

REGULAR BUSINESS MEETING MAY 14, 2014

1. Call to Order

The Board of Education, Township of Holmdel, met in Regular Business Meeting on Wednesday, May 14, 2014 in the library of the W.R. Satz School, 24 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:00 p.m., by Mrs. Vander Woude, President of the Board.

2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Vander Woude, Garrity, Liu and Wetmore and Messrs: Pavlik, DeSario, Hammer and Sockol. Absent: Mrs. Pascucci. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Dr. Robert McGarry, Assistant Superintendent for Curriculum & Instruction and Mr. Michael Gross, Board Attorney. Ms. Sara Stark and Ms. Adhika Malhotra student representatives to the Board were present (both left the meeting at 9:28 p.m.).

3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

- ### 4. Presentations – Implementing the Common Core Standards to Promote College and Career Readiness Assessing Student Mastery in Using Technology to Meet Common Core Standards At the conclusion of the presentations, there was a thorough discussion among the Board and administration.

REGULAR BUSINESS MEETING MAY 14, 2014

At 9:24 p.m., Mrs. Vander Woude stated the following agenda item would be taken out of order;

8a-1. Report of Student Representatives to the Board

Resolved: That the Report of the Student Representatives is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved
Absent: Mrs. Pascucci

5. Approval of Minutes

5a. Approval of Minutes – Closed Executive Session – March 26, 2014

Resolved: That the Board approve the minutes of the following meeting:
Closed Executive Session – March 26, 2014

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 8-0
Absent: Mrs. Pascucci

5b. Approval of Minutes – Regular Business Meeting – March 26, 2014

Resolved: That the Board approve the minutes of the following meeting:
Regular Business Meeting – March 26, 2014.

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 8-0
Absent: Mrs. Pascucci

5c. Approval of Minutes – Closed Executive Session – April 9, 2014

Resolved: That the Board approve the minutes of the following meeting:
Closed Executive Session – April 9, 2014.

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 8-0
Absent: Mrs. Pascucci

5d. Approval of Minutes – Regular Business Meeting – April 9, 2014

Resolved: That the Board approve the minutes of the following meeting:
Regular Business Meeting – April 9, 2014

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 8-0
Absent: Mrs. Pascucci

6a. Questions from the Public (Agenda Items) - None

6b. Committee Report (s)

REGULAR BUSINESS MEETING MAY 14, 2014

Mrs. Liu – Special Services
Mr. Sockol – Community Relations

7. Committee of the Whole

7a. Approval of Out-of-District Travel, District Personnel

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 6471 Staff Member Expenses and in accordance with Regulation 6471 Staff Member Expenses, as listed below: [B]

District Personnel

Date	Name	Location	Workshop/Meetings	City State	Cost
06/13/14	Axelrod, T.	Administrator, Indian Hill School	Annual School Law & Policy Seminar	Lincroft, NJ	\$0.00
06/06/14	Bellis, M.	Administrator, District	8th Grade Exit Assessment	West Windsor, NJ	\$14.09
05/28/14	Denton, J.	W. R. Satz School	Student Athletes, Health Issues and the Law	Robbinsville, NJ	\$170.40
06/13/14	Gill, M.	Administrator, District	Strauss Esmay 29th Annual Ed Policy and School Seminar	Toms River, NJ	\$0.00
06/28/14, 07/12/14, 07/19/14, 07/26/14	Hughes, K.	Electrician, District	Financial Management and Purchasing for Education Facilities Management Program	New Brunswick, NJ	\$479.00
06/04/14- 06/06/14	Mikos, P.	Administrator, District	52 nd Annual NJASBO Conference	Atlantic City, NJ	\$663.62
06/13/14	Peart, M.	Administrator, District	Annual School Law & Policy Seminar	Lincroft, NJ	\$0.00
06/13/14	Swensen, E.	Administrator, District	Monmouth County Guidance Directors Association Meeting	Long Branch, NJ	\$0.00

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

7b. Approval of Student Trips

Resolved: That the Board approve the Student Trips and that the educational objectives, itinerary, rules and regulations regarding these trips are on file in the Office of the Superintendent of Schools and the appropriate Principal's Office.

Date of Trip	School	Teacher/ Advisor	Class/Club /Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
05/28/14	High School	Schroeter, M.	Science	Two Rivers Wastewater Treatment, Monmouth Beach, NJ	9:00 a.m. – 1:45 p.m.	35	2 Teachers	\$175.00
05/28/14	Indian Hill	Mellilo, M.	Grade 6	Dearborn Farm, Holmdel, NJ	10:30 a.m. – 12:30 p.m.	9	11 Teachers	\$110.00
05/29/14	High	Schroeter, M.	Science	Two Rivers	9:00 a.m. –	35	2 Teachers	\$175.00

