

## REGULAR BUSINESS MEETING SEPTEMBER 25, 2013

### 1. Call to Order

The Board of Education, Township of Holmdel, met in a Regular Business Meeting on Wednesday, September 25, 2013 in the library of the W.R. Satz School, 24 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:00 p.m., by Mrs. Vander Woude, President of the Board.

### 2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

### 2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

### 3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Vander Woude, Garrity, Liu (arrived at 8:47 p.m.) and Wetmore and Messrs: Pavlik, DeSario, Hammer and Sockol. Absent: Mrs. Pascucci. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum & Instruction and Mr. Michael Gross, Board Attorney. Ms. Sara Stark and Ms. Adhika Malhotra (arrived at 8:08 p.m.) student representatives to the Board were present (both left meeting at 9:19 p.m.)

### 3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

## REGULAR BUSINESS MEETING SEPTEMBER 25, 2013

4. Presentations – None
5. Approval of Minutes - None
- 6a. Questions from the Public (Agenda Items) - None
- 6b. Committee Report (s)  
  
Mr. DeSario – Buildings, Grounds & Safety
7. Committee of the Whole
- 7a. Approval of Out-of-District Travel, District Personnel

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 6471 Staff Member Expenses and in accordance with Regulation 6471 Staff Member Expenses, as listed below: [B]

### District Personnel

Date	Name	Location	Workshop/Meetings	City State	Cost
11/15/13, 01/23/14	Axelrod, T.	Administrator, Village School	Teaching the Common Core: A Focus on the Instructional Shifts in Literacy	Monroe Twp. NJ	\$250.00
11/15/13, 01/23/14	Bellis, M.	Administrator, Village School	Teaching the Common Core: A Focus on the Instructional Shifts in Literacy	Monroe Twp. NJ	\$286.66
10/17/13, 10/18/13	Constantarakos, V.	Village School	Autism NJ - 31st Annual Conference	Atlantic City, NJ	*\$500.00
10/17/13, 10/18/13	Damas, C.	Village School	Autism NJ - 31st Annual Conference	Atlantic City, NJ	*\$500.00
10/17/13, 10/28/13	Gill, M.	Administrator, District	Autism NJ - 31st Annual Conference	Atlantic City, NJ	*\$500.00
09/27/13	Gothelf, D.	High School	Advanced Placement English Teachers Forum	Long Branch, NJ	\$0.00
10/02/13	Jaume, E.	Central Office	2014/2015 Application for State School Aid (ASSA) Training	Williamstown, NJ	\$59.71
10/07/13	Mikos, P.	Administrator, District	Systems 3000 Budget & Revenue	Eatontown, NJ	\$4.95
09/23/13	Miller, S.	W. R. Satz School	Monmouth County Vocational School District Application Process	Freehold, NJ	\$0.00
10/15/13	Moran, T.	Indian Hill School	NJ Science Convention	Princeton, NJ	\$186.39
10/17/13 10/18/13	Schillaci, B.	Administrator, Village School	2013 FEA/NJPSA Fall Conference	Long Branch, NJ	\$225.00
11/15/13, 01/23/14	Schillaci, B.	Administrator, Village School	Teaching the Common Core: A Focus on the Instructional Shifts in Literacy	Monroe Twp. NJ	\$271.29
10/23/13	Seman, A.	Village School	Using the iPad to Enhance Expressive Communication Skills for Students with Limited Functional	Eatontown, NJ	\$0.00

**REGULAR BUSINESS MEETING SEPTEMBER 25, 2013**

			Communication		
06/05/14	Seman, A.	Village School	Apps and your iPad	Howell, NJ	\$0.00
11/12/13	Sweetman, J.	High School	Using the DSM-5 for Revolutionizing Diagnosis and Treatment	Freehold, NJ	*\$189.99

\*Paid with NCLB or IDEA Funds.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
 Absent: Mrs. Liu & Mrs. Pascucci

7b. Approval of Out-of-District Travel, Board Member, B. Garrity

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Board Member Expenses and in accordance with Regulation 4233 Board Member Expenses, as listed below: [B]

