

REGULAR BUSINESS MEETING SEPTEMBER 18, 2013

1a. Call to Order

The Board of Education, Township of Holmdel, met in a Regular Business Meeting on Wednesday, September 18, 2013 in the library of the W.R. Satz School, 24 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:00 p.m., by Mrs. Vander Woude, President of the Board.

1b. Oath of Office

Mr. Michael Gross, Board Attorney, gave the Oath of Office to the following newly elected Student Representatives to the Board:

Sara Stark and Adhika Malhotra

2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Vander Woude, Garrity, Liu, Pascucci and Wetmore and Messrs: Pavlik, DeSario, Hammer and Sockol. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum & Instruction and Mr. Michael Gross, Board Attorney. Ms. Sara Stark and Ms. Adhika Malhotra student representatives to the Board were present (both left meeting at 9:02 p.m.)

There was a moment of silence to recognize the tragic events that occurred at the Washington DC Naval Yard.

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3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

4. Presentations – None

5. Approval of Minutes

5a. Approval of Minutes – Special Closed Executive Session Meeting – August 28, 2013

Resolved: That the Board approve the minutes of the following meeting:
Special Closed Executive Session Meeting – August 28, 2013

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 7-0
Abstained: Mrs. Liu & Mr. Hammer

5b. Approval of Minutes – Special Closed Executive Session – August 28, 2013

Resolved: That the Board approve the minutes of the following meeting:
Special Closed Executive Session – August 28, 2013

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 7-0
Abstained: Mrs. Liu & Mr. Hammer

5c. Approval of Minutes - Closed Executive Session – August 28, 2013

Resolved: That the Board approve the minutes of the following meeting:
Closed Executive Session – August 28, 2013

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 7-0
Abstained: Mrs. Liu & Mr. Hammer

5d. Approval of Minutes - Regular Business Meeting – August 28, 2013

Resolved: That the Board approve the minutes of the following meeting:
Regular Business Meeting – August 28, 2013

MOTION: Mrs. Wetmore SECOND: Mr. DeSario VOTE: 7-0
Abstained: Mrs. Liu & Mr. Hammer

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6a. Questions from the Public (Agenda Items) - None

6b. Committee Report (s)

Mrs. Pascucci – Curriculum & Instruction
 Mr. Sockol – Budget & Finance
 Ms. Garrity – Community Relations
 Mrs. Liu – Special Services

7. Committee of the Whole

7a. Approval of Out-of-District Travel, District Personnel

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 6471 Staff Member Expenses and in accordance with Regulation 6471 Staff Member Expenses, as listed below: [B]

District Personnel

Date	Name	Location	Workshop/Meetings	City State	Cost
12/11/13	Axelrod, T.	Administrator, Indian Hill	Author of Teaching Struggling Readers, What Really Matters in Fluency: Research-Based Practices Across the Curriculum, Schools that Work: Where all Children Read and Write & more	New Brunswick, NJ	\$25.00
05/29/14	Axelrod, T.	Administrator, Indian Hill	Author of Strategies That Work, Comprehension Connections, The Inside Guide to the Reading-Writing Classroom & more	New Brunswick, NJ	\$25.00
09/20/13	Bird, J.	High School	In Brayden's Eyes Annual Coaches Basketball Clinic	Teaneck, NJ	\$0.00
Course Begins 09/16/13	Deak, W.	District, HVAC	Water/Waste Water Technology	Neptune, NJ	\$855.00
09/13/13	Dengler, A.	CST High School/W. R. Satz School	2013 NJ Alternate Proficiency Assessment Fall Administrator Training	West Windsor, NJ	\$0.00
09/20/13	Devaney, S.	W. R. Satz School	In Brayden's Eyes Annual Coaches Basketball Clinic	Teaneck, NJ	\$0.00
10/15/13	Hoheb, E.	High School	2013 NJ Science Convention	Princeton, NJ	\$188.13
09/25/13	Jaume, E.	Central Office	Central NJ PowerSchool User Group Meeting	Rahway, NJ	\$23.25
11/05/13 - 11/09/13	Kenny-Foggin, E.	High School	International Dyslexia Association Annual Conference	New Orleans, LA	\$0.00
09/25/13	Killean, A.	Administrator, District	NJSELA SGO Round Table Discussion	Mountain Lakes, NJ	\$0.00
10/15/13 & 10/16/13	Killean, A.	Administrator, District	New Jersey Science Convention	Princeton, NJ	\$280.00
10/04/13	King, D.	W. R. Satz School	Art Educators of New Jersey Fall Conference	New Brunswick, NJ	\$205.00
10/23/13	Kohlbecker, M.	High School	Using the Ipad to Enhance Communication Skills	Eatontown, NJ	\$0.00
11/13/13	Kohlbecker, M.	High School	Responses to Misbehavior Seminar	Eatontown, NJ	\$0.00