REGULAR BUSINESS MEETING MAY 14, 2014

Date of Trip	School	Teacher/ Advisor	Class/Club /Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
	School			Wastewater Treatment, Monmouth Beach, NJ	1:45 p.m.			
05/29/14	High School	Conover-Pannone, C.	Biology	Deep Cut Gardens, Middletown, NJ	9:00 a.m. – 1:30 p.m.	11	1 Teacher	No cost to Board
06/02/14	High School	Lepore, L.	Social Science	Brookdale C.C., Lincroft, NJ	9:00 a.m. – 12:30 p.m.	125	5 Teachers	No cost to Board
06/02/14	High School	Mazzeo, G.	Photography	Ocean Grove Beach, Ocean Grove, NJ	9:15 a.m. – 12:30 p.m.	38	2 Teachers	No cost to Board
06/02/14	Village	Andrews, R.	Grade 3	Poricy Park, Murray Farmhouse, Middletown, NJ	9:30 a.m. – 1:30 p.m.	22	3 Teachers	No cost to Board
06/03/14	Village	Laverne, Y.	Grade 3	Poricy Park, Murray Farmhouse, Middletown, NJ	9:30 a.m. – 1:30 p.m.	22	3 Teachers	No cost to Board
06/04/14 06/05/14 06/06/14	W. R. Satz	Howard, A.	Grade 8	Washington, D. C.	6:00 a.m. – 5:00 p.m.	250	25 Teachers	No cost to Board
06/04/14	High School	Blaha, J.	Microbiology	Rutgers University, New Brunswick, NJ	3:00 p.m. – 6:45 p.m.	9	1 Teacher	\$267.00
06/06/14	High School	Kudisch, C.	Youth Alliance	Village School, Holmdel, NJ	8:15 a.m. – 1:15 p.m.	35	1 Teacher	\$130.00
06/09/14	Indian Hill	Axelrod, T. Ferrarese, M.	Grade 4 Field Day	Holmdel Swim Club, Holmdel, NJ	9:15 a.m. – 3:00 p.m.	237	9 Teachers 1 Nurse	No cost to Board
06/09/14	Village	Bennett, K.	Grade 3	Poricy Park, Murray Farmhouse, Middletown, NJ	9:30 a.m. – 1:30 p.m.	28	6 Teachers	No cost to Board
06/10/14	W. R. Satz	Wadell, R.	Gifted & Talented	Indian Hill School, Holmdel, NJ	8:45 a.m. – 11:00 a.m.	25	1 Teacher	\$120.00
06/10/14	Indian Hill	Axelrod, T. Ferrarese, M.	Grade 5 Field Day	Holmdel Swim Club, Holmdel, NJ	9:15 a.m. – 3:00 p.m.	246	10 Teachers 1 Nurse	No cost to Board
06/10/14	Indian Hill	Atkinson, J.	Grade 4	Allaire Historic Village, Farmingdale, NJ	9:15 a.m. – 2:00 p.m.	236	9 Teachers 6 Monitors 1 Nurse	No cost to Board
06/10/14	Village	Andrews, R.	Grade 3	Poricy Park, Murray Farmhouse, Middletown, NJ	9:30 a.m. – 1:30 p.m.	23	4 Teachers	No cost to Board
06/11/14	Indian Hill	Axelrod, T. Ferrarese, M.	Grade 6 Field Day	Holmdel Swim Club, Holmdel, NJ	9:15 a.m. – 3:00 p.m.	233	11 Teachers 1 Nurse	No cost to Board
06/11/14	Village	Damji, E. Grabos, N.	Grade 3	Poricy Park, Murray Farmhouse, Middletown, NJ	9:30 a.m. – 1:30 p.m.	24	4 Teachers	No cost to Board
06/12/14	Village	Remuzzi, J.	Grade 3	Poricy Park, Murray Farmhouse, Middletown, NJ	9:30 a.m. – 1:30 p.m.	22	3 Teachers	No cost to Board
06/19/14	High	Koryat, J.	Graduation	Brookdale C.C.,	2:00 p.m. –	20	1 Teacher	\$195.00

REGULAR BUSINESS MEETING MAY 14, 2014

Date of Trip	School	Teacher/Advisor	Class/Club/Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
	School		Band	Lincroft, NJ	8:15 p.m.			
06/19/14	High School	Lynch, D.	Project Graduation	New York Sports Club	11:00 p.m. – 4:00 a.m.	230	20 Chaperones	\$1,500.00

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

7c. Approval of Monetary Donation Baseball Program, Holmdel High School

Resolved: That the Board approve a Monetary Donation of \$250.00 from an anonymous donor for the purchase of equipment for the Holmdel High School Baseball Program. [D]

MOTION: Mr. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

7d. Approval to Adopt Textbook/Supplemental Resource Books and Materials

Resolved That the Board of Education approve the following Textbook/Supplemental Resource Books and Materials [B]:

Title: D'accord Level 2
Grade: French 2 and 3
Publisher: Vista Higher Learning
Author(s): Sharla Zwirek
Copyright Date: 2015
Cost: \$109.00 per book (40 estimated textbooks needed)

Title: Short Reads for Finding Text Evidence
Grades: Language Arts Grades 3-6
Publisher: Benchmark Education Company
Copyright: 2014
Cost: \$3,026.10

Title: Common Core Comprehension Practice
Grade: Language Arts Grade 2
Publisher: Newmark Learning
Date: 2012
Cost: \$285.86

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

7e. Approval of the Pilot of the Go Math! Series

Resolved: That the Board of Education approve the Pilot of the Go Math! Series, in grades K-6, for the 2014/2015 school year.

