

REGULAR BUSINESS MEETING OCTOBER 30, 2013

1. Call to Order

The Board of Education, Township of Holmdel, met in a Regular Business Meeting on Wednesday, October 30, 2013 in the library of the W.R. Satz School, 24 Crawford's Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:00 p.m., by Mrs. Vander Woude, President of the Board.

2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Vander Woude, Garrity, Liu and Wetmore and Messrs: Pavlik, DeSario, Hammer and Sockol. Absent: Mrs. Pascucci. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum & Instruction and Mr. Michael Gross, Board Attorney. Ms. Sara Stark and Ms. Adhika Malhotra student representatives to the Board were present.

3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

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4. Presentations – None

5. Approval of Minutes

5a. Approval of Minutes –Closed Executive Session – October 16, 2013

Resolved: That the Board approve the minutes of the following meeting:
Closed Executive Session – October 16, 2013

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Pascucci

5b. Approval of Minutes - Regular Business Meeting – October 16, 2013

Resolved: That the Board approve the minutes of the following meeting:
Regular Business Meeting –October 16, 2013

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Pascucci

6a. Questions from the Public (Agenda Items) - None

Board President Vander Woude called for an Executive Session at 8:10 p.m., to discuss legal matters, and anticipated returning to the public meeting within thirty minutes.

The public meeting reconvened at 8:44 p.m. and the following Board members were present: Mesdames: Vander Woude, Garrity, Liu and Wetmore and Messrs: Pavlik, DeSario, Hammer and Sockol. Absent: Mrs. Pascucci. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum & Instruction and Mr. Michael Gross, Board Attorney. Ms. Sara Stark (left meeting at 9:16 p.m.) and Ms. Adhika Malhotra student representatives to the Board were present.

6b. Committee Report (s)

Mr. Sockol – Budget & Finance Committee
Ms. Garrity – Community Relations Committee
Mrs. Liu – Visual Performing Arts Adhoc Committee

7. Committee of the Whole

7a. Approval of Out-of-District Travel, District Personnel

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 6471 Staff Member Expenses and in accordance with Regulation 6471 Staff Member Expenses, as listed below: [B]

District Personnel

Date	Name	Location	Workshop/Meetings	City State	Cost
10/30/13	Amitrani, R.	High School	AP Science Articulation	Hazlet, NJ	\$0.00