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Date	Name	Location	Workshop/Meetings	City State	Cost
12/11/13	Kohlbecker, M.	High School	Assessment & Treatment of Challenging Behavior	Eatontown, NJ	\$0.00
04/03/14	Kohlbecker, M.	High School	Retention and Study Skills	Eatontown, NJ	\$0.00
10/17/13, 10/18/13	Kulakowski, C.	Village School	31st Annual Autism NJ Conference	Atlantic City, NJ	*\$500.00
10/03/13 & 10/04/13	Lazar, A.	High School	Art Educators of New Jersey Fall Conference	New Brunswick, NJ	\$202.86
10/04/13	Loughran, W.	Administrator, High School	NJ Art Educator's Conference	New Brunswick, NJ	\$0.00
09/28/13	Malolepszy, E.	W. R. Satz School	Italian Teachers Assoc. of NJ Workshop	New Brunswick, NJ	\$35.00
09/25/13-09/26/13	McNamara, K.	B&G, District	Asbestos Supervisor Refresher Class	Ocean, NJ	\$173.79
10/17/13, 10/18/13	Melillo, M.	Indian Hill School	31st Annual Autism NJ Conference	Atlantic City, NJ	*\$500.00
09/28/13	Ranieri, A.	High School	Italian Teachers Assoc. of NJ Workshop	New Brunswick, NJ	\$39.53
09/20/13	Santiago, M.	W. R. Satz School	In Brayden's Eyes Annual Coaches Basketball Clinic	Teaneck, NJ	0.00
10/04/13	Waddell, R.	Indian Hill School	9 th Annual Gifted and Talented Learning Fair	Mullica Hills, NJ	\$75.00
09/25/13	White, W.	HVAC, District	Asbestos Supervisor Refresher Class	Ocean, NJ	\$173.79
10/01/13	White, W.	HVAC, District	Asbestos Inspector Refresher Class	Ocean, NJ	\$228.79

*Paid with NCLB or IDEA Funds.

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 9-0

7b. Approval of Out-of-District Travel, Board Member, B. Garrity

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Board Member Expenses and in accordance with Regulation 4233 Board Member Expenses, as listed below: [B]

Date	Name	Location	Workshop/Meeting	City/State	Cost
10/22/13 & 10/23/13	Garrity, B.	Board Member	2013 NJ School Board Association Workshop	Atlantic City, NJ	\$569.71

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 8-0-1
Abstained: Ms. Garrity

7c. Approval of Out-of-District Travel, Board Member, C. Liu

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Board Member Expenses and in accordance with Regulation 4233 Board Member Expenses, as listed below: [B]

Date	Name	Location	Workshop/Meeting	City/State	Cost
10/22/13 & 10/23/13	Liu, C.	Board Member	2013 NJ School Board Association Workshop	Atlantic City, NJ	\$494.00

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 8-0-1

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Abstained: Mrs. Liu

7d. Approval of Out-of-District Travel, Board Member, R. Wetmore

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Board Member Expenses and in accordance with Regulation 4233 Board Member Expenses, as listed below: [B]

Date	Name	Location	Workshop/Meeting	City/State	Cost
10/22/13 & 10/23/13	Wetmore, R.	Board Member	2013 NJ School Board Association Workshop	Atlantic City, NJ	\$568.74

