

REGULAR BUSINESS MEETING JULY 31, 2013

1. Call to Order

The Board of Education, Township of Holmdel, met in a Regular Business Meeting on Wednesday, July 31, 2013 in the library of the W.R. Satz School, 24 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 7:30 p.m., by Mrs. Vander Woude, President of the Board.

2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The Board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Vander Woude, Garrity, Liu, Pascucci and Wetmore and Messrs: Pavlik (left meeting at 9:14 p.m. and returned at 9:17 p.m.), DeSario (left meeting at 9:51 p.m. and returned at 9:54 p.m.), Hammer (left meeting at 9:13 p.m. and returned at 9:15 p.m.) and Sockol. Also present were Mrs. Barbara Duncan, Superintendent and Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum & Instruction and Mr. Michael Gross, Board Attorney. Ms. Sara Stark and Ms. Adhika Malhotra student representatives to the Board were both absent.

3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

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4. Presentations -None

5. Approval of Minutes

5a. Approval of Minutes- Closed Executive Session – June 12, 2013

Resolved: That the Board approve the minutes of the following meeting:
Closed Executive Session – June 12, 2013

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0-1
Abstained: Mrs. Pascucci

5b. Approval of Minutes-Regular Business Meeting– June 12, 2013

Resolved: That the Board approve the minutes of the following meeting:
Regular Business Meeting – June 12, 2013

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0-1
Abstained: Mrs. Pascucci

5c. Approval of Minutes- Special Board of Education Meeting – June 19, 2013

Resolved: That the Board approve the minutes of the following meeting:
Special Board of Education Meeting – June 19, 2013

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0-1
Abstained: Mrs. Pascucci

5d. Approval of Minutes-Special Closed Executive Meeting – June 19, 2013

Resolved: That the Board approve the minutes of the following meeting:
Special Closed Executive Session–June 19, 2013

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0-1
Abstained: Mrs. Pascucci

5e. Approval of Minutes-Closed Executive Meeting – June 25, 2013

Resolved: That the Board approve the minutes of the following meeting:
Closed Executive Session–June 25, 2013

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0-1
Abstained: Mrs. Pascucci

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5f. Approval of Minutes-Regular Business Meeting– June 25, 2013

Resolved: That the Board approve the minutes of the following meeting:
Regular Business Meeting – June 25, 2013

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0-1
Abstained: Mrs. Pascucci

6a. Questions from the Public (Agenda Items)

Mrs. Zysk, resident/parent, inquired as to why the National Jr. Honor Co-Advisor positions (resolutions 8b-35) was not posted externally. She also expressed concerns about the two Co-Advisors that were on the agenda for approval. She stated they were not professional and should not be reappointed due to poor performance.
Mr. Gross advised the Board not to respond to the negative comments expressed by Mrs. Zysk because the two employees were not provided with a Rice Notice.

6b. Committee Report (s)

Ms. Garrity – Community Relations
Mrs. Wetmore- Negotiations Committee
Mr. Sockol- Budget & Finance
Mrs. Liu – Special Services (Did not report out on the full meeting, but referenced Policy # 2468 which is on the agenda tonight)

7. Committee of the Whole

7a. Approval of Out-of-District Travel, District Personnel

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 6471 Staff Member Expenses and in accordance with Regulation 6471 Staff Member Expenses, as listed below: [B]

District Personnel

Date	Name	Location	Workshop/Meeting	City/State	Cost
8/12/13	Bellis, M.	Supervisor – K-12	Shifting Gears to the District: Turn-Keying CCSS, PARCC and SGOs to all District Stakeholders.	Trenton, NJ	\$10.17
8/12/13	Currie, M.	Administrator-District	Shifting Gears to the District: Turn-keying CCSS, PARCC, and SGOs to All District Stakeholders	Trenton, NJ	\$0.00
8/12/13	Duncan, B.	Administrator-District	Shifting Gears to the District: Turn-keying CCSS, PARCC, and SGOs to All District Stakeholders	Trenton, NJ	\$0.00
07/09/13	Marino, L.	Administrator, W. R. Satz School	SGO Training - Planning & Assessment	Neptune, NJ	\$0.00
08/06/13 – 08/13/13	Mazzeo, G.	High School	Photographic Workflow	Lincroft, NJ	\$99.00
06/27/13	McCarthy, C.	Indian Hill School	NJ Coalition 11th Annual Summer Inclusion Workshop (Approved May 15th BOE additional \$25)	Ewing, NJ	\$25.00
06/24/13	McCarthy, K.	Indian Hill School	SGO Training - Planning & Assessment	New Brunswick, NJ	\$0.00
08/06/13	Ranieri, A.	High School	Italian Language and Culture	West Caldwell, NJ	\$228.44

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Date	Name	Location	Workshop/Meeting	City/State	Cost
& 08/07/13			Immersion		
07/16/13	Saler, M.	Central Office	Certification Provisional Teacher Program	Galloway, NJ	\$46.00
10/17/13 & 10/18/13	Schillaci, B.	Administrator, Village School	FEA/NJPSA/NJASCD Fall Conference	Long Branch, NJ	\$225.00
10/16/13	Wagner, B.	Indian Hill School	22nd Annual School Health Conference	Somerset, NJ	\$195.00

MOTION: Mrs. Wetmore SECOND: Mrs. Liu VOTE: 9-0

7b. Approval of Student Trips

Resolved: That the Board approve the Student Trips and that the educational objectives, itinerary, rules and regulations regarding these trips are on file in the Office of the Superintendent of Schools and the appropriate Principal's Office.

Date of Trip	School	Teacher/Advisor	Class/Club/Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
08/25/13- 08/28/13	High School	Cibelli, J.	Cheerleading	Trails End Cheerleading Camp, Olyphant, Pa.	7:30 a.m. – 3:00 p.m.	44	2 Teachers	No cost to Board

MOTION: Mrs. Wetmore SECOND: Mrs. Liu VOTE: 9-0

7c. Approval for Adoption of Curriculum Guides

Resolved: That the Board of Education adopt the following Curriculum Guides: [B]

- AP Spanish
- Science Grade 2

MOTION: Mrs. Wetmore SECOND: Mrs. Liu VOTE: 9-0

7d. Approval for Adoption of Textbooks/Supplemental Resource Books and Materials

Resolved: That the Board approve the following Textbooks/Supplemental Resources Books and Materials [B]:

Title: Prentice Hall: World History
 Subject: World Civilization
 Author(s): Elisabeth Gaynor Ellis and Anthony Esler
 Publisher: Pearson
 Copyright: 2014 Survey Edition
 Cost: \$93.47 (needed 280)

Title: Holocaust Testimonies: European Survivors and American Liberators in New Jersey
 Subject: English, Grade 8
 Author(s): Joseph J. Preil

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Publisher: Rutgers University
 Copyright: 2001 1st Edition
 Cost: \$48.05 (needed 3 copies)

Title: The World Must Know: The History of the Holocaust as Told in the United States Holocaust Memorial Museum
 Subject: English, Grade 8
 Author(s): Michael Berenbaum
 Publisher: Little, Brown & Company
 Copyright: 2005 3rd Edition
 Cost: \$18.77 (needed 3 copies)

MOTION: Mrs. Wetmore SECOND: Mrs. Liu VOTE: 9-0

7e. Approval of Student Handbooks

Resolved: That the Board approve the Student Handbooks for Holmdel High School Athletics and W. R. Satz School, as on file in the Office of the Assistant Superintendent.

Discussion: Mrs. Vander Woude, Mr. Sockol and Mrs. Liu asked questions regarding the High School and W.R. Satz School Student Handbooks. There was a general discussion among the Board and Administration regarding this topic.

MOTION: Mr. Sockol SECOND: Ms. Garrity VOTE: 9-0

7f. Approval of Presenters and Workshops for the 2013/2014 School Year

Resolved: That the Board approve the following list of Presenters and Workshops for the 2013/2014 School Year. (Total cost to be paid by NCLB Grant).

Presenter	Workshop
Chantal Simonelli	Student Growth Objectives and Professional Learning
Steven Tetreault	Technology and Instructional Strategies
Steven Tetreault	On-line Training Videos for Faculty
Debra Emery	CPR/AED Training
Amanda Colannino	Restraint Training (Handle with Care)
Michael Welter	Restraint Training (Handle with Care)

MOTION: Mrs. Wetmore SECOND: Mrs. Liu VOTE: 9-0

7g. Approval of Presenters and Workshops for the New Staff Orientation 2013/2014 School Year

Resolved: That the Board approve the following list of Presenters and Workshops for the New Staff Orientation 2013/2014 School Year. (Total cost to be paid by NCLB Grant).

