

REGULAR BUSINESS MEETING NOVEMBER 20, 2013

1. Call to Order

The Board of Education, Township of Holmdel, met in a Regular Business Meeting on Wednesday, November 20, 2013 in the library of the W.R. Satz School, 24 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:00 p.m., by Mrs. Vander Woude, President of the Board.

2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives 3to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Vander Woude, Garrity, Liu, Pascucci and Wetmore and Messrs: Pavlik, DeSario, Hammer and Sockol. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum & Instruction and Mr. Dan Roberts, Board Attorney. Ms. Adhika Malhotra student representative to the Board was present (left meeting at 10:36 p.m.). Absent: Ms. Sara Stark, student representative.

3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

REGULAR BUSINESS MEETING NOVEMBER 20, 2013

4. Presentations

- Holmdel High School Eco Club Event, December 13, 2013 – Lindsey Conlan
- Nurses Presentation on the Asthma School Friendly Award for Holmdel Schools
- Technology in the Elementary School – Caren McConnell
At the conclusion of the presentation there was discussion among the Board and administration.
- High School Grading and Exams – W. Loughran
At the conclusion of the presentation there was discussion among the Board, administration, student representative and public.

5. Approval of Minutes

5a. Approval of Minutes – Closed Executive Session – October 30, 2013

Resolved: That the Board approve the minutes of the following meeting:
Closed Executive Session – October 30, 2013

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 9-0

5b. Approval of Minutes - Regular Business Meeting – October 30, 2013

Resolved: That the Board approve the minutes of the following meeting:
Regular Business Meeting – October 30, 2013

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 9-0

6a. Questions from the Public (Agenda Items)

- Mr. Fields, parent, inquired about resolution 8b-5 and expressed concerns about his child's teacher being out all year and the multiple different substitutes that has covered the class as a result. He expressed concerns as to the impact on instruction and when there will be a permanent teacher.
- Mrs. King, HTEA President, stated she also has concerns regarding resolution 8b-5 which she shared with administration. She also stated this matter has nothing to do with the HTEA contract.

6b. Committee Report (s)

- Ms. Garrity - Community Relations
- Mrs. Liu - Special Services Committee
- Mrs. Pascucci - Curriculum & Instruction
- Mrs. Vander Woude stated that the Board leadership will be meeting with the Mayor and Deputy Mayor next week to discuss various issues and will report out the results at the December Board meeting.

REGULAR BUSINESS MEETING NOVEMBER 20, 2013

7. Committee of the Whole

7a. Approval of Out-of-District Travel, District Personnel

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 6471 Staff Member Expenses and in accordance with Regulation 6471 Staff Member Expenses, as listed below: [B]

District Personnel

Date	Name	Location	Workshop/Meetings	City State	Cost
12/05/13	Allen, A.	Village School	Close Reading in Fiction and Nonfiction	Edison, NJ	\$100.00
12/04/13	Barbara, C.	Village School	Central Jersey Consortium Developing & Delivering a Cultural Competent School Counseling Program	West Long Branch, NJ	\$0.00
12/05/13	Bellis, M.	Administrator, District	Close Reading in Fiction and Non-fiction Grades 1-3	Edison, NJ	\$14.32
12/05/13	Brenner, M.	High School	Teacher Evaluation Experiences and Perspectives	Union, NJ	\$157.12
12/04/13	Bruce, J.	W. R. Satz School	Central Jersey Consortium Developing & Delivering a Cultural Competent School Counseling Program	West Long Branch, NJ	\$0.00
12/11/13	Bruce, J.	W. R. Satz School	HIB Specialist Training	Monroe Twp, NJ	*\$150.00
06/05/14	Burns, K.	W. R. Satz School	Apps and Your iPad	Howell, NJ	\$0.00
12/04/13	Calvert, E.	Indian Hill School	Central Jersey Consortium Developing & Delivering a Cultural Competent School Counseling Program	West Long Branch, NJ	\$0.00
12/17/13	Cibelli, J.	High School	Meeting the AD/HD Challenge: Sharpening Intervention Skills	Eatontown, NJ	\$0.00
11/19/13	Clark, A.	High School	Transition Tour Program for Morris-Union Jointure Commission - Developmental Learning Center	Warren, NJ	\$0.00
12/11/13	Clores, J.	High School	Breakfast Meeting for Monmouth County Vocational School District Counselors	Asbury Park, NJ	\$0.00
12/05/13	Cohen, E.	High School	NJ Coalition for Financial Ed Financial Literacy Symposium	Hamilton Twp, NJ	\$25.00
11/19/13	Connelly, M.	High School	The 3R's: Ruminating, Routines and Rituals, Anxiety Among Individuals with Asperger's and High Functioning Autism	Eatontown, NJ	\$7.35
12/05/13	Davidson, M.	High School	NJ Coalition for Financial Ed Financial Literacy Symposium	Hamilton Twp, NJ	\$25.00
11/19/13	Dengler, A.	W. R. Satz School	Transition Tour Program for Morris-Union Jointure Commission - Developmental Learning Center	Warren, NJ	\$0.00
11/20/13	Denton, A.	W. R. Satz School	To Acquire Information on Right-Brain Reading Instruction	East Brunswick, NJ	\$0.00
12/13/13	Denton, J.	W. R. Satz	Enhance Your Effectiveness as a	Newark, NJ	\$235.00