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 8-0-1
 Abstained: Mrs. Wetmore

7e. Approval of Out-of-District Travel, Board Member, R. Wetmore

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Board Member Expenses and in accordance with Regulation 4233 Board Member Expenses, as listed below: [B]

Date	Name	Location	Workshop/Meeting	City/State	Cost
09/19/13	Wetmore, R.	Board Member	Mercer Fall Meeting	Lawrenceville NJ	\$29.82

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 8-0-1
 Abstained: Mrs. Wetmore

7f. Approval of Student Trips

Resolved: That the Board approve the Student Trips and that the educational objectives, itinerary, rules and regulations regarding these trips are on file in the Office of the Superintendent of Schools and the appropriate Principal's Office.

Date of Trip	School	Teacher/Advisor	Class/Club/Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
09/23/13	High School	Lewis, J.	Math League	Marlboro High School	2:45 p.m. - 5:00 p.m.	12	1 Teacher	\$170.00
09/28/13	High School	McCafferty, S.	HHS Athletics 1	Bowdoin Park, N.Y.	7:00 a.m. – 3:00 p.m.	23	2 Teachers	\$527.60

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 9-0

7g. Adoption of Curriculum Guides

Resolved: That the Board adopt the following Curriculum Guides [B]:

- Advanced Honors United States History 1
- AP Chinese
- AP Micro Economics
- AP Studio Art
- Latin 1

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- Latin 2
- Latin Honors Seminar
- Mathematics, Grade 1
- Mathematics Honors, Grade 6
- Science Grade 4

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 9-0

7h. Adoption of Textbooks/Supplemental Resource Books and Materials

Resolved That the Board of Education adopt the following Textbook/Supplemental Resource Book and Materials [B]:

Title: Finite Mathematics for the Managerial Life and Social Sciences
Subject: Pre Calculus and Finance, High School
Author(s): Soo T. Tan
Publisher: Brooks/Cole: Cengage Learning
Copyright: 2012
Cost: \$160.00 (30 books needed)

Title: Glencoe Math Accelerated Pre-Algebra Program
Subject: Math Honors Grade 6
Author(s): J. Carter et. al.
Publisher: McGraw Hill Education
Copyright: 2014
Cost: \$74.97 (90 books needed)

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 9-0

7i. Approval of Technology Workshops for the 2013/2014 School Year

Resolved: That the Board approve Caren MacConnell, Technology Specialist, Village/Indian Hill Schools to run Technology Workshops for 2013/2014 School Year, at the presentation rate, not to exceed \$1,500.00. [B]

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 9-0

7j. Adoption of Revised Policy 2431 – Second Reading

Resolved: That the Board adopt the following Revised Policy, and hereby designate this as the Second Public Reading, as per attachment #7j.

File Code 2431	Policy	Athletic Competition
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MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 9-0

7k. Adoption of Revised Regulation 2431.1 and Revised Regulation 2431.2 – First and Final Reading

Resolved: That the Board adopt the following Revised Regulations, and hereby designate this as the First and Final Public Reading, as per attachment #7k.

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Regulation Code 2431.1	Emergency Procedures for Athletic Practices and Competitions
Regulation Code 2431.2	Medical Examination to Determine Fitness for Participation in Athletics

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 9-0

7l. Adoption of Revised Policy 5300 – Second Reading

Resolved: That the Board adopt the following Revised Policy, and hereby designate this as the Second Public Reading, as per attachment #7l.

File Code 5300	Policy	Automated External Defibrillators (AED) (M)
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MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 9-0

7m. Adoption of Regulation 5300 First and Final Reading

Resolved: That the Board adopt the following Regulation, and hereby designate this as the First and Final Public Reading, as per attachment #7m.

Regulation Code 5300	Automated External Defibrillators (AED) (M)
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MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 9-0

7n. Adoption of Revised Policy 8860 – Second Reading

Resolved: That the Board adopt the following Revised Policy, and hereby designate this as the Second Public Reading, as per attachment #7n.

