

## REGULAR BUSINESS MEETING JUNE 25, 2014

### 1a. Call to Order

The Board of Education, Township of Holmdel, met in Regular Business Meeting on Wednesday, June 25, 2014 in the W.R. Satz School Library, 24 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:00 p.m., by Mrs. Vander Woude, President of the Board.

### 2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

### 2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

### 3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Vander Woude, Garrity, Liu, Pascucci and Wetmore and Messrs: DeSario, Hammer and Sockol. Absent: Mr. Pavlik. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Dr. Robert McGarry, Assistant Superintendent for Curriculum & Instruction and Mr. Michael Gross, Board Attorney. Ms. Adhika Malhotra and Ms. Lauren Haverlin student representatives to the Board were both absent.

### 3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

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4. Presentations: Enhancing Student Achievement through “AchieveNJ”  
After the presentation, there was a detailed discussion among the Board and Administration regarding this topic.

Evaluating the Science-Technology-Engineering-Math (S.T.E.M.) Program, K-12  
After the presentation, there was a detailed discussion among the Board and Administration regarding this topic.

Support Staff Employees of the Year Awards

5. Approval of Minutes

- 5a. Approval of Minutes – Closed Executive Session – May 28, 2014

Resolved: That the Board approve the minutes of the following meeting:  
Closed Executive Session – May 28, 2014

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. Pavlik

- 5b. Approval of Minutes – Regular Business Meeting – May 28, 2014

Resolved: That the Board approve the minutes of the following meeting:  
Regular Business Meeting – May 28, 2014

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. Pavlik

- 6a. Questions from the Public (Agenda Items)

- Mr. Kiss, student/baseball player, spoke in support of Coach Crimoli, Baseball Head Coach.
- Mrs. Kiss, parent, spoke in support of Coach Crimoli, Baseball Head Coach.
- Mr. Fischer, parent, thanked the Board for there efforts and a very successful graduation ceremony. He stated there should be a master plan for additional sports facilities and additional funding provided to freshman sports so additional coaches can be added. He also spoke in support of Coach Crimoli and all the coaches on tonight’s agenda.
- Mr. Hykeman, student/baseball player, spoke in support of the Coach Crimoli, Baseball Head Coach.
- Mrs. Pallara, parent, asked the Board to consider having Robotic’s clubs in Indian Hill School and W.R. Satz School to help foster S.T.E.M.
- Mrs. Scodullous, parent, spoke in support of Coach Crimoli, Baseball Head Coach.

- 6b. Committee Report (s)

Mrs. Pascucci - Curriculum & Instruction  
Mr. Hammer – Buildings, Grounds & Safety  
Ms. Garrity – Budget & Finance  
Mrs. Liu – Special Services  
Mrs. Wetmore – Labor Negotiations  
Mr. Sockol – Community Relations

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7. Committee of the Whole

7a. Open Public Meetings Act - Establish Meeting Dates, Time and Place

Resolved: That the Board pursuant to Chapter 231, PAL. (Open Public Meetings Act) does hereby proclaim the public meetings of the Board of Education will be held in the W. R. Satz School, Library, 24 Crawfords Corner Road, Holmdel, New Jersey 07733, at 8:00 p.m., as set forth below unless indicated otherwise:

Be It Further Resolved: That the purpose of the Regular Business Meetings shall be the normal conduct of business of the Board of Education and any other items brought to the Board's attention by the Board Members, Board Attorney, Superintendent and Business Administrator/Board Secretary

Be It Further Resolved: That the Board of Education does hereby designate the Asbury Park Press and Independent as official newspapers to receive notices of meetings; and

Be It Further Resolved: That notices of meetings of the Board of Education will be posted in the Holmdel Township Board of Education Administration Office and posted on the District website.

Be It Further Resolved: That the Board of Education reserves the right to adjourn or recess a meeting at any time to discuss such matters that may be considered in closed session.

Be It Further Resolved: That in order to conduct its meetings properly and efficiently, the Board shall require the following procedures pertaining to public participation at Board meetings:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The Board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

Be It Further Resolved: That the Board of Education will meet on the following dates:

Day of Week	Date	Time	Business Meeting	Location
Wednesday	July 30, 2014	7:30 p.m.	Regular Business Meeting	W. R. Satz School
Wednesday	August 27, 2014	7:30 p.m.	Regular Business Meeting	W. R. Satz School
Wednesday	September 10, 2014	8:00 p.m.	Regular Business Meeting	W. R. Satz School

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Day of Week	Date	Time	Business Meeting	Location
Wednesday	September 24, 2014	8:00 p.m.	Regular Business Meeting	W. R. Satz School
Wednesday	October 22, 2014	8:00 p.m.	Regular Business Meeting	W. R. Satz School
Wednesday	November 19, 2014	8:00 p.m.	Regular Business Meeting	W. R. Satz School
Wednesday	December 17, 2014	8:00 p.m.	Regular Business Meeting	W. R. Satz School
Wednesday	January 7, 2015	8:00 p.m.	Reorganization Meeting	W. R. Satz School
Wednesday	January 28, 2015	8:00 p.m.	Regular Business Meeting	W. R. Satz School
Wednesday	February 11, 2015	8:00 p.m.	Regular Business Meeting	W. R. Satz School
Wednesday	February 25, 2015	8:00 p.m.	Regular Business Meeting	W. R. Satz School
Wednesday	March 11, 2015	8:00 p.m.	Regular Business Meeting	W. R. Satz School
Wednesday	March 25, 2015	8:00 p.m.	Regular Business Meeting	W. R. Satz School
Wednesday	April 22, 2015	8:00 p.m.	Regular Business Meeting	W. R. Satz School
Wednesday	April 29, 2015	8:00 p.m.	Regular Business Meeting	W. R. Satz School
Wednesday	May 13, 2015	8:00 p.m.	Regular Business Meeting	W. R. Satz School
Wednesday	May 27, 2015	7:00 p.m.*	Regular Business Meeting	High School Commons
Wednesday	June 10, 2015	7:00 p.m.*	Regular Business Meeting	Indian Hill School Cafetorium
Wednesday	June 24, 2015	8:00 p.m.	Regular Business Meeting	W. R. Satz School

Immediately preceding each Regular Business Meeting, the Board will have an Executive Session at 7:00 p.m., prevailing time to discuss personnel matters, negotiations and litigation. For the July and August meetings the Executive Session will commence at 7:00 p.m.

\*The Executive Session will commence at 6:00 p.m.

Unforeseen circumstances may force the rescheduling of these meetings. In such case, notice will be given as provided in the Open Public Meetings Act.

Discussion: Mrs. Vander Woude provided an overview of what was discussed and the adjustment made to the Draft 2014/2015 Board Meeting Dates. Mr. Sockol stated that he supports the proposed 2014/2015 Meeting Dates and that an additional meeting could be added if necessary.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. Pavlik

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7b. Approval of Out-of-District Travel, District Personnel

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 6471 Staff Member Expenses and in accordance with Regulation 6471 Staff Member Expenses, as listed below: [B]

**District Personnel**

Date	Name	Location	Workshop/Meetings	City State	Cost
07/21/14	Bradley, K.	Indian Hill School	Chromebooks and the Common Core	Monroe, NJ	\$208.30
07/09/14	Carlsson, M.	High School	Advances in School Nursing 2014 Summer Conferences	Philadelphia, PA	\$429.00
08/05/14 - 08/07/14	Fiorletti, N.	High School	Common Core Standards & Assessments in Algebra	Piscataway, NJ	\$495.00
10/22/14	Flannelly, F.	Village School	School Health 2014 Conference: It takes a Medical Home Neighborhood	Edison, NJ	\$175.00
07/05/14 - 07/11/14	Gurney, D.	High School	Atomic West/Atomic World Workshop Total Cost \$1806.16 received a Grant for \$1200 our cost \$606.16	Richland/Spokane WA.	\$606.16
10/16/14 - 10/17/14	Howard, A.	Administration, W. R. Satz School	2014 FEA/NJPSA Conference	Long Branch, NJ	\$240.00
07/21/14	Moran, T.	Indian Hill School	Chromebooks and the Common Core	Monroe, NJ	\$206.30
10/22/14	Wagner, B.	Indian Hill School	School Health 2014 Conference: It takes a Medical Home Neighborhood	Edison, NJ	\$175.00

MOTION: Ms. Garrity SECOND: Mr. Hammer VOTE: 8-0  
Absent: Mr. Pavlik

7c. Approval of Student Trips

Resolved: That the Board approve the Student Trips and that the educational objectives, itinerary, rules and regulations regarding these trips are on file in the Office of the Superintendent of Schools and the appropriate Principal's Office.

Date of Trip	School	Teacher/ Advisor	Class/Club/ Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
07/17/14	Village	Mulhern, K.	Extended School Year	Pathmark, Hazlet, NJ	9:15 a.m. – 12:00 p.m.	6	7	\$125.00
07/23/14	Village	Mulhern, K.	Extended School Year	Pathmark, Hazlet, NJ	9:15 a.m. – 12:00 p.m.	14	12	\$250.00
07/24/14	Village	O'Brien, M.	Extended School Year	Broad Street, Red Bank, NJ	9:15 a.m. – 12:00 p.m.	6	7	\$125.00
07/30/14	Village	Mulhern, K.	Extended School Year	Pathmark, Hazlet, NJ	9:15 a.m. – 12:00 p.m.	14	12	\$250.00
07/31/14	Village	O'Brien, M.	Extended School Year	NJ Transit, Hazlet, NJ to Long Branch, NJ	9:15 a.m. – 12:00 p.m.	6	7	\$125.00
08/06/14	Village	Mulhern, K.	Extended School Year	Pathmark, Hazlet, NJ	9:15 a.m. – 12:00 p.m.	14	12	\$250.00
08/07/14	Village	O'Brien, M.	Extended School Year	Monmouth Mall, Eatontown, NJ	9:15 a.m. – 12:00 p.m.	6	7	\$125.00

MOTION: Ms. Garrity SECOND: Mr. Hammer VOTE: 8-0  
Absent: Mr. Pavlik

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7d. Approval of the 2013/2014 Security Drill Statement of Assurance

Resolved: That the Board of Education approve the submission of the 2013/2014 Security Drill Statement of Assurance to the Executive County Superintendent, as on file in the Superintendent's office.

MOTION: Ms. Garrity SECOND: Mr. Hammer VOTE: 8-0  
Absent: Mr. Pavlik

7e. Approval of Submission of the Bilingual/ESL Three-Year Program Plan for the School Years 2014- 2017

Resolved: That the Board approve the submission of the Bilingual/ESL Three-Year Program Plan for the School Years 2014-2017, as on file in the Office of the Superintendent of Schools.

