

REGULAR BUSINESS MEETING – DECEMBER 14, 2011

1. Call to Order

The Board of Education, Township of Holmdel, met in Regular Business Meeting on Wednesday, December 14, 2011 in the library of the W.R. Satz School, 24 Crawfords Corner Road, Holmdel New Jersey. The meeting was called to order at 8:00 p.m., by Ms. Garrity, President of the Board.

2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The Board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Garrity, Wetmore, Liu, and Vander Woude and Messrs: DeSario, Pavlik, Sockol and Tai. Absent: Mrs. Pascucci. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, Ms. Mary Beth Currie, Assistant Superintendent for Curriculum & Instruction and Mr. Martin Barger, Board Attorney. Also present were Mr. Alexander Ching and Ms. Isha Purang student representatives to the Board (both left the meeting and did not return at 9:04 p.m.).

3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

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4. Presentations

- Comprehensive Annual Financial Report for Fiscal Year ending June 30, 2011 – Mr. Bob Allison
- -Solar Power Purchase Agreement Status Update – Mr. Kevin Settembrino

5. Approval of Minutes

5a. Approval of Minutes- Confidential Executive Session – October 12, 2011

Resolved: That the Board approve the minutes of the following meeting:

Confidential Executive Session – October 12, 2011

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

5b. Approval of Minutes- Regular Business Meeting – October 12, 2011

Resolved: That the Board approve the minutes of the following meeting:

Regular Business Meeting – October 12, 2011

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

5c. Approval of Minutes- Confidential Executive Session – October 26, 2011

Resolved: That the Board approve the minutes of the following meeting:

Confidential Executive Session – October 26, 2011

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

5d. Approval of Minutes- Regular Business Meeting – October 26, 2011

Resolved: That the Board approve the minutes of the following meeting:

Regular Business Meeting – October 26, 2011

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

5e. Approval of Minutes- Confidential Executive Session – November 16, 2011

Resolved: That the Board approve the minutes of the following meeting:

Confidential Executive Session – November 16, 2011

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

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5f. Approval of Minutes- Regular Business Meeting – November 16, 2011

Resolved: That the Board approve the minutes of the following meeting:

Regular Business Meeting – November 16, 2011

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

6a. Questions from the Public (Agenda Items) - None

6b. Committee Reports(s)

Mr. Sockol – Budget & Finance
Mrs. Liu- Community Relations
Mr. Pavlik- Buildings and Grounds
Dr. Tai- Curriculum & Instruction

7. Committee of the Whole

7a. Approval of Transfer of Funds

Resolved: That the Board approve the transfer of funds for the Holmdel High School Athletic Fund in the amount of \$15,000. [T – For funding of costs for Winter and Spring Sports (official, tournament entry fees, police, athletic workers, etc.)]

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

7b. Adoption of Policies 1200 and 1200.1 – Second Reading

Resolved: That the Board adopt the following policies, and hereby designate this as the second public reading, as per attachment #7b:

File Code 1200	Policy	School Volunteers
File Code 1200.1	Policy	Student Teachers/Interns

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

7c. Adoption of Regulations 1200 and 1200.1 – First and Final Reading

Resolved: That the Board adopt the following regulations, and hereby designate this as the first and final public reading, as per attachment #7c:

File Code 1200	Regulation	School Volunteers
File Code 1200.1	Regulation	Student Teachers/Interns

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

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7d. Amendment of Job Description

Resolved: That the Board amend the following Job Description, as per attachment #7d:

Assigning Substitutes Schedule “B”

Discussion: Mr. Sockol inquired as to why there was a salary increase for this position. He also asked for clarity on the evaluation process for Schedule B positions. Mrs. Duncan responded that the increase was due to an increased work load. She also explained that all schedule B’s are evaluated by the Administrator/Supervisor that the positions report to.

MOTION: Dr. Tai SECOND: Mr. Pavlik VOTE: 8-0
Absent: Mrs. Pascucci

7e. Re-establish Job Description for Transportation Coordinator

Resolved: That the Board re-establish and approve the following Job Description, as per attachment #7e:

Transportation Coordinator

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

7f. Approval of Student Trips

Resolved: That the Board approve the educational objectives, itinerary, rules and regulations regarding this trip are on file in the Office of the Superintendent of Schools and the appropriate Principal’s Office.

