

## REGULAR BUSINESS MEETING MAY 28, 2014

### 1. Call to Order

The Board of Education, Township of Holmdel, met in Regular Business Meeting on Wednesday, May 14, 2014 in the Holmdel High School Commons, 36 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 7:00 p.m., by Mrs. Vander Woude, President of the Board.

### 2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

### 2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

### 3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Vander Woude, Garrity, Liu, Pascucci and Wetmore and Messrs: Hammer and Sockol. Absent: Mr. DeSario and Mr. Pavlik. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Dr. Robert McGarry, Assistant Superintendent for Curriculum & Instruction and Mr. Michael Gross, Board Attorney. Ms. Sara Stark and Ms. Adhika Malhotra student representatives to the Board were present (both left the meeting at 9:02 p.m.).

### 3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

### 4. Presentations – School Performance Reports – Holmdel High School and W. R. Satz School HHS/WRS - Governor Teacher of the Year Recognition W. R. Satz Student Recognition – A. Howard Holmdel High School Student Recognition – W. Loughran

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### Community/Parent Volunteer Recognition – B. Duncan

At 8:51 p.m., Mrs. Vander Woude stated the following agenda item would be taken out of order;

8a-1. Report of Student Representatives to the Board

Resolved: That the Report of the Student Representatives is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved  
Absent: Mr. DeSario and Mr. Pavlik

5. Approval of Minutes - None

6a. Questions from the Public (Agenda Items) - None

6b. Committee Report (s)

Ms. Garrity – Budget & Finance  
Ms. Garrity – District Evaluation Advisory Committee  
Mr. Hammer – Buildings, Grounds & Safety  
Mrs. Pascucci – Curriculum & Instruction

7. Committee of the Whole

7a. Approval of Out-of-District Travel, District Personnel

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 6471 Staff Member Expenses and in accordance with Regulation 6471 Staff Member Expenses, as listed below: [B]

#### District Personnel

Date	Name	Location	Workshop/Meetings	City State	Cost
10/16/14 - 10/17/14	Axelrod, T	Administrator, Indian Hill	2014 FES/NJSA/NJASCD Fall Conference	Long Branch, NJ	\$240.00
10/21/14	Clores, J.	High School	HESAA Financial Aid Workshop for Counselors	Lakewood, NJ	\$0.00
05/30/14	DeStefano, D.	High School	Heroes and Cool Kids Luncheon	Asbury Park, NJ	\$0.00
05/30/14	Gargiulo, C.	High School	Heroes and Cool Kids Luncheon	Asbury Park, NJ	\$0.00
06/19/14	Hughes, K.	Electrician District	RAB Lighting Training Facility	Northvale, NJ	\$0.00
06/06/14	Imbro, L.	W.R. Satz School	To Attend and be a Guest Judge at West Windsor/Plainsboro 8th Grade Assessment	West Windsor /Plainsboro, NJ	\$0.00
06/09/14	McGarry, R.	Administrator, District	NCLB/EWEG Training	Neptune, NJ	\$4.50
09/19/14, 10/17/14, 11/21/14, 12/19/14, 01/16/15,	Moran-Kudisch, C	Student Assistant Counselor, District	Monmouth County Association of Student Association Professional Meetings for 2014/2015	Various Locations	\$0.00

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<b>Date</b>	<b>Name</b>	<b>Location</b>	<b>Workshop/Meetings</b>	<b>City State</b>	<b>Cost</b>
02/26/15, 02/27/15 03/20/15, 04/24/15, 05/29/15					
09/18/14, 10/16/14, 11/20/14, 12/18/14, 01/15/15, 02/19/15, 03/19/15, 04/16/15, 05/15/15, 06/18/15	Moran- Kudisch, C	Student Assistant Counselor, District	Traumatic Loss Coalition (TLC) Monmouth County	Freehold, NJ	\$0.00
05/28/14	Mulhern, K.	High School	School Wide Behavioral Support System	Eatontown, NJ	\$0.00
06/04/14	Neville, M.	Village School	Supporting Social Skill for Students with Disabilities	Eatontown, NJ	\$0.00
06/11/14	Sullivan, A.	Facilities, District	System 3000 Training	Eatontown, NJ	\$0.00

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. DeSario and Mr. Pavlik

7b. Approval of Out-of-District Travel, Board Member, B. Garrity

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Board Member Expenses and in accordance with Regulation 4233 Board Member Expenses, as listed below: [B]

<b>Date</b>	<b>Name</b>	<b>Location</b>	<b>Workshop/Meetings</b>	<b>City State</b>	<b>Cost</b>
06/18/14	Garrity, B.	Board Member	NJSBA Spring School Law Forum	Monroe Township, NJ	\$251.65

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 6-0-1  
Absent: Mr. DeSario and Mr. Pavlik  
Abstained: Ms. Garrity