Presenter	Workshop
Chantal Simonelli	Overview – Local Professional Development
Steven Tetreault	“Using Differentiated Instruction and Multiple

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	Intelligences to Improve Student Achievement”
Steven Tetreault	PowerSchool GradeBook

MOTION: Mrs. Wetmore SECOND: Mrs. Liu VOTE: 9-0

7h. Approval of Consultant to Present a One Day Workshop

Resolved: That the Board approve Kim Marshall, Educational Consultant, to present a One Day Workshop for the Marshall Rubrics Principal Evaluations. The workshops will be held on August 30, 2013. Cost for presenters will be \$1000 per day plus Hotel and Travel at a cost not to exceed \$1800. (Total cost to be paid by NCLB Grant).

Discussion: Mrs. Pascucci inquired as to how many administrators were taking the workshop. Mrs. Currie advised that all Administrators who will be utilizing this instrument to perform the evaluations will be attending the workshop.

MOTION: Mrs. Garrity SECOND: Mr. Pavlik VOTE: 9-0

7i. Adoption of Policy 2468 – First Reading

Resolved: That the Board adopt the following Policy, and hereby designate this as the First Public Reading, as per attachment #7i:

File Code 2468	Policy	Independent Educational Evaluations
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Discussion: Mr. Sockol inquired if this policy is time sensitive. Mr. Gross advised that it is in the Board’s best interest to adopt this Policy to minimize the District’s exposure to potential litigation. There was a general discussion among the Board and Administration regarding this topic.

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 9-0

7j. Adoption of Policy 2363 – Second Reading

Resolved: That the Board adopt the following Policy, and hereby designate this as the Second Public Reading, as per attachment #7j:

File Code 2363	Policy	Use of Privately Owned Devices
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MOTION: Mrs. Wetmore SECOND: Mrs. Liu VOTE: 9-0

7k. Adoption of Bylaw 0169 – Second Reading

Resolved: That the Board adopt the following Bylaw, and hereby designate this as the Second Public Reading, as per attachment #7k:

Bylaw	0169	Board Member Use of Electronic Email/Internet
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Discussion: Mrs. Wetmore asked the Board if they were OK with the new Board email addresses and process. She also inquired of Board leadership as to their process for responding to emails sent by the community because she wants to ensure there is acknowledgement and response provided back to the community.
Mrs. Vander Woude asked Mr. Gattini how the Gmail archival system worked.
Mr. Gattini advised that all emails are archived automatically on Gmail.

MOTION: Mr. Sockol SECOND: Ms. Garrity VOTE: 9-0

7l. Acceptance of Child Assault Prevention (CAP) Grant

Resolved: That the Board accept a Grant from NJ Child Assault Prevention (CAP) for the Bullying Prevention Program for 2013/2014 school year, in the amount of \$4,538.00. [G]

MOTION: Mr. Sockol SECOND: Mrs. Liu VOTE: 9-0

7m. Acceptance of Monetary Donation from Douglas and Edy Jablon

Resolved: That the Board accept, with gratitude, a Monetary Donation from Douglas and Edy Jablon in support of the STRIVE Transition Program in the amount of \$250.00 [D]

MOTION: Mr. Sockol SECOND: Ms. Garrity VOTE: 9-0

7n. Approval of Transfer of Funds for the Holmdel High School Athletic Fund

Resolved: That the Board approve the Transfer of Funds for the Holmdel High School Athletic Fund in the amount of \$55,000.00 for Fall, Winter and Spring Sports (Officials, Tournament Entry Fees, Police, Athletic Workers, etc.)

MOTION: Mrs. Wetmore SECOND: Mrs. Liu VOTE: 9-0

7o. Approval of Transfer of Funds for the W.R. Satz Athletic Fund

Resolved: That the Board approve the Transfer of Funds for the W.R.Satz Athletic Fund in the amount of \$11,000.00 for Fall, Winter and Spring Sports (Officials, Tournament Entry Fees, Athletic Workers, etc.)

MOTION: Mrs. Wetmore SECOND: Mrs. Liu VOTE: 9-0

8a. Report of the Superintendent-

Progress toward meeting our district goals will continue to be shared on a regular basis in the Superintendent's Reports, at Board of Education meetings and posted on the district website. Special presentations have been and will continue to be made at board meetings by administrators and teachers.

The district goals cascaded down to inform administrators' and teachers' goals and professional plans. Action plans were created by the administrators. District supervisors

met with principals and assistant principals to collaborate and formulate these plans, which were reviewed, revised and approved by Mrs. Currie and me.

1. Selection and Adoption of a New Teacher Evaluation Model

➤ To research and select a New Teacher Evaluation Model

The NJ DOE, in conjunction with NJEA, offered a series of evaluation model “Showcases” through the spring of 2012 that were attended by HTEA leadership and members of district administration. Holmdel formed a selection committee in May 2012. Meetings were held throughout the summer of 2012.

The committee examined the four state approved models for teacher evaluation in depth and identified the best model for Holmdel schools. They recommended Charlotte Danielson’s *Framework for Teaching* (2007) to the BOE for approval.

- ### **➤ By the end of the 2012-2013 School Year, the District’s Evaluation Committee, along with the Administrative Team, will have designated a model for supervision and evaluation for the District’s teaching staff. This will be accomplished through the identification of a standardized template for evaluation that is in alignment with State mandates**

Each committee meeting focused on one of the four models via webinars with the developers or on-site presentation in Holmdel with the developers. Meetings continued through September 2012. A large symposium in the fall of 2012 was attended by the majority of committee members. A final meeting was scheduled for November 27, 2012 with a representation of the NJ DOE and resulted in a final selection of Charlotte Danielson’s *Framework for Teaching* (2007).

A recommendation to approve this model was presented to the Holmdel BOE on December 19, 2012.

The committee is actively reviewing the customized electronic form and the feedback from the pilot evaluation done this spring. During the summer and fall of 2013, the committee will focus on training the educators in the development of Student Growth Objectives.

2. Differentiation of Instruction: Formative Assessment - To Inform Instruction, Revise Curriculum and Improve Individual Student Achievement

- Professional Development activities will be developed with a common goal of understanding and using formative assessments
- 100% of District faculty & staff will engage in professional learning in the development and use in formative assessments
- By the end of 2012-2013, each grade level K-6, and each departmental course grades 7-12 will have developed one common formative assessment. The focus in grades K-6 will be on Language Arts and Mathematics
- 100% of the student population in grades 3-8 will be assessed using data from:
 - Study Island Benchmark Assessments
 - NJASK Test Practice Materials

Village School:

Discussion took place at individual grade-level meetings about formative assessment and what it should/does look like in classrooms. Third grade students completed the Study Island benchmark at the beginning of the year, allowing teachers to assess class and individual student needs. Teacher pairings were formed to create a benchmark assessment for both math and literacy, K-2. These assessments will be put in place to start the 2013/2014 school year.

Third grade completed three rounds of Study Island assessments in the areas of literacy and math. Additionally, all students have been assessed using running records three times through the course of the year. Both of these assessments have allowed us to track student progress, and target instruction for students based on individual needs.

Indian Hill School:

Indian Hill School continues to expand the use of the web-based program, Study Island, in the areas of Language Arts and Math for all students. They have completed three Study Island benchmark assignments in both Math and Language Arts which were used to generate diagnostic data reports to help teachers address specific areas of remediation for the students in accordance with the CCSS. The infusion of the Study Island Program allowed teachers to gear their instruction to meet the specific needs of their students.

Along with this technology, teachers infused the NJ ASK prep books for assignments at all three grade levels. The lessons in these books are based upon the structure and expectations of the state testing. Additionally, every Friday teachers spent time with NJASK preparation lessons in math and literacy.

Indian Hill School's student planner was redesigned with a layout that is more useful to 4th and 5th grade students. The layout of the new planner focused on study skills and organization. This developmental approach created better ease of use for younger students, while still allowing 6th grade students to use a planner that is more appropriate for the transition to middle school.

During the February faculty meeting, teachers learned about creative ways to use formative assessments in their classrooms. This was followed up with quick guides for activities relevant to each subject area. Through this ongoing training, staff members have been implementing new strategies for assessment into their lessons.

Indian Hill's reading specialist visited literacy classrooms on a rotating schedule to reinforce methods of small group instruction as a way to formatively assess students as well as reach all students on a more individual level. The new strategies teachers are learning are helping students ask their own questions that clarify and elevate their thinking and comprehension as readers.

