

REGULAR BUSINESS MEETING SEPTEMBER 27, 2017

A. Call to Order

The Board of Education, Township of Holmdel, met in a Regular Business Meeting on Wednesday, September 27, 2017 in the W.R. Satz School Library, 24 Crawfords Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:09 p.m., by Mr. Hammer, President of the Board.

B. Oath of Office

Mr. Paul Green, Board Attorney, gave the Oath of Office to the following newly appointed Student Representative to the Board:

Jessica D'Agostino

C. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

D. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

E. Roll Call/Flag Salute

The following Board members were present: Mesdames: Ammirati, Briamonte, Flynn, Kline and Liu. Messrs: Hammer, Reddy, Martinez and Sockol. Also present: Dr. Robert McGarry, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary and Mr. Paul Green, Board Attorney. Mr. Hamzah Shaikh and Ms. Jessica D'Agostino, student representatives to the Board were present (both left the meeting at 9:39 p.m.).

F. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Student Learning Standards, and to become responsible and resourceful citizens and life-long learners.

G. Presentation(s)/Public Hearing(s)

- Teachers and Educational Service Professionals of the Year - Dr. Robert McGarry
- Future Ready Schools Certification - Caren MacConnell

H. Report of Student Representatives to the Board

Resolved: That the Report of the student representatives is hereby accepted.

MOTION: Show of Hands to Accept - All Approved

I. Report of the Superintendent

Good evening, everyone! I want to begin by extending my sincere thanks to the community for its support of the Holmdel 2020 Initiative. Almost as wonderful as having the referendum pass was the opportunity to watch from my office window as parents and their children walked up to the Village Gym to vote. While we teach about civics and what it means to be part of a responsible citizenry, the lesson that many of these parents provided their children last night was equally, if not more, meaningful. Children are always watching and learning so thank you to those who not only voted, but modeled for their children by doing so with them.

I have appreciated hearing from many parents and staff members since the referendum news broke last night. Whether it was to share a reflection such as “I was heartened to see that my neighbors see and understand the role the schools play in the identity of Holmdel” or to let me know that they were “Proud to have voted in support of Holmdel 2020” or to remind us, as one parent did, not to lose sight of other important goals with her words, “While we improve our schools' hardware I hope we also have our eyes on the software, enhancing teaching, providing our children with more challenges and opportunities, and encouraging our teachers” each comment reminded me of how the work we do on behalf of the children of this community is so highly valued.

Meanwhile we are completing the first month of the school year and I wanted to share some of the good work that has and is taking place in our schools.

As some may know we are implementing new resources in several areas this year, most broadly in K-5 Science with the *Knowing Science* program. Teachers will participate in training next week during which they will engage in many of the hands-on and inquiry-based science experiences that they will be leading with their students throughout the year. At Indian Hill, our 5th grade Science teachers are working hard to get their new science lab up and running with the new *Knowing Science* kits. Follow up workshops will be offered during district professional development days and team meetings to further teachers' understanding of how to use phenomena to engage student in 3 dimensional learning, further their understanding of scientific and engineering practices, and create assessments aligned to the NJSL for Science.

Meanwhile, Village School teachers have had their initial training on our newly adopted balanced literacy resource, *Benchmark Advance*. The teachers' overwhelming enthusiasm has already resulted in collaborative work sessions across grade level teams, where, with the support of Erin Fetter, Village's Literacy Coach, teachers are working hard to develop reading and writing unit plans for the year.

Village has also completed its 1:1 Chromebook initiative in grades 1-3. This gives our 1st graders the opportunity to engage with technology on a daily basis, supported by their teachers and our technology coach, Erin Damji.

We are very excited that Mrs. Taryn Treubig has begun her work as a Math Coach for the district, a new position for us this year. She has hit the ground running and is already working with teachers, helping support and develop standards based lessons and incorporate small group targeted instruction in math.

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Over the last year, we have been developing a much more effective approach to supplemental programs, using federal funds awarded to the district and managed by our Supervisor of Supplemental Programs, Denise Wrubel. "Interventionists" in grades K-8 have completed cycle one assessments and have already started working with students in both pull-out and push in programs. They are also planning to present on using MAP Data to colleagues on the October 9th PD Days.

What's really exciting and new in Supplemental Programs this year is an innovative concept for providing interventions for high school students in need of support through Learning Coaches. Funded through Title I, these coaches will address the range of needs of students at risk for not meeting grade level benchmarks at the high school level. This is one of my favorite examples of applying our Innovate to Elevate brand to our work thus far this year.

Another great example of our brand is the Honors Advanced Research Shadow team which is meeting to begin implementation of the HHS HAR and WRS Voyager student shadowing program.

Also new this year, all students in grades K-8 will receive digital citizenship/literacy lessons in the media centers this year, thanks to our Supervisor of Technology, Engineering and Media Centers Caren MacConnell.

New high school courses in AP computer science principles and Dynamics of Healthcare (a joint venture with Rutgers University School of Health Professions) are well underway and our Music Innovation Lab is up and running thanks to the HFEE. Utilizing the up-to-date equipment in the lab, our students are being exposed to a whole different level of music technology and creativity than ever before.

Also new this year is an initiative in Professional Development, called the Innovate Holmdel Cohort - a group of Holmdel teachers who are looking to try innovative practices in their classroom. Through Innovate Holmdel, these teachers will be introduced to various new trends in education as well as learn how to effectively use technology in their classrooms to reach their personal classroom goals.

Our new HHS "peer ambassador" program is in full swing, with training sessions taking place this week. We expect to hold two outreach meetings in October, pairing groups of 12-13 with 3 Peer Ambassadors - the Goal of the program is to break down the proverbial "wall" between the high school and satz and make the transition within the "complex" a smoother one. In our groupings:

12th grade students will work with 9th grade students
11th grade students will work with 8th grade students
10th grade students will work with 7th grade students

We look forward to a meaningful experience for all involved.

The fall Athletic season is off and running at Satz and the High School. At the high school:

- Girls Tennis is undefeated and ranked #1 in the Shore Conference.
- Field Hockey is currently 3-3-1 (3 wins, 3 losses, 1 tie) with a huge road win over rival SJV.
- Football is currently 2-2 on the season and looking forward to a possible playoff run.
- Boys soccer is undefeated and ranked #1 in the shore conference.
- Girls soccer is 2-3-1 on the season and playing competitive soccer with a young roster.
- Boys and girls Cross country is set for a big A-Central divisional meet on October 4th and boast some very talented runners on both teams.
- Girls volleyball is currently 3-5 on the season with some tough losses to highly ranked volleyball programs. Our varsity and jv participation numbers are up and the program is continuing to build.

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Tremendous thanks to our Parent groups for a great kick off to the year!

Thanks to the Village PSA for helping to fund our most recent 1:1 Chromebook initiative in grade 1, a great community event at the annual Village School Fall Festival, and an amazing teacher luncheon.

