucci – Curriculum & Instruction

7. Committee of the Whole

7a. Approval of Out-of-District Travel, District Personnel

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 6471 Staff Member Expenses and in accordance with Regulation 6471 Staff Member Expenses, as listed below: [B]

**District Personnel**

Date	Name	Location	Workshop/Meetings	City State	Cost
01/29/14	Anthony, B.	Village School	Unlocking the Mystery of Selective Mutism and Social Anxiety Webinar (Village School)	Holmdel, NJ	\$0.00
04/03/14 & 04/04/14	Axelrod, T.	Administrator, Indian Hill School	AERA 2014 Convention	Philadelphia, PA	*\$811.00
03/28/14	Bellis, M	Administrator, District	Rutgers 46th Annual Reading and Writing Conference	New Brunswick, NJ	*\$195.38
04/25/14	Bellis, M	Administrator, District	Common Sense - Writing, Thinking, and the Common Core	Annandale-On-Hudson, NY	*\$466.79
01/29/14	Bellis, M	Administrator, District	Central Jersey Consortium for Excellence and Equity	Long Branch, NJ	\$9.18
06/02/14	Blahe, J.	High School	AP Chemistry Reading	Louisville, KY	\$0.00
01/29/14	Bligh, L.	Village School	Unlocking the Mystery of Selective Mutism and Social Anxiety Webinar (Village School)	Holmdel, NJ	\$0.00
02/04/14	Caliendo, M.	W. R. Satz/ High School	Intersection of Danielson's Framework for Teaching	New York, NY	\$165.00
03/24/14 & 03/25/14	Collins, N.	Administrator, District	STS Conference 2014	Atlantic City, NJ	\$325.00
05/07/14 - 05/09/14	Collins, N.	Administrator, District	Transportation National Client Conference	Albany, NY	\$549.00
02/20/14 & 02/21/14	Donovan, D.	W. R. Satz/ Village School	New Jersey Music Educators Conference	East Brunswick, NJ	\$185.00
02/04/14	England, M.	Administrator, High School	Monitoring and Adjusting SGO's Coordinating SGO's Assessments and Sharing SGP's	Trenton, NJ	\$0.00
03/07/14	Ferrarese, M.	Administrator, Indian Hill School	Translating Data into Action to Improve Practice	Parsippany, NJ	\$25.00
02/07/14	Graham, J.	W.R. Satz School	Football Clinic - Nike "Coach of the Year Clinic"	Atlantic City, NJ	\$0.00
02/04/14	Howard, A.	W. R. Satz	Monitoring and Adjusting SGO's	Trenton, NJ	\$0.00

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Date	Name	Location	Workshop/Meetings	City State	Cost
		School	Coordinating SGO's Assessments and Sharing SGP's		
01/29/14	Killean, A.	Administrator, District	Central Jersey Consortium for Excellence and Equity	Long Branch, NJ	\$0.00
02/04/14	Killean, A.	Administrator, District	Monmouth Science Supervisors Meeting	Jackson, NJ	\$0.00
01/29/14	Longo, M.	Village School	Unlocking the Mystery of Selective Mutism and Social Anxiety Webinar (Village School)	Holmdel, NJ	\$0.00
04/29/14	Martignoni, A.	Indian Hill School	Meeting the AD/HD Challenge - Sharpening Your Intervention Skills	Eatontown, NJ	\$0.00
03/27/14 & 03/28/14	Mulhern, K.	High School	Northeast Conference on the Teaching of Foreign Languages	Boston, MA	\$235.00
03/14/14	Murphy, M.	High School	FLENJ Foreign Language Conference	Somerset, NJ	\$230.00
01/29/14	Naperski, L.	Village School	Unlocking the Mystery of Selective Mutism and Social Anxiety Webinar (Village School)	Holmdel, NJ	\$0.00
07/23/14	Peart, M.	Administrator, District	Systems 3000 Personnel Training	Eatontown, NJ	\$0.00
04/03/14	Rosen, B.	Village School	Retention and Study Skills - Strategies for Students to Process and Retain Information	Eatontown, NJ	\$0.00
05/20/14	Rosen, B.	Village School	Social Skills - Yours, Mine, Ours	Eatontown, NJ	\$0.00
01/29/14	Rosen, B.	Village School	Unlocking the Mystery of Selective Mutism and Social Anxiety Webinar (Village School)	Holmdel, NJ	\$0.00
04/02/14	Saler, M.	Central Office	Systems 3000 Personnel Training	Eatontown, NJ	\$6.88
01/29/14	Seman, A.	Village School	Unlocking the Mystery of Selective Mutism and Social Anxiety Webinar (Village School)	Holmdel, NJ	\$0.00
01/29/14	Siegel, M.	Village School	Unlocking the Mystery of Selective Mutism and Social Anxiety Webinar (Village School)	Holmdel, NJ	\$0.00
02/05/14	Swensen, E.	Administrator, District	Monmouth County Guidance Director Meeting - Monmouth County Culinary Center	Asbury Park, NJ	\$0.00
02/13/14	Tetreault, S.	W. R. Satz School	Hillsborough Site Visit - 1st Technology Roll-out and District Implementation	Hillsborough, NJ	\$22.20
03/04/14	Touma, S.	High School	NYC Cullman Center for Teachers: Anton Chekhov's The Cherry Orchard and Russia's "Gilded Age"	New York, NY	\$63.00