REGULAR BUSINESS MEETING NOVEMBER 20, 2013

Date	Name	Location	Workshop/Meetings	City State	Cost
		School	School Nurse		
12/11/13	DeStefano, D.	High School	Counselors Breakfast Meeting - Vocational School District	Asbury Park, NJ	\$0.00
12/11/13	Fernandez, D.	Village School	Assessment and Treatment of Challenging Behavior in Learners with Special Needs	Eatontown, NJ	\$0.00
05/21/14	Fernandez, D.	Village School	Integrating Sign Language into Classroom Beyond Basics	Eatontown, NJ	\$0.00
06/04/14	Fernandez, D.	Village School	Supporting Social Skill Development	Eatontown, NJ	\$0.00
12/06/13	Galiano, C.	Village School	DSM-5 Overview: Mastering the Changes, Understanding the Controversies	Iselin, NJ	*\$250.00
12/06/13	Gallimore, M.	Village School	DSM-5 Overview: Mastering the Changes, Understanding the Controversies	Iselin, NJ	*\$250.00
12/11/13	Gargiulo, C.	High School	Counselors Breakfast Meeting - Vocational School District	Asbury Park, NJ	\$0.00
12/12/13, 01/09/14, 02/13/14, 03/13/14, 04/10/14, 05/08/14, 06/05/14	Gargiulo, C.	High School	Monmouth County Traumatic Loss Coalition	Freehold, NJ	\$0.00
12/05/13	Gilbert, S.	Village School	Close Reading in Fiction and Nonfiction	Edison, NJ	\$100.00
01/24/14	Gill, M.	Administrator, District	NJAPSA - Staying Out of Legal Hot Water in Special Education	Long Branch, NJ	*\$149.00
11/20/13, 01/15/14, 02/12/14, 03/19/14, 04/23/14, 05/14/14	Jaume, E.	Central Office	PowerSchool User Group	Rahway, NJ	\$139.50
02/07/14	Kessler, G.	Central Office	Mistake-Free Grammar & Proofreading	Edison, NJ	\$149.00
11/15/13	Kousoulis, M.	High School	George Washington's Mt. Vernon	Morristown, NJ	\$0.00
04/24/14	Kousoulis, M.	High School	Gilded Age: New Jersey in a National Context	New Brunswick, NJ	\$35.00
12/10/13	Kuczynski, S.	High School	Meeting the Behavioral Needs of Students with Autism & Asperger Syndrome	Eatontown, NJ	\$0.00
11/21/13	Lane, R.	Indian Hill School	Hands on Training for Educators: Making Inclusion Work for all Students	Trenton, NJ	\$50.00
12/06/13	Loughran, W.	Administrator, High School	NJAFPA Winter Training	Eatontown, NJ	\$149.00
12/05/13	Marasco, T.	High School	Counselor Day at Rutgers	Piscataway, NJ	\$0.00
12/11/13	Marasco, T.	High School	Breakfast Meeting for Monmouth County Vocational School District Counselors	Asbury Park, NJ	\$0.00