Satz School:

During the course of the school year, several of the faculty meetings at Satz were devoted towards a review of the use of formative and summative assessments. Although this professional development was on-going, many of the teaching staff had already begun implementing the use of formative and/or summative assessment techniques in their classes. A thorough review of lesson plans, along with classroom observations performed by the administrative team revealed that 100% of all teaching staff

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members utilize formative and/or summative assessment practices in their classrooms. Specific examples include the use of exit slips, individual and small group conferencing during writing assignments and projects, peer assessments, cross-curricular projects, such as the community service initiatives performed by the Social Studies department, and presentations, such as the 8th Grade Fair which highlighted the Language Arts philanthropy projects titled, "Making the World A Better Place."

Through collaboration with the Satz School Language Arts and Mathematics department members, 100% of the students in Satz School participated in taking the benchmark assessments included in the Study Island program. Students were required to complete two benchmarks over the course of the school year to provide staff with an additional piece of diagnostic data to better prepare students for the NJASK statewide assessments.

A review of the benchmark results from the students classified as a part of the at-risk population (Math Plus, BSI Math and BSI English) revealed an increase in proficiency level between the pre- and the post-benchmark assessments.

Additionally, Satz School has seen dramatic gains with the students who have been enrolled in the Math Plus program, of the 43 students enrolled, 30 students showed an increase in scores between the pre- and the post-benchmark.

Thanks to the assistance of Anthony Gattini and the purchase of thirty laptop computers for construction of a mobile cart for the mathematics department, students in 7th and 8th grade math utilize Study Island for NJASK test prep monthly. This is done in conjunction with the continued use of the NJASK test preparation books purchased through a combined effort of Special Services, the Science & Math and Humanities Supervisors, and the Satz School Administration.

Holmdel High School:

Staff was introduced to the DuFour model of PLC formation, which is predicated around *common formative assessments*; staff was on target to develop and implement a common formative assessment in all subjects in March, however, the development and implementation of common formative assessments during the 3rd marking period was tabled until 2013/2014 school year. The focus was placed on understanding Student Growth Objectives (SGOs) and their selection in the fall of 2013. In order for SGOs to be developed, a baseline will need to be established, which will be a common formative assessment.

This committee continues to meet to review the NJDOE requirements for education evaluations.

3. World Language - To Review and Study the World Language Program K-6

- Evaluate materials and scheduling of World Language staffing to maximize retention of newly acquired World Language skills.

Village School:

This year, one larger block of time (vs. two smaller blocks of time) was scheduled for World Language instruction. This helped with student retention throughout the course of the year. Additionally, this change in schedule allowed for additional World Language instruction to take place at Indian Hill School.

The World Language teacher is currently teaching at Village School 4 days per week and is shared with Indian Hill School where she teaches 1 day per week.

Following discussions at grade level meetings, a schedule of one larger block of time for all 1st-3rd grade students will continue for next year.

Indian Hill School:

New this year at Indian Hill School, all 4th grade students are receiving one full period per week of Spanish language instruction. To accommodate this change, an additional World Language teacher was added to the staff and is in the building every Monday. This year the Spanish curriculum has been updated for grades 4-6.

A new Sound Field system was installed in the extra World Language Classroom to maximize students' learning potential. This system helps students listen and retain important skills necessary for language acquisition.

In both schools, students are being assessed using the World Languages: Performance Assessment Rubric based on the America Council of Teachers of Foreign Languages (ACTFL) standards.

4. Technology - To Expand the Use of Technology to Support Instruction

- Technology Committee to produce the 2013-2016 Three Year Technology Plan
- To implement Power School's Parent Portal at Indian Hill School allowing parents real-time snapshots of their children's progress and allow for early intervention, as needed
- To prepare for impending on-line statewide assessments:
 - Evaluate, purchase and implement new district-wide Internet content filtering technology that will accommodate and support personal and district-owned Wi-Fi e-readers, iOS and Android devices
 - Purchase and implement a new wireless infrastructure at Village School and configure a separate wireless guest device network to support Wi-Fi readers, iOS and Android devices

Staff and student needs assessments were conducted in the form of two online surveys. These results were reviewed during the first February Technology Committee meeting and guided the committee's development of the 2013-2016 Technology Plan.

Since the mid-year update, the Technology Committee met several times and completed a three year technology plan for 2013-2016. It was emailed to the board office on May 22, 2013 for review and approval. Highlights from the plan included moving email to Google's Gmail cloud service, promoting use of Google Apps and the recommended purchase of 600+ Chromebooks in 2014 to satisfy the student to computer ratio for the PARCC online assessments in 2015.

The evaluation, purchase and installation of a new Internet Content Filter and the installation of campus Wi-Fi were previously mentioned in prior reports as completed.

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As mentioned in the mid-year update, the Indian Hill PowerSchool Parent Portal went live the last week of November. Instructions were handed out to parents at parent teacher conferences and were also mailed home.

The Partnership for Assessment of Readiness for College and Careers (PARCC) had their third upload of data on February 15, 2013. No changes were present in our upload. Since that time the district has become part of the State's month-long school bandwidth test where the district connects to Education Super Highway's SpeedTest.Org site in order to test and report our student bandwidth test results. The tests will be conducted by each school on at least ten different days at different times of day. This test helps the State determine how much bandwidth will be required on PARCC's receiving end when New Jersey take the assessment beginning in 2015.

Village School:

3rd grade students had the opportunity to work with a laptop cart this year. Each classroom housed the cart in two week cycles. During that time, the teachers worked on various activities to enhance student technology skills. Caren MacConnell, the technology coach, worked closely with teachers and students to assist them with many of these classroom initiatives. This was a good first step as they prepare for the PARCC assessments.

Indian Hill School:

Parents now have access to PowerSchool Parent Portal, a website that provides them with real-time information and access to their child's grades, attendance, homework, and teachers' comments. This tool opens the lines of communication between home and school and provides secure online information to parents. Parents can identify potential problems quickly and take the appropriate actions to help their child perform to his or her best ability.

Literacy and Achieve teachers are incorporating E-readers into their daily routines as part of the Reader's Workshop initiative. They are also using Reading A-Z, an online, leveled, reading program for the guided reading component of their lessons. Nine more Elmos and LCD projectors have been purchased for Indian Hill this year to enhance differentiated instruction and allow access for all teachers to create more visual learning experiences for students.

This year, 4th grade students used "Easy Tech", a computer program that teaches basic computer and keyboarding skills in addition to word processing, excel, and power point. The 4th graders also had access to a traveling computer cart to use in their classrooms. 5th & 6th grade students are improving their typing skills through a program called "Typing Pal". Typing Pal is an online program students can access both at school and at home to help build their keyboarding skills. With the new WiFi and iPad capabilities, Indian Hill School administrators are able to maintain access to important student and teacher information essential during emergency and evacuation procedures.

The technology coach continues to work closely with the teachers to help them update their web pages, create new ones, and assist the teachers to help them integrate new technologies into their lessons. One of the projects she is working on with the students is to create "weblogs" to allow the students to post and create work online to which their classmates and teacher can respond. This new writing opportunity affords teachers the chance to help students develop their writing

skills, learning how to comment appropriately and reflect on their literacy skills while incorporating newly-learned technology skills.

This year, the office staff at Indian Hill School utilized a Google Docs program to assist in scheduling parent-teacher conferences. The parents were provided access to a live version of the schedule and could select their meetings based on their own availability.

Satz School:

Satz has continued their infusion of technology in the classroom to support instruction through the use of devices such as student response clickers, document cameras such as Elmos and iPEVO systems, electronic whiteboards, FM Sound Field systems; greater access to mobile laptop carts for NJASK test prep and writing labs; the installation of ceiling-mounted projectors in each classroom, and the ability for students to bring in their own technology (laptops & Chrome books), and the school-wide use of programs such as Google Docs and Study Island. Additionally, thirty laptop computers were purchased by the Technology Department for the construction of a mobile cart to be used specifically by the Mathematics Department. These laptops provide the mathematics teacher in Grades 7 and 8 more frequent opportunities for test prep with the Study Island program and benchmarking.

The technology cycle course continues to prepare students to live and work in the 21st century through the integration of science, technology, engineering, and mathematics. A review of the results from the end-of-course technology assessment given in this course produced positive results (please note: proficiency is measured by a student earning a minimal score of 80 percent on the end-of-course technology assessment). Results from the 2012/2013 school year showed that 87 percent of all the students tested in the first, second, and third marking scored 80 percent or higher on the assessment. Additionally, 32 percent of those students had a score of 95 percent or higher.

The **Power School Parent Portal**, which is web-based and provides parents and students with real-time access to student schedules, course assignments and grades, continues to be of great benefit. Beginning with the 2012/2013 school year, period-by-period attendance is being tracked via Power School.

High School:

Plans are in place to add an additional “computer lab” for general teacher use in the lower library for the 2013/2014 school year.

Five additional ceiling-mounted LCD projectors were installed in various classrooms.

5. Character Education-Continue to Implement Policy, Evaluate Programs, and Provide Training that Adheres to the New Jersey Department of Education’s Harassment, Intimidation and Bullying (HIB) Guidelines.

