

## REGULAR BUSINESS MEETING NOVEMBER 28, 2012

### 1. Call to Order

The Board of Education, Township of Holmdel, met in Regular Business Meeting on Wednesday, November 28, 2012 in the library of the W.R. Satz School, 24 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:00 p.m., by Ms. Garrity, President of the Board.

### 2a. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

### 2b. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

### 3a. Roll Call/Flag Salute

The following Board members were present: Mesdames: Garrity, Wetmore, Liu, and Vander Woude and Messrs: DeSario, Pavlik and Sockol. Absent: Mrs. Pascucci and Dr. Tai. Also present were Mrs. Barbara Duncan, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary, and Mr. Martin Barger, Board Attorney. Absent: Ms. Mary Beth Currie, Assistant Superintendent for Curriculum & Instruction. Ms. Isha Purang and Ms. Sara Stark, student representatives to the Board were absent.

### 3b. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Core Curriculum Content Standards, and to become responsible and resourceful citizens and life-long learners.

### 4. Presentations - None

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5. Approval of Minutes

5a. Approval of Minutes- Closed Executive Session – October 10, 2012

Resolved: That the Board approve the minutes of the following meeting:  
Closed Executive Session – October 10, 2012

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 6-0-1  
Abstained: Mrs. Wetmore  
Absent: Mrs. Pascucci and Dr. Tai

5b. Approval of Minutes- Regular Business Meeting– October 10, 2012

Resolved: That the Board approve the minutes of the following meeting:  
Regular Business Meeting – October 10, 2012

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 6-0-1  
Abstained: Mrs. Wetmore  
Absent: Mrs. Pascucci and Dr. Tai

5c. Approval of Minutes- Closed Executive Session Meeting– October 24, 2012

Resolved: That the Board approve the minutes of the following meeting:  
Closed Executive Session Meeting– October 24, 2012

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

5d. Approval of Minutes- Closed Special Executive Session – October 24, 2012

Resolved: That the Board approve the minutes of the following meeting:  
Closed Special Executive Session – October 24, 2012

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

5e. Approval of Minutes- Closed Executive Session – October 24, 2012

Resolved: That the Board approve the minutes of the following meeting:  
Closed Executive Session – October 24, 2012

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

5f. Approval of Minutes- Regular Business Meeting–October 24, 2012

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Resolved: That the Board approve the minutes of the following meeting:  
Regular Business Meeting – October 24, 2012

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

6a. Questions from the Public (Agenda Items) - None

6b. Committee Reports(s)

Ms. Garrity – Curriculum & Instruction Committee

7. Committee of the Whole

7a. Approval of Submission of the NJ QSAC District Performance Reviews

Resolved: That the Board approve the submission of the five completed NJ QSAC District Performance Reviews (DPR’s) to Joseph F. Passiment, Monmouth County, Acting Executive County Superintendent of Schools.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

7b. Acceptance of the NJQSAC Statement of Assurance

Resolved: That the Board of Education has reviewed the NJQSAC Statement of Assurance and accepts the responses contained therein.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

7c. Approval of Out-of-District Travel, District Personnel

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 4233 Staff Member Expenses and in accordance with Regulation 4233 Staff Member Expenses, as listed below: [B]

**District Personnel**

Date	Name	Location	Workshop/Meeting	City/State	Cost
12/11/12	Bonner, O.	Administrator, High School	HIB - Strauss Esmay Training	Toms River, NJ	*\$150.00
12/12/12	Bonner, O.	Administrator, High School	How Can Administrators and Teachers Use Ipads and Apps Effectively	West Long Branch, NJ	\$0.00
12/05/12	Bontales, S.	Village School	Proactive Behavior Management Strategies for the Effective Inclusion of Students with Autism	Eatontown, NJ	\$0.00
11/30/12	Brenner, M.	High School	Coaching Foundations	Rahway, NJ	\$0.00
12/03/12	Brenner, M.	High School	Mean Girls	Atlantic City, NJ	\$204.84
12/13/12	Burke, D.	Indian Hill School	Advanced Use of Ipad Applications	Howell, NJ	\$0.00
05/22/13	Burke, D.	Indian Hill School	Using the Ipad as a Tool for Math	Howell, NJ	\$0.00

