

A. Call to Order

The Board of Education, Township of Holmdel, met in a Regular Business Meeting on Wednesday, October 18, 2017 in the W.R. Satz School Library, 24 Crawford's Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:00 p.m., by Mr. Hammer, President of the Board.

B. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

C. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

D. Roll Call/Flag Salute

The following Board members were present: Mesdames: Ammirati, Briamonte, Flynn, Kline and Liu. Messrs: Hammer, Reddy, Martinez and Sockol. Also present: Dr. Robert McGarry, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary and Mr. Paul Green, Board Attorney. Mr. Hamzah Shaikh and Ms. Jessica D'Agostino, student representatives to the Board were present (both left the meeting at 9:44 p.m.).

E. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Student Learning Standards, and to become responsible and resourceful citizens and life-long learners.

F. Presentation(s)/Public Hearing(s)

- Spring 2017 District PARCC Report- Dr. Seeley
- National Merit Scholarship Semi-finalists and Commended Students- Mr. Loughran

G. Report of Student Representatives to the Board

The student representatives reported out on student matters.

Resolved: That the Report of the student representatives is hereby accepted

MOTION: Show of Hands to Accept – All Approved

H. Report of the Superintendent

Good evening, everyone! My report this month is primarily focused on - believe it not - an update on our district goals for this year. While the school year is still young, thanks to the collective efforts of many, we have already seen great application of these goals in our work as administrators, teachers and students.

As you may recall, the objectives that are part of our student achievement goal are introduced with the phrase “To build equity to maximize the potential of every student,” One of the ways we do this is by examining student data and working collaboratively with our classroom teachers to set what are known as Student Growth Objectives, or SGO’s (an acronym that educators now toss around fairly regularly). But what are SGO’s and what do they do? SGOs are long-term academic goals for groups of students set by teachers in consultation with their supervisors, They are helping us change the way we think about achievement and regardless of where we “meet” a student, our efforts are always focused on growth - for struggling students as well as high achieving students and to put it simply, all students.

SGO’s are something that all teachers set after a period of time during which *they study* their students. For the first time this year, this includes studying data such as MAP or PARCC Scores or even PSAT results at the high school level and using these as one of multiple measures to establish targets for growth.

And these sources of data are being used across content areas, so you might hear of a social studies teacher digging into PARCC data related to reading informational texts, or science teachers looking at math scores in terms of probability and statistics and even arts teachers using data as one source of information to set growth goals related to their subject areas. Together, everyone is pulling in the same direction - student growth. It’s been exciting to witness this initiative and to see our principals and supervisors lead this in their schools and departments. All of this work is being done in support of the notion that in order to provide better equity for our students, we need to know them better, and standardized testing data is one way of knowing them.

As parents will recall from my Sunday e-mail, we had a great day on our October 9th PD day, which included 25 workshops, with all but 2 presented by district faculty members. Overall, topics included differentiating instruction, technology integration, articulation and wellness. Engaging, inspirational, relevant, valuable, insightful and positive were cited over and over in evaluation responses provided by our faculty at the close of the day. One teacher commented “It was one of the best PD I have ever attended - I came away with strategies that I can use and have started using the day after.” This is clearly a sign of effective professional development.

While teachers were focused on instructional concepts, our related service providers were trained on the ReThink program in order to further enhance their skills on how to utilize data to drive the development of meaningful goals and objectives for students with IEP’s. It will also be used to follow progress with much more accuracy.

We have been working particularly hard over the last month as it relates to the goal of supporting the social, emotional and intellectual well-being of all students.

As you may know, Mindfulness was a topic of one of the workshops teachers were able to choose to participate in on our recent Professional Development day, the fact that more than 100 faculty members signed up to participate in Mindfulness workshops says a whole lot about how important a topic this is for our school

community. Evaluations of the workshop suggest that teachers found this to be of a great benefit to their work. One teacher wrote, "I think there should be more of this in the classroom and I would like to learn more about this topic." "Children are too stressed out at the elementary school level, this material is greatly needed," the teacher added.

The Satz and HS Guidance Departments, as well as both schools' administrative teams began the 3-part, year-long training on Suicide Prevention, delivered by the Lifelines Program. The first portion of the training (Postvention) covered all necessary components of a school's response to any and all crises. We are proud to share that the Lifelines Program and its advisors spoke very highly of the counseling staff at both Satz and the High School about how they have dealt with recent crises in our town.