7c. Approval of Out-of-District Travel, Board Member, C. Liu

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Board Member Expenses and in accordance with Regulation 4233 Board Member Expenses, as listed below: [B]

<b>Date</b>	<b>Name</b>	<b>Location</b>	<b>Workshop/Meetings</b>	<b>City State</b>	<b>Cost</b>
06/05/14	Liu, C.	Board Member	NJSBA/NJPTA Legislative Day	Trenton, NJ	\$34.65

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 6-0-1  
Absent: Mr. DeSario and Mr. Pavlik  
Abstained: Mrs. Liu

7d. Approval of Out-of-District Travel, Board Member, R. Wetmore

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Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Board Member Expenses and in accordance with Regulation 4233 Board Member Expenses, as listed below: [B]

Date	Name	Location	Workshop/Meetings	City State	Cost
06/05/14	Wetmore, R.	Board Member	NJSBA/NJPTA Legislative Day	Trenton, NJ	\$35.52

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 6-0-1  
 Absent: Mr. DeSario and Mr. Pavlik  
 Abstained: Mrs. Wetmore

7e. Approval of Student Trips

Resolved: That the Board approve the Student Trips and that the educational objectives, itinerary, rules and regulations regarding these trips are on file in the Office of the Superintendent of Schools and the appropriate Principal's Office.

Date of Trip	School	Teacher/ Advisor	Class/Club /Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
05/29/14	High School	Conover-Pannone, C.	Biology	Holmdel Park, Walking Trip	9:00 a.m. – 1:30 p.m.	11	1	No cost to Board
06/03/14	High School, W. R. Satz, Indian Hill, Village	Gill, M.	Special Olympics	Sports Expo, Cross Farm, Holmdel, NJ	9:30 a.m. – 1:00 p.m.	Village 12 Indian Hill 28 Satz/HHS 74  Total: 114	VS: 7monitors 2 teachers IH: 13 monitors 4 teachers WRS/HHS: 11 monitors 4 teachers	No cost to Board
06/04/14	Village	Clark, A.	4 <sup>th</sup> Grade Orientation	Indian Hill School	9:15 a.m. – 10:45 a.m.	122	7 Teachers and Aides	\$375.00
06/05/14	Village	Clark, A.	4 <sup>th</sup> Grade Orientation	Indian Hill School	9:15 a.m. – 10:45 a.m.	93	5 Teachers and Aides	\$250.00
06/16/14	W. R. Satz	Howard, A.	W. R. Satz School	Water Park, Keansburg Amusement Park, Keansburg, NJ	9:30 a.m. – 1:00 p.m.	450	25 Chaperones	No cost to Board

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
 Absent: Mr. DeSario and Mr. Pavlik

7f. Acceptance of Child Assault Prevention (CAP) Grant

Resolved: That the Board accept a non-monetary donation for the Child Assault Prevention (CAP) Grant from the Holmdel Alliance to fully fund the Elementary, Teen & Special Needs,

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and, K-8 Bullying Prevention CAP programs for 2014/2015 school year, in the amount of \$4,466.20. [D]

Discussion: Mr. Sockol stated that due to his wife's association with the CAP program, he will abstain from the vote.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 6-0-1  
Absent: Mr. DeSario and Mr. Pavlik  
Abstained: Mr. Sockol

7g. Approval of Extended School Year Program

Resolved: That the Board approve the Extended School Year Program at Village School, beginning July 7, 2014 through August 14, 2014 as follows:

Pre School Monday through Thursday 9:00 a.m. – 11:30 a.m.  
K through 12 Monday through Thursday 9:00 a.m. – 1:00 p.m.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. DeSario and Mr. Pavlik

7h. Acceptance of the Partnership Agreement and its First Modification between Monmouth University and Holmdel Township School District

Resolved: That the Board accept the Partnership Agreement and its First Modification between Monmouth University and Holmdel Township School District, the purpose of this agreement is to combine the efforts of Monmouth University and Holmdel Township School District and to work collaboratively to improve teaching and learning for Holmdel Township school students and novice teachers, counselors, and leaders enrolled in Monmouth University School of Education Programs, for the 2014 - 2019 school years, at no cost to the Board, as on file in the Office of the Assistant Superintendent of Schools.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. DeSario and Mr. Pavlik

7i. Approval of Summer Reading Lists

Resolved: That the Board approve the 2014 Summer Reading Lists, which will be posted on the district website.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. DeSario and Mr. Pavlik

7j. Approval of a Monetary Donation from Brian and Debra LaGrua

Resolved: That the Board approve a Monetary Donation of \$500.00 from Brian and Debra Lagrua towards the enhancement of the Life Skills Room in Holmdel High School. [D]

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MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. DeSario and Mr. Pavlik

7k. Approval of a Monetary Donation from Brian and Debra LaGrua

Resolved: That the Board approve a Monetary Donation of \$500.00 from Brian and Debra Lagrua to be utilized towards the Character Education Bucket Filling Initiative for Social and Emotional Learning at Village School. [D]