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<b>Date</b>	<b>Name</b>	<b>Location</b>	<b>Workshop/Meeting</b>	<b>City/State</b>	<b>Cost</b>
			Instruction		
04/17/13	Burns, K.	W. R. Satz School	Using Technology to Successfully Teach Students with Autism	Eatontown, NJ	\$0.00
06/05/13	Burns, K.	W. R. Satz School	Using the Ipad to Enhance Expressive Communication Skills for Special Education Students	Howell, NJ	\$0.00
01/14/13	Campanelli, D.	High School	Children with Emotional and Behavioral Problems	Princeton, NJ	*\$189.99
12/11/12	Clemente, L.	Indian Hill School	Research-based Reading Interventions	Eatontown, NJ	\$0.00
12/03/12	Cohen, E.	High School	Financial Literacy Symposium	Mercerville, NJ	\$25.00
12/17/12	Colannino, A.	Village School	LDTC Consortium Meeting	Tinton Falls, NJ	\$0.00
12/10/12	Cole, J.	High School	Scouting Accessibility for Marine Science Field Trip (Date Change from November 20, 2012 BOE Approved)	Monmouth County, NJ	\$0.00
12/06/12	Constantarakos, V.	Village School	Teaching Social Skills in a School Setting	Eatontown, NJ	\$0.00
12/16/12 & 12/17/12	Coticelli, D.	High School	Trip to Evaluate Student	Hancock, NY	\$146.00
12/03/12	Davidson, M.	High School	Financial Literacy Symposium	Mercerville, NJ	\$25.00
11/29/12	DeNovellis, B.	High School	School Visit, Case Study, and Report	Spotswood, NJ	\$0.00
12/04/12	England, M.	Administrator, High School	HIB - Strauss Esmay Training	Toms River, NJ	*\$150.00
12/11/12	Ferrarese, M.	Administrator, Indian Hill	HIB - Strauss Esmay Training	Toms River, NJ	*\$150.00
12/12/12	Ferrarese, M.	Administrator, Indian Hill School	How Can Administrators and Teachers Use Ipads and Apps Effectively	West Long Branch, NJ	\$0.00
12/07/12	Fetter, E.	Village School	School-wide Reading Workshop	Iselin, NJ	\$0.00
11/30/12	Galiano, C.	Village School	Down Syndrome 101: A Hands-on Training for Educators	Morris Plains, NJ	\$0.00
11/29/12	Gallimore, M.	Village School	Turning 3 - Transition from Early Intervention Services to Preschool	Trenton, NJ	\$0.00
12/16/12 & 12/17/12	Gallimore, M.	Village School	Trip to Evaluate Student	Hancock, NY	\$146.00
12/16/12 & 12/17/12	Gill, M.	Administrator, District	Trip to Evaluate Student	Hancock, NY	\$246.68
12/10/12	Harris, L.	Central Office	System 3000 - Year End	Eatontown, NJ	\$0.00
12/07/12	Hawksby, L.	Indian Hill School	Reading Workshop Units of Study and the Common Core	Woodbridge, NJ	\$0.00
12/11/12	Hawksby, L.	Indian Hill School	Writing with the Common Core	New Brunswick, NJ	\$0.00
11/29/12	Kostka, H.	High School	Planning Meeting - Good Ideas Conference	Lakewood, NJ	\$0.00
12/11/12	Marino, L.	Administrator, W. R. Satz School	HIB - Strauss Esmay Training	Toms River, NJ	*\$150.00
12/12/12	Marino, L.	Administrator, W. R. Satz School	How Can Administrators and Teachers Use Ipads and Apps Effectively	Long Branch, NJ	\$0.00
12/13/12	Martignoni, A.	Indian Hill School	Advanced Use of Ipad Applications for Teaching Students with Learning Disabilities	Howell, NJ	\$0.00

