

REGULAR BUSINESS MEETING MAY 15, 2013

1. Call to Order

The Board of Education, Township of Holmdel, met in Regular Business Meeting on Wednesday, May 15, 2013 in the library of the W.R. Satz School, 24 Crawford's Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:00 p.m., by Mrs. Vander Woude, President of the Board.

2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Vander Woude, Garrity, Liu, Pascucci and Wetmore (left meeting at 9:20 p.m. and returned to meeting at 9:29 p.m.) and Messrs: Pavlik, DeSario, Hammer and Sockol. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary and Mr. Michael Gross, Board Attorney. Absent: Ms. Mary Beth Currie, Assistant Superintendent for Curriculum & Instruction. Ms. Isha Purang and Ms. Sara Starks student representatives to the Board were present (both left meeting at 9:26 p.m.).

3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

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4. Presentations – Security Enhancements – Visitor Management System – B. Balicki, M. Marais of Red Circle Solutions

At the conclusion of the presentation, there were the following questions:

- How does the back ground check process work with local issues?
Mr. Marais stated that the District will work with the local police department
- Does the ID badge print our at the visitor management system/station?
Mr. Marais stated that the ID badges prints in the main office and the visitor would be buzzed into the school/main office to pick up the ID badge.
- How does the system validate a parent is a parent?
Mr. Marais stated the system utilizes the District’s student ID system along with photo ID.
- If two people arrive together, do they both have to check in?
Mr. Marais responded yes, they both would need to check in.
- How does the system handle large volume school events?
Mr. Marais explained the system has is an event mode option used to speed up the check in process.
- How does the system handle a false positive?
Mr. Marais stated the District will need to develop a policy to address false positives utilizing the assistance with the local police and Red Circle Solutions.
- What is the cost of the visitor management system?
Mr. Balicki stated that the estimated cost is \$7,000 per system and there would be a total of four systems installed (one per school at the main entrance).
- When does the District plan on implementing this visitor management system?
Mr. Balicki stated that the goal is to have this implemented in September.

Mr. Pavlik stated that this system is a great deterrent and the District will work with the Holmdel Police Department to ensure the database is current. He also stated that if there are any issues/concerns identified during the check in process, the school administration will contact the police for assistance.

5. Approval of Minutes

5a. Approval of Minutes- Closed Executive Session – March 21, 2013

Resolved: That the Board approve the minutes of the following meeting:
Closed Executive Session – March 21, 2013

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 9-0

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5b. Approval of Minutes-Regular Business Meeting/Public Hearing - March 21, 2013

Resolved: That the Board approve the minutes of the following meeting:
Regular Business Meeting/Public Hearing – March 21, 2013

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 9-0

6a. Questions from the Public (Agenda Items)

- Mr. Lanier, resident/parent, expressed concerns with the Visitor Management System regarding the potential false positives and cost of the system. He also inquired as to what problems the District was trying to solve by implementing this system. Mr. Pavlik stated the District is trying to enhance security for the safety of our children and this system acts as a deterrent. Mrs. Vander Woude stated this system is being implemented as a security enhancement and added deterrent and not as a reaction to any known or existing problem.
- Mrs. Strickland, resident/parent, expressed concerns regarding the cost of the Visitor Management System.

6b. Committee Reports(s)

Ms. Garrity – Community Relations
Mrs. Pascucci – Curriculum & Instruction
Mrs. Wetmore- Labor Negotiations

7. Committee of the Whole

7a. Approval of Out-of-District Travel, District Personnel

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Staff Member Expenses and in accordance with Regulation 4233 Staff Member Expenses, as listed below: [B]

District Personnel

Date	Name	Location	Workshop/Meeting	City/State	Cost
10/17/13 & 10/18/13	Axelrod, T.	Administrator, Indian Hill School	Foundation ED for Administrators/NJ Principal/Supervisor Association Fall Conference	Monroe, NJ	\$225.00
05/23/13	Blaha, J.	High School	End of Course Science Meeting	Trenton, NJ	\$0.00
07/19/13 & 07/20/13	Bligh, L.	Village School	Talkies: Visualizing & Verbalizing for Oral Language Comprehension & Expression	Hartford, CT	\$645.05
06/03/13	Clores, J.	High School	NJ Association for College Admission Counseling Annual Conference	Long Branch, NJ	\$125.00
05/31/13	Cohen, E.	High School	10th Annual Teaching Conference	New Orleans, LA	\$0.00