MOTION: Mrs. Wetmore SECOND: Mr. Hammer VOTE: 7-0  
Absent: Mr. DeSario and Mr. Pavlik

7l. Approval of a Monetary Donation from the Millstone Elks

Resolved: That the Board approve a Monetary Donation of \$100.00 from the Millstone Elks for the Sports Expo scheduled on June 3, 2014. [D]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. DeSario and Mr. Pavlik

7m. Approval of a Monetary Donation from Mr. Vincent Siciliano

Resolved: That the Board approve a Monetary Donation of \$50.00 from Mr. Vincent Siciliano for the Sports Expo scheduled on June 3, 2014. [D]

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0  
Absent: Mr. DeSario and Mr. Pavlik

7n. Approval of a Monetary Donation from the Matawan Italian American Club

Resolved: That the Board approve a Monetary Donation of \$25.00 from the Matawan Italian American Club for the Sports Expo scheduled on June 3, 2014. [D]

MOTION: Mrs. Wetmore SECOND: Mr. Hammer VOTE: 7-0  
Absent: Mr. DeSario and Mr. Pavlik

7o. Approval of a Non-Monetary Donation from Costco

Resolved: That the Board approve a Non-Monetary Donation of \$25.00 from Costco for the Sports Expo scheduled on June 3, 2014. [D]

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 7-0  
Absent: Mr. DeSario and Mr. Pavlik

7p. Approval of a Non-Monetary Donation from Stop and Shop, Aberdeen, NJ

Resolved: That the Board approve a Non-Monetary Donation of \$25.00 from Stop and Shop, Aberdeen, NJ, for the Sports Expo scheduled on June 3, 2014. [D]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0

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Absent: Mr. DeSario and Mr. Pavlik

### 7q. Approval of a Non-Monetary Donation from Transport & Resources, Inc.

Resolved: That the Board approve a Non-Monetary Donation of \$100.00 from Transport & Resources, Inc., for the Sports Expo scheduled on June 3, 2014. [D]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. DeSario and Mr. Pavlik

### 8a. Report of the Superintendent

#### District:

The District will begin summer hours on June 23rd through August 14th. The hours for the schools and Central Office will be Monday through Thursday from 7:30 a.m. through 3:30 p.m.

The Sports Expo will be held on Tuesday, June 3, 2014 at Cross Farm Park from 9:30 a.m. – 1:00 p.m.

Caren MacConnell, Technology Coach was selected to attend the Google Teacher Academy at Google Headquarters in Mountain View California this summer. This will be a tremendous opportunity for an exceptional educator. You can read more about the Google Teacher Academy at <http://www.google.com/edu/programs/google-teacher-academy/>.

The Google Teacher Academy (GTA) is a free professional development experience designed to help primary and secondary educators from around the globe to get the most from innovative technologies. Each GTA is an intensive, two-day event during which participants get hands-on experience with Google tools, learn about innovative instructional strategies, receive resources to share with colleagues, and immerse themselves in a supportive community of educators making an impact.

Approximately 50 innovative educators from around the world are selected to attend each GTA based on the merits of their online application. Applicants include classroom teachers, curriculum specialists, technology advocates, librarians, administrators, professional trainers, and other education professionals who actively serve the world's primary and secondary teachers and students.

Participants are selected based on their professional experience, their passion for teaching and learning, and their successful use of technology in school settings. They are particularly interested in educators who actively provide mentoring or training for other teachers. The GTA is designed to create a strong professional community of educators who support each other over the course of a year.

Educators who attend a Google Teacher Academy become Google Certified Teachers (GCTs). GCTs are:

- Outstanding educators with a passion for using innovative technologies and approaches to improve teaching and learning.
- Creative leaders who understand opportunities and challenges, and have a desire to help empower others in their local community and beyond.
- Ambassadors for change who model high expectations, life-long learning, collaboration, equity, and innovation.

#### Village School:

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1st grade teachers and the 1st grade media specialist did an amazing job putting together an experience for their students they will never forget. This was the second year 1st graders had the opportunity to take part in creating a "Habitat Walk". Each class prepared their rooms as a particular habitat. The students created the materials, projects, research pieces, etc. to inform all of our Kindergarten and 1st grade students about what they learned. All of Kindergarten and 1st grade students went room to room enjoying all the sights to see and interact with in each "habitat". The students and staff were in awe of the incredible effort and learning that took place in developing this experience for the children.

They would like to thank the parents for the breakfast provided during Staff Appreciation Week. As always, they did a wonderful job helping the staff feel appreciated for the job they do every day for the students.

