

## REGULAR BUSINESS MEETING DECEMBER 19, 2012

### 1. Call to Order

The Board of Education, Township of Holmdel, met in Regular Business Meeting on Wednesday, December 19, 2012 library of the W.R. Satz School, 24 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:00 p.m., by Ms. Garrity, President of the Board.

### 2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

### 2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

### 3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Garrity, Wetmore, Liu, Pascucci and Vander Woude and Messrs: Pavlik, Sockol and Tai. Absent: Mr. DeSario. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum & Instruction and Mr. Martin Barger, Board Attorney. Ms. Isha Purang and Ms. Sara Stark, student representatives to the Board were present (both left the meeting at 10:18 p.m.).

Ms. Garrity called for a moment of silence for the victims of Newtown, Connecticut.

### 3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet

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and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

### 4. Presentations

A) **District Security** - Mrs. Duncan provided an overview on this topic and introduced Mr. Balicki and Detective Sergeant Ackerson to provide an update. Both Mr. Balicki and Detective Sergeant Ackerson provided background as to what has been done and an overview of what will be done prospectively.

There were general comments from the public as to the following;

- The need for more police presence in the schools.
- The Superintendent should have communicated with the parents sooner than Monday.
- The need for the District to install metal detectors at the main entrance of the schools.
- The need for additional security measures to address the use of District facilities after school.
- The need to raise funds locally to offset the costs required to enhance District security.

Dale Vander Woude, resident, requested a timeline of the actions the schools took once the District heard the news of the Connecticut tragedy.

Mr. Sockol requested additional information on the District security system and the security drills performed.

Mr. Pavlik stated concerns about the doors/windows at the schools. He also stated that the District should have a police officer assigned to all schools.

Mrs. Pascucci provided background from eleven years ago when there was a District Ad Hoc Security Committee formed to address security concerns, which the District has continued to address to date. However, based on the recent tragedy, she stated the District should consider creating an Ad Hoc Security Committee again to address this matter.

Mrs. Vander Woude expressed her concerns regarding the timing of the District communication along with the resources used to communicate.

### B) **Chartwells addresses the Marley's Mellow Mood Beverage Incident**

Mrs. Duncan read the following statement;

On Friday afternoon, 11/30/12, I received an urgent call from Art Howard, Principal of Satz Middle School. He informed me that several children had gotten sick after lunch and were being sent to the nurse. He, Lisa Marino and Nurse Denton believed that the cause may be a beverage that they consumed during lunch. However, at that time, they were not ruling out any other possibilities.

Students were seen and treated by the school nurse. The parents of the affected children were called and some students were sent home.

The beverage, Marley's Mellow Mood, was identified as the cause of the children's reactions and the remaining cans were immediately pulled from distribution at Satz and the High School. The Health Department was notified, along with Chartwell's, our food service provider and an immediate investigation was initiated.

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At this time, I'd like to introduce Nancy Quinn, Regional Vice President of Chartwells and Jim Gillespie, District Manager of Chartwells. They are here to address the Board and the public on this issue.

Nancy Quinn, Regional Vice President read the following statement; Chartwells takes great pride and care in partnering with our school communities to provide the best school dining experience possible and we take the situation at Holmdel Schools very seriously. We have concluded our investigation of Marley's Mellow Mood Beverages at Holmdel Schools and have determined the following.

Here are the facts that we have identified regarding the situation:

- The director at Holmdel school district was solicited by a beverage distributor of Marley's Mellow Mood Beverages and placed an order, although these beverages are not authorized or approved for sale by Chartwells at any of our school locations. This was an isolated incident; Holmdel Schools was the only Chartwells location that accessed this product.
- After being told not to sell the product, the director proceeded with sales at the high school and on Friday, 11/30/12 the product was also sold at the middle school.
- Several students at Satz Middle School had an adverse reaction to the beverage and were ill
- Both the Administration as well as Chartwells reacted immediately on Friday and removed all other product from being sold.
- On Monday, December 3rd, the school dining director was removed from the school district and replaced with a new director.
- Chartwells district manager and new director have reviewed Holmdel's previously established product approval process along with the nutrition policy with the district and will strictly abide by it.
- Chartwells has implemented an order review process to ensure a mistake of this nature cannot be made again.
- Chartwells is communicating with the parents/guardians of those students who had a reaction to drinking the product.

The safety and welfare of the students of Holmdel Schools and all of the schools we serve continues to be Chartwells number one priority and we sincerely regret that this situation occurred.