\*Paid with NCLB or IDEA Funds.

MOTION: Ms. Garrity SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mr. DeSario

7b. Approval of Out-of-District Travel, Board Member, R. Wetmore

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Board Member Expenses and in accordance with Regulation 4233 Board Member Expenses, as listed below: [B]

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Date	Name	Location	Workshop/Meetings	City State	Cost
2/5/14	Wetmore, R.	Board Member	Integrative STEM	Monmouth Junction, NJ	\$21.01

MOTION: Ms. Garrity SECOND: Mr. Pavlik VOTE: 8-0  
 Absent: Mr. DeSario

7c. Approval of Student Trips

Resolved: That the Board approve the Student Trips and that the educational objectives, itinerary, rules and regulations regarding these trips are on file in the Office of the Superintendent of Schools and the appropriate Principal's Office.

Date of Trip	School	Teacher/ Advisor	Class/Club/ Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
02/05/14	High School	Dougherty, K.	Chess Team	Ocean Township High School	2:30 p.m. – 6:00 p.m.	10	1	No cost to Board
02/13/14	High School	Blaha, J.	Science League	Marlboro HS, Marlboro, NJ	2:20 p.m. – 5:00 p.m.	24	1	No cost to Board
02/19/14	W. R. Satz	Amitrani, M.	Mathcounts	Union County College, Union, NJ	7:30 a.m. – 3:00 p.m.	10	1	No cost to Board
02/19/14	High School	Dougherty, K.	Chess Team	Wall Township High School	2:30 p.m. – 6:00 p.m.	10	1	\$150.00
02/24/14	High School	Lewis, J.	Math League	Middletown North HS, Middletown, NJ	2:30 p.m. – 5:00 p.m.	12	1	\$150.00
02/26/14	High School	Dougherty, K.	Chess Team	Monmouth Mall, Eatontown, NJ	8:15 a.m. – 6:45 p.m.	10	1	\$150.00
02/26/14	Indian Hill	Swift, C.	Special Education	Pathmark, Kmart, Dollar Store, Hazlet, NJ	12:00 p.m. – 2:00 p.m.	9	13	\$120.00
02/26/14	High School	Blaha, J.	HHS Microbiology	Rutgers, New Brunswick, NJ	3:00 p.m. – 6:45 p.m.	9	1	No cost to Board
02/27/14	High School	Clark, A.	Self Contained Class	Brunswick Lanes, North Brunswick, NJ	9:30 a.m. – 12:45 p.m.	9	13	\$260.00

MOTION: Ms. Garrity SECOND: Mr. Pavlik VOTE: 8-0  
 Absent: Mr. DeSario

7d. Approval of Wrap-Around Kindergarten Program

Resolved: That the Board of Education approve the Wrap-Around Kindergarten Program for the 2014/2015 school year at a monthly rate of \$500.00 per month, per student, consistent with the brochure, as on file in the Superintendent's office.