### **Indian Hill School:**

A student at Indian Hill School had her play A Good Story, A Beautiful Life selected as a winner in the 31st Annual New Jersey Young Playwrights Contest! Read more about it at Broadway World: <http://www.broadwayworld.com/new-jersey/article/Playwrights-Theatre-Announces-2014-New-Jersey-Young-Playwrights-Contest-Winners-20140515#> Her play will be presented at the Kean University's Center Little Theatre on Monday, June 2, 2014, at 7pm. The reading will feature professional actors and directors.

On May 27th, Indian Hill School hosted an assembly by illustrator and author, Michael Dooling. Mr. Dooling shared his experiences and passion for art and literature with the students. He even walked the audience through the process of determining art subjects, finding inspiration, and the craft of creating a painting. They are very grateful to the PLG for their efforts in bringing this assembly to Indian Hill School.

On May 22nd, Indian Hill School held its third and final installment of the Heroes and Cool Kids program. During this activity, Holmdel High School students came to work with Indian Hill's 5th graders with an emphasis on teamwork, respect, and making good decisions. Special thanks to the Holmdel Alliance for their funding and support of this program.

### **W. R. Satz School:**

The Satz School faculty, staff and administration would like to thank the Parent Support Group for providing such a lovely and delicious lunch spread for teacher appreciation week. They are very grateful for your consistent support and thank you for everything that you do in support of their building and the school district.

Congratulations to the Satz School Choir and Handbell Ensemble on an outstanding Spring Concert.

Congratulations to a Satz student for finishing 28th All-Around in the gymnastic preliminaries. He was an alternate for the All-Around gymnastic competition, but did not get to compete. He was able to compete in the gymnastic finals in 3 of the 6 events, and ended the competition 12th on Rings, 19th on High Bar, and 26th on Vault out of all the Level 9s in the country! Excellent job and congratulations on your efforts!

### **Holmdel High School:**

#### **Spring Spirit Week**

Congratulations to the Senior Class for winning the 2nd annual Spring Spirit Week competition; they will be treated to a bagel breakfast on Friday, May 30th.

#### **Spring Concert:**



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Please join us for the Chorus & Handbell concert on May 29th and the Symphonic & Jazz Band concert on June 5th; both will be held in the high school auditorium, admission is free.

Chorus and Handbell Concert - Thursday, May 29th at 7:30 pm

Symphonic and Jazz Band Concert - Thursday, June 5th at 7:00 pm

The American Computer Science League (ACSL) All-Star Contest was this past weekend. Six students traveled to Denver, CO and competed in two (of the five) divisions of ACSL. Two of the students won individual awards for their high scores on the short contest (the non-programming part). The students compete against computer science magnet schools from across the country (there are even several teams from Europe at the competition). Here are the results by team for the season and at the All-Star Contest:

The 2nd annual "HHS Lip Dub" will be shot on Monday, June 2<sup>nd</sup>, with a planned release for later in the week.

### Senior Prom

The Senior Prom will be held on Friday, June 6th at the Jumping Brook Country Club.

### Athletics:

Congratulations to the following teams on championships this spring:

Boys Track and Field - A Central Division Champions

Girls Track and Field - CJ II Sectional Champions (2nd consecutive year)

Boys Tennis - A-Central Division Champions (10th consecutive year)

Monmouth County Champions (5th consecutive year)

Shore Conference Champions (5th consecutive year)

CJ II Sectional Champions (5th consecutive year)

Overall record: 26-3 - Group II State Finalists (Lost to Haddonfield)

The annual Spring Sports Awards Assembly will be held on Monday, June 2nd at 7:00 pm in the Holmdel High School Performing Arts Center.

The Superintendent reported on the following current student enrollment: 3,103

Village School.....845

W.R. Satz School.....537

Indian Hill School .....713

High School.....1,008

Resolved: That the Report of the Superintendent is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved  
Absent: Mr. DeSario and Mr. Pavlik

### 8b. Personnel

#### 8b-1. Appointment of Non-Tenured Staff for the 2014/2015 School Year

Resolved: That the Board approve the Appointment of Non-Tenured Staff for the 2014/2015 School Year, as listed on attachment #8b-1. [B]

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MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. DeSario & Mr. Pavlik

### 8b-2. Approval of Extended Leave of Absence School Psychologist, Indian Hill/W. R. Satz School

Resolved: That the Board approve an extended leave of absence for Denise Hughes, School Psychologist, Indian Hill School/W. R. Satz School, with benefits as follows:

- Effective June 2, 2014 through June 30, 2014 (unpaid)

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. DeSario & Mr. Pavlik

### 8b-3. Approval of Extended Leave of Absence Spanish Teacher, Holmdel High School

Resolved: That the Board approve an extended leave of absence for Jennifer Cibelli, Spanish Teacher, Holmdel High School, with benefits as follows:

- New Jersey Family Leave Act (NJFLA) effective June 9, 2014 through September 14, 2014 (unpaid)
- Family Medical Act (FMLA) effective September 15, 2014 through November 23, 2014 (unpaid)