Indian Hill PLG also provided a lunch that was greatly appreciated by staff! They have also already hosted a very successful 6th grade hangout night and will do the same for the 5th and 4th grades in the coming weeks They also had a huge success with the annual PLF spooktacular event at Casola Farms

The Satz PSG is anxiously awaiting to see the finishing touches on the Culinary Arts Lab in the room previously known as Life Skills. Meanwhile the “Grab and Go” bags they provided to Satz staff on opening days were greatly appreciated.

Finally a large scale thank you to our PTSO for their recent Gift of a large-Scale Color Copier. It has already been put to wonderful use by the teachers

That’s all for this month - I look forward to seeing everyone at tomorrow night’s Homecoming Game vs. RBR, which is also “AYF Night” - all players and cheerleaders get in free and will be recognized at halftime. Our football team is enjoying a resurgence, so there should be a “buzz” in the air - join us for kickoff at 7:00 pm!!

The Superintendent reported on the following current student enrollment: 3,008

Village School.....796	W.R. Satz School..... 515
Indian Hill School760	High School.....937

Resolved: That the report of the Superintendent is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved

J. Harassment, Intimidation and Bullying (HIB) Report

Dr. McGarry reported the following H.I.B. incidences from 8/30/2017 – 9/27/2017:

School	# of Incidents	Notes
Village School	0	
Indian Hill School	0	
W.R. Satz School	0	
Holmdel High School	0	

K. Committee Report(s)

- Mrs. Kline – Curriculum & Instruction
- Mrs. Liu – Special Services
- Mr. Reddy – Buildings, Grounds & Safety

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L. Questions or Comments from the Public on Action Items Only – None

M. Action Items

- **Approval of Minutes:**

1. Approval of Minutes – Board Retreat Meeting

Resolved: That the Board approve the minutes of the following meeting:
Board Retreat Meeting – August 9, 2017.

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 7-0-2
Abstained: Mr. Reddy and Mr. Sockol

2. Approval of Minutes – Closed Executive Session Meeting

Resolved: That the Board approve the minutes of the following meeting:
Closed Executive Session Meeting – August 30, 2017.

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

3. Approval of Minutes – Regular Business Meeting

Resolved: That the Board approve the minutes of the following meeting:
Regular Business Meeting – August 30, 2017.

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

- **Policy:**

4. Approval of Amendment to Bylaw Recording Board Meetings

Resolved: That the Board approve an amendment of Bylaw #0168, Recording Board Meetings, and hereby designate it as first reading, (as per attachment).

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

5. Approval of Amendment to School District Goals and Objectives Policy

Resolved: That the Board approve an amendment of Policy #2132, School District Goals and Objectives Policy, and hereby designate it as first reading, (as per attachment).

Discussion: Mr. Sockol recommended minor adjustments to goal#1 and goal# 2 which led to a discussion among the Board and Dr. McGarry regarding the goals.

MOTION: Mr. Sockol SECOND: Ms. Flynn VOTE: 9-0

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• **Superintendent's Recommendations:**

6. Approval of Out-of-District Travel, District Personnel

Resolved: That the Board approve the Out-of-District Travel for Professional Development Activities or Professional Development Meetings, as authorized by the Superintendent. Under Policy 6471 School District Travel, and in accordance with Regulation 6471 Staff Member. [B]

Date	Name	Location	Professional Leave Data	City, State	Amount
10/21/17	Abrams, T.	W.R. Satz	Assessing Three-Dimensional Learning	Webcast	\$0.00
10/06/17	Anthony, B	Village	Narrative Intervention For Social Emotional Skills	Webcast	\$0.00
10/25/17	Anthony, B.	Village	Improving Social Skills with Students with Autism	Eatontown, NJ	\$0.00
09/11/17 09/25/17 10/09/17 10/23/17	Bates, P.	B&G	Black Seal/Low Pressure Training Program	Kenilworth, NJ	\$550.00
10/03/17	Bligh, L.	Village	Foundations Level 3	Freehold	\$165.00*
10/06/17	Bligh, L.	Village	Narrative Intervention For Social Emotional Skills	Webcast	\$0.00
10/13/17 Revised	Bligh, L.	Village	NJ International Dyslexia Association Fall Conference	Somerset, NJ	\$190.00 *
10/06/17	Buerck, L	Indian Hill	Narrative Intervention for Building Social - Emotional Skills & Self-Regulation	Webinar	\$0.00
12/05/17	Burke, D.	Indian Hill	Avoiding Power Struggles and De-escalating Behavior	Eatontown, NJ	\$0.00
06/07/18	Burke, D.	Indian Hill	Social & Emotional Learning Tools	Eatontown, NJ	\$0.00
11/16/17 11/17/17	Buzzanga, H.	Village	NJ Association of School Librarians	Long Branch, NJ	\$150.00
10/03/17	Cohen, E.	High School	Special Olympics Change the Game Conference	Monroe, NJ	\$0.00
10/13/17	Colannino, A.	Village	International Dyslexia Association's 32nd Annual Fall Conference	Somerset, NJ	\$190.00*
10/24/17	Colannino, A.	Village	Supporting Students Through Organization Skill Development	Eatontown, NJ	\$0.00
11/29/17	Colannino, A.	Village	School Refusal in Children with Anxiety	Eatontown, NJ	\$0.00
12/05/17	Colannino, A.	Village	Avoiding Power Struggles and De-escalating Behavior	Eatontown, NJ	\$0.00
06/06/18	Colannino, A.	Village	Effective Instruction for Students with High Functioning Autism	Eatontown, NJ	\$0.00
10/06/17	Constantarakos, V.	Village	Narrative Intervention For Social Emotional Skills	Webcast, NJ	\$0.00
10/13/17	Constantarakos, V.	Village	NJ International Dyslexia Association Fall Conference	Somerset, NJ	\$190.00 *
11/16/17- 11/17/17	Dempsey, C.	Village	NJ Association of School Librarians	Long Branch, NJ	\$207.60