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Date	Name	Location	Workshop/Meeting	City/State	Cost
12/11/12	Metzinger, J.	Indian Hill School	Research-based Reading Interventions	Eatontown, NJ	\$0.00
04/25/13	Murphy, K.	Village School	In-class Support and the Co-teaching class (K-12)	Eatontown, NJ	\$0.00
04/25/13	Pasquale, M.	Village School	In-class Support and the Co-teaching class (K-12)	Eatontown, NJ	\$0.00
12/04/12	Peters, J.	High School	Using the 2012 WIDA ELD Standards	Edison, NJ	\$0.00
12/10/12	Schroeter, M.	High School	Scouting Accessibility for Marine Science Field Trip (Date Change from November 20, 2012 BOE Approved)	Monmouth County, NJ	\$0.00
12/16/12 & 12/17/12	Sweetman, J.	High School	Trip to Evaluate Student	Hancock, NY	\$146.00
01/14/13	Sweetman, J.	High School	Children with Emotional and Behavioral Problems	Princeton, NJ	*189.99
11/30/12	Swensen, E.	Administrator, District	Emergency Meeting for Homeless Liaisons	Neptune, NJ	\$0.00
12/11/12	Swensen, E.	Administrator, District	HIB - Strauss Esmay Training	Toms River, NJ	*150.00
12/14/12	Swensen, E.	Administrator, District	Monmouth County Guidance Director's Meeting	Lincroft, NJ	\$0.00
12/10/12 & 12/11/12	Tetreault, S.	W. R. Satz School	Preparing for Google Apps EDU Certification	Union, NJ	\$359.00
12/10/12 & 12/11/12	Welter, M.	Indian Hill School	Preparing for Google Apps EDU Certification	Union, NJ	\$279.00
12/06/12	White, W.	Groundsman, District	Green EXPO - Fertilization Certification	Atlantic City, NJ	\$269.56

\*Paid with NCLB Title II or IDEA Funds.

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

### 7d. Approval of Student Trips

Resolved: That the Board approve the educational objectives, itinerary, rules and regulations regarding this trip are on file in the Office of the Superintendent of Schools and the appropriate Principal's Office.

Date of Trip	School	Teacher/ Advisor	Class/Club/ Group	Destination City/State	Time	Total Students	Total Chaperones	Total Cost
11/28/12	High School	Dougherty, K.	Chess Team	Christian Brothers Academy, Lincroft, NJ	3:00 p.m. – 5:45 p.m.	7	1 Teacher	\$140.00
12/13/12	W. R. Satz	Howard, A.	7 <sup>th</sup> Grade	Rave Hazlet Movie Theater, Hazlet, NJ	9:30 a.m. – 1:00 p.m.	240	20 Teachers	No Cost to Board
12/14/12	High School	Schroeter, M.	Science Dept.	Monmouth & Middlesex South & Raritan Rivers	8:00 a.m. – 1:30 p.m.	36	2 Teachers	\$175.00

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

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7e. Adoption of Curriculum Guides  
amended

Resolved: That the Board of Education Adopts the following Curriculum Guides [B]:

- ~~AP Language and Composition~~
- English 3
- English 4
- Honors English 3
- Honors English 4
- World Civilizations, Grade 9
- US History 1
- Perspectives on America Today: Politics, Government and Current Issues
- Culinary Arts, Cycle E
- Culinary Arts, Cycle F
- Culinary Arts, Cycle G
- Culinary Arts, Cycle H
- Mathematics, Grade 6 (Updated Standards)
- Pre-calculus
- Science Grade 2 (Updated Standards)
- Science Grade 3
- ~~Social Studies, Grade 5~~
- ~~Social Studies, Grade 7~~
- Social Studies, Grade 8
- Science Grade 4 (Updated Standards)
- Science Grade 5
- Science Grade 7

MOTION: Mrs. Wetmore SECOND: Mr. Sockol VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

7f. Acceptance of Monetary Donation from the Jablonsky Family

Resolved: That the Board accept, with gratitude, a Monetary Donation in the amount of \$250.00, from the Jablonsky Family to be used for the STRIVE Program. [D].

