

REGULAR BUSINESS MEETING MAY 29, 2013

1. Call to Order

The Board of Education, Township of Holmdel, met in Regular Business Meeting on Wednesday, May 29, 2013 in the commons of the Holmdel High School, 36 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 7:00 p.m., by Mrs. Vander Woude, President of the Board.

2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Vander Woude, Garrity, Liu, Pascucci (left meeting at 8:19 p.m and returned to meeting at 8:23 p.m.) and Wetmore and Messrs: Pavlik, DeSario, Hammer and Sockol. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum & Instruction, Mr. Michael Gross, Board Attorney (left meeting at 9:08 p.m.) and Mr. Dan Roberts, Board Attorney (arrived at the meeting at 9:08 p.m.). Ms. Isha Purang and Ms. Sara Stark student representatives to the Board were present (both left meeting at 9:42 p.m.).

3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet

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and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

4. Presentations – High School Teacher of the Year Award – W. Loughran
High School Profile Report – W. Loughran
W. R. Satz Teacher of the Year Award – A. Howard
W. R. Satz Student Awards – A. Howard
W. R. Satz School Profile Report – A. Howard
World Language Report – M. Currie
5. Approval of Minutes
 - 5a. Approval of Minutes- Closed Executive Session – April 10, 2013

Resolved: That the Board approve the minutes of the following meeting:
Closed Executive Session – April 10, 2013

MOTION: Ms. Garrity SECOND: Mr. Pavlik VOTE: 7-0-1
Abstained: Mr. DeSario
Absent: Mrs. Pascucci
 - 5b. Approval of Minutes-Regular Business Meeting– April 10, 2013

Resolved: That the Board approve the minutes of the following meeting:
Regular Business Meeting – April 10, 2013

MOTION: Ms. Garrity SECOND: Mr. Pavlik VOTE: 7-0-1
Abstained: Mr. DeSario
Absent: Mrs. Pascucci
 - 5c. Approval of Minutes- Closed Executive Session – April 17, 2013

Resolved: That the Board approve the minutes of the following meeting:
Closed Executive Session – April 17, 2013

MOTION: Ms. Garrity SECOND: Mr. Pavlik VOTE: 7-0-1
Abstained: Mr. DeSario
Absent: Mrs. Pascucci
 - 5d. Approval of Minutes-Special Board of Education Meeting – April 17, 2013

Resolved: That the Board approve the minutes of the following meeting:
Special Board of Education Meeting – April 17, 2013

MOTION: Ms. Garrity SECOND: Mr. Pavlik VOTE: 7-0-1
Abstained: Mr. DeSario
Absent: Mrs. Pascucci

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6a. Questions from the Public (Agenda Items) - None

6b. Committee Reports(s)

Mrs. Liu- Special Services

Mr. Pavlik – Buildings, Grounds & Safety

Mr. Sockol – Budget & Finance

At the conclusion of the report, Mr. Pavlik expressed concerns regarding the proposed donation to the Board of \$10,000 from Chartwells. Mr. Gross stated based on the concerns raised, he recommended the Board table resolution 7i (Acceptance of Monetary Donation from Chartwells) on tonight’s agenda so he can review this matter and ensure there are no legal issues regarding this donation.

Mrs. Pascucci – Curriculum & Instruction

7. Committee of the Whole

7a. Approval of Out-of-District Travel, District Personnel

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Staff Member Expenses and in accordance with Regulation 4233 Staff Member Expenses, as listed below: [B]

District Personnel

Date	Name	Location	Workshop/Meeting	City/State	Cost
08/27/13 08/28/13 08/29/13	Anthony, B.	Village School	Introduction to Prompt Training	Manalapan, NJ	\$700.00
06/09/13	Coticelli, D.	Learning Disabilities Teacher Consultant	Trip to Family Foundation School to Review a Child’s Progress	Hancock, NY	\$146.00
06/09/13	Gallimore, M	Social Worker	Trip to Family Foundation School to Review a Child’s Progress	Hancock, NY	\$146.00
06/09/13	Gill, M.	Administrator, District	Trip to Family Foundation School to Review a Child’s Progress	Hancock, NY	\$246.69
05/31/13	King, D.	W. R. Satz School	Focus Group - SGO Training Modules	Trenton, NJ	\$12.08
08/27/13 08/28/13 08/29/13	Longo, M.	Village School	Introduction to Prompt Training	Manalapan, NJ	\$700.00
05/31/13	Schillaci, B.	Village School	Focus Group - SGO Training Modules	Trenton, NJ	\$0.00
05/31/13	Simonelli, C.	Indian Hill School	Focus Group - SGO Training Modules	Trenton, NJ	\$0.00
05/31/13	Welter, M.	Indian Hill School	Focus Group - SGO Training Modules	Trenton, NJ	\$0.00

MOTION: Mr. DeSario SECOND: Ms. Garrity VOTE: 9-0

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7b. Approval of Student Trips

Resolved: That the Board approve the Student Trips and that the educational objectives, itinerary, rules and regulations regarding these trips are on file in the Office of the Superintendent of Schools and the appropriate Principal's Office.