Mr. Sockol asked for clarity as to how the process failed.

Mr. Pavlik asked who the Food Service Director reports to within Chartwells.

Mrs. Vander Woude asked how often Chartwells' District Manager performs site visits.

Justine Coleman, resident, inquired as to how this order was fulfilled and paid for by Chartwells, if it was never approved.

Hector Almonte, resident, could not understand how this was able to happen. He stated that his son drank the product and was extremely sick and had to be hospitalized as a result.

Debbie Brew, resident, expressed concerns regarding the lack of communication from the District regarding this matter.

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Joseph Hammer, resident, asked what the Food Service Director's incentive was to sell this product after being told not to. In addition, he stated there should be more ownership from the Food Service employees working in the cafeteria.

Jennifer Dameskino, resident, stated her son was one of the children that drank the product and was sick all weekend.

Mrs. Vander Woude stated the District is ultimately responsible for the program and wanted to know what measures are being taken to ensure this does not happen again.

Ms. Garrity provided an overview of the added measures that Chartwells and the District are taking as a result (i.e., Chartwells implementing advance order review and vendor approvals, added site visits and spot checks by Chartwells and District).

Dr. Tai stated that these were serious issues discussed tonight and the Board needs to remain unemotional when addressing these matters. He also stated that the Board needs to be practical when discussing solutions because there are many factors to be considered.

Mr. Pavlik stated that he will take responsibility for this incident, as Board members, we are in charge and there are issues we need to address.

C) Assessment Presentation – M. Currie

D) Mrs. Duncan recognized and thanked Dr. Tai for his 9 plus years as a Board Member and presented him with a memorial plaque and gavel.

5. Approval of Minutes

5a. Approval of Minutes- Closed Executive Session – November 14, 2012

Resolved: That the Board approve the minutes of the following meeting:  
Closed Executive Session – November 14, 2012

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 6-0-2  
Abstained: Mrs. Pascucci and Dr. Tai  
Absent: Mr. DeSario

5b. Approval of Minutes- Regular Business Meeting– November 14, 2012

Resolved: That the Board approve the minutes of the following meeting:  
Regular Business Meeting – November 14, 2012

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 6-0-2  
Abstained: Mrs. Pascucci and Dr. Tai  
Absent: Mr. DeSario

5c. Approval of Minutes- Closed Executive Session – November 28, 2012

Resolved: That the Board approve the minutes of the following meeting:

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Closed Executive Session – November 28, 2012

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 6-0-2  
Abstained: Mrs. Pascucci and Dr. Tai  
Absent: Mr. DeSario

5d. Approval of Minutes- Regular Business Meeting– November 28, 2012

Resolved: That the Board approve the minutes of the following meeting:  
Regular Business Meeting – November 28, 2012

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 6-0-2  
Abstained: Mrs. Pascucci and Dr. Tai  
Absent: Mr. DeSario

6a. Questions from the Public (Agenda Items) - None

6b. Committee Reports(s)  
Mrs. Wetmore – Negotiations Committee

7. Committee of the Whole

7a. Board Committee Items for Discussion

Curriculum and Instruction

- Program of Studies – High School
- Program of Studies – W. R. Satz School

Mrs. Ana Vander Woude inquired as to the timeline to get the Program of Studies approved. Ms. Currie and Mr. Loughran stated that the latest Board approval date is 1/30/2013. However, if the Board waits that long it will be a very tight deadline.

Mrs. Vander Woude also inquired about the 504 language referenced in the program of studies.

Mr. Sockol inquired if there would be further review of the grading system. He also asked if the District could increase the number of AP courses offered.

After discussion was completed, it was agreed that Ms. Currie will provide another edited copy of the Program of Studies to the Board. The Board will provide any remaining questions to Ms. Currie so they can be addressed accordingly. The Program of Studies will be on the 1/9/13 agenda for approval.

- Donation – See agenda item 7h.