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Date	Name	Location	Workshop/Meetings	City State	Cost
12/06/13	Bellis, M.	Administrator, District	Winter Training Institute by NJAFPA	Eatontown, NJ	*\$157.00
12/04/13	Bongiovanni, K.	High School	Technology, Tools, Applications & Resources to Support Math Education	Eatontown, NJ	\$0.00
12/06/13	Burns, B.	W. R. Satz School	The 12th Annual Council of Holocaust Educators Conf.	Lincroft, NJ	\$45.00
11/19/13	Burns, K.	W. R. Satz School	The 3 R's: Ruminating, Routines and Rituals/Anxiety Among Individuals with Asperger's and High Functioning Autism	Eatontown, NJ	\$0.00
12/10/13	Burns, K.	W. R. Satz School	Meeting the Behavioral Needs of Children with High Functioning Autism and Asperger Syndrome	Eatontown, NJ	\$0.00
12/17/13	Burns, K.	W. R. Satz School	Meeting the AD/HD Challenge: Sharpening Your Intervention Skills	Eatontown, NJ	\$0.00
11/14/13	Clores, J.	High School	Monmouth County School Counselors Good Idea Conf.	Lakewood, NJ	\$0.00
11/19/13	Coticelli, D.	High School	Transition Tour Morris-Union Jointure Commission Developmental Learning Center	Warren, NJ	\$0.00
04/03/14	Croken, S.	Indian Hill School	Retention and Study Skills (Grades K-8)	Eatontown, NJ	\$0.00
11/13/13	Dougherty, K.	High School	Articulation Session for AP Social Studies	Hazlet, NJ	\$0.00
11/07/13 & 11/08/13	Errickson, R.	Buildings & Grounds	NJEA Convention Dealing with Difficult People and School Emergency Management Prevention and Response	Atlantic City, NJ	\$0.00
11/20/13	Fariello, A.	Mechanic	NJ League of Municipalities Conference	Atlantic City, NJ	\$65.00
12/10/13	Fazzolari, M.	Village School	Meeting the Behavioral Needs of Children with High Functioning Autism and Asperger Syndrome	Eatontown, NJ	\$0.00
11/13/13	Gelpke, J.	High School	Articulation Session for AP Social Studies Date Changed from October 23 to November 13 already BOE Approved	Hazlet, NJ	\$0.00
11/13/13	Givens, S.	Village School	Responses to Misbehavior	Eatontown, NJ	\$0.00
12/17/13	Givens, S.	Village School	Meeting the AD/HD Challenge: Sharpening Your Intervention Skills	Eatontown, NJ	\$0.00
02/20/14 & 02/21/14	Goetke, M.	High School	NJMEA Music Conference	East Brunswick, NJ	\$150.00
11/07/13 & 11/08/13	Graham, B.	Building & Grounds	Dealing with Difficult People/Providing Quality Service On Your Job	Atlantic City, NJ	\$0.00
12/06/13	Howard, K.	W. R. Satz School	The 12th Annual Council of Holocaust Educators Conf.	Lincroft, NJ	\$45.00
11/09/13, 01/20/14,	Hughes, K.	Buildings and Grounds	Institute for Technical Advancement, LLC.	Trenton, Hazlet, Toms River, NJ	\$575.00

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Date	Name	Location	Workshop/Meetings	City State	Cost
02/07/14, 03/22/14, 03/29/14					
10/23/13	Jaume, E.	Central Office	Central Jersey Power School User Group	Rahway, NJ	\$23.25
10/30/13	Keller, P.	High School	AP Science Articulation	Hazlet, NJ	\$0.00
11/07/13	Kessler, G.	Central Office	New Jersey Association of Educational Office Professionals	Smithville, NJ	\$50.00
12/06/13	Killean, A.	Administrator, District	Winter Training Institute by NJAFPA	Eatontown, NJ	*\$149.00
05/28/14	Kohlbecker, M.	High School	School-Wide Behavioral Support System	Eatontown, NJ	\$0.00
11/13/13	McBride, S.	High School	Articulation Session for AP Social Studies Date Changed from October 23 to November 13 already BOE Approved	Hazlet, NJ	\$3.62
11/19/13	McKeon, D.	W. R. Satz School	The 3 R's Ruminating, Routines and Rituals Anxiety Among Individuals with Asperger's and High Functioning Autism	Eatontown, NJ	\$0.00
12/12/13	Mercandetti, J.	Indian Hill School	Differentiated Instruction in Math (Grades 2-5)	Eatontown, NJ	\$0.00
12/16/13	Mercandetti, J.	Indian Hill School	Keeping Students Actively Engaged in Math Activities	Parsippany, NJ	\$225.00
12/05/13	Milnicsuk, K.	W. R. Satz School	Connecting the Common Core State Standards to Inclusion Classrooms (Grades 2-8)	Eatontown, NJ	\$0.00
12/17/13	Milnicsuk, K.	W. R. Satz School	Meeting the AD/HD Challenge: Sharpening Your Intervention Skills	Eatontown, NJ	\$0.00
12/11/13	Moran-Kudisch, C.	High School	Keeping Ethics in Clinical Practice	Edison, NJ	*\$179.00
04/03/14	Peters, J.	High School	Retention & Study Skills (Grades K-8)	Eatontown, NJ	\$0.00
11/07/13 & 11/08/13	Quintana, J.	Buildings & Grounds	Dealing with Difficult People/Providing Quality Service On Your Job	Atlantic City, NJ	\$0.00
1/14/14- 1/16/14	Quintana, J.	Buildings and Grounds	Landscape Integrated Pest Management	New Brunswick, NJ	\$395.00
10/29/13	Salimando, D.	Indian Hill School	Using the iPad for Students with Learning & Organizational Disabilities	Howell, NJ	\$0.00
12/04/13	Salimando, D.	Indian Hill School	Technology, Tools, Applications & Resources to Support Math Education	Eatontown, NJ	\$0.00
06/05/14	Salimando, D.	Indian Hill School	Apps and Your iPad	Howell, NJ	\$0.00
11/07/13 & 11/08/13	Sievers, E.	Buildings & Grounds	Organizing Your Workday for Custodial/Maintenance Professionals	Atlantic City, NJ	\$0.00
12/11/13	Sweetman, J.	High School	Keeping Ethics in Clinical Practice	Edison, NJ	*\$179.00
11/01/13	Swensen, E.	Administrator,	Monmouth County Guidance	Long Branch, NJ	\$0.00