Date of Trip	School	Teacher/ Advisor	Class/Club/ Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
06/04/13	Indian Hill	McHugh, J.	Sports Expo	Cross Farm Park, Holmdel, NJ	9:30 a.m. – 1:30 p.m.	12	13 Teachers	No cost to Board
06/04/13	W. R. Satz	Sheehy, L.	Sports Expo	Cross Farm Park, Holmdel, NJ	9:30 a.m. – 1:30 p.m.	6	7 Teachers	No cost to Board
06/04/13	High School	Gill, M.	Sports Expo	Cross Farm Park, Holmdel, NJ	9:30 a.m. – 1:30 p.m.	58	11 Teachers	No cost to Board
06/04/13	Village	Litwak, F.	Sports Expo	Cross Farm Park, Holmdel, NJ	9:30 a.m. – 1:30 p.m.	17	18 Teachers	No cost to Board
06/05/13	W. R. Satz	Tetreault, S.	Voyagers	Indian Hill, Holmdel, NJ	9:00 a.m. – 10:45 a.m.	30	3 Teachers	\$115.00
06/17/13	W. R. Satz	Howard, A.	Field Day	Keansburg, Keansburg, NJ	9:30 a.m. – 1:30 p.m.	500	50 Teachers 1 Nurse	No cost to Board

MOTION: Mr. DeSario SECOND: Ms. Garrity VOTE: 9-0

7c. Adoption of Curriculum Guides

Resolved: That the Board adopt the following Curriculum Guides [B]:

- Basic Skills Math, Grade 7
- Basic Skills Math, Grade 8
- Spanish, Grade 4
- Spanish, Grade 5

MOTION: Mr. DeSario SECOND: Ms. Garrity VOTE: 9-0

7d. Approval of Summer Reading Lists

Resolved: That the Board approve the 2013 Summer Reading Lists, which is posted on the district website. (Attachment # 7d.)

MOTION: Mr. DeSario SECOND: Ms. Garrity VOTE: 9-0

7e. Acceptance of Child Assault Prevention (CAP) Grant

Resolved: That the Board accept a non-monetary donation for the Child Assault Prevention (CAP) Grant from the Holmdel Alliance to fully fund the Elementary and Special Needs CAP programs for 2013/2014 school year, in the amount of \$3,227.70. [D]

Discussion: Mr. Sockol advised that he was going to Abstain from this vote because his wife works for CAP

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 8-0-1
Abstained: Mr. Sockol

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7f. Acceptance of Monetary Donation from Paving Engineers & Sealcoating

Resolved: That the Board accept, with gratitude, a Monetary Donation of \$50.00 from Paving Engineers & Sealcoating towards the Sports Expo. [D].

MOTION: Mr. Pavlik SECOND: Mrs. Wetmore VOTE: 9-0

7g. Acceptance of Non-Monetary Donation from United by Autism

Resolved: That the Board accept, with gratitude, a Non-Monetary Donation from United by Autism, of books for the District, valued at \$238.58. [D].

MOTION: Ms. Garrity SECOND: Mr. DeSario VOTE: 9-0

7h. Acceptance of Non-Monetary Donation from the HCAA

Resolved: That the Board accept, with gratitude, a Non-Monetary Donation valued at approximately \$10,668.88 from the HCAA as follows: [D].

Holmdel High School

\$7,500 - Purchase of Lights for PAC Lighting. - 5 lights at \$1,500 each.

HHS Photography Department

\$509.90 - Two Film Enlargers with Lens & Negative Carrier at \$254.95 each.

HSS Art Department

\$1,266.76 - Stained Glass Equipment to be used in Honors Sculpture Curriculum, including:

1. Power Max II Glass Grinder
2. Studio Pro Hobby Soldering Iron-100
3. Scythe Stone
4. Running Pliers(A)
5. Studio Pliers (B)
6. Studio Pro Glass Cutter
7. Fletcher Glass Cutter
8. Replacement Head
9. Glass Cutting Fluid
10. Copper Foil – ¼”
11. Soldering Flux Paste
12. 60/40 Solder
13. Glass Bead Making Kit
14. Diamond-Tipped Glass Engraver
15. Amaco Glass Slumping Intermediate Kit
16. Diamond Coated Glass Drill Bit

W. R. Satz Theater/Art Department

\$238 - Two Compact Drill Driver Kits from Home Depot at \$119 each.