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. DeSario & Mr. Pavlik

### 8b-4. Approval of Intermittent Leave of Absence Kindergarten Teacher, Village School

Resolved: That the Board approve an intermittent leave of absence for Deidre Varga, Kindergarten Teacher, Village School, with benefits as follows:

- Paid Family Leave Act (PFLA) effective retroactive from April 28, 2014 through June 30, 2014 on an intermittent basis (paid by State of New Jersey; subject to State approval).
- Family Medical Act (FMLA) effective retroactive from April 28, 2014 through June 30, 2014 on an intermittent basis (unpaid)

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. DeSario & Mr. Pavlik

### 8b-5. Approval of Leave of Absence Special Education Teacher, Holmdel High School

Resolved: That the Board approve a leave of absence for Sharon Soldi, Special Education Teacher, at the Holmdel High School, without benefits as follows:

- Effective September 2, 2014 through September 30, 2014 using 20 sick days and October 1, 2014 through October 6, 2014 using 4 personal days (utilized in conjunction with the PFLA).
- Paid Family Leave Act (PFLA) effective October 1, 2014 through

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November 11, 2014 (paid by State of New Jersey; subject to State approval).

- Family Medical Leave Act (FMLA) effective October 7, 2014 through January 11, 2015 (unpaid).
- New Jersey Family Medical Leave Act (NJFLA) effective January 12, 2015 through April 12, 2015.
- Personal Leave effective April 13, 2015 through June 30, 2015.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. DeSario & Mr. Pavlik

### 8b-6. Approval of Resignation Occupational Therapist, Village School

Resolved: That the Board approve the resignation of Nicole Newell as an Occupational Therapist, Village School, effective September 1, 2014.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. DeSario & Mr. Pavlik

### 8b-7. Approval of Appointment of Transportation Coordinator, District

Resolved: That the Board approve the appointment of Teri Peterson, as Transportation Coordinator, District, at a salary of \$55,000.00, effective July 1, 2014 through June 30, 2015, pending criminal history review. [N. Collins – Resignation] [B]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. DeSario & Mr. Pavlik

### 8b-8. Approval of Appointment of Elementary Teacher, Indian Hill School

Resolved: That the Board approve the appointment of Alison England as a Grade 6 Elementary Teacher, Indian Hill School, effective, September 2, 2014 through June 30, 2015, at a salary of step 2 BA \$49,770.00. [B]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. DeSario & Mr. Pavlik

### 8b-9. Approval of Appointment Spanish/Special Education Teacher Holmdel High School

Resolved: That the Board approve the appointment of Mary Kate Duggan as a Spanish/Special Education Teacher, Holmdel High School, effective, September 2, 2014 through June 30, 2015, at a salary of step 1 BA+30 \$54,170.00, pending criminal history review and verification of certification. [J. McNamara –Retirement] [B]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. DeSario & Mr. Pavlik

### 8b-10. Approval of Appointment of Mathematics Teacher, Holmdel High School

Resolved: That the Board approve the appointment of Nicole Fiorletti as a Mathematics Teacher, Holmdel High School, effective, September 2, 2014 through June 30, 2015, step 2 BA at a salary of \$49,770.00 [D. Bellavance –Retirement] [B]

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MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. DeSario & Mr. Pavlik

8b-11. Approval of Appointment of Secretary to the Principal, Indian Hill School

Resolved: That the Board approve the appointment of Heidi O'Rourke to the position of Secretary to the Principal, Indian Hill School, step 5 and level 1 stipend, at a salary of \$48,816.00, effective July 1, 2014 through June 30, 2015. [R. Basiak – Retirement] [B]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. DeSario & Mr. Pavlik

8b-12. Approval of Appointment of Library Secretary, W. R. Satz/Holmdel High School

Resolved: That the Board approve the appointment of Christine DiModica to the position of Library Secretary, W. R. Satz School/Holmdel High School, step 1, at a salary of \$38,320 (prorated) effective September 1, 2014 through June 30, 2015.[B] [M. Mika – Retirement]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. DeSario & Mr. Pavlik

8b-13. Approval of Extension of Appointment Temporary Leave Replacement Spanish Teacher, Holmdel High School

Resolved: That the Board approve the extension of appointment for Ruth Velasquez as a Temporary Leave Replacement Spanish Teacher, Holmdel High School, effective, June 11, 2014 through June 30, 2014, at a salary of step 1 BA \$49,270.00, prorated. [J. Cibelli –Leave] [B]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. DeSario & Mr. Pavlik

8b-14. Approval of Appointment of Temporary Leave Replacement Spanish Teacher, Holmdel High School

Resolved: That the Board approve the appointment of Lauren Osborne as a Temporary Leave Replacement Spanish Teacher, Holmdel High School, effective, September 2, 2014 through November 25, 2014, at a salary of step 1 BA \$49,770.00 (prorated), pending criminal history review and verification of certification. [J. Cibelli –Leave] [B]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. DeSario & Mr. Pavlik