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7b. Approval of Out-of-District Travel, District Personnel

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Staff Member Expenses and in accordance with Regulation 4233 Staff Member Expenses, as listed below: [B]

**District Personnel**

| <b>Date</b>         | <b>Name</b>     | <b>Location</b>            | <b>Workshop/Meeting</b>   | <b>City/State</b>  | <b>Cost</b> |
|---------------------|-----------------|----------------------------|---|--------------------|-------------|
| 04/12/13            | Bellis, M       | Indian Hill School         | Rutgers 45th Annual Reading & Writing Conference  | Somerset, NJ       | *\$190.85   |
| 04/24/13 - 04/26/13 | Cancellieri, D. | Village School STRIVE      | American Occupational Therapy Association 93 <sup>rd</sup> Annual Conference                          | San Diego, CA      | *\$415.00   |
| 01/11/13            | Chelednik, C.   | High School                | NJSIAA Coaching Clinic  | Ewing, NJ          | \$80.00     |
| 04/15/13 & 04/16/13 | Collins, N.     | Administrator, District    | Annual NJ Pupil Supervisor Transportation Conference  | Atlantic City, NJ  | \$325.00    |
| 01/14/13            | Coticelli, D.   | High School                | Over 75 Quick Techniques for Children with Emotional & Behavioral Problems                            | Princeton, NJ      | *\$189.99   |
| 01/20/13            | Coticelli, D.   | High School                | Trip to Evaluate Parentally Placed Student (Date Change Approved 11/28/12)                            | Hancock, NY        | \$146.00    |
| 05/15/13            | Coticelli, D.   | High School                | Behavior Problems Resource Kit: ID, Measurement & Intervention for Children with Challenging Behavior | Eatontown, NJ      | \$0.00      |
| 02/21/13 & 02/22/13 | Donovan, D.     | Village/W. R. Satz Schools | NJMEA Music Conference  | East Brunswick, NJ | \$185.00    |
| 04/12/13            | Fetter, E.      | Village School             | Rutgers 45th Annual Reading & Writing Conference  | Somerset, NJ       | \$0.00      |
| 01/14/13            | Gallimore, M    | High School                | Over 75 Quick Techniques for Children with Emotional & Behavioral Problems                            | Princeton, NJ      | *\$189.99   |
| 01/20/13            | Gallimore, M    | High School                | Trip to Evaluate Parentally Placed Student (Date Change Approved 11/28/12)                            | Hancock, NY        | \$146.00    |
| 01/31/13 & 02/01/13 | Gattini, A.     | Administrator, District    | TECHSPO '13   | Atlantic City, NJ  | \$611.00    |
| 01/20/13            | Gill, M.        | Administrator, District    | Trip to Evaluate Parentally Placed Student (Date Change Approved 11/28/12)                            | Hancock, NY        | \$246.68    |
| 02/28/13            | Imbro, L.       | W. R. Satz School          | Common Core and PARCC: What's a Teacher to Do?  | New Brunswick, NJ  | \$55.00     |
| 01/31/13 & 02/01/13 | Lelivelt, S.    | Network Engineer           | TECHSPO '13   | Atlantic City, NJ  | \$539.00    |
| 01/14/13            | Mercandetti, J. | Indian Hill School         | Simple Strategies for Differentiating Instruction in Geometry & Measurement                           | New Brunswick, NJ  | \$195.00    |
| 02/04/13            | Mercandetti, J. | Indian Hill School         | Math and Technology - Perfect Together  | New Brunswick, NJ  | \$195.00    |
| 04/24/13            | Soldi, S.       | High School                | Social Skills: Get Them, Have Them, Use Them  | Eatontown, NJ      | \$0.00      |
| 04/25/13            | Soldi, S.       | High School                | In-class Support and the Co   | Eatontown, NJ      | \$0.00      |

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| Date     | Name         | Location                | Workshop/Meeting  | City/State        | Cost    |
|----------|--------------|-------------------------|---|-------------------|---------|
|          |              |                         | Teaching Classroom K-12   |                   |         |
| 05/15/13 | Sweetmen, J. | High School             | Behavior Problems Resource Kit: ID, Measurement & Intervention for Children with Challenging Behavior | Eatontown, NJ     | \$0.00  |
| 01/25/13 | Swensen, E.  | Administrator, District | HSPA District Test Coordinator Training   | Maple Shade, NJ   | \$0.00  |
| 02/28/13 | Tetreault, S | W. R. Satz School       | Common Core and PARCC: What's a Teacher to Do?  | New Brunswick, NJ | \$55.00 |

\*Paid with NCLB Title II or IDEA Funds.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mr. DeSario

7c. Approval of Out-of-District Travel, Board Member, Robin Wetmore

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Board Member Expenses and in accordance with Regulation 4233 Board Member Expenses, as listed below: [B]

| Date     | Name        | Location     | Workshop/Meeting        | City/State   | Cost    |
|----------|-------------|--------------|-------------------------|--------------|---------|
| 01/07/13 | Wetmore, R. | Board Member | Monmouth County Meet Up | Freehold, NJ | \$16.24 |