Amended

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Discussion: Mr. Pavlik stated that he supports the concept of this program but feels the taxpayers should not have to pay for this program. Since the taxpayers already pay a lot for taxes, he would like to see this program included in the budget.  
Mrs. Pascucci stated that several years ago the district reviewed the concept of a full day kindergarten which would result in a significant cost to the taxpayers to implement.  
Mr. Petrizzo stated that since a full day kindergarten program is currently not state mandated, the district would not receive any additional state aid to implement this program. As a result, there would be a significant cost to the taxpayers to implement.  
Mrs. Wetmore stated she supports this program and was glad to see the district implementing this program.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-1  
NAY: Mr. Pavlik  
Absent: Mr. DeSario

7e. Approval of Ms. Lisa Barre-Quick, Consultant

Resolved: That the Board of Education approve the following Consultant, Ms. Lisa Barre-Quick from the Law Offices of Apruzzese, McDermott, Mastro & Murphy, P.C. to present a workshop on Affirmative Action. This workshop will be held on January 31, 2014, cost not to exceed \$575. (To be funded by the NCLB Title II Grant).

MOTION: Ms. Garrity SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mr. DeSario

7f. Acceptance of a Non-Monetary Donation from the Holmdel Basketball Parent Association

Resolved: That the Board accept with gratitude, a Non-Monetary Donation in the amount of \$2,188.00 from the Holmdel Basketball Parent Association to the Varsity Boys Basketball Team to cover the cost for new home and away uniforms. [D]

Discussion: Mr. Sockol stated he is thankful for this donation but would like to see uniforms funded by the District and it is something we need to consider when reviewing the budget.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. DeSario

7g. Acceptance of Non-Monetary Donation from Helen Keavney

Resolved: That the Board accept with gratitude, a Non-Monetary Donation from Helen Keavney, for an elliptical, for the Adaptive Physical Education program, at Indian Hill School, with an approximate value of \$300.00. [D]

MOTION: Mr. Sockol SECOND: Mr. Hammer VOTE: 8-0  
Absent: Mr. DeSario

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7h. Acceptance of a Non-Monetary Donation from the Holmdel Foundation for Educational Excellence

Resolved: That the Board accept with gratitude, a Non-Monetary Donation in the amount of \$18,000.00, from the Holmdel Foundation for Educational Excellence, for the purchase of a Yamaha Digital Mixing System and Installation for Indian Hill School. [D]

MOTION: Mr. Hammer SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. DeSario

7i. Acceptance of Monetary Donation from Marie A. Collins

Resolved: That the Board accept with gratitude, a Monetary Donation from Marie A. Collins, for the Holmdel High Athletic Program in the amount of \$100.00[D]:

MOTION: Ms. Garrity SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. DeSario

8a. Report of the Superintendent

**District:**

On behalf of the Chinese School Principal Cindy Chiang invites the Board and public to the celebration of the Chinese New Year, the Year of the Horse, on Saturday, February 8, 2014, at 1:30 p.m. at the Holmdel High School Auditorium/Commons.

The Chinese school extends their appreciation for the support of the Holmdel Board of Education as they celebrate their 35<sup>th</sup> anniversary of the Chinese School and the Chinese New Year, the most important day of the Chinese culture.

**Village School:**

Students at Village School enjoyed a PSA sponsored assembly called "Bash The Trash". The performers reviewed the three "R's" of helping to sustain our Earth; reduce, reuse, and recycle. The children were amazed by their musical presentation using only reused items to create the instruments.

**Indian Hill School:**

On January 17th, Indian Hill School hosted a presentation by the "Brain Show". This game show style event has students work together to compete on science-based questions. Special thanks to the PLG "Go-Green" committee for all of work in securing this program for the students.

On January 10<sup>th</sup>, Indian Hill School hosted its annual Geography Bee. After the entire school participated in a qualifying round, the top ten students engaged in a competition on their knowledge of geography. Congratulations to the winning student. He will now have the opportunity to participate in a state-wide competition. Many thanks to Ms. Kathy Bradley for all of her efforts in coordinating this event.

On January 9th, the Indian Hill School chorus participated in a "Master Class" with students from Ranney School. Mrs. Meredith Thomas and the 53 members of the chorus will work with the students and director from Ranney to share songs and acquire new skills together.

Congratulations to a very talented student who auditioned for the CJMEA Region Band and was accepted! Out of 117 sixth, seventh, and eighth graders, she is seated 11th overall.

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### **W. R. Satz School:**

Congratulations to TEAM PRIDE at the W. R. Satz School for being this year's Pep Rally Champions. They would also like to commend all of the other staff members and students for all of the effort, hard work, pride and spirit they put into the event. From decorating the hallways to coming up with creative dance routines, the students did a phenomenal job and had a great time as well. Thank you to all those who came out to watch and support them.