8b-15. Approval of Extension of Appointment Temporary Leave Replacement School Psychologist, Indian Hill/W. R. Satz School

Resolved: That the Board approve the extension of appointment for Ashleigh Halpern as a Temporary Leave Replacement School Psychologist, Indian Hill/W. R. Satz School, effective, June 7, 2014 through June 30, 2014, at a salary of step 1 CST \$65,171.00, prorated. [D. Hughes –Leave] [B]

**REGULAR BUSINESS MEETING MAY 28, 2014**

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
 Absent: Mr. DeSario & Mr. Pavlik

8b-16. Approval to Amend Appointment of Temporary Leave Replacement Special Education Teacher, Village School

Resolved: That the Board approve to amend the appointment of Nichole Moore as a Temporary Leave Replacement Special Education Teacher, Village School, as follows:

From: Effective April 1, 2014 through June 30, 2014  
 To: Effective retroactive from March 27, 2014 through June 30, 2014

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
 Absent: Mr. DeSario & Mr. Pavlik

8b-17. Approval of Adjustments to Increment Level

Resolved: That the Board approve the following Adjustment to Increment Level:

Last Name	First Name	From	To	Effective Date Retroactive From:
Bennett	Dana	7MA+15	7MA+30	12/1/2013

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
 Absent: Mr. DeSario & Mr. Pavlik

8b-18. Approval of Assignment Changes

Resolved: That the Board approve the following Changes in Assignment effective September 1, 2014 through June 30, 2015, as listed below:

Last Name	First Name	Position From	School From	Position To	School To
Baldessari	Nicole	Achieve Teacher	Indian Hill	Grade 4 Teacher	Indian Hill
Gish (A. Pizzulli– Retirement)	Stephanie	Special Education Teacher	Indian Hill	Grade 4 Teacher	Indian Hill
Paglio	Mary B.	Grade 4 Teacher	Indian Hill	Achieve Teacher	Indian Hill
Welter	Michael	Special Education Teacher	Indian Hill	Special Education Teacher	W. R. Satz

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
 Absent: Mr. DeSario & Mr. Pavlik

8b-19. Appointment of Day-to-Day Substitute Teacher

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Teacher, effective May 29, 2014 through June 30, 2014. [B]

Christopher Jala

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
 Absent: Mr. DeSario & Mr. Pavlik

**REGULAR BUSINESS MEETING MAY 28, 2014**

8b-20. Appointment of Day-to-Day Substitute Teacher and a Substitute Special Education Monitor

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Teacher and a Substitute Special Education Monitor, effective May 29, 2014 through June 30, 2014. [B]

Lisa Panepinto

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. DeSario & Mr. Pavlik

8b-21. Appointment of Day-to-Day Substitute Lunchroom/Playground Aide

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Lunchroom/Playground Aide, effective May 29, 2014 through June 30, 2014. [B]

Eileen Lam-Chen

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. DeSario & Mr. Pavlik

8c. Student Matters

8c-1. Acceptance of Harassment, Intimidation and Bullying Report

Resolved: That the Board **move to accept the Superintendent's Report on Harassment, Intimidation and Bullying (from prior month).**

Mrs. Duncan reported the following 5/14/2013 – present:

School	# of Incidents	Notes
Village School	0	
Indian Hill School	3	1 unsubstantiated, 2 substantiated
W.R. Satz School	0	
Holmdel High School	1	unsubstantiated

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. DeSario & Mr. Pavlik

8c-2. Approval of Student Placement

Resolved: That the Board approve the placement for the following student:

Department of Special Services  
In-District Placement

SID	Services	Classification	Cost
1757560819	Home Instruction	N/A	\$56.00 per hour
8199347709	Home Instruction	N/A	\$56.00 per hour
5470987634	Home Instruction	N/A	\$56.00 per hour

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. DeSario & Mr. Pavlik

**REGULAR BUSINESS MEETING MAY 28, 2014**

8c-3. Approval of Resolution of the Holmdel Township Board of Education with Student #19800201

WHEREAS, a dispute has arisen between the Board of Education and the above residents who claim entitlement to a free and appropriate education on behalf of student #19800201, a student enrolled in the district; and

WHEREAS, litigation has been initiated within the New Jersey Department of Education, Office of Special Education regarding the delivery of special education and related services to student #19800201; and

WHEREAS, the parties acknowledge that the merits of the matter are no longer in dispute and have not been adjudicated and that neither party admits liability with respect to the underlying dispute;

NOW THEREFORE, BE IT RESOLVED that the Board of Education hereby:

1. Approves the settlement agreement between the parties;
2. Directs and authorizes the board president to execute same; and
3. Directs the Holmdel Township administrators who have educational responsibility over the subject of the litigation to fully implement the terms of the settlement agreement.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
Absent: Mr. DeSario & Mr. Pavlik

9. Business Administrator/Board Secretary's Report and Recommendations

9a. Approval of Additional Chapter 192-193 Funding

Resolved: That the Board accept/approve additional funding under the provision of Chapter 192-193 (2013/2014), as on file in the office of the Business Administrator/Board Secretary.