REGULAR BUSINESS MEETING NOVEMBER 20, 2013

Date	Name	Location	Workshop/Meetings	City State	Cost
12/17/13	Martignoni, A.	Indian Hill School	Meeting the ADHD Challenge: Sharpening Your Intervention Skills	Eatontown, NJ	\$0.00
11/21/13	McCarthy, C.	Indian Hill School	Making Inclusion Work for All Students: Key Concepts when Planning Inclusive Experiences for Students with Complex Needs	Trenton, NJ	\$50.00
12/17/13	McHugh, J.	Village School	Meeting the AD/HD Challenge	Eatontown, NJ	\$0.00
12/17/13	McKeon, D.	W. R. Satz School	Meeting the AD/HD Challenge	Eatontown, NJ	\$0.00
12/17/13	Mulhern, K.	High School	Meeting the AD/HD Challenge	Eatontown, NJ	\$0.00
11/22/13	Pietrocola, R.	High School	CTE Certification Program	Little Silver, NJ	\$0.00
12/05/13	Redding, K.	Village School	Close Reading in Fiction and Nonfiction	Edison, NJ	\$100.00
12/05/13	Remuzzi, J.	Village School	Close Reading in Fiction and Nonfiction	Edison, NJ	\$100.00
11/20/13	Rispoli, M.	Village School	Developing Intervention Plans to Address Challenging Behaviors for Students with Autism	Eatontown, NJ	\$0.00
12/11/13	Rispoli, M.	Village School	Assessment and Treatment of Challenging Behavior in Learners with Special Needs	Eatontown, NJ	\$0.00
12/17/13	Roth, E.	High School	Meeting the AD/HD Challenge	Eatontown, NJ	\$0.00
06/04/14	Roth, E.	High School	Supporting Social Skill Development	Eatontown, NJ	\$0.00
05/20/14	Seman, A.	Village School	Social Skills - Yours, Mine & Ours	Eatontown, NJ	\$0.00
12/17/13	Soldi, S.	High School	Meeting the AD/HD Challenge	Eatontown, NJ	\$0.00
06/04/14	Soldi, S.	High School	Supporting Social Skill Development	Eatontown, NJ	\$0.00
11/19/13	Sweetman, J.	High School	Transition Tour Program for Morris-Union Jointure Commission - Developmental Learning Center	Warren, NJ	\$0.00
12/04/13	Swensen, E.	Administrator District	Central Jersey Consortium Developing & Delivering a Cultural Competent School Counseling Program	West Long Branch, NJ	\$0.00
12/13/13	Swensen, E.	Administrator, District	Monmouth County Guidance Directors Meeting	Long Branch, NJ	\$0.00
01/13/14	Swensen, E.	Administrator, District	Harassment, Intimidation, and Bullying EIRC	Mullica Hills, NJ	*\$139.00
11/19/13	Thompson, J.	W. R. Satz/High School	Transition Tour Program for Morris-Union Jointure Commission - Developmental Learning Center	Warren, NJ	\$0.00
12/04/13	Vona, L.	High School	Central Jersey Consortium Developing & Delivering a Cultural Competent School Counseling Program	West Long Branch, NJ	\$0.00
12/11/13	Vona, L.	High School	Breakfast Meeting for Monmouth County Vocational School District Counselors	Asbury Park, NJ	\$0.00

*Paid with NCLB or IDEA Funds.

REGULAR BUSINESS MEETING NOVEMBER 20, 2013

Discussion: Mr. Sockol requested additional information for the “Mistake-Free Grammar & Proofreading” workshop. Mrs. Duncan provided additional information on this workshop which she approved.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

7b. Approval of Out-of-District Travel, Board Member, B. Garrity

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Board Member Expenses and in accordance with Regulation 4233 Board Member Expenses, as listed below: [B]

Date	Name	Location	Workshop/Meeting	City/State	Cost
12/02/13	Garrity, B.	Board Member	Partnership for PARCC Assessment Readiness for College Careers	Eatontown, NJ	\$8.80

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 8-0-1
 Abstained: Ms. Garrity

7c. Approval of Out-of-District Travel, Board Member, C. Liu

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Board Member Expenses and in accordance with Regulation 4233 Board Member Expenses, as listed below: [B]

Date	Name	Location	Workshop/Meeting	City/State	Cost
12/02/13	Liu, C.	Board Member	Partnership for PARCC Assessment Readiness for College Careers	Eatontown, NJ	\$7.31

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 8-0-1
 Abstained: Mrs. Liu

7d. Approval of Student Trips

Resolved: That the Board approve the Student Trips and that the educational objectives, itinerary, rules and regulations regarding these trips are on file in the Office of the Superintendent of Schools and the appropriate Principal’s Office.