Date of Trip	School	Teacher/ Advisor	Class/Club/ Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
11/30/11	High School	Motzenbecker, W.	Chess Team	South Brunswick HS South Brunswick, NJ	2:15 p.m. – 6:30 p.m.	6	1 Teacher	\$225.00
12/7/11	High School	Motzenbecker, W.	Chess Team	St. Joe’s Metuchen, NJ	2:15 p.m. – 6:30 p.m.	6	1 Teacher	\$140.00
12/7/11	High School	Gelpke, J. Goetke, M.	PNC Bank Arts Center Holmdel, NJ	Chorus; Politics Club	12:15 p.m. – 2:00 p.m.	75	2 Teachers 3 Parents	\$230.00
12/21/11	High School	Clark, A.	Self Contained	Monmouth Mall, Eatontown, NJ	9:10 a.m. – 1:45 p.m.	6	5 Teachers	\$300.00
01/04/12	High School	Motzenbecker, W.	Chess Team	Rutgers Prep, Somerset, NJ	2:15 p.m. – 6:30 p.m.	6	1 Teacher	\$160.00
01/07/12 & 01/21/12	High School	Bell, M. Cole, J.	Boys & Girls Varsity Winter Track	New Balance Track & Field Center, N.Y., N.Y.	7:00 a.m. – 3:00 p.m.	42	2 Teachers	No cost to Board
01/10/12	W. R. Satz	Dowd, S. Rillo, C.	Science Olympiad	Union County College, Cranford, NJ	7:00 a.m. – 5:30 p.m.	22	2 Teachers	No cost to Board

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Date of Trip	School	Teacher/ Advisor	Class/Club/ Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
01/11/12	High School	Motzenbecker, W.	Chess Team	Matawan HS Matawan, NJ	2:15 p.m. – 6:30 p.m.	6	1 Teacher	\$140.00
01/11/12	W. R. Satz	Ferraro, M.	Creative Arts	Phantom of the Opera, N.Y., N.Y.	10:40 a.m. – 6:00 p.m.	74	4 Teachers	No cost to Board
01/12/12	High School	Goetke, M.	Women's Choir/Bell Ringers	Bricktown, NJ	8:30 a.m. – 11:30 a.m.	23	1 Teacher	\$135.00
02/27/12	W. R. Satz	Dowd, S. Rillo, C.	Project Plus	Buehler Challenger and Science Center Paramus, NJ	9:30 a.m. – 2:30 p.m.	34	2 Teacher	No cost to Board
05/04/12	W. R. Satz	Dowd, S. Rillo, C.	Project Plus	Manalapan-Englishtown Middle School Manalapan, NJ	8:30 a.m. – 2:00 p.m.	12	2 Teacher	No cost to Board

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

7g. Approval of Out-of-District Travel – District Personnel

Resolved: That the Board approve the out-of-district travel as authorized by the Superintendent under Policy 4233 Staff Member Expenses and in accordance with Regulation 4233 Staff Member Expenses, as listed below: [B]

District Personnel

Date	Name	Location	Workshop/Meeting	City/State	Cost
12/15/11 & 12/16/11	Bell, M.	W. R. Satz School	U.S. All Star Track and Field and Cross Country Clinic	Atlantic City, NJ	\$85.00
03/05/12 & 03/06/12	Brenner, M.	High School	2012 New Jersey Association of Health, Physical Education and Recreational Dance Convention	Long Branch, NJ	\$110.00
12/2/11	Clores, J.	High School	Monmouth County School Counselor Association - Good Ideas Planning Meeting	Lakewood, NJ	\$0.00
01/10/12	Clores, J.	High School	A Guidance Counselors' Luncheon Post Secondary School - American Institute of Medical Sciences Education	Piscataway, NJ	\$0.00
02/03/12	Coticelli, D.	High School	In-Class Consultation: Development and Implementation of the Model	Long Branch, NJ	*\$195.00
03/14/12	Deak, W	Maintenance	Recertification Cooling Tower License	Bordentown, NJ	\$140.00
01/09/12	Devaney, K.	Village School	Building A First Class Kindergarten	Union, NJ	\$149.00
11/30/11	Duncan, B.	Administrator K-12	Legal One Update	Monroe, NJ	\$75.00
03/16/12	Fetter, E.	Village School	The 44th Annual Conference Reading/Writing	Somerset, NJ	\$150.00
12/02/11	Fleming-Commisso, C.	High School	Monmouth County School Counselor Association - Good Ideas Planning Meeting	Lakewood, NJ	\$0.00

