

## REGULAR BUSINESS MEETING MARCH 6, 2013

### 1. Call to Order

The Board of Education, Township of Holmdel, met in Regular Business Meeting on Wednesday, March 6, 2013 in the library of the W.R. Satz School, 24 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:00 p.m., by Mrs. Vander Woude, President of the Board.

### 2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

### 2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

### 3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Vander Woude, Garrity, Liu and Wetmore and Messrs: Pavlik, DeSario, Hammer and Sockol. Absent: Pascucci. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum & Instruction and Mr. Michael Gross, Board Attorney. Ms. Isha Purang and Ms. Sara Stark student representatives to the Board were absent.

### 3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

### 4. Presentations – NJSBA Ethics Training – K. Winecoff The training was rescheduled due to inclement weather.

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- 5. Approval of Minutes – None
- 6a. Questions from the Public (Agenda Items) - None
- 6b. Committee Reports(s) -None
- 7. Committee of the Whole - None
- 8a. Report of the Superintendent -None
- 8a-1. Report of Student Representatives to the Board -None
- 8b. Personnel - None
- 8c. Student Matters
- 8c-1. Acceptance of Harassment, Intimidation and Bullying Report

Resolved: That the Board move to accept the Superintendent's Report on Harassment, Intimidation and Bullying (from prior month).

Mrs. Duncan reported the following 2/27/2013 – present):

School	# of Incidents	Notes
Village School	0	
Indian Hill School	0	
W.R. Satz School	0	
Holmdel High School	0	

MOTION: Mr. DeSario SECOND: Mr. Sockol VOTE: 8-0  
 Absent: Mrs. Pascucci

- 9. Business Administrator/Board Secretary’s Report and Recommendations
- 9a. Approval of Professional Development, Travel and Related Expense Reimbursement 2013/2014

WHEREAS, the Holmdel Township Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23A-7.2 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$150 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

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WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23A-7.3(b), but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A-7.3(b) as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves professional development, travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A-7.3(b), to a maximum expenditure of \$91,774 for all staff and board members.

MOTION: Mr. Sockol SECOND: Mr. DeSario VOTE: 8-0  
Absent: Mrs. Pascucci

9b. Adoption of Tentative Budget 2013/2014

BE IT RESOLVED that the tentative budget be approved for the 2013/2014 School Year using the 2013/2014 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

	GENERAL	SPECIAL	DEBT	
	<u>FUND</u>	<u>REVENUES</u>	<u>SERVICE</u>	<u>TOTAL</u>
2013-14 Total Expenditures	\$52,762,324	\$1,040,443	\$2,971,232	\$56,773,999
Less: Anticipated Revenues	<u>4,156,221</u>	<u>1,040,443</u>	=	<u>5,196,664</u>
Taxes to be Raised	48,606,103	\$ -	\$2,971,232	\$51,577,335

And to advertise said tentative budget in the Asbury Park Press, in accordance with the form suggested by the State Department of Education and according to law; and

BE IT FURTHER RESOLVED that a public hearing be held in, Holmdel, New Jersey on March 21, 2013 at 8:00 PM, for the purpose of conducting a public hearing on the budget for the 2013/2014 school year.

MOTION: Mr. Sockol SECOND: Mr. DeSario VOTE: 8-0  
Absent: Mrs. Pascucci

10. Old Business- None

11. New Business

- Ms. Garrity referenced two pending bills (Subcontracting Services and Binding Arbitration) to be voted on by the full Senate, which has been opposed by the NJ School Boards Association due to the potential negative impact on school districts.

- Mr. Pavlik spoke about his positive experience volunteering for the Hero s & Cool Kids program.

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- Mrs. Liu referenced the Read Across America initiative scheduled within the District tomorrow.

12. Questions from the Public- None

13. Executive Session (if required)

President Vander Woude called for an Executive Session at 8:11 p.m., to discuss negotiations. Anticipating no further public action, she stated that the Board would adjourn from Executive Session.

14. Adjournment

By a unanimous voice vote the meeting adjourned at 8:12 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA  
Business Administrator/Board Secretary