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Date	Name	Location	Workshop/Meeting	City/State	Cost
06/07/13	DeNovellis, B.	High School	Career and Technical Education Capstone Experience	West Windsor, NJ	\$19.73
05/30/13	Devaney, D.	Indian Hill School	Read Like a Detective: Addressing Text Complexity in K-8	New Brunswick, NJ	*\$25.00
05/21/13	Imbro, L.	W.R. Satz School	Gumpert Teacher's Workshop	Mahwah, NJ	\$0.00
07/24/13	Jaume, E.	Central Office	Systems 3000 HR Review Training	Eatontown, NJ	\$6.26
06/27/13	McCarthy, C.	Indian Hill School	NJ Coalition for Inclusive Ed's 11 Annual Summer Inclusion Workshop	Ewing, NJ	\$120.00
06/05/13 & 06/07/13	Mikos, P.	Administrator, Central Office	51st Annual NJASBO Conference	Atlantic City, NJ	\$663.62
06/13/13 06/14/13 06/15/13	Newell, N.	Village School	Emotion to Motion	Shelton, CT	*\$470.00
05/31/13	Peart, M.	Administrator, Central Office	DOE SGO Meeting	Trenton, NJ	\$0.00
07/24/13	Saler, M.	Central Office	Systems 3000 HR Review Training	Eatontown, NJ	\$6.26
05/21/13	Semler, M.	W. R. Satz School	Gumpert Teacher's Workshop	Mahwah, NJ	\$0.00
05/22/13	Simonelli, C	Indian Hill School	NJ Statewide CTE Conference	Ewing, NJ	\$0.00

*Paid with NCLB or IDEA Funds.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

7b. Approval of Student Trips

Resolved: That the Board approve the Student Trips and that the educational objectives, itinerary, rules and regulations regarding these trips are on file in the Office of the Superintendent of Schools and the appropriate Principal's Office.

Date of Trip	School	Teacher/Advisor	Class/Club/Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
05/24/13 05/25/13 05/26/13	High School	Weisfeld, M.	American Computer Science League	La Quinta Hotel and Enloe High School, Raleigh, NC	7:00 a.m.-4:00 p.m.	6	2 Teachers	\$3,700.00
05/29/13	High School	Mazzeo, G.	Advanced Photography	Ocean Grove Beach, Ocean Grove, NJ	9:15 a.m. – 12:15 p.m.	40	4 Teachers	No Cost to Board
05/30/13	High School	Mazzeo, G.	Advanced Photography	Ocean Grove Beach, Ocean	9:15 a.m. – 12:15 p.m.	44	4 Teachers	No Cost to Board

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Date of Trip	School	Teacher/ Advisor	Class/Club/ Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
				Grove, NJ				
06/03/13	Indian Hill	Judd, N. Jasper, C.	6 th Grade Trip	Philadelphia Zoo Philadelphia, Pa	7:00 a.m. – 4:00 p.m.	277	28 Teachers 11 Parents 5 Chaperones	No Cost to Board
06/05/13	Indian Hill	Woods, T.	5 th Grade Trip	Newark Museum Newark, NJ	9:45 a.m. – 2:00 p.m.	48	3 Teachers	No Cost to Board
06/12/13	Indian Hill	Woods, T.	5 th Grade Trip	Newark Museum Newark, NJ	9:45 a.m. – 2:00 p.m.	26	7 Teachers	No Cost to Board
06/05/13 06/06/13 06/07/13	W. R. Satz	Howard, A.	8 th Grade Trip	Washington DC	5:45 a.m. – 5:30 p.m.	222	2 Administrators 21 Teachers 1 Nurse 1 Parent	No Cost to Board
06/07/13	High School	Kudisch, C.	Youth Alliance	Village School Holmdel, NJ	8:30 a.m. – 1:00 p.m.	36	1 Teacher	\$135.00
06/10/13	Village	Andrews, R.	3 rd Grade Trip	Poricy Park Murray Farmhouse Red Bank, NJ	9:15 a.m. – 1:30 p.m.	25	1 Teacher 4 Parents	\$135.00
06/11/13	Village	Scott, C.	3 rd Grade Trip	Poricy Park Murray Farmhouse Red Bank, NJ	9:15 a.m. – 1:30 p.m.	25	3 Teachers 2 Parents	\$135.00
06/12/13	Village	Remuzzi, J.	3 rd Grade Trip	Poricy Park Murray Farmhouse Red Bank, NJ	9:15 a.m. – 1:30 p.m.	25	1 Teacher 4 Parents	\$135.00
06/12/13	W. R. Satz	Ferraro, M.	8 th Grade Trip	Phantom of the Opera, Majestic Theater, NY, NY	10:45 a.m. – 6:00 p.m.	71	4 Teachers	No Cost to Board
06/13/13	Village	Damji, E.	3 rd Grade Trip	Poricy Park Murray Farmhouse Red Bank, NJ	9:15 a.m. – 1:30 p.m.	25	2 Teachers 3 Parents	\$135.00
06/14/13	Village	Laverne, Y.	3 rd Grade Trip	Poricy Park Murray Farmhouse Red Bank, NJ	9:15 a.m. – 1:30 p.m.	25	2 Teachers 3 Parents	\$135.00
06/14/13 Rain Date June 19 & 20	Indian Hill	Axelrod, T. Ferrarese, M.	4 th Grade	Holmdel Swim Club, Holmdel, NJ	9:15 a.m. – 3:00 p.m.	237	10 Teachers	\$650.00
06/17/13	Village	Bennett, K.	3 rd Grade Trip	Poricy Park Murray Farmhouse Red Bank, NJ	9:15 a.m. – 1:30 p.m.	25	1 Teacher 4 Parents	\$135.00