Date	Name	Location	Workshop/Meeting	City/State	Cost
09/30/13	Garrity, B.	Board Member	Monmouth County Fall Meeting	Eatontown, NJ	\$8.80

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 6-0-1  
 Abstained: Ms. Garrity  
 Absent: Mrs. Liu & Mrs. Pascucci

7c. Approval of Out-of-District Travel, Board Member, B. Garrity

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Board Member Expenses and in accordance with Regulation 4233 Board Member Expenses, as listed below: [B]

Date	Name	Location	Workshop/Meeting	City/State	Cost
10/24/13	Garrity, B.	Board Member	School Law Forum Workshop	Atlantic City, NJ	\$75.00

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 6-0-1  
 Abstained: Ms. Garrity  
 Absent: Mrs. Liu & Mrs. Pascucci

7d. Approval of Out-of-District Travel, Board Member, C. Liu

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Board Member Expenses and in accordance with Regulation 4233 Board Member Expenses, as listed below: [B]

Date	Name	Location	Workshop/Meeting	City/State	Cost
09/30/13	Liu, C.	Board Member	Monmouth County Fall Meeting	Eatontown, NJ	\$0.00

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
 Absent: Mrs. Liu & Mrs. Pascucci

## REGULAR BUSINESS MEETING SEPTEMBER 25, 2013

7e. Approval of Student Trips

Resolved: That the Board approve the Student Trips and that the educational objectives, itinerary, rules and regulations regarding these trips are on file in the Office of the Superintendent of Schools and the appropriate Principal's Office.

Date of Trip	School	Teacher/ Advisor	Class/Club/ Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
10/07/13, 10/08/13	High School	Cole, J.	Science	Sandy Hook & Holmdel Park, NJ	7:45 a.m. – 1:45 p.m.	28	2 Teachers	\$340.00
10/12/13	High School	McCafferty, S.	Athletics 2	Bowdoin Park, N.Y.	7:00 a.m. – 3:00 p.m.	23	2 Teachers	\$527.60
10/13/13	High School	Lazar, A.	Key Club	Great Adventure, Jackson, NJ	7:30 a.m. – 4:00 p.m.	25	2 Teachers	No cost to Board
10/14/13 10/15/13	High School	Schroeter, M.	Science	Shark River Estuary, NJ	8:00 a.m. – 1:45 p.m.	35	2 Teachers	\$350.00
10/18/13	High School	Mazzeo, G.	Photography	Ocean Grove Beach, NJ	9:15 a.m. – 12:15 p.m.	28	2 Teachers	No cost to Board
10/20/13	High School	Ranieri, A.	Italian Honor Society	Strides Breast Cancer Walk, Pt. Pleasant, NJ	7:30 a.m. – 1:30 p.m.	20	1 Teacher	\$175.00
10/21/13	High School	Lewis, J.	Math League	Red Bank Regional HS, NJ	2:30 p.m. – 5:30 p.m.	12	1 Teacher	\$150.00
10/23/13	W. R. Satz School	Ferraro, M.	Creative Arts Class	Phantom of the Opera Majestic Theater, NY	10:30 a.m. – 6:00 p.m.	71	6 Teachers	No cost to the Board
10/25/13	High School	Blaha, J.	Microbiology	Rutgers University, New Brunswick, NJ	3:00 p.m. – 6:45 p.m.	9	1 Teacher	\$267.00

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent: Mrs. Liu & Mrs. Pascucci

7f. Recognition of Student Trip to Spain and France

Resolved: That the Board recognize a trip to Spain and France from April 10, 2014 through April 20, 2014, for Holmdel students, in accordance with the information on file in the Office of the Superintendent. Expenses are paid by students with no cost to the Board of Education. [This is a non-sponsored Board of Education trip.]

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent: Mrs. Liu & Mrs. Pascucci

## REGULAR BUSINESS MEETING SEPTEMBER 25, 2013

### 8a. Report of the Superintendent

#### **Village School:**

Our students had the opportunity for their first “School Store” of the year. This is always an exciting experience for our children, as they get to “shop” at this PSA sponsored fundraiser. All was organized well and the children had a great time. The Character Ed. Committee met recently to discuss ways to continue “bucket filling” at Village School. The committee is in the planning stage for activities to tie in with our upcoming Week of Respect. We look forward to having all of our students participate in showing how we treat others in a respectful way at Village School.