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Date	Name	Location	Workshop/Meeting	City/State	Cost
01/13/12	Gill, M.	Administrator – K-12	Hot Topic in New Jersey Special Education Administration & Compliance	Atlantic City, NJ	\$0.00
02/23/12 - 02/24/12	Goetke, M	High School	New Jersey Music Education Association - Music Conference	East Brunswick, NJ	\$150.00
12/15/11	Hartigan, L.	W.R. Satz School	SMART Board use in the Secondary Math Classroom	Eatontown, NJ	\$0.00
02/03/12	Kenny-Foggin, E.	High School	In-Class Consultation: Development and Implementation of the Model	Long Branch, NJ	*\$195.00
01/09/12	Kimler, J.	Village School	Building A First Class Kindergarten	Union, NJ	\$149.00
12/02/11	Kostka, H.	High School	Monmouth County School Counselor Association - Good Ideas Planning Meeting	Lakewood, NJ	\$0.00
03/16/12	Ledford, D	Administrator - Village School	The 44th Annual Conference Reading/Writing	Somerset, NJ	\$150.00
12/15/11 & 12/16/11	McCafferty, S.	High School/ W. R. Satz	U.S. All Star Track and Field and Cross Country Clinic	Atlantic City, NJ	\$85.00
01/12/12	Norton, T.	High School	Brookdale Information Workshop for High School Professionals	Lincroft, NJ	\$0.00
12/15/11 & 12/16/11	Redding, K	Village School	U.S. All Star Track and Field and Cross Country Clinic	Atlantic City, NJ	\$85.00
03/23/12	Schillaci, B.	Administrator - Village School	College of New Jersey Job Fair	Ewing, NJ	\$23.40
12/09/11	Swensen, E.	Administrator – K-12	Homeless Intervention Education Services Homeless Requirements	Lacey Twp, NJ	\$0.00
01/09/12	Varga, D.	Village School	Building A First Class Kindergarten	Union, NJ	\$149.00

*Paid with Title II or IDEA Funds

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

7h. Acceptance of the NJQSAC Statement of Assurance

Resolved: That the Board of Education has reviewed the NJQSAC Statement of Assurance and accepts the responses contained therein.

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

7i. Approval of Submission of the Nursing Plan

Resolved: That the Board approve the submission of the Nursing Plan, for the School Year 2011-2012, as on file in the Office of the Superintendent, as per attachment #7i.

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

8a. Report of the Superintendent

High School: Congratulations to the sixteen (16) HHS student-vocalists from the Concert Chorus who earned membership in the **All-Shore Chorus** – they will perform in the annual concert in early February.

Congratulations also to the eighteen (18) HHS student-athletes from our athletic programs, as well as two coaches, Sean McCafferty – Boys Cross Country and John Nacarlo – Boys Soccer, to earn **All-Shore** recognition this past weekend. All-State selections come out this weekend, and Holmdel High School is sure to be represented. Look for the complete list in the next issue of the high school newsletter – “Inside HHS.”

Winter concerts are in the air – the **HHS Choral and Hand bell Holiday Concert** is set for December 15th at 7:30 in the auditorium, while the **Winter Instrumental Concert** takes place on December 21st at 7:00 pm in the auditorium. Admission is FREE for both performances, please join us and see and hear our talented students make beautiful music!

High School PTSO had a presentation on demystifying the college preparation process for parents. It was very well attended and the parents were given some very insightful information on how to help their students stand out on a personal level.

W. R. Satz: The students from the NJHS (National Junior Honor Society) held a holiday clothing drive that concludes on December 16th. They collected various clothing items all scheduled to be donated to charity.

The Satz School Art Show is taking place all week from Monday, Dec 12th – Friday, Dec 16th, in the Satz library. Samples of the students framed art work can be seen hanging up around the school and in the Cyber Center.

In an effort to promote health and fitness, members of the Atlantic Club and Parisi Speed School have volunteered their time to work in conjunction with the Physical Education department at Satz promoting exercise, fitness, and a healthy lifestyle for students, staff and parents. Last Friday, trainers from the Parisi School visited the Satz gym classes and a Parent Fitness Night has been scheduled to take place at Satz School in January.

The Satz Student Government is planning a movie night on Friday, Dec 16th in the HHS auditorium. This is a fundraiser to raise money to have speaker, John Halligan, return to Satz School to present to the class. Mr. Halligan tells a gripping story about his son, Ryan, who committed suicide after being bullied in school. Mr. Halligan’s anti-bullying message has touched the lives of many middle school students across the country.

Congratulations to the winner of the December 7, 2011 Satz Spelling Bee. After twelve rounds, it came down to two students. The students winning word was “akimbo”, which means “having the hands on the hips with the elbows projecting outward”. The winner will now move on to the regional spelling bee at Monmouth University in March. Congratulations to our champion and to all

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the other classroom winners who competed. And thank you to all the English teachers who helped make this event possible. Nice job everyone!