Date of Trip	School	Teacher/ Advisor	Class/Club/ Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
11/11/13	High School	Goetke, M.	Women’s Choir	Vietnam Memorial, Holmdel, NJ	10:00 a.m. – 12:30 p.m.	12	1	\$0.00
11/21/13	Indian Hill School	Swift, C.	Maria Melillo’s Class Trip	Holmdel Commons, Holmdel, NJ	11:00 a.m. – 1:00 p.m.	9	10	\$110.00
11/21/13	High School	Westrol, R.	Heroes and Cool Kids	Vonage, Holmdel NJ	8:30 a.m. – 1:30 p.m.	58	3	No cost to Board

REGULAR BUSINESS MEETING NOVEMBER 20, 2013

Date of Trip	School	Teacher/ Advisor	Class/Club/ Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
12/06/13	High School	Blaha, J.	Microbiology	Rutgers University, New Brunswick, NJ	3:00 p.m. – 6:45 p.m.	9	1	\$225.00
12/09/13	High School	Lewis, J.	Math League	Colts Neck High School, Colts Neck, NJ	2:45 p.m. – 5:45 p.m.	12	1	\$150.00
12/16/13	High School	Schroeter, M.	Science Department	Multi Stops along the Raritan River	8:00 a.m. – 1:45 p.m.	35	2	\$140.00
12/17/13	High School	Schroeter, M.	Science Department	Multi Stops along the Raritan River	8:00 a.m. – 12:00 p.m.	35	2	\$140.00
12/18/13	Indian Hill School	Swift, C.	Maria Melillo's Class Trip	Monmouth Mall, Eatontown, NJ	11:00 a.m. – 1:00 p.m.	9	10	\$130.00
12/19/13	High School	Clark, A.	HHS Special Education	Monmouth Mall, Eatontown, NJ	9:30 a.m. – 1:30 p.m.	8	7	\$150.00
01/09/14	Indian Hill School	Thomas, M.	Chorus	Ranney School, Tinton Falls, NJ	11:30 a.m. – 2:00 p.m.	68	4	\$290.00

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 9-0

7e. Acceptance of Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials

Resolved: That the Board accept the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials, as on file in the Office of the Superintendent of Schools.

Discussion: Mrs. Vander Woude stated that every year the District enters into a Memorandum of Agreement with the Holmdel Police Department and this represents the annual renewal.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

7f. Adoption of Revised Policy 2132 – First Reading

Resolved: That the Board adopt the following Revised Policy, and hereby designate this as the First Public Reading, as per attachment #7f.

File Code 2132	Policy	School District Goals and Objectives
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MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 9-0

REGULAR BUSINESS MEETING NOVEMBER 20, 2013

7g. Adoption of Curriculum Guides

Resolved: That the Board of Education adopts the following Curriculum Guides [B]:

Finite Mathematics
Honors Classic World Literature
Introduction to Western Philosophy
Language Arts Literacy: Writing, Kindergarten
Mathematics, Grade 3
Mathematics, Grade 4
Mathematics, Grade 6
Science, Grade 6

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 9-0

7h. Acceptance of NJ Child Assault Prevention (CAP) Grant

Resolved: That the Board accept a Grant from NJ Child Assault Prevention (CAP) for the following Programs for 2013/2014 school year: [G]

Elementary and Special Needs CAP Program	\$2000.00
CAP's Bully Prevention Program	\$4538.00
District Cost	\$2375.00

Mrs. Vander Woude stated that the total value of the CAP grant was the sum total of the first two items (\$6,538.00)

MOTION: Ms. Garrity SECOND: Mr. DeSario VOTE: 8-0-1
Abstained: Mr. Sockol

7i. Approval of Submission of the Nursing Plan

Resolved: That the Board approve the Submission of the Nursing Plan for the 2013/2014 School Year, as on file in the Office of the Superintendent.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 9-0

7j. Acceptance of a Monetary Donation from the Eyes First Vision Center

Resolved: That the Board accept, with gratitude, a Monetary Donation in the amount of \$4,719.00 from the Eyes First Vision Center, for items to be purchased for the children in the Special Education Program in consultation with the Director of Special Services. [D]

MOTION: Mr. DeSario SECOND: Mrs. Wetmore VOTE: 9-0

7k. Acceptance of a Monetary Donation from David and Paula Blalock

Resolved: That the Board accept, with gratitude, a Monetary Donation in the amount of \$1,000.00 from David and Paula Blalock, for items to be purchased for the Village School 2/3 Library. [D]

REGULAR BUSINESS MEETING NOVEMBER 20, 2013

MOTION: Mr. DeSario SECOND: Mrs. Wetmore VOTE: 9-0

7l. Acceptance of Non-Monetary Donation from Mary and Bill Buckley

Resolved: That the Board accept, with gratitude, a Non-Monetary Donation from Mary and Bill Buckley, for Holmdel High School, for the following items with an approximate value of \$500.00[D]:

2 Asahi Pentax SLR Cameras
1 Yashica and 1 Konica Range Finder 35 mm Cameras
2 Zoom Lenses
Reel-to-Reel Tape Player (with music tapes)
2 Electronic Flashes for 35mm Cameras
Slide Projector with Carousels
Screen to Show Slides
Hand-Held Lighted Slide Viewer
8mm Movie Editor
Polaroid Camera

MOTION: Mr. DeSario SECOND: Mrs. Wetmore VOTE: 9-0

8a. Report of the Superintendent

Village School:

The Professional Development Committee organized an informative, productive day for the staff on November 5th. The day gave the teachers the opportunity to attend various professional learning opportunities.