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Date	Name	Location	Workshop/Meetings	City State	Cost
		District	Directors Meeting		
02/24/14	Varga, D.	Village School	2014 Conference for Kindergarten Teachers	Atlantic City, NJ	\$281.46
10/28/13	Vierschilling, J.	Administrator, Village School	Stop Teaching Our Kids to Kill	Spring Lake, NJ	\$0.00
03/26/14-03/29/14	Westrol, R.	Administrator, District	Directors of Athletics Association Annual Conference	Atlantic City, NJ	\$514.82
11/07/13 & 11/08/13	White, W.	Buildings & Grounds	NJEA Convention Dealing with Difficult People and Exhibitors & Vendors	Atlantic City, NJ	\$0.00

*Paid with NCLB or IDEA Funds.

Discussion: Mr. Sockol requested additional information for the “Stop Teaching Our Kids to Kill” workshop. Mrs. Duncan and Mr. Schillaci provided additional information on this workshop which was recommended by the police department.

MOTION: Ms. Garrity SECOND: Mr. DeSario VOTE: 8-0
Absent: Mrs. Pascucci

7b. Approval of Out-of-District Travel, Board Member, R. Wetmore

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Board Member Expenses and in accordance with Regulation 4233 Board Member Expenses, as listed below: [B]

Date	Name	Location	Workshop/Meeting	City/State	Cost
11/16/13	Wetmore, R.	Board Member	Delegate Assembly	West Windsor, NJ	\$14.88

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0-1
Abstained: Mrs. Wetmore
Absent: Mrs. Pascucci

7c. Approval of Student Trips

Resolved: That the Board approve the Student Trips and that the educational objectives, itinerary, rules and regulations regarding these trips are on file in the Office of the Superintendent of Schools and the appropriate Principal’s Office.

Date of Trip	School	Teacher/ Advisor	Class/Club/ Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
11/12/13	High School	Clark, A.	Special Education	Brock Farms and Dunkin Donuts, Colts Neck, NJ	9:15 a.m. – 12:00 p.m.	8	7	\$135.00
11/13/13	High School	Connelly, M.	Acting Class	Nederlander Theatre, New York, N.Y.	8:15 a.m. – 6:30 p.m.	21	9	No cost to Board
11/13/13	High School	Dougherty, K.	Chess Team	Christian Brothers Academy, Lincroft, NJ	2:45 p.m. - 5:45 p.m.	10	1	\$150.00

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Date of Trip	School	Teacher/ Advisor	Class/Club/ Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
11/18/13	High School	Lewis, J.	Math League	Christian Brothers Academy, Lincroft, NJ	2:45 p.m. – 5:45 p.m.	12	1	\$150.00
11/20/13	High School	Dougherty, K.	Chess Team	Freehold Township, NJ	3:00 p.m. - 6:00 p.m.	10	1	\$170.00
11/21/13	High School	Clark, A.	Special Education	Pathmark, Kmart, Dollar Store, Hazlet, NJ	9:15 a.m. – 1:00 p.m.	8	7	\$135.00