Indian Hill School: welcomes their new Assistant Principal, Mike Ferrarese. He comes to us from East Brunswick schools where he taught 8th grade social studies. He is a wonderful addition to Indian Hill School!

Students at IH sent Holiday Letters to our servicemen/women. There was an envelope in the office where letters were dropped off. The letters were sent out in bulk on December 13th.

Indian Hill's student council is planning a holiday food drive. They will be putting together a basket for some of our families in need here at Indian Hill and for a local food pantry.

Some of our staff members are working with Target stores on a program, "Shop With a Cop". This program helps to deliver presents on Christmas morning to needy families.

The school play, "Law and Order: Nursery Rhyme Unit" was presented last week and received wonderful audience reviews. The 5th & 6th grade actors rehearsed hard and the stage crew created beautiful scenery to enhance the show. This year there were two performances for the students and teachers.

Indian Hill School will be participating in a Shopping Night at Holmdel High School on Friday, December 16, 2011 from 5:00pm to 9:00pm. There will be approximately 40 local vendors and crafters with many different items to purchase. Please stop by and look at all the different things for your last minute shopping for the holidays.

The Indian Hill Holiday Shoppe was last week and the children really enjoyed shopping for their loved ones!

Village School Shows, shows, shows! The 1st and 2nd grade students were presented with an assembly called Kids on the Block. This assembly helped teach the children about "differences." The group presenting the assembly used puppets to interact with the children so that they could appreciate peoples' differences. Aside from just watching a show, the children were able to ask questions about certain difficulties people may have. The presenters did a very nice job of connecting with Village School students.

The 2nd graders put on their winter concert performance. The students did a wonderful job acting, singing, and dancing to celebrate all of the holidays. The staff, students, and parents were all smiles during a great show! The 3rd graders performed for the school today Wednesday, December 14th, and they will be performing for their families tomorrow Thursday, December 15th. They have done an awesome job preparing and it shows. A big thank you to the teachers, and most especially, Dr. Riso (music teacher) for putting everything together.

Village School also had their annual Giving Tree this year. This is normally run in the 2nd grade, but this year it was held by the 1st grade teachers. This project gives the children the opportunity to share a gift with another child in need. The students and families are tremendously supportive

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and generous. We would like to thank everyone who helped with this initiative from the students, to the families and the staff. A special thanks to Mrs. Kenney and Mrs. Pugielli for spearheading the effort for the 1st and 2nd grade children.

The Village School PSA: is participating in the 2011 Holiday Vendor and Craft Sale. This is an adult Holiday Shoppe to allow parents to sell items pertaining to their own marketing companies. This event gives parents an opportunity to purchase some holiday gifts that benefit neighbors as opposed to major corporations. This event will be held on Friday, December 16th from 5PM - 9PM in the High School Commons.

The PSA attended their 2nd Annual Holiday Luncheon on Tuesday, December 13th at 11:30 AM at Park East Restaurant. They would like to wish the BOE a very Happy Holiday season and a Healthy and Happy New Year.

District: On December 7, fourteen teachers and a supervisor attended a workshop entitled “Reading and Writing Workshop for Students with Special Needs.” The workshop was an excellent review of hands on activities to assist reluctant/struggling readers and writers. Teachers from both Indian Hill and Village attended. This information will be a great support for our district goals, particularly differentiation of instruction.

On behalf of the Board of Education I wish the entire Holmdel Community a very restful, healthy, prosperous and joyful holiday season filled with the love of family and friends.

The Superintendent reported on the following current student enrollment: 3,161

Village School.....838	W.R. Satz School540
Indian Hill School734	High School.....1,049

8a.-1 Report of Student Representatives to the Board

Both student representatives reported out on student matters.

Resolved: That the Report of the Superintendent and Student Representatives are hereby accepted and filed by the Board Secretary

MOTION: Show of Hands to Accept – All Approved

Absent: Mrs. Pascucci

8b. Personnel

8b.-1 Approval of Leave of Absence, Art Teacher, Holmdel High School

Resolved: That the Board approve a leave of absence for Joan Lagoa, Art Teacher, Holmdel High School with benefits as follows:

- Federal Medical Leave Act (FMLA) effective December 12, 2011 through January 2, 2012 or sooner (unpaid)

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0

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Absent: Mrs. Pascucci

8b.-2 Approval of Leave of Absence, Special Education Monitor, Village School

Resolved: That the Board approve a leave of absence for Kellyann Bucior, Special Education Monitor, Village School, with benefits as follows:

- Federal Medical Leave Act (FMLA) retroactive November 16, 2011 through January 2, 2012 (unpaid)

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-3 Approval of Leave of Absence, Special Education Monitor, Holmdel High School

Resolved: That the Board approve a leave of absence for Eleana Goldheimer, Special Education Monitor, Holmdel High School, with benefits as follows:

- Federal Medical Leave Act (FMLA) retroactive November 30, 2011 through December 18, 2011 (unpaid)

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-4 Approval of Leave of Absence, 4th Grade Teacher, Indian Hill School

Resolved: That the Board approve a leave of absence for Beth Catania, 4th Grade Teacher, Indian Hill School, with benefits as follows:

- Effective February 2, 2012 through March 22, 2012 using 33.5 sick days and March 22, 2012 through March 26, 2012 using 2.5 personal days (utilized in conjunction with PFLA)
- Paid Family Leave Act (PFLA) effective March 22, 2012 through May 2, 2012 (paid by State of New Jersey; subject to State approval)
- New Jersey Family Leave Act (NJFLA) effective March 27, 2012 through June 18, 2012 (unpaid)
- Federal Medical Leave Act (FMLA) effective June 19, 2012 through June 30, 2012 (unpaid)

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

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8b.-5 Approval of Leave of Absence, 2nd Grade Teacher, Village School

Resolved: That the Board approve a leave of absence for Kristen Savare, 2nd Grade Teacher, Village School, with benefits as follows:

- Effective February 6, 2012 through February 23, 2012 using 12 sick days and February 24, 2012 through February 29, 2012 using 4 personal days (utilized in conjunction with PFLA)
- Paid Family Leave Act (PFLA) effective February 24, 2012 through April 5, 2012 (paid by State of New Jersey; subject to State approval)
- Federal Medical Leave (FMLA) effective March 1, 2012 through May 23, 2012 (unpaid)

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-6 Approval of Leave of Absence, Lunchroom/Playground Aide, Indian Hill School

Resolved: That the Board approve a leave of absence for Constance Boresky, Lunchroom/Playground Aide, Indian Hill School, without benefits as follows:

- Federal Medical Leave Act (FMLA) retroactive to December 8, 2011 through December 31, 2011 (unpaid)

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-7 Approval of Retirement, Lunchroom/Playground Aide/Bus Monitor, Indian Hill School

WHEREAS: Mrs. Constance Boresky has served the Holmdel Township Public Schools with distinction as a Lunchroom/Playground Aide/Bus Monitor since January 1, 1998; and,

WHEREAS: Mrs. Constance Boresky has earned the respect of her students, colleagues and community residents; and

WHEREAS: Mrs. Constance Boresky will be sadly missed by students, staff and colleagues; and,

WHEREAS: Mrs. Constance Boresky has submitted a letter announcing her retirement from the Holmdel Township School District, effective December 31, 2011;

NOW THEREFORE BE IT RESOLVED:

That the Holmdel Township Board of Education accepts Mrs. Constance Boresky's retirement with regret, and deep gratitude for her dedication, loyalty, and outstanding services performed and further extend to Mrs. Constance Boresky its best wishes for a happy and healthy retirement.

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

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8b.-8 Approval of Appointment, Temporary Leave Replacement, Special Education Teacher, Village School

Resolved: That the Board approve the appointment of Cara Kulakowski as Temporary Leave Replacement, Special Education Teacher, Village School, step 1 BA, at a salary of \$48,055 (prorated), effective December 20, 2011 through June 30, 2012 pending criminal history. [K. Antoniotti - Leave] [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-9 Approval of Appointment, Temporary Leave Replacement, Art Teacher, High School

Resolved: That the Board approve the appointment of Alexis Krych as Temporary Leave Replacement, Art Teacher, High School, step 1 MA, at a salary of \$56,615 (prorated), effective retroactive to November 28, 2011 through December 12, 2011 or sooner. [J. Lagoa - Leave] [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-10 Approval of Appointment, Temporary Leave Replacement, 4th Grade Teacher, Indian Hill School

Resolved: That the Board approve the appointment of Jaclyn Mercandetti as Temporary Leave Replacement, 4th Grade Teacher, Indian Hill School, step 1 MA, at a salary of \$56,615 (prorated), effective January 31, 2012 through June 30, 2012. [B. Catania - Leave] [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-11 Amendment of Appointment of Temporary Leave Replacement, Special Education Teacher, Indian Hill School

Resolved: That the Board approve an extension of appointment for Melissa Burdick, Temporary Leave Replacement, Special Education Teacher, Indian Hill School, step 1 BA, at a salary of \$48,055 (prorated), effective December 7, 2011 through December 9, 2011. [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