#### **Indian Hill School:**

Indian Hill School held its "Back to School Night" for both 5th and 6th grades. Our teachers and staff were very excited to meet our students' families and share the upcoming exciting aspects of the new school year.

Enrichment classes are in full swing at Indian Hill School. Students in all three grades have been signing up for extension activities in such classes as physical education, art, world language, and library. Students will be taking these voluntary classes during their recess time.

#### **W. R. Satz School:**

This past Thursday, September 19th, the Satz School held its annual Back-to-School night for parents. With the help of our Student Ambassador volunteers, our parents were given the opportunity to tour the Satz School and visit members of our Administrative, Guidance, Teaching and Support Staff. Parents were also provided with important information by the Holmdel BOE, the PSG and HFEE leadership. Thanks to all who attended our event and to those who helped make this night successful.

On Tuesday, September 24<sup>th</sup>, the Satz PSG sponsored their annual “Welcome Back BBQ” for the Satz School students. Students were treated to snacks, hamburgers and hotdogs skillfully prepared by our parent volunteers. A special thanks goes out to all of the parents who volunteered their time towards making this event successful.

#### **High School:**

Holmdel High School hosted a forum sponsored by the New Jersey Department of Education on Monday, Sept. 23rd - the topic was an update of the ”Achieve NJ” legislation which went into effect on September 1st. “Achieve NJ”, among other things, changes the manner in which teachers and administrators are evaluated. The forum was attended by approximately 60 educators from all parts of the state.

HHS’s annual “Club Fair” was held earlier today (Sept. 25th) during lunch periods - students were able to tour the lower commons and speak with student representatives of the various clubs and activities offered at the high school.

Holmdel High School will hold its annual **Homecoming Ceremony** during halftime of this week’s home football game vs. Rumson-Fair Haven (Friday, Sept. 27th). The evening is also designated as a “Pink Out” in support of Breast Cancer Awareness and Prevention programs throughout NJ.

Congratulations to the seniors who were chosen by their peers for the **Homecoming Court**.

**REGULAR BUSINESS MEETING SEPTEMBER 25, 2013**

The Superintendent reported on the following current student enrollment: 3,097

Village School.....836	W.R. Satz School .....540
Indian Hill School .....713	High School.....1,008

8a-1. Report of Student Representatives to the Board

After the report, Mr. Sockol inquired if the student representatives had a process to receive feedback from the other schools. After a general discussion, it was suggested that the student representatives contact the student government representatives from the other schools to receive feedback.

Resolved: That the Report of the Superintendent and Student Representatives are hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved  
Absent: Mrs. Liu & Mrs. Pascucci

8b. Personnel

8b-1. Approval of Mentor Appointments

Resolved: That the Board approve the appointment of the following teachers as mentors for a provisional staff members at the State recommended rate shown below, for the 2013/2014 School Year (mentor fees paid by provisional teacher and if necessary are prorated). [B]

<b>Mentor</b>	<b>Novice Payment</b>	<b>Novice Teacher</b>	<b>Location</b>
Alana Lazar	\$55.00/per month until further notice	Jayne Reese	Holmdel High School
Maria Chesler	\$275.00	Lauren Scala	Indian Hill School

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 7-0  
Absent Mrs. Liu & Mrs. Pascucci

8b-2. Approval of Schedule B Appointments

Resolved: That the Board approve the appointment of the following staff members for Schedule B Positions for the 2013/2014 school year:

<b>Position</b>	<b>First Name</b>	<b>Last Name</b>	<b>Compensation*</b>
Band Evening (Winter)-Indian Hill	Catherine	McCarthy	\$349.00
Basketball Assistant Boys Coach-High School	John	Bird	\$5,645.00
Basketball Assistant Boys Coach-High School	Christopher	Arecchi	\$5,645.00
Basketball Assistant Girls Coach-High School	Nicole	Baldessari	\$5,645.00
Basketball Coach Boys W.R. Satz	Michael	Santiago	\$4,469.00
Basketball Coach Girls W.R. Satz	Jeanne	Toomey	\$4,469.00
Basketball Head Coach Boys-High School	Sean	Devaney	\$8,464.00
Basketball Head Coach Girls-High School	Donald	Hampton	\$8,464.00