MOTION: Ms. Garrity SECOND: Mr. Hammer VOTE: 8-0  
Absent: Mr. Pavlik

7f. Approval of Software

Resolved: That the Board of Education approve the following Software [B]:

Title: Rhino 3D Flamingo  
Course: CAD Modeling and Design  
Grades: 9-12  
Users: 30  
Cost: \$1,500.00

MOTION: Ms. Garrity SECOND: Mr. Hammer VOTE: 8-0  
Absent: Mr. Pavlik

7g. Approval of Schedule "B" Job Description for Head Athletic Coach

Resolved: That the Board approve the Schedule "B" Job Description for a Head Athletic Coach as per attachment #7g.

MOTION: Ms. Garrity SECOND: Mr. Hammer VOTE: 8-0  
Absent: Mr. Pavlik

7h. Approval of Schedule "B" Job Description for Assistant Athletic Coach

Resolved: That the Board approve the Schedule "B" Job Description for an Assistant Athletic Coach as per attachment #7h.

MOTION: Ms. Garrity SECOND: Mr. Hammer VOTE: 8-0  
Absent: Mr. Pavlik

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7i. Approval of a Monetary Donation from the Holmdel Voyager Families

Resolved: That the Board approve a Monetary Donation of \$710.00 from Voyager Families to be utilized for the Holmdel Voyager/Gifted and Talented Grades 3-8, towards the purchase of materials needed for any Voyagers projects for the 2014/2015 school year. [D]

MOTION: Mrs. Wetmore SECOND: Mr. Hammer VOTE: 8-0  
Absent: Mr. Pavlik

7j. Approval of a Non-Monetary Donation from the Holmdel High School PTSO

Resolved: That the Board approve a Non-Monetary Donation not to exceed \$7,700.00 from the Holmdel High School PTSO, to fund the following items: [D]

Portable Sound System	\$2,500.00
Podium with Built in Microphone	\$1,200.00
Student Lounge in Lower Commons	\$3,500.00

Discussion: Ms. Garrity inquired about the student lounge enhancements. Mr. Loughran provided an example of the enhancements.

MOTION: Mrs. Wetmore SECOND: Mr. Hammer VOTE: 8-0  
Absent: Mr. Pavlik

7k. Approval of a Non-Monetary Donation from the Holmdel Creative Arts Association (HCAA)

Resolved: That the Board approve a Non-Monetary Donation from the Holmdel Creative Arts Association (HCAA) for \$6,531.00, as on file in the Assistant Superintendent's Office. [D]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 8-0  
Absent: Mr. Pavlik

8a. Report of the Superintendent

**District:**

Dr. McGarry presented a powerpoint presentation on AchieveNJ at the June 25, 2014 Board of Education Meeting. Holmdel School District will use the requirements of the AchieveNJ Act to enhance student achievement by focusing on the following areas related to instructional practice:

- Student Growth Objectives (SGOs)
- Faculty and Administrator Evaluations

Please copy and paste the link below to view the entire presentation:

[https://mail.google.com/mail/?ui=2&ik=380232583e&view=att&th=146d8946639768cf&attid=0.1&disp=safe&realattid=f\\_hww62dj30&zw](https://mail.google.com/mail/?ui=2&ik=380232583e&view=att&th=146d8946639768cf&attid=0.1&disp=safe&realattid=f_hww62dj30&zw)

**Village School:**

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Village School wrapped up the year and is geared up for summer reading. Assembly programs were run for all students with ideas for summer reading, as well as explaining what the assignments entailed for each grade-level. Thank you to Mrs. Fetter (Reading Specialist), Ms. Trahim (Achieve Teacher) and Mrs. Dempsey/Mrs. Buzzanga (Media Specialists) for their great coordination of the assemblies!

3rd graders enjoyed a wonderful send off with their annual 3rd Grade Social. The students had the opportunity to meet with friends, sign yearbooks, enjoy snacks, and even watch a video that documented their journey through Village School from K-3. Thank you to the PSA and the 3rd grade staff for making this another successful experience for our future 4th graders!

### **Indian Hill School:**

Indian Hill School would like to thank the PLG parent volunteers and office holders for an amazing year thanks to all of their support and the many activities they provided for our students this year! They thank outgoing PLG president, Christine Reddington, for 3 years of dedication and hard work and wish the best to our other PLG parents who are moving on to Satz School next year. They will miss you all! Best of luck to the new PLG president, Dina D'Ambrosio and the new board members - they look forward to working with all of you!

The students had a wonderful time at their respective field days at the Holmdel Pool Club. Students enjoyed many outdoor activities planned for them by the PE staff, as well as, enjoying time in the pool. Sixth grade students had a very special goodbye from the PLG with pizza, an ice cream truck, and a DJ to make the day even better. Thank you to the staff and to the parents for helping to make our field days successful and loads of fun!

Congratulations to the sixth grade students moving on to Satz. Indian Hill Staff loved their time with them and look forward to many great things in their future. They will miss you - best of luck at Satz!

### **W. R. Satz School:**

W. R. Satz staff would like to thank all of the PSG board members and parent volunteers for their hard work, diligence and support to the Satz School throughout this past school year. Any success in the school can only come from a combined effort from all. So, they thank all of you for sharing not only your enthusiasm, but also your passion and most importantly, your time! Additionally, they'd also like to welcome the new PSG board members: Co-Presidents, Michele Samson & Anissa Quirk, Vice-President Membership, Carolyn Zofchak, Vice President Fundraising, Robin Andersen Corresponding Secretary, Maria Curreri, Recording Secretary, Andria Wojtunik and Treasurer, TBA. Congratulations and good luck to you all!

The 7th and 8th grade students had a very good time at Keansburg Waterpark. The weather was beautiful and the kids enjoyed playing in the water and going down the various water slides. Thanks to all the staff that volunteered to chaperone the trip and to the PSG parents who provided pizza and ice pops to the students on their return to Satz School.

Congratulations to the graduating class of 2014. The students did an excellent job during their graduating ceremony and had a fantastic time dancing the night away. A special thanks goes out to the Satz PSG who coordinated and chaperoned this event, as well as the Holmdel Police Department for offering their services.

### **Holmdel High School:**



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Congratulations to the **HHS Class of 2014** on their recent graduation! 251 students received diplomas during a ceremony held in the Collins Arena on the campus of Brookdale Community College. It was truly a night to remember - we wish all of the graduates great success and happiness in their future endeavors.

Each year MIT honors extraordinary high school teachers who have made exceptional impressions on their MIT students. **Dr. Josephine Blaha** from Holmdel High School is one of the winners of this year's MIT Inspirational Teacher Award. This outstanding teacher was nominated by a current MIT student she inspired in high school. A ceremony honoring Dr. Blaha, and other inspirational teachers, will be held tomorrow evening by the MIT NJ Alumni Association, based out of Princeton.

Congratulations to **Ms. Marianne Connelly**, who was recognized recently by Monmouth University for her work as a co-operating teacher with an aspiring high school English teacher.

**Athletics:**

Congratulations to the eighteen (18) athletes named as "all-stars" by the Asbury Park Press and Newark Star Ledger this weekend! Special congratulations to Boys Tennis player **Mike Chen** (jr.) - who was named the New Jersey Player of the Year, and **Ms. Nora Bosmans** - named Monmouth County Softball Coach of the Year!

The Superintendent reported on the following current student enrollment: 3,096

Village School.....845	W.R. Satz School.....533
Indian Hill School .....711	High School.....1,007

Resolved: That the Report of the Superintendent is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved  
Absent: Mr. Pavlik

8a-1. Report of Student Representatives to the Board - None

8b. Personnel

8b.-1 Approval of Salaries for 2014 /2015, Non-Affiliated Staff

Resolved: That the Board approve the Salaries for the 2014 /2015 school year for the following Non-Affiliated Staff: [B]

Last Name	First Name	Job Title	Salary
Dluhy	Jeffery	Energy Specialist	\$27,726
Fariello	Arthur	Mechanic	\$55,622
Hughes	Kenneth	Licensed Electrician	\$80,845
Murphy	Joyce	Staff Accountant	\$53,321
Proctor	Marcus	Assistant Network Engineer	\$61,852

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

8b-2. Approval of Salaries for 2013/2014, Confidential Office Service Personnel

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Resolved: That the Board approve the salaries for the 2013/2014, school year effective retroactive to July 1, 2013, for the following Confidential Office Service Personnel:

Last Name	First Name	Job Title	Salary
Amabile	Lori	Confidential Secretary to Director of Special Services	\$53,190
Gogliormella	Rosanne	Confidential Secretary to Director of Special Services	\$54,854
Jaume	Elena	Confidential Executive Secretary to Superintendent	\$67,959
Kessler	Gerilyn	Confidential Administrative Assistant to Superintendent	\$63,487
Martino	Elena	Confidential Executive Secretary to Assistant Superintendent	\$68,488
Rispoli	Paula	Confidential Executive Secretary to Business Administrator	\$67,379
Saler	Michelle	Confidential Secretary Human Resources	\$64,860

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

8b-3. Approval of Salaries for 2014 /2015, Confidential Office Service Personnel

Resolved: That the Board approve the salaries for the 2014/2015, school year effective July 1, 2014, for the following Confidential Office Service Personnel:

Last Name	First Name	Job Title	Salary
Amabile	Lori	Confidential Secretary to Director of Special Services	\$54,736
Gogliormella	Rosanne	Confidential Secretary to Director of Special Services	\$56,400
Acquaviva	Marsha	Confidential Bookkeeper/Payroll	\$64,301
Jaume	Elena	Confidential Executive Secretary to Superintendent	\$69,505
Kessler	Gerilyn	Confidential Administrative Assistant to Superintendent	\$65,033
Martino	Elena	Confidential Executive Secretary to Assistant Superintendent	\$70,734
Rispoli	Paula	Confidential Executive Secretary to Business Administrator	\$69,645
Saler	Michelle	Confidential Secretary Human Resources	\$66,406

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

8b-4. Acceptance of Retirement of Nurse Assistant, Holmdel High School

WHEREAS: Mrs. Eileen England has served the Holmdel Township Public Schools with distinction as the Nurse Assistant, Holmdel High School since October 15, 1997; and,

WHEREAS: Mrs. Eileen England has always displayed a work ethic that goes beyond the stated requirements of the job; and,

WHEREAS: Mrs. Eileen England has faithfully executed her duties with skill and competency; and,

WHEREAS: Mrs. Eileen England has earned the respect of her colleagues and community residents; and

WHEREAS: Mrs. Eileen England has submitted a letter announcing her retirement from the Holmdel Township School District, effective September 1, 2014;

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NOW THEREFORE BE IT RESOLVED: That the Holmdel Township Board of Education accepts Mrs. Eileen England's retirement with regret and deep gratitude for her dedication, loyalty and outstanding services performed and further extend to Mrs. Eileen England its best wishes for a happy and healthy retirement.