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

8a. Report of the Superintendent

Resolved: That the Report of the Superintendent is hereby accepted and filed by the Board Secretary.

**Village School:** The PSA Holiday Shoppe is underway at Village. This gives the children an opportunity to purchase many great items for friends and family members for the holidays.

Village School is happy to report that their school community has joined together to help out those in need after Hurricane Sandy. One of those ways is taking place at the Holiday Shoppe, students/parents are asked to “fill the bucket” with any leftover change from their purchases. Another way Village has come together is by focusing efforts for their annual Giving Tree. Proceeds this year will go to families in need in the shore areas. Mrs. Kenney, one of the 2<sup>nd</sup> grade teachers, has organized this effort.

In light of everything that has transpired, these efforts have expanded to every grade level in conjunction with the PSA to provide an excellent way for the school community to give back. Mrs. Kenney and the entire committee are commended for their efforts in this initiative!

**Indian Hill School:** In an effort to assist our neighboring towns rebuild, Indian Hill School will be donating many used books from their Media Center to schools in Union Beach. They are very grateful to Media Specialist Mrs. Nikki Frost for her efforts in this charitable endeavor.

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Additionally, Indian Hill's Student Council will be conducting a coin drive during the lunches. Coupled with the coin drive, they will be starting a "From The Heart" project. In all art classes, students will be making hearts. With each donation of change, students will take a heart and write their name on it to show their participation in the project. All of these completed hearts will be placed on a mural in the front hallway of the school.

Indian Hill School is proud to announce that five band students were accepted into the All-Shore Band. This year's group is Indian Hill School's largest to be accepted into this competitive program. Congratulations to all of the students who participated in this process and to their teacher, Mrs. Trina McCarthy.

On December 4<sup>th</sup>, Indian Hill School will be hosting a presentation of the "Writers Workshop" program. This information session is designed to inform parents of all three grade levels of this exciting initiative taking place in literacy classrooms. The event will take place at 7 p.m. at the Indian Hill School Cafeteria.

**Satz School:** The Bridges sandwich collection over the Thanksgiving holiday collected over 715 lunches and 67 turkeys that were donated to the various shelters and food pantries in our region most affected by the hurricane. A Bridges lunch consists of a sandwich, drink, piece of fruit, and a snack pie. Thanks to the Satz students and Social Studies teachers, along with Ms. Kathy Logan, who coordinated the effort.

Currently the Satz School is still in the process of collecting donations (new and/or used) books for the students of Memorial School in Union Beach. All of the books in the K-8 school were destroyed due to flooding during the hurricane.

The Satz School Play, "Crumpled Classics" will be performed in the Satz School Cafeteria, this Thursday, Nov. 29<sup>th</sup> and Friday, Nov. 30<sup>th</sup> at 7pm.

**High School:** Spirit Week was a resounding success; highlights included a well-played Powder Puff game (won by the Seniors 16-0) and bonfire on Tuesday, November, 20, 2012, an enthusiastic pep rally on Wednesday, November 21, 2012, and a thrilling victory by our football team on Thanksgiving morning. Better still, over \$6,000 was raised for Hurricane Relief by the students and staff to be donated to the Community Food Bank of Monmouth and Ocean Counties.

### **High School Sports:**

The football team was victorious over Raritan on Thanksgiving Day; we won the game 30 - 27 and it was a nail biter down to the last 15 seconds! This victory was a real affirmation of the teams' talent and spirit, which is supported, fostered and coached by the adults in their lives.