File Code 8860	Policy	Memorials
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MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 9-0

7o. Acceptance of Non-Monetary Donation from the Indian Hill PLG

Resolved: That the Board accept, with gratitude, a Non-Monetary Donation from the Indian Hill PLG

\$7,500.00	for half the cost of a portable planetarium (\$15,000.00 total cost) to be shared with Village School
\$1,000.00	worth of books for the Nooks to update the reading levels and books
\$998.00	A yearly subscription of Sports Illustrated for Kids
\$4,800.00	Smart Board for the Library, to replace the broken one
\$300.00	Wii gaming system and accessories to be used in the gym classes

The total non-monetary gift is \$14,598.00

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MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

8a. Report of the Superintendent

District:

The District Administrators participated in a full day of Professional Development on Friday, August 30, 2013. While the Professional Development focused on the new Administrator evaluation instrument, it was critical to review the leadership components that are one component of the instrument.

On Tuesday, September 3, 2013. Mrs. Duncan welcomed the staff back to the new school year. She highlighted the changes that will be evident this year with the implementation of the Common Core State Standards and the new Educator evaluation systems. Chantal Simonelli, the chair of the Local Professional Development Committee briefly reviewed the Student Growth Objectives (SGO) and the planned training to develop the SGO's.

With multiple Back to School Evenings, Board Committee meetings and the kick off meeting of the Holmdel Foundation for Educational Excellence, we are off to a vigorous beginning of the new school year.

Village School:

Great start to the school year for all of our staff and students at Village. Very smooth opening thanks to a collaborative effort with our entire school community. Our BTS Nights were a great opportunity for staff and parents to connect about our students. We had a great turnout, as would be expected from our very supportive community.

Thanks to all the parent volunteers, central office administration, and Holmdel police for assisting with our student arrival the first 2 days of school. Thank you also to the PSA for the Welcome Back Lunch for Village Staff.....always a much appreciated tradition.

Indian Hill School:

All 708 Indian Hill students enjoyed a great first week of school. Our custodians, secretaries, and teachers did an excellent job preparing our school for an exciting new school year.

On September 10th, 4th grade parents came to Indian Hill School's annual "Back to School Night". The parent turnout was outstanding and our 4th grade teachers were very excited to meet them.

W. R. Satz School:

On Wednesday, September 11th the Satz School students & staff participated in special assembly program in remembrance on the tragic attacks that took place in the United States on Sept. 11th. Grammy-nominated singer and song-writer Linda Chorney was in attendance to perform her song written in remembrance of the 9-11 tragedy. The assembly was begun with a special flag salute provided by the Colts Neck Color Guard Jr. ROTC. Special thanks go out to Mrs. Denise King and Mrs. Kelly Burns for helping to organize this event.

During the week of Sept. 9th – 13th, the Satz School conducted a fundraising campaign in order to donate money to "The Sandy Ground Project: *Where Angels Play.*" The goal of this project, sponsored by the New Jersey Firemen's Mutual Benevolent Association (NJFMBA), is to build 26 playgrounds along the coast in the towns and communities devastated by Hurricane Sandy and dedicate one to each of the 20 children and 6 teachers slain at the Sandy Hook Elementary School. All Satz students and staff were asked to donate \$1 in support of this worthwhile endeavor.

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On Friday, September 13th, former Satz School teacher, Ms. Kathy Logan, came in to speak to the 7th grade students about participation in the “*Bridges At The Shore Program.*” The Bridges At The Shore Program provides direct help to needy people living in Monmouth County. Once a month a group of volunteers takes a caravan of cars to local towns in Monmouth County to distribute clothing, blankets, bag suppers, toiletries and conversation to those in need. The aim is to build bridges between people by meeting face to face, offering help and giving encouragement. It is a personal effort to do something immediate to assist those in the greatest need.

High School:

We are pleased to announce that ten (10) students from the senior Class of 2014 have been recognized as **Semi-Finalists** in the National Merit Scholarship Competition -- based on their PSAT scores from last fall - an increase from six (6) students from the Class of 2013 and four (4) students from the Class of 2012. In order to be recognized as a Semi-Finalist, a student's score on the PSAT must rank among the top 1% (16,000) from the over 1.5 million junior students who took the test. Quite impressive!