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Date of Trip	School	Teacher/ Advisor	Class/Club/ Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
06/17/13 Rain Date June 19 & 20	Indian Hill	Axelrod, T. Ferrarese, M.	5 th Grade	Holmdel Swim Club, Holmdel, NJ	9:15 a.m. – 3:00 p.m.	219	10 Teachers	\$650.00
06/18/13	Village	Klinger, S.	3 rd Grade Trip	Poricy Park Murray Farmhouse Red Bank, NJ	9:15 a.m. – 1:30 p.m.	25	1 Teacher 4 Parents	\$135.00
06/18/13 Rain Date June 19 & 20	Indian Hill	Axelrod, T. Ferrarese, M.	6 th Grade	Holmdel Swim Club, Holmdel, NJ	9:15 a.m. – 3:00 p.m.	277	12 Teachers	\$780.00
06/19/13	Village	Chiu, A.	3 rd Grade Trip	Poricy Park Murray Farmhouse Red Bank, NJ	9:15 a.m. – 1:30 p.m.	25	2 Teachers 3 Parents	\$135.00
06/20/13	Village	Ferone, M.	3 rd Grade Trip	Poricy Park Murray Farmhouse Red Bank, NJ	9:15 a.m. – 1:30 p.m.	26	2 Teachers 3 Parents	\$135.00
06/26/13	High School	Loughran, W.	12 Grade	Graduation, Brookdale CC, Lincroft, NJ	6:00 p.m. – 8:00 p.m.	250	10 Teachers	\$700.00
06/26/13	W. R. Satz	Howard, A.	Band	Shuttle to Graduation, Brookdale CC, Lincroft, NJ	2:30 p.m. – 6:00 p.m.	40	1 Teacher	\$250.00
06/26/13	W. R. Satz	Howard, A.	8 th Grade	Graduation, Brookdale CC, Lincroft, NJ	2:30 p.m. – 6:00 p.m.	250	10 Teachers	\$825.00
06/26/13	High School	Sepulveres, K.	12 th Grade	Project Graduation, Atlantic Club, Red Bank, NJ	10:00 p.m. – 5:00 a.m.	240	12 Parents	No Cost to Board

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

7c. Approval of Transfer of Funds for the Holmdel High School Athletic Fund

Resolved: That the Board approve the Transfer of Funds for the Holmdel High School Athletic Fund in the amount of \$8,020.00. [T – Final funding of costs for Spring sports].

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

7d. Approval of Staff Members for the Curriculum Project Work for 2013/2014 School Year

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Resolved: That the Board approve the following staff members for the Curriculum Project Work for 2013/2014 School Year at the non-pupil contact employment rate per hour, as per contractual agreement. [B].

Planned Curriculum Project	Staff Member
AP English, Gr. 12	T. Herman, K. Dougherty
Honors Classics of World Literature, Gr. 11	K. Dougherty
Introduction to Philosophy, Gr. 11-12	T. Herman, K. Pharo
ESL, Gr. K-3	J. Malizia, J. Peters
ESL, Gr. 4-6	J. Malizia, J. Peters
ESL, Gr. 7-8	J. Scott, J. Peters
ESL, Gr. 9-12	J. Malizia, J. Peters
Writing, Gr. K	N. Holota, K. Devaney
Honors Algebra 2	J. Gillon , J. Buscema
Math, Gr. 1	M. Shapter , K. Murphy
Math, Gr. 2	C. Michell, H. Dangler
Math, Gr. 3	Y. Laverne, K. Bennett
Math, Gr. 4	K. Bradley, T. Moran
Math, Gr. 5	M. Sullivan, T. Woods
Math, Gr. 6	N. Judd, K. McCarthy
Math, Gr. 6 Honors	M. Amitrani
Math, Gr. 7 (realign with CCSS)	M. Amitrani, J. Vallo
Math, Gr. 8 (realign with CCSS)	M. Amitrani, J. Vallo
Math, Gr. K	J Kimler, N. Holta
Earth and Space Science	L. Blustein, J. Cole
Science, Gr. 2	H. Dangler, K. Bennett
Science, Gr. 4	K. Bradley , T. Moran
Science, Gr. 6	N. Judd , K. McCarthy
AP Chemistry	P. Lutz, J. Blaha, B. Hoheb
US History 2	M. Kousoulis, D. Gurney
AP Micro Economics, Gr. 11-12	S. Guastella
Honors Advanced US History I	K. Dougherty, S. McBride
AP Art Studio	A. Lazar, J. Lagoa
Spanish Gr. 4 (Spring 2013)	C. Simonelli
Spanish Gr. 5 (Spring 2013)	C. Simonelli
Spanish Gr. 6 (Spring 2013)	C. Simonelli
AP Chinese	J. Chu
AP Spanish	K. Taylor, L. Cogger
Latin 1	C. Boueil, S. McCafferty
Latin 2	C. Boueil, S. McCafferty
Honors Latin Seminar	C. Boueil, S. McCafferty
Spanish 3	J. Cibelli, K. Taylor, L. Cogger

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8a. Report of the Superintendent
District:

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At the May 15, 2013 Board of Education meeting there was a presentation on Lobby Guard.