MOTION: Mr. Hammer SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

8b-5. Approval of Leave of Absence of Elementary Teacher, Village School

Resolved: That the Board approve a leave of absence for Randi Kerner, Grade 1 Teacher at Village School, with benefits as follows:

- Effective October 20, 2014 through December 2, 2014 using 28 sick days and December 3, 2014 through December 8, 2014 using 4 personal days (utilized in conjunction with the PFLA).
- Paid Family Leave Act (PFLA) effective December 3, 2014, through January 25, 2015 (paid by State of New Jersey; subject to State approval).
- Family Medical Leave Act (FMLA) effective December 9, 2014 through March 14, 2015 (unpaid).
- New Jersey Family Leave Act (NJFLA) effective March 15, 2015 through March 28, 2015 (unpaid)

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

8b-6. Approval of Appointment of Social Science Teacher, Holmdel High School

Resolved: That the Board approve the appointment of Kimberly Herthel as a Social Science Teacher, Holmdel High School, step 1 MA, at a salary of \$58,570.00, effective September 2, 2014 through June 30, 2015, pending criminal history review and verification of certification. [M. Kousoulis - resignation] [B]

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

8b-7. Approval of Appointment of English Teacher, Holmdel High School

Resolved: That the Board approve the appointment of Allyson Heim as an English Teacher, Holmdel High School, step 1 BA, at a salary of \$49,770.00, effective September 2, 2014 through June 30, 2015, pending criminal history review and verification of certification. [Replacement] [B]

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

8b-8. Approval of Appointment of Temporary Leave Replacement Athletic Trainer/Teacher, Holmdel High School

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Resolved: That the Board approve the appointment of Makenzie Atherton as a Temporary Leave Replacement Athletic Trainer/Teacher, Holmdel High School, step 1 BA at a salary of \$49,770.00 (prorated) and an Athletic Trainer Stipend of \$17,425.00 (prorated), effective August 11, 2014 through December 9, 2014, pending criminal history review and verification of certification. [S. Davis - Leave] [B]

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

8b-9. Approval of Appointment of (.8) Language Arts/Spanish Special Education Teacher, W. R. Satz School

Resolved: That the Board approve the appointment of Christina Meyers as a (.8) Language Arts/Spanish Special Education Teacher, W. R. Satz School, step 1 BA, at a salary of \$49,770.00 (prorated), effective September 2, 2014 through June 30, 2015, pending criminal history review and verification of certification. [Replacement] [B]

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

8b-10. Approval of Appointment of Elementary Teacher, Village School

Resolved: That the Board approve the appointment of Robyn Browell as an Elementary Teacher, Grade 1, Village School, step 3 BA at a salary of \$50,770.00, effective September 2, 2014 through June 30, 2015, pending criminal history review and verification of certification. [E. Adelung Transfer – New position] [B]

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

8b-11. Approval of Appointment of Temporary Leave Replacement Elementary Teacher, Village School

Resolved: That the Board approve the appointment of Jessica Pizzo as a Temporary Leave Replacement Elementary Teacher, Grade 1, Village School, step 1 BA at a salary of \$49,770.00, effective September 2, 2014 through June 30, 2015, pending criminal history review and verification of certification. [K. Wright - Leave] [B]

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

8b-12. Approval of Appointment of Night Custodian, Village School

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Resolved: That the Board approve the appointment of Michael Norton as a Night Custodian, Village School, step 1, at an hourly salary of \$18.75 plus Night differential \$0.74, effective July 1, 2014 through June 30, 2015.[Replacement] [B]

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

8b-13. Approval of Summer Academic Enrichment Program Staff

Resolved: That the Board approve the appointment of Harry Dangler, Jr., to the position of 2013/2014 Summer Academic Enrichment Program Director, at a salary of \$6,375.00, which will be paid in accordance with the following installment schedule:  
[No Cost to the Board – Salary is Paid by Tuition of Students.]

1st installment - payroll of June 30, 2014 - \$2,125  
2nd installment - payroll of August 30, 2014 - \$4,250 -  
dependent upon sufficient enrollment.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

8b-14. Approval of Summer Academic Enrichment Program Staff

Resolved: That the Board approve the following Staff for the 2014 Summer Academic Enrichment Program. [B- No Cost to the Board - Salary is paid by Tuition of Students]

Last Name	First Name	Position	Hourly Rate
Amitrani	Marian	Teacher	\$45.00
Amitrani	Robert	Teacher	\$45.00
Bennett	Karen	Teacher	\$45.00
Herman	Thomas	Teacher	\$45.00
Hoffman	Robert	Teacher	\$45.00
McCarthy	Catherine	Teacher	\$45.00
Moor	Beth Ann	Teacher	\$45.00
Moore	Nichole	Teacher	\$45.00
Peters	Jacqueline	Teacher	\$45.00
Rillo	Christen	Teacher	\$45.00
Riso	Christie	Teacher	\$45.00

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

8b-15. Approval of Summer Sports Camp Program Staff

REGULAR BUSINESS MEETING JUNE 25, 2014

Resolved: That the Board approve the following Summer Sports Camp Program Head Athletic Coaches for the 2014 Summer Sports Camp Program, pending sufficient enrollment: [B - No Cost to the Board – Salary is **Paid by Tuition of Students**].

Position	Last Name	First Name
Baseball Coach	Crimoli	Gene
Boys Basketball Coach	Devaney	Sean
Girls Basketball Coach	Hampton	Donald
Field Hockey Coach	Murphy	Melissa
Football Coach	Graham	John
Boys Lacrosse Coach	Guastella	Salvatore
Girls Lacrosse Coach	Teti	Regan
Boys Soccer Coach	Nacarlo	John
Girls Soccer Coach	Conroy	Jennifer
Girls Softball Coach	Bosmans	Nora
Tennis Coach	Chelednik	Charles
Track Coach	Bell	Maurice
Girls Volleyball Coach	Brenner	Melinda
Wrestling Coach	Franke	Daniel

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

8b-16. Approval of Extended School Year Staff

Resolved: That the Board approve the following staff members for the 2014 Extended School Year Program. [B]

Last Name	First Name	Position	Rate
Altieri	Lauren	Special Education Monitor	\$22.47
Swift	Clare	Occupational Therapist	\$84.09

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

8b-17. Approval of Assignment Change (.8) Occupational Therapist, Village School/Holmdel High School

Resolved: That the Board approve a change in assignment for Elizabeth Abadiotakis from (.8) Occupational Therapist Village School/Holmdel High School, step 8BA, at a salary of \$43,016.00 to (1.0) Occupational Therapist Village School/Holmdel High School, step 8BA at a salary of \$53,770.00, effective September 2, 2014 through June 30, 2015. [N. Newell- Resignation] [B]

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

8b-18. Approval of Assignment Change (.8) Occupational Therapist, Village School/Indian Hill School

REGULAR BUSINESS MEETING JUNE 25, 2014

Resolved: That the Board approve a change in assignment for Clare Swift from (.8) Occupational Therapist Village School/Indian Hill School, step 19MA+15, at a salary of \$77,360.00 to (1.0) Occupational Therapist Village School/Indian Hill School, step 19MA+15 at a salary of \$96,700.00, effective September 2, 2014 through June 30, 2015. [N. Newell- Resignation] [B]

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

8b-19. Approval of Staff Members for the Curriculum Project Work for 2014/2015 School Year

Resolved: That the Board approve the following Staff Members for the Curriculum Project Work for 2014/2015 School Year at the non-pupil contact employment rate per hour, as per contractual agreement. [B].

Name	Curriculum Projects
K. Devaney & N. Holota	Guided Reading Lessons Grade Kindergarten
M. Simpson & K. Murphy	Guided Reading Lessons Grade 1
A. Allen & M. Shapter	Guided Reading Lessons Grade 2
K. Bennett & E. Adelung	Guided Reading Lessons Grade 3
D. Devaney & B. Catania	Guided Reading Lessons Grade 4
L. McMahon & R. Dorn	Guided Reading Lessons Grade 5
E. Fetter	Guided Reading Lessons (Grades K-5)
C. McKeever & N. Fiorletti	Algebra 1 Lab

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

8b-20. Appointment of Schedule B Positions

Resolved: That the Board approve the appointment of the following Schedule B Positions for the 2014/2015 school year, as per attachment # 8b-20.

Discussion: Mrs. Vander Woude stated that she will be voting no on this resolution not because she doesn't support anyone on the list but because she not provided the necessary information.

MOTION: Mr. Sockol SECOND: Ms. Garrity VOTE: 7-1  
NAY: Mrs. Vander Woude  
Absent: Mr. Pavlik

8b-21. Approval of Adjustments to Increment Level

Resolved: That the Board approve the following adjustments in increment level:

Last Name	First Name	From	To	Effective Date
Betancourt	Myriam	6BA+15	7BA+30	09/01/14
Cogger	Laurence	4-5BA+15	5-6 MA	09/01/14

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0

REGULAR BUSINESS MEETING JUNE 25, 2014

Absent: Mr. Pavlik

8b-22. Approval of Presenters for In-House Workshops for the 2014/2015 School Year

Resolve That the Board of Education approve the following Presenters for the 2014/2015 School Year to do In-House Workshops for staff members, rate of pay \$75.00 per hour: [B]

Denise King  
Andrea Mozo  
Caren MacConnell  
Chantal Simonelli  
Steve Tetreault  
Rebecca Waddell  
Michael Welter

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

8b-23. Approval of Child Study Team to Conduct Summer Evaluations and Meetings

Resolved: That the Board approve the Child Study Team to Conduct Evaluations and Meetings, on an as needed basis, for summer work, payment in accordance with the HTEA agreement. The members are:

Amanda Colannino  
Doreen Coticelli  
Marybeth Gallimore  
Cheryl Marzigliano  
Cheryl Tosk  
Carol Galiano  
Anne Dengler  
Jean Sweetman

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

8b-24. Approval of Service Providers to Conduct Summer Evaluations

Resolved: That the Board approve the following Service Providers to Conduct Summer Evaluations, payment in accordance with the HTEA agreement:

Barbara Rosen, Speech & Language Specialist  
Laura Bligh, Speech & Language Specialist  
Marge Longo, Speech & Language Specialist  
Lisa Buerck, Speech & Language Specialist  
Jean Thompson, Speech & Language Specialist  
Doreen Riegal, Occupational Therapist  
Clare Swift, Occupational Therapist