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8b.-12 Amendment of Appointment of .4 School Nurse, District

Resolved: That the Board approve to amend the appointment of Carolyn Kenney to the position of .4 School Nurse, District, effective retroactive to December 12, 2011 through June 30, 2012, step 1 BA+15, at a salary of \$50,195 (prorated), pending criminal history review. [M. Forman - resigned] [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-13 Amendment of Appointment of Schedule B Position, Softball Assistant Coach, High School to Schedule B Position Softball Coach W. R. Satz School

Resolved: That the Board approve to amend the appointment of Colleen Jasperse, from the Schedule B position of Softball Assistant Coach, High School, for the 2011/2012 school year, at a stipend of \$5,017 to the Schedule B position of Softball Coach, W.R. Satz School, for the 2011/2012 school year, at a stipend of \$4,469. [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-14 Appointment of Schedule B Position, Softball Assistant Coach, Holmdel High School

Resolved: That the Board approve the appointment of David Gurney to the Schedule B position of Softball Assistant Coach, Holmdel High School for the 2011/2012 school year, at a stipend of \$5,017.00. [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-15 Amendment of Stipend for Schedule B – Assigning Substitutes

Resolved: That the Board approve to amend the stipend for the Schedule B position of Assigning Substitutes from \$7,063 annually to \$7,763 annually effective retroactive to September 1, 2011, as per the agreement between the Holmdel Township Education Association and the Superintendent. [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-16 Acceptance of Resignation Schedule B Class Advisor, Grade 12, Holmdel High School

Resolved: That the Board accept the resignation of Lauren Lepore as Schedule B Class Advisor, Grade 12, Holmdel High School, effective January 3, 2012.

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

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8b.-17 Appointment of Schedule B Position, Class Advisor, Grade 12, Holmdel High School

Resolved: That the Board approve the appointment of James Gelpke to the Schedule B position of Class Advisor, Grade 12, Holmdel High School, at a salary of \$2,822, (prorated), effective January 3, 2012. [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-18 Rescind the Appointment of Schedule B Position, Drama Coach/Spring Production, Indian Hill School

Resolved: That the Board approve to rescind the appointment of Beth Catania as the Schedule B position of Drama Coach/Spring Production, Indian Hill School, for the 2011/2012 school year.

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-19 Amendment of Appointment of Schedule B Position, Assigning Substitutes, District

Resolved: That the Board approve to amend the appointment of Eleni Angelkos, from the Schedule B position of Assigning Substitutes, District, for the 2011/2012 school year, at a stipend of \$7,063, to the Schedule B position of Assigning Substitutes, District, for the 2011/2012 school year, at a stipend of \$7,763. [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-20 Appointment of Special Education Monitor, Village School

Resolved: That the Board approve the appointment of Ruth Davis as a Special Education Monitor, Village School, at a salary of \$27.17 per hour, 3.8 hours per day, Monday through Friday, retroactive to December 12, 2011 through June 30, 2012. [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-21 Appointment of Special Education Monitor, Pre-School, Village School

Resolved: That the Board approve the appointment of Danielle Fitzgerald as a Special Education Monitor, Pre-School, Village School, at a salary of \$27.17 per hour, 5.50 hours per day, Monday through Friday, effective December 21, 2011 through June 30, 2012. [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

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8b.-22 Appointment of Security Monitor, Holmdel High School

Resolved: That the Board approve the appointment of Frank Papalia, Security Monitor, Holmdel High School, effective December 15, 2011 through June 30, 2012. [S. Peck – resignation] [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-23 Appointment of Part-Time Energy Manager, District

Resolved: That the Board approve the appointment of Jeffrey Dluhy, as part-time Energy Manager, District, at a salary of \$26,000.00 (prorated), effective December 16, 2011 through June 30, 2012, pending criminal history. [W. Balicki – resignation] [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-24 Appointment of Supervisor of Math/Science, District

Resolved: That the Board approve the appointment of Alicia Killean, as Supervisor of Math/Science, District, at a salary of \$97,000.00 (prorated), effective as soon as possible through June 30, 2012. [B]

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

8b.-25 Appointment of Interim Assistant Principal, High School

Resolved: That the Board approve the appointment of Alfred Longo, as Interim Assistant Principal, High School, at a salary of \$425.00 per day, effective May 1, 2012 through June 30, 2012, pending criminal history. [B]

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

8b.-26 Appointment of Transportation Coordinator, District

Resolved: That the Board approve the appointment of Christine Zarate, as Transportation Coordinator, District, at a salary of \$58,500.00 (prorated), effective February 1, 2012 or sooner through June 30, 2012, pending criminal history. [B]

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-27 Approval of Volunteer, Girls Basketball, High School

Resolved: That the Board approve Donald Hampton as a volunteer for the Girls Basketball Team, Holmdel High School, pending criminal history.