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10/26/17	DiStefano, D.	High School	Rider University Counselor Breakfast	Lawrenceville, NJ	\$0.00
09/11/17 09/25/17 10/09/17 10/23/17	DiBlasi, M.	B&G	Black Seal/Low Pressure Training Program	Kenilworth, NJ	\$550.00
10/13/17	Fetter, E.	Village	NJ International Dyslexia Association Fall Conference	Somerset, NJ	\$249.41
10/27/17	Fetter, E.	Village	Rutgers 50th Annual Reading & Writing Conference	New Brunswick, NJ	\$193.08
11/30/17	Fisher, S.	Village	Applying Principles of Co-Teaching	Eatontown, NJ	\$0.00
05/22/18	Fisher, S.	Village	Differentiation in a Co-Teaching Classroom - Level 2	Eatontown, NJ	\$0.00
06/06/18	Fisher, S.	Village	Effective Instruction for Students with High Functioning Autism	Eatontown, NJ	\$0.00
10/24/17	Gabriele, M.	Indian Hill	Supporting Students Through Organization Skill Development	Eatontown, NJ	\$0.00
10/06/17	Gaffney, E.	Village/ Indian Hill	Narrative Intervention For Social Emotional Skills	Webcast	\$0.00
10/03/17	Gelpke, J.	High School	Special Olympics Change the Game Conference	Monroe, NJ	\$0.00
10/03/17	Gill, M.	District	Special Olympics Change the Game Conference	Monroe, NJ	\$0.00
10/24/17- 10/26/17	Gill, M.	District	NJ School Boards Workshop	Atlantic City	\$135.72
09/15/17 10/13/17 11/17/17 12/08/17 01/12/17 02/09/17 03/09/17 04/13/17 05/11/17	Gill, M.	District	Monmouth County Association of Directors of Special Education	Various Locations, Monmouth County	\$0.00
10/12/17	Givens, S.	Village	Google Tools to Support Struggling Learners	Eatontown, NJ	\$0.00
11/16/17	Givens, S.	Village	Interventions for Students with Dyslexia and Other Reading Differences	Eatontown, NJ	\$0.00
09/16/17- 11/16/17	Graham, B.	District	34 Hour Continuing Education and Electrical Code Update	Toms River, NJ	\$495.00
10/23/17	Herthel, K.	High School	NJ Council for Social Studies Fall Conference	Piscataway, NJ	\$80.00
09/16/17- 11/16/17	Hughes, K.	District	34 Hour Continuing Education and Electrical Code Update	Toms River, NJ	\$495.00
10/24/17	Jasperse, C.	Indian Hill	Supporting Students Through Organization Skill Development	Eatontown, NJ	\$0.00
12/05/17	Jasperse, C.	Indian Hill	Avoiding Power Struggles and De-escalating Behavior	Eatontown, NJ	\$0.00
06/07/18	Jasperse, C.	Indian Hill	Social & Emotional Learning Tools	Eatontown, NJ	\$0.00
09/28/17	Killean, A.	Indian Hill	MIND Research	Marlboro, NJ	\$0.00

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10/03/17	Killean, A.	District	Monmouth & Ocean County Science & Math Supervisors Meeting	Ocean, NJ	\$0.00
10/24/17	Killean, A.	District	NJ Science Convention	Princeton, NJ	\$295.00
01/18/18	Killean, A.	District	Science Supervisor Technical Assistance	Trenton, NJ	\$0.00
11/03/17-11/06/17	Killean, A.	District	Science Assessment Training	Trenton, NJ	\$0.00
10/02/17-10/04/17	King, D.	W.R. Satz	Art Educators of NJ Annual Conference	Long Branch, NJ	\$210.42
10/02/17-10/04/17	Lagoa, J.	High School	Art Educators of NJ Annual Conference	Long Branch, NJ	\$280.83
10/02/17-10/04/17	Lazar, A.	High School	Art Educators of NJ Annual Conference	Long Branch, NJ	\$213.89
10/06/17	Longo, M.	Village	Narrative Intervention For Social Emotional Skills	Webcast, NJ	\$0.00
10/03/17	Loughran, W.	High School	Special Olympics Change the Game Conference	Monroe, NJ	\$0.00
10/24/17	MacConnell, C	District	NJ School Boards Workshop	Atlantic City	\$136.49
10/14/17	Malolepszy, E.	High School	Italian Teachers Association of NJ-Primo Incontro	New Brunswick, NJ	\$50.00
10/13/17	Marzigliano, C.	Indian Hill	NJ International Dyslexia Association Fall Conference	Somerset, NJ	\$230.00*
10/18/17	McCafferty, C.	W.R. Satz	Going Global with Google in the Digital Age	Galloway, NJ	\$216.25
11/16/17	McMahon, L.	Indian Hill	Interventions for Students with Dyslexia and Other Reading Differences	Eatontown, NJ	\$0.00
12/07/17	McMahon, L.	Indian Hill	Writer's Workshop: A Teachers Literacy Coach and Researcher's Perspective on How to Provide Effective Writing Instruction in K-5 Classroom	Eatontown, NJ	\$0.00
05/30/18	McMahon, L.	Indian Hill	Effective Instructional Strategies to Teach Phonemic Awareness in the Classroom	Eatontown, NJ	\$0.00
10/25/17	Mellone, A.	Village	Improving Social Skills with Students with Autism	Eatontown, NJ	\$7.94
10/13/17	Metzinger, J.	Indian Hill	NJ International Dyslexia Association Fall Conference	Somerset, NJ	\$190.00
11/16/17	Metzinger, J.	Indian Hill	Interventions for Students with Dyslexia and Other Reading Differences	Eatontown, NJ	\$0.00
12/07/17	Metzinger, J.	Indian Hill	Writer's Workshop: A Teachers Literacy Coach and Researcher's Perspective on How to Provide Effective Writing Instruction in K-5 Classroom	Eatontown, NJ	\$0.00
05/30/18	Metzinger, J.	Indian Hill	Effective Instructional Strategies to Teach Phonemic Awareness I the Classroom	Eatontown, NJ	\$0.00
10/02/17-10/04/17	Montana, J.	Village	Art Educators of NJ Annual Conference	Long Branch, NJ	\$235.00
12/07/17	Moran-Kudish, C.	High School	14th Annual Suicide Prevention Conference	Piscataway, NJ	\$69.00*
10/27/17	Murphy, D.	Indian Hill	Rutgers 50th Annual Reading & Writing Conference	New Brunswick, NJ	\$0.00
10/17/17	Naperski, L.	Village	American Sign Language - Classroom Vocabulary Part 3	Eatontown, NJ	\$6.39