REGULAR BUSINESS MEETING MAY 14, 2014

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

7f. Approval of Revised Job Description Dance Team Coach

Resolved: That the Board of Education approve the Revised Job Description for Dance Team Coach, as listed on attachment #7f.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

7g. Acceptance of a Monetary Donation from the Korean Cultural Service for the 2014 Asian-Pacific American Heritage Month Celebration Event Grant Program

Resolved: That the Board accept, with gratitude, a Monetary Donation of \$1,000.00 from the Korean Cultural Service for the 2014 Asian-Pacific American Heritage Month Celebration Event Grant Program at the W. R. Satz School. [D]

MOTION: Ms. Garrity SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Pascucci

8a. Report of the Superintendent

Village School:

Congratulations to 1st grade students for their first Village School performance, "Aesop's Fables." They did a wonderful job performing for the students and their families.

Village Idol was a huge success. The Village staff and PSA collaborated to bring another great event together for our school community.

The Book Fair and the Mother's Day Plant Sale was a fun opportunity for our students to shop and enjoy gifts for themselves and their moms.

NJASK has kicked off this week for 3rd grade students; they worked hard and did a great job focusing on the task at hand. No doubt we will be able to celebrate their successes upon completion of the assessment.

Last week we had the opportunity to celebrate the amazing staff during Staff Appreciation Week. Thank you to the faculty at Village for their dedication to children each and every day!

Indian Hill School:

During the weeks of May 5th and May 12th, all Indian Hill School students took the New Jersey ASK standardized tests. Throughout the course of the entire school year, students have benefitted from the instruction provided by our excellent educators and we are confident that our students will do well on these assessments.

Three Holmdel students were awarded for their Earth Day artwork at Bayonet Farms on May 3rd. Special thanks to the Mrs. Lane and Mrs. Plocinski for their efforts with these students.

W. R. Satz School:

Congratulations to a student for his first place win in New Jersey on the AMC 8 Competition with a perfect score.

Congratulations to all the students who participated for their accomplishments in the New Jersey Math League Algebra 1 Contest.

REGULAR BUSINESS MEETING MAY 14, 2014

Congratulations to the Satz students, who were awarded ribbons for their philanthropist projects at the Holmdel Earth Day Festival at Bayonet Farms. Projects were judged on who gave the most powerful message on pollution, recycling, and keeping green. Congratulations to the two talented recipients of these awards.

A special thank you to the Guidance Department at Satz School, for their hard work and dedication, towards the successful scheduling of the NJASK tests. A thanks also goes to all our students, staff and parents for helping and supporting us as well.

Holmdel High School:

The Shore Math League team (which competes in six meets in area high schools) finished 2nd in the county behind High Tech, making us the top non-magnet school in Monmouth County. Three students received individual awards for their season scores.

In the statewide NJ Math League (six after-school contests), Holmdel finished 10th in the state and 2nd in the county. High Tech was actually the number one school in the state in this league (for the first time). In the entire state, there were two perfect (36/36) individual scores for the season. Just behind them were five Holmdel students who scored 35/36. One of these five students was one of the top seven students in the state in NJ Math League. The four other Holmdel students rounded out the top five scorers this year.

In the national American Computer Science League (ACSL), our two computer science teams finished 6th and 9th in the country in their respective divisions. The top three students on both teams will be traveling to Denver over Memorial Day weekend to compete in the prestigious ACSL All-Star Contest on Saturday, May 24th. Congratulations to all of our outstanding teams for their impressive results this season!

Athletics:

Congratulations to the Boys Tennis team - Shore Conference Champions for the 6th straight season!

The Superintendent reported on the following current student enrollment: 3,096

Village School.....842	W.R. Satz School.....536
Indian Hill School713	High School.....1,005

Resolved: That the Report of the Superintendent is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved
Absent: Mrs. Pascucci

8b. Personnel

8b-1. Appointment of Non-Tenured Staff for the 2014/2015 School Year

Resolved: That the Board approve the Appointment of Non-Tenured Staff for the 2014/2015 School Year, as listed on attachment #8b-1. [B]

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b-2. Approval of Resignation Social Studies and Psychology Teacher, Holmdel High School

Resolved: That the Board approve the resignation of Marie Kousoulis as a Social Studies and Psychology Teacher, Holmdel High School, effective July 1, 2014.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0