**REGULAR BUSINESS MEETING SEPTEMBER 25, 2013**

<b>Position</b>	<b>First Name</b>	<b>Last Name</b>	<b>Compensation*</b>
Cheerleading Coach -W.R. Satz	Alison	England	\$2,353.00
Cheerleading Head Coach/Winter-High School	Marissa	Semler	\$5,173.00
Chorus Evening (Winter)-Indian Hill	Meredith	Thomas	\$349.00
Dance Team Advisor (Winter)-High School	Lisa Marie	Sorg	\$1,411.00
Drama Coach (Winter)-W.R. Satz	Amanda	Colannino	\$3,293.00
Drama Coach/(Winter)-High School	Joseph	Clores	\$3,293.00
Indoor Track Assistant Coach	Maurice	Bell	\$3,448.00
Indoor Track Assistant Coach	Sean	McCafferty	\$3,448.00
Indoor Track Head Coach	Jonathan	Cole	\$5,173.00
Music Director/(Winter)-High School	Matthew	Goetke	\$3,293.00
Stage Manager/Performing Arts Coordinator (Winter)	Theodore	Mester	\$2,353.00
Swimming Assistant-High School	Tracey	Marasco	\$5,017.00
Swimming Head Coach-High School	Dana	Hoffman	\$7,526.00
Technical Advisor/(Winter)-High School	Robert	Smith	\$1,882.00
Wrestling Assistant Coach-High School	Robert	Micheliche	\$5,017.00
Wrestling Coach-W.R. Satz	John	Graham	\$4,469.00
Wrestling Head Coach-High School	Daniel	Franke	\$7,526.00

\*Salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA

MOTION: Mr. Sockol                      SECOND: Mr. Pavlik                      VOTE: 7-0  
 Absent Mrs. Liu & Mrs. Pascucci

8b-3. Approval of Prime Time Staff Members for the 2013/2014 School Year

Resolved: That the Board approve the appointment of the following Prime Time Certificated Staff Members for the 2013/2014 School Year: [The Prime Time Program is completely funded by tuition and operates at no cost to the Board of Education.]

<b>Name</b>	<b>Hourly Rate*</b>
Christine Barbara	\$45
Myriam Betancourt	\$45
Carol Dempsey	\$45
Kara Devaney	\$45
Janice Esposito	\$45
Colleen Jasperse	\$45
Suzanne Kurey	\$45
Rian Lane	\$45
Jennifer Plocinski	\$45
Christie Riso	\$45
Melissa Shapter	\$45
Meredith Thomas	\$45

\*Plus \$45/ per Class for Planning

MOTION: Mr. Sockol                      SECOND: Mr. Pavlik                      VOTE: 7-0  
 Absent Mrs. Liu & Mrs. Pascucci

**REGULAR BUSINESS MEETING SEPTEMBER 25, 2013**

8b.-4 Approval of Extra Level of Staffing, W. R. Satz School

Resolved: That the Board approve the appointment of the following Extra Level Staffing effective September 30, 2013: [B]

<b>Employee</b>	<b>School</b>	<b>Extra Level of Staffing</b>
Carolyn Broadhurst	W. R. Satz	0.2

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 7-0  
Absent Mrs. Liu & Mrs. Pascucci

8b-5. Approval to Amend Salary Temporary Leave Replacement Elementary Teacher, Indian Hill School

Resolved: That the Board approve to amend the salary for Sofia Lopes, as follows:

From: Temporary Leave Replacement Elementary Teacher, Grade 4, Indian Hill School, step 1BA, at a salary of \$48,555.00 (prorated), effective September 1, 2013 through December 20, 2013, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA.

