

REGULAR BUSINESS MEETING- SEPTEMBER 14, 2011

1. Call to Order

The Board of Education, Township of Holmdel, met in Regular Business Meeting on Wednesday, September 14, 2011 in the library of the W.R. Satz School, 24 Crawfords Corner Road, Holmdel New Jersey. The meeting was called to order at 8:00 p.m., by Ms. Garrity, President of the Board.

2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 4 Crawfords Corner Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The Board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Garrity, Wetmore, Liu, Pascucci, and Vander Woude and Messrs: DeSario, Pavlik, Sockol and Tai. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum & Instruction and Mr. Martin Barger, Board Attorney. Mr. Alexander Ching and Ms. Isha Purang student representatives to the Board were absent.

3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

4. Presentation – None

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7d. Approval of Transfer of Funds

Resolved: That the Board approve the transfer of funds for the Holmdel High School Athletic Fund in the amount of \$15,000. [T – To begin funding of costs for fall sports.]

MOTION: Dr. Tai SECOND: Mr. DeSario VOTE: 9-0

8a. Report of the Superintendent

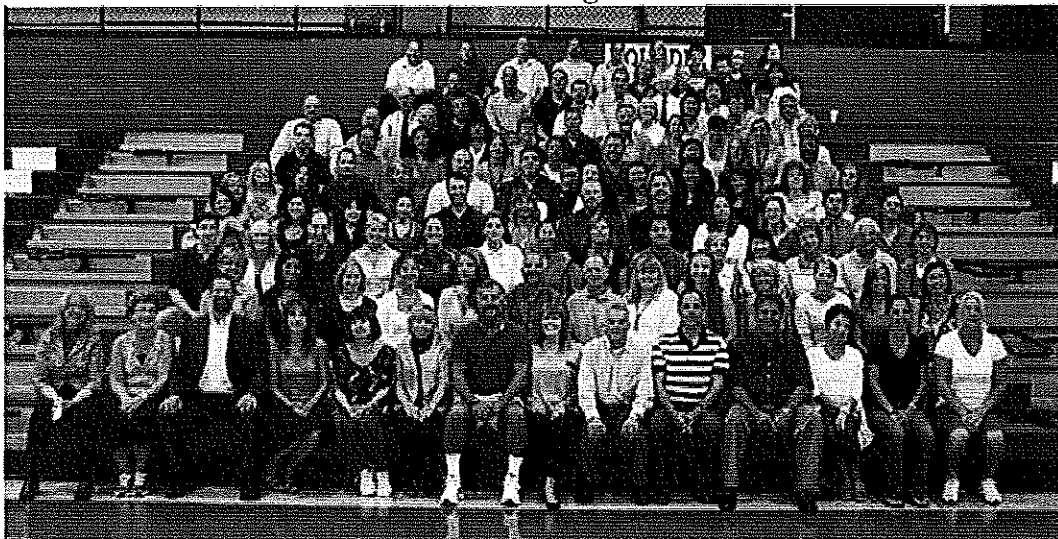
Village School PSA has introduced a Welcome Back BBQ for families including an outdoor movie viewing of Toy Story 3 to be held on September 23. The BBQ acts as a welcome back to students as well as a membership initiative offering discounted admission with paid PSA membership.

Indian Hill – Students at Indian Hill School took part in many activities to commemorate the tenth anniversary of 9-11. Some of the activities included a school-wide moment of silence followed by a sixth grader singing two patriotic songs. Many classes set aside time for discussion, drawings and writings to commemorate the anniversary as well.

Indian Hill students will have the opportunity to participate in some enrichment classes during their lunch periods. One of these programs is entitled: crocheting for a cause. Students will work with the art teacher to learn how to crochet. They will then donate the items they produce to a cause of choice.

W. R. Satz School –Satz anti bullying program. The teachers had their Generation Text training on Tuesday, September 6th. During morning announcements, they read a word and definition of the day to establish a common language amongst the staff and students. The homeroom teachers are generating discussions about these words and how they relate to Harassment Intimidation and Bullying.

Holmdel High School –



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Life Size Head and Bust Amatures, Precision Sculpture Stands, Black Steel Print, Racks, DVD'S

HHS Graphic Arts-\$1025

Digital Cameras, Flash Cards, Batteries, Charger, Memory Card Reader

TV Production-\$1650

Editing Station Equipment, Memory Card, Battery, Firewire, Handle Mount Cradle

HHS Theater-\$1050

Unipak Body-Pack Transmitter, Cardoid Lavalier Microphone, Headworn, Microphones

HHS Acting Class-\$300

Video Camera, Flash Card, Tripod

Satz Tech Ed-\$400

Camera, Digital Video Camera, Charger, Batteries, Flash Card

Satz Arts-\$550

Frames To Display Student Art Work

Indian Hill and Village Art Departments-\$600

Arts Education DVD's

Village Art Department -\$500

Paper Cutter

High School Scholarships: \$3000

8a.-1 Report of Student Representatives to the Board - None

Resolved: That the Report of the Superintendent is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept- All Approved