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0



REGULAR BUSINESS MEETING JUNE 25, 2014

Absent: Mr. Pavlik

8b-25. Approval of Social Worker to Conduct Summer Evaluations

Resolved: That the Board approve Jennifer Singer, Social Worker, to Conduct Evaluations during July and August 2014, at the rate of \$350.00 per evaluation.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

8b-26. Approval of School Psychologist to Conduct Summer Evaluations

Resolved: That the Board approve Mallory Bartlett, School Psychologist, to Conduct Evaluations during July and August 2014, at the rate of \$350.00 per evaluation.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

8b-27. Approval of Teachers to Attend Summer IEP Meetings

Resolved: That the Board approve the following Teachers to attend IEP Meetings during July and August, 2014 at the non pupil contact rate, payment in accordance with the HTEA agreement:

Ann Radziwanowski  
Marilyn Kohlbecker  
Michael Welter  
Maria Farinella  
Donna Salimando

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

8b-28. Approval of Reappointment of Special Education Monitor

Resolved: That the Board approve the reappointment of Tonya Johnson as a Special Education Monitor, step 2, at an hourly salary of \$23.80, effective September 2, 2014 through June 30, 2015. [B]

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

8b-29. Approval of Student Teacher, Holmdel High School

Resolved: That the Board approve Grant Zaitchick, 10 hours of observation in the area of Music, Holmdel High School, starting September 3, 2014 through December 19, 2014. Cooperating teacher will be Matthew Goetke.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

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8b-30. Appointment of Substitute Staff

Resolved: That the Board approve the Appointment of Substitute Staff for the 2014/2015 school year, as listed on attachment #8b-30. [B]

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

8c. Student Matters

8c-1. Acceptance of Harassment, Intimidation and Bullying Report

Resolved: That the Board move to accept the Superintendent's Report on Harassment, Intimidation and Bullying (from prior month).

Mrs. Duncan reported the following 6/11/2014 – present:

School	# of Incidents	Notes
Village School	0	
Indian Hill School	0	
W.R. Satz School	0	
Holmdel High School	0	

MOTION: Mr. Sockol SECOND: Ms. Garrity VOTE: 8-0  
Absent: Mr. Pavlik

8c-2. Approval of Student Placement

Resolved: That the Board approve the placement for the following student:

Department of Special Services  
In-District Placements

Sid	Services	Classification	Cost
7917694451	Home Instruction	OHI	\$57.00/Hour
3517604246	Home Instruction	ED	\$57.00/Hour
1757560819	Home Instruction	N/A	\$57.00/Hour
4001388154	Home Instruction	N/A	\$57.00/Hour
3875569487	Home Instruction	OHI	\$57.00/Hour
9946517894	Home Instruction	N/A	\$57.00/Hour
3589023002	Home Instruction	N/A	\$57.00/Hour
4610063134	Tuition Student	N/A	N/A

Department of Special Services  
Out-of-District Placements

SID	Services	Classification	Cost
2714296772	Out-Of-District Placement	AUT	\$57,209.46 plus \$31,262.00.
1262445527	Out-Of-District	MD	\$54,977.40.

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	Placement		
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MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 8-0  
 Absent: Mr. Pavlik

8c-3. Approval of Special Services Providers for the 2014/2015 School Year

Resolved: That the Board approve the Special Services Providers List for the 2014/2015 school year, as listed below:

<i>ABA Services</i>	
<b>Kelly Zweig</b> Tinton Falls, NJ Contract in conformance with Political Contribution Law	<b>0% Increase</b> \$56.00 Per hour
<i>Assistive Technology Services</i>	
<b>Advancing Opportunities</b> Ewing, NJ Contract in conformance with Political Contribution Law	<b>0% Increase</b> \$90 Per hour \$55/hr travel
<i>Audiological/Hearing Testing</i>	
<b>Professional Hearing, Speech &amp; Balance Center</b> Jill Gordon, Au.D., Audiologist Freehold, NJ Contract in conformance with Political Contribution Law	<b>0% Increase</b> \$425 Per Audiological & CAP evaluation \$195 Audiological Evaluation
<b>W. Long Branch Speech &amp; Hearing Center</b> Sandra Fields Kuhn, Au.D., CCC W. Long Branch, NJ Contract in conformance with Political Contribution Law	<b>0% Increase</b> \$433 Per Audiological & CAP evaluation \$250 Audiological Evaluation
<i>Developmental Behavioral Pediatrician</i>	
<b>Alison Smoller, DO</b> Oakhurst, NJ Contract in conformance with Political Contribution Law	<b>0% Increase</b> \$450 Per evaluation
<i>Educational Consultant Services</i>	
<b>Fern Litwak</b> Holmdel, NJ Contract in conformance with Political Contribution Law	<b>0% Increase</b> \$200/day  <b>2014/2015 SY Not to exceed \$24,000</b>
<i>Mobility Instruction Services</i>	
<b>Mobility Mike</b> Michael O'Brien New York, NY Contract in conformance with Political Contribution Law	<b>0% Increase</b> \$150.00 Per hour
<i>Neurological Services</i>	
<b>Meridian Pediatric Associates</b> Dorothy Pietrucha, M.D., FAAP Neptune, NJ Contract in conformance with Political Contribution Law	<b>0% Increase</b> \$175.00 Per evaluation
<i>Nursing Services</i>	
<b>BAYADA Home Health Care, Inc.</b> 303 West Main Street Freehold, NJ 07728 Contract in conformance with Political Contribution Law	<b>0% Increase</b> RN \$55.59 Per hour LPN \$45.39 Per hour

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<b>C.A.S. Health Care, Inc.</b> Red Bank, NJ Contract in conformance with Political Contribution Law	<b>0% Increase</b> \$49.00 Per hour
<b>Delta-T Group</b> Woodbridge, NJ Contract in conformance with Political Contribution Law	<b>0% Increase</b> <b>RN</b> \$41.75 Per hour <b>LPN</b> \$33.00 Per hour
<i>Occupational Therapy Services</i>	
<b>EBS – Educational Based Services</b> Concordville, PA 19331 Contract in conformance with Political Contribution Law	<b>0% Increase</b> \$75 Per hour OT Services
<b>Tara Rusin, OT</b> Middletown, NJ 07748 Contract in conformance with Political Contribution Law	<b>0% Increase</b> \$75.00 Per hour
<i>Physical Therapy Services</i>	
<b>ABC Pediatric Therapy, LLC</b> Alyson Stout Point Pleasant, NJ Contract in conformance with Political Contribution Law	<b>0% Increase</b> \$75.00 Per hour
<b>Central Jersey Pediatric Physical Therapy LLC</b> Daniel Steinhauer Aberdeen, NJ Contract in conformance with Political Contribution Law	<b>0% Increase</b> \$66.30 per hour
<b>Holmdel Pediatric PT, Inc.</b> Susan Stanzione Holmdel, NJ Contract in conformance with Political Contribution Law	<b>0% Increase</b> \$81.60 Per hour
<i>Psychiatric Evaluation Services</i>	
<b>Sahar Shafey, M.D.</b> Hazlet, NJ Contract in conformance with Political Contribution Law	<b>0% Increase</b> \$350.00 Per evaluation
<b>Advance Psychiatric Care</b> Alexander Iofin, M.D. Neptune, NJ Contract in conformance with Political Contribution Law	<b>0% Increase</b> \$350.00 \$250/hr for dangerous assessment Per evaluation
<i>Psychiatric Evaluation Services/Medical Legal Advice</i>	
<b>Premium Psychiatry Services of Central Jersey, LLC</b> Ankur Desai, M.D. Freehold, NJ Contract in conformance with Political Contribution Law	<b>0% Increase</b> \$400.00 Per evaluation
<i>Speech/Language Therapy Services</i>	
<b>EBS – Educational Based Services</b> Concordville, PA 19331 Contract in conformance with Political Contribution Law	<b>0% Increase</b> \$75 Per hour Speech services

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 8-0  
Absent: Mr. Pavlik

9. Business Administrator/Board Secretary's Report and Recommendations

9a. Adoption of Official Newspapers

REGULAR BUSINESS MEETING JUNE 25, 2014

Resolved: That the following resolution is hereby adopted:

WHEREAS: The Open Public Meetings Act (Chapter 231, P.L. 1975) N.J.S.A. 10:4.6 et seq. requires that certain notice of meeting be submitted to two newspapers, one of which shall be the official newspaper, and

WHEREAS: The second newspaper designated by this Board must be one which has the greatest likelihood of informing the public within the jurisdictional boundaries of the Board of Education of such meetings, now, therefore, be it

RESOLVED by the Board of Education of the Township of Holmdel as follows:

1. ***Asbury Park Press*** is hereby designated as the official newspaper to receive all notices of meetings.
2. ***Independent*** is hereby designated as the second newspaper having the greatest likelihood of informing the public within the jurisdictional area of the Board of Education of notice of meetings designated to receive all notices of meetings as required by the Open Public Meeting Act.
3. The Asbury Park Press and/or the Independent are hereby designated as the newspapers for legal advertisements.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9b. Approval of Parliamentary Procedures

Resolved: That the Board adopt Roberts Rules of Order as the official parliamentary procedure manual to be used to conduct meetings and appoint the board secretary and board attorney to act as the parliamentarian for the 2014/2015 school year.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9c. Approval of Depositories

Resolved: That the below listed Financial Institutions, Fund and Corporation be designated as approved depositories for the Holmdel Township Board of Education funds and that the Financial Institutions be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and State statutes:

Approval of Depositories:

Bank of America	Hazlet, NJ
Wells Fargo	Holmdel, NJ
N.J. Cash Management Fund	Trenton, NJ
NJ/ARM	Princeton, NJ
Santander Bank	Holmdel, NJ
TD Bank	Holmdel, NJ

AND FURTHER BE IT RESOLVED that the Board Secretary and/or the Assistant Board Secretary be authorized to wire transfer Board of Education funds between Board of Education accounts only.

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AND FURTHER BE IT RESOLVED that the Board Secretary and/or the Assistant Board Secretary be authorized to enter into agreement/s with the State to allow the State to initiate credit entries to Board of Education accounts in its depositories by automatic deposit/s when appropriate.

AND FURTHER BE IT RESOLVED that any and all endorsements for or on behalf of this Corporation upon checks, drafts, notes or instruments for deposit or collection made may be written or stamped endorsements of the Corporation without any designation of the person making such endorsements.

AND FURTHER BE IT RESOLVED that the Board Secretary be authorized on behalf of the Board of Education to change existing account types and establish new Statement Savings, NOW, Special Checking and/or Money Market Investments Accounts in any one or all of the above depositories when in the best interest of the Board of Education.