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10/27/17	Pereira, S.	Indian Hill	Rutgers 50th Annual Reading & Writing Conference	New Brunswick, NJ	\$180.00
10/03/17	Quinn, B.	High School	Special Olympics Change the Game Conference	Monroe, NJ	\$0.00
10/20/17	Rafferty, C.	W.R. Satz	Teaching in Italian Symposium X	Montclair, NJ	\$76.54
10/20/17	Rapcienski, J.	Village	ADHD - The Best Strategies to Know and Use	Eatontown, NJ	\$7.63
09/11/17 09/25/17 10/09/17 10/23/17	Rebnicky, Z.	B&G	Black Seal/Low Pressure Training Program	Kenilworth, NJ	\$550.00
10/23/17	Rein, A.	High School	NJ Council for the Social Studies Annual Conference	New Brunswick, NJ	\$80.00
10/18/17 01/17/18 05/16/18	Riegal, D.	High School	Transition Coordinators Network	Middlesex, NJ	\$0.00
12/09/17	Rogers, S.	District	NJ Educational Facility Management Program, Energy Management	Neptune, NJ	\$245.00
10/12/17 10/17/17 10/19/17 10/24/17 10/26/17 11/01/17	Rogers, S.	District	NJ Educational Facility Management Program, Information Systems	Neptune, NJ	\$570.00
11/02/17 11/07/17 11/09/17 11/14/17 11/21/17	Rogers, S.	District	NJ Educational Facility Management Program, Structural & Mechanical Systems	Neptune, NJ	\$486.00
10/24/17	Rossito, K.	Indian Hill	Supporting Students Through Organization Skill Development	Eatontown, NJ	\$0.00
11/30/17	Savare, K.	Village	Applying Principles of Co-Teaching	Eatontown, NJ	\$0.00
05/22/18	Savare, K.	Village	Differentiation in a Co-Teaching Classroom - Level 2	Eatontown, NJ	\$0.00
06/06/18	Savare, K.	Village	Effective Instruction for Students with High Functioning Autism	Eatontown, NJ	\$0.00
10/03/17	Semanchick, E.	Village	Special Olympics Change the Game Conference	Monroe, NJ	\$0.00
10/03/17	Semenza, G.	High School	Special Olympics Change the Game Conference	Monroe, NJ	\$0.00
10/13/17	Siegel, M.	Village	NJ International Dyslexia Association Fall Conference	Somerset, NJ	\$244.32
10/13/17	Smith, E.	W.R. Satz	NJ International Dyslexia Association Fall Conference	Somerset, NJ	\$190.00*
10/13/17	Stevens, J.	Indian Hill	NJ International Dyslexia Association Fall Conference	Somerset, NJ	\$230.00
11/16/17	Stevens, J.	Indian Hill	Interventions for Students with Dyslexia and Other Reading Differences	Eatontown, NJ	\$0.00
10/25/17	Suppa, D.	W.R. Satz	NJ Science Convention	Princeton, NJ	\$190.25
10/13/17	Swenson, E.	District	Monmouth County Guidance Directors Meeting	West Long Branch, NJ	\$0.00

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10/13/17	Thompson, J.	W.R. Satz/High School	NJ International Dyslexia Association Fall Conference	Somerset, NJ	\$190.00*
11/20/17	Trahim, B.	Village	Instructional Strategies for Teaching Reading	Eatontown, NJ	\$0.00
09/28/17	Treubig, T.	Indian Hill	MIND Research	Marlboro, NJ	\$0.00
10/17/17	Varga, D.	Village	American Sign Language - Classroom Vocabulary Part 3	Eatontown, NJ	\$0.00

*Paid with ESEA or IDEA Funds

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

7. Approval of Out-of-District Travel, Board Member

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 6471 School District Travel and in accordance with Regulation 6471 School District Travel, as listed below: [B]

Date	Name	Title	Workshop/Meeting	City, State	Cost/Fees
10/23/17-10/26/17	Liu, C.	Board Member	NJSBA 2017 Annual Workshop	Atlantic City, NJ	\$748.76

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 8-0-1
 Abstained: Mrs. Liu

8. Approval of Out-of-District Travel, Board Member

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 6471 School District Travel and in accordance with Regulation 6471 School District Travel, as listed below: [B]

Date	Name	Title	Workshop/Meeting	City, State	Cost/Fees
10/23/17-10/26/17	Briamonte, E.	Board Member	NJSBA 2017 Annual Workshop	Atlantic City, NJ	\$750.50

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 8-0-1
 Abstained: Mrs. Briamonte

9. Approval of Out-of-District Travel, Board Member

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 6471 School District Travel and in accordance with Regulation 6471 School District Travel, as listed below: [B]

Date	Name	Title	Workshop/Meeting	City, State	Cost/Fees
10/23/17-10/26/17	Martinez, J.	Board Member	NJSBA 2017 Annual Workshop	Atlantic City, NJ	\$654.00

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 8-0-1
 Abstained: Mr. Martinez

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10. Approval of Out-of-District Travel, Board Member

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 6471 School District Travel and in accordance with Regulation 6471 School District Travel, as listed below: [B]

Date	Name	Title	Workshop/Meeting	City State	Cost/Fees
10/23/17-10/26/17	Reddy, P.	Board Member	NJSBA 2017 Annual Workshop	Atlantic City, NJ	\$358.80

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 8-0-1
 Abstained: Mr. Reddy

11. Approval of Out of District Travel, Non-Public School Staff

Resolved: That the Board approve the Out-of-District Travel for Professional Development Activities or Professional Development Meetings for Non-Public Staff, as authorized by the Superintendent under Policy 6471 School District Travel, and in accordance with Regulation 6471 Staff Member Expenses, as listed below: [B]

Date	Name	Location	Professional Development Activities/Meetings	City, State	Cost/Fees
11/10/17-12/17/17	McKenna, T.	St. John Vianney	Learning & the Brain	Boston, Ma.	\$738.00
10/19/17	DiMezza, S.	St. John Vianney	Utilizing the Danielson Evaluation Instrument	Pt. Pleasant, NJ	\$250.00
03/02/17	Dimezza, S.	St. John Vianney	Legal Issues, Media Literacy, Holy Innocents	Neptune, NJ	\$250.00

*Paid with Title II Funds

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

12. Approval of Professional Development, Non-Public School Staff

Resolved: That the Board approve the Professional Development Activities for Professional Development Meetings for Non-Public Staff, as authorized by the Superintendent.

Date	Name	Location	Professional Development Activities/Meetings	City, State	Cost/Fees
08/31/17	Schillinger, R.	St. Benedict School	Full Day On-Site In-Service Professional Development Consultation for Teachers	Holmdel, NJ	\$1,800.00

*Paid with Title II Funds

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

REGULAR BUSINESS MEETING SEPTEMBER 27, 2017

13. Approval of i-Ready Diagnostic and Instruction Licenses

Resolved: That the Board approve i-Ready Diagnostic and Instruction Licenses for Grades 1-8, for District Supplemental Support/Achieve Programs for the 2017/2018 school year.

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

14. Approval of Student Trips

Resolved: That the Board approve the list of student trips and the educational objectives, itineraries, rules and regulations set forth for each that are on file in the Office of the Superintendent of Schools and the appropriate Principal's Office.