Lobby Guard is a computerized **Visitor Management** program designed to account for and screen visitors, contractors, volunteers and faculty passing through our school doors each day. Lobby Guard records all visitor information, runs instant background checks and prints photo ID badges, all before a visitor is buzzed into our schools. This is another security enhancement that is being rolled out district wide.

Please check the district's website for information regarding Lobby Guard.

Please click on the link to view the Lobby Guard video: <http://redcirclesolutions.com/>

Village School:

The PSA provided two interesting events for the students over the last couple of weeks. All of the children had the opportunity to be a part of an Earth Day assembly to learn about our responsibility in caring for our planet our students also enjoyed the Mother's Day plant sale.

The 1st graders put on their first Village School performance called, "Too Much Noise," and enjoyed a field trip to Turtle Back Zoo. The 2nd graders had a great time on their trip to the Liberty Science Center. The 3rd graders did a great job with the NJASK testing. We are very proud of how they are handling their very first state assessment.

Indian Hill School:

During the week of April 22nd, Indian Hill students celebrated Earth Week with various student events. Students participated in a used marker drive for Terracycle, a no-garbage lunch, and a tree planting for Arbor Day. Many Indian Hill students contributed artwork to the Earth Day Festival at Bayonet Farms in Holmdel. Four students were awarded prizes for their artwork.

Indian Hill School's band and chorus performed in their annual Spring Concert. All of our young musicians did a fantastic job during the performance. Indian Hill music teachers prepared their students beautifully and they performed difficult and exciting pieces of music.

In the Continental Math League competition, Indian Hill School students represented Holmdel admirably. The 4th graders placed 4th in the region, the 5th graders tied for 3rd in the region, and the 6th graders tied for 1st place in the region. The 6th grade Indian Hill students were one of only 7 schools nationally to achieve a perfect score.

In the New Jersey Mathematics League, Indian Hill School's 6th Grade team placed 12th in the State and 2nd in Monmouth County. Congratulations to all the students who participated.

W. R. Satz School:

We will be recognizing Satz Students for their academic achievement at the May 29, 2013 Board of Education Meeting.

Congratulations to the faculty and students who participated in the 6th annual "Singing with the Staff" competition.

Congratulations to a Satz student who is a member of USA Archery and has been participating in Junior Olympic Archery Development program. He competed in the 2013 NJ Archery Association Indoor State Championship and won a first place gold medal. He also competed in the 2013 US Junior Olympic Archery Division National Indoor Championship and placed 4th in the Eastern Region and 32nd in the

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country. We wish him luck as he goes on to compete in the 2013 Easton Junior Olympic competitions in July.

Congratulations to Mrs. Hamwi and the other members of the PSG who donated their time towards Satz School's first ever New & Used Sports Equipment sale. Many of the parents and community members had the opportunity to stop in and find great deals on a wide variety of items from skateboards and ice skates to tennis racquets and baseball helmets. All equipment that was not sold during the event was donated to Holmdel Helps.

The Peace Islands Institute sponsored an essay writing contest about cyber bullying, a topic covered with Writing Lab students. Teachers were only allowed to submit five entries, and one of Ms. Semler's students earned a first honorable mention!

High School:

Junior Prom will be held on Friday, May 17th at Doolan's in Spring Lake from 7:00 pm to 11:00 pm.

Graduation – The class of 2013 is Holmdel High Schools 40th graduating class. Commencement Exercises will be on Wednesday, June 26th at 6:45 pm at the Collins Arena in Brookdale Community College.

A packet of information for Senior Parents about Prom, Exams, and Graduation was sent home last week.

The 1st annual **“Battle of the Faculties”** will be held next Tuesday, May 21st, in the high school gym at 6:30 pm. This event is sponsored by the HFEE, the event features staff members from each of the four schools competing in a series of “color-war” type events, with the winning school taking home the coveted **“Faculty Cup”**! All proceeds will benefit the purchase of new stage lighting in the auditorium. Tickets are \$5 in advance and will also be available at the door. The high school's color is **BLUE**, please come on out and support the Hornets!!

Science News: The Science League completed another successful season, finishing first in 5 of the 6 events at the local level. We await the results for our state ranking; our best science students will be participating in a rigorous round of testing on Merck Science Day on May 22nd; a group of Honors Advanced Research (HAR) students will be participating in the Monmouth University Science Symposium on May 29th

High School Sports:

Baseball – one high school student is among the league leaders in every offensive category.

Girls Track – the team finished 3rd overall at the Monmouth County Meet; a Sophomore won two events, setting school records in each, and is the Star Ledger NJ “Athlete of the Week”!

Congratulations to a student, who took home three (3) GOLD MEDALS on Saturday, May 11, 2013 at the Special Olympics Track Event held at Long Branch High School!