REGULAR BUSINESS MEETING MAY 14, 2014

Absent: Mrs. Pascucci

8b-3. Approval of Leave of Absence Teacher/Athletic Trainer, Holmdel High School

Resolved: That the Board approve a leave of absence for Shannon Davis, Teacher/Athletic Trainer, at Holmdel High School, with benefits as follows:

- Effective September 2, 2014 through October 7, 2014 using 25 sick days and October 8, 2014 through October 13, 2014 using 4 personal days (utilized in conjunction with the PFLA).
- Paid Family Leave Act (PFLA) effective October 8, 2014 through November 18, 2014 (paid by State of New Jersey; subject to State approval).
- Family Medical Leave Act (FMLA) effective October 14, 2014 through December 7, 2014 (unpaid).

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b-4. Approval of Extended Leave of Absence Special Education Teacher, Village School

Resolved: That the Board approve an extended leave of absence for Kimberly Antoniotti, Special Education Teacher, at Village School, with benefits as follows:

- Paid Family Leave Act (PFLA) effective September 2, 2014 through September 4, 2014 (paid by State of New Jersey; subject to State approval).
- Family Medical Act (FMLA) effective September 2, 2014 through October 19, 2014 (unpaid)
- New Jersey Family Leave Act (NJFLA) effective October 20, 2014 through January 23, 2015 (unpaid)

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b-5. Approval of Leave of Absence Special Education Teacher, Indian Hill School

Resolved: That the Board approve a leave of absence for Kathleen Rossitto, Special Education Teacher, at Indian Hill School, with benefits as follows:

- Effective September 2, 2014 through September 23, 2014 using 16 sick days and September 24, 2014 through September 30, 2014 using 4 personal days (utilized in conjunction with the PFLA).
- Paid Family Leave Act (PFLA) effective September 24, 2014 through November 4, 2014 (paid by State of New Jersey; subject to State approval).
- Family Medical Act (FMLA) effective October 1, 2014 through December 21, 2014 (unpaid)

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b-6. Approval of Extended Leave of Absence Elementary Teacher, Village School

Resolved: That the Board approve an extended leave of absence for Sandra Klinger, Elementary Teacher, at Village School, as follows:

REGULAR BUSINESS MEETING MAY 14, 2014

- Personal leave effective September 1, 2014 through June 30, 2015 (unpaid without benefits).

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b-7. Approval of Assignment Change Custodian, Village School

Resolved: That the Board approve a Change in Assignment for Steven Rogers from Custodian, night, Village School at a salary of \$49,652.60 (prorated) to Head Custodian, night, Village School, at a salary of \$55,842.16 (prorated), effective retroactive from May 1, 2014 through June 30, 2015.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b-8. Approval to Extend Mentor Appointment for the 2013/2014 School Year

Resolved: That the Board approve to extend the appointment of the following teacher as a Mentor for a Provisional Staff Member at the State recommended rate shown below, for the 2013/2014 School Year (mentor fees paid by provisional teacher and, if necessary, are prorated).

Mentor	Novice Payment	Novice Teacher	Location
Christine McKeever	\$110.00 (Retroactive from 1/29/14 - 4/1/14)	Nicole Fiorletti	W. R. Satz School

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b-9. Appointment Coordinator of Purchasing

Resolved: That the Board approve the appointment of Janis Manney as the Coordinator of Purchasing, Central Office, at a salary of \$58,000 (prorated), effective May 16, 2014 through June 30, 2015. [D. Porto-Retirement] [B]

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b-10. Appointment Coordinator of Childcare Enterprise Programs

Resolved: That the Board approve the appointment of Lara Carducci as the Coordinator of Childcare Enterprise Programs, District, at a salary of \$75,000 (prorated), effective June 1, 2014 through June 30, 2015, pending criminal history review. [New position - The Enterprise Programs are completely funded by tuition and operates at no cost to the Board of Education.] [B]

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b-11. Appointment of Schedule B Positions

REGULAR BUSINESS MEETING MAY 14, 2014

Resolved: That the Board approve the appointment of the following staff members for Schedule B Positions for the 2014/2015 school year as listed on attachment #8b-11. [B]

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b-12. Approval of Adjustments to Increment Level

Resolved: That the Board approve the following adjustment in increment level:

Last Name	First Name	From	To	Effective Date Retroactive From:
Adelung	Erin	7MA	8MA+15	2/1/2014
Allen	Amanda	5BA+15	6MA	9/1/2013
Bailey	Heather	10MA+15	11MA+30	12/1/2013
Blustein	Lynn	5BA+30	6MA+15	9/1/2013
Cibelli	Jennifer	3-4MA	5MA+15	1/1/2014
Cogger	Laurence	3-4BA	5BA+15	9/1/2013
Corboy	Jennifer	5BA+15	6BA+30	9/1/2013
Dante	Steven	10BA+15	11BA+30	9/1/2013
Donovan	Dana	14MA+15	15MA+30	1/1/2014
Galiano	Carol	CST	5PhD	9/1/2013
Kelly	Theresa	14MA	15MA+15	9/1/2013
Melillo	Maria	1BA+30	2MA+30	1/1/2014
Papazolglou	Stephanie	5BA	6BA+15	1/1/2014
Pasquale	Maria	3-4BA	5BA+15	1/1/2014
Rillo	Christen	10BA+15	11BA+30	1/1/2014
Siegel	Melissa	14MA+15	15MA+30	1/1/2014
Sportelli	Claudine	2BA	3BA+30	9/1/2013
Swift	Claire	19MA	19MA+15	1/1/2014
Tetreault	Steven	16MA+30	17PhD	1/1/2014
Wagner	Barbara	18MA+15	19MA+30	9/1/2013

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b-13. Approval of Nurse for W. R. Satz School Trip to Washington, D.C.

Resolved: That the Board approve Margarite Tragnitz as the Nurse to accompany the W. R. Satz School students to Washington D.C. on June 4- 6, 2014. [B]

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0

REGULAR BUSINESS MEETING MAY 14, 2014

Absent: Mrs. Pascucci

8b-14. Approval of Appointment of Day-to-Day Substitute Teachers

Resolved: That the Board approve the appointment of the following as Day-to-Day Substitute Teachers, effective May 15, 2014 through June 30, 2014. [B]

Carole Buff
Maribeth Flynn
Kyle Manley
Deborah Rosenthal

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b-15. Approval of Field Experience, Indian Hill School

Resolved: That the Board approve Kyle Miller, 45 hours of Field Experience in the area of PE/Health, Indian Hill School, starting September 14, 2014 through December 14, 2014. Cooperating teacher will be Lauren Jacoby.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8c. Student Matters

8c-1. Acceptance of Harassment, Intimidation and Bullying Report

Resolved: That the Board move to accept the Superintendent's Report on Harassment, Intimidation and Bullying (from prior month).

Mrs. Duncan reported the following 4/30/2013 – present:

School	# of Incidents	Notes
Village School	0	
Indian Hill School	0	
W.R. Satz School	0	
Holmdel High School	0	

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8c-2. Approval of Student Placement

Resolved: That the Board approve the placement for the following student:

Department of Special Services
In-District Placement

REGULAR BUSINESS MEETING MAY 14, 2014

SID	Services	Classification	Cost
1634097930	Bedside Instruction	ED	\$56.00/Hour
4001388154	Home Instruction	N/A	\$56.00/Hour
3085549791	Home Instruction	N/A	\$56.00/Hour

Department of Special Services
Out-of-District Placements

SID	Services	Classification	Cost
3003864701	Spring After School Program	AUT	\$1,200.00
9278960608	Bedside Instruction	ED	\$56.00/Hour

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 8-0
Absent: Mrs. Pascucci

9. Business Administrator/Board Secretary's Report and Recommendations

9a. Adoption of 2014/2015 School Year Budget and Tax Levy

Resolved: That the Board adopt the 2014/2015 School Year Budget:

WHEREAS, the Holmdel Township Board of Education adopted a tentative budget on Wednesday, March 12, 2014, to be submitted to the Executive County Superintendent of Schools for approval, and

WHEREAS, the tentative budget was submitted and approved by the Executive County Superintendent of Schools on April 24, 2014, and

WHEREAS, the tentative budget was advertised in the legal section of the Asbury Park Press on Saturday, April 26, 2014, and

WHEREAS, the tentative budget was presented to the public during a hearing held on Wednesday, April 30, 2014, and

BE IT RESOLVED, that the budget be approved for the 2014/2015 school year as follows:

Current Expense	\$53,135,491
Capital Outlay	<u>\$ 968,115</u>
Total General Fund	\$54,103,606
Special Revenue	\$ 1,354,517
Debt Service	<u>\$ 2,863,427</u>
Total Budget	\$58,321,550

BE IT RESOLVED, to acknowledge that the 2014/2015 school year budget as described results in a general fund tax levy of \$49,414,695 and a debt service tax levy of \$2,800,957 for a total tax levy of \$52,215,652; and

BE IT RESOLVED, in accordance with the N.J.A.C. 6A:23A-7.3(b), the maximum expenditure for professional development, travel and related expense reimbursements for the 2014/2015 school year for all staff and board members is \$87,924; and

REGULAR BUSINESS MEETING MAY 14, 2014

NOW, THEREFORE, BE IT RESOLVED that the Holmdel Township Board of Education hereby adopts the 2014/2015 School Year Budget.