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

7d. Acceptance of the NJQSAC Statement of Assurance

Resolved: That the Board of Education has reviewed the NJQSAC Statement of Assurance and accepts the responses contained therein.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0-1
Absent: Mrs. Pascucci

7e. Acceptance of Non-Monetary Donation for Varsity Football Jerseys, Holmdel High School

Resolved: That the Board accept, with gratitude, a Non-Monetary Donation from the Holmdel High School Football/Cheer Parent Association for the purchase of New Varsity Football Jerseys, Holmdel High School at an approximate value of \$12,570.00 [D]

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

7f. Acceptance of Non-Monetary Donation for New Game Football Pants, Holmdel High School

Resolved: That the Board accept, with gratitude, a Non-Monetary Donation from the Holmdel Booster Club for the purchase of New Game Football Pants, Holmdel High School at an approximate value of \$3,068.98. [D]

MOTION: Ms. Garrity SECOND: Mr. DeSario VOTE: 8-0
Absent: Mrs. Pascucci

8a. Report of the Superintendent

Village School:

There have been a number of activities that have taken place at Village School over the last couple of weeks. The students participated in Red Ribbon Week. With the assistance of the PSA, the children were engaged in a number of activities to help them learn about making healthy choices both now and as they get older. They also conducted their first bus safety drill. A big thank you to the parent

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volunteers for assisting with this drill, as well as discussing bus rules with the children. Finally, Village School was very fortunate to have the Holmdel Police work with second grade students in discussing Halloween safety. Working with the police is a great connection for the school community.

Indian Hill School:

Indian Hill 6th grade students enjoyed their first "Hang-Out Night" of the year on October 25th. Students were able to stay after school to spend time with friends and enjoy sports and the guest DJ. Many thanks to the PLG for all of their hard work in preparing for this event.

Indian Hill School recently held its annual Red Ribbon Week. Students participated in various activities to help spread the word to "Say No to Drugs and Alcohol". The highlight of the week was a presentation by special guest, Mr. Joseph Zdeb who spoke about the dangers of peer pressure. Special thanks to the PLG and the Holmdel Police department for their planning and preparation for the week.

W. R. Satz School:

The Satz Annual Thanksgiving Food Drive began on October 28th and will run through November 22nd. The drive benefits a coalition of food banks in the Asbury Park and Neptune areas. The collection will take place in the Social Studies classes. Each teacher will be in charge of collecting specific items. The collection will go on for several weeks until Nov 22nd, the date for the collection of the turkeys and hams will be on November 22nd only. If you have any questions, please feel free to contact Ms. Burns at the Satz School.

On Monday, October 28th and Tuesday, October 29th, the Satz School guidance department hosted its annual 7th and 8th grade Parent Guidance Nights. During these meetings, parents were given helpful information about various guidance services for their children, transitional tips, and helpful information about clubs, activities and the various ways to get their child involved. Thanks to all those parents who came out and supported this informational event.

On Friday, November 1st, and Saturday, November 2nd, the students will be performing the play, "Pollyanna" at 7pm in the Satz School Cafeteria. Please come out and support the talent of our student body.

On Saturday, October 19th the W. R. Satz School Mathematics Team participated in the "Brother Christian Jones Mathematics Contest" at Christian Brothers Academy. Congratulations to the team for placing second in the public schools division. Thirty-two schools participated in the contest!

Congratulations to all of the Satz students who participated on Monday, October 28th, in the Middle School "All Star" Soccer game! We are very proud of your hard work and efforts!