Satz School would like to congratulate Team Victory for winning the Penny Wars competition! In total Satz raised a whopping \$1038. This money will be donated to the charity of choice of the students and staff on Team Victory!

Satz is asking all community members to help support their 'Teens for Jeans' fundraising drive. "Teens for Jeans" is a partnership between DoSomething.org and the Aeropostale stores. This organization collects gently worn jeans for homeless youth in the United States and Canada. The last two years Satz students and staff collected and donated a total of 653 pairs of jeans! The Teens for Jeans' drive will run through February 7th. Students and staff can drop off their jeans in either room 131 or room 108. If you have any questions, see Mrs. Howard in room 131.

Congratulations to all of the students who participated in the most recent musical, Peter Pan, Jr. Their performance was outstanding! Thanks to the advisors, Ms. Colannino, Ms. Scott and Ms. Rillo for all of their dedication and hard work.

### **Holmdel High School:**

Congratulations to the thirteen members of the FBLA club for earning awards at the 2014 Regional Competition. Each of the students will represent Holmdel at the upcoming state championships in March.

Congratulations also to a senior student for winning the "Poetry Out Loud" school competition last week. She will represent Holmdel at the Region 2 finals in February at the Two River Theater in Red Bank.

The HTEA is sponsoring the annual BLOOD DRIVE at the high school on Thursday, Feb. 6th.

### DNA System Analysis Program:

The first clone for the academic year has been submitted for publication at the National Center for BioTechnology Information. A Holmdel High School student completed all of his practice clones and was given his unknown clone, which he has analyzed and is now submitted for publication. His sequence codes for myo-inositol-1-phosphate synthase. This protein catalyzes the conversion of D-glucose, 6-Phosphate to 1L-myo-inositol-1-phosphate. This is the first step in producing inositol containing compounds. It is found in a wide variety of plants animals and fungi. He can now place this publication in his resume!



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**Athletics:**

A senior student was recognized as the Boys Basketball Shore Conference “Player of the Week” for the week ending January 19th. Among his accomplishments was a 36 point outburst in a key win over archrival Rumson-Fair Haven.

The Superintendent reported on the following current student enrollment: 3,103

Village School.....839	W.R. Satz School.....539
Indian Hill School .....716	High School.....1,009

8a-1. Report of Student Representatives to the Board

Resolved: That the Report of the Superintendent and Student Representatives are hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved  
Absent: Mr. DeSario

8b. Personnel

8b-1. Approval of Leave of Absence Special Education Teacher, Village School

Resolved: That the Board approve a leave of absence for Kimberly Antoniotti, Special Education Teacher, at the Village School, as follows with benefits:

- Effective March 31, 2014 through May 15, 2014 using 29 sick days and May 16, 2014 using 1 personal day (utilized in conjunction with the PFLA).
- Paid Family Leave Act (PFLA) effective May 16, 2014 through June 19, 2014 (paid by State of New Jersey; subject to State approval).
- Family Medical Act (FMLA) effective May 17, 2014 through June 30, 2014 (unpaid)

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. DeSario

8b-2. Approval of Extended Leave of Absence Reading Specialist, Village School

Resolved: That the Board approve an extended leave of absence for Erin Fetter, Reading Specialist, at the Village School, as follows without benefits:

- Family Medical Act (FMLA) effective January 13, 2014 through January 25, 2014 (unpaid)
- New Jersey Family Leave Act (NJFLA) effective January 26, 2014 through February 2, 2014 (unpaid)

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. DeSario

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8b-3. Approval of Extended Leave of Absence Art Teacher, W. R. Satz and Holmdel High Schools

Resolved: That the Board approve an extended leave of absence for Joan Lagoa, Art Teacher, W. R. Satz and Holmdel High Schools, with benefits as follows:

- Effective February 7, 2014 through March 31, 2014 (unpaid)

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. DeSario

8b-4. Approval of Disciplinary Action

Resolved: That the Board approve an Unpaid Suspension retroactive from January 10, 2014 through February 9, 2014, Letter of Reprimand and Probationary Period for Employee ID#4407.

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. DeSario

8b-5. Appointment of Assistant Superintendent, Curriculum and Instruction, District

Resolved: That the Board approve the appointment of Robert A. McGarry, Ed.D. as Assistant Superintendent, Curriculum and Instruction, at a salary of \$157,000.00 (prorated), effective February 24, 2014, or sooner, through June 30, 2014, pending criminal history background check. [M. Currie - Retirement] [B]

Discussion: Dr. McGarry congratulated Ms. Currie on all her accomplishments and thanked everyone for this opportunity.  
Ms. Currie thanked everyone for all the support and best wishes.