Village School

\$1,154.22 - Elmo Projector including the following items:

1. Elmo Visual Presenter - Document Camera - \$359.63
2. Epson Powerlite 95 Projector - \$562.00

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- 3. Balt Presentation Cart - \$191.91
- 4. Balt 66450 Extra Electrical Assembly - \$40.68

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 9-0

7i. Acceptance of Monetary Donation from Chartwells

Tabled

Resolved That the Board ~~accept, with gratitude,~~ a Monetary Donation of \$10,000.00 from Chartwells. [D].

Discussion: Mrs. Vander Woude stated at the advice of the Board Attorney, she recommended this resolution be tabled.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

7j. Approval of Workshop Presenters

Resolved: That the Board approve Voula Constantarakos, Speech & Language Specialist and Nicole Newell, Occupational Therapist, to present a workshop called: "How Related Service Providers Work With the Teachers to Provide Support for the Students in the Classroom", for Special Services new staff 2012/2013 school year, on May 30, 2013, at the rate of \$75.00 per hour for a maximum of 2 hours each.

MOTION: Mr. DeSario SECOND: Ms. Garrity VOTE: 9-0

8a. Report of the Superintendent

District:

The proceeds from Battle of the Faculties held last Tuesday, May 21, 2013 totaled \$4,486. There was a great turn out and everyone had a blast. It was a show of solidarity among the faculty, administration, parents, students, other parent groups and the HFEE. The HFEE is on their way toward reaching their goal of bringing new stage lights to the Holmdel High School Performing Arts Center.

Once again, the District will go to a 4 day work week this summer beginning July 1, 2013 and ending August 16, 2013. This schedule helps us conserve energy and is cost effective. Central Office and schools will be open from 7:30 a.m. until 3:30 p.m. Monday through Thursday.

Village School:

The PSA organized a wonderful Carnival event for the school community. Many staff members were in attendance to work the games and assist with several activities. Mr. Schillaci had the opportunity to once again enjoy lots of whipped cream for a great cause.

The PSA celebrated Staff Appreciation Day with a fabulous lunch for the entire Village School faculty. The Village School is fortunate to have such a strong connection between staff and families.

Indian Hill School:

All Indian Hill School students participated in the Walkathon. This annual event combines physical fitness and community service to raise funds for a great cause. Special thanks to the PLG for all of their hard work in making this a special day.

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4th Grade students at Indian Hill School went to the Algonquin Theatre in Manasquan to see a performance of “My Heart in a Suitcase”. The students were very excited about the show. A special thank you to the 4th grade teachers for making all of the arrangements for this field trip.

6th graders participated in their final “Hang Out Night” at Indian Hill School. The students enjoyed playing sports and various other activities that were led by a DJ. Thank you to the PLG and all of the parents who assisted in making this a special occasion for the graduating class.

W. R. Satz School: - The incoming 7th grade orientation is taking place this week May 29-31. Students will have an opportunity to tour the building and meet staff, students and guidance counselors. This is a great opportunity for the incoming students to familiarize themselves with Satz. The parent incoming 7th grade presentation was held on May 8th. There was a very good parent turn-out and parents had the chance to sample food from Chartwells and hear presentations from administrators, guidance counselors and the PSG.

High School:

A portrait of young artists: Congressional Competition Winners Head to Washington

A Holmdel Junior is a winner. See the link below for the entire article:

http://www.nj.com/entertainment/arts/index.ssf/2013/05/congressional_art_competition.html

The names of the top 147 students in the National semifinal exams have been released, and two Holmdel High School semifinalists earned Honors awards for their performances on the very grueling 3.5 hour exam which included a lab component. They are both only in tenth grade, and have not gone through any of the rigorous labs that AP Chemistry students normally take in preparation for the exam; to be in the top 147 in the whole country is an awesome and incredible accomplishment.

New Jersey Science League Final State Results:

Holmdel participates each month from January to April in the local meets of the New Jersey Science League; at the end of the fourth meet, the results are tabulated against ALL participating schools. Holmdel High School performed well, taking first place in Chemistry 1 and fifth place both in Physics 1 and in Physics 2. Congratulations to each and every one of the teams. Their combined efforts helped them win the team awards.

High School Sports:

Girls Golf - placed 7th overall at last week’s NJ Tournament of Champions, and #2 in the Shore Conference.

Girls Track and Field -- placed **1st overall at the state sectional meet** this weekend, their first championship since 1975.

Boys Track and Field - placed **3rd overall at the state sectional meet** this weekend.

Boys Tennis - defeated New Providence (5-0) yesterday in the opening round of the NJ Tournament of Champions. They take on Newark-Academy this afternoon in the semifinal round.

Baseball - Congratulations to one player, who was selected to play on the Jersey Shore All-Star team in the prestigious **Carpenter Cup** later next month!