Additionally, we anticipate approximately fifteen (15) additional students will be recognized as **Commended Students** (ranked in the top 3% - 50,000) by the NMSC committee - once we have verification, we will invite all of the students to a future BOE meeting for formal recognition. Congratulations!

High School Sports:

Fall Sports are off to a strong start - five teams (Boys Soccer, Girls Tennis, Gymnastics, Boys and Girls XC) are currently ranked in the Top 5 of the Shore Conference and four teams (Girls Tennis, Gymnastics, Boys and Girls XC) are among the Top 20 in NJ! Additionally, both the Girls Soccer and Girls Tennis teams are unbeaten to date (3-0).

Just prior to the start of the Fall season, Mr. Westrol and Mr. Loughran met with all the student-athletes and their coaches to review their expectations regarding sportsmanship and fair play. They reviewed what it means to “**Play Like HORNETS**”

Honorable
Opportunistic
Respectful
Never Make Excuses
Energetic
Tenacious
Spirited

Mr. Westrol and Mr. Loughran concluded their remarks by talking about the importance of being **resilient** - both in and out of the classroom, and in life, and showed a video clip highlighting the efforts of **Richie Parker** - a young man born without arms, who is a key contributor for a high-profile NASCAR engineering team. His inspiring story can be found at this link:

<http://www.youtube.com/watch?v=qiLDMBDPCEY>

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The Superintendent reported on the following current student enrollment: 3,097

Village School.....836	W.R. Satz School539
Indian Hill School712	High School.....1,010

8a-1. Report of Student Representatives to the Board

Resolved: That the Report of the Superintendent and Student Representatives are hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved

8b. Personnel

8b-1. Approval of Amended Leave of Absence Elementary Teacher, Indian Hill School

Resolved: That the Board approve an amended leave of absence for Robin Watts, Sixth Grade Teacher at Indian Hill School with benefits as follows:

FROM:

- Effective October 25, 2013 through February 3, 2014 using 60 sick days and February 4, 2014 through February 7, 2014 using 4 personal days (utilized in conjunction with the PFLA).
- Paid Family Leave Act (PFLA) effective February 4, 2014 through March 17, 2014 (paid by State of New Jersey; subject to State approval).
- New Jersey Family Leave Act (NJFLA) effective February 8, 2014 through March 17, 2014 (unpaid)

TO:

- Effective retroactive from September 16, 2013 through February 3, 2014 using 89 sick days and February 4, 2014 through February 7, 2014 using 4 personal days (utilized in conjunction with the PFLA).
- Paid Family Leave Act (PFLA) effective February 4, 2014 through March 17, 2014 (paid by State of New Jersey; subject to State approval).
- New Jersey Family Leave Act (NJFLA) effective February 8, 2014 through March 17, 2014 (unpaid)

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

8b-2. Approval of Leave of Absence Coordinator of Purchasing, Central Office

Resolved: That the Board approve a Leave of Absence for Donna Porto, Coordinator of Purchasing, Central Office with benefits as follows:

- Family Medical Leave Act (FMLA) effective retroactive from September 1, 2013 through November 12, 2013 (unpaid)

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

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8b-3. Approval of Leave of Absence Reading Specialist, Indian Hill School

Resolved: That the Board approve a Leave of Absence for Lori Hawksby, Reading Specialist, Indian Hill School with benefits as follows:

- Family Medical Leave Act (FMLA) effective retroactive from September 16, 2013 through September 25, 2013 (unpaid)

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

8b-4. Approval of Amended Leave of Absence Reading Specialist, Village School

Resolved: That the Board approve an Amended Leave of Absence for Erin Fetter, Reading Specialist, at the Village School, as follows without benefits:

FROM:

- Effective September 30, 2013 through October 29, 2013 using 22 sick days, October 30, 2013 through November 1, 2013 using 3 comp days and November 4, 2013 through November 11, 2013 using 4 personal days (utilized in conjunction with the PFLA).
- Paid Family Leave Act (PFLA) effective November 3, 2013 through December 15, 2013 (paid by State of New Jersey; subject to State approval).
- Family Medical Act (FMLA) effective November 12, 2013 through January 12, 2014 (unpaid)