AND FURTHER BE IT RESOLVED that any funds on deposit in Board of Education accounts be subject to withdrawal at any time upon presentation of warrants, checks, notes, bonds, bond coupons or other instruments or orders for the payment of money when signed, live or facsimile.

AND FURTHER BE IT RESOLVED that the Board Secretary is hereby authorized to deliver, upon demand, specimen facsimile signatures of required authorities to the above approved depositories.

AND FURTHER BE IT RESOLVED that the Board Secretary and/or the Assistant Board Secretary be hereby authorized on behalf of the Board of Education to:

- (a) Withdraw from depositories and give receipt for, or authorize depositories to deliver to bearer or to any person designated by the Board Secretary, all or any documents and securities or other property held by the depositories for any purpose, and
- (b) Authorize the depositories to purchase or sell C.D.'s, Repurchase Agreements and other securities, and
- (c) Execute and deliver all instruments required by the depositories in connection with any of the foregoing resolutions and affix thereto the seal of the Corporation.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0-1  
Abstained: Mr. Sockol  
Absent: Mr. Pavlik

9d. Authorized Signatures

Resolved: That the following signatures (signatures may be original or facsimile) are hereby authorized for the accounts specified:

General Account Three (3) Signatures Required

1. Board President or Board Vice President
2. Business Administrator/Board Secretary
3. Treasurer of School Funds

Payroll Account - One (1) Signature Required

1. Treasurer of School Funds

Payroll Tax Account -Two (2) Signatures Required

1. Business Administrator/Board Secretary and
2. President or Vice President of the Board and/or Treasurer of School Funds

Petty Cash Checking Account – Board Office – One (1) Signature Required

1. Business Administrator/Board Secretary or

REGULAR BUSINESS MEETING JUNE 25, 2014

Superintendent of Schools

Holmdel High School Activity Account -Two (2) Signatures Required

1. High School Principal and
2. High School Assistant Principal or  
Business Administrator/Board Secretary

Holmdel High School Athletic Account – Two (2) Signatures Required

1. High School Principal and
2. Supervisor of Athletics or  
High School Assistant Principal or  
Business Administrator/Board Secretary

W. R. Satz School Student Activity Account –Two (2) Signatures Required

1. W. R. Satz Principal and
2. W. R. Satz Assistant Principal or  
Business Administrator/Board Secretary

W. R. Satz School Athletic Account –Two (2) Signatures Required

1. W. R. Satz Principal and
2. Supervisor of Athletics or  
W. R. Satz Assistant Principal or  
Business Administrator/Board Secretary

Indian Hill School Student Activity Account – Two (2) Signatures Required

1. Indian Hill School Principal and
2. Indian Hill School Assistant Principal or  
Business Administrator/Board Secretary

Village School Student Activity Account – Two (2) Signatures Required

1. Village School Principal and
2. Village School Assistant Principal or  
Business Administrator/Board Secretary

Food Service Account - Two (2) Signatures Required

1. Business Administrator/Board Secretary and
2. Treasurer of School Funds or Director of Food Services

Prime Time Program - Two (2) Signatures Required

1. Business Administrator/Board Secretary and
2. Treasurer of School Funds or Childcare Coordinator

Childcare Enterprise Programs- Two (2) Signatures Required

1. Business Administrator/Board Secretary and
2. Treasurer of School Funds or Childcare Coordinator

Summer Sports Camps– Two (2) Signatures Required

1. Business Administrator/Board Secretary and
2. Treasurer of School Funds or Childcare Coordinator

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Summer Academic Enrichment Program– Two (2) Signatures Required

- 1. Business Administrator/Board Secretary and
- 2. Treasurer of School Funds or Childcare Coordinator

Unemployment Escrow Account – Two (2) Signatures Required

- 1. Business Administrator/Board Secretary and
- 2. Treasurer of School Funds

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9e. Appointment of Representatives Requesting Federal and State Funds

Resolved: That the following resolution is hereby adopted:

BE IT RESOLVED that the Superintendent of Schools and the Business Administrator/Board Secretary or their designees, of the Holmdel Township Board of Education are hereby designated as the Board’s authorized agents to file applications and requests for State and Federal Funds under existing State and Federal laws.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9f. Approval of Board Policies and Regulations

Resolved: That the policies and regulations governing the actions of the Holmdel Township Board of Education, as on file in the Office of the Business Administrator/Board Secretary, are hereby readopted.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9g. Approval of the Following Appointments

Resolved: That the Board approve Joseph Scala, Director of Plant, Operations and Maintenance to the following appointments for the 2014/2015 school year.

- |  |                                      |
|--|--------------------------------------|
| Right-To-Know Officer                  | Indoor Air Quality Designated Person |
| AHERA Designated Person                | ADA Compliance Officer               |
| Safety Officer                         | Asbestos Management Officer          |
| Integrated Pest Management Coordinator | Chemical Hygiene Officer             |

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9h. Appointment of Public Agency Compliance Officer

Resolved: That the Board appoint Peter W. Mikos as Public Agency Compliance Officer (PACO) for the 2014/2015 school year.



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MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9i. Appointment of Affirmative Action Officer

Resolved: That the Board appoint Robert McGarry, as the Affirmative Action Officer for the 2014/2015 school year.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9j. Appointment of 504 Officer

Resolved: That the Board appoint Eric Swensen as the "504" Officer for the 2014/2015 school year.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9k. Appointment of Homeless Liaison

Resolved: That the Board appoint Eric Swensen as Homeless Liaison for the 2014/2015 school year.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9l. Appointment of Issuing Officer for Working Papers

Resolved: That the Board appoint Dolores Soffientini as Issuing Officer for Working Papers for the 2014/2015 school year.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9m. Appointment of Substance Awareness Coordinator

Resolved: That the Board appoint Cathleen Moran-Kudisch as Substance Awareness Coordinator for the 2014/2015 school year.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9n. Approval of Designation of Superintendent Transfer Authority

Resolved: That as provided by N.J.S.A. 18A:22-8.1 amended, the Superintendent of Schools be designated as Chief School Administrator to approve such line item budget transfers as are necessary between Board of Education meetings, and

REGULAR BUSINESS MEETING JUNE 25, 2014

Further be it resolved that such transfers shall be reported to the Board of Education, ratified and duly recorded in the minutes of such meeting not less than monthly.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9o. Appointment of Title IX Officer

Resolved: That the Board appoint J. Randy Westrol as the Title IX compliance officer for the 2014/2015 school year.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9p. Approval of School Funds Investor

Resolved: That the Board designate the Business Administrator/Board Secretary, as its school funds investor pursuant to 17:12B-0241 for the 2014/2015 school year.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9q. Approval of Uniform Minimum Chart of Accounts

Resolved: That the Board adopt the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2014/2015 school year.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9r. Approval of Tax Shelter Annuity Companies

Resolved: That the Board approve the following companies to provide Tax Shelter Annuity salary reduction agreements for the 2014/2015 school year.

AXA Equitable	Fidelity Investments
Lincoln Investment Planning Inc.	Met Life Investments
Valic	

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9s. Approval of Section 125 Plan

Resolved: That the Board approve the Adoption of the Employees' Health Benefits Program, to Pre-Tax Employee Contributions for All Health Insurance and To Enable Cash-in-Lieu of Benefits

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WHEREAS: Section 125 of the Internal Revenue code allows all payments for health insurance to be deducted from an employee's pay before Federal taxes, and not to count as gross income; and

WHEREAS: Section 125 of the Internal Revenue Code allows the employee option of Cash-In-Lieu of Benefits; and

WHEREAS: The Board of Education wishes to adopt such a Premium Only Plan within the context of Section 125 of the Internal Revenue Code for the benefit of employees; and

NOW, THEREFORE, Be it Resolved by the Board of Education of Monmouth County and the State of New Jersey as follows:

The Board hereby adopts the Employees' Health Benefits Program, the Adoption Agreement, and component benefit plans and policies, effective as of the date specified in the Adoption Agreement.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9t. Approval of Mandatory Direct Deposit for Employee Compensation

WHEREAS: P.L. 2013 c.28 allows local school districts to opt for mandatory direct deposit for employee compensation on or after July 1, 2014

NOW THEREFORE, Be it Resolved that the Holmdel Board of Education approve mandatory direct deposit for all employees by September 1, 2014

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9u. Approval of Tax Requisition Schedule

Resolved: That the Board hereby approve the Tax Requisition Schedule for the 2014/2015 School Year. (Attachment #9u)

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9v. Approval of Petty Cash Accounts

Resolved: That the Board, in accordance with Board Policy #6620, approve the following Petty Cash Accounts and amounts for the 2014/2015 school year for the Administrative Offices and for each school office.

Central Administrative Offices \$ 500.00

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Holmdel High School	\$ 250.00
William R. Satz School	\$ 250.00
Indian Hill School	\$ 250.00
Village School	\$ 250.00

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9w. Approval of Claims Auditor Pre-Payment Authority

Resolved: That the Business Administrator/Board Secretary be designated as the Board of Education's Claims Auditor with authority, as provided by N.J.S.A.18A:19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9x. Approval of Necessary Payment of Bills Between Board Meetings

Resolved: That the Board approve Necessary Payment of Bills between Board Meetings for the 2014/2015 school year.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9y. Appointment of Representative to County Educational Services Commission

Resolved: That the Superintendent of Schools, is designated as the Board representative to the Monmouth-Ocean Education Services Commission for a period from the date of this Organization Meeting to the Organization Meeting in the next calendar year.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9z. Approval of Fee for Copies of Public Documents

Resolved: In accordance with the fee structure of the Open Public Records Act (OPRA), that the Board of Education hereby establishes a photocopy fee of Five cents (\$0.05) per letter size page or smaller, and Seven cents (\$0.07) per legal size page or larger.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9aa. Approval to Exceed Hotel Costs in Excess of Guidelines

Resolved: That the Holmdel Township Board of Education approves reimbursement of hotel rates for a standard hotel room in excess of guidelines if the hotel is part of a

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convention site or for other reasons as deemed appropriate and approved by the Superintendent of Schools and/or designee for the 2014/2015 School Year.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9bb. Adoption of Emergency Management Plan

Resolved: That emergency procedures described in the official Holmdel Township School Emergency Management Plan be approved as recommended by the Superintendent of Schools.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9cc. Approval of Professional Development, Travel and Related Expenses Reimbursement

WHEREAS, the Holmdel Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.3(b), but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.3(b) as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves professional development, travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3(b), to a maximum expenditure of \$87,924 for all staff and board members.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9dd. Approval of Resolution Authorizing the Procurement of Goods and Services Through State Agency for 2014/2015

Resolved: WHEREAS: N.J.S.A. 18A:18A-10 provides that a board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property, and

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WHEREAS: The Holmdel Township Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS: The Holmdel Township Board of Education desires to authorize its purchasing agent for the 2014/2015 to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that the Holmdel Township Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts. The Purchasing Agent shall make known to the Board the Commodity/Service, Vendor, and State Contract Number utilized.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9ee. Approval of a Resolution for Increasing Bid Threshold and Appointing a Qualified Purchasing Agent

Resolved: That the Board approve the following resolution increasing the bid threshold and appointing a Qualified Purchasing Agent, pursuant to N.J.S.A. 18A:18A-3a and N.J.A.C. 5:34-5 et seq.