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mr. DeSario

7d. Approval of Student Trips

Resolved: That the Board approve the educational objectives, itinerary, rules and regulations regarding this trip are on file in the Office of the Superintendent of Schools and the appropriate Principal's Office.

| Date of Trip        | School      | Teacher/Advisor | Class/Club/Group              | Destination City/State                        | Time                   | Total Students | Total Chaperones                        | Total Cost       |
|---------------------|-------------|-----------------|-------------------------------|---|------------------------|----------------|---|------------------|
| 01/10/13            | High School | Blaha, J.       | Science League                | Marlboro High School, Marlboro, NJ            | 2:45 p.m. – 5:00 p.m.  | 20             | 1 Teacher                               | \$150.00         |
| 01/08/13            | W. R. Satz  | Dowd, S.        | Project Plus Science Olympiad | Union County College, Union, NJ               | 7:00 a.m. – 5:30 p.m.  | 22             | 2 Teachers                              | No cost to Board |
| 01/16/13            | W. R. Satz  | Ferraro, M.     | 8 <sup>th</sup> Grade         | Majestic Theater Phantom of the Opera, NY, NY | 10:45 a.m. – 6:00 p.m. | 71             | 4 Teachers                              | \$1,450.00       |
| 03/20/13 – 03/24/13 | High School | Koryat, J.      | Symphonic Band/Jazz Band      | Quebec, Canada                                | TBA                    | 55             | 1 Teacher<br>1 Administrator<br>1 Nurse | No cost to Board |
| 12/28/12            | High School | McCafferty, S.  | Track and Field               | New York City Armory                          | 7:00 a.m. – 4:30 p.m.  | 6              | 1 Teacher                               | No cost to Board |

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| Date of Trip | School      | Teacher/ Advisor | Class/Club/ Group | Destination City/State           | Time                    | Total Students | Total Chaperones | Total Cost       |
|--------------|-------------|------------------|-------------------|----------------------------------|-------------------------|----------------|------------------|------------------|
| 01/04/13     | High School | McCafferty, S.   | Track and Field   | New York City Armory             | 7:00 a.m. – 3:30 p.m.   | 6              | 1 Teacher        | No cost to Board |
| 01/26/13     | High School | McCafferty, S.   | Track and Field   | New York City Armory             | 7:00 a.m. – 3:30 p.m.   | 6              | 1 Teacher        | No cost to Board |
| 01/08/13     | W. R. Satz  | Westrol, R.      | Athletics         | Neptune High School, Neptune, NJ | 8:30 a. m. – 11:00 a.m. | 20             | 1 Teacher        | No cost to Board |

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
 Absent: Mr. DeSario

Tabled

7e. ~~Approval of the Forms and Rubrics from *Enhancing Professional Practice: A Framework for Teaching*, for the 2013/2014 School Year~~

~~Resolved: That the Board approve the Forms and Rubrics from *Enhancing Professional Practice: A Framework for Teaching*, as the Teaching Evaluation Model to be used for the 2013/2014 School Year.~~

~~Discussion: Mr. Sockol and Mrs. Vander Woude expressed concerns about the limited time to review. Mrs. Currie stated that the plan was to provide ample time for review. However, the delay was a result of the impact of Hurricane Sandy. After discussion was completed, it was agreed to table this resolution and include on the 1/9/13 agenda for approval.~~

MOTION TO TABLE: Mrs. Vander Woude SECOND: Mr. Sockol VOTE: 8-0  
 Absent: Mr. DeSario

Tabled

7f. ~~Approval of the Forms and Rubrics from the Marshall Principal Evaluation Rubrics~~

~~Resolved: That the Board approve the Forms and Rubrics from the Marshall Principal Evaluation Rubrics, to be used for the 2013/2014 School Year.~~

~~Discussion: Mr. Sockol and Mrs. Vander Woude expressed concerns about the limited time to review. Mrs. Currie stated that the plan was to provide ample time for review. However, the delay was a result of the impact of Hurricane Sandy. After discussion was completed, it was agreed to table this resolution and include on the 1/9/13 agenda for approval.~~

MOTION TO TABLE: Mrs. Vander Woude SECOND: Mr. Sockol VOTE: 8-0  
 Absent: Mr. DeSario



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7g. Approval for Adoption of Curriculum Guides

Resolved: That the Board of Education adopt the following Curriculum Guides [B]:

- AP Language and Composition
- Social Studies, Grade 5
- Social Studies, Grade 7

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mr. DeSario

7h. Acceptance of Monetary Donation from the Strait Family

Resolved: That the Board accept, with gratitude, a Monetary Donation in the amount of \$200.00, from the Strait Family, and a corporate match of \$200.00 from Indus Capital Partners, for a total donation of \$400.00, to be used for Mrs. Vaccarino's first grade class. [D]

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mr. DeSario

8a. Report of the Superintendent

Tonight is Dr. Tai's last BOE meeting after serving the School District for over 9 years. He is a gentleman and a scholar and he will be missed. We wish him well and want him know just how much his service has been appreciated. Thank you Dr. Tai!

**Village School:** The Village School children and families shipped out more than 1,000 gifts as a part of Operation Sleigh bells, to benefit more than 400 families of the Family and Children's Service of Long Branch, a nonprofit social service agency.

Each grade was tasked with donating items like new toys, books, coats, pajamas, hats and gloves, to be distributed to families in Highlands, Union Beach, Keyport, Bradley Beach, Long Branch and surrounding towns.

"Everybody has been so generous and giving," said Jami Kenney, a second grade teacher who coordinated the effort with PSA President Dina D'Ambrosi.

Another fundraiser for February is in the planning stages.

The 2<sup>nd</sup> grade performed at their Holiday Musical which was a big hit. The children did a wonderful job performing for the entire school as well as delighting family and friends with their exceptional talent.

The 3<sup>rd</sup> graders performed their winter concert based on the school goal of being "bucket fillers" and respecting one another.

The entire school sang along and cheered on their school friends. The parents had the opportunity to join them and enjoy the show.

**Indian Hill School:** student council elections were held last week and the students running for office campaigned and spoke about their ideas to the whole school. It is impressive to see the strong group of students who have been elected leaders of Indian Hill School.

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Beginning band and chorus students performed beautifully in the well-attended morning concert on December 11, 2012. Led by Mrs. Thomas and Mrs. McCarthy the chorus and band have much to be proud of. Performances continued throughout the week with the evening band and chorus concert that was held yesterday, Tuesday, December 18<sup>th</sup>.

This year's school play was entitled: **The Princess Who Had No Name**. The 5<sup>th</sup> & 6<sup>th</sup> grade actors worked hard rehearsing, memorizing their lines, and readying their props. The stage crew created beautiful scenery for this fun show. The performance was held on December 14<sup>th</sup> at 7:00 pm.

**Satz School:** Congratulation to a Satz Student that participated in the MTNA Student Performance Competition, Junior Division for Woodwinds on November 13th. She plays clarinet, and it is a great honor that she was chosen as the State Alternate winner.

Congratulations to Mr. Goetke and the members of the Satz School Choral and Bells groups and to Mr. Koryat and the Satz School members of the Jazz and Concert bands for the spectacular holiday performances this past Tuesday, December 11<sup>th</sup> in the Satz Cafeteria and this past Monday, December 17<sup>th</sup> in the Complex Auditorium. All of the students performed beautifully under the tutelage of Mr. Goetke and Mr. Koryat.

This past Thursday, December 13<sup>th</sup>, the 7<sup>th</sup> graders took a field trip to see the movie Lincoln in Hazlet. It was a very good trip, with the students enjoying pizza and some movie trivia in the cafeteria upon their return.

The Satz School Spelling Bee was also held this Thursday, December 13<sup>th</sup>. Great work by the Project Plus organizers, Mr. Dowd and Ms. Rillo.

**High School:** The HHS Choral and Bell Concert was held on Thursday, December 13<sup>th</sup> and the HHS Winter Instrumental Concert is being held tonight, Wednesday, Dec. 19<sup>th</sup> at 7:00 pm. Admission is FREE and the performances were SPECTACULAR!

**High School Sports: Fall Sports Awards**

Approximately 350 student-athletes, including some 75 seniors, and their coaches were recognized for their outstanding accomplishments this past fall. Two teams -- Boys Soccer and Girls Tennis - earned division and state sectional titles, while one team, Boys Cross Country won its second consecutive state group title and finished #2 in NJ at the Meet of Champions. Numerous athletes were recognized in the local papers as members of All-Star teams, and as many as six of our nine sports will be honored as among the best in the area and in the state. Special congratulations go to Boys Cross Country Coach Sean McCafferty on being named NJ Coach of the Year by the *Star-Ledger*. Well-deserved!