MOTION: Ms. Garrity SECOND: Mr. Sockol VOTE: 8-0
 Absent: Mrs. Pascucci

9b. Receipt of Bids for Partial Roofing Replacement at Holmdel High School Bid#14-08

Resolved: That the Board pursuant to requirements of Title 18:18A-4 received the following bids for Bid#14-08, Partial Roofing Replacement at Holmdel High School:

Bidders	Base Bid 14-08	Aluminized Coating Areas A&B	Base Bid + Alternate
M.T.B. LLC 100 Steiner Avenue Neptune City, NJ 07753	\$233,150	\$16,500	\$249,650
NJK Contractors, Inc. 50 Bay 7 th Street Brooklyn, NY 11228	No Bid		
NorthEast Roof Maintenance 649 Catherine Street Perth Amboy, NJ 08861	\$290,000	\$18,000	\$308,000
Pravco Inc. 245 Wescott Drive Rahway, NJ 07065	\$288,800	\$13,700	\$302,500
Roof Management Inc. P.O. Box 933 Neptune, NJ 07754	\$293,400	\$33,600	\$327,000
USA General Contractor Corporation 980 Dehart Place Elizabeth, NJ 07202	\$344,000	\$33,000	\$377,000

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 8-0
 Absent: Mrs. Pascucci

9c. Award of Bid for Partial Roofing Replacement at Holmdel High School Bid#14-08

Resolved: That the Board pursuant to requirements of Title 18:18A-4 award Bid#14-08 Partial Roofing Replacement at the Holmdel High School to the following vendor:

Bidder	Base Bid 14-08	Aluminized Coating Areas A&B	Total Bid Award
M.T.B. LLC 100 Steiner Avenue Neptune City, NJ 07753	\$233,150	\$16,500	\$249,650

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 8-0
 Absent: Mrs. Pascucci

9d. Approval of Agreement for Graduation with Brookdale Community College and the Holmdel Board of Education

REGULAR BUSINESS MEETING MAY 14, 2014

Resolved: That the Board approve the Agreement for Graduations of the W. R. Satz School and the Holmdel High School at Brookdale Community College on June 19, 2014, at a total cost of \$6,010.

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

9e. Approval of Discarding Library Books at Indian Hill School

Resolved: That the Board approve the discarding of Library Books for various reasons by the Indian Hill School. The list is on file in the Business Office.

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

9f. Approval of Budget Transfers – 2013/2014

Resolved: That the Board approve the 2013/2014 Budget Transfers as listed on attachment T-14-18.

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

10. Old Business - None

11. New Business

Mrs. Vander Woude congratulated Mrs. Liu for being recognized as a certified Board member and Ms. Garrity and Mrs. Wetmore for being recognized as Master Board members.

12. Questions from the Public

Mrs. Secondino, parent, inquired about Google docs and if there was a way to get help when parents/students experience issues utilizing Google docs. The Board requested the administration check to see if there could be a process established for parents/students to receive support (if applicable).

Mrs. Vander Woude stated the next meeting will be on May 28, 2014, at the Holmdel High School Commons starting at 7:00 PM and there will be the following presentations:

- School Performance Reports – Holmdel High School and W.R. Satz School
- HHS/WRS – Governor Teacher of the Year Recognition
- W.R. Satz Student Recognition
- Holmdel High School Student Recognition
- Community / Parent Volunteer Recognition

13. Executive Session (if required)

Board President Vander Woude called for an Executive Session at 9:57 p.m., to discuss legal matters. Anticipating no further public action, she stated that the Board would adjourn from Executive Session.

REGULAR BUSINESS MEETING MAY 14, 2014

14. Adjournment

By a unanimous voice vote the meeting adjourned at 9:58 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA
Business Administrator/Board Secretary



HOLMDEL TOWNSHIP PUBLIC SCHOOLS SCHEDULE "B" JOB DESCRIPTION: DANCE TEAM - COACH

QUALIFICATIONS:

1. Possesses New Jersey Teacher Certification or Certificate of Eligibility with Advanced Standing or fulfills qualifications for Substitute Teacher in the Holmdel Township Public Schools.
 2. Demonstrates expertise in knowledge and teaching of dance.
 3. Is a dance educator and/or has prior experience in teaching dance to children (preferred).
 4. Demonstrates organizational abilities and skills in interpersonal relations.
 5. Successfully completes required criminal history proof of U.S. citizenship or legal resident status.
-
6. Such other alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: Supervisor of Physical Education, Health and Athletics.

JOB GOAL: To support each participant in achieving a higher level of skill, an enhanced appreciation for dance, and an increased level of self-esteem through rehearsals and performances.

PERFORMANCE RESPONSIBILITIES:

1. Instructional Leadership:
 - a. Communicates with student body and encourages participation in the activity.
 - b. Organizes and conducts tryouts; informs administration and participants of final selections.
 - c. Instructs small groups and full team, as appropriate, in the skills necessary for achievement.
 - d. Cooperates with the school administration in providing programs for school productions, and civic functions that enhance the students' performing experience.