In other good work in character education from around the district, Village is carrying forward and building upon the great work of their Character Education Committee from past years. The team met a couple of weeks back to create a survey for staff about various initiatives taking place in classrooms at this time. The data will be shared out at an upcoming staff meeting. From there the staff will determine next steps of support.

Indian Hill has started working on several initiatives to support the district-wide character education goal. They have started a Hornet of the Month program where students from each grade level will be nominated and selected for this honor. Indian Hill is also surveying staff members about school climate and will identify areas for improvement. In addition, Principal Marino has developed a spirit committee to explore monthly themes and activities to support school spirit.

Satz is continuing its student of the month program, just one part of the school's character education program. I would like to congratulate our Satz students of the month for the months of September and October. They are: Zach Rabkin, Aidan Kwong, Gregory Vervoordt, Heidi Kiss and Isabella Moitoso for September and Verna Chen, Derek McMaster, Maddie Beinhacker, Justin Solovey and Anthony Marzano for October.

Many thanks to the members of our Satz guidance department for coordinating two parent nights during which the counselors shared information with our families about Character Education topics such as, developing positive peer relationships, dealing with social media, and harassment, intimidation and bullying.

The high school administration will be forming an ad hoc committee devoted to studying the level of stakeholder connectivity to the high school, specifically as it relates to "school spirit." The objectives of this committee will be to define what "school spirit" means to the community in today's world. They expect to survey all relevant stakeholders, hold focus group meetings, prepare a report of findings and develop a 3-5-year action plan.

Additionally, we kicked off the first outreach meetings of our newly-formed "Peer Leader" program. As of this date, the 10th grade leaders met with the entire 7th grade in the high school commons and the feedback was tremendously positive. We are optimistic that this program will link Satz and high school students in a more meaningful way than ever before.

All of our schools will be celebrating the Week of Respect starting October 23rd with activities designed to promote kindness, respect, and positive decision making.

In terms of our Future Ready Goal, the inaugural Innovate Holmdel cohort had its first meeting on PD day. It was a productive meeting with many in the cohort volunteering to be on the District Future Ready Committee. The Future Ready Committee will have its first meeting will be held in November.

In other future ready news, The Indian Hill Media Specialist has started to lead students through lessons on Digital Literacy, which is being taught to all students in grades 4-6. This class based on the new curriculum that was written over the summer and is taught every other week through one period of social studies.

Meanwhile, staff members in grade 5, social studies, have received training for Discovery Techbook, which is part of Discovery Education while 6th grade Literacy teachers will be getting trained in Study Sync.

I hope you have the sense from my report tonight that we have a lot of wonderful, innovative work taking place across the district schools - all focused on elevating the experiences of our students - next month I will be focused on the amazing ways our students are innovating to elevate in classrooms across the district!
 Finally, no Superintendent’s Report would be complete without giving thanks to our amazing parent groups.

Thanks to the PSA for a great Fall Festival experience for approximately 500 children at the end of September. I am also thrilled to announce the final group of Chromebook carts have been received and set-up in 1st grade classrooms for student/staff use. Thanks to the PSA, Village students are looking forward to their first assembly of the year which will include a Chinese acrobat group that showcased their talents a few years back.
 I would like to thank the Indian Hill PLG for another successful 5th grade hangout night and our 4th grade students are looking forward to their hangout night this Friday.

Thank you to all of the Satz PSG members and parents who donated items for the PSG Cookie Event for staff that occurred in the Satz Cyber Center. As always, the staff appreciates the thoughtfulness and consideration caringly shown toward our staff. And of course, congratulations and thanks to the PSG for our new Culinary Arts Lab - the official ribbon cutting was today and the room looks ready for a taping of Master Chef!

Thanks to the PTSO for their outstanding “Welcome Back Tea” offered to the high school staff on Thursday, Oct. 12th - the treats were delicious and the mums were a huge hit. Thanks, as always, to the members of the PTSO for their continued support of the students and staff of HHS!