- Indicators of effectiveness will be measured through HIB reports
- Provide training to all new staff

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The HIB Self Assessment is completed and reviewed by the committee and the Board of Education. The requirements of each school are as follows:

Village School:

The entire staff reviewed HIB reporting procedures at their first staff meeting. New staff from their building were more specifically educated about the process (by administration) during New Teacher Orientation.

Teachers continued to conduct “Morning Meetings” (similar to those run at Indian Hill) to start their day in each classroom.

Teachers continued to use the “Bucket Filling” philosophy throughout the school day. Bucket Filling is a belief system based on the book, *Have You Filled a Bucket Today?* Its premise is to have children “fill the bucket” of a classmate by saying or doing something nice. The expectation is that everyone should fill at least one bucket every day.

This year Village School had a talent show entitled "True Colors", in which the children sang songs based on kindness. Children practiced for weeks preceding the show and performed such classics as “Respect” and “I’ll Stand by You.”

The Village School community conducted their annual “Giving Tree”, with the gifts being shared with shore communities affected by Hurricane Sandy. There was a book drive that collected over 4,700 books. These books were donated to both Keansburg and Union Beach. There was also a massive fundraising event that included “Village Idol”. Village School staff, students, and the PSA combined efforts to put together an incredible community event. The result raised \$10,500 which was gifted to the Memorial School in Union Beach.

Indian Hill School:

Indian Hill continues their character education programs through both “Morning Meeting” in the fourth grade classrooms and “Circle of Power and Trust” in the fifth and sixth grade classrooms. Both of these programs are powerful, research-based character education tools for building classroom communities and improving academic and social skills. In “Morning Meeting”, fourth grade teachers launch their school days with greetings and interactive lessons to help ensure that learning takes place in a safe and respectful environment for all students. In “Circle of Power and Trust” character education is brought to a more mature level with critical themes such as peer pressure and the role of the bystander in bullying situations. Our teachers play an integral role in facilitating these activities while the students participate actively in these important character education programs.

The Holmdel Alliance to Prevent Alcoholism and Drug Abuse (HDAA) sponsored Red Ribbon activities this year with a week of relevant and fun events. They will also be starting the “Heroes and Cool Kids” program, another critical Alliance program that brings high school students to Indian Hill School as mentors for sixth grade students to reinforce important character education and leadership messages.

During October’s “Week of Respect”, students in their art classes created a colorful friendship chain that was hung up around the school to represent unity and appreciation of each other.

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During this time, as newcomers to their school, 4th graders met with the school counselor to learn ways to identify bullying behaviors, as well as, acquire strategies for handling people who treat them disrespectfully.

This year, the PLG sponsored and supported the Harlem Wizards basketball game and the Battle of the Faculties; these events helped build school culture and a sense of community at Indian Hill School. Many teachers and students came out to play and show their school spirit.

As part of the character education program, Indian Hill students learned about respecting the environment. With the help of the PLG's Go-Green Committee, students "terracycled" different items such as pens, chip bags and tape dispensers. These items are reused to make new products. Students also participated in a "No Garbage Lunch" and a tree planting as part of the Earth Week celebration.

After Hurricane Sandy, students at Indian Hill ran a "change drive" during the lunch periods. Students were then asked to write on a heart what they had sacrificed or an action they took (i.e. a chore to earn the money). Teachers also formed a charity committee to assist in the recovery efforts. They raised over \$2000 in gift cards to distribute to families in need in the local Holmdel community. Art teachers organized "The Heart" project where their students made hearts to show their participation in the project. All of these completed hearts were hung on a mural in the front hallway of the school. Over \$700 was raised and donated to the Monmouth County Food Bank. Additionally, students brought in backpacks to donate to students returning to school in Union Beach after the hurricane. Finally, used books from the media center were donated to schools in Union Beach.

Satz School:

In accordance with the state laws for Harassment, Intimidation & Bullying (P.L.2010, Chapter 122), the bullying specialists and administration have worked diligently to investigate cases and work toward resolutions (in accordance with the law). Through the efforts of the counselors, teachers and support staff, Satz School has had a reduction in the amount of investigations and substantiated HIB cases during the course of the 2012/2013 school year.

Satz has participated in the following character building programs:

- **Spirit Pep Rally** – Their pep rally has become the staple "spirit builder" for the middle school. The goal of the pep rally is to build enthusiasm, excitement and school unity. Thanks to the combined efforts of the students, faculty and staff, the pep rally was a fun, energetic, lively event for the students.
- **Catch You Being Good Reward Program** – The goal of this program is to highlight positive behaviors by acknowledging and rewarding students for doing the right thing. Whenever a student was "caught" doing something good by a teacher or staff member, they were handed a "Caught You Being Good" coupon. Each coupon allows students to place their name in a raffle box. At the end of each month a student can win four movie tickets to share with friends or family.

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- **Peer Proof Program** – Through a grant sponsored by the Holmdel Alliance, Satz students were exposed to the Peer Proof program. The primary focus of the Peer Proof Program is to instill self-efficacy skills that will enable the students to effectively and successfully interact in their home, school and community environments.

The PSG has sponsored several character building assembly programs this year:

- **Recycling Assembly** – The PSG sponsored an assembly program for the 7th and 8th grade students on the importance of recycling and the environment. This program was a kick-off for the “Go Green” effort at the W. R. Satz School.
- **The Pledge (Assembly Program)** – This program produced by Camfel productions which motivates students to make positive choices, make commitments to building others up and become part of the solution. Follow-up activities were also conducted with the students throughout the entire week.
- **Dr. Michael Fowlin (Assembly Program)** – Sponsored in cooperation with the PSG, Dr. Fowlin has worked extensively with all age groups in the United States and in other countries. His work has included peer mediation, diversity trainings, gender equity workshops, and violence prevention seminars. The assembly stressed the importance of being “bully-free” by sharing the negative effects of bullying.

High School:

“**Heroes and Cool Kids,**” now in its sixth year, brings high school students to Indian Hill with the message that it is “cool” to be drug and alcohol-free and it is “cool” to help others and not be a bully. The program has come “full-circle” as high school “Heroes” were students at Indian Hill when this program began.

“**Transitions**” is a program that pairs incoming 9th graders and new students to the district with an upper-class student leader. This Character Education program was previously a club for 9th graders. Due to its success, it is now mandatory for all 9th graders. “Transitions” is an excellent way for new students to become acquainted to the high school. The Transitions “counselors” met with their group throughout the year and provided activities that support a positive school involvement, anti-bullying and other character education components.

All net proceeds from the annual “Powder Puff” flag football game in November were donated to “Holmdel Helps Keansburg”. They were pleased to announce that \$6,000 was raised through this effort. A concert, featuring Holmdel High School and other local student bands, was held in the spring. Proceeds were donated to hurricane relief projects.

All new staff completed their HIB training. The reported number of HIB cases has been reduced this year. The members of all the School Safety Teams believe that this is due to the character education programs throughout the schools.

A new Middle States protocol is being undertaken; it is entitled “Sustaining Excellence.” This protocol allows for individual schools to formulate and implement action research projects; one

area being investigated as a possible area of action research is service learning as a requirement for all students.

6. Financial Efficiencies

- Continue to utilize district resources in the most efficient manner
- Continue to seek alternative sources of funding and cost saving measures

Village School:

Teachers took stock of various books/workbooks that are no longer in use in their classrooms. Follett Book Company was contacted to look at all items they were willing to purchase from the school. Follett purchased a number of books, providing the district with additional funds to be used for school/district operations. Grade level representatives helped to inventory books/building supplies to cut down on any items that did not require a repeat order. Additionally, Village School has continued to make use of the e-mailing system to communicate with families. This has cut down tremendously on the use of paper in the building.

Indian Hill School:

The PLG sends news and information to families via email. All important information and most school mailings were sent via email. This helped to limit copying and postage. The PLG routinely sponsored assembly programs that aligned directly with the curriculum and enhanced learning.

Satz School:

With the continued use of the **PowerSchool Parent Portal**, progress reports are no longer printed and mailed to parents. Grades can be viewed at the parents' leisure by simply logging on to the PowerSchool Parent Portal web address: powerschool.holmdelschools.org

Utilization of the E-alert system has limited the costs associated with copying and mailing. Items such as the newsletter, parental letters, updates and reminders are now sent electronically or placed on the webpage for parental viewing.

Additionally, the PSG routinely sponsored assembly programs and events for the Satz students that align directly with the district's curriculum and enhances the learning process for the students.