To: Temporary Leave Replacement Elementary Teacher, Grade 4, Indian Hill School, step 1BA+15, at a salary of \$50,755.00 (prorated), effective retroactive from September 1, 2013 through December 20, 2013, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 7-0  
Absent Mrs. Liu & Mrs. Pascucci

8b-6. Approval to Amend Appointment Temporary Leave Replacement Special Education Teacher, Indian Hill School

Resolved: That the Board approve the amendment of appointment for Stephanie Bontales as follows:

From: Temporary Leave Replacement Special Education Teacher, Indian Hill School, effective September 1, 2013 through December 20, 2013, Step 1BA, at a salary of \$48,555.00 (prorated), with salary for the 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [B] [J. Metzinger – leave]

To: Temporary Leave Replacement Special Education Teacher, Village School, effective September 30, 2013 through June 30, 2014, Step 1BA, at a salary of \$48,555.00, with salary for the 2013/2014 school year to be dependent upon completion of negotiations with the HTEA. [B] [S. Campbell – leave]

Discussion: Mrs. Vander Woude advised the Board as to the leave replacements to be approved as per this resolution and 8b-8.



## REGULAR BUSINESS MEETING SEPTEMBER 25, 2013

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 7-0  
Absent Mrs. Liu & Mrs. Pascucci

### 8b-7. Approval to Rescind Mentor Appointment

Resolved: That the Board approve to rescind the appointment of the following teacher as a mentor for a provisional staff member at the State recommended rate shown below, for the 2013/2014 School Year (mentor fees paid by provisional teacher and if necessary are prorated).

Patricia Satkovich	\$550.00	Suzanne Hennessy	Holmdel High School
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MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 7-0  
Absent Mrs. Liu & Mrs. Pascucci

### 8b-8. Approval to Appointment Temporary Leave Replacement Special Education Teacher, Indian Hill School

Resolved: That the Board approve the appointment of Dana Newton as a Temporary Leave Replacement Special Education Teacher, Indian Hill School, step 1 BA, at a salary of \$48,555 (prorated), effective September 27, 2013 through December 20, 2013, with salary for 2013/2014 school year to be dependent upon completion of negotiations with the HTEA, pending criminal history review. [J. Metzinger-Leave] [B]

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 7-0  
Absent Mrs. Liu & Mrs. Pascucci

### 8b-9. Approval of Volunteer for Winter Sports, Holmdel High School

Resolved: That the Board approve Alan McCafferty as a Volunteer for the Track Team, Holmdel High School, for the 2013 Winter Season.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 7-0  
Absent Mrs. Liu & Mrs. Pascucci

### 8b-10. Approval of Volunteer for Winter Sports, Holmdel High School

Resolved: That the Board approve Craig Segal as a Volunteer for the Track Team, Holmdel High School, for the 2013 Winter Season.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 7-0  
Absent Mrs. Liu & Mrs. Pascucci

### 8b.-11 Approval of Student Teacher, Holmdel High School

Resolved: That the Board approve Mariela Osario as a Student Teacher in the area of English grades 9 through 12 from September 30, 2013 to December 15, 2013 at Holmdel High School. Cooperating teacher will be Karen Pharo.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 7-0  
Absent Mrs. Liu & Mrs. Pascucci

**REGULAR BUSINESS MEETING SEPTEMBER 25, 2013**

8c. Student Matters

8c-1. Acceptance of Harassment, Intimidation and Bullying Report

Resolved: That the Board move to accept the Superintendent's Report on Harassment, Intimidation and Bullying (from prior month).

(Mrs. Duncan reported the following 9/19/2013 – present):

School	# of Incidents	Notes
Village School	0	
Indian Hill School	0	
W.R. Satz School	0	
Holmdel High School	0	

MOTION: Mrs. Wetmore SECOND: Ms. Garrity VOTE: 7-0  
Absent Mrs. Liu & Mrs. Pascucci

9. Business Administrator/Board Secretary's Report and Recommendations

9a. Approval of Discarding Textbooks at Indian Hill School

Resolved: That the Board approve the discarding of Textbooks for various reasons by the Indian Hill School. The list is on file in the Business Office.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent Mrs. Liu & Mrs. Pascucci

9b. Approval of Monthly Certification – July 31, 2013

Resolved That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of July 31, 2013 after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent Mrs. Liu & Mrs. Pascucci

9c. Approval of Business Administrator/Board Secretary's Financial Report- July 31, 2013