The Superintendent reported on the following current student enrollment: 3,002
 Village School.....796 W.R. Satz School..... 514
 Indian Hill School757 High School.....935

Resolved: That the report of the Superintendent is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved

I. Harassment, Intimidation and Bullying (HIB) Report

Dr. McGarry reported the following H.I.B. incidences from 9/27/2017 – 10/18/2017:

School	# of Incidents	Notes
Village School	0	
Indian Hill School	1	Substantiated
W.R. Satz School	0	
Holmdel High School	0	

J. Committee Report(s)

Labor Negotiations/Personnel – Mr. Martinez
 Curriculum & Instruction – Mrs. Kline
 Buildings, Grounds & Safety – Mr. Reddy
 Community Relations – Mrs. Briamonte
 Budget & Finance – Ms. Flynn

K. Questions or Comments from the Public on Action Items Only - None

L. Action Items

- **Approval of Minutes:**

1. Approval of Minutes – Closed Executive Session Meeting

Resolved: That the Board approve the minutes of the following meeting:
Closed Executive Session Meeting – September 27, 2017.

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

2. Approval of Minutes – Regular Business Meeting

Resolved: That the Board approve the minutes of the following meeting:
Regular Business Meeting – September 27, 2017.

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

- **Policy:**

3. Approval of Amendment to Bylaw Recording Board Meetings

Resolved: That the Board approve an amendment of Bylaw #0168, Recording Board Meetings, and hereby designate it as the second and final reading, (as per attachment).

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

4. Approval of Amendment to School District Goals and Objectives Policy

Resolved: That the Board approve an amendment of Policy #2132, School District Goals and Objectives, and hereby designate it as the second and final reading, (as per attachment).

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 8-1
NAY: Mr. Sockol

- **Superintendent’s Recommendations:**

5. Approval of Out-of-District Travel, District Personnel

Resolved: That the Board approve the Out-of-District Travel for Professional Development Activities or Professional Development Meetings, as authorized by the Superintendent. Under Policy 6471 School District Travel, and in accordance with Regulation 6471 Staff Member. [B]

Date	Name	Location	Professional Leave Data	City, State	Amount
10/21/17 Revised	Abrams, T.	Satz	Assessing Three-Dimensional Learning	Webcast	\$79.00
10/18/17	Andersen, L.	Satz	Reimagining Learning Environments with Technology	Eatontown, NJ	\$0.00