High School:

Through a gift from the PTSO, the high school has purchased an alternate Scantron machine, which saved money by using the new vendor, allowing the high school to purchase the necessary answer sheets at a much-reduced rate. The high school also makes frequent use of the various web-based communication tools it possesses, which also reduces greatly the costs of postage.

Finally, the Holmdel Alliance and the Holmdel Foundation for Educational Excellence brought many wonderful grant opportunities and programs to the teachers and to the schools.

The following is a synopsis of activities that support the district goals:

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- **Energy Conservation Program:** This program has resulted in the largest cost savings to the district since inception.
- **Solar Power Purchase Agreement (PPA):** This is a solar project that will result in savings due to reduced energy rates.
- **Local Government Energy (LGEA) Audit:** The district solicited requests for proposals (RFP) from pre-qualified audit firms to perform energy audits of the district. The audit shall assess current energy usage and costs, and identify, analyze and recommend energy efficiency measures, renewable energy systems and strategies for the purchase of energy. The service is at no cost to the district.
- **EnerNOC:** The district entered into an arrangement with the EnerNOC Company as part of a revenue enhancing endeavor, an energy efficiency resource, as well as guarding against damage to equipment by installing an advance warning system. The service is at no cost to the district.
- **Middlesex Regional Educational Services Commission (MRESC):** The district joined this consortium in 2011/2012 for the purchase of applicable goods and services at reduced rates/prices. It supplements the district's participation in the Educational Data Services (EDS) consortium consisting of the majority of districts in the state.
- **Continued shared profits from summertime enrichment and PrimeTime.**

This report is representative of the achievements and progress towards meeting the District's and Superintendent's goals, as well as additional obligations and mandates.

8a-1. Report of Student Representatives to the Board - None

Resolved: That the Report of the Superintendent and Student Representatives are hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved

8b. Personnel

8b.-1. Approval of Salary, Assistant Superintendent, Curriculum and Instruction

Resolved: That the Board approve the Salary and Contract as approved by the Executive County Superintendent, including all expenses, for the 2013/2014 school year for Mary Beth Currie, Assistant Superintendent, Curriculum and Instruction, at a salary of \$159,767. Contract is on file in the office of the Business Administrator/Board Secretary. [B]

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b.-2. Approval of Salary, Business Administrator/Board Secretary

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Resolved: That the Board approve the Salary and Contract as approved by the Executive County Superintendent, including all expenses, for the 2013/2014 school year for Michael Petrizzo, CPA, Business Administrator/Board Secretary, at a salary of \$166,698. Contract is on file in the office of the Business Administrator/Board Secretary. [B]

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-3. Acceptance of Retirement

WHEREAS: Ms. Loretta Harris has served the Holmdel Township Public Schools with distinction as the Bookkeeper since May 12, 2003; and,

WHEREAS: Ms. Loretta Harris has always displayed a work ethic that goes beyond the stated requirements of the job; and,

WHEREAS: Ms. Loretta Harris has faithfully executed her duties with skill and competency; and,

WHEREAS: Ms. Loretta Harris has earned the respect of her colleagues and community residents; and

WHEREAS: Ms. Loretta Harris has submitted a letter announcing her retirement from the Holmdel Township School District, effective September 1, 2013;

NOW THEREFORE BE IT RESOLVED: That the Holmdel Township Board of Education accepts Ms. Loretta Harris' retirement with regret and deep gratitude for her dedication, loyalty and outstanding services performed and further extend to Ms. Loretta Harris its best wishes for a happy and healthy retirement.

MOTION: Ms. Garrity SECOND: Mr. Hammer VOTE: 8-0
Absent: Mr. DeSario

8b-4. Approval of Appointment – Non-Certified Staff

Resolved: That the board approve the appointment of Marsha Acquaviva to the position of Bookkeeper, Central Office effective September 30, 2013 or sooner through June 30, 2014, at a salary of \$62,000.00 (prorated). [L. Harris – Retirement]

Discussion: Mrs. Pascucci inquired as to the need for the position. Mr. Petrizzo advised that the primary responsibility of this position is payroll and that that the position is needed.

MOTION: Mr. Sockol SECOND: Ms. Garrity VOTE: 7-1-1
NAY: Mr. Pavlik
Abstained: Mrs. Pascucci

8b-5. Approval of Salaries, Non-Affiliated Administrators

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Resolved: That the Board approve the Salaries for the 2013/2014 school year for the following Non-Affiliated Administrators: [B]

Last Name	First Name	Job Title	Salary
Balicki	William	Director of Plant, Operations & Maintenance	\$116,507
Collins	Nicole	Transportation Coordinator	\$65,545
Gattini	Anthony	Director of Technology	\$126,915
Lelivelt	Steven	Network Engineer	\$90,565
Mikos	Peter	Assistant Business Administrator	\$105,658
Peart	Mandie	Human Resources Manager	\$91,603

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-6. Approval of Salaries, Non-Affiliated Staff

Resolved: That the Board approve the Salaries for the 2013/2014 school year for the following Non-Affiliated Staff: [B]

Last Name	First Name	Job Title	Salary
Dluhy	Jeffery	Energy Manager	\$27,050
Fariello	Arthur	Mechanic	\$54,265
Hughes	Kenneth	Licensed Electrician	\$78,873
Murphy	Joyce	Staff Accountant	\$52,020
Proctor	Marcus	Assistant Network Engineer	\$60,343

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-7. Approval of Appointment – Special Education Monitor, Indian Hill School

Resolved: That the Board approve the appointment of Anne Puccio as a Special Education Monitor, Indian Hill School, step 1, at a salary of \$21.71 per hour, effective September 1, 2013 through June 30, 2014, with salary for the 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [B] [New]

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-8. Acceptance of Resignation Elementary Teacher, Village School

Resolved: That the Board accept the resignation of Albert Chiu, as Elementary Teacher, Village School, effective August 31, 2013.

Discussion: Mrs. Vander Woude thanked Mr. Chiu for his years of services and wished him good luck with his future endeavors.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-9. Approval of Leave of Absence Reading Specialist, Village School

REGULAR BUSINESS MEETING JULY 31, 2013

Resolved: That the Board approve a Leave of Absence for Erin Fetter, Reading Specialist, at the Village School, as follows without benefits:

- Effective September 30, 2013 through October 29, 2013 using 22 sick days, October 30, 2013 through November 1, 2013 using 3 comp days and November 4, 2013 through November 11, 2013 using 4 personal days (utilized in conjunction with the PFLA).
- Paid Family Leave Act (PFLA) effective November 4, 2013 through December 15, 2013 (paid by State of New Jersey; subject to State approval).
- Family Medical Act (FMLA) effective November 12, 2013 through January 12, 2014 (unpaid).

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-10. Approval of Appointment of Temporary Leave Replacement Reading Specialist, Village School

Resolved: That the Board approve the appointment of Susan Gilbert as a Temporary Leave Replacement Reading Specialist, Village School, step 5MA, at a salary of \$59,865.00 (prorated), effective September 30, 2013 through January 14, 2014, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA, pending criminal history review.
[E. Fetter – Leave] [B]

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-11. Approval of Leave of Absence, Elementary Teacher, Village School

Resolved: That the Board approve a leave of absence for Rebecca Baldino, First Grade Teacher at Village School with benefits as follows:

- Effective September 3, 2013 through September 9, 2013 using 4 personal days (utilized in conjunction with the PFLA).
- Paid Family Leave Act (PFLA) effective September 4, 2013 through October 14, 2013 (paid by State of New Jersey; subject to State approval).
- New Jersey Family Leave Act (NJFLA) effective September 10, 2013 through December 1, 2013 (unpaid).

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-12. Approval of Assignment Change Elementary Teacher, Village School

Resolved: That the Board approve a transfer for Beth Ann Moor from Elementary Teacher, Grade 2, Village School, to Elementary Teacher, Grade 3, Village School, effective September 1, 2013 through June 30, 2014.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-13. Approval of Assignment Change World Language Teacher, Indian Hill School

REGULAR BUSINESS MEETING JULY 31, 2013

Resolved: That the Board approve a transfer for Chantal Simonelli from World Language Teacher, Indian Hill, to World Language Teacher, W. R. Satz School, effective September 1, 2013 through June 30, 2014.

Discussion: Mrs. Vander Woude advised the Board that Ms. Simonelli will be replacing Mr. Hauser and she thinks Ms. Simonelli will do an excellent job.