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

15. Adoption of Textbook/Supplemental Resource Books and Materials

Resolved: That the Board of Education approve the following Textbooks/Supplemental Resource Books and Materials for the courses indicated: [B]

Course: AP Computer Science
 Title: Blown To Bits
 Publisher: Addison-Wesley Professional

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

16. Approval of Presenters for the October 9, 2017 Professional Development Day

Resolved: That the Board approve the following Presenters for the October 9, 2017 Professional Development Day: [B]

Thomas C. Murray, Keynote Speaker, Future Ready Schools- \$4,000.00
 Alan Brown, Learning to Thrive- 3 Workshops- \$1,500.00

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

17. Approval of Staff Members to Present at the October 9, 2017 Professional Development Day

Resolved: That the Board approve the following staff member to prepare and present at the Professional Development Day, on October 9, 2017 at the rate of \$75.00 per hour, as per contractual agreement: [B]

Harry Anderson	Jeannette Malizia	Meredith Thompson
Laura Bligh	Suzanne Michaud	Taryn Treubig
Melinda Brenner	Jacqueline Peters	Lori Vona
Erin Damji	Brendan Quinn	Rebecca Waddell
Susan Fullilove	Allison Seman	Steve Tetreault

REGULAR BUSINESS MEETING SEPTEMBER 27, 2017

Philip Keller	Betsy Smith	Erin Fetter
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MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

18. Approval of Staff Members to Present at the September 29, 2017, Professional Development Day

Resolved: That the Board approve the following staff members to prepare and present for Professional Development to monitors on September 29, 2017, at the rate of \$75.00 per hour, as per contractual agreement:

Beth Lieberman
Suzanne McDevitt

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

19. Approval of Resignation, Lunchroom/Playground Aide/Bus Monitor, Indian Hill School

Resolved: That the Board approve the resignation of Nina Cagnoni as a Lunchroom/Playground Aide and Afternoon Bus Monitor, Indian Hill School, effective retroactive from August 30, 2017.

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

20. Approval to Rescind Appointment, Volunteer, Football Team, Holmdel High School

Resolved: That the Board approve to rescind the appointment of Thomas Hennessy as a Volunteer for the Football Team, for the 2017/2018 school year.

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

21. Approval of Extension of Appointment, Temporary Leave Replacement, Special Education, W.R. Satz School

Resolved: That the Board approve an extension of appointment for Christina DeSimone as a Temporary Leave Replacement Special Education Teacher, W.R. Satz School, step 3 (Step 2) MA, at a salary of \$60,425.00 (prorated) September 30, 2017 through November 3, 2017. [C. Williamson - Leave] - [B]

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

22. Approval to Amend Appointment, Temporary Leave Replacement, Special Education Teacher, Village School

Resolved: That the Board approve an amendment of appointment for Daniel Berger as a Temporary Leave Replacement Special Education Teacher, Village School, step 1- (Step 1) BA, at a salary of \$51,625.00 (prorated), as follows: [C. Damas - Leave] - [[B]

From: Effective September 21, 2017 through March 6, 2018.

To: Effective September 15, 2017 through March 6, 2018.

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

REGULAR BUSINESS MEETING SEPTEMBER 27, 2017

23. Approval to Amend Appointment, Temporary Leave Replacement Elementary Teacher, Indian Hill School

Resolved: That the Board approve an amendment of appointment for Matthew Devenny as a Temporary Leave Replacement Elementary Teacher, Grade 6, Indian Hill School, step 1-3 (Step 1) BA, at a salary of \$51,625.00 (prorated), as follows:
[G. Kotzas - Leave] - [B]

From: Effective September 1, 2017 through November 22, 2017.
To: Effective September 12, 2017 through November 22, 2017.

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

24. Approval to Amend Appointment, Spanish Teacher, Holmdel High School

Resolved: That the Board approve an amendment of appointment for Iris Antunez as a Spanish Teacher, Holmdel High School, step 4-5 (Step 5) BA, at a salary of \$52,125.00 (prorated), as follows: [B]

From: Effective September 1, 2017 through June 30, 2018.
To: Effective September 25, 2017 or sooner through June 30, 2018

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

25. Approval of Appointment, School Nurse, District

Resolved: That the Board approve the appointment of Susan Komosinski as a School Nurse, District, step 1 BA, at a salary of \$51,625.00 (prorated), effective November 13, 2017 or sooner through June 30, 2018, pending criminal history review and certification. [B]

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

26. Approval of Appointment, Special Education Monitor, Indian Hill School

Resolved: That the Board approve the appointment of Robin Andersen, as a part time Special Education Monitor, Indian Hill School, Monday through Friday, 2.5 hours per day, step 1, at a rate of \$23.45 per hour, effective September 28, 2017 through June 30, 2018. [B]

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

27. Approval of Appointment, Bus Monitor, Indian Hill School

Resolved: That the Board approve the appointment of Antonia Mucci, to the position of Bus Monitor, Indian Hill School, Monday through Friday, 0.75 hours per day, step 1, at a rate of \$23.45 per hour, effective September 28, 2017 through June 30, 2018. [N. Cagnoni- Resignation] - [B]

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

REGULAR BUSINESS MEETING SEPTEMBER 27, 2017

28. Approval of Appointment, Lunchroom/Playground Aide, Indian Hill School

Resolved: That the Board approve the appointment of Debra Collyer, to the position of Lunchroom/Playground Aide, Indian Hill School, Monday through Friday, 2.75 hours per day, step 1, at a rate of \$17.49 per hour, effective September 28, 2017 through June 30, 2018, pending criminal history review. [N. Cagnoni – Resignation] – [B]

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

29. Approval of Appointment, Special Education Monitor, Extra Hours

Resolved: That the Board approve the appointment of Margie Fazzolari to work as a Special Education Monitor for extracurricular activities, at a rate of \$30.57 per hour, effective September 11, 2017 through June 30, 2018. [B]

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

30. Approval of Special Education Monitor, Extra Hours

Resolved: That the Board approve the appointment of Stephanie Fox, to work as a Special Education Monitor for extracurricular activities, at a rate of \$23.45 per hour, effective September 11, 2017 through October 18, 2017. [B]

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

31. Approval of Special Education Monitor, Extra Hours

Resolved: That the Board approve the appointment of Mary Kaye Snodgrass, to work as a Special Education Monitor for extracurricular activities, at a rate of \$23.45 per hour, effective September 11, 2017 through October 18, 2017. [B]

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

32. Approval of Special Education Monitor, Extra Hours

Resolved: That the Board approve the appointment of Daren Saler, to work as a Special Education Monitor for extracurricular activities, at a rate of \$30.57 per hour, effective September 11, 2017 through October 18, 2017. [B]

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

33. Approval of Appointment, Day-to-Day Substitutes

Resolved: That the Board approve the appointment of the following as Day-to-Day Substitutes: [B]

Last Name	First Name	Substitute Position (s)	Effective Dates
Barbarino	Diane	Clerical, Lunchroom/Playground Aide	7/1/17-6/30/18