Boys Tennis – is currently 23-1, ranked #1 in Shore and #4 in NJ; won both the Monmouth County and Shore Conference tournaments for the 5th straight year!; will be looking for a 2nd straight Group II state title next weekend!

Girls Golf – placed 2nd at last week's Shore Conf. Championships! 2 of our students each placed in the Top 5!

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Boys Track – the team is ranked #14 in the USA for average team time for the 3200 meter.

The Superintendent reported on the following current student enrollment: 3,104

Village School.....844	W.R. Satz School506
Indian Hill School733	High School.....1,021

8a-1. Report of Student Representatives to the Board

Resolved: That the Report of the Superintendent and Student Representatives are hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved

8b. Personnel

8b-1. Appointment of Non-Tenured Staff

Resolved: That the Board approve the Appointment of Non-Tenured Staff for the 2013/2014 school year, as listed on attachment #8b-1. [B]

Discussion: Mr. Sockol asked Mrs. Duncan to provide some clarity regarding the new tenure laws. Mrs. Duncan provided an overview accordingly.

MOTION: Mr. Sockol SECOND: Ms. Garrity VOTE: 8-0-1
Abstained: Mrs. Wetmore

8b-2. Acceptance of Retirement, School Counselor, Holmdel High School

WHEREAS: Mrs. Heather Kostka has served the Holmdel Township Public Schools with distinction as a School Counselor at Holmdel High School, from September 1, 1990; and,

WHEREAS: Mrs. Heather Kostka has consistently provided a multitude of appropriately designed activities that encourage the enrichment and maximizes the educational opportunities for each student; and,

WHEREAS: Mrs. Heather Kostka has consistently met the needs and interests of her students; and,

WHEREAS: Mrs. Heather Kostka has been a distinguished member of the Holmdel School District and has earned the respect and admiration of her colleagues, her students and the Holmdel community; and,

WHEREAS: Mrs. Heather Kostka has submitted a letter announcing her retirement from the Holmdel Township Public Schools effective July 1, 2013; and,

NOW THEREFORE BE IT RESOLVED:

That the Holmdel Township Board of Education accepts Mrs. Heather Kostka's retirement with regret and deep gratitude for her dedication, loyalty, and

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outstanding services performed and further extends to Mrs. Heather Kostka its best wishes for a happy and healthy retirement.

MOTION: Mr. Sockol SECOND: Ms. Garrity VOTE: 9-0

8b-3. Acceptance of Retirement, Instructional Aide, Village School

WHEREAS: Mrs. Beverly J. Whalen has served the Holmdel Township Public Schools with distinction as an instructional aide at the Village School since January 16, 1982; and,

WHEREAS: Mrs. Beverly J. Whalen has always displayed a work ethic that goes beyond the stated requirements of the job; and,

WHEREAS: Mrs. Beverly J. Whalen has faithfully executed her duties with skill and competency; and,

WHEREAS: Mrs. Beverly J. Whalen has earned the respect of her students, colleagues and community residents; and

WHEREAS: Mrs. Beverly J. Whalen has submitted a letter announcing her retirement from the Holmdel Township School District, effective July 1, 2013;

NOW THEREFORE BE IT RESOLVED:

That the Holmdel Township Board of Education accepts Mrs. Beverly J. Whalen's retirement with regret and deep gratitude for her dedication, loyalty and outstanding services performed and further extend to Mrs. Beverly J. Whalen its best wishes for a happy and healthy retirement.

MOTION: Mr. Sockol SECOND: Ms. Garrity VOTE: 9-0

8b-4. Approval of Leave of Absence School Counselor, W. R. Satz School

Resolved: That the Board approve a Leave of Absence for Melissa Finnegan, School Counselor, at W. R. Satz School, as follows with benefits:

- Effective September 3, 2013 through October 29, 2013 using 40 sick days and October 30, 2013 through November 4, 2013 using 4 personal days (utilized in conjunction with the PFLA).
- Paid Family Leave Act (PFLA) effective October 30, 2013 through December 10, 2013 (paid by State of New Jersey; subject to State approval).
- Family Medical Leave Act (FMLA) effective November 5, 2013 through January 15, 2014 (unpaid).

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 9-0

8b-5. Approval of Leave of Absence Physical Education Teacher, Village School

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Resolved: That the Board approve a Leave of Absence for Megan Vinciguerra, Physical Education Teacher, at the Village School, as follows with benefits:

- Effective September 3, 2013 through October 29, 2013 using 40 sick days and October 30, 2013 through November 4, 2013 using 4 personal days (utilized in conjunction with the PFLA).
- Paid Family Leave Act (PFLA) effective October 30, 2013 through December 10, 2013 (paid by State of New Jersey; subject to State approval).
- New Jersey Family Leave Act (NJFLA) effective November 5, 2013 through February 7, 2014 (unpaid).
- Family Medical Act (FMLA) effective February 8, 2014 through May 9, 2014 (unpaid)
- Personal Leave effective May 10, 2014 through May 15, 2014 (unpaid).