MOTION: Ms. Garrity SECOND: Mr. DeSario VOTE: 9-0

8b-14. Approval of Assignment Change Special Education Teacher, Village School

Resolved: That the Board approve a transfer for Kimberly Antoniotti from Grade 1/Grade 2 Self-Contained teacher, Village School to Grade 2 Special Education Teacher, Village School, effective September 1, 2013 through June 30, 2014.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-15. Approval of Assignment Change Custodian

Resolved: That the Board approve a transfer for Franklin Carter, Jr. from Custodian, Night Shift, Indian Hill School, to Custodian, Night Shift, Holmdel High School, effective retroactive from July 1, 2013 through June 30, 2014.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-16. Approval of Assignment Change Custodian

Resolved: That the Board approve a transfer for Donna Souraev, from Custodian, Night Shift, Holmdel High School, to Custodian, Night Shift, Indian Hill School, effective retroactive from July 1, 2013 through June 30, 2014.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-17. Approval of Appointment of Mathematics Teacher, Holmdel High School

Resolved: That the Board approve the appointment of Suzanne Hennessy as a Mathematics Teacher, Holmdel High School, step 1BA+30, at a salary of \$52,955.00, effective September 1, 2013 through June 30, 2014, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA, pending criminal history review. [L. Spindel - Retirement] [B]

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-18. Approval of Appointment of Grade 2 Teacher, Village School

Resolved: That the Board approve the appointment of Jennifer Susino as an Elementary Teacher, Grade 2, Village School, step 1BA, at a salary of \$48,555.00, effective September 1, 2013 through June 30, 2014, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA, pending criminal history review. [A. Chiu -Resignation] [B]

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

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8b-19. Approval of Appointment of Temporary Leave Replacement Teacher Grade 4, Indian Hill School

Resolved: That the Board approve the appointment of Sofia Lopes as a Temporary Leave Replacement Elementary Teacher, Grade 4, Indian Hill School, step 1BA, at a salary of \$48,555.00 (prorated), effective September 1, 2013 through December 20, 2013, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA, pending criminal history review. [M. Paglio - Leave] [B]

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-20. Approval of Appointment of Temporary Leave Replacement Grade 1, Village School

Resolved: That the Board approve the appointment of Jessica Murphy as a Temporary Leave Replacement Elementary Teacher, Grade 1, Village School, step 1BA, at a salary of \$48,555.00 (prorated), effective September 1, 2013 through December 3, 2013, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA, pending criminal history review. [R. Baldino - Leave] [B]

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-21. Approval of Appointment of Temporary Leave Replacement Guidance Counselor, W. R. Satz School

Resolved: That the Board approve the appointment of Stephanie Miller as a Temporary Leave Replacement Guidance Counselor, W. R. Satz School, step 1MA+15, at a salary of \$59,555.00 (prorated), effective September 1, 2013 through January 17, 2014, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA, pending criminal history review and certification. [M. Finnegan - Leave] [B]

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-22. Approval of Appointment of a (.6) Special Education Teacher/(.4) Special Education Monitor, W. R. Satz School

Resolved: That the Board approve the appointment of Denise Yonezuka as a (.6) Special Education Teacher, step 1 BA, at a salary of \$48,555.00 (prorated), W. R. Satz School, and a (.4) Special Education Monitor, step 1, at a salary of \$21.71 per hour, W. R. Satz School, effective September 1, 2013 through June 30, 2014, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [.6 Teacher - B] [.4 Monitor - B]

Discussion: Mrs. Vander Woude wanted to clarify if this position was new or budgeted. Mrs. Duncan advised that this position was budgeted.

MOTION: Ms. Garrity SECOND: Mrs. Liu VOTE: 9-0

8b-23. Approval of Appointment of Special Education Monitor, Indian Hill School

REGULAR BUSINESS MEETING JULY 31, 2013

Resolved: That the Board approve the appointment of Denise Martin as a Special Education Monitor, Indian Hill School, step 1, at a salary of \$21.71 per hour, effective September 1, 2013 through June 30, 2014, with salary for the 2013/2013 school year to be dependent upon completion of negotiations with the HTEA. [B] [D. Franke - Rescinded]

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-24. Approval of Appointment of Special Education Monitor, Indian Hill School

Resolved: That the Board approve the appointment of Richard Mosera as a Special Education Monitor, Indian Hill School, step 1, at a salary of \$21.71 per hour, effective September 1, 2013 through June 30, 2014, with salary for the 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [B] [Non-renewal]

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-25. Approval of Appointment of Special Education Monitor, Indian Hill School

Resolved: That the Board approve the appointment of Gina Salzman as a Special Education Monitor, Indian Hill School, step 1, at a salary of \$21.71 per hour, effective September 1, 2013 through June 30, 2014, pending criminal history review, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [B] – [K. Caliendo - Resignation] [B]

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-26. Approval of Appointment of Special Education Monitor, WR Satz School

Resolved: That the Board approve the appointment of Tina Feldman as a Special Education Monitor, WR Satz School, step 1, at a salary of \$21.71 per hour, effective September 1, 2013 through June 30, 2014, pending criminal history review, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [B] – [B. Whalen - Retirement]

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-27. Approval of Appointment of Secretary, WR Satz School

Resolved: That the Board approve the appointment of Giovanna Buzzerio to the position of Secretary, WR Satz School, step 1, at a salary of \$37,000 (prorated), plus \$755 education stipend, effective October 1, 2013 through June 30, 2014, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [B] [D. Russoniello – promotion]

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-28. Approval of Appointment of Lunchroom Playground Aide, Indian Hill School.

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Resolved: That the Board approve the appointment of Jill Szlasa as a Lunchroom/Playground Aide, Indian Hill School, step 1, at a salary of \$15.51 per hour, effective September 1, 2013 through June 30, 2014, with salary for the 2013/2013 school year to be dependent upon completion of negotiations with the HTEA. [B] [M. Lupo – resign]

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-29. Approval of Appointment of Mentor, Holmdel High School.

Resolved: That the Board approve the appointment of the following teacher as a Mentor for a Provisional Staff Member at the State recommended rate shown below, for the 2013/2014 School Year, (mentor fees paid by provisional teacher and if necessary are prorated)

Mentor	Novice Payment	Novice Teacher	Location
Cohen, Elliot	\$1,000.00	Pietrocola, Robert	Holmdel High School

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-30. Appointment of Day-to-Day Substitute Personnel

Resolved: That the Board approve the appointment of the following as a day-to-day Substitute Teacher, effective retroactive from July 1, 2013 through June 30, 2014. [B]

Susan Bergman
Roslyn Eichenbaum
Robert Hoffman
Rachana Pant
Donna Paccione
Joanna Parlamis
Gina Scalia
Hyeseong Sung

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-31. Appointment of Day-to-Day Substitute Personnel

Resolved: That the Board approve the appointment of the following as a day-to-day Clerical Substitute, effective retroactive from July 1, 2013 through June 30, 2014. [B]

Christine DiModica

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-32. Appointment of Day-to-Day Substitute Personnel

REGULAR BUSINESS MEETING JULY 31, 2013

Resolved: That the Board approve the appointment of the following as a day-to-day Substitute Teacher and Substitute Special Education Monitor, effective retroactive from July 1, 2013 through June 30, 2014. [B]

June Ares

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-33. Appointment of Day-to-Day Substitute Personnel

Resolved: That the Board approve the appointment of the following as a day-to-day Substitute Special Education Monitor, effective retroactive from July 1, 2013 through June 30, 2014. [B]

Maria Blazer

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-34 Appointment of Extra Level of Staffing

Employee	School	Extra Level of Staffing
Joan Lagoa	High School	0.2
Jennifer Corboy	High School	0.2
George Mazzeo	High School	0.2
Suzanne Michaud	High School	0.2
Kaitlyn Mulhern	High School	0.2
Susan Kuczynski	High School	0.2
Juliet Chu	High School/Satz	0.1
Matthew Goetke	High School/Satz	0.1
John Koryat	High School/Satz	0.1
Jennifer Scott	Satz	0.2
Christen Rillo	Satz	0.2
Daniel Franke (M. Vinciguerra TLR eff. 9/1/2013-5/19/2014, pending MV return from Leave)	Village	0.12
Megan Vinciguerra effective 5/16/2014-6/30/2014, pending return from Leave	Village	0.12
John Nacarolo	Village	0.04

Discussion: Mrs. Vander Woude asked if this resolution could be explained.
Mrs. Duncan advised that this resolution represents a more efficient way to address the needs of the students as opposed to hiring part-time staff.