The Superintendent reported on the following current student enrollment:

|                             |                           |
|-----------------------------|---------------------------|
| Village School.....840      | W.R. Satz School .....504 |
| Indian Hill School .....733 | High School.....1,021     |

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8a-1. Report of Student Representatives to the Board

Resolved: That the Report of the Superintendent and Student Representatives are hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved  
Absent: Mr. DeSario

8b. Personnel

8b.-1 Acceptance of Retirement, Science Teacher, Holmdel High School

WHEREAS: Mr. Daniel Griesbach has served the Holmdel Township Public Schools with distinction as a Science Teacher at the High School, from September 1, 1973; and,

WHEREAS: Mr. Daniel Griesbach has consistently provided a multitude of appropriately designed activities that encourage the enrichment and maximizes the educational opportunities for each student; and,

WHEREAS: Mr. Daniel Griesbach has consistently met the needs and interests of his students; and,

WHEREAS: Mr. Daniel Griesbach has been a distinguished member of the Holmdel School District and has earned the respect and admiration of his colleagues, his students and the Holmdel community; and,

WHEREAS: Mr. Daniel Griesbach has submitted a letter announcing his retirement from the Holmdel Township Public Schools effective July 1, 2013; and,

NOW THEREFORE BE IT RESOLVED:

That the Holmdel Township Board of Education accepts Mr. Daniel Griesbach's retirement with regret and deep gratitude for his dedication, loyalty, and outstanding services performed and further extends to Mr. Daniel Griesbach its best wishes for a happy and healthy retirement.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. DeSario

8b.-2 Approval of Leave of Absence Science Teacher, Holmdel High School

Resolved: That the Board approve a Leave of Absence for Lynn Blustein, Science Teacher, Holmdel High School, with benefits as follows:

- Effective February 25, 2013 through March 19, 2013 using 17 sick days and March 20, 2013 through April 2, 2013 using 4 personal days (utilized in conjunction with the PFLA).
- Paid Family Leave Act (PFLA) effective March 20, 2013 through May 10, 2013 (paid by State of New Jersey; subject to State approval).
- New Jersey Family Leave Act (NJFLA) effective April 3, 2013 through June 25, 2013 (unpaid)

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- Family and Medical Leave Act (FMLA) effective June 30, 2013 (unpaid).

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mr. DeSario

8b.-3 Approval of Medical Leave of Absence Learning Disabilities Consultant, W. R. Satz School and Holmdel High School

Resolved: That the Board approve a Medical Leave of Absence for Deborah Campanelli, Learning Disabilities Consultant, W. R. Satz School and Holmdel High School, with benefits as follows:

- Effective retroactive to December 10, 2012 through January 8, 2013 using paid time.
- Family and Medical Leave Act (FMLA) effective January 9, 2013 through February 28, 2013(unpaid).

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mr. DeSario

8b.-4 Appointment of Supervisor of Humanities

Resolved: That the Board approve the Appointment of Marilyn Bellis, as the Supervisor of Humanities, at a salary of \$97,000, pro-rated, effective February 18, 2013, or sooner, through June, 30, 2013. [Resigned – S. Alston]

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0  
Absent: Mr. DeSario

8b.-5 Appointment of Learning Disabilities Teacher Consultant

Resolved: That the Board approve the appointment of Dr. Jill Niehaus, Learning Disabilities Teacher Consultant, on an as needed basis, at a rate of \$400 per day, effective retroactive from December 10, 2012 through March 4, 2013. [D. Campanelli – Leave] [B]

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mr. DeSario

8b.-6 Appointment of Temporary Leave Replacement Music Teacher, Indian Hill School

Resolved: That the Board approve the appointment of Deborah Lingel as a Temporary Leave Replacement Music Teacher, step 5 BA, at a salary of \$51,065 (prorated),

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Indian Hill School, effective January 10, 2013 through June 30, 2013, pending criminal history review. [M. Thomas - Leave] [B]

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mr. DeSario

8b.-7 Approval of Adjustments to Increment Level

Resolved: That the Board approve the following Adjustment in Increment Level effective December 1, 2012:

|                 |      |                        |
|-----------------|------|------------------------|
| Employee        | From | TO: Effective 12/01/12 |
| Melissa Gerbino | 11MA | 11MA+15                |