WHEREAS: the Public School Contracts Law gives boards of education the ability to increase their bid threshold up to \$36,000.00; and

WHEREAS: N.J.S.A. 18A:18A-3a, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold; and

WHEREAS: N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS: Michael R. Petrizzo, CPA possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services with N.J.A.C. 5:34-5 et seq.; and

WHEREAS: the Holmdel Township Board of Education desires to increase the bid threshold as provided in N.J.S.A. 18A:18A-3; now, therefore, be it

RESOLVED, that the governing body of the Holmdel Township Board of Education, in the County of Monmouth, in the State of New Jersey hereby increases its bid threshold to \$36,000.00; and be it further

RESOLVED, that the governing body hereby appoints Michael R. Petrizzo, CPA as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; and be it further

RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of

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Michael R. Petrizzo's certification to the Director of the Division of Local Government Services.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9ff. Approval of Authorization for the Holmdel Township Board of Education to Enter in a Cooperative Pricing Agreement with the Middlesex Regional Educational Services Commission

WHEREAS: N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS: the Middlesex Regional Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS: The governing body of the Holmdel Township Board of Education, County of Monmouth, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Holmdel Township Board of Education

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the School Superintendent is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9gg. Approval of Authorization for the Holmdel Township Board of Education to Enter in a Cooperative Pricing Agreement with the Hunterdon Regional Educational Services Commission

WHEREAS: N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS: the Hunterdon Regional Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS: The governing body of the Holmdel Township Board of Education, County of Monmouth, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Holmdel Township Board of Education

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Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the School Superintendent is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9hh. Approval of Authorization for the Holmdel Township Board of Education to Enter in a Cooperative Pricing Agreement with the Educational Information and Resource Center

WHEREAS: N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS: the Educational Information and Resource Center, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS: The governing body of the Holmdel Township Board of Education, County of Monmouth, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Holmdel Township Board of Education

Pursuant to the provisions of N.J.S.A. 40A:11-11(5), the School Superintendent is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9ii. Approval of Custodian of Records Public Access to Records

Resolved: That the Board approve the Custodian of Records Public Access to Records as follows:

WHEREAS:P.L. 2001, c.404 (C.47:1A-7), known as the Public Access Law, amends and supplements P.L. 1963, c 73.P.L. 1995, c.23 and P.L. 1998, c.17 regarding public access to government records, and



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WHEREAS: the law designates that a person be designated as the custodian of a government record, and

WHEREAS: copies of permitted government records must be provided to persons upon written request and upon prepayment of fees prescribed by law or regulation, and

NOW, THEREFORE, BE IT RESOLVED that the Board of Education appoints the Business Administrator/Board Secretary as the custodian of government records, and

BE IT FURTHER RESOLVED, that the Holmdel Township School District approves the form on file in the Business Office for the use of any person, who requests access to a government record, and

BE IT FURTHER RESOLVED, that the fees should be reviewed and approved annually by the Board of Education.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9jj. Approval of Doctrine of Necessity

Resolved: WHEREAS: the School ethics Act, N.J.S.A. 18A:12-21 et seq. was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school Board members and school administrators and to provide specific ethical standards to guide their conduct; and

WHEREAS: questions have arisen regarding how a Board should invoke the Doctrine of Necessity when a quorum of a Board of Education has conflicts of interest on a matter required to be voted upon; and

WHEREAS: the School Ethics Commission has provided some guidance in Public Advisory Opinion A03-98 (April 1, 1998) but finds that there is a need to repeat and clarify its opinion; and

BE IT FURTHER RESOLVED that the Boards of Education and Charter School Boards of Trustees that invoke the Doctrine are directed to read the resolution at a regularly scheduled public meeting, post it where it posts public notices for 30 days and provide the Commission with a copy;

BE IT FURTHER RESOLVED that the Commission shall distribute this Resolution to the Executive County Superintendents for distribution to the school districts and charter schools, the New Jersey School Boards Association, the New Jersey Principals and Supervisors Association, the New Jersey Association of School Administrators, the New Jersey Association of School Business Officials and the New Jersey Education Association.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9kk. Approval of Waiver of Employees' Health Benefits

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Resolved: That the Board approve the following Waiver of Employees' Health Benefits:

WHEREAS: employees are permitted to waive their medical and prescription coverage – provided they have other health care coverage, and

WHEREAS: an Employees' Health Benefits Waiver/Reinstatement Form and Active Employee Health Benefits Application must be submitted through the Human Resources Office to the Health Benefits Provider in order to waive medical and prescription coverage, and

WHEREAS: to reinstate coverage, an employee must once again complete a Employees' Health Benefits Waiver/Reinstatement Form and Active Employee Health Benefits Application, and

WHEREAS: the employee must notify the Health Benefits Provider within 30 days of the loss of the other coverage and provide proof of loss of that coverage. And

WHEREAS: reinstatement will be effective immediately following the loss of the employee's other health plan coverage,

NOW THEREFORE BE IT RESOLVED, that the Holmdel Township Board of Education offers the opt out plan to all active eligible employees, and

BE IT FURTHER RESOLVED, those active eligible employees who are eligible for other health care coverage will receive an incentive payment in accordance with the approved plan, and

BE IT FURTHER RESOLVED, 50% the incentive payment shall be made no later than December 30, and the balance to be paid not later than June 30.

The decision of the Holmdel Township Board of Education to allow its employees to waive coverage, and the amount of incentive to be paid, cannot be subject to the collective bargaining process.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9II. Approval of Renewal of Food Service Agreement

Resolved: That the Board approves the renewal submitted for food service management services and that Compass Group USA, Inc., by and through its Chartwells Division located at 3 International Drive Rye Brook, NY 0573 be awarded the contract for the 2014/2015 school year under the following arrangements:

1. The Board agrees not to participate in any of the Child Nutrition Programs for the 2014-2015 school year.
2. The Food Service Management Company management fee of \$.1611 per meal/meal equivalent is included in the \$100,000 guaranteed surplus to the district.
3. Should Compass Group USA, Inc. not provide the district with a \$100,000 surplus program, their maximum liability is up to their management fee.
4. Total meals are calculated by dividing total cash receipts, including snack vending sales, by \$2.00 to arrive at an equivalent meal count. The per meal Management Fee of \$.1611 will be multiplied by total meals.
5. The Food Service Management Company guarantees the Local Education Agency a minimum of \$100,000 surplus (profit) for school year 2014-2015. This guarantee is contingent upon the guarantee requirements as stated below.

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- The number of days meals are served during the school year will not be less than 176 days at the High School, 176 Days at the Middle School and 176 days at the Elementary schools.
- The number of serving periods, locations, serving times and types of service will not change materially.
- The student enrollment for the Term of the Agreement will not be less than 3,100 students.
- The level of wages, salaries and fringe benefits will not exceed those included in Chartwells' proposal.
- The selling prices of Menu Pattern Meals and a la carte selections will not be less than those included in the proposal.
- Service will not be interrupted as a result of fire, work stoppage, strike or school closing.
- The District and its representatives including but not limited to, school principals, teachers and District employees shall fully cooperate with Chartwells in the implementation of the Food Service Program. The District shall fully cooperate with Chartwells to limit the expansion of competitive food sales in order to maximize the gross receipts and other non-cash sales of the Food Service Program.
- The number of students eligible for free and reduced price meals will be no less than that during the prior school year.
- The following variable District expenses charged to the Food Service Budget must be identified and capped so as not to exceed current rates:
  - Ongoing contract monitoring in the amount of \$14,844.00
  - Equipment maintenance and repair in the amount of \$1,000.00
  - Annual Point of Sale System service and maintenance fees of \$3,500.00

In the event the foregoing conditions are not met during the school year, Chartwells' guarantee obligation shall be reduced by an amount equivalent to any increased cost or loss of revenue attributable to the changes in such conditions.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9mm. Approval of Renewal for Comprehensive Contract Monitoring, Compliance and Managing the District's Food Services Operations

Resolved: That the Board approve a renewal contract for the 2014/2015 school year with Edvocate, Inc., Toms River, NJ, for comprehensive contract monitoring, compliance and managing the district's food services operations at a fee of \$14,844.00 annually.

Note: The contract shall be in conformance to the Political Contribution Disclosure Law N.J.S.A. 19:44A-20.26.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9nn. Approval of Renewal of Architect Services

Resolved: That the Board approve a renewal contract for the 2014/2015 school year with SSP Architectural Group, 1011 Route 22 West Suite 203, Bridgewater NJ 08807 for Architect Services. Contract on file in the Business Office.

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Note: The contract shall be in conformance to the Political Contribution Disclosure Law N.J.S.A. 19:44A-20.26.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9oo. Approval of Renewal for General Counsel Legal Services

Resolved: That the Board approve a renewal contract for the 2014/2015 school year with Kenney, Gross, Kovats & Parton, 130 Maple Ave, Red Bank NJ 07701 for General Counsel Legal Services at \$145.00 per hour.

Note: The contract shall be in conformance to the Political Contribution Disclosure Law N.J.S.A. 19:44A-20.26.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9pp. Approval of Renewal for Labor Negotiations Legal Services

Resolved: That the Board approve a renewal contract for the 2014/2015 school year with Kenney, Gross, Kovats & Parton, 130 Maple Ave, Red Bank, NJ 07701 for Labor Negotiations Legal Services at \$145.00 per hour.

Note: The contract shall be in conformance to the Political Contribution Disclosure Law N.J.S.A. 19:44A-20.26.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9qq. Approval of Renewal for Special Education Legal Services

Resolved: That the Board approve a renewal contract for the 2014/2015 school year with Parker McCay, 109 Lenox Drive, Lawrenceville, NJ 08648 for Special Education Legal Services at \$165.00 per hour.

