

BOARD RETREAT MEETING JULY 27, 2015 7:30 PM

A. Call to Order

The Board of Education, Township of Holmdel, met in a Board Retreat Meeting on Monday, July 27, 2015 in the W.R. Satz School Library, 24 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 7:41 p.m., by Mrs. Vander Woude, President of the Board.

B. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

C. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

D. Roll Call/Flag Salute

The following Board members were present: Mesdames: Vander Woude, Kline and Liu. Messrs: Pavlik (arrived at 8:20 p.m.), Hammer, Martinez (arrived at 8:20 p.m.), Reddy and Sockol. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Dr. Robert McGarry, Assistant Superintendent for Curriculum & Instruction and Mr. Michael Gross, Board Attorney. Ms. Lauren Haverlin and Ms. Elana Barlev, student representatives to the Board were both absent.

E. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

F. Presentation(s)/Public Hearing(s): - None

G. Report of Student Representatives to the Board - None

BOARD RETREAT MEETING JULY 27, 2015 7:30 PM

- H. Report of the Superintendent - None
- I. Harassment, Intimidation and Bullying (HIB) Report - None
- J. Committee Report(s) - None
- K. Questions or Comments from the Public on Action Items Only - None
- L. Action Items - None
- M. Old Business - None
- N. New Business

- Board Retreat:

1. Superintendent Search: Process & Procedure

Mrs. Winecoff, NJSBA Field Service Representative provided an overview as to the Board's role in this process. She advised as to the services NJSBA's provides and the timelines for this process.

Mr. Sockol asked Mrs. Winecoff if this is common practice to discuss this topic with the current Superintendent present. He stated the importance of asking Mrs. Duncan if she wants to stay in the district.

Mrs. Vander Woude and Mr. Gross stated this is an executive session topic.

Mrs. Duncan stated she would like this matter discussed in public, not in executive session, and advised that she would consider staying in the district under the right conditions.

Mr. Gross stated this topic should be discussed in executive session, regardless of whether Mrs. Duncan wants to discuss in public, because he doesn't know what she is going to say.

Mrs. Winecoff stated the Board needs to decide what they want to do with the current Superintendent.

Mr. Gross stated the Board needs to decide if they want to ask the Superintendent what she wants. He stated that Mr. Sockol, as an individual, asked Mrs. Duncan that question but the full Board needs to make that decision.

At 8:31 p.m., Mrs. Vander Woude called for an Executive Session to discuss legal matters and anticipated returning to the Board Retreat meeting.

At 8:59 p.m., the Board returned to public session and the following roll call was taken;

The following Board members were present: Mesdames: Vander Woude, Kline and Liu. Messrs: Pavlik, Hammer, Martinez, Reddy and Sockol. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Dr. Robert McGarry, Assistant Superintendent for Curriculum & Instruction and Mr. Michael Gross, Board Attorney. Ms. Lauren Haverlin and Ms. Elana Barlev, student representatives to the Board were both absent.

At 9:01 p.m., Mr. Gross left the meeting and did not return.

2. Board Goals

- Evaluation of 2014/2015 Goals
- Creation of 2015/2016 Goals

The Board discussed the 2014/2015 Goals and the evaluation process with Mrs. Winecoff.

BOARD RETREAT MEETING JULY 27, 2015 7:30 PM

There was a detailed discussion among the Board and Mrs. Winecoff regarding the 2015/2016 Goals. At the conclusion, Mrs. Vander Woude stated she would send the Board the draft 2015/2016 Goals which will be on the July 29, 2015 agenda for Board approval.

3. Board Self Evaluation
 - 2013/2014
 - 2014/2015

Mrs. Winecoff provided an overview of both self evaluations and offered recommendations as to how to analyze the self evaluations and the areas to focus on.

4. Code of Ethics

Mrs. Winecoff recommended the Board attend the Monmouth County ethics training/update on October 5, 2015 starting at 6:00 p.m.

5. District/Superintendents Goals 2015/2016

This topic will be discussed at the July 29, 2015 Regular Business meeting.

O. Questions or Comments from the Public - None

P. Executive Session (if required) - None

Q. Adjournment

By a unanimous voice vote the meeting adjourned at 10:41 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA
Business Administrator/Board Secretary