MOTION: Dr. Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

REGULAR BUSINESS MEETING – DECEMBER 14, 2011

8b.-28 Approval of Student Teachers/Field Experience/Classroom Observation-W. R. Satz School

Resolved: That the Board approve David T. Menges for 4 hours of teacher observation in the area of PE/Health at W. R. Satz School from December 15, 2011 – December 22, 2011. Cooperating teacher will be Sean Devaney.

MOTION: Dr.Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-29 Appointment of Day-To-Day Substitute Personnel

Resolved: That the Board approve the appointment of the following as a day-to-day Substitute Teacher, effective December 19, 2011 through June 30, 2012. [B]

Nora Bosmans

MOTION: Dr.Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-30 Appointment of Day-To-Day Substitute Personnel

Resolved: That the Board approve the appointment of the following as a day-to-day Substitute Special Education Monitor, retroactive to December 12, 2011 through June 30, 2012. [B]

Melissa Burdick

MOTION: Dr.Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-31 Appointment of Day-To-Day Substitute Personnel

Resolved: That the Board approve the appointment of the following as a day-to-day Substitute Teacher, effective December 19, 2011 through June 30, 2012. [B]

Kristin Grato

MOTION: Dr.Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-32 Appointment of Day-To-Day Substitute Personnel

Resolved: That the Board approve the appointment of the following as a day-to-day Substitute Teacher, effective December 21, 2011 through January 31, 2012. [B]

Jaclyn Mercandetti

MOTION: Dr.Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

REGULAR BUSINESS MEETING – DECEMBER 14, 2011

8b.-33 Appointment of Day-To-Day Substitute Personnel

Resolved: That the Board approve the appointment of the following as a day-to-day Substitute Teacher, effective December 20, 2011 through June 30, 2012. [B]

Jaclyn Klask

MOTION: Dr.Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-34 Appointment of Day-To-Day Substitute Personnel

Resolved: That the Board approve the appointment of the following as a day-to-day Substitute Teacher, effective December 15, 2011 through June 30, 2012. [B]

Gina Rubano

MOTION: Dr.Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-35 Appointment of Day-To-Day Substitute Personnel

Resolved: That the Board approve the appointment of the following as a day-to-day Substitute Special Education Monitor and Substitute Lunchroom/Playground Aide, effective December 15, 2011 through June 30, 2012. [B]

Jill Szlasa

MOTION: Dr.Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

8b.-36 Appointment of Homebound Instructor

Resolved: That the Board approve the appointment of the following as a Homebound Instructor, effective December 15, 2011 through June 30, 2012. [B]

Diana Matos

MOTION: Dr.Tai SECOND: Mrs. Wetmore VOTE: 8-0
Absent: Mrs. Pascucci

REGULAR BUSINESS MEETING – DECEMBER 14, 2011

8c. Student Matters

8c-1. Approval of Student Placements

Resolved: That the Board approve the placements for the following students:

Department of Special Services
In-District Placements

Student ID	Services	Classification	Cost
9807408331	Home Instruction	N/A	\$56.00 per hour
1839499480	Home Instruction	N/A	\$56.00 per hour

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

8c-2. Approval of Student Placements

Resolved: That the Board approve the placements for the following students:

Department of Special Services
Out-Of-District Placements

Student ID	Services	Classification	Cost
1718934998	Bedside Instruction	ED	\$47.00 per hour
3566300328	Out-of-District Placement	ED	\$25,581.00
3181974556	Out-of-District Placement	ED	\$47,728.80

MOTION: Mrs. Wetmore SECOND: Dr. Tai VOTE: 8-0
Absent: Mrs. Pascucci

9. Business Administrator/Board Secretary's Report and Recommendations

9a. Acceptance of 2010/2011 Comprehensive Annual Financial/Report (CAFR) and Single Audit

Resolved: That the Board accept the Comprehensive Annual Financial Report (CAFR) and Single Audit as prepared by Hutchins, Farrell, Meyer & Allison, P.A., for the fiscal year July 1, 2010 through June 30, 2011.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Mrs. Pascucci

9b. Approval of Additional Chapter 192-193 Funding

Resolved: That the Board approve additional funding under the provision of Chapter 192-193 (2011/2012) as on file in the office of the Business Administrator/Board Secretary.