Chapter 192-193 Funding

Additional Chapter 192-193 Funding	\$ 3,151.00
Revised 2013/2014 Entitlement (5/9/2014)	\$345,656.00

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0  
Absent: Mr. DeSario & Mr. Pavlik

9b. Approval of Monthly Certification – April 30, 2014

Resolved That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of April 30, 2014 after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0  
Absent: Mr. DeSario & Mr. Pavlik

## REGULAR BUSINESS MEETING MAY 28, 2014

### 9c. Approval of Business Administrator/Board Secretary's Financial Report – April 30, 2014

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending, April 30, 2014, is hereby approved and the Business Administrator/Board Secretary is instructed to file same.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0  
Absent: Mr. DeSario & Mr. Pavlik

### 9d. Approval of Treasurer's Financial Report – April 30, 2014

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending April 30, 2014, is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0  
Absent: Mr. DeSario & Mr. Pavlik

### 9e. Approval of Budget Transfers – 2013/2014

Resolved: That the Board approve the 2013/2014 Budget Transfers as listed on attachment T-14-19.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0  
Absent: Mr. DeSario & Mr. Pavlik

### 9f. Approval of Bills Payment – May 28, 2014

Resolved: That the Board approve payment of the May 28, 2014 bills list in the amount of \$771,511.21 and as certified and approved.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0  
Absent: Mr. DeSario & Mr. Pavlik

### 10. Old Business - None

### 11. New Business

- 2014/2015 Board Meeting Schedule  
Mrs. Vander Woude asked the Board to please review the Draft Meeting Schedule and to provide feedback by next week.
- Board Retreat  
Mrs. Vander Woude asked the Board to please provide feedback regarding potential Board Retreat dates.
- Mr. Sockol stated the district should consider analyzing if is more cost effective to have a group plan for district cell phones as opposed to a reimbursement plan.
- Mr. Sockol requested the district analyze absentee patterns to see how this impacts the school performance reports and college readiness criteria.



## REGULAR BUSINESS MEETING MAY 28, 2014

12. Questions from the Public - None

Mrs. Vander Woude stated the next meeting will be on June 11, 2014, at the Indian Hill School Cafetorium starting at 7:00 PM and there will be the following presentations:

- School Performance Reports – Village and Indian Hill Schools
- Village and Indian Hill Schools – Governor Teacher of the Year Recognition
- Indian Hill School Student Recognition
- Village School Student Recognition

13. Executive Session (if required)

Board President Vander Woude called for an Executive Session at 9:54 p.m., to discuss legal and negotiation matters. Anticipating no further public action, she stated that the Board would adjourn from Executive Session.

14. Adjournment

By a unanimous voice vote the meeting adjourned at 9:55 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA  
Business Administrator/Board Secretary

NON-CERTIFICATED STAFF  
 RE-APPOINTMENT LIST 2014-2015 SCHOOL YEAR  
 May 28, 2014

Attachment # 8b-1.

Special Education Monitors				Nurse Assistants	
<i>Last Name</i>	<i>First Name</i>	<i>Last Name</i>	<i>First Name</i>	<i>Last Name</i>	<i>First Name</i>
Acquaviva	Jeanne	Pacillo	Catherine	England	Eileen
Allocco	Regina	Puccio	Anne	Morello	Barbara
Araneo	Tracy	Reyes	Sharon	Skowronski	Katherine
Barrens	Barbara	Rispoli	Marissa		
Beuthe	Colleen	Rizzo	Keri	<b>Custodian</b>	
Brown	Patrice	Rothman	Mary	<i>Last Name</i>	<i>First Name</i>
Cheh	Susan	Saler	Daren	Valentin	Donna
Davis	Ruth	Salzman	Gina		
Demarco	Cristine	Simuro	Christine		
Dinapoli	Jaclyn	Snyder-Armellino	Regina		
Dolan	Maidie	Solfaro	Julie		
Dreuer	Robin	Stollar	Robin		
Fanciullo	Josephine	Taylor	Janice		
Fazzolari	Margie	Thomas	Patricia		
Feldman	Tina	Tufano	Rosina		
Fernandez	Desiree	Wagner	Colleen		
Foley	Angela	Wagner	Patty		
Gargano	Angela	Wiberg	Deborah		
Gilbertson	Karen	Yuen	Christine		
Goldheimer	Eleana				
Gross	Deborah				
Gutowsky	Karen				
Johnson	Ninotchka				
Logiurato	Nancy				
McKeon	Dianna				
Mendini	Suzanne				
Mosera	Richard				
Nagy	Irene				