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 9-0

8b-6. Approval of Leave of Absence Special Education Teacher, W. R. Satz School

Resolved: That the Board approve a leave of absence for Nancy Nemeč-Coulson, Special Education Teacher, W. R. Satz School, with benefits as follows:

- Family and Medical Leave Act (FMLA) effective retroactive from May 7, 2013 through May 27, 2013 (unpaid), pending submission of FMLA documentation.

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 9-0

8b-7. Approval of Extended Leave of Absence School Psychologist, Holmdel High School

Resolved: That the Board approve an Extended Leave of Absence for Jean Sweetman, School Psychologist, Holmdel High School, with benefits as follows:

- Family and Medical Leave Act (FMLA) effective May 8, 2013 through May 28, 2013 (unpaid).

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 9-0

8b-8. Approval of Extended Leave of Absence Special Education Teacher, W. R. Satz School

Resolved: That the Board approve an Extended Leave of Absence for Kelly Burns, Special Education Teacher, W. R. Satz School, with benefits as follows:

- Family Medical Leave Act (FMLA) effective May 6, 2013 through May 19, 2013 (unpaid).

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 9-0

8b-9. Approval of Resignation Lunch/Playground Aide, Indian Hill School

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Resolved: That the Board approve the Resignation of Marisa A. Lupo, as a Lunch/Playground Aide, Indian Hill School, effective July 1, 2013.

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 9-0

8b-10. Approval of Assignment Changes

Resolved: That the Board approve the following Changes in Assignment effective September 1, 2013 through June 30, 2014, as listed below:

NAME	POSITION FROM	SCHOOL FROM	POSITION TO	SCHOOL TO
MacConnell, C.	.5 Gifted and Talented Specialist/.5 Technology Specialist	Village, Indian Hill and W. R. Satz	1.0 Technology Specialist	Village and Indian Hill
Waddell, R. [M. Bellis - promotion]	Grade 4 Teacher	Indian Hill	Gifted and Talented Specialist	Village, Indian Hill and W. R. Satz

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 9-0

8b-11. Approval of Extension of Appointment Special Education Teacher, W. R. Satz School

Resolved: That the Board approve to extend the appointment of Rachel Rubinstein to the position of Temporary Leave Replacement, Special Education Teacher, step 1 BA +30, at a salary of \$52,955.00 (prorated), W. R. Satz School, effective retroactive from May 8, 2013 through May 21, 2013. [K. Burns- unpaid Leave] [B]

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 9-0

8b-12. Approval to Amend Appointment for Special Education Teacher

Resolved: That the Board approve an amendment to the appointment of Elizabeth Sheehy, from (.8) Special Education Teacher, to (1.0) Special Education Teacher, effective September 1, 2013 through June 30, 2014.

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 9-0

8b-13. Approval of Appointment Elementary Teacher, Indian Hill School

Resolved: That the Board approve the appointment of Genevieve Kotzas as an Elementary Teacher, Grade 4, Indian Hill School, effective September 1, 2013 through June 30, 2014, step 3BA+30, at a salary of \$54,965.00, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [R. Waddell - Transfer] [B]

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 9-0

8b-14. Approval of Appointment Mathematics Teacher, W. R. School

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Resolved: That the Board approve the appointment of Katherine M .Cornacchia as a Mathematics Teacher, W. R. Satz School, effective October 1, 2013 through June 30, 2014, step 1BA, currently at a salary of \$48,555.00, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA, pending verification of certification and Criminal History Review. [S. Weiss-retirement] - [B]

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 9-0

8b-15. Approval of Student Teacher, Holmdel High School

Resolved: That the Board approve Ashleigh Boyce for Student Teacher in the area of Physical Education/Health starting October 28, 2013 through December 19, 2013. Cooperating teacher will be Geraldine Semenza.

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 9-0

8b-16. Approval of Student Teacher, Village School

Resolved: That the Board approve Lisa Cali for Student Teacher in the area of Elementary Education K-3 starting September 3, 2013 through December 13, 2013. Cooperating teacher will be Suzanne Kurey.

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 9-0

8b-17. Approval of Student Teacher, Village School

Resolved: That the Board approve Sandra Jean-Roman for Student Teacher in the area of P-3 Inclusion and P-3 Special Education starting September 3, 2013 through December 13, 2013. Cooperating teachers will be Amanda Allen and Christin Michell.

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 9-0

8b-18. Approval of Student Teacher, W. R. Satz School

Resolved: That the Board approve Capri Rispoli for Student Teacher in the area of Art Education starting October 28, 2013 through December 23, 2013. Cooperating teacher will be Denise King.

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 9-0

8b-19. Approval of Classroom Observation, Indian Hill School

Resolved: That the Board approve Christopher Orzechowski for 6 hours of Observation in the area of Special Education starting May 16, 2013 through June 15, 2013. Cooperating teacher will be Susan Croken.

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 9-0

8b-20. Approval of Classroom Observation, Holmdel High School

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Resolved: That the Board approve Keith Savarese for 4 hours of Observation in the area of World Language starting May 16, 2013 through June 7, 2013. Cooperating teacher will be Joyce McNamara.