Holmdel High School:

The first meeting of the district's ad hoc committee for visual and performing arts was held on Oct. 29th at the high school, and stakeholders (staff, administration, parents) from all of the buildings were in attendance. The committee shared their personal and professional backgrounds in the arts with one another, as well as their hopes for the committee. They also took a look at several helpful resources - including the NJDOE and NJAEP websites - and identified a tentative plan of action that will include examination of survey data and possible school visits. The committee expects to communicate its findings to the public in the spring.

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Discussion: Mrs. Vander Woude thanked Nikki for her services and wished her the best of luck.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

8b-2. Approval of Extended Leave of Absence, First Grade Teacher, Village School

Resolved: That the Board approve an extended leave of absence for Rebecca Baldino, First Grade Teacher at Village School with benefits as follows:

- New Jersey Family Leave Act (NJFLA) effective December 1, 2013 through December 1, 2013 (unpaid)
- Family Medical Leave Act (FMLA) effective December 2, 2013 through January 1, 2014 (unpaid)

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

8b-3. Approval of Leave of Absence, Special Education Teacher, Village School

Resolved: That the Board approve a leave of absence for Christin Michell, Special Education Teacher, Village School, with benefits as follows:

- Family Medical Leave Act (FMLA) effective retroactive from October 16, 2013 until October 31, 2013 (unpaid).

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

8b-4. Approval of Leave of Absence, Art Teacher, W. R. Satz/High School

Resolved: That the Board approve a leave of absence for Joan Lagoa, Art Teacher, W. R. Satz School and High School, with benefits as follows:

- Family Medical Leave Act (FMLA) effective November 4, 2013 until February 6, 2014 pending submission of documentation (unpaid).

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

8b-5. Approval of Extended Leave of Absence, Central Office

Resolved: That the Board approve an extended leave of absence for Donna Porto, Coordinator of Purchasing, Central Office with benefits as follows:

- Family Medical Leave Act (FMLA) effective November 12, 2013 through November 24, 2013 (unpaid)

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

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8b-6. Approval of Early Childhood Program Consultant, Village School

Resolved: That the Board approve the appointment of Susan McGinty to the position of Early Childhood Program Consultant, at the Village School at an hourly rate of \$85.00, effective October 31, 2013 through June 30, 2014. [B]

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

8b-7. Appointment of Part Time Special Education Monitor, Village School

Resolved: That the Board approve the appointment of Florence McCarthy as a Part Time Special Education Monitor, Village School, 4.5 hours per day, Tuesday through Friday, step 1, at a salary of \$21.71 per hour, effective retroactive from October 17, 2013 through June 30, 2014, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [New] [B]

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

8b-8. Appointment of Part Time Special Education Monitor, Indian Hill School

Resolved: That the Board approve the appointment of Catherine O'Hanlon as a Part Time Special Education Monitor, Indian Hill School, 3.5 hours per day, Monday through Friday, step 1, at a salary of \$21.71 per hour, effective retroactive from October 17, 2013 through June 30, 2014, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [New] [B]

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

8b-9. Approval of Facilitators for Professional Development Workshops

Resolved: That the Board approve the following list of Facilitators for Professional Development Workshops. (Total cost to be paid by NCLB Grant). [B]

Lori Vona	Cheryl Marzigliano
James Gelpke	Tracey Marasco
Cheryl Conover- Pannone	Maurice Bell
Steven Tetreault	Chantal Simonelli
Andrea Lopez	John Rothauser
Lisa Imbro	Lori Hawksby
Melissa Caliendo	Patricia Fowler
Jane Hannon	Deanean Burke
Caren MacConnell	Maria Melillo
Kevin McCarthy	Denise King
Debbi Todaro	Christen Rillo

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

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8b-10. Approval of Extension of Appointment for Temporary Leave Replacement, Village School

Resolved: That the Board approve the extension of appointment for Jessica Murphy as a Temporary Leave Replacement Elementary Teacher, Grade 1, Village School, as follows: [R. Baldino - Leave] [B]

From: Effective September 1, 2013 through December 3, 2013.