Village School held an assembly to launch a bus initiative for this school year aimed to help students recognize that riding the bus to and from school is an important part of the school day. By focusing on sitting safely with a seat belt on and being a "bucket filler", Village students demonstrated that they can carry over the same great behavior they show at school, on the bus. All parents were invited to review this information with their children at home, and join the school in getting out the message for being a responsible bus rider.

We look forward to seeing all families during Village School's upcoming conference times. Parents should have received reminders from their teachers at this point. If they have not, please contact the main office for additional information.

Evening Conferences----Thursday, November 21st and Monday, November 25th
Afternoon Conferences----Friday, November 22nd, Monday, November 25th, and Tuesday, November 26th.

Indian Hill School:

On November 13th, Indian Hill School hosted a Veteran's Day assembly. Fifteen local veterans from various time periods visited with students to discuss patriotism and their experiences in our armed forces. We are very appreciative that the veterans that took the time to meet with the students. Special thanks to the PLG for providing a welcome breakfast.

REGULAR BUSINESS MEETING NOVEMBER 20, 2013

Indian Hill 5th grade students enjoyed their first "Hang-Out Night" of the year on November 15th. Students were able to stay after school to spend time with friends and enjoy sports and the guest DJ. Many thanks to the PLG for all of their hard work in preparing for this event.

On November 18th, Indian Hill School held its annual Student Council elections. Student-nominated contenders made campaign speeches which were followed by school wide elections.

Indian Hill School rolled out a new parent-teacher conference online scheduling program. Parents were able to view and register for available openings from home in an easy and efficient manner. Special thanks to Caren MacConnell for all of her work with this new endeavor.

W. R. Satz School:

The Satz Annual Thanksgiving Food Drive is still going on!! It runs now through November 22nd. The collection date for turkeys and hams will be November 22nd only. Please bring the turkeys and hams frozen. Any questions please contact Ms. Barbara Burns.

PARENT-TEACHER CONFERENCES

Parent Conferences for Satz School will be held the first week in December. Please mark your calendars and be advised of the following dates that have been designated for conferences:

- Tuesday, December 03, 2013 (Evening) – 6:00pm – 8:00pm
- Thursday, December 05, 2013 (Evening) – 6:00pm – 8:00pm
- Friday, December 06, 2013 (Afternoon) – 1:34pm – 2:44pm

All conferences will be held either in the Satz Cafeteria or the rooms adjacent to the Cafeteria's hallway. In order to allot time Friday, December 6th for parent-teacher conferences, an early dismissal is scheduled for Satz School. All Satz students will be dismissed at 12:37 p.m.

Holmdel High School:

Parent-Teacher Conferences

Parent-Teacher conferences will be held when we return from the Thanksgiving holiday. The schedule is as follows:

Thursday, December 5th 6:00 pm – 8:00 pm

Friday, December 6th 12:40 pm – 2:00 pm

Tuesday, December 10th 6:00 pm – 8:00 pm

The High School is pleased to announce that they will be using an [online scheduling service](#) for this year's conferences. The name of the service is called **Pick-a-Time**, and it is really easy to use.

Click on this link to access the website:

<https://pickatime.com/client?ven=11608773&event=254190>

You will first be asked to create an account (email and password). Once you do that, you will be asked to identify your child (First and Last Name) followed by your child's birthday (mm/dd/yyyy) – a screen will appear showing your child's teachers on the left and a series of available appointments (colored squares – each 10 minutes in length). Simply click on a square to reserve the appointment. If there are no colored squares available, that means the teacher's slots are full for that session. All conferences will be scheduled on a first-come, first-served basis.

REGULAR BUSINESS MEETING NOVEMBER 20, 2013

Some things to keep in mind as you schedule conferences:

The system will not allow conferences to be scheduled within six (6) hours of the requested time slot; instead, you will need to contact the teacher directly (email works best in this instance); If you have more than one child in the school, you can put them up on the screen side by side; If you see slots with a “B” in them – this means they are BLOCKED – because they are “shared staff” with Satz and are on that side of the complex at that time. In this instance, you will need to contact the teacher directly to see if any slots are available during that session.