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mr. DeSario

8b.-8 Appointment of Schedule B Positions

Resolved: That the Board approve the Schedule B Positions for the 2012/2013 school year as follows:

| Position                 | School      | First Name | Last Name | Stipend    |
|--------------------------|-------------|------------|-----------|------------|
| Softball Head Coach      | High School | Nora       | Bosmans   | \$7,526.00 |
| Softball Assistant Coach | High School | David      | Gurney    | \$5,017.00 |
| Softball Assistant Coach | W. R. Satz  | Colleen    | Jasperse  | \$4,469.00 |

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mr. DeSario

8b.-9 Appointment of Day-To-Day Substitute Teacher

Resolved: That the Board approve the Appointment of the following as a Day-to-Day Substitute Teacher effective December 20, 2012 through June 30, 2013. [B]

Makenzie Atherton

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mr. DeSario

8b.-10 Appointment of Day-To-Day Substitute Special Education Monitor

Resolved: That the Board approve the Appointment of the following as a Day-to-Day Substitute Teacher and Substitute Special Education Monitor effective December 20, 2012 through June 30, 2013. [B]

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Stephanie Bontales

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
 Absent: Mr. DeSario

8c. Student Matters

8c-1. Acceptance of Harassment, Intimidation and Bullying Report

Resolved: That the Board move to accept the Superintendent's Report on Harassment, Intimidation and Bullying (from prior month).

Mrs. Duncan reported the following (11/28//2012 – present):

| School              | # of Incidents | Notes                              |
|---------------------|----------------|------------------------------------|
| Village School      | 0              |                                    |
| Indian Hill School  | 0              |                                    |
| W.R. Satz School    | 3              | 1 Unsubstantiated, 2 Substantiated |
| Holmdel High School | 0              |                                    |

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 8-0  
 Absent: Mr. DeSario

8c-2. Approval of Student Placements

Resolved: That the Board approve the placements for the following students:

Department of Special Services  
 In-District Placements

| SID        | Services                 | Classification | Cost         |
|------------|--------------------------|----------------|--------------|
| 6824680621 | Home Instruction         | OHI            | \$56.00/hour |
| 4584110643 | Home Instruction         | N/A            | \$56.00/hour |
| 9616701174 | Commission for the Blind | PSD            | \$1,700.00   |
| 1634097930 | Bedside Instruction      | ED             | \$47.00/hour |
| 2554103148 | Home Instruction         | N/A            | \$56.00/hour |

Department of Special Services  
 Out-of-District Placements

| SID           | Services                  | Classification     | Cost          |
|---------------|---------------------------|--------------------|---------------|
| 9278960608    | Out-of-District Placement | ED                 | \$64,757.70   |
| Not Yet Known | Psychiatric Evaluation    | Not Yet Determined | \$400.00/hour |

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 8-0  
 Absent: Mr. DeSario

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9. Business Administrator/Board Secretary's Report and Recommendations

9a. Approval/Submission of the IDEA Grant Award Basic and Preschool for the 2012/2013 School Year

Resolved: That the Board approve the submission of the Individuals with Disabilities Education Act (IDEA) Grant Award/Application Part B Basic and Preschool, in the amount of \$793,397.00 for the 2012/2013 school year as listed below:

|            | <u>Holmdel Township<br/>Board of Education</u> | <u>LEA</u>    | <u>Total<br/>Grant</u> |
|------------|--|---------------|------------------------|
| Basic      | \$ 590,961.00                                  | \$ 172,656.00 | \$ 763,617.00          |
| Pre-School | \$ 29,780.00                                   | -0-           | \$29,780.00            |
| Total      | \$ 620,741.00                                  | \$ 172,656.00 | \$ 793,397.00          |

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mr. DeSario

9b. Approval of Discarding Library Books at W.R. Satz School

Resolved: That the Board approve the discarding of Library Books for various reasons by the W.R. Satz School which will be donated to Union Beach School District. Attachment 9b.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mr. DeSario

9c. Approval of Discarding Library Books at Indian Hill School

Resolved: That the Board approve the discarding of Library Books for various reasons by the Indian Hill School which will be donated to Union Beach School District. Attachment 9c.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mr. DeSario

9d. Approval of Monthly Certification –November 30, 2012

Resolved That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of November 30, 2012 after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mr. DeSario

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9e. Approval of Business Administrator/Board Secretary's Financial Report-November 30, 2012

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending November 30, 2012, is hereby approved and the Business Administrator/Board Secretary is instructed to file same.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mr. DeSario

9f. Approval of Treasurer's Financial Report- November 30, 2012

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending November 30, 2012, is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mr. DeSario

9g. Approval of Budget Transfers- 2012/2013

Resolved: That the Board approve the 2012/2013 Budget Transfers as listed on attachment T-13-10.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 8-0  
Absent: Mr. DeSario

9h. Approval of Bills Payment – November 30, 2012 Addendum

Resolved: That the Board approve payment of the November 30, 2012 Addendum in the amount of \$139,916.35 and as certified and approved.