TO:

- Effective retroactive from September 16, 2013 through October 14, 2013 using 21 sick days, October 15, 2013 through October 16, 2013 using 2 comp days and October 17, 2013 through October 22, 2013 using 4 personal days (utilized in conjunction with the PFLA).
- Paid Family Leave Act (PFLA) effective October 17, 2013 through November 27, 2013 (paid by State of New Jersey; subject to State approval).
- Family Medical Act (FMLA) effective October 23, 2013 through January 12, 2014 (unpaid)

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

8b-5. Appointment of Temporary Leave Replacement School Psychologist, Indian Hill/W. R. Satz Schools

Resolved: That the Board approve the appointment of Ashleigh Halpern as a Temporary Leave Replacement School Psychologist, Indian Hill/W. R. Satz School, effective retroactive from September 13, 2013 until further notice, at a salary of \$314.95 per day. [D. Hughes – Paid Leave] [B]

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

8b-6. Appointment of Temporary Leave Replacement Elementary Teacher, Indian Hill School

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Resolved: That the Board approve the appointment of Lauren Scala as a Temporary Leave Replacement Elementary Teacher, Grade 6, Indian Hill School, step 1BA, at a salary of \$48,555.00 (prorated), effective retroactive from September 12, 2013 through March 19, 2014, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA, pending criminal history review. [R. Watts - Leave] [B]

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

8b-7. Appointment of Temporary Leave Replacement Art Teacher, Holmdel High School

Resolved: That the Board approve the appointment of Jayne Reese as a Temporary Leave Replacement Art Teacher, Holmdel High School, effective September 23, 2013 until further notice, at a salary of \$292.51 per day, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA, pending criminal history review and certification. [J. Lagoa – Paid Leave] [B]

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

8b-8. Appointment of Special Education Monitor, W. R. Satz School

Resolved: That the Board approve the appointment of Jaclyn Dinapoli as a Special Education Monitor, W. R. Satz School, step 1, at a salary of \$21.71 per hour, effective retroactive from September 1, 2013 through June 30, 2014, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [M. Bartlett – Resignation] [B]

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

8b-9. Appointment of Special Education Monitor, Village School

Resolved: That the Board approve the appointment of Desiree Fernandez as a Special Education Monitor, Village School, step 1, at a salary of \$21.71 per hour, effective retroactive from September 1, 2013 through June 30, 2014, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [C. Melillo – Resignation] [B]

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

8b-10. Approval of Mentor Appointments

Resolved: That the Board approve the appointment of the following teachers as mentors for a provisional staff member at the State recommended rate shown below, for the 2013/2014 School Year (mentor fees paid by provisional teacher and if necessary are prorated). [B]

Mentor	Novice Payment	Novice Teacher	Location
Elizabeth Semanchick	\$550.00	Daniel Franke	Village School
Kristy Pugielli	\$165.00	Jessica Murphy	Village School

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Christin Michell	\$550.00	Jennifer DeYoung	Village School
Maria Chesler	\$137.50	Sofia Lopes	Indian Hill School

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

8b-11. Approval to Amend Appointment of Temporary Leave Replacement Reading Specialist, Village School

Resolved: That the Board approve the amendment of appointment for Susan Gilbert as a Temporary Leave Replacement Reading Specialist, Village School, Step 5MA, at a salary of \$59,865.00 with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA, pending criminal history review. (prorated), as follows: [E. Fetter - Leave] [B]

From: Effective September 30, 2013 through January 14, 2014.
To: Effective September 19, 2013 through January 14, 2014.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

8b-12. Approval of Assignment Changes for the 2013/2014 School Year

Resolved: That the Board approve the Assignment Changes of the following staff for the 2013/2014 school year:

Employee Name	From Position	From Location	To Position	To Location	Effective Date
Boka, Kristina	Spanish Teacher	High School	Spanish Teacher	High School and W. R. Satz	Retroactive from 9/01/13
Donnelly, Dennis	Custodian, Split Shift	High School	Custodian, Night Shift	High School	Retroactive from 9/01/13
Graham, Michael	Custodian, Night Shift	High School	Custodian, Split Shift	High School	Retroactive from 9/01/13
Lieberman, Elizabeth	Pre-K Teacher	Village School	Teacher/Behavior Specialist	District	9/30/13

Discussion: Mrs. Vander Woude advised the Board as to the assignment changes as per this resolution.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

8b-13. Approval to Amend Appointment from Temporary Leave Replacement Special Education Teacher, Village School to Preschool Special Education Teacher, Village School

Resolved: That the Board approve the amendment of appointment for Christina Damas, as follows:

From: Temporary Leave Replacement Special Education Teacher, Village School, effective September 1, 2013 through June 30, 2014, step 1BA, currently at a salary of \$48,555.00, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [S. Campbell – Leave of Absence] [B]
To: Preschool Special Education Teacher, Village School, effective

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September 30, 2013 through June 30, 2014, step 1BA, currently at a salary of \$48,555.00, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [E. Lieberman – Assignment Change] [B]

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

8b-14. Appointment of Consultant for Business Office Support Staff Services

Resolved: That the Board approve the appointment of BPD Accounting and Consulting, L.L.C. for Business Office Support Staff Services effective retroactive from September 13, 2013 through December 31, 2013 at the rate of \$75.00 per hour. [B]

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

8b-15. Appointment of Day-To-Day Substitute Teacher and Substitute Special Education Monitor

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Teacher and Substitute Special Education Monitor, effective September 19, 2013 through June 30, 2014. [B]

Teresa Marinello

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

8b-16. Appointment of Day-To-Day Substitute Teacher

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Teacher, effective September 19, 2013 through June 30, 2014. [B]

Kelsey Maher

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

8b-17. Appointment of Day-To-Day Substitute Teacher

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Teacher, effective retroactive from September 1, 2013 through June 30, 2014. [B]

Susan Gilbert

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

8b-18. Appointment of Day-To-Day Clerical Substitute

Resolved: That the Board approve the appointment of the following as a Day-to-Day Clerical Substitute, effective September 19, 2013 through June 30, 2014. [B]

JoAnn Conti

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

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8b-19. Appointment of Day-To-Day Substitute Nurse

Resolved: That the Board approve the appointment of the following as a Day-to-Day Substitute Nurse, effective September 19, 2013 through June 30, 2014. [B]

Ileana Tuozzo

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 9-0

8c. Student Matters

8c-1. Acceptance of Harassment, Intimidation and Bullying Report

Resolved: That the Board move to accept the Superintendent's Report on Harassment, Intimidation and Bullying (from prior month).

(Mrs. Duncan reported the following 9/4/2013 – present):

School	# of Incidents	Notes
Village School	0	
Indian Hill School	0	
W.R. Satz School	0	
Holmdel High School	0	

MOTION: Ms. Garrity SECOND: Mrs. Wetmore VOTE: 9-0

8c-2. Approval of Student Placements

Resolved: That the Board approve the placements for the following students:

**Department of Special Services
In-District Placements**

SID	Services	Classification	Cost
3775708548	Home Instruction	ED	\$56.00/hour
2918928030	Home Instruction	N/A	\$56.00/hour

**Department of Special Services
Out-of-District Placements**

SID	Services	Classification	Cost
3424367134	Work Program	AT	\$27,807.00
9676658826	Out-of-District Placement	ED	\$51,332.40

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 9-0

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8c-3. Approval of Tuition Contract Agreement between South River Board of Education and the Holmdel Township Board of Education

Resolved: That the Board approve South River tuition student ID# 5855658391 to attend Holmdel Township Board of Education 2013/2014 School Year Program at a tuition rate of \$14,248.00. Transportation will be provided by South River Board of Education.