If your child’s is a member of an ICS class (two teachers), please make the request through the subject-area teacher:

For **divorced or separated parents** looking to schedule conferences, please have the **non-custodial** parent contact Mr. Loughran directly to set up a 2nd account for the student; The website will open on **Friday, Nov. 22nd @ 8:00 am** and will stay open through the end of conferences. They hope you will be better served with this new process; please do not hesitate to contact Mr. Loughran directly with any questions and/or concerns.

Athletics Update

Gymnastics

Congratulations to a senior **student (1st)** and a freshman **student (4th)** for their FANTASTIC showing at last Saturday’s NJ State Championship!!

Boys and Girls XC

Congratulations to **3 students** for earning spots in the upcoming NJ Cross Country Meet of Champions. One student’s time was **18:30** which established a new school record at Holmdel Park. Good luck to all on Saturday.

HHS Fall Play

The HTG will be presenting its annual fall play, this year entitled **“How the Other Half Dies”** on Friday November 22nd and Saturday November 23rd in the auditorium. Both shows begin at 7:30 pm. Tickets are \$12 for adults and \$5 for students and senior citizens.

The Superintendent reported on the following current student enrollment: 3,088

Village School.....831	W.R. Satz School538
Indian Hill School711	High School.....1,008

8a-1. Report of Student Representatives to the Board

Resolved: That the Report of the Superintendent and Student Representatives are hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved

REGULAR BUSINESS MEETING NOVEMBER 20, 2013

8b. Personnel

8b-1. Acceptance of Retirement Assistant Superintendent of Curriculum and Instruction, District

WHEREAS: Mrs. Mary Beth Currie has served the Holmdel Township Public Schools with distinction as the Assistant Superintendent of Curriculum and Instruction for the Holmdel Township Public School District, from July 1, 2007; and,

WHEREAS: Mrs. Mary Beth Currie has consistently provided a multitude of appropriately designed activities that encourage the enrichment and maximizes the educational opportunities for each student; and,

WHEREAS: Mrs. Mary Beth Currie has consistently met the needs and interests of the faculty and staff; and,

WHEREAS: Mrs. Mary Beth Currie has been a distinguished member of the Holmdel School District and has earned the respect and admiration of her colleagues, and the Holmdel community; and,

WHEREAS: Mrs. Mary Beth Currie has submitted a letter announcing her retirement from the Holmdel Township Public Schools effective February 1, 2014; and,

NOW THEREFORE BE IT RESOLVED:

That the Holmdel Township Board of Education accepts Mrs. Mary Beth Currie's retirement with regret and deep gratitude for her dedication, loyalty, and outstanding services performed and further extends to Mrs. Mary Beth Currie its best wishes for a happy and healthy retirement.

Discussion: The Board thanked Mrs. Currie for all her hard work and professionalism and wished her the best of luck. Mrs. Currie thanked the Board, administration, faculty, students and parents.

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 5-4
YAYS: Mr. Pavlik, Ms. Garrity, Mrs. Liu, Mr. DeSario and Mr. Hammer
NAYS: Mrs. Vander Woude, Mrs. Wetmore, Mrs. Pascucci and Mr. Sockol

8b-2. Approval of Extended Leave of Absence Special Education Teacher, Village School

Resolved: That the Board approve an extended leave of absence for Christin Michell, Special Education Teacher, Village School, with benefits as follows:

- Family Medical Leave Act (FMLA) effective retroactive from November 1, 2013 through December 1, 2013 (unpaid).

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

8b-3. Approval of Extended Leave of Absence Coordinator of Purchasing, Central Office

Resolved: That the Board approve an extended leave of absence for Donna Porto, Coordinator of Purchasing, Central Office with benefits as follows:

REGULAR BUSINESS MEETING NOVEMBER 20, 2013

- Leave of Absence effective November 25, 2013 until further notice, pending State approval of retirement (unpaid).

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

8b-4. Approval of Resignation Temporary Leave Replacement Special Education Teacher, Indian Hill School

Resolved: That the Board approve the resignation of Dana Newton as a Temporary Leave Replacement Special Education Teacher, Indian Hill School, effective retroactive from November 11, 2013.