The Superintendent reported on the following current student enrollment: 3,105

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Village School.....845
Indian Hill School733

W.R. Satz School506
High School.....1,021

8a-1. Report of Student Representatives to the Board

Resolved: That the Report of the Superintendent and Student Representatives are hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved

8b. Personnel

8b-1. Approval of Staff Members for Curriculum Project Work for 2013/2014 School Year

Resolved: That the Board approve the following Staff Members for Curriculum Project Work for 2013/2014 School Year, at the non-pupil contact employment rate per hour, as per the contractual agreement. [B]

Planned Curriculum Project	Staff Member
Honors Math Grade 6	Joseph, A.
Technology Project	Tetreault, S. Simonelli, C.

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

8b-2. Approval of Leave of Absence Special Education Monitor, Village School

Resolved: That the Board approve a Leave of Absence for Patty Wagner, Special Education Monitor, Village School, with benefits as follows:

- New Jersey Family Leave Act (NJFLA) (unpaid) and Paid Family Leave Act (PFLA - paid by State of New Jersey; subject to State approval) concurrently effective May 30, 2013 through June 30, 2013.

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

8b-3. Approval of Amended Leave of Absence Mathematics Teacher, W. R. Satz School

Resolved: That the Board approve an Amended Leave of Absence for Melissa Gerbino, Mathematics Teacher, at W. R. Satz School with benefits, as follows:

FROM:

- Effective September 3, 2013 through October 25, 2013 using 38 sick days and October 28, 2013 through October 31, 2013 using 4 personal days (utilized in conjunction with the PFLA).
- Paid Family Leave Act (PFLA) effective October 28, 2013 through December 8, 2013 (paid by State of New Jersey; subject to State approval).
- New Jersey Family Leave Act (NJFLA) effective November 1, 2013 through January 26, 2014.

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TO:

- Effective retroactive May 8, 2013 through October 25, 2013 using 71 sick days and October 28, 2013 through October 31, 2013 using 4 personal days (utilized in conjunction with the PFLA).
- Paid Family Leave Act (PFLA) effective October 28, 2013 through December 8, 2013 (paid by State of New Jersey; subject to State approval).
- New Jersey Family Leave Act (NJFLA) effective November 1, 2013 through January 26, 2014.

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

8b-4. Approval of Extended Leave of Absence Special Education Teacher, W. R. Satz School

Resolved: That the Board approve an Extended Leave of Absence for Nancy Nemeccoulson, Special Education Teacher, W. R. Satz School, with benefits as follows:

- Family and Medical Leave Act (FMLA) effective retroactive from May 28, 2013 through June 30, 2013 (unpaid), pending submission of FMLA documentation.

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

8b-5. Approval of Extended Leave of Absence Special Education Teacher, W. R. Satz School

Resolved: That the Board approve an Extended Leave of Absence for Kelly Burns, Special Education Teacher, W. R. Satz School, with benefits as follows:

- Family Medical Leave Act (FMLA) effective retroactive from May 20, 2013 through June 9, 2013 (unpaid).
- Medical Leave effective June 10, 2013 through June 30, 2013 (unpaid).

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

8b-6. Approval of Extended Leave of Absence School Psychologist, Holmdel High School

Resolved: That the Board approve an Extended Leave of Absence for Jean Sweetman, School Psychologist, Holmdel High School, with benefits as follows:

- Family and Medical Leave Act (FMLA) effective May 29, 2013 through June 24, 2013 (unpaid).
- Medical Leave effective June 25, 2013 through June 30, 2013 (unpaid).

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

8b-7. Approval of Temporary Change in Assignment, Leave Replacement Special Education Teacher, W. R. Satz School

Resolved: That the Board approve a Temporary Change in Assignment for Denise Yonezuka, Special Education Monitor to a Temporary Leave Replacement

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Special Education Teacher, step 1 BA, at a salary of \$48,555 (prorated), W. R. Satz School, effective retroactive from May 13, 2013 through June 30, 2013
[N. Nemec-Coulson - Leave] [B]

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

8b-8. Approval of Assignment Changes

Resolved: That the Board approve the following Changes in Assignment effective September 1, 2013 through June 30, 2014, as listed below:

NAME	POSITION FROM	SCHOOL FROM	POSITION TO	SCHOOL TO
Atkinson, J.	Grade 6 Teacher (Language Arts/Social Studies)	Indian Hill School	Grade 4 Teacher (Language Arts/Social Studies/Science)	Indian Hill School
Barth, M.	Grade 7 Science Teacher	W. R. Satz School	Grade 8 Science Teacher	W. R. Satz School
Boehmcke, S.	Grade 6 Teacher (Math/Science/Social Studies)	Indian Hill School	Grade 5 Teacher (Math/Science/Social Studies)	Indian Hill School
Clemente, L.	Grade 6 Special Education Teacher	Indian Hill School	Grade 6 Teacher (Math/Science/Social Studies)	Indian Hill School
Frank, K.	Grade 5 Special Education Teacher	Indian Hill School	Grade 4 Special Education Teacher	Indian Hill School
Giusti, D.	Grade 4 Teacher (Language Arts/Social Studies)	Indian Hill School	Grade 4 Teacher (Math/Science/Social Studies)	Indian Hill School
Goldheimer, T.	Kindergarten/Special Education Teacher	Village School	Grade 4 Special Education Teacher	Indian Hill School
Kelly, M.	Grade 2 Teacher	Village School	Grade 5 Teacher (Language Arts/Social Studies)	Indian Hill School
Martignoni, A.	Grade 6 Special Education Teacher	Indian Hill School	Grade 5 Special Education Teacher	Indian Hill School
Mercandetti, J.	Grade 6 Teacher (Math/Science)	Indian Hill School	Grade 4 Teacher (Math/Science/Social Studies)	Indian Hill School
Metzinger, J.	Grade 5 Special Education Teacher	Indian Hill School	Grade 4 Special Education Teacher	Indian Hill School
Neville, M.	Grade 3 Special Education Teacher	Village School	Grade 1 Special Education Teacher	Village School
Salimando, D.	Grade 5 Special Education Teacher	Indian Hill School	Grade 4 Special Education Teacher	Indian Hill School
Scott, C.	Grade 3 Special Education Teacher	Village School	Grade 2 Special Education Teacher	Village School
Shapter, M.	Grade 1 Teacher	Village School	Grade 2 Teacher	Village School
Smith, E.	Grade 4 Special Education Teacher	Indian Hill School	Grades 7 & 8 Language Arts Plus Program Teacher	W.R. Satz School

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

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8b-9. Approval of Appointment of Elementary Teacher, Village School

Resolved: That the Board approve the appointment of Randi Kerner as an Elementary Teacher, Grade One, Village School, effective September 1, 2013 through June 30, 2014, step 2MA, currently at a salary of \$58,365.00, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [M. Kelly – Change in Assignment] [B]

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

8b-10. Approval of Appointment of Lunchroom/Playground Aide, W. R. Satz School

Resolved: That the Board approve the appointment of Nina Cagnoni as a Lunchroom/Playground Aide, W. R. Satz School, currently at a salary of \$15.51 per hour, step 1, effective September 1, 2013 through June 30, 2014, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [B]

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

8b-11. Approval to Extend Appointment of Temporary Leave Replacement Special Education Teacher, W. R. Satz School

Resolved: That the Board approve to extend the appointment of Rachel Rubinstein to the position of Temporary Leave Replacement, Special Education Teacher, step 1 BA +30, at a salary of \$52,955.00 (prorated), W. R. Satz School, effective retroactive from May 22, 2013 through June 30, 2013. [K. Burns- Leave] [B]

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

8b-12. Approval to Extend Mentor Appointment for a Provisional Staff Member

Resolved: That the Board approve the extension of appointment for the following teacher as a Mentor for a Provisional Staff Member at the State recommended rate shown below, for the 2012/2013 School Year, (mentor fees paid by provisional teacher and if necessary are prorated)

Mentor	Novice Payment	Novice Teacher	Location
Graham, John	\$261.25	Rubinstein, Rachel	W. R. Satz School

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

8b-13. Approval of Personnel for the 2013 Extended School Year Program

Resolved: That the Board approve the following personnel for the 2013 Extended School Year Program, at their hourly rate: [B]

Last Name	First Name	Position	Hourly Rate
Brown	Patrice	Special Ed. Monitor	\$27.71
Bruncati	Noelia	Special Ed. Monitor	\$21.71