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11/15/17	Andersen, L.	Satz	Best Tech Tools for Sharing Ideas and Project Based Learning	Eatontown, NJ	\$0.00
04/10/18	Andersen, L.	Satz	Student Engagement Strategies	Eatontown, NJ	\$0.00
11/03/17 11/06/17	Asaro, M.	Satz	Science Assessment Training	Trenton, NJ	\$51.46
11/29/17	Atkinson, J.	Indian Hill	Guided Math Conference	New Brunswick, NJ	\$259.00
01/25/18	Barth, M.	Satz	Developing and Using Models	Jersey City, NJ	\$147.07
11/01/17	Bazley, K.	Indian Hill	Getting to the Core of Standards Based Instruction in World Language Classrooms	Monroe, NJ	\$175.00
11/07/17	Blustein, L.	High School	American History Museum Professional Development Day Workshop	New York, NY	\$113.09
10/27/17 12/08/17 01/12/18	Brennan, A.	Village	ELL Sheltered Instruction Training	Eatontown, NJ	\$18.23
10/30/17	Bruce, J.	Satz	Social Media Awareness Internet Safety & Cyberbullying	West Orange, NJ	\$75.00
12/07/17	Chiou, L.	Satz	Assessing Performance: Move from Chapter Tests to Authentic Assessments	Monroe, NJ	\$186.65
12/06/17	Cohen, E.	High School	Financial Literacy Seminar	Branchburg, NJ	\$23.56
11/02/17	Cornacchia, K.	Satz	Student Driven Data: Placing the Focus Back on the Student	Monroe, NJ	\$159.48
04/10/18	Cornacchia, K.	Satz	Student Engagement Strategies	Eatontown, NJ	\$0.00
12/06/17	Davidson, M.	Indian Hill	Financial Literacy Seminar	Branchburg, NJ	23.37
11/14/17- 11/16/17	Deak, W.	B&G	NJ League of Municipalities Conference	Atlantic City, NJ	\$55.00
11/01/17	Demarco, G.	High School	HIB Prevention Training Program	Toms River	\$95.00
11/07/17	DeStefano, D.	High School	School Counselor Professional Day at Marist	Poughkeepsie, NY	\$0.00
10/20/17	DeYoung, J.	Village	ADHD The Best Strategies to Know and Use	Eatontown, NJ	5.08
11/14/17- 11/16/17	Diblasi, M.	B&G	NJ League of Municipalities Conference	Atlantic City, NJ	\$55.00
12/05/17	Esposito, J.	Indian Hill	Avoiding Power Struggles	Eatontown, NJ	\$0.00
04/10/18	Esposito, J.	Indian Hill	Student Engagement Strategies	Eatontown, NJ	\$0.00
10/30/17	Finnegan, M.	Satz	Social Media Awareness Internet Safety & Cyberbullying	West Orange, NJ	\$75.00
11/29/17	Fitzsimmons, K.	Indian Hill	Guided Math Conference	New Brunswick, NJ	\$259.00
01/25/18	Flynn, J.	Satz	Developing and Using Models	Jersey City, NJ	\$147.07
11/02/17	Fox, S.	Satz	Student Driven Data: Placing the Focus Back on the Student	Monroe, NJ	\$159.48
10/24/17	Fox, S.	Satz	NJ Science Convention	Princeton, NJ	\$197.69
12/15/17	Gabriele, M.	Indian Hill	Behavioral Strategies for Managing Problematic Behaviors in the Classroom	Eatontown, NJ	\$0.00
11/01/17	Gattini, A.	District	Monmouth County Tech Council	Freehold, NJ	\$0.00
10/27/17 12/08/17 01/12/18	Gelpke, J.	High School	ELL Sheltered Instruction Training	Eatontown, NJ	\$0.00
10/12/17	Gill, M.	District	NJ Association of Pupil Services	Monroe, NJ	\$0.00
11/03/17	Gill, M.	District	The Special Services Director's Toolkit	Monroe, NJ	\$149.00

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10/26/17	Glennon, M.	Satz	High Functioning Autism & Anxiety	Eatontown, NJ	\$0.00
11/03/17	Glennon, M.	Satz	Fostering Social Skills in Children with ADHD	Eatontown, NJ	\$0.00
10/31/17	Jablonski, A.	High School	HIB Prevention Training Program	Toms River, NJ	\$95.00
10/27/17 12/08/17 01/12/18	Jasperse, C.	Indian Hill	ELL Sheltered Instruction Training	Eatontown, NJ	\$0.00
10/24/17 10/25/17	Killean, A.	District	NJ Science Convention	Princeton, NJ	\$295.00
12/13/17	Killean, A.	District	Structures & Practices to Support NGSS Implementation K-12	Montclair, NJ	\$0.00
10/18/17	Korellis, J.	Village	Techniques & Technology for Working with Visually Impaired Students	New Brunswick, NJ	\$0.00
10/20/17	Lane, R.	Indian Hill	ADHD The Best Strategies to Know and Use	Eatontown, NJ	\$0.00
11/03/17	Lane, R.	Indian Hill	Fostering Social Skills in Children with ADHD	Eatontown, NJ	\$0.00
12/05/17	Lane, R.	Indian Hill	Been There Done That Now What? Avoiding Power Struggles and De-Escalating Behavior	Eatontown, NJ	\$0.00
12/06/17	Leibner, K.	Indian Hill	The Mathematics Teacher and Spec Ed Teacher: Perfect Together	Monroe, NJ	\$169.00
11/01/17	Lelivelt, S.	District	Monmouth County Tech Council	Freehold, NJ	\$0.00
10/20/17	Manochio, H.	Village	ADHD The Best Strategies to Know and Use	Eatontown, NJ	\$6.70
12/07/17	McCafferty, C.	Satz	Photo Audio and Video Editing Apps Workshop	Galloway, NJ	\$144.25
11/01/17	MacConnell, C.	District	Monmouth County Technology Council Mtg.	Freehold, NJ	\$0.00
12/08/17	McDevitt, S.	IH/Satz	NJ Association of School Psychologist	East Windsor, NJ	\$120.00*
11/16/17- 11/20/17	McTague, L.	Indian Hill	NJ Association of School Librarians 2017 Fall Conference	Long Branch, NJ	\$173.25
04/10/18	Mellone, A.	Village	Student Engagement Strategies	Eatontown, NJ	\$7.94
12/07/17	Michaud, S.	High School	Health Sciences Careers Program Information Meeting	Scotch Plains, NJ	\$15.75
05/18/18	Moran-Kudisch, C.	District	NJ Prevention Network 18th Annual Addiction Conference	Atlantic City, NJ	\$0.00
01/25/18 02/01/18	Moran-Kudisch, C.	District	TLC Lead Response Team	Piscataway, NJ	\$0.00
10/25/17	Murphy, D.	Indian Hill	NJ Science Convention	Princeton, NJ	\$175.00
10/26/17	Oldenski, L.	Village	High Functioning Autism & Anxiety	Eatontown, NJ	\$0.00
12/15/17	Oldenski, L.	Village	Bridging the Gap Between Principles and Practice	Eatontown, NJ	\$0.00
11/07/17	Phelps, C.	High School	School Counselor Professional Day at Marist	Poughkeepsie, NY	\$0.00
11/16/17 12/21/17 01/18/18 02/15/18 03/15/18 04/19/18 05/17/18	Phelps, C.	High School	Monmouth County Traumatic Loss Coalition	Freehold, NJ	\$0.00
11/15/17	Radziwanowski, A.	High School	Best Tools for Project Based Learning	Eatontown, NJ	\$7.81