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

8b-5. Approval of Temporary Change in Assignment of Technology Coach

Resolved: That the Board approve a Temporary Change in Assignment for Caren MacConnell, Technology Coach, Indian Hill School and Village School, effective retroactive from November 13, 2013 until further notice, as follows: [A. Pizzulli – paid leave]

From: Technology Coach

To: Elementary Teacher (Grade 5 Mathematics, Science and Social Studies)

Discussion: Mr. Hammer inquired if there could be a website created for this class so parents can obtain information regarding this matter.
Mrs. Axelrod stated the goal is to hire a Temporary Leave Replacement as soon as possible and Mrs. McConnell will help with the creation of a class website for the parents.
Mr. Sockol stated we may want to review the process for assigning substitutes for honors / AP courses.
Mr. Pavlik stated that he was sorry for the concerns expressed by Mr. Fields tonight and that we will do our best to get this resolved.

MOTION: Mr. DeSario SECOND: Ms. Garrity VOTE: 9-0

8b-6. Approval of Change in Assignment of Special Education Monitor

Resolved: That the Board approve a Change in Assignment for the following staff member effective retroactive from November 13, 2013 through June 30, 2014:

Employee Name	Position	From	To
Acquaviva, Jeanne	Special Education Monitor	High School	Indian Hill School

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

8b-7. Approval to Amend Hours Special Education Monitor, W. R. Satz School

Resolved: That the Board approve the change of hours for Jaclyn Dinapoli, Special Education Monitor, W. R. Satz School, effective November 21, 2013 through June 30, 2014, as follows:

From: 6.5 hours, 5 days per week.

REGULAR BUSINESS MEETING NOVEMBER 20, 2013

To: 6.75 hours, 5 days per week.

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

8b-8. Approval of Appointment of Temporary Leave Replacement Special Education Teacher, Village School

Resolved: That the Board approve the appointment of Lisa Santos as a Temporary Leave Replacement Special Education Teacher, Village School, step 13 BA, at a salary of \$64,345.00 (prorated), effective retroactive from November 11, 2013 through December 3, 2013, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [C. Mitchell- Leave] [B]

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

8b-9. Approval of Appointment Temporary Leave Replacement Special Education Teacher, Indian Hill School

Resolved: That the Board approve the appointment of Nichole Moore as a Temporary Leave Replacement Special Education Teacher, Indian Hill School, step 1 BA, at a salary of \$48,555 (prorated), effective retroactive from November 11, 2013 through December 20, 2013, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA, pending criminal history review. [J. Metzinger- Leave] [B]

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

8b-10. Approval of Facilitator for Professional Development CPR/AED Workshop

Resolved: That the Board approve the following Facilitator, to present a CPR/AED Professional Development Workshop, retroactive from November 5, 2013. (Total cost to be paid by NCLB Grant). [B]

Shannon Davis

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

8b-11. Approval of Observation, Holmdel High School

Resolved: That the Board approve Anne Van Cleve for 1 day of Observation in the area of Special Education on November 22, 2013. Cooperating teacher will be Amy Clark.

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

8b-12. Approval of Observation, Holmdel High School

Resolved: That the Board approve Jason LaManna for 4 hours of Observation in the area of TV Production starting on November 21, 2013 through December 15, 2013. Cooperating teacher will be Bryan DeNovellis.

REGULAR BUSINESS MEETING NOVEMBER 20, 2013

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

8b-13. Appointment of Day-To-Day Substitute Teachers

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Teacher, effective November 21, 2013 through June 30, 2014. [B]

Gregory Judd
Todd Serad

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

8b-14. Appointment of Day-To-Day Substitute Teacher

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Teacher, effective November 21, 2013 through June 30, 2014, pending criminal history. [B]

Lingwei Chiou

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

8b-15. Appointment of Day-To-Day Substitute Custodian

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Custodian, effective November 21, 2013 through June 30, 2014. [B]

Bakir Lawson

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 9-0

8c. Student Matters

8c-1. Acceptance of Harassment, Intimidation and Bullying Report

Resolved: That the Board move to accept the Superintendent's Report on Harassment, Intimidation and Bullying (from prior month).