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending July 31, 2013, is hereby approved and the Business Administrator/Board Secretary is instructed to file same.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent Mrs. Liu & Mrs. Pascucci

## REGULAR BUSINESS MEETING SEPTEMBER 25, 2013

### 9d. Approval of Treasurer's Financial Report- July 31, 2013

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending July 31, 2013, is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent Mrs. Liu & Mrs. Pascucci

### 9e. Approval of Monthly Certification – August 31, 2013

Resolved That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of August 31, 2013 after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent Mrs. Liu & Mrs. Pascucci

### 9f. Approval of Business Administrator/Board Secretary's Financial Report- August 31, 2013

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending August 31, 2013, is hereby approved and the Business Administrator/Board Secretary is instructed to file same.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent Mrs. Liu & Mrs. Pascucci

### 9g. Approval of Treasurer's Financial Report- August 31, 2013

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending August 31, 2013, is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent Mrs. Liu & Mrs. Pascucci

### 9h. Approval of Budget Transfers- 2013/2014

Resolved: That the Board approve the 2013/2014 Budget Transfers as listed on attachment T-14-05.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent Mrs. Liu & Mrs. Pascucci

## REGULAR BUSINESS MEETING SEPTEMBER 25, 2013

### 9i. Approval of Bills Payment – September 25, 2013

Resolved: That the Board approve payment of the September 25, 2013 regular bills list in the amount of \$606,435.40 and as certified and approved.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent Mrs. Liu & Mrs. Pascucci

### 10. Old Business

- Board Goals 2013/2014  
Mrs. Vander Woude provided an overview of the discussion at the last meeting and the follow up email she sent to the Board with the draft 13/14 Board Goals. After a detailed discussion among the Board, there were revisions made to the draft goals. Mrs. Vander Woude stated she would email a copy of the revised goals to the Board for final review and approval at the next meeting.
- Mrs. Vander Woude reminded the Board about the discussion at the last meeting regarding email correspondence and to be careful not to inadvertently violate the sunshine law. After a general discussion, Mr. Gross advised the Board that they need to be careful not to engage in discussions or dialogue about topics or Board business.
- Mrs. Vander Woude thanked all the Board members who were speakers at the back to school nights.
- Mrs. Vander Woude informed the Board that the National Junior Honor Society Schedule B posting closed yesterday and Mr. Howard was in the process of interviewing the qualified candidates.
- Mrs. Vander Woude reminded the Board of the 10/11/13 deadline to submit the completed Board self evaluation form to her. She stated that she would provide a consolidated evaluation by 10/15/13 for review and discussion at the 10/16/13 Board meeting.

### 11. New Business

- Mrs. Vander Woude spoke about the topic of legal fees that have been brought up by Board members. She requested the Board send any inquiries/questions to her and she would share with the Board attorney as opposed to Board members contacting the Board attorney directly.
- Mrs. Vander Woude informed the Board that Strauss Esmay is implementing a new feature which will provide Board members with the ability to search and print bylaws, policies and regulations.
- Mr. Sockol referenced the news regarding the US Government potentially going into default and inquired as to the exposure on the district if this were to happen. Mr. Petrizzo stated the IDEA and NCLB federal grants the district receives could potentially be impacted along with the possible trickledown effect on state aid if the state was impacted as well.

## REGULAR BUSINESS MEETING SEPTEMBER 25, 2013

### 12. Questions from the Public

- Mrs. Hamwi, Co-President-WRS PSG, provided an overview to the Board regarding the PSG's goals for the year. She stated the main goal was to assist with the transitioning of students moving from 6<sup>th</sup> grade into 7<sup>th</sup> grade and students moving from 8<sup>th</sup> grade into 9<sup>th</sup> grade.

Mrs. Vander Woude stated the next Board meeting will be October 16, 2013.

### 13. Executive Session (if required)

Board President Vander Woude called for an Executive Session at 9:50 p.m., to discuss negotiations and legal matters. Anticipating no further public action, she stated that the Board would adjourn from Executive Session.

### 14. Adjournment

By a unanimous voice vote the meeting adjourned at 9:51 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA  
Business Administrator/Board Secretary