To: Effective September 1, 2013 through December 20, 2013.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

8b-11. Amend Appointment of Special Education Teacher, Indian Hill School

Resolved: That the Board approve the amendment of appointment for Robert Atzingen effective retroactive from September 1, 2013 through June 30, 2014, as follows:

From: (.4) Special Education Teacher, Indian Hill School, Step 1BA, at a salary of \$48,555.00 (prorated) , and (.6) Instructional Aide, Indian Hill School, at a salary of \$46,788.00 (prorated), with salary for the 2013/2014 school year to be dependent upon completion of negotiations with the HTEA.

To: (.3) Special Education Teacher, Indian Hill School, Step 1BA, at a salary of \$48,555.00 (prorated) , and (.7) Instructional Aide, Indian Hill School, at a salary of \$46,788.00 (prorated), with salary for the 2013/2014 school year to be dependent upon completion of negotiations with the HTEA.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

8b-12. Rescind Mentor Appointment

Resolved: That the Board approve to rescind the appointment of the following teacher as a mentor for a provisional staff member at the State recommended rate shown below, for the 2013/2014 School Year (mentor fees paid by provisional teacher and if necessary are prorated). [B]

Mentor	Novice Payment	Novice Teacher	Location
Christin Michell	\$550.00	Jennifer DeYoung	Village School

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

8b-13. Approval of Mentor Appointment

Resolved: That the Board approve the appointment of the following teacher as a mentor for a provisional staff member at the State recommended rate shown below, for the 2013/2014 School Year (mentor fees paid by provisional teacher and if necessary are prorated). [B]

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Mentor	Novice Payment	Novice Teacher	Location
Kyriaki Rausch	\$550.00	Jennifer DeYoung	Village School

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
 Absent: Mrs. Pascucci

8b-14. Appointment of Interim Director of Plant, Operations and Maintenance, District

Resolved: That the Board approve the appointment of Jody Karcher as an Interim Director of Plant, Operations and Maintenance, effective November 1, 2013 until further notice, at a rate of \$327.00 per day. [B]

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
 Absent: Mrs. Pascucci

8b-15. Approval of Assignment Changes

Resolved: That the Board approve the Assignment Changes of the following staff effective November 14, 2013:

Employee Name	Position	From	To
Ciszak, Dave	Custodian	High School Night Shift	Village School Night Shift
Paul, Rachael	Custodian	Village School Night Shift	High School Night Shift

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
 Absent: Mrs. Pascucci

8b-16. Appointment of Home Instructor, District

Resolved: That the Board approve the appointment of the following as a Home Instructor, effective October 31, 2013 through June 30, 2014 at a rate of \$56.00 per hour, to be dependent upon completion of negotiations with the HTEA. [B]

Tara Fay

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
 Absent: Mrs. Pascucci

8b-17. Amendment of Cooperating Teacher for Student Teacher, Village School

Resolved: That the Board amend the Cooperating Teacher for Sandra Jean-Roman, Student Teacher in the area of P-3 Inclusion and P-3 Special Education, September 3, 2013 through December 13, 2013. Cooperating teacher was Christin Michell and will be replaced by Amanda Allen and Stephanie Papazoglou.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
 Absent: Mrs. Pascucci

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8b-18. Approval of Field Experience, Holmdel High School

Resolved: That the Board approve Alan Schpiro for 45 hours of Field Experience in the area of Health and Physical Education starting January 2, 2014 through May 16, 2014. Cooperating teacher will be Debra Emery.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

8b-19. Appointment of Day-To-Day Substitute Teacher

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Teacher, effective retroactive from October 21, 2013 through June 30, 2014. [B]

Lisa Santos

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

8b-20. Appointment of Day-To-Day Substitute Special Education Monitors

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Special Education Monitors, effective October 31, 2013 through June 30, 2014. [B]

Lauren Altieri
Juliana Rath

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

8b-21. Acceptance of Retirement Director of Plant, Operations and Maintenance, District

Resolved: That the Board accepts the retirement of Mr. William Balicki, Director of Plant, Operations and Maintenance, effective March 31, 2014.