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Last Name	First Name	Position	Hourly Rate
Buerck	Lisa	Speech and Language Specialist	\$59.38
Burke	Denean	Teacher	\$75.17
Damas	Christina	Teacher	\$42.22
DeMarco	Christine	Special Ed. Monitor	\$27.71
Dolan	Maidie	Special Ed. Monitor	\$27.71
Dreuer	Robin	Special Ed. Monitor	\$27.71
England	Eileen	Nurse Assistant	\$39.15
Fazzolari	Margie	Special Ed. Monitor	\$27.71
Flannelly	Frances	School Nurse	\$58.35
Foley	Angela	Special Ed. Monitor	\$27.71
Gargano	Angela	Special Ed. Monitor	\$27.71
Gilbertson	Karen	Special Ed. Monitor	\$27.71
Goldheimer	Tara	Teacher	\$43.10
Goldheimer	Eleana	Special Ed. Monitor	\$27.71
Graham	John	Teacher	\$78.10
Gutowksy	Karen	Special Ed. Monitor	\$27.71
Kulakowski	Cara	Teacher	\$50.75
Lieberman	Elizabeth	Teacher	\$61.29
Logiurato	Nancy	Special Ed. Monitor	\$27.71
Longo	Marjorie	Speech and Language Specialist	\$63.60
Martin*	Denise	Special Ed. Monitor	\$21.71
McKeon	Dianna	Special Ed. Monitor	\$27.71
Melillo	Maria	Teacher	\$46.05
Michell	Christin	Teacher	\$56.17
Milnicsuk	Kelly	Teacher	\$44.13
Mulhern	Kaitlyn	Teacher	\$52.76
Murphy	Melissa	Special Ed. Monitor	\$21.71
Pacillo	Catherine	Special Ed. Monitor	\$27.71
Papazoglou	Stephanie	Teacher	\$44.40
Raymond	Lea	Special Ed. Monitor	\$21.71
Riegal	Doreen	Occupational Therapist	\$78.10
Rispoli	Marissa	Special Ed. Monitor	\$21.71
Rothman	Mary	Special Ed. Monitor	\$27.71
Rubinstein	Rachel	Special Ed. Monitor	\$21.71
Saler	Daren	Special Ed. Monitor	\$27.71
Schrumpf	Kate	Special Ed. Monitor	\$21.71
Sheehy	Elizabeth	Teacher	\$63.60
Simuro	Christine	Special Ed. Monitor	\$27.71
Snyder-Armellino	Regina	Special Ed. Monitor	\$27.71
Taylor	Janice	Special Ed. Monitor	\$27.71

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Last Name	First Name	Position	Hourly Rate
Thomas	Patricia	Special Ed. Monitor	\$27.71
Trahim	Elizabeth	Teacher	\$52.67
Wagner	Colleen	Special Ed. Monitor	\$21.71
Wiberg	Deborah	Special Ed. Monitor	\$27.71
Wright	Eric	Special Ed. Monitor	\$21.71
Yuen	Christine	Special Ed. Monitor	\$21.71

*Pending Criminal History Review

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

8b-14. Approval of Summer Sports Camp Program

Resolved: That the Board approve the following Summer Sports Camp Program Athletic Head Coaches for the 2013 Summer Sports Camp Program pending sufficient enrollment: [B - No Cost to the Board – Salary is Paid by Tuition of Students].

Last Name	First Name	Position
Bell	Maurice	Track Head Coach
Bosmans	Nora	Girls Softball Head Coach
Brenner	Melinda	Girls Volleyball Head Coach
Chelednik	Chuck	Tennis Head Coach
Conroy	Jennifer	Girls Soccer Head Coach
Devaney	Sean	Boys Basketball Head Coach
Franke	Daniel	Wrestling Head Coach
Guastella	Salvatore	Boys Lacrosse Head Coach
Hampton	Donald	Girls Basketball Head Coach
Martelli	Julie	Field Hockey Head Coach
Mondelli	Daniel	Baseball Head Coach
Nacarlo	John	Boys Soccer Head Coach
Papalia	Frank	Football Head Coach
Teti	Regan	Girls Lacrosse Head Coach

Roll Call Vote for all Positions except Baseball Head Coach

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

Roll Call Vote for Baseball Head Coach Position

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 6-3

AYES: Ms. Garrity, Mrs. Wetmore, Mrs. Pascucci, Mrs. Lui,
Mr. DeSario and Mr. Hammer

NAYS: Mrs. Vander Woude, Mr. Pavlik and Mr. Sockol

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8b-15. Approval of Summer Academic Enrichment Program Staff

Resolved: That the Board approve the following personnel for the 2013 Summer Academic Enrichment Program. [B- No Cost to the Board - Salary is paid by Tuition of Students]

Last Name	First Name	Position	Hourly Rate
Amitrani	Marian	Teacher	\$45.00
Amitrani	Robert	Teacher	\$45.00
Barry	AnnMarie	Teacher	\$45.00
Bennett	Karen	Teacher	\$45.00
Harkness	John	Teacher	\$45.00
Herman	Thomas	Teacher	\$45.00
Michaud	Suzanne	Teacher	\$45.00
Peters	Jacqueline	Teacher	\$45.00
Raffy*	Victoria	Secretary	\$13.00
Rillo	Christen	Teacher	\$45.00
Riso	Christie	Teacher	\$45.00
Scott	Jennifer	Teacher	\$45.00
Semler	Marissa	Teacher	\$45.00
Shapter	Melissa	Teacher	\$45.00
Sullivan	Mary	Teacher	\$45.00
Watts	Robin	Teacher	\$45.00

*Pending Criminal History Review

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

8b-16. Approval of Appointment Secretary to the Assistant Principal, W. R. Satz School

Resolved: That the Board approve the appointment of Donna Russoniello to the position of Secretary to the Assistant Principal, W. R. Satz School, effective October 1, 2013 through June 30, 2014, step 8, currently at a salary of \$47,915, with a Level II stipend of \$4,109 (prorated), plus longevity \$780, with salary for the 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [D. Greenberg – Retirement]

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

8b-17. Approval of Appointment Volunteer District-Wide

Resolved: That the Board approve Jimmy Bilka as a District-Wide Volunteer, effective July 1, 2013 through June 30, 2014.