Chapter 192-193 Funding

Additional Chapter 192-193 Funding \$ 5,180.00
Revised (2011/2012) Entitlement (11/18/11) \$315,786.00

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Mrs. Pascucci

REGULAR BUSINESS MEETING – DECEMBER 14, 2011

9c. Approval of a Resolution Amending and Accepting Transfer Assignment of Contract for Profession Services for Architecture/Engineering

Resolved: That the Board Approve a Resolution Amending and Accepting Transfer and Assignment of Contract for Professional Services for Architecture /Engineering

WHEREAS, Holmdel Township School District is in receipt of a letter of transfer and assignment attached hereto and made part hereof, along with necessary documentation evidencing such change of ownership, name and provision of adequate professional liability insurance coverage for Settembrino Architects to serve as Architecture/Engineering and

WHEREAS, Holmdel Township School District wishes to accept the attached transfer and assignment of contract as being in the best interest of Holmdel Township School District.

NOW, THEREFORE, BE IT RESOLVED that the Holmdel Township School District authorizes and directs the Business Administrator to execute the attached letter of transfer and assignment of contract attached hereto and made part hereof pursuant to the terms and conditions included there under and in the terms of the original contract for Architecture/Engineering now being transferred and assigned to Settembrino Architects.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Mrs. Pascucci

9d. Approval of Monthly Certification, October 31, 2011

Resolved: That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of October 31, 2011 after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Mrs. Pascucci

9e. Approval of Business Administrator/Board Secretary's Financial Report, October 31, 2011

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending October 31, 2011, is hereby approved and the Business Administrator/Board Secretary is instructed to file same.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Mrs. Pascucci

REGULAR BUSINESS MEETING – DECEMBER 14, 2011

9f. Approval of Treasurer’s Financial Report, October 31, 2011

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending October 31, 2011, is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Mrs. Pascucci

9g. Approval of Budget Transfers, 2011/2012

Resolved: That the Board approve the 2011/2012 Budget Transfers as listed on attachment T-12-07.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 8-0
Mrs. Pascucci

9h. Approval of Bills List -November 30, 2011 Addendum

Resolved: That the Board approve the bills list of November 30, 2011 addendum in the amount of \$398,010.72 and as certified and approved.

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

9i. Approval of Bills List – Mrs. Chiung-Yin Cheng Liu , Board Member

Resolved: That the Board approve the bills list of December 14, 2011 in the amount of \$12.15 to Mrs. Chiung-Yin Cheng Liu and as certified and approved.

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 7-0-1
Abstained: Mrs. Liu
Absent: Mrs. Pascucci

9j. Approval of Bills List -December 14, 2011

Resolved: That the Board approve the bills list of December 14, 2011 in the amount of \$433,829.91 and as certified and approved.

MOTION: Dr. Tai SECOND: Mr. Sockol VOTE: 8-0
Absent: Mrs. Pascucci

10. Old Business

- Mrs. Vander Woude requested if it was possible to reschedule the Board Retreat so that all Board members can attend (tentatively scheduled for January 18, 2012). After discussion was completed, the Board Retreat was rescheduled for Monday February 6, 2012 @ 7:00PM in the W.R. Satz School.

REGULAR BUSINESS MEETING – DECEMBER 14, 2011

11. New Business

- Mrs. Liu spoke about the HFEE dinner coming up and requested Board and community support of this fundraising event.

- **Building & Grounds Policy Review:**

- Ms., Garrity asked for clarity on policies 2360 & 2361
- Mr. Sockol also asked for clarity on policy 2360.

Note: Due to the consensus to have the meeting end at 11:00 p.m., the Board ended discussion on these policies so they could discuss the Program of Studies.

- **Program of Studies (POS):**

- Mrs. Vander Woude inquired if there was any progress towards making the POS more user friendly to all students.
- Mr. Sockol asked why we still need to print the POS and inquired if we can distribute it electronically.

After general discussion, consensus was that providing the POS electronically is a viable option that will be discussed further at committee level.

- Mr. Sockol also questions regarding specific course offerings within the POS.
- Mrs. Wetmore inquired about the appeal process.

12. Questions from Public

- Mrs. Marimarco commended the Board for hiring Alicia Killean as the new Supervisor of Math/Science, she stated it is great to hire within the district. Also, regarding the POS discussion, she supported the value of taking exams; she believes it prepares the students for college.

13. Executive Session (if required) - None

14. Adjournment:

By a unanimous voice vote the meeting adjourned at 10:59 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA
Business Administrator/Board Secretary