MOTION: Mr. DeSario SECOND: Ms. Garrity VOTE: 9-0

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8b-35. Approval to Appoint Schedule B Positions

Resolved: That the Board approve the appointment of the following staff for Schedule B Positions for the 2013/2014 school year:

Position	First Name	Last Name	Compensation*
Assistant Cross Country Coach - Holmdel High School	Kelsey	Maier	\$3,448.00
Assistant Football Coach- Holmdel High School	John	Corneliusen III ***	\$5,956.00
Assistant Football Coach- Holmdel High School	Joseph	Trezza***	\$5,956.00
Assistant Volleyball Coach- Holmdel High School	Todd	Serad ***	\$5,017.00
Director Supplemental Music - Jazz Band - WR Satz	John	Koryat	\$1,411.00
National Jr. Honor Co-Advisor - W.R. Satz	James	Bruce	\$705.50
National Jr. Honor Co-Advisor - W.R. Satz	Melissa	Finnegan**	\$705.50
Newspaper Advisor- WR Satz School	Michael	Ferraro	\$3,692.00
Technical Advisor/Fall-Indian Hill Advisor	Colleen	Jasperse	\$1,882.00
Youth Alliance Advisor-W.R. Satz	James	Bruce	\$1,294.00

Tabled

*Salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA
 **Salary to be prorated due to Leave of Absence
 ***Pending criminal history review and certification

Discussion: Mrs. Vander Woude stated that during questions from the public on agenda items tonight, there were issues raised about the two National Jr. Honor Co-Advisor positions. She requested that since the Board did not have a chance to discuss the concerns raised, she recommended the resolution be tabled for the two positions. Mr. Sockol inquired as to when practice starts for the football season. Mr. Loughran advised that practice starts in August.

The following roll call vote was taken to table the two National Jr. Honor Co-Advisor positions.

MOTION: Mr. Sockol SECOND: Mr. DeSario VOTE: 9-0

The following roll call vote was taken on the amended resolution.

MOTION: Mr. DeSario SECOND: Mr. Pavlik VOTE: 9-0

8b-36. Approval of Field Experience, Indian Hill School

Resolved: That the Board approve Alyssa Tavernise for 10 hours of Field Experience in the area of Special Education starting September 3, 2013 through December 13, 2013. Cooperating teacher will be Katie Frank.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

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8b-37. Approval of Field Experience, Indian Hill School

Resolved: That the Board approve Joseph Scolaro for 60 hours of Field Experience in the area of Mathematics starting September 3, 2013 through December 14, 2013. Cooperating teacher will be Nora Judd.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-38. Approval of Social Worker for Summer Evaluations

Resolved: That the Board approve Christine Carducci, Social Worker, to provide Summer Evaluations at a rate of \$350.00 per evaluation.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-39. Approval of Psychologist for Summer Evaluations

Resolved: That the Board approve Dr. Debra Coffey, Psychologist, to conduct Summer Psychological Evaluations at a rate of \$357.00 per evaluation.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-40. Approval of Temporary Leave Replacement School Psychologist for Summer Scheduling

Resolved: That the Board approve Mallory Bartlett, Temporary Leave Replacement School Psychologist, to work 3 days in total during the months of July and August 2013 to assist in the scheduling process, at a rate of \$46.66 per hour.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-41. Approval of Temporary Leave Replacement Learning Consultant for Summer Scheduling

Resolved: That the Board approve Anne Dengler, Temporary Leave Replacement Learning Consultant, to work 3 days in total during the months of July and August 2013, to assist in the scheduling process, at a rate of \$46.52 per hour.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-42. Approval of Teacher for Speech Evaluations during July and August

Resolved: That the Board approve Lisa Buerck to conduct Speech Evaluations, on an as needed basis, during the months of July and August 2013, at her prorated salary of \$60.57 per hour.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-43. Approval of Non-Pupil Contact Rate for Staff Members

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Resolved: That the Board approve the following staff members to attend IEP meetings at the non pupil contact rate. [B]

Nicole Holota
Kara Devaney
Elizabeth Trahim

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8b-44. Approval of Appointment of Volunteers – Fall Sports

Resolved: That the Board approve Eric Hinds as a Volunteer for the Boys Soccer Team, Holmdel High School, for the 2013 Fall season.

Resolved: That the Board approve Alan McCafferty as a Volunteer for the Cross Country Team, Holmdel High School, for the 2013 Fall season.

Resolved: That the Board approve Craig Segal as a Volunteer for the Cross Country Team, Holmdel High School, for the 2013 Fall season.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8c. Student Matters

8c-1. Approval of Social Worker for ABA Services

Resolved: That the Board approve Anne Holmes, M.S., C.C.C., BCBA to provide ABA Services, one day a week during the summer, at an hourly rate of \$125.00.

MOTION: Ms. Garrity SECOND: Mr. DeSario VOTE: 9-0

8c-2. Approval of Student Placements

Department of Special Services
In-District Placements

SID	Services	Classification	Cost
4815938641	Physical Therapy	MD	\$75.00/hour
6231335199	Commission for the Blind	VI	\$1,700.00
9628955358	Commission for the Blind	MD	\$1,700.00
8724994936	Commission for the Blind	MD	\$1,700.00
8032986151	Commission for the Blind	VI	\$1,700.00
9767057273	Commission for the Blind	VI	\$1,700.00
9616701174	Commission for the Blind	PSD	\$1,700.00

Department of Special Services
Out-of-District Placements

SID	Services	Classification	Cost
3307055344	Out-of-District Placement	ED	\$60,000.00
1262445527	Out-of-District Placement	MD	\$50,445.00

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3003864701	Occupational Therapy	AUT	\$7,800.00
2779674316	Commission for the Blind	MD	\$1,700.00
4978903864	Commission for the Blind	MD	\$1,700.00

MOTION: Ms. Garrity SECOND: Mr. DeSario VOTE: 9-0

9. Business Administrator/Board Secretary's Report and Recommendations

9a. Approval of Submission of the School District's Long Range Facility Plan (LRFP)

Resolved: That the Board approve the following resolution for the submission of the School District's Long Range Facility Plan (LRFP)

WHEREAS, every New Jersey school district must submit a Long Range Facility Plan to the Commissioner of Education very five years, specifically every year ending in "0" or "5", and

WHEREAS, regulations require that every Board of Education must approve of the submission of this plan,

Now Therefore Be it Resolved, that the Holmdel Township Board of Education does hereby authorize the Superintendent and/or the School Business Administrator to submit the attached Long Range Facility Plan for the Holmdel Township School District to the Commissioner of Education, and

Be It Further Resolved, that the Superintendent and/or the School Business Administrator, in accordance with regulation, shall provide an advisory copy of this plan to the local planning board(s).

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

9b. Acceptance/Approval of 2013/2014 Entitlement Funds for Nonpublic School Textbook Aid

Resolved: That the Board accept/approve entitlement funds from New Jersey Department of Education, Division of Finance, Nonpublic School Textbook Aid for 2013/2014 school year as listed below. On file in the office of the Business Administrator/Board Secretary:

The Growing Tree	\$ 219.00
New School of Monmouth County	\$ 2,523.00
St. Benedict School	\$ 27,699.00
St. John Vianney High School	<u>\$ 53,424.00</u>
Total	\$ 83,865.00

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

9c. Acceptance/Approval of 2013/2014 Entitlement Funds for Nonpublic School Nursing Aid

Resolved: That the Board accept/approve Entitlement Funds from the New Jersey Department of Education, Division of Finance, Nonpublic School Nursing Aid, for the 2013/2014 school year as listed below. On file in the office of the Business Administrator/Board Secretary:

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St. John Vianney High School	\$ 75,193.00
New School of Monmouth County	\$ 3,551.00
St. Benedict School	\$ 38,986.00
The Growing Tree	\$ 309.00
Total	\$118,039.00

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

9d. Acceptance/Approval of 2013/2014 Entitlement Funds for Nonpublic School Technology Aid

Resolved: That the Board accept/approve Entitlement Funds from New Jersey Department of Education, Division of Finance, Nonpublic School Technology Aid for 2013/2014 school year as listed below. On file in the office of the Business Administrator/Board Secretary:

The Growing Tree	\$ 80.00
New School of Monmouth County	\$ 920.00
St. Benedict School	\$ 10,100.00
St. John Vianney High School	\$ 19,480.00
Total	\$ 30,580.00

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

9e. Acceptance/Approval of 2012/2013 Extraordinary Aid

Resolved: That the Board accept/approve Extraordinary Aid in accordance with the Comprehensive Educational Improvement and Financing Act in the amount of \$1,444,706.00 for the 2012/2013 school year. On file in the office of the Business Administrator/Board Secretary.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

9f. Acceptance/Approval of 2012/2013 Reimbursement of Nonpublic School Transportation Costs

Resolved: That the Board accept/approve funds from the New Jersey Department of Education, for Reimbursement of Nonpublic School Transportation Costs in accordance with N.J.S.A. 18A:39-1a, in the amount of \$22,201.65 for the 2012/2013 school year. On file in the office the Business Administrator/Board Secretary.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

9g. Approval of Renewal of R. Helfrich & Son Transportation Contracts

Resolved: That the Board of Education approves the Renewal of Transportation Contracts with Helfrich Bus Company for the 2013-2014 school year at a 2.0% increase (CPI for the year is 2.63 %). (attachment 9-g).