HOLMDEL TOWNSHIP BOARD OF EDUCATION  
Holmdel, NJ

TR: 7/4-19

TRANSFER REQUEST FORM

J. Randy Westrol

ORIGINATED BY \_\_\_\_\_

DATE: May 20, 2014

TO

FROM

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT
11-402-100-610-00-04-SF	Athletic Supplies	\$775.00	11-402-100-800-00-08-04	Funds and Fees Account	\$775.00
11-402-100-610-00-04-TB	Athletic Supplies Track	\$330.00	11-402-100-800-00-08-04	Funds and Fees Account	\$330.00
11-402-100-610-00-04-TG	Athletic Supplies Track	\$295.00	11-402-100-800-00-08-04	Funds and Fees Account	\$295.00
11-402-100-610-00-04-XG	Athletic Supplies XC	\$590.00	11-402-100-800-00-08-04	Funds and Fees Account	\$590.00
11-402-100-610-00-08-02	Supplies and Equipment	\$495.00	11-402-100-800-00-08-04	Funds and Fees Account	\$495.00
11-402-100-610-00-04-FL	Supplies and Films	\$95.00	11-402-100-800-00-08-04	Funds and Fees Account	\$95.00
<b>TOTAL</b>		<b>\$2,580.00</b>	<b>TOTAL</b>		<b>\$2,580.00</b>

REASON FOR TRANSFER: To replenish the funds and fees account for the spring sports season yearend expenses.

PRINCIPAL/ADMINISTRATION: \_\_\_\_\_

*J. Randy Westrol*

5/20/2014

DATE: \_\_\_\_\_

SCHOOL: \_\_\_\_\_

Holmdel High School

APPROVED BY: \_\_\_\_\_

DATE: \_\_\_\_\_

Board   
Interoffice



HOLMDEL TOWNSHIP BOARD OF EDUCATION  
Holmdel, NJ

TR: 714-19

TRANSFER REQUEST FORM

J. Randy Westrol

ORIGINATED BY \_\_\_\_\_

DATE : May 20, 2014

FROM		TO		AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACCOUNT DESCRIPTION	ACCOUNT NUMBER				
11-402-100-610-00-04-WT	Athletic Supplies		11-402-100-800-00-08-04	\$759.00 ✓		Funds and Fees Account	\$759.00
11-190-100-610-01-03-PE	Teaching Supplies		11-402-100-800-00-08-04	\$300.00 ✓		Funds and Fees Account	\$300.00
11-402-100-610-00-04-HG	Athletic Supplies		11-402-100-800-00-08-04	\$95.00 ✓		Funds and Fees Account	\$95.00
11-402-100-610-00-08-RA	Medical Supplies		11-402-100-800-00-08-04	\$890.00 ✓		Funds and Fees Account	\$890.00
11-402-100-610-00-04-LA	Athletic Supplies		11-402-100-800-00-08-04	\$295.00 ✓		Funds and Fees Account	\$295.00
<b>TOTAL</b>			<b>TOTAL</b>	<b>\$2,339.00 ✓</b>			<b>\$2,339.00 ✓</b>

REASON FOR TRANSFER: To replenish the funds and fees account for the spring sports season yearend expenses.

PRINCIPAL/ADMINISTRATION: J. Randy Westrol DATE: 5/20/2014

SCHOOL: Holmdel High School

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

Board   
Interoffice

PM





HOLMDEL TOWNSHIP BOARD OF EDUCATION  
Holmdel, NJ

TR: 7/4-19

TRANSFER REQUEST FORM

ORIGINATED BY W. Loughran

DATE: May 19, 2014

FROM		TO	
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ACCOUNT NUMBER	ACCOUNT DESCRIPTION
11-190-100-610-01-04-TV- /7729	TEACHING SUPPLIES TV/RAD	11-190-100-610-01-04-EQ- /7715	OTHER SUPP/EQUIP - HS
11-190-100-610-01-04-WL- /7730	TEACHING SPLYS WORLD LAN	11-000-240-600-01-04- /7342	GRADUATION EXPENSES HS
11-190-100-640-00-04-BE- /7774	TEXTBOOKS BUSINESS ED HS		
11-000-261-420-03-04-AR- /7419	REPAIR EQUIPMENT		
11-190-100-640-00-04-WL- /7786	TEXTBOOKS WORLD LANGUAGE		
<b>TOTAL</b>	<b>2520.00</b>	<b>TOTAL</b>	<b>2520.00</b>

REASON FOR TRANSFER:

Replenish graduation account  
Purchase printer for main office

PRINCIPAL/ADMINISTRATION: [Signature]

DATE: May 19, 2014

SCHOOL: Holmdel High School

APPROVED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

Board   
Interoffice