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05/31/18	Radziwanowski, A.	High School	Transition Planning for Teens & Young Adults with Autism	Eatontown, NJ	\$7.81
06/07/18	Radziwanowski, A.	High School	Social & Emotional Learning Tools	Eatontown, NJ	\$7.81
12/01/17	Riegal, D.	High School	Pathways to Adult Living	Sayreville, NJ	\$0.00
01/05/18	Riegal, D.	High School	Autism Sexuality Education - Navigating Relationships, Avoiding Victimization, and Becoming Empowered	Montclair, NJ	\$60.00*
10/18/17	Rogers, S.	B&G	Transportation Central Region Meeting	East Brunswick, NJ	\$0.00
11/14/17-11/16/17	Rogers, S.	B&G	NJ League of Municipalities Conference	Atlantic City, NJ	\$55.00
11/29/17	Rollano, A.	Indian Hill	Guided Math Conference	Piscataway, NJ	\$259.00
12/06/17	Rossitto, K.	Indian Hill	The Mathematics Teacher and Spec Ed Teacher: Perfect Together	Monroe, NJ	\$169.00
11/14/17	Saler, D.	Satz	Behavior Intervention Plans for Students with Challenging Behaviors	Eatontown, NJ	\$0.00
04/10/18	Saler, D.	Satz	Student Engagement Strategies	Eatontown, NJ	\$0.00
11/06/17-11/08/17	Seeley, D.	District	National Blue Ribbon Schools Program	Washington, DC	\$0.00
11/02/17	Simonelli, C.	Satz	Instructional Leadership	Monroe, NJ	\$0.00
11/15/17	Simonelli, C.	Satz	Strengthening Shared Instructional Leadership	Monroe, NJ	\$0.00
02/28/18	Simonelli, C.	Satz	Sustaining Equitable Education Opportunities	Bergen, NJ	\$0.00
10/27/17	Stern, J.	Indian Hill	50th Annual Conference on Reading and Writing	New Brunswick, NJ	\$180.00
11/17/17	Thomas, M.	Indian Hill	Gifted Education Conferences	Somerset, NJ	\$189.00
01/31/18	Tosk, C.	District	Practical Social Skills Workshop for Children & Student with Developmental Disabilities	New Brunswick, NJ	\$129.00*
10/27/17 12/08/17 01/12/18	Trahim, B.	Village	ELL Sheltered Instruction Training	Eatontown, NJ	\$22.13
10/18/17	Tricomi, E.	B&G	Transportation Central Region Meeting	East Brunswick, NJ	\$0.00
11/14/17-11/16/17	Tricomi, E.	B&G	NJ League of Municipalities Conference	Atlantic City, NJ	\$55.00
11/29/17	Treubig, T.	District	Guided Math Conference	Piscataway, NJ	\$259.00
11/17/17	Wrubel, D.	District	Rutgers Gifted Education Conference	New Brunswick, NJ	\$189.00