The Boys and Girls Cross Country teams reached new heights last Wednesday, November 21, 2012, with both teams finishing among the top 10 teams in NJ at the annual Meet of Champions! The boys placed 2<sup>nd</sup> and the girls were 10<sup>th</sup>. Both teams set school records for team average and seniors Jack Baisley and Lennon Cooper each set individual school records. We have learned that boy's coach Sean McCafferty is to be named NJ Coach of the Year by the Newark-Star Ledger!

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Good luck to our Boys Soccer team who are in action tonight, Wednesday, November 28<sup>th</sup> at the state group semifinals against West Deptford. With a win, the boys will advance to their 3<sup>rd</sup> straight State Championship Final.

### 8a-1. Report of Student Representatives to the Board - None

Resolved: That the Report of the Superintendent and Student Representatives are hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved  
Absent: Mrs. Pascucci and Dr. Tai

### 8b. Personnel

#### 8b.-1 Approval of Leave of Absence Art Teacher, Indian Hill and Village School

Resolved: That the Board approve a Leave of Absence for Jennifer Plocinski, Art Teacher, Indian Hill School and Village School, with benefits as follows:

- Family and Medical Leave Act (FMLA) effective November 27, 2012 through January 15, 2013 (unpaid).

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

#### 8b.-2 Approval of Extended Leave of Absence Special Education Teacher, Village School

Resolved: That the Board approve an Extended Leave of Absence for Kimberly Antoniotti, Special Education Teacher, Village School as follows:

- Personal Leave effective January 14, 2012 through June 30, 2013 (unpaid without benefits)

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

#### 8b.-3 Appointment of Temporary Leave Replacement Elementary Teacher, Indian Hill School

Resolved: That the Board approve the Appointment of Kelly Milnicsuk as Temporary Leave Replacement Elementary Teacher, Grade 4, step 1BA+15, at a salary of \$50,755.00, Indian Hill School, effective November 29, 2012 through June 30, 2013. [M. Paglio - Leave] [B]

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

#### 8b.-4 Appointment of Special Education Monitor, Indian Hill School

Resolved: That the Board approve the Appointment of Mallory Bartlett as a Special Education Monitor, Indian Hill School, 6.5 hours per day, at a salary of



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\$21.71 per hour, effective retroactive from November 9, 2012 through June 30, 2013. [New - B]

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

8b.-5 Approval of Extension of Appointment for Temporary Leave Replacement Special Education Teacher, Village School

Resolved: That the Board approve the Extension of Appointment for Ashley Coker as follows:

From: Temporary Leave Replacement Special Education Teacher, Village School, step 1BA+30 at a salary of \$52,955.00 (prorated), effective September 1, 2012 through January 15, 2013. [K. Antoniotti - Leave] [B]

To: Temporary Leave Replacement Special Education Teacher, Village School, step 1BA+30 at a salary of \$52,955.00, effective January 16, 2013 through June 30, 2013. [K. Antoniotti - Leave] [B]

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

8b.-6 Approval of Adjustments in Increment Level

Resolved: That the Board approve the following Adjustments in Increment Level effective retroactive from November 1, 2012:

<b>Employee</b>	<b>From</b>	<b>TO: Effective 11/1/2012</b>
Katie Frank	7BA+15	7MA
Dana Donovan	14MA	14MA+15

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

8b.-7 Extension of Mentor Appointment

Resolved: That the Board approve to Extend the Appointment of the following teacher as a mentor for a provisional staff member at the State recommended rate shown below, for the 2012/2013 School Year, (mentor fees paid by provisional teacher and if necessary are prorated)

<b>Mentor</b>	<b>Novice Payment</b>	<b>Novice Teacher</b>	<b>Location</b>
Campbell, G.	\$330.00	Coker, A.	Village School

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

8b.-8 Approval of Mentor Appointment

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Resolved: That the Board approve the Appointment of the following teacher as a Mentor for a provisional staff member at the State recommended rate shown below, for the 2012-2013 School Year, (mentor fees paid by provisional teacher and if necessary are prorated)