- e. Plans, rehearses and directs performances outside of the school day and makes arrangements for the rehearsals and performances in accordance with district procedures.
- f. Seeks, initiates and implements participation in out-of-school dance experiences appropriate to the curriculum and student interest; assists with auditions and other relevant activities of the group in accordance with program guidelines and district practices.
- g. Submits budget needs annually to the principal in accordance with established timelines and guidelines.
- h. Orders supplies, materials and equipment needed for the program in accordance with established district procedures and budget allocations.
- i. Accounts for the use of program funds including, but not limited to the income and outgo of monies from fundraising efforts.

2. Student Management

- a. Establishes and maintains standards of pupil behavior to provide an orderly, productive environment during rehearsals and dance performances.
- b. Maintains attendance forms, eligibility records, activity roster and similar paperwork, and provides information to the principal as requested.

3. Professional Development

Participates in continuous study and research, and/or attends relevant conferences and/or workshops to maintain and enhance professional competence in accordance with district guidelines and budget allocations.

4. School and Community Relations

- a. Cooperates and shares professionally with other members of the staff.
- b. Strives to establish cooperative relations and makes a reasonable effort to communicate with parents/guardians as appropriate.
- c. Promotes awareness of the dance program by sharing information with the building principal and other relevant audiences.

5. Other Assigned Duties

Performs other appropriate tasks and assumes such other duties in connection with the position of Advisor as assigned by the Principal or designee.

TERMS OF EMPLOYMENT: Salary to be established within the agreement between the Holmdel Township Board of Education and the Holmdel Township Education Association.

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board's policy on Evaluation of Schedule "B" Township Board of Education and the Holmdel Township Education Association.

SOURCE: Regular Public Meeting

DATE:

Tenured for the 2014-2015 school year		
Last Name	First Name	Tenure Date
Asaro	Marianne	04/17/2015
Axelrod	Tali	07/02/2014
Abadiotakis (.8)	Elizabeth	09/02/2014
Andersen	Lauren	09/02/2014
Baldessari	Nicole	09/02/2014
Bellis (supervisor)	Marilyn	01/03/2015
Caliendo	Melissa	09/02/2014
Carlsson	Mary	09/02/2014
Crimoli	Marissa	09/02/2014
Ferrarese	Michael	11/29/2014
Fetter	Erin	11/24/2014
Guastella	Salvatore	09/02/2014
Marasco	Tracey	09/02/2014
Moran	Taryn	09/02/2014
Murphy	Kelsey	09/02/2014
Sportelli	Claudine	09/02/2014
Vaccarino	Marcia	11/15/2014
Tenured for the 2015-2016 school year		
Last Name	First Name	Tenure Date
Andia	Cara	09/02/2015
Boka	Kristin	09/02/2015
Bonner	Owen	07/02/2015
Bosmans	Nora	09/02/2015
Buerck	Lisa	09/02/2015
Denovellis	Bryan	09/02/2015
England	Michele	08/07/2015
Manney	Janis	09/19/2015
Melillo	Maria	09/02/2015
Murphy	Melissa	09/02/2015
O'Rourke	Heidi	04/02/2016
Tenured for the 2016-2017 school year		
Last Name	First Name	Tenure Date
Buzzerio	Giovanna	10/02/2016
Sullivan	Anne	09/17/2016
Verschilling	Jessica	12/11/2016

Tenured for the 2017-2018 school year		
Last Name	First Name	Tenure Date
Betancourt	Myriam	09/02/2017
Cantwell	Megan	09/02/2017
Cornacchia	Katherine	10/02/2017
Damas	Christina	10/01/2017
Dengler	Anne	09/02/2017
Destefano	Daniel	09/02/2017
Deyoung	Jennifer	09/02/2017
Gargiulo	Catherine	09/02/2017
Hennessy	Suzanne	09/02/2017
Kerner	Randi	09/02/2017
Kotzas	Genevieve	09/02/2017
McGarry	Robert	02/25/2018
Pietrocola	Robert	09/02/2017
Rubinstein	Rachel	09/02/2017
Santos	Lisa	01/09/2018
Sinck	Stephanie	09/02/2017
Spellman	Aaron	09/02/2017
Trahim	Elizabeth	09/02/2017