Discussion: Mrs. Vander Woude thanked Bill for his services and wished him the best of luck.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8c. Student Matters

8c-1. Acceptance of Harassment, Intimidation and Bullying Report

Resolved: That the Board move to accept the Superintendent's Report on Harassment, Intimidation and Bullying (from prior month).

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(Mrs. Duncan reported the following 10/16/2013 – present):

School	# of Incidents	Notes
Village School	1	Unsubstantiated
Indian Hill School	0	
W.R. Satz School	2	1 Substantiated, 1 Unsubstantiated
Holmdel High School	2	2 Substantiated

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 8-0
 Absent: Mrs. Pascucci

8c-2. Approval of Student Placements

Resolved: That the Board approve the placements for the following students:

Department of Special Services
 In-District Placements

SID	Services	Classification	Cost
3652752427	ABA Home Therapy	AUT	\$56.00/hour
2846124025	ABA Home Therapy	AUT	\$56.00/hour
5279837691	ABA Home Therapy	AUT	\$56.00/hour
8841342340	ABA Home Therapy	AUT	\$56.00/hour
7464376908	ABA Home Therapy	AUT	\$56.00/hour
5640858726	ABA Home Therapy	AUT	\$56.00/hour
6692633229	Home Instruction	N/A	\$56.00/hour
5730081832	Home Instruction	N/A	\$56.00/hour

Department of Special Services
 Out-of-District Placements

SID	Services	Classification	Cost
3181974556	Job Experience Training	ED	\$4,800.00

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 8-0
 Absent: Mrs. Pascucci

9. Business Administrator/Board Secretary's Report and Recommendations

9a. Submission of Comprehensive Maintenance Plan and M-1 Form

WHEREAS, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and M-1 form documenting required maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities for the various school facilities of the Holmdel Township School District are consistent with these requirements, and

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WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED that the Holmdel Township School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan and M-1 form for the Holmdel Township School District in compliance with Department of Education requirements (Attachment 9a).

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

9b. Approval of Discarding Library Books at Indian Hill School

Resolved: That the Board approve the discarding of Library Books for various reasons by the Indian Hill School. The list is on file in the Business Office.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

9c. Approval of Monthly Certification –September 30, 2013

Resolved That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of September 30, 2013 after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

9d. Approval of Business Administrator/Board Secretary's Financial Report- September 30, 2013

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending September 30, 2013, is hereby approved and the Business Administrator/Board Secretary is instructed to file same.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

9e. Approval of Treasurer's Financial Report- September 30, 2013

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending September 30, 2013, is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

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9f. Approval of Budget Transfers- 2013/2014

Resolved: That the Board approve the 2013/2014 Budget Transfers as listed on attachment T-14-07.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

9g. Approval of Bills Payment – October 30, 2013

Resolved: That the Board approve payment of the October 30, 2013 bills list in the amount of \$684,349.91 and as certified and approved.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

10. Old Business

- Board Self Assessment
Mrs. Vander Woude stated that this topic will be discussed at the next Board meeting.

11. New Business

- Ms. Garrity inquired if the State has provided HIB grades to districts. Mrs. Duncan stated this has not happened yet.

12. Questions from the Public – None

Mrs. Vander Woude announced the following upcoming presentation:

- November 20, 2013: Technology in the Elementary School – Caren McConnell

Mrs. Vander Woude stated there is only one Board meeting date in November and December as follows: November 20, 2013 and December 18, 2013

13. Executive Session (if required)

Board President Vander Woude called for an Executive Session at 9:24 p.m., to discuss negotiations and legal matters. Anticipating no further public action, she stated that the Board would adjourn from Executive Session.

14. Adjournment

By a unanimous voice vote the meeting adjourned at 9:25 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA
Business Administrator/Board Secretary