<b>Mentor</b>	<b>Novice Payment</b>	<b>Novice Teacher</b>	<b>Location</b>
McNamara, J.	\$550.00	Boka, K.	Holmdel High School

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

8b.-9 Approval of Volunteer for the Boys Basketball Team, W. R. Satz School

Resolved: That the Board approve George Casey as a Volunteer for the Boys Basketball Team, W. R. Satz School, for the Winter 2012 season.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

8b.-10 Approval of Volunteer for the Boys Lacrosse Team, Holmdel High School

Resolved: That the Board approve Thomas Isherwood as a Volunteer for the Boys Lacrosse Team, Holmdel High School, for the Spring 2013 season.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

8b.-11 Approval of Student Teacher/Field Experience/Classroom Observation, W. R. Satz School

Resolved: That the Board approve Stephanie Duke for Field Experience in the area of Art Education from January 18, 2013 through May 14, 2013 at W. R. Satz School. Cooperating teacher will be Denise King.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

8b.-12 Appointment of Day-To-Day Substitute Teacher

Resolved: That the Board approve the Appointment of the following as a Day-to-Day Substitute Teacher effective November 29, 2012 through June 30, 2013, pending criminal history review. [B]

Donna Minervini

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

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### 8b.-13 Appointment of Day-To-Day Substitute Teacher

Resolved: That the Board approve the Appointment of the following as a Day-to-Day Substitute Teacher effective December 18, 2012 through June 30, 2013. [B]

Genevieve Kotzas

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

### 8b.-14 Appointment of Day-To-Day Substitute Teacher

Resolved: That the Board approve the Appointment of the following as a Day-to-Day Substitute Teacher effective November 29, 2012 through June 30, 2013. [B]

Marissa Khachaturian

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

### 8b.-15 Appointment of Day-To-Day Clerical Substitute

Resolved: That the Board approve the Appointment of the following as a Day-to-Day Clerical Substitute effective November 29, 2012 through June 30, 2013. [B]

Margaret Hipsher

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

### 8b.-16 Appointment of Day-To-Day Substitute Special Education Monitor

Resolved: That the Board approve the Appointment of the following as a Day-to-Day Substitute Special Education Monitor effective November 29, 2012 through June 30, 2013. [B]

Joelle Fanciullo

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

### 8c. Student Matters

#### 8c-1. Acceptance of Harassment, Intimidation and Bullying Report

Resolved: That the Board move to accept the Superintendent's Report on Harassment, Intimidation and Bullying (from prior month).

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Mrs. Duncan reported the following (11/14//2012 – present):

School	# of Incidents	Notes
Village School	0	
Indian Hill School	0	
W.R. Satz School	1	Unsubstantiated
Holmdel High School	1	Substantiated

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

8c-2. Approval of Student Placements

Resolved: That the Board approve the placements for the following students:

Department of Special Services  
In-District Placements

SID	Services	Classification	Cost
5545351220	Commission for the Blind	MD	\$1,700.00

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

9. Business Administrator/Board Secretary’s Report and Recommendations

9a. Approval to Authorize the Submission of the Food Service Program Walk in Freezer Project to the New Jersey Department of Education (NJDOE)

Resolved: That the Board Authorizes the Submission of the Food Service Program Walk in Freezer Project to the NJDOE for review and approval. This project is being undertaken as other capital project, not requesting state funding and modification of the LRFPP to include this project.

Discussion: Mr. Petrizzo advised the Board that this resolution is a formality required in order for the Township to issue permits and perform inspections accordingly. This project is being funded by the Food Service Program.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

9b. Approval of Monthly Certification –October 31, 2012

Resolved That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of October 31, 2012 after review of the Secretary’s Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

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MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

9c. Approval of Business Administrator/Board Secretary's Financial Report-October 31, 2012

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending October 31, 2012, is hereby approved and the Business Administrator/Board Secretary is instructed to file same.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

9d. Approval of Treasurer's Financial Report- October 31, 2012

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending October 31, 2012, is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

9e. Approval of Budget Transfers- 2012/2013

Resolved: That the Board approve the 2012/2013 Budget Transfers as listed on attachment T-13-09.