(Mrs. Duncan reported the following 10/30/2013 – present):

School	# of Incidents	Notes
Village School	0	
Indian Hill School	0	
W.R. Satz School	0	
Holmdel High School	0	

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 9-0

REGULAR BUSINESS MEETING NOVEMBER 20, 2013

8c-2. Approval of Student Placements

Resolved: That the Board approve the placements for the following students:

Department of Special Services In-District Placements

SID	Services	Classification	Cost
3541427497	Home Instruction	N/A	\$56.00/hour
7134109286	Home Instruction	N/A	\$56.00/hour

Department of Special Services Out-of-District Placements

SID	Services	Classification	Cost
9278960608	Bedside Instruction	ED	\$75.00/hour
3775708548	Out-of-District Placement	ED	\$51,332.40 prorated

MOTION: Ms. Garrity SECOND: Mr. Hammer VOTE: 9-0

9. Business Administrator/Board Secretary's Report and Recommendations

9a. Approval of Monthly Certification – October 31, 2013

Resolved That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of October 31, 2013 after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

9b. Approval of Business Administrator/Board Secretary's Financial Report - October 31, 2013

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending October 31, 2013, is hereby approved and the Business Administrator/Board Secretary is instructed to file same.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

9c. Approval of Treasurer's Financial Report - October 31, 2013

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending October 31, 2013, is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

REGULAR BUSINESS MEETING NOVEMBER 20, 2013

9d. Approval of Budget Transfers - 2013/2014

Resolved: That the Board approve the 2013/2014 Budget Transfers as listed on attachment T-14-08.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

9e. Approval of Bills Payment – Ms. Barbara Garrity, Board Member

Resolved: That the Board approve payment of the November 20, 2013 bills list in the amount of \$8.80 to Ms. Barbara Garrity, and as certified and approved.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0-1
Abstained: Ms. Garrity

9f. Approval of Bills Payment – Mr. Dennis Pavlik, Board Member

Resolved: That the Board approve payment of the November 20, 2013 bills list in the amount of \$14.57 to Mr. Dennis Pavlik, and as certified and approved.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0-1
Abstained: Mr. Pavlik

9g. Approval of Bills Payment - Mrs. Chiung-Yin Liu Board Member

Resolved: That the Board approve payment of the November 20, 2013 bills list in the amount of \$57.27 to Mrs. Chiung-Yin Liu, and as certified and approved.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0-1
Abstained: Mrs. Liu

9h. Approval of Bills Payment - Mrs. Robin Wetmore, Board Member

Resolved: That the Board approve payment of the November 20, 2013 bills list in the amount of \$144.80 to Mrs. Robin Wetmore, and as certified and approved.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0-1
Abstained: Mrs. Wetmore

9i. Approval of Bills Payment – November 20, 2013

Resolved: That the Board approve payment of the November 20, 2013 bills list in the amount of \$878,002.51 and as certified and approved.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

10. Old Business

- Jr. Honors Society

Mrs. Duncan requested Mr. Howard to provide an overview to the Board as to what he presented to his parent group regarding this matter. Mr. Howard stated they have posted for this position (both internally and externally) since August and still don't have any

REGULAR BUSINESS MEETING NOVEMBER 20, 2013

candidates. Mrs. Vander Woude expressed concerns with this position not being filled and inquired if there was anything that could be done. Mr. Roberts, Board Attorney stated that as per Title 34, the Board has the discretion to direct someone on staff to fill the position but this course of action would need to be further discussed in Executive Session. Mr. Sockol inquired if the High School advisors could help with this position. Mr. Loughran and Mr. Howard both advised that they could not.

11. New Business

- State Testing Results
Mrs. Currie provided an explanation for the information the state released (which was regular education only) and reviewed the spreadsheet she provided. There was general discussion among the Board. Mrs. Currie stated she plans on presenting in more detail on this matter at the first Board meeting in January.
- Mrs. Vander Woude stated that herself, Mr. Pavlik and Mr. Sockol were re-elected and are looking forward to continue to serve on the Board.
- Mr. Hammer reported out the Holmdel Pee Wee team beat Manalapan Pee Wee team 18-0 and won the league championship.

12. Questions from the Public

- Mrs. Reddington, IH PLG President, thanked Mrs. Currie for everything she did for the district and wished her the best of luck.
- Mrs. King, HTEA President, thanked Mrs. Currie for everything she did for the district and wished her the best of luck.
- Mr. Schillaci, HTAA President, thanked Mrs. Currie for everything she did for the district and wished her the best of luck.
- Mrs. Moramarco, HS PTSO President, thanked Mrs. Currie for everything she did for the district and wished her the best of luck.

Mrs. Vander Woude stated the next Board meeting will be December 18, 2013 and will include the presentation on S.T.E.M.

13. Executive Session (if required)

Board President Vander Woude called for an Executive Session at 11:27 p.m., to discuss negotiations. Anticipating no further public action, she stated that the Board would adjourn from Executive Session.

14. Adjournment

By a unanimous voice vote the meeting adjourned at 11:28 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA
Business Administrator/Board Secretary