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 9-0

9. Business Administrator/Board Secretary's Report and Recommendations

9a. Acceptance/Approval of Initial 2013/2014 Chapter 192-193 Funding

Resolved: That the Board accept/approve initial funding under the provision of Chapter 192-193 (2013/2014) as follows. On file in the office of the Business Administrator/Board Secretary

Chapter 192-193 Handicapped Services

Initial 2013/2014 Entitlement \$338,202.00

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

9b. Approval of IDEA-PreK Salary

Resolved: That the Board approve that 100% (\$27,487.00) of Karen Gutowsky, Preschool Disabled Monitor salary be funded by the IDEA-PreK grant for the period of September 1, 2013 - June 30, 2014.

Discussion: Mrs. Vander Woude informed the Board as to the reason why the district was utilizing these funds for salary. Mrs. Pascucci credited the District's Special Services programs to be able to keep our students in district.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

9c. Approval of Applications for Use of School Facilities – By Various Groups

Resolved: That the Board approve applications to Use School Facilities submitted by the following user groups:

YMCA 201 Broad St. Matawan, NJ 07747	Village Classrooms	Kindergarten Care	Daily	9-5-13 Thru 6-24-14	9:00AM-3:00PM	\$30,000.00
Chabad Jewish Center of Holmdel 63 Main St. Holmdel, NJ 07733	Village Classrooms	Hebrew Class	Sundays	9-8-2013 Thru 5-18-14	9:15AM-12:15PM	\$7,860.00

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Hindi USA 3 Mohingson Court Holmdel, NJ 07733	WR Satz Classroom	Hindi Class	Fridays	9-13-13 Thru 6-13-14	7:00PM-8:00PM	\$2,125.00
Educational Services Inc. 15 Bear Head Rd. Medford, NJ 08055	High School Classroom	SAT Prep	Tuesdays	9-10-13 Thru 10-29-13	6:30PM-9:30PM	\$672.00

If applicable, additional facility fees and overtime costs will be charged in accordance with Policy/Regulation #7510 (Use of School Facilities) and fully reimbursed by the applicant.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

9d. Approval of Budget Transfers- 2013/2014

Resolved: That the Board approve the 2013/2014 Budget Transfers as listed on attachment T-14-04.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

9e. Approval of Addendum to Bills Payment – August 30, 2013

Resolved: That the Board approve payment of the August 30, 2013 Addendum to bills list in the amount of \$945,802.00 and as certified and approved.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 9-0

10. Old Business:

- Board Self Assessment
Mrs. Vander Woude provided an overview of the Board self assessment process. She stated that she would email a copy of the document used for the self assessment to the Board for review and discussion at the next meeting.
- Board Goals
Mrs. Vander Woude provided an overview of the draft 13/14 Board Goals she prepared. After a detailed discussion among the Board, it was agreed that Mrs. Vander Woude email a copy of the draft goals to the Board for review and discussion at the next meeting.
- Mrs. Vander Woude referenced the discussion the Board had at the last meeting regarding the Township's consideration of a PILOT program for the Lucent Property. She recommended the Board offer to meet with the Township to discuss this topic. The Board agreed with this recommendation.

11. New Business:

- Board Communications
 - Mrs. Vander Woude reminded the Board about email correspondence and to be careful not to inadvertently violate the Sunshine Law.
 - Mrs. Vander Woude spoke about responding back to emails sent to the Board by community members. She stated that there will always be a response either by email or phone. After a general discussion among the Board, it was agreed that in the event

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that Mrs. Vander Woude responds to an email by phone, she would advise the Board accordingly.

- Mrs. Vander Woude advised the Board of Mr. Pavlik's training he was receiving for the DARE program and the certification he will be receiving upon completion. She congratulated him on this accomplishment.

12. Questions from the Public

Ms. Pruitt, resident/parent, inquired as to the status of the repairs to the VS Play Pavilion shade structure that was damaged due to a snow storm. Mrs. Duncan stated that she would look into this matter accordingly.

Mrs. Vander Woude stated the next Board meeting will be September 25, 2013.

13. Executive Session (if required)

Board President Vander Woude called for an Executive Session at 10:07 p.m., to discuss legal and negotiation matters. Anticipating no further public action, she stated that the Board would adjourn from Executive Session.

14. Adjournment

By a unanimous voice vote the meeting adjourned at 10:08 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA
Business Administrator/Board Secretary