Appointment of Schedule B

Position	First	Last	Stipend
Athletic Trainer	Shannon	Davis	\$ 17,774
Band Evening (Winter) – Indian Hill School	Catherine	McCarthy	\$ 356
Chorus Evening (Winter) – Indian Hill School	Meredith	Thomas	\$ 356
Basketball Head Coach Boys-High School	Sean	Devaney	\$ 8,633
Basketball Head Coach Girls-High School	Donald	Hampton	\$ 8,633
Basketball Assistant Girls Coach-High School	Nicole	Baldessari	\$ 5,758
Basketball Assistant Boys Coach-High School	John	Bird	\$ 5,758
Basketball Assistant Boys Coach-High School	Christopher	Arecchi	\$ 5,758
Basketball Coach Boys W.R. Satz	Michael	Santiago	\$ 4,558
Basketball Coach Girls W.R. Satz	Jeanne	Toomey	\$ 4,558
Cheerleading Head Coach/Fall-High School	Marissa	Crimoli	\$ 5,276
Cheerleading Head Coach/Winter-High School	Marissa	Crimoli	\$ 5,276
Cross Country Coach Boys/Girls-High School	Sean	McCafferty	\$ 7,356
Cross Country Assistant Coach-High School	Robert	Micheliche	\$ 3,517
Cross Country Assistant Coach-High School	Kelsey	Maher	\$ 3,517
Cross Country Coach-W.R. Satz	Maurice	Bell	\$ 4,558
Field Hockey Head Coach-High School	Melissa	Murphy	\$ 7,677
Field Hockey Assistant Coach-High School	Nora	Bosmans	\$ 5,117
Football Assistant Coach	Colin	Hart	\$ 6,075
Football Assistant Coach	Sean	Devaney	\$ 6,075
Football Assistant Coach	Scott	Cannon	\$ 6,075
Gymnastics Head Coach-High School	Elizabeth	Porter	\$ 7,677
Indoor Track Head Coach	Jonathan	Cole	\$ 5,276
Indoor Track Assistant Coach	Maurice	Bell	\$ 3,517
Indoor Track Assistant Coach	Sean	McCafferty	\$ 3,517
Soccer Head Coach Boys-High School	John	Nacarlo	\$ 7,677
Soccer Head Coach Girls-High School	Jennifer	Conroy	\$ 7,677
Soccer Assistant Coach Boys-High School	William	Carl	\$ 5,117
Soccer Assistant Coach Girls-High School	Heather	Bailey	\$ 5,117
Soccer Coach 8th Grade Boys-W.R. Satz	John	Bird	\$ 4,558
Soccer Coach 8th Grade Girls-W.R. Satz	Michelle	Davidson	\$ 4,558
Swimming Head Coach-High School	Dana	Bennett	\$ 7,677
Swimming Assistant-High School	Tracey	Marasco	\$ 5,117
Tennis Coach(Girls)-High School	Charles	Chelednik	\$ 5,276
Volleyball Coach Girls	Melinda	Brenner	\$ 7,677
Volleyball Assistant Coach Girls	Todd	Serad	\$ 5,117
Wrestling Coach-W.R. Satz	John	Graham	\$ 4,558
Wrestling Head Coach-High School	Daniel	Franke	\$ 7,677
Wrestling Assistant Coach-High School	Robert	Micheliche	\$ 5,117



HOLMDEL TOWNSHIP BOARD OF EDUCATION
Holmdel, NJ

TR: TH-18

TRANSFER REQUEST FORM

DATE: May 11, 2014

ORIGINATED BY Robert McGarry

FROM		TO	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION
11-000-221-800-00-03	Tech Misc Expenses	11-190-100-320-01-03	Prof Services
TOTAL	\$1500.00	TOTAL	\$1500.00

REASON FOR TRANSFER:

To cover costs for assembly program at W.R. Sady School.

PRINCIPAL/ADMINISTRATION: [Signature] DATE: 5/12/14

SCHOOL: _____

APPROVED BY: _____ DATE: _____

Board
Interoffice

[Handwritten mark]



HOLMDEL TOWNSHIP BOARD OF EDUCATION
Holmdel, NJ

TR: 714-18

TRANSFER REQUEST FORM

DATE 4/30/14

ORIGINATED BY: A. Howard

FR	TRANSFER FROM			TRANSFER TO		
	11-000-213-600-00-03	Supplies Health	550.00 /	11-190-100-320-01-03	Purchased Prof. Serv	1500.00
	11-000-222-600-02-03	Per. Newspaper	25.00 /	11-000-240-600-01-03	Graduation	2560.00
	11-000-222-600-01-03	Library Books	180.00 /	11-000-270-512-00-03	Student Field Trip	2099.00
	11-000-222-600-03-03	AV Material	54.00 /			
	11-000-223-890-00-08-Z3	Membership WRS	240.00 /			
	11-000-223-800-00-08-Z3	Workshop in house	1100.00 /			
	11-000-240-890-00-03	Membership WRS Adn	320.00 /			
	11-000-261-420-03-03	Repair WRS	700.00 /			
	11-190-100-500-01-03	Mileage	150.00 /			
	11-190-100-610-01-03-EQ	Other Supplies	1000.00 /			
	11-190-100-610-01-03-TE	Teaching Supplies TE	40.00 /			
	11-190-100-890-00-03-R4	Printing	1400.00 /			
	11-000-223-895-00-08-Z3	Travel Prof Devel.	400.00 /			
		Total	6159.00 /		Total	6159.00
RE		To cover cost of				
		Graduation and				
		Asian Pacific Amer				
		Heritage Month				
		Assembly Program				
		for students				

PRINCIPAL/ADMINISTRATOR: [Signature] DATE: _____

SCHOOL: _____

APPROVED BY: _____ DATE: _____

Board
Interface

[Signature]