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 9-0

8b-21. Appointment of Day-To-Day Substitute Teacher

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Teacher, effective May 16, 2013 through June 30, 2013. [B]

Danielle Esposito

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 9-0

8b-22. Appointment of Day-To-Day Substitute Special Education Monitor

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Special Education Monitor, effective May 16, 2013 through June 30, 2013. [B]

Katherine Schrupf

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 9-0

8b-23. Appointment of Day-To-Day Substitute Custodian

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Custodian, effective May 16, 2013 through June 30, 2013. [B]

Michael Norton

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 9-0

8c. Student Matters

8c-1. Acceptance of Harassment, Intimidation and Bullying Report

Resolved: That the Board move to accept the Superintendent's Report on Harassment, Intimidation and Bullying (from prior month).

(Mrs. Duncan reported the following 4/24//2013 – present):

School	# of Incidents	Notes
Village School	0	
Indian Hill School	0	
W.R. Satz School	0	
Holmdel High School	1	substantiated

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 9-0

8c-2. Approval of Student Placements

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Resolved: That the Board approve the placements for the following students:

Department of Special Services
In-District Placements

Student ID	Services	Classification	Cost
6500298897	Home Instruction	SLD	\$56.00/hour
5454937326	Home Instruction	N/A	\$56.00/hour
2605898990	Home Instruction	SLD	\$56.00/hour
1634097930	Home Instruction	ED	\$56.00/hour
3875569487	Home Instruction	N/A	\$56.00/hour
9409128658	Home Instruction	N/A	\$56.00/ hour

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 9-0

8c-3. Approval of Tuition Contract Agreement between Asbury Park Board of Education and the Holmdel Township Board of Education

Resolved: That the Board approve Asbury Parks tuition student id# 5398212988 to attend Holmdel Township Board of Education 2013/2014 Extended School Year Program at a tuition rate of \$5,003.00. Transportation will be provided by Asbury Park Board of Education.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 9-0

8c-4. Approval of Tuition Contract Agreement between Asbury Park Board of Education and the Holmdel Township Board of Education

Resolved: That the Board approve Asbury Park tuition student id# 7278508619 to attend Holmdel Township Board of Education 2013/2014 Extended School Year Program at a tuition rate of \$5,003.00. Transportation will be provided by Asbury Park Board of Education.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 9-0

8c-5. Approval of Tuition Contract Agreement between Freehold Regional Board of Education and the Holmdel Township Board of Education

Resolved: That the Board approve Freehold Regional tuition student id# 6149193360 to attend Holmdel Township Board of Education 2013/2014 Extended School Year Program at a tuition rate of \$2,416.00 Transportation will be provided by Freehold Regional Board of Education.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 9-0

8c-6. Approval of Tuition Contract Agreement between Metuchen Board of Education and the Holmdel Township Board of Education

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Resolved: That the Board approve Metuchen tuition student id# 1178966760 to attend Holmdel Township Board of Education 2013/2014 Extended School Year Program at a tuition rate of \$2,821.00. Transportation will be provided by Metuchen Board of Education.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 9-0

9. Business Administrator/Board Secretary's Report and Recommendations

9a. Approval to Authorize the Submission of Plans for the Door/Security Project at Indian Hill Elementary School and W.R. Satz Middle School

Resolved: That the Board authorizes the Submission of Plans for the Door/Security Project at Indian Hill Elementary School and W. R. Satz Middle School to the NJDOE for review and approval. This project is being undertaken as an other maintenance project and no state funds are being requested. The Board also authorizes amendment of its approved LRFP to include this project.

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

9b. Receipt of Bids for HVAC Work at Indian Hill School Bid # 13-04

Resolved: That the Board pursuant to requirements of Title 18A:18A-4 received bids for Bid #13-04, HVAC Work at Indian Hill School from the following vendors:

Vendor	Bid Amount
WHL Enterprises, Inc. T/A Bill Leary AC and Heating 6 Green Street Metuchen, NJ 08840	\$418,900.00
Centralpack Engineering Corp. 359 Green Pond Road Hibernia, NJ 07842	\$428,000.00
Gabe Sganga, Inc. 90 Main Street Farmingdale, NJ 07727	\$393,300.00
Omega Service Maintenance Corp. 11 Evergreen Avenue Neptune City, NJ 07753	\$337,000.00
Sunnyfield Corporation 3413 Rose Ave. Ocean, NJ 07712	\$417,000.00

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

9c. Award of Bid for HVAC Work at Indian Hill School Bid # 13-04

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Resolved: That the Board pursuant to requirements of Title 18A:18A-4 award Bid #13-04, HVAC Work at Indian Hill School to the following vendor:

Vendor	Bid Amount
Omega Service Maintenance Corp. 11 Evergreen Avenue Neptune City, NJ 07753	\$337,000.00

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

9d. Award of Quoted Contract for New Route Contracted Services Special Ed

Resolved: That the Board pursuant to requirements of Title 18A:18A-4 award Contracted Services Special Education Student Transportation Quote Vid-3.