MOTION: Ms. Garrity SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. DeSario

8b-6. Appointment of Special Education Teacher, Village School

Resolved: That the Board approve the appointment of Lisa Santos as a Special Education Teacher, Village School, step 13 BA, at a salary of \$64,345.00 (prorated), effective retroactive from January 8, 2014 through June 30, 2014, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [C. Michell- Assignment Change] [B]

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. DeSario

8b-7. Approval of Extension of Appointment Temporary Leave Replacement Reading Specialist, Village School

Resolved: That the Board approve an extension of appointment for Susan Gilbert as a Temporary Leave Replacement Reading Specialist, Village School, step 5MA, at a salary of \$59,865.00 (prorated), effective January 16, 2014 through February 4, 2014 with salary

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for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [E. Fetter - Leave] [B]

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. DeSario

8b-8. Approval of Extension of Appointment Temporary Leave Replacement Art Teacher, W. R. Satz School and Holmdel High School

Resolved: That the Board approve the extension of appointment for Jayne Reese, 1.2 Temporary Leave Replacement Art Teacher, W. R. Satz School and Holmdel High Schools effective February 11, 2014 through April 2, 2014, step 1MA, at a salary of \$68,826.00 (prorated) with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [J. Lagoa –Leave] [B]

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. DeSario

8b-9. Approval of Assignment Change Special Education Teacher, Village School

Resolved: That the Board approve an assignment change for Christin Michell from Special Education Teacher, Village School, to Special Education Teacher, W. R. Satz School, effective retroactive from January 13, 2014 through June 30, 2014 [K. Burns – Resignation].

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. DeSario

8b-10. Approval of Extra Hours for Speech Language Specialist, W. R. Satz School and Holmdel High School for Special Olympics Events

Resolved: That the Board approve the appointment of Jean Thompson, Speech Language Specialist, W. R. Satz School and Holmdel High School to attend and support a small group of students at Special Olympic Events for up to 7 hours, at her prorated salary. [B]

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. DeSario

8b-11. Approval of Extra Hours for Special Education Teacher, Holmdel High School for Special Olympics Events

Resolved: That the Board approve the appointment of Amy Clark, Special Education Teacher, Holmdel High School to attend and support a small group of students at Special Olympic Events for up to 7 hours, at her prorated salary. [B]

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. DeSario

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8b-12. Approval of Appointment of Schedule B Positions

Resolved: That the Board approve the appointment of the following staff members for Schedule B Positions for the 2013/2014 school year:

<b>Position</b>	<b>First Name</b>	<b>Last Name</b>	<b>*Stipend</b>
Band Evening (Spring)-Indian Hill	Catherine	McCarthy	\$349.00
Chorus Evening (Spring)Indian Hill	Meredith	Thomas	\$349.00

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. DeSario

8b-13. Approval of Field Experience, W. R. Satz School

Resolved: That the Board approve Christine Zingalis for Field Experience in the area of Art Education starting January 30, 2014 through May 16, 2014. Cooperating teacher will be Denise King.

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. DeSario

8b-14. Approval of Student Teacher, Holmdel High School

Resolved: That the Board approve Patrick Ryan for Student Teacher in the area of Social Studies starting January 30, 2014 through May 2, 2014. Cooperating teacher will be Marie Kousoulis.

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. DeSario

8b-15. Approval of Student Teacher, Holmdel High School

Resolved: That the Board approve Alexis Fox for Student Teacher in the area of English starting January 30, 2014 through May 2, 2014. Cooperating teacher will be Marianne Connelly.

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. DeSario

8b-16. Approval of Field Experience, Holmdel High School

Resolved: That the Board approve Nathaniel Friedlander for 25 hours of Field Experience in the area of Social Studies starting February 1, 2014 through May 20, 2014. Cooperating teacher will be Amanda Rein.

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. DeSario

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8b-17. Approval of Student Teacher, Holmdel High School

Resolved: That the Board approve Stephen Bazaz for Student Teacher in the area of Health/Physical Education starting January 30, 2014 through May 2, 2014. Cooperating teacher will be Melinda Brenner.