REGULAR BUSINESS MEETING SEPTEMBER 27, 2017

Chelednik	Charles	Homebound Instructor	7/1/17-6/30/18
Chan	Hsiufang	Teacher	7/1/17-6/30/18
Chesebrough	Jeanette	Teacher, Clerical	7/1/17-6/30/18
D'Achille	Lisa	Teacher, Special Education Monitor	9/14/17-6/30/18
Finn	Marcia	Clerical	9/11/17-6/30/18
Germinario	Christopher	Teacher	7/1/17-6/30/18
Hirsh	Allen	Homebound Instructor	7/1/17-6/30/18
Lomangino	Angela	Special Education Monitor	7/1/17-6/30/18
Moslin	Deborah	Teacher	7/1/17-6/30/18
Patel	Shannon	Teacher	9/15/17-6/30/17
Rajpal	Natasha	Teacher	7/1/17-6/30/18
Savoca	Paula	Homebound Instructor	7/1/17-6/30/18
Seeloch	Stephanie	Special Education Monitor	9/14/17-6/30/18
Singh	Hema	Teacher	9/11/17-6/30/18
Soffientini	Patrick	Special Education Monitor	7/1/17-6/30/18
Sorge	Regina	Custodian	7/1/17-6/30/18
Yodakis	Janeen	Teacher, Special Education Monitor	9/18/17-6/30/18

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

34. Approval of Appointment, Schedule B Positions

Resolved: That the Board approve the appointment of the following staff members to Schedule B Positions for the 2017/2018 school year, (as per attachment). [B]

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

35. Approval of Change in Location, District

Resolved: That the Board approve the following Change in Location effective September 1, 2017 through June 30, 2018, as listed below:

Last Name	First Name	Assignment	Location From	Assignment	Location To
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REGULAR BUSINESS MEETING SEPTEMBER 27, 2017

Salzman	Gina	(.6) Teacher/(.4) Instructional Aide	W.R. Satz School	(.6) Teacher/(.4) Instructional Aide	Village School
Graham	Michael	Custodian	High School	Custodian	Village School

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

36. Approval of Change in Hours, Special Education Monitors

Resolved: That the Board amend the hours for the Special Education Monitors, as of September 1, 2017 as follows:

Name	From	To
Puccio, Anne	6.5 hours per day	6.75 hours per day

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

37. Approval of Salary Adjustment

Resolved: That the Board approve the following salary adjustment effective September 1, 2017:

Last Name	First Name	From	To:
Heim	Allyson	4BA+15	4BA+30
Menges	Melissa	4BA+15	4MA

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

38. Approval of Superintendent's 2017/2018 Merit Goals

WHEREAS: NJAC 6A:23A-3.1 permits a board of education to include in its contract with the Superintendent of Schools, quantitative and qualitative criteria and associated merit salary bonuses in recognition of their achievement during the school year, and

WHEREAS: the Board of Education has now developed a set of annual goals for the 2017/2018 school year that it wishes to include in its contract with the Superintendent; and

THEREFORE, BE IT RESOLVED: That the Board approve the proposed Superintendent's 2017/2018 Quantitative and Qualitative Merit Goals as per the Superintendent's employment contract and pending approval of the Executive County Superintendent (as on file in Central Office).

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

REGULAR BUSINESS MEETING SEPTEMBER 27, 2017

39. Approval of Appointment, Volunteer, Football Team, Holmdel High School

Resolved: That the Board approve Andrew Piscatelli as a Volunteer for the Football Team at Holmdel High School, for the 2017/2018 school year, pending criminal history review.

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

40. Approval of Co-Teaching Trainer ,W.R. Satz School

Resolved: That the Board approve Christine Cesario (Monmouth University) to train and coach the W. R. Satz School staff on best practices in Co-Teaching for the 2017/2018 school year. Not to exceed \$1,200.00.

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

41. Approval of Special Services Provider

Resolved: That the board approve Advance Psychiatric Care, Dr. Alexander, Iofin, for the 2017/2018 school year, to provide psychiatric evaluations at a cost of \$350.00 per evaluation.

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

42. Approval of Contract Agreement with Monmouth Ocean Educational Services Commission, Nursing Services

Resolved: That the board approve the contract agreement with Monmouth Ocean Educational Services Commission to provide Nursing Services, as needed, at a rate of \$53.00/hour for an RN and \$43.00/hour for an LPN for the 2017/2018 school year.

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

43. Approval of Amended Tuition Contract Agreement between Union Beach Board of Education and the Holmdel Township Board of Education

Resolved: That the board approve to amend the Union Beach tuition student contract for student (SID 7278508619), to reflect an increase of \$1,673.00 due to an increase in the student's monitor's daily hours. Previously board approved on August 30, 2017 for \$117,224.00. Amended contract to read \$118,897.00.

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

44. Approval of Student Placements

Resolved: That the Board approve the following student placements:

Department of Special Services
In-District

SID	Services	Classification	Cost
3517604246	Bedside instruction	ED	\$1,140.00
7352237131	Home instruction	n/a	\$57.00/hour

REGULAR BUSINESS MEETING SEPTEMBER 27, 2017

2881218734	Home instruction	ED	\$57.00/hour
1141075413	Home instruction	n/a	\$57.00/hour
4686401185	Home instruction	SLD	\$57.00/hour
1956028452	Acoustic Evaluation	AI	\$950.0/hour
3180618844	Home instruction	SLD	\$57.00/hour
Local #550741	Interpretive Services	PSD	\$150.00 first hour \$45.00 each subsequent 30 minutes

Department of Special Services
Out-of-District Placements

SID	Services	Classification	Cost
6813655811	Out of district placement	ED	\$64,470.00

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

• **Business Administrator’s Recommendations:**

45. Approval of General Liability Insurance for the Holmdel Parent Groups

Resolved: That the Board approve the General Liability Insurance applications for the Holmdel parent groups below in accordance with the terms and conditions of the New Jersey Schools Insurance Group Commercial General Liability policy “Additional Persons Insured” coverage extension and, thus, the Board sanctions the Holmdel parent groups below as approved affiliated entities for the 2017/2018 school year.

Village School PSA	67 McCampbell Road	Holmdel, NJ 07733
Indian Hill School PLG	735 Holmdel Road	Holmdel, NJ 07733
W.R. Satz School PSG	24 Crawfords Corner Road	Holmdel, NJ 07733
Holmdel High School PTSO	36 Crawfords Corner Road	Holmdel, NJ 07733

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

46. Approval of Agreement with Monmouth-Ocean Educational Services Commission and the Holmdel Township Board of Education for Non-Public Technology Services

Resolved: That the Board approve the Agreement with Monmouth-Ocean Education Services Commission and the Holmdel Township Board of Education for Non-Public Technology Services effective September 2017 through June 30, 2020 (as on file in the Business office).

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

REGULAR BUSINESS MEETING SEPTEMBER 27, 2017

47. Approval of Monthly Certification – August 31, 2017

Resolved: That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of August 31, 2017 after review of Secretary’s Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

48. Approval of Business Administrator/Board Secretary’s Financial Report – August 31, 2017

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending August 31, 2017 is hereby approved and the Business Administrator/Board Secretary instructed to file same.