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

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8b-18. Approval of Appointment of Day-To-Day Substitute Teacher

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Teacher, effective retroactive from May 23, 2013 through June 30, 2013. [B]

Brittany Barton

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

8b-19. Approval of Appointment of Day-To-Day Substitute Lunchroom/Playground Aides

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Lunchroom/Playground Aides, effective May 30, 2013 through June 30, 2013. [B]

Victoria DiBlasi
Michelle Elbaum

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

8b-20. Approval of Field Study, Indian Hill School

Resolved: That the Board approve Rebecca Lynch for Field Study in the area of Administration and Supervision I for the Fall 2013 at Indian Hill School. Cooperating Administrator will be Tali Axelrod.

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

8c. Student Matters

8c-1. Acceptance of Harassment, Intimidation and Bullying Report

Resolved: That the Board move to accept the Superintendent's Report on Harassment, Intimidation and Bullying (from prior month).

(Mrs. Duncan reported the following 5/15//2013 – present):

School	# of Incidents	Notes
Village School	0	
Indian Hill School	0	
W.R. Satz School	1	Substantiated
Holmdel High School	0	

MOTION: Ms. Garrity SECOND: Mr. Pavlik VOTE: 9-0

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8c-2. Approval of Student Placements

Resolved: That the Board approve the placements for the following students:

Department of Special Services
In-District Placements

Student ID	Services	Classification	Cost
9195182215	Bedside Instruction	ED	\$47.00/hour

Department of Special Services
Out-of-District Placements

Student ID	Services	Classification	Cost
2779674316	Related Services: Speech, OT, Home Instruction	MD	\$100.00/per week \$100.00/per week \$68.00/per week

MOTION: Mr. DeSario SECOND: Mr. Pavlik VOTE: 9-0

8c-3. Resolution to Accept School Bus Emergency Evacuation Drills Reports

Resolved: That the Holmdel Township Board of Education, pursuant to the Administrative Code (NJAC 6A:27-11.2), and at the recommendation of the Superintendent, accept the following completed School Bus Evacuation Drills:

Date	Time	School	Location	Route (s)	Supervisor
04/22/13	7:55 a.m.	W. R. Satz	Parking Lot	H7, H15-23, L1-3, S3,284W	Lisa Marino, Nicole Collins
04/22/13	9:00 a.m.	Indian Hill	Parking Lot	H1-5, H15, H16, H18, H20, H22, H24, L1, L5, L6, L8, S1,284W	Michael Ferrarese, Nicole Collins
05/20/13	7:00 a.m.	Holmdel High School	Parking Lot	H1-5, H7, H15-18, H20-23, L1-3, S3	William Loughran, Nicole Collins
05/20/13	9:00 a.m.	Village	Parking Lot	VID-1,2,&3, H4-7, H9-11, H13, H14, H17, H19, H21, H23, L3, L4, L7, S2-3	Brian Schillaci, Nicole Collins

MOTION: Mr. DeSario SECOND: Mr. Pavlik VOTE: 9-0

9. Business Administrator/Board Secretary's Report and Recommendations

9a. Introduce Refunding Bond Ordinance

REFUNDING BOND ORDINANCE OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF HOLMDEL IN THE COUNTY OF MONMOUTH, NEW JERSEY, PROVIDING FOR THE REFUNDING OF ALL OR A PORTION OF THE OUTSTANDING CALLABLE REFUNDING SCHOOL BONDS OF THE SCHOOL DISTRICT, DATED OCTOBER 1, 2003, ISSUED IN THE ORIGINAL PRINCIPAL AMOUNT OF \$14,425,000, APPROPRIATING NOT TO EXCEED \$5,800,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$5,800,000 REFUNDING BONDS TO PROVIDE FOR SUCH REFUNDING.

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BE IT ORDAINED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF HOLMDEL IN THE COUNTY OF MONMOUTH, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The Board of Education of the Township of Holmdel in the County of Monmouth, New Jersey (the "School District") is hereby authorized to refund all or a portion of the outstanding Refunding School Bonds of the School District issued in the original principal amount of \$14,425,000 and dated October 1, 2003 (the "2003 Bonds"). The 2003 Bonds maturing on or after October 1, 2014 may be redeemed at the option of the School District in whole or in part on any date on or after October 1, 2013 (the "Redemption Date") at a redemption price equal to the par amount of the 2003 Bonds to be redeemed plus accrued interest, if any, to the Redemption Date.