8b. Personnel

8b.-1 Appointment of Non-Certificated Staff, Lunchroom/Playground Aide, Village School

Resolved: That the Board approve Andrea Protentis as a Lunchroom/Playground Aide, Village School, at a salary of \$15.51 per hour, effective September 1, 2011 through June 30, 2012. [D. DeMarco – Resignation] [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 9-0

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8b.-7 Approval of Adjustment in Increment Level

Resolved: That the Board approve the following Adjustment in Increment Level retroactive to September 1, 2011:

Employee	From	TO: Effective 9/1/2011
Lauren Lepore	8MA	8MA+15

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 9-0

8b.-8 Approval of Schedule B Position, Lead Teacher, Indian Hill School

Resolved: That the Board approve the appointment of Michael Welter to the Schedule B position of Lead Teacher, Indian Hill School, effective retroactive to September 1, 2011 through December 2, 2011, at a stipend of \$1,882.00 (prorated). [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 9-0

8b.-9 Approval of Extra Hours, .2 Special Education Teacher, Indian Hill School

Resolved: That the Board approve Michael Welter for Extra Hours as a .2 Special Education Teacher, Indian Hill School, effective retroactive September 1, 2011 through December 2, 2011. [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 9-0

8b.-10 Approval of Temporary Leave Replacement, Special Education Teacher, Indian Hill School

Resolved: That the Board approve the appointment of Melissa Burdick as Temporary Leave Replacement, Special Education Teacher, Indian Hill School, step 1 BA, at a salary of \$48,055 (prorated), pending criminal history, effective September 15, 2011 through December 6, 2011. [M. Welter - reassignment] [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 9-0

8b.-11 Approval of Special Education Monitor Hours

Resolved: That the Board approve the following hours for the Special Education Monitors, retroactive to September 1, 2011:

Name	Daily Hours	Days per Week	School
Acquaviva, Jeanne	6.5	5	Holmdel High School
Allocco, Regina	6.5	4	Village School
Araneo, Tracy	6.5	5	Holmdel High School
Barrens, Barbara	6.5	5	Village School
Beuthe, Colleen	6.5	5	Indian Hill School
Brown, Patrice	6.5	5	W.R. Satz School
Bucior, KellyAnn	6.1	5	Village School
Cheh, Susan	6.5	5	Indian Hill School

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Morello, Barbara	6.5	5	Indian Hill School
Skowronski, Katherine	6.5	5	Holmdel High School
Smith, Betty	3	5	Village School/Holmdel High School

Discussion: Mr. Sockol wanted to confirm that the chart heading for this resolution was the same as resolution #8b.-11. Mr. Petrizzo confirmed that it was.

MOTION: Dr. Tai SECOND: Mrs. Vander Woude VOTE: 9-0

8c. Student Matters - None

9. Business Administrator/Board Secretary's Report and Recommendations

9a. Approval of Membership to the New Jersey State Interscholastic Athletic Association – Holmdel High School

Resolved: That the Board approve Holmdel High School as a member of the New Jersey State Interscholastic Athletic Association, to participate in the approved interschool athletic program by the NJSIAA, for the 2011/2012 school year, as provided for in Chapter 172 Laws 1979 (*N.J.S.A. 18A:11-3, et seq.*).

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 9-0

9b. Approval of Discarding Textbooks at Holmdel High School

Resolved: That the Board approve the discarding of outdated Textbooks no longer in use by Holmdel High School.

Title	Author	Publisher	Copyright Date	Reason
Sociology (50)	Macionis, John	Prentice Hall	1999	Outdated
Psychology & You (18)	Myers	McGraw Hill	2000	Outdated

MOTION: Mrs. Wetmore SECOND: Mr. Pavlik VOTE: 9-0

10. Old Business

- Schedule B Postings

Mr. Barger referenced and explained the regulation that governed this process (as it relates to required certifications to be eligible).

Mr. Sockol requested that the district follow the same process for schedule B postings as it does for regular position postings.

After general discussion among the board regarding this matter, the board approved (via show of hands) that the district follow the same process for schedule B postings as it does for regular position postings.

- Red Cross Emergency Shelter

Mrs. Duncan provided an overview of the services that were provided pre, during and post the Red Cross utilizing our facility (High School / W.R. Satz School complex) as an emergency shelter. She

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12. Questions from Public

- Mr. Hinds, Township Councilman, expressed his concerns to the Board as to why he was not approved as the volunteer soccer coach for the district. He stated that there was no conflict of interest (which had been confirmed by the Township attorney).

Mr. Barger stated that as soon as the Township attorney returns from vacation he will discuss this matter with him and advise the Board accordingly.

13. Executive Session (if required) – N/A

14. Adjournment

By a unanimous voice vote the meeting adjourned at 9:11 p.m.

Respectfully Submitted,



Michael R. Petrizzo, CPA
Business Administrator/Board Secretary