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

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9h. Approval of Renewal of R. Helfrich & Son for Athletic School Related Student Related Transportation Services

Resolved: That the Board of Education approves the renewal of Athletic School Related Student Transportation Services with R. Helfrich & Son, Inc., Keansburg, NJ 07735 for the 2013-2014 school year at a 2.0% increase (CPI for the year is 2.63 %). (attachment 9-h).

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

9i. Approval of Renewal of Michael Loori Special Education Contracts for Extended School Year

Resolved: That the Board of Education approves the Renewal of Transportation Contracts with Michael Loori Bus Company for the 2013 extended school year at a 2.0% increase (CPI for the year is 2.63 %). (attachment 9-i).

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

9j. Approval of Renewal of Michael A. Loori Transportation Contracts

Resolved: That the Board of Education approves the renewal of Transportation Contracts with Loori Bus Company for the 2013-2014 school year at a 2.0% increase (CPI for the year is 2.63 %). (attachment 9-j).

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

9k. Approval of Renewal of Keyport Auto Body Transportation Contracts

Resolved: That the Board of Education approves the renewal of Transportation Contracts with Keyport Auto Bus Company for the 2013-2014 school year at a 2.0% increase (CPI for the year is 2.63 %). (attachment 9-k).

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

9l. Approval of Award of Joint Transportation Agreements

Resolved: That the Board of Education approve the Joint Transportation Agreement with the following Boards of Education (attachment 9-l).

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

9m. Receipt of Bids for Regular Education Student Transportation Services Bid #14-06

Resolved: That the Board pursuant to requirements of Title 18:18A-4 received the following bids for Regular Education Student Transportation Services Bid #14-06 (attachment 9-m).

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

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9n. Award of Bid for Regular Education Student Transportation Services Bid #14-06

Resolved: That the Board pursuant to requirements of Title 18:18A-4 award Regular Education Transportation Services Bid #14-06 to the following vendor:

Vendor	Tier 1 Per Diem	Tier 2 Per Diem	Tier 3 Per Diem	Tier 4 Per Diem	Tier 5 Per Diem	Tier 6 Per Diem	Tier 7 Per Diem	Tier 8 Per Diem	Tier 9 Per Diem	Tier 10 Per Diem	Tier 11 Per Diem	Tier 12 Per Diem	Tier 13 Per Diem	Total Per Diem	Total Contract 180 per day
Keyport Auto Body Shop, Inc.						\$232								\$232	\$41,760
Michael A. Lo Bus Co.	\$234								\$234					\$468	\$84,240
R. Helfrich & Co.		\$294	\$294	\$237	\$294		\$237	\$294		\$84	\$84	\$84	\$84	\$1,986	\$357,480

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

9o. Receipt of Bids for Special Education Student Transportation Services Bid #14-07

Resolved: That the Board pursuant to requirements of Title 18:18A-4 received the following bids for Special Education Student Transportation Services Bid #14-07 (attachment 9-o).

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

9p. Award of Bid for Special Education Student Transportation Services Bid #14-07

Resolved: That the Board pursuant to requirements of Title 18:18A-4 award Special Education Transportation Services Bid #14-07 to the following vendor:

Vendor	VID-1 AM/PM Per Diem (w/aide)	VID- 2 AM/PM Per Diem (w/aide)	VID-3 AM/PM Per Diem (w/aide)	V-1130 Per Diem (w/aide)	VP-1 AM	Total Per Diem	Total Contract 180 days
Keyport Auto Body Shop, Inc.	\$219.00	\$224.00	\$229.00	\$67.00	\$67.00	\$806.00	\$145,080.00

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

9q. Award of Surplus PC and Audio Visual Equipment Sale Quote # 14-02

Resolved: That the Board pursuant to requirements of Title 18A:18A-1 et.seq, pertaining to "Public Contracts Law" award Quote # 14-02 to the following Vendor:

Vendor	Amount
Computers for Kids 111 Clinton Road	\$7,000.00

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Fairfield, NJ 07004	
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MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

9r. Approval of Discarding Textbooks at Holmdel High School

Resolved: That the Board approve the discarding of Textbooks that are no longer in use by the Holmdel High School. The list is on file in the Business Office.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

9s. Approval of Discarding Textbooks at W.R. Satz School

Resolved: That the Board approve the discarding of Textbooks that are no longer in use by the W.R. Satz School. The list is on file in the Business Office.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

9t. Approval of Discarding Textbooks at Indian Hill School

Resolved: That the Board approve the discarding of Textbooks for various reasons by the Indian Hill School The list is on file in the Business Office.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

9u. Approval of Discarding Textbooks at Village School

Resolved: That the Board approve the discarding of Textbooks for various reasons by the Village School The list is on file in the Business Office.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

9v. Approval of Budget Transfers - 2013/2014

Resolved: That the Board approve the 2013/2014 Budget Transfers as listed on attachment T-14-02.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

9w. Approval of Bills Payment -Mrs. Robin Wetmore, Board Member

Resolved: That the Board approve payment of the June 28, 2013 Addendum in the amount of \$21.59 to Mrs. Robin Wetmore, and as certified and approved.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0-1
Abstained: Mrs. Wetmore

9x. Approval of Addendum to Bills Payment - June 28, 2013

Resolved: That the Board approve payment of the June 2013 Addendum, to bills list in the amount of \$562,158.15 and as certified and approved.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

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9y. Approval of Bills Payment - July 31, 2013

Resolved: That the Board approve payment of the July 31, 2013, bills list in the amount of \$817,689.24 and as certified and approved.

MOTION: Mr. DeSario SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mr. Hammer

10. Old Business

- District/Superintendent 2013/2014 Goals

Mrs. Duncan and Mr. Loughran provided an overview of this process as well as the adjustments made after considering the Board's feedback. There was continued discussion among the Board and Administrators regarding this topic. At the conclusion of the discussion, the following roll call vote was taken by the Board to approve the District / Superintendent 2013/2014 Goals.

The goals for the 2013-2014 school year will continue to focus on student achievement.

1. Implementing the Common Core Standards to Promote College and Career Readiness

The district will focus its efforts on exceeding the curricular expectations of the common core standards.

- To enhance all aspects of student achievement, as well as to ensure college and career readiness, the district will engage in professional activities related to the common core standards, including, but not limited to, curriculum revision and targeted professional development
- The district's common core implementation team will update the school community periodically

2. Enhancing Student Achievement through "AchieveNJ"

The district will use the requirements of the "AchieveNJ" act to enhance student achievement by focusing on the following areas related to instructional practice:

Student Growth Objectives (SGOs):

- Train faculty and staff to develop and utilize appropriate, measurable, and achievable student growth objectives

Faculty and Administrator Evaluations:

- Use data gathered from the selected evaluation protocols to identify and support professional growth through training and articulation

3. Assessing Student Mastery in Using Technology to Meet Common Core Standards

The district will increase students' capacity to demonstrate mastery of common core content standards in a digital media.

- Provide electronic devices in sufficient quantity to achieve 2:1 student-to-device ratio for each school's largest single-grade enrollment

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- In accordance with technology curriculum, and with the district's long-range technology plan, extended time and opportunities will be provided for students to demonstrate mastery of technology proficiencies

4. Evaluating the Science-Technology-Engineering-Math (S.T.E.M.) Program, K-12

To meet the needs of all students, the district will assess the scope of its curricular and co-curricular offerings related to science, technology, engineering and math (S.T.E.M.).

- An ad hoc committee will be formed to identify best practices in the area of S.T.E.M.
- The ad hoc committee will update the school community periodically

5. Evaluating the Visual and Performing Arts Program, K-12

To meet the needs of all students, the district will assess the scope of its curricular and co-curricular offerings in the area of the arts.

- An ad hoc committee will be formed to identify best practices
- The ad hoc committee will update the school community periodically

6. Maintaining a Commitment to Financial Efficiency

The district will continue to place an emphasis on providing a thorough and efficient education for all students.

- Continue to seek alternative sources of funding and cost-saving measures
Continue to utilize district resources in the most efficient manner

MOTION: Mr. DeSario SECOND: Mrs. Liu VOTE: 9-0

11. New Business

- Superintendent's Year End Report 2012/2013- See Item 8a.
Mrs. Duncan provided an overview of the 2012/2013 Year End Report and inquired if there were any questions/comments from the Board.

12. Questions from the Public - None

13. Executive Session (if required)

Board President Vander Woude called for an Executive Session at 9:48 p.m., to discuss legal matters. Anticipating no further public action, she stated that the Board would adjourn from Executive Session.

14. Adjournment

By a unanimous voice vote the meeting adjourned at 9:49 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA
Business Administrator/Board Secretary