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

49. Approval of Treasurer’s Financial Report – August 31, 2017

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending August 31, 2017 is hereby and the Business Administrator/Board Secretary is instructed to file same. The report approved is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

50. Approval of Budget Transfers – 2017/2018

Resolved: That the Board approve the 2017/2018 Budget Transfers as listed on attachment T-18-03.

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

51. Approval of Bills Payment – September 27, 2017

Resolved: That the Board approve payment of the September 27, 2017 regular bills list in the amount of \$1,157,317.86 and as certified and approved.

MOTION: Ms. Flynn SECOND: Mr. Reddy VOTE: 9-0

N. Old Business

- Mr. Martinez thanked the Adhoc Committee for the Holmdel 2020 Initiative for all of their efforts and the community for their support. He also thanked Dr. McGarry and everyone involved for all of their efforts and support.

REGULAR BUSINESS MEETING SEPTEMBER 27, 2017

- Mr. Hammer referenced the videotaping of Board meetings pilot and stated they would discuss this pilot further at the next Community Relations committee meeting. Mr. Sockol asked if the new location for future Board meetings will provide for video conferencing capabilities. Dr. McGarry stated the new location still needs to be identified and will be discussed further at the committee meeting.
- Mr. Reddy inquired if the Board will be reviewing the Schedule B appointment process. Mr. Martinez stated this topic will be reviewed by the Personnel committee.

O. New Business

- Mrs. Liu referenced the Monmouth County SBA meeting that she attended and provided an overview to the Board of the information that was discussed.

P. Questions or Comments from the Public

- Mrs. Groyzburg, parent, thanked/congratulated the Board and Dr. McGarry with the passing of the referendum vote and asked what the process would be for implementing the full day kindergarten program. Dr. McGarry stated this topic is a district goal that will be reported out at the end of the school year. She also stated that her child is attending a non-public school and expressed concerns with the transportation services. Mr. Petrizzo provided information regarding how the district provides transportation for the applicable non-public schools.
- Mrs. Fields, parent, asked about the honors program. Dr. McGarry responded accordingly.
- Mr. Wall, parent, congratulated the Board and District on the passing of the referendum and hopes the plan is to complete the referendum project by 2019.
- Mrs. Cortese, parent, spoke about the full day kindergarten program.

Q. Executive Session (if required) – None

R. Adjournment

Mr. Sockol motioned, Mr. Martinez seconded and by a unanimous voice vote, the meeting adjourned at 10:59 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA
Business Administrator/Board Secretary

BYLAWS

HOLMDEL TOWNSHIP BOARD OF EDUCATION

BYLAWS
0168/page 1 of 3
Recording Board Meetings

0168 RECORDING BOARD MEETINGS

The Board of Education directs the creation and maintenance of an official record of the formal proceedings of the Board and will permit the unofficial recording of Board meetings in accordance with this bylaw.

Minutes

The Board shall keep reasonably comprehensible minutes of all its meetings showing the time and place, the members present, the subject considered, the actions taken, the vote of each member, information sufficient to explain the actions taken, and any other information required to be shown in the minutes by law.

Minutes of public meetings shall be public records, signed by the Board Secretary and filed in the Board Secretary's office in a minute book as the permanent record of the acts of this Board.

Minutes of executive meetings shall be filed in the Board Secretary's office in a place separate from the minute book until the time, if any, when the proceedings may be made public. At that time, the minutes shall be public records and shall be filed in the regular minute book.

The Board Secretary shall provide each Board member with a copy of the minutes prior to Board approval.

The Board Secretary shall make an audio tape recording of each Board meeting as an administrative aid in the preparation of minutes. The recording shall be retained for forty-five days or until either summary or verbatim transcripts have been approved as minutes, whichever is longer, after which time they may be erased only if permission is granted by the New Jersey Department of State, Division of Archives and Record Management. All such recordings will be erased or destroyed in compliance with laws and rules for the destruction of public records.

The recording may not be able to be destroyed if a subject matter, vote, or Board action on the recording is the subject of litigation. The district will notify the New Jersey Division of Archives and Records Management when requesting permission that a recording be destroyed if the recording includes subject matter in litigation, or the district will not request permission to destroy such recording if the subject matter is in litigation.



BYLAWS

HOLMDEL TOWNSHIP BOARD OF EDUCATION

BYLAWS
0168/page 2 of 3
Recording Board Meetings

Recording by the Public

A member of the public may record the proceedings of a public meeting of the Board provided the audio or video recording process complies with reasonable guidelines as outlined in this Bylaw. These guidelines are adopted to ensure the recording of the public meeting does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board members or other observers present at the meeting. Thus, advance notice to the Board Secretary for the use of video recording devices is recommended. The Board Secretary or designee shall review the video recording guidelines with the person requesting to video record.

All audio and video recording devices shall be:

- silent in operation, inoffensive, and unobtrusive.
- located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting prior to the meeting so the video recording device can video record the meeting with an unobstructed view.
- battery operated, as the district cannot guarantee convenient availability or location of electric outlets in the meeting room.

The presiding officer may permit a person wanting to audio or video record the meeting using a small hand-held audio or video recording device to sit with their recording device in the public seating area of the meeting room provided the person recording and/or the recording device is not distracting or obtrusive to the meeting. Additional lighting shall not be used unless approved by the presiding officer prior to the meeting.

The presiding officer shall determine when the number of video recording devices or if an audio or video recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed or relocated. The presiding officer may also limit the number of video recording devices if he/she determines the number and positioning of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.



BYLAWS

HOLMDEL TOWNSHIP BOARD OF EDUCATION

BYLAWS
0168/page 3 of 3
Recording Board Meetings

Any person who video records a public meeting in accordance with the provisions of this Policy shall provide the Board the opportunity to obtain a copy of the recording at the Board's expense, but the Board shall have no power to edit or abridge the original recording.