Note: The contract shall be in conformance to the Political Contribution Disclosure Law N.J.S.A. 19:44A-20.26.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9rr. Approval of New Jersey Schools Insurance Group Resolution Indemnity and Trust Renewal Agreement

Resolved: That the Board approve a Resolution for New Jersey Schools Insurance Group (NJSIG) Resolution Indemnity and Trust Renewal Agreement

WHEREAS: the NJSIG seeks to provide its members with protection, services and savings relating to insurance and self-insurance;

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WHEREAS: two or more educational institution have collectively formed a joint insurance fund as is authorized and described in N.J.S.A. 18A:18B-1 *et. seq.* and the regulations promulgated pursuant thereto;

WHEREAS: the Educational Institution has resolved to apply for and/or renew its membership with NJSIG; and

WHEREAS: the Educational Institution certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two (2) years prior to the date of its application to NJSIG.

NOW, THEREFORE, it is agreed as follows:

1. The Educational Institution hereby establishes/renews its membership with NJSIG for a three (3) year period, beginning July 1, 2014, and ending July 1, 2017 at 12:01 a.m. eastern standard time.
2. The Educational Institution agrees to participate in NJSIG with respect to the types of coverage stated in the Renewal of Membership Resolution, attached hereto as Exhibit "A".
3. The Educational Institution hereby ratifies and affirms the bylaws and other organizational and operational documents of NJSIG and as from time to time amended by NJSIG and/or Department of Banking and Insurance in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith.
4. The Educational Institution agrees to be a participating member of NJSIG for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
5. In consideration of membership in NJSIG, the Educational Institution agrees that for those types of coverage in which it participates, the Educational Institution shall jointly and severally assume and discharge the liability of each and every member of NJSIG all of whom, as a condition of membership in NJSIG, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to NJSIG in accordance with the bylaws thereof, this Agreement or any applicable statute or regulation.
6. If NJSIG, in the enforcement of any part of this Agreement, shall incur necessary expense or become obligated to pay attorney's fees and/or court costs, the Educational Institution agrees to reimburse NJSIG for all such reasonable expenses, fees and costs on demand.
7. The Educational Institution and NJSIG agree that NJSIG shall hold all monies paid by the Educational Institution to NJSIG as fiduciaries for the benefit of NJSIG claimants all in accordance with applicable statutes and/or regulations.
8. NJSIG shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1 *et. seq.* and such other statutes and regulations as may be applicable.

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9. The Business Official designated in the Resolution to Renew Membership is hereby authorized to execute the Agreement to renew membership.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9ss. Approval of a Resolution to Join the Monmouth Ocean Counties Shared Services Insurance Fund (MOCSSIF)

WHEREAS, N.J.S.A. 18A:18B-1, *et seq.*, enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

WHEREAS, the Board of Education of the Holmdel Township Public School District desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

WHEREAS, the Board of Education of the Holmdel Township Public School District finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey;

WHEREAS, the Board of Education of the Holmdel Township Public School under its obligations as a member of the New Jersey Schools Insurance Group (NJSIG) does allow for safety inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of this Group.

NOW THEREFORE BE IT RESOLVED that the Holmdel Township Board of Education, joins with other school districts in organizing and becoming members of the Sub fund of the; and that, by adoption and signing of this resolution, the Board of Education is hereby joining the Sub fund of the NJSIG effective the date indicted below and in cooperation with the existing sub fund or NJSIG by laws and plan of risk management, and for the duration of three consecutive years for the following coverage:

Property	Crime/Bonds	Automobile Liability	Errors & Omissions
Equip Breakdown	General Liability	Auto Physical Damage	Workers' Compensation
EDP	Umbrella/Excess		

Adopted by the Holmdel Township Board of Education for a membership term of July 1, 2014 until June 30, 2017

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9tt. Approval of Workers Compensation Insurance Renewal

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Resolved: That the Board approve the renewal as submitted by G.R. Murray (Agent of Record) for workers compensation insurance coverage with the New Jersey Schools Insurance Group for the 2014/2015 school year. (Attachment 9tt)

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9uu. Approval of General Property and Casualty Insurance Renewal

Resolved: That the Board approve the renewal as submitted by Holmes and McDowell, Inc., (Agent of Record) for general and casualty insurance coverage with the New Jersey School Insurance Group (NJSIG) for the 2014/2015 school year. (Attachment 9uu, 9vv)

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9vv. Approval of Student Athletic Accident, Public Official Bonds, and Storage Tank Pollution Liability Insurance Renewals

Resolved: That the Board approve the renewals as submitted by Holmes and McDowell, Inc., (Agent of Record) for student athletic accident insurance (Bollinger Insurance Company), public official bonds, (Selective Insurance Company), and storage tank pollution liability insurance (American Safety Insurance Company) for the 2014/2015 school year. (Attachment 9uu, 9vv)

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9ww. Appointment of School Auditor

Resolved: That the Board approve the following resolution:

RESOLUTION AUTHORIZING AN AGREEMENT FOR AUDITING SERVICE ADOPTED BY THE HOLMDEL TOWNSHIP BOARD OF EDUCATION IN THE COUNTY OF MONMOUTH.

WHEREAS: there exists a need for auditing services and to hire an auditor; and

WHEREAS: such auditing services can be provided only by a licensed auditor and the firm of Holman, Frenia, Allison, P.C. 912 Highway 33 Suite 2, Freehold, NJ 07728 is so recognized as such

WHEREAS: funds in the amount of \$30,695.00 are available for this purpose.

BE IT RESOLVED BY THE HOLMDEL TOWNSHIP BOARD OF EDUCATION IN THE COUNTY OF MONMOUTH, AS FOLLOWS:

1. The auditing firm of Holman Frenia Allison, P.C., 912 Highway 33 Suite 2, Freehold, NJ 07728, is hereby retained to provide auditing services necessary in conjunction with the performance of the 2013/2014 Annual School Audit.
2. The Board appoints Robert Allison, partner, to serve in the capacity of auditor.

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3. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
4. The contract shall be in conformance to the Political Contribution Disclosure Law N.J.S.A. 19:44A-20.26.
5. A copy of this resolution as well as the contract shall be placed on file with the Secretary of the Board.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9xx. Appointment of School Physician

Resolved: That Dr. Alan Cabasso is hereby reappointed School Physician for the 2014/2015 school year at an annual fee of \$18,360.00.

Note: The contract shall be in conformance to the Political Contribution Disclosure Law N.J.S.A. 19:44A-20.26.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9yy. Appointment of Treasurer of School Funds

Resolved: That Leon Bruno is hereby reappointed Treasurer of School Funds for the 2014/2015 school year at an annual fee of \$5,100.00.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9zz. Appointment of Health Insurance Agent of Record

Resolved: That the firm of Brown & Brown Benefit Advisors, Shrewsbury, NJ, is hereby reappointed Health Insurance Agent of Record for the 2014/2015 school year.

Note: The contract shall be in conformance to the Political Contribution Disclosure Law N.J.S.A. 19:44A-20.26.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9aaa. Appointment of Sewer Plant Operator

Resolved: That DeBlock Environmental Services, LLC is hereby appointed Sewer Plant Operator for the 2014/2015 school year at annual contracted service fee of \$34,920.00

Note: The contract shall be in conformance to the Political Contribution Disclosure Law N.J.S.A. 19:44A-20.26.



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MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
 Absent: Mr. Pavlik

9bbb. Approval of Cooperative Bidding Program with Educational Data Services, Inc.

Resolved: That the Board approve Educational Data Services, Inc., as a New Jersey Cooperative Bidding Program for custodial, athletic and school supplies. The licensing and maintenance fee for the 2014/2015 school year will be \$7,850.00.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
 Absent: Mr. Pavlik

9ccc. Approval of E-rate Partners for E-rate Funding

Resolved: That the Board approve E-rate Partners for E-rate Funding for the 2014/2015 school year. On file in the Business Office.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
 Absent: Mr. Pavlik

9ddd. Approval of Employee Assistance Program

Resolved: That the Board renew the contract for the 2014/2015 school year with the CPC Behavioral Healthcare, for the Employee Assistant Program as follows:

Services	Rate
Administration Brochures , magnets, posters & Health Fairs	\$900.00 annual
Evaluations & Short term Counseling of Employees& Immediate family Members	\$95.00 per hour
Employee Seminars Groups as requested	\$175.00 per hour
Critical Incident Debriefing	\$150.00 per hour

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
 Absent: Mr. Pavlik

9eee. Approval/Submission of the No Child Left Behind (NCLB) Grant Award 2013/2014

Resolved That the Board approved the submission of the No Child Left Behind (NCLB) Grant Award/Application for FY14, in a consortium with St. John Vianney, St. Benedict's, and The New School of Monmouth County for a total amount of \$60,632.00, for the 2013/2014 school year as listed below:

Title	Holmdel Township	St. John Vianney	New School of	St. Benedict	Total Entitlement

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	School District	Regional High School	Monmouth County	School	Allocation per Sub-Grant
Title II, Part A	\$40,563.00	\$12,793.00	\$606.00	\$6670.00	\$60,632.00
Title III	\$8,758.00	\$0.00	\$0.00	\$0.00	\$8,758.00
Grand Total					\$69,390.00

*Note: The District is declining Title I Part A \$30,572.00*

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9fff. Approval/Submission of the No Child Left Behind (NCLB) Grant Award 2014/2015

Resolved That the Board approved the submission of the No Child Left Behind (NCLB) Grant Award/Application for FY15, in a consortium with St. John Vianney, St. Benedict's, and The New School of Monmouth County for a total amount of \$61,049.00, for the 2014/2015 school year as listed below:

Title	Holmdel Township School District	St. John Vianney Regional High School	New School of Monmouth County	St. Benedict School	Total Entitlement Allocation per Sub-Grant
Title II, Part A	\$39,956.58	\$13,369.73	\$702.06	\$7,020.64	\$61,049.01
Title III	\$6,901.00	\$0.00	\$0.00	\$0.00	\$6,901.00
Grand Total					\$67,950.01

*Note: The District is declining Title I Part A \$29,477.00*

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9ggg. Approval of Discarding Textbooks at W.R. Satz School

Resolved: That the Board approve the discarding of Textbooks for various reasons by the W.R. Satz School. The list is on file in the Business Office.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9hhh. Approval of Discarding Textbooks at Holmdel High School

Resolved: That the Board approve the discarding of Textbooks for various reasons by the Holmdel High School. The list is on file in the Business Office.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9iii. Receipt of Bids for Special Education Student Transportation Services Bid #15-01

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Resolved: That the Board pursuant to requirements of Title 18:18A-4 received the following bids for Special Education Student Transportation Services Bid #15-01. (Attachment 9iii)

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9jjj. Award of Bid for Special Education Student Transportation Services Bid #15-01