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. DeSario

8b-18. Appointment of Day-To-Day Substitute Teacher

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Teacher, effective retroactive from January 21, 2014 through June 30, 2014. [B]

Stephanie Miller

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. DeSario

8b-19. Appointment of Day-To-Day Substitute Teacher

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Teacher, effective January 30, 2014 through June 30, 2014, pending criminal history review. [B]

Ashleigh C. Boyce

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. DeSario

8b-20. Appointment of Day-To-Day Substitute Bus Monitor

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Bus Monitor, effective January 30, 2014 through June 30, 2014. [B]

Victoria DiBlasi

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. DeSario

8b-21. Appointment of Day-To-Day Clerical Substitute

Resolved: That the Board approve the appointment of the following as a Day-to-Day Clerical Substitute, effective January 30, 2014 through June 30, 2014. [B]

Jean Tempone

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. DeSario

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8c. Student Matters

8c-1. Acceptance of Harassment, Intimidation and Bullying Report

Resolved: That the Board move to accept the Superintendent's Report on Harassment, Intimidation and Bullying (from prior month).

(Mrs. Duncan reported the following 1/8/2013 – present):

School	# of Incidents	Notes
Village School	0	
Indian Hill School	0	
W.R. Satz School	2	Unsubstantiated
Holmdel High School	0	

MOTION: Mrs. Wetmore SECOND: Mr. Hammer VOTE: 8-0  
Absent: Mr. DeSario

8c-2. Approval of Student Placements

Resolved: That the Board approve the placements for the following students:

Department of Special Services  
In-District Placements

SID	Services	Classification	Cost
7917694451	Home Instruction	OHI	\$56.00/hour
9602481100	Home Instruction	N/A	\$56.00/hour
3473181566	Home Instruction	OHI	\$56.00/hour

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 8-0  
Absent: Mr. DeSario

9. Business Administrator/Board Secretary's Report and Recommendations

9a. Approval of Monthly Certification – December 31, 2013

Resolved That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of December 31, 2013 after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. DeSario

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9b. Approval of Business Administrator/Board Secretary's Financial Report – December 31, 2013

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending December 31, 2013, is hereby approved and the Business Administrator/Board Secretary is instructed to file same.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. DeSario

9c. Approval of Treasurer's Financial Report – December 31, 2013

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending December 31, 2013, is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. DeSario

9d. Approval of Budget Transfers – 2013/2014

Resolved: That the Board approve the 2013/2014 Budget Transfers as listed on attachment T-14-11.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. DeSario

9e. Approval of Bills Payment – Ms. Barbara Garrity Board Member

Resolved: That the Board approve payment of the January 29, 2014 bills list in the amount of \$40.06 to Ms. Barbara Garrity and as certified and approved.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0-1  
Abstained: Ms. Garrity  
Absent: Mr. DeSario

9f. Approval of Bills Payment – January 29, 2014

Resolved: That the Board approve payment of the January 29, 2014 bills list in the amount of \$856,672.13 and as certified and approved.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. DeSario

10. Old Business

- Revised School Calendar 2014/2015

Mrs. Duncan provided an overview of the adjustments made to the calendar as a result of the review/discussion from the last meeting. After a final discussion among the Board and administration, there was a show of hands to accept the 2014/2015 Calendar as follows:

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MOTION: Show of Hands to Accept – All Approved  
Absent: Mr. DeSario

Mrs. Vander Woude stated that she checked the Department of Education website regarding excused absences due to religious holidays and explained the process to follow to ensure the district records the absence excused.

Mrs. Vander Woude stated that at the last meeting there was a parent who had questions regarding the Gifted & Talented program at Village School and advised the parent to speak to the Village School Principal regarding the questions and concerns. She also referenced the materials on the district website regarding the Gifted & Talented program.

11. New Business

Mrs. Vander Woude spoke about the memorial that was recently installed in the W.R. Satz Library in memory of Mr. Hauser. Mr. Howard provided additional information regarding the memorial (Mr. Hauser's red sneakers) and thanked Mr. Hauser's parents for letting the school have them.

12. Questions from the Public - None

Mrs. Vander Woude stated the next Board meeting will be February 12, 2014 at 8:00 p.m.

13. Executive Session (if required)

Board President Vander Woude called for an Executive Session at 9:56 p.m., to discuss legal and negotiations. Anticipating no further public action, she stated that the Board would adjourn from Executive Session.

14. Adjournment

By a unanimous voice vote the meeting adjourned at 9:57 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA  
Business Administrator/Board Secretary