MOTION: Mr. Sockol SECOND: Dr. Tai VOTE: 8-0  
Absent: Mr. DeSario

9i. Approval of Bills Payment – December 19, 2012

Resolved: That the Board approve payment of the December 19, 2012 Regular Bills List in the amount of \$838,776.48 and as certified and approved.

MOTION: Mr. Sockol SECOND: Dr. Tai VOTE: 8-0  
Absent: Mr. DeSario

10. Old Business – None

11. New Business

Mrs. Duncan provided the Board with an overview of the meeting she attended with the Township to discuss the Township's plan to have a partnership with Keansburg to assist them in rebuilding their infrastructure as a result of Hurricane Sandy.



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Mrs. Garrity provided additional information regarding this topic and explained how Keansburg will be developing a needs assessment to address the devastation resulting from Hurricane Sandy.

Mrs. Pascucci, stated that due to her attendance at a confidential meeting on 10/22/12, she has since had to retain counsel. Based on the advice of her legal counsel, she read from a prepared statement. She provided background as to her Board member experience and the various committees she has sat on during her career

### 12. Questions from the Public

Vincent Darnell, resident, stated that at the previous Board meeting there were two board members that read a prepared statement and another Board member tonight. He asked for additional information as to what has transpired and if ethics charges were filed.

Ms. Garrity confirmed that ethics charges were filed.

Mr. Pavlik and Mrs. Vander Woude expressed a concern that confidentiality was breached because Ms. Garrity confirmed that ethics charges were filed.

Justine Coleman, resident, inquired if additional details could be provided. Mr. Barger confirmed that additional details could not be provided.

Mr. Pavlik asked Mr. Barger if he was satisfied with the investigation. Mr. Barger confirmed that he was.

Mr. Pavlik asked how he was supposed to interact with Ms. Garrity. He stated that he has no intentions of leaving the Board and that Ms. Garrity will need to work with him. He stated that he has one year left and will be a member for another three years after that.

Debbie Brew, resident, inquired if additional information could be provided regarding the district employee with two jobs. Mr. Barger confirmed that additional information could not be provided.

Jane Zisk, resident, inquired as to why the Worldly Wise Books was split in half and a portion was being used for 7<sup>th</sup> grade and the remaining portion used for 8<sup>th</sup> grade.

Mrs. Currie explained that only half of the book was being used per grade. In the future the students will be given a Worldly Wise Textbook in the 7<sup>th</sup> grade and that book will be used for two years by the same student.

Jane Zisk also inquired as to why the Board hasn't posted Committee meeting notes.

Ms. Garrity explained that the Board has been meeting as a Committee of the Whole and not as standing committees.

Mrs. Pascucci stated that it was the Board President's decision to meet as a Committee of the Whole and not as standing committees.

Michael Nikolis, resident, stated he is the President of the Holmdel First Aid and requested if they could utilize the old transportation yard for extrication training purposes.

Mr. Sockol instructed Mr. Nikolis to draft a proposal indentifying their needs and send it to Mr. Petrizzo who will bring it to the Board for review/approval.

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Dave Searles, resident, asked the two Board members who made public statements at the last Board meeting, which caused a lot of concern within the community, what their motivation was for doing that.

Mr. Pavlik stated that it was for the best interest of the tax payers. Mrs. Vander Woude stated that she had concerns about discussing the matter any further in Executive Session.

Jennifer Dameskino, resident, stated she was shocked to hear that ethics charges were filed against Mrs. Vander Woude whom she knows personally and is a very ethical person.

Gail Kosis, resident, stated she was saddened to hear that ethics charges were filed against these three individuals and asked if there was a way for these ethics charges to be dropped. Mrs. Pascucci stated that it could be withdrawn by the person who filed the complaint.

Dale Vander Woude, resident, stated that his wife made statements at the last meeting that she was being bullied and intimidated and inquired if there was any investigation performed regarding this matter.

13. Executive Session (if required) - None

14. Adjournment

By a unanimous voice vote the meeting adjourned at 11:52 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA  
Business Administrator/Board Secretary