Resolved: That the Board pursuant to requirements of Title 18:18A-4 award Special Education Transportation Services Bid #15-01 to the following vendor:

Vendor	HS-WC AM/PM	S-WC AM/PM	IHWC AM/PM	STRIVE	WC LATE BUS	Total Per Diem	Total Contract 180 days
Keyport Auto Body Shop, Inc 347 Main St Keansburg, NJ 07734	\$94.00	\$94.00	\$94.00	\$114	\$107	\$503.00	\$90,540.00

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9kkk. Receipt of Bids for Special Education Student Transportation Services Bid #15-02

Resolved: That the Board pursuant to requirements of Title 18:18A-4 received the following bids for Special Education Student Transportation Services-Summer Bid #15-02. (Attachment 9kkk)

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9lll. Award of Bid for Special Education Student Transportation Services-Summer Bid #15-02

Resolved: That the Board pursuant to requirements of Title 18:18A-4 award Special Education Transportation Services-Summer Bid #15-02 to the following vendor:

Vendor	ESY-1-WC AM/PM	ESY7 AM/PM	CCESY AM/PM	SFC- ESY	Total Per Diem	Total Contra 30 days
Keyport Auto Body Shop, Inc. 347 Main St Keansburg, NJ 07734	\$232.00	\$227.00		\$224.00	\$683.00	\$20,490.00
GST Transport 1897 Rt. 38 Southampton, NJ 08088			\$264.00		\$264.00	\$7,920.00

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MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
 Absent: Mr. Pavlik

9mmm. Approval of Membership to the New Jersey State Interscholastic Athletic Association – Holmdel High School

Resolved: That the Board approve Holmdel High School as a member of the New Jersey State Interscholastic Athletic Association, to participate in the approved interschool athletic program sponsored by the NJSIAA, for the 2014/2015 school year, as provided for in Chapter 172 Laws 1979 (*N.J.S.A. 18A:11-3, et seq.*).

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
 Absent: Mr. Pavlik

9nnn. Approval of Applications for Use of School Facilities – By Various Groups

Resolved: That the Board approve applications to Use School Facilities submitted by the following user groups:

Kaplan Test Prep 395 Hudson St. NY, NY 10014	HS 1 Classroom	SAT Prep	Tuesdays & Thursdays	6/26/14 Thru 7/31/14	11:00AM-2:00PM & 11:00AM-3:00PM	\$1,347.00
Hoop To Hoop 74 Cypress Neck Rd. Lincroft, NJ 07738	HS Outside Basketball Court	Basketball	Mondays & Weds.	6/16/14 Thru 7/23/14	5:30PM-8:30PM	\$1,404.00
Holmdel Thunder 1005 Grove St. Clifton, NJ 07013	HS JV Baseball Field	Baseball	Sundays	4/13/14 Thru 8/7/14	9:00AM-1:30PM	\$877.50
Jersey Shore Chinese PO Box 755 Holmdel, NJ 07733	HS Classrooms	Summer Camp	Monday Thru Friday	8/18/14 Thru 8/22/14	9:00AM-5:00PM	\$2,600.00

If applicable, additional facility fees and overtime costs will be charged in accordance with Policy/Regulation #7510 (Use of School Facilities) and fully reimbursed by the applicant.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
 Absent: Mr. Pavlik

9ooo. Approval of Transfer of Unexpected Appropriations and/or Excess Revenue to Reserve

WHEREAS: NJSA 18A:21-2 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end and,

WHEREAS: the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess

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current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS: the Holmdel Township Board of Education wishes to deposit anticipated excess current revenues and/or unexpended appropriations into a Maintenance Reserve account at year end, and

WHEREAS: the Holmdel Township Board of Education has determined that up to \$1,000,000.00 is available for such purposes to transfer,

NOW THEREFORE BE IT RESOLVED that the Holmdel Township Board of Education that it hereby authorizes the Districts School Business Administrator to establish this account if necessary and make this transfer consistent with all applicable laws and regulations.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9ppp. Approval of Monthly Certification -May 31, 2014

Resolved That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of May 31, 2014 after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9qqq. Approval of Business Administrator/Board Secretary's Financial Report- May 31, 2014

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending May 31, 2014, is hereby approved and the Business Administrator/Board Secretary instructed to file same.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9rrr. Approval of Treasurer's Financial Report- May 31, 2014

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending May 31, 2014, is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9sss. Approval of Budget Transfers- 2013/2014

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Resolved: That the Board approve the 2013/2014 Budget Transfers as listed on attachment T-14-20.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

9ttt. Approval of Bills Payment – June 2014

Resolved: That the Board approve payment of the June 25, 2014 regular bills list in the amount of \$1,063,609.38 and as certified and approved.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
Absent: Mr. Pavlik

10. Old Business

• Board Retreat

Mrs. Vander Woude stated that the Board can discuss Board Retreat topics at the next meeting. She advised the Board that she spoke with Kathy Winecoff, NJSBA Field Service Representative, about Kathy's availability to provide the Code of Ethics training during the Board Retreat. Mrs. Wetmore expressed her concerns with having the Code of Ethics training performed during the Board Retreat. She stated that since there was so much to do during the Board Retreat, the Code of Ethics training should be performed during a regular meeting. The Board agreed not to have the Code of Ethics training during the Board Retreat and try to have it scheduled for the September meeting. Mrs. Vander Woude requested the Board provide her by Friday, possible Board Retreat dates starting from the week of July 21<sup>st</sup> to the week of August 18<sup>th</sup>.

• Bylaw 0164.1 Conduct of Board Meetings Regulation

Mrs. Vander Woude, Mr. Sockol and Ms. Garrity provided an overview of the Community Relations Committee discussions regarding this bylaw and the proposed adjustments made. There were general questions/comments from the Board regarding this topic. At the conclusion of the discussion, Mrs. Vander Woude called for a motion and second to adopt the revised bylaw as follows;

Adoption of Bylaw 0164.1 Conduct of Board Meetings (Regulation), Final Reading

Resolved: That the Board adopt Bylaw 0164.1 Conduct of Board Meetings (Regulation) and designate this as the Final Public Reading, as on file in the Superintendent's Office.

MOTION: Mr. Sockol SECOND: Mr. Hammer VOTE: 8-0  
Absent: Mr. Pavlik

• Bylaw 0168 Recording Board Meetings Policy

Mr Sockol provided an overview of the Community Relations Committee discussions regarding this bylaw and the proposed adjustments made. He asked Mr. Gross to provide his recommendations regarding the recording of Board meetings. Mr. Gross provided an overview which led to general questions/comments from the Board. At the conclusion of the

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discussion, Mrs. Vander Woude stated that this topic would be discussed further at the next meeting.

- District Goals 2014/2015...Discussion

Mrs. Vander Woude stated the Administrators have their retreat mid July and wanted to provide feedback for them to consider. She provided the following topics for them to consider: Review of Athletics District wide, High School Rotating Schedule, Increased need of Technical Support to address all the PARCC requirements and Continued Analysis of S.T.E.M.

### 11. New Business

Mr. Sockol referenced the bill the Governor is considering regarding outsourcing/contracting out positions. He recommended the Board consider reapproving the pervious resolution approved by the Board to urge the Governor to veto the bill. At the conclusion of the discussion, Mrs. Vander Would called for a motion and second to adopt the following resolution;

#### **RESOLUTION**

Opposing S-770 / A-2873

(Undermining a School Board's Ability to Subcontract Services)

WHEREAS, New Jersey's boards of education represent the community's interests in the governance and budget oversight of school districts that collectively serve the health and educational needs of nearly 1.4 million children; and

WHEREAS, school boards continually strive to provide cost-effective ways to deliver services, which will free up additional funds to be used in the classroom or for property-tax relief; and

WHEREAS, many New Jersey school boards have found subcontracting of services such as transportation, cafeteria and maintenance is an option that has saved millions of tax dollars every year; and

WHEREAS, 40 percent of school districts responded to a 2009 survey conducted by the New Jersey School Boards Association, which found the responding districts saved more than \$34 million annually through subcontracting services; and

WHEREAS, Senate Bill 770 and Assembly Bill 2873 of the 2014-2015 Legislative Session is a union-backed bill that would place severe obstacles in the way of a school board's ability to subcontract services and save tax dollars; and

WHEREAS, the sole purpose of Senate Bill 770 and Assembly Bill 2873 is to undermine a board's ability to subcontract services, thereby increasing school employees and increasing the rolls of union membership, which generates more dues for union coffers; and

WHEREAS, Senate Bill 770 and Assembly Bill 2873 would remove a school board's option to subcontract services, thereby diverting funds from the classroom and burdening property taxpayers.

NOW, THEREFORE, BE IT RESOLVED that the Holmdel Township Board of Education, in its continued effort to provide cost-effective school operations to the community, opposes Senate Bill 770 and Assembly Bill 2873; and be it further

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RESOLVED, that the Holmdel Township Board of Education calls on the New Jersey Legislature to reject any such measures that will have the effect of depleting limited resources from our classroom; and be it further

RESOLVED, that a copy of this resolution shall be forwarded to members of the Holmdel legislative district delegation, legislative leadership and to the Governor of the State of New Jersey, and to the New Jersey School Boards Association.

MOTION: Mr. Sockol SECOND: Ms. Garrity VOTE: 8-0  
Absent: Mr. Pavlik

- Mr. Hammer requested feedback from the Board regarding Board members receiving ID badges with access to the Board offices for meetings. There was a general discussion among the Board regarding this topic. At the conclusion of the discussion, Mrs. Vander Woude asked for the following show of hands to support this concept;
  - YAYS - 7 (Mrs. Vander Woude, Ms. Garrity, Mrs. Wetmore, Mrs. Liu, Mr. Sockol, Mr. DeSario and Mr. Hammer)
  - NAY – 1 (Mrs. Pascucci)
- Mrs. Wetmore stated that the original intent was to go back into executive session tonight to discuss negotiations. However, due to the late hour tonight, she recommended the Board hold a special executive session meeting to discuss negotiations. After a brief discussion, the Board agreed to have a Special Board meeting on July 9<sup>th</sup>, 2014 starting at 7:00 p.m; to discuss negotiations and personnel matters and no public action will take place.

12. Questions from the Public

- Mrs. Kline, parent, requested the Board review the Achieve Program at Village School to access the effectiveness of the program.

Mrs. Vander Woude stated the next meeting will be on July 9, 2014 and will start at 7:00 p.m. This meeting will be a closed special executive session meeting and there will be no public action.

13. Executive Session (if required) - None

14. Adjournment

By a unanimous voice vote the meeting adjourned at 11:22 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA  
Business Administrator/Board Secretary