Section 2. In order to finance the cost of the purpose described in Section 1 hereof, negotiable refunding bonds (the "Refunding Bonds") are hereby authorized to be issued in the aggregate principal amount not to exceed \$5,800,000 pursuant to N.J.S.A. 18A:24-61 et seq.

Section 3. An aggregate amount not exceeding \$85,000 for items of expense listed in and permitted under N.J.S.A. 18A:24-61.4 has been included in the aggregate principal amount of Refunding Bonds authorized herein.

Section 4. The purpose of the refunding is to incur an interest cost savings for the School District.

Section 5. A supplemental debt statement has been prepared and filed in the offices of the Township Clerk and the Business Administrator/Board Secretary and in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey as required by law. Such statement shows that the gross debt of the Township as defined in the Local Bond Law and the school debt of the School District is increased by the amount the Refunding Bond authorization exceeds the amount of the proposed refunded bonds.

Section 6. No Local Finance Board approval is required as the issuance of the Refunding Bonds will comply with the requirements of N.J.A.C. 5:30-2.5.

Section 7. The Board President, the Superintendent, the Business Administrator/Board Secretary and other appropriate representatives of the School District are hereby authorized to prepare such documents, to publish such notices and to take such other actions as are necessary or desirable to enable the School District to prepare for the sale and the issuance of the Refunding Bonds authorized herein and to provide for the redemption of the 2003 Bonds referred to in Section 1 hereof.

Section 8. This bond ordinance shall take effect immediately after final adoption.

Discussion: Mr. Petrizzo provided an overview as to the reason for the resolution and the overall refinancing process.

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MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

9b. Approval of Additional Chapter 192-193 Funding

Resolved: That the Board accept/approve additional funding under the provision of Chapter 192-193 (2012/2013), as on file in the office of the Business Administrator/Board Secretary.

Chapter 192-193 Funding

Additional Chapter 192-193 Funding	\$ 4,788.00
Revised 2012/2013 Entitlement (5/10/2013)	\$310,475.00

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

9c. Approval of Discarding Textbooks -Indian Hill School

Resolved: That the Board approve the discarding of Textbooks due to infrequent circulation at the Indian Hill School. The list is on file in the Business Office.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

9d. Approval of Monthly Certification – April 30, 2013

Resolved That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of April 30, 2013 after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

9e. Approval of Business Administrator/Board Secretary's Financial Report-April 30, 2013

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending April 30, 2013, is hereby approved and the Business Administrator/Board Secretary is instructed to file same.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

9f. Approval of Treasurer's Financial Report- April 30, 2013

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending April 30, 2013 is hereby approved and the Business Administrator/Board

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Secretary is instructed to file same. The report is in an agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

9g. Approval of Budget Transfers - 2012/2013

Resolved: That the Board approve the 2012/2013 Budget Transfers as listed on attachment T-13-20.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

9h. Approval of Bills Payment –May 29, 2013

Resolved: That the Board approve payment of the May 29, 2013 regular bills list in the amount of \$808,454.27 and as certified and approved.

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 9-0

10. Old Business

- Mrs. Duncan informed the Board that consistent with prior years, the District will implement the summer four day work week beginning on Monday, July 1, 2013 and ending on Friday, August 16, 2013.
- Board of Education Meeting Calendar
After discussion among the Board regarding the 2013/2014 meeting calendar, they requested the Board Attorney confirm the proposed Reorganization Meeting date was in compliance with the applicable law.
- Mrs. Vander Woude provided an overview to the Board regarding the review process for the legal services RFPs, identified the members of the evaluation committee and applicable timelines of the review process.
- Board of Education Retreat
After discussion among the Board, there was agreement that the Board Retreat date will be scheduled for July 18, 2013 at 6:30 p.m. The 2013/2014 meeting calendar will be updated to reflect this meeting date accordingly.

11. New Business

- Mrs. Wetmore spoke about the NJSBA Delegate Assembly she attended and provided an overview of the items discussed and the changes to NJSBA's mission statement and Bylaws.

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12. Questions from the Public

- Mrs. D'Ambrosi, VS PSA President, commented on the Chartwells' proposed donation that was tabled tonight. She recommended Chartwells' use these funds to provide environmentally friendly lunch trays.

Mrs. Vander Woude announced the following upcoming presentations:

- Village School Student Recognition – June 12, 2013
- Indian Hill School Student Recognition – June 12, 2013
- Village School and Indian Hill School Profile Reports – June 12, 2013

13. Executive Session (if required) - None

14. Adjournment

By a unanimous voice vote the meeting adjourned at 10:13 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA
Business Administrator/Board Secretary