Vendor	MN-1 Per Diem	Total Contract Cost
Michael Loori Bus 130 Rt 36 Middletown, NJ	\$134.00 Per Diem Route \$40.00 Per Diem Aide	\$7,482.00 for remainder of school year

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

9e. Approval of Applications for Use of School Facilities – By Various Groups

Resolved: That the Board approve applications to Use School Facilities submitted by the following user groups:

User Group	Location	Event	Day of Week	Date	Time	Amount
Holmdel Thunder 10 Wyoming Dr. Jackson, NJ 08527	HS JV Baseball Field	Baseball	Sundays	4-7-13 Thru 8-25-13	9:00AM-1:30PM	\$1,170.00
CJ Sting 2 Camellia Court Holmdel, NJ 07733	HS New Gym	Basketball	Mondays & Wednesdays	4-3-13 Thru 5-29-13	7:30PM-9:00PM	\$1,464.00
Jersey Shore Pirates 11 Stoneybrook Rd. Holmdel, NJ 07733	HS New Gym	Basketball	Tuesdays & Thursdays	4-16-13 Thru 5-30-13	7:30PM- 9:00PM	\$1,098.00
NY Yankees Camp 2440 Wisconsin Ave. N Washington, DC	HS Baseball Field & Commons	Summer Baseball Camp	Monday Thru Friday	7-22-13 Thru 7-26-13	9:00AM-3:00PM	\$1,288.00
NJ Ref Committee 109 White Oak Ln.	Roggy Field	Track Fitness Test	Saturday	6-1-13	8:00AM-9:30PM	

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Old Bridge, NJ 08857						\$181.50
JSCS Summer Camp PO Box 755 Holmdel, NJ 07733	HS Classrooms New Gym Commons	Summer Camp	Monday Thru Friday	8-19-13 Thru 8-23-13	9:00AM-5:00PM	\$2,600.00
Mavericks Lacrosse 8 Highpoint Rd. Holmdel, NJ 07733	Roggy Field	Lacrosse	Saturday Sunday Wednesdays	4-20-13 4-28-13 4-24-13 Thru 6-26-13	3:00PM-6:00PM 12:00PM-2:00PM 8:30PM-10:00PM	\$3,335.00
NJ Force 20 Ave. At The Commons Shrewsbury, NJ	Indian Hill Old Gym	Basketball	Mondays & Wednesdays	5-6-13 Thru 6-26-13	6:00PM-8:00PM	\$1,830.00

If applicable, additional facility fees will be charged in accordance with Policy/Regulation #7510 (Use of School Facilities) and fully reimbursed by the applicant.

MOTION: Ms. Garrity SECOND: Mr. DeSario VOTE: 9-0

9f. Approval of Discarding Library Books at Village School

Resolved: That the Board approve the discarding of Library Books for various reasons by the Village School. The list is on file in the Business Office.

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

9g. Approval of Budget Transfers - 2012/2013

Resolved: That the Board approve the 2012/2013 Budget Transfers as listed on attachment T-13-19.

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

9h. Approval of Bills Payment –April 30, 2013 Addendum

Resolved: That the Board approve payment of the April 30, 2013 Addendum in the amount of \$183,688.34 and as certified and approved.

MOTION: Ms. Garrity SECOND: Mr. DeSario VOTE: 9-0

10. Old Business

- Retreat Planning

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Mrs. Vander Woude reported out the feedback she received regarding potential retreat topics and requested the Board contact her or Mr. Pavlik with any other potential topics.

- Mrs. Vander Woude spoke about future Board articles and stated that the security enhancements article will be for September.

11. New Business

- Mrs. Vander Woude provided an update regarding the status of the legal services RFP's and the applicable review process. She stated that the evaluation committee will review the RFP's and recommend 2 to 3 candidates to meet with the entire Board.
- 2013/2014 District Goals

12. Questions from the Public

- Mrs. Zysk, resident/parent, spoke about a meeting she attended today regarding the National Junior Honor Society. She expressed concerns with the information provided regarding the process and requirements.
Mrs. Pascucci stated she was upset to hear the concerns expressed and that this topic would be discussed further at the next Curriculum & Instruction Committee meeting.
Mrs. Duncan inquired if Mrs. Zysk has communicated her concerns with the school principal and stated she would investigate this matter accordingly.
- Mrs. Hamwi, resident/parent, expressed concerns with the criteria established by the National Junior Honor Society regarding community service. She also asked the Board to consider beautifying the main entrance into the W.R. Satz School.

Mrs. Vander Woude announced the following upcoming presentations:

- High School Student Recognition – May 29, 2013
- W.R. Satz School Student Recognition – May 29, 2013
- High School and W.R. Satz School Profile Reports – May 29, 2013
- World Language Report – May 29, 2013
- Village School Student Recognition – June 12, 2013
- Indian Hill School Student Recognition – June 12, 2013
- Village School and Indian Hill School Profile Reports – June 12, 2013

13. Executive Session (if required) - None

14. Adjournment

By a unanimous voice vote the meeting adjourned at 10:16 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA
Business Administrator/Board Secretary