N.J.S.A. 10:4-14

Maurice River Board of Education v. Maurice River, etc. 193 N.J. Super. 488 (1984), 475 A.2d 59

Adopted: 29 August 2012

Adopted:

First Reading



TR: 18-03

HOLMDEL TOWNSHIP BOARD OF EDUCATION
Holmdel, NJ

TRANSFER REQUEST FORM

DATE: September 25, 2017

ORIGINATED BY: Robyn Catanio

FROM:

TO:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT	ACCOUNT NUMBER	ACCOUNT DESCRIPTION	AMOUNT
11-190-100-610-01-04-MA	Teaching Supply Math	2700.00	11-190-100-640-00-04-MA	Textbooks	2700.00
11-190-100-610-01-04-SC	Teaching Supply Science	2000.00	11-190-100-640-00-04-SC	Textbooks Science HS	2000.00
	TOTAL	\$4700.00		TOTAL	\$4700.00

REASON FOR TRANSFER: To cover cost of additional textbooks needed

PRINCIPAL/ADMINISTRATOR: [Signature]

DATE: 9.25.17

SCHOOL: High School

APPROVED BY: _____

DATE: _____

Board
Interoffice

POLICY

HOLMDEL TOWNSHIP BOARD OF EDUCATION

PROGRAM
2132/page 1 of 2
School District Goals and Objectives

2132 SCHOOL DISTRICT GOALS AND OBJECTIVES

The Board adopts the following goals and objectives for the operation of the educational program of the school district:

With the understanding that the Holmdel Township Board of Education is committed to providing a comprehensive and caring educational environment that will develop the potential of every student into achievement, the following three district goals have been established for 2017-2018:

Student Achievement: To build equity to maximize the potential of every student, the district will:

- Use data informed and research based systems that support the differentiation of instruction for all students;
- Develop plans to maximize learning time across content areas;
- Determine appropriate class enrollments in Grades K-8 to support learning environments that maximize student achievement;
- Enhance articulation among and between grade level staff, schools and disciplines;
- Conduct a K-12 assessment of the Gifted and Talented program;
- Conduct a Kindergarten program assessment to develop a data-informed full-day kindergarten program;
- Provide opportunities for teachers and administrators to build professional capacity to enhance student achievement and equity.

Character Education: To support the social, emotional and intellectual well-being of all students, and to develop and sustain safe and welcoming schools for all students, the district will:

- Conduct a school climate and culture survey for parents, students and staff;
- Review climate and culture survey data to identify triggers of stress and anxiety among students;
- Evaluate current character education programs and initiatives including anti-bullying efforts;
- Implement a suicide prevention program;
- Gather and analyze data regarding student connectivity to school, sense of belonging and school pride; and
- Provide professional opportunities for teachers and administrators to develop strategies related to the practices of mindfulness.

PROGRAM



POLICY

HOLMDEL TOWNSHIP BOARD OF EDUCATION

2132/page 2 of 2
School District Goals and Objectives

Future Ready Schools: To ensure that all students are provided with the technology-rich environments they need in order to be engaged and successful members of a digital society and workforce, the district will:

- Conduct a self-assessment of our district's qualifications in the following areas in order to obtain Future Ready Schools state certification by focusing upon the following areas:
 - Leadership
 - Education and Classroom Practices
 - Technology Support and Services

Holmdel 2020 Initiative: To develop the facilities necessary to continue to provide all students with superior programs in academics, athletics and the arts, the district will:

- Educate the public regarding the need for the referendum to make effective investments in the District's infrastructure;
- Establish a schedule of print and in-person opportunities for the community to learn about the Referendum;
- Work with the district Bond Counsel and Architect with regard to the bond sale and transition into the construction phase upon the passing of the referendum; and,
- Create and maintain a Holmdel 2020 Website with pre-referendum and post-referendum updates.

Adopted: 29 August 2012
Adopted: 18 December 2013
Adopted: 24 September 2014
Adopted: 15 October 2015
Adopted: 28 September 2016
Adopted:



**Schedule B Appointments
September 27, 2017**

Motion # 34

Position	First	Last	Stipend 17-18
Academic Competition Advisor W.R. Satz	Marian	Amitrani	\$ 3,359.00
Academic Competition for Humanities Advisor W.R. Satz	Colette	Rafferty	\$ 2,440.00
Academic Competition for Science Advisor W.R. Satz	Jennifer	Flynn	\$ 1,439.00
Band Director-W.R. Satz	John	Koryat	\$ 1,439.00
Best Buddies - Co- Advisor - W.R. Satz	Marianne	Asaro	\$ 719.50
Best Buddies - Co- Advisor - W.R. Satz	Chiarina	Guzik	\$ 719.50
Choral Director-W.R. Satz	Matthew	Goetke	\$ 1,439.00
Chorus Evening (Spring) Indian Hill	Meredith	Thomas	\$ 356.00
Communications Network - W.R. Satz	Steven	Tetreault	\$ 1,920.00
Director Supplemental Music - Jazz Band - WR Satz	John	Koryat	\$ 1,439.00
Drama Coach/fall/winter - Indian Hill School	Robin	Watts	\$ 3,359.00
Drama Coach/Fall-W.R. Satz	Steven	Tetreault	\$ 3,359.00
Drama Coach/Spring-Indian Hill	Robin	Watts	\$ 3,359.00
Football Assistant Coach	Thomas	Hennessy	\$ 6,075.00
Kiwanis Builders Club Co- Advisor - W.R. Satz	Marianne	Asaro	\$ 719.50
Kiwanis Builders Club Co- Advisor - W.R. Satz	Carolyn	Broadhurst	\$ 719.50
Literary Magazine Advisor - High School	Catherine	LaMoreaux	\$ 2,400.00
Mock Trial Advisor - High School	Steven	Touma	\$ 1,439.00
Music Director/Prod.-W.R. Satz	Randal	Hurst	\$ 3,359.00
Newspaper Advisor - W.R. Satz	Michael	Ferraro	\$ 3,692.00
Project Plus Advisor - Indian Hill	Kathleen	Bradley	\$ 3,928.00
Student Council Advisor - W.R. Satz	Todd	Ebinger	\$ 2,878.00
Talent Show Coordinator - W.R. Satz	Amanda	Kaley	\$ 1,439.00
Technical Co-Advisor/Fall - Indian Hill	Emily	Corrigan	\$ 719.50
Technical Co-Advisor/Fall - Indian Hill	Jeffrey	Rosenthal	\$ 719.50
Technical Advisor/Fall - W.R. Satz - Co-Advisor	Christen	McCafferty	\$ 960.00
Technical Advisor/Fall - W.R. Satz - Co-Advisor	Amy	Tetreault*	\$ 960.00
Technology Student Association (TSA) Advisor - W.R. Satz	Christen	McCafferty	\$ 1,439.00
Trip Advisor/8th Grade - W.R. Satz	Melissa	Finnegan	\$ 1,439.00
Unified Sports Co- Coach - Indian Hill	Brianna	Brennan	\$ 719.50
Unified Sports Co- Coach - Indian Hill	Leslie	McMahon	\$ 719.50
Unified Sports Co- Coach - Village	Susan	Stanzione	\$ 719.50
Unified Sports Co- Coach - Village	Clare	Swift	\$ 719.50
Unified Sports Co-Coach - W.R. Satz	Chelsea	Crowley	\$ 1,200.00
Unified Sports Co-Coach - W.R. Satz	Carla	Villacres	\$ 1,200.00
Yearbook Advisor-W.R. Satz	Courtney	Conroy	\$ 2,878.00
Youth Alliance Advisor-W.R. Satz	James	Bruce	\$ 1,320.00

*pending criminal history review and certification