MOTION: Mr. Sockol SECOND: Mrs. Wetmore VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

9f. Approval of Bills List – Ms. Barbara Garrity, Board Member

Resolved: That the Board approve payment of the November 28, 2012 regular bills list in the amount of \$26.89 to Ms. Barbara Garrity, and as certified and approved.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 6-0-1  
Abstained: Ms. Garrity  
Absent: Mrs. Pascucci and Dr. Tai

9g. Approval of Bills List – Mrs. Robin Wetmore, Board Member

Resolved: That the Board approve payment of the November 28, 2012 regular bills list in the amount of \$110.82 to Mrs. Robin Wetmore, and as certified and approved.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 6-0-1  
Abstained: Mrs. Wetmore  
Absent: Mrs. Pascucci and Dr. Tai

9h. Approval of Bills List – Mrs. Chiung –Yin Cheng Lui, Board Member

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Resolved: That the Board approve payment of the November 28, 2012 regular bills list in the amount of \$119.81 to Mrs. Chiung –Yin Cheng Liu, and as certified and approved.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 6-0-1  
Abstained: Mrs. Liu  
Absent: Mrs. Pascucci and Dr. Tai

### 9i. Approval of Bills Payment – November 28, 2012

Resolved: That the Board approve payment of the November 28, 2012 regular bills list in the amount of \$1,041,241.25 and as certified and approved.

MOTION: Mr. Sockol SECOND: Mr. Pavlik VOTE: 7-0  
Absent: Mrs. Pascucci and Dr. Tai

### 10. Old Business - None

### 11. New Business

- Mr. Petrizzo provided an update on the status of the following:
  - o Solar PPA Project
  - o Indian Hill Project
  - o 2011/2012 Comprehensive Annual Financial Report / Audit
  - o 2013/2014 Budget
- Mr. Pavlik read from a prepared statement. He stated the following:
  - o In October, he and two other elected Board members raised, in good faith, a sensitive personnel matter in Central Office while being mindful of proper procedures and protocol.
  - o The three of them did the right thing for the taxpayers and school district.
  - o The three of them were informed that they could be sued for libel, slander, defamation of character and malicious prosecution.
  - o The three of them were told multiple times that the Board indemnity insurance did not cover Board members outside the scope of their duties, and most homeowner's insurance policies do not cover this, which made him feel very uncomfortable.
- Mrs. Vander Woude read from a prepared statement. She stated the following:
  - o She needed to air these concerns publicly because she no longer felt comfortable doing so in Executive Session.
  - o The three of them were presented with what they believed was a very delicate and serious issue concerning the District. They knew that by raising it, it would unquestionably be volatile. It would have been very easy to do nothing. But they believed, and continue to believe, that it was their duty and obligation as Board members to raise such issues in the interest of the public.
  - o We can never forget the lessons learned from Brookdale Community College and Penn State and the failure of their Boards to act.
  - o She was in disbelief and shock of being accused in subsequent meetings to having ulterior negative motives and that their actions were vicious, self-serving, designated to shame and humiliate.

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- The three of them have now been placed to fear that they will be held personally liable for raising their concerns.
  - She had to tell her husband that their personal assets were at risk and that ethics charges would be filed. As a result, she has no choice now but to explore what avenues are available to her in order to protect her family.
- Ms. Garrity stated that reasonable people can have different interpretations as it relates to harassment, intimidation and bullying.
  - Mr. Pavlik inquired if Mr. Barger agreed with Ms. Garrity's statement. Mr. Barger confirmed that he agreed with Ms. Garrity's statement.
12. Questions from the Public - None
13. Executive Session (if required) - None
14. Adjournment

By a unanimous voice vote the meeting adjourned at 8:38 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA  
Business Administrator/Board Secretary