*Paid with ESEA or IDEA Funds

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

6. Approval of Out-of-District Travel, Board Member

Resolved: That the Board approve the Out-of-District Travel as authorized by the Superintendent under Policy 6471 School District Travel and in accordance with Regulation 6471 School District Travel, as listed below: [B]

Date	Name	Title	Workshop/Meeting	City, State	Cost/Fees
11/18/17	Liu, C.	Board Member	Delegate Assembly	West Windsor, NJ	\$32.80

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 8-0-1
Abstained: Mrs. Liu

7. Approval of Out of District Travel, Non-Public School Staff

Resolved: That the Board approve the Out-of-District Travel for Professional Development Activities or Professional Development Meetings for Non-Public Staff, as authorized by the Superintendent under Policy 6471 School District Travel, and in accordance with Regulation 6471 Staff Member Expenses, as listed below: [B]

Date	Name	Location	Professional Development Activities/Meetings	City, State	Cost/Fees
08/03/17	Mertz, J.	St. Benedict School	Summer 2017 Art Ed Now Conference	On-line	\$149.00*
09/28/17	Magnan, A.	St. Benedict School	3D Printing for your STEAM Classroom	Hackensack, NJ	\$85.00*
11/01/17	Magnan, A.	St. Benedict School	Arduino for Educators	Hackensack, NJ	\$170.00*

*Paid with Title II Funds

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

8. Approval of Student Trips

Resolved: That the Board approve the list of student trips and the educational objectives, itineraries, rules and regulations set forth for each that are on file in the Office of the Superintendent of Schools and the appropriate Principal's Office.

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

9. Approval of Student Codes of Conduct

Resolved: That the Board approve the Student Codes of Conduct for Holmdel High School, W. R. Satz School, Indian Hill School, and Village School, as on file in the Office of the Superintendent.

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

10. Acceptance of Monetary Donation

Resolved: That the Board approve the acceptance of a Monetary Donation from Special Olympics of New Jersey, "The Play Unified Grant" award in the amount of \$11,000.00 (Year 2). [D]

MOTION: Mr. Sockol SECOND: Mr. Reddy VOTE: 9-0

11. Acceptance of Retirement, Family & Consumer Sciences Teacher, W.R. Satz School

WHEREAS: Ms. Jaishree Kapoor has served the Holmdel Township Public Schools with distinction as a Family & Consumer Sciences Teacher at W.R. Satz School, from September 1, 2005; and,

WHEREAS: Ms. Jaishree Kapoor has consistently provided a multitude of appropriately designed activities that encourage the enrichment and maximizes the educational opportunities for each student; and,

WHEREAS: Ms. Jaishree Kapoor has consistently met the needs and interests of her students; and,

WHEREAS: Ms. Jaishree Kapoor has been a distinguished member of the Holmdel School District and has earned the respect and admiration of her colleagues, her students and the Holmdel community; and,

WHEREAS: Ms. Jaishree Kapoor has submitted a letter announcing her retirement from the Holmdel Township Public Schools effective January 1, 2018; and,

NOW THEREFORE BE IT RESOLVED:

That the Holmdel Township Board of Education accepts Ms. Jaishree Kapoor's retirement with regret and deep gratitude for her dedication, loyalty, and outstanding services performed and further extends to Ms. Jaishree Kapoor its best wishes for a happy and healthy retirement.

MOTION: Mr. Sockol SECOND: Mrs. Kline VOTE: 9-0

12. Approval of Leave of Absence, Elementary Teacher, Village School

Resolved: That the Board approve a leave of absence for Randi Kerner, Elementary Teacher, Village School, with benefits, as follows: [B]

- Effective January 22, 2018 through March 12, 2018 using 35 sick days and March 13, 2018 through March 15, 2018 using 3 personal days (utilized in conjunction with the PFLA).
- Paid Family Leave Act (PFLA) effective March 13, 2018 through April 29, 2018 (paid by State of New Jersey; subject to State approval).
- Family Medical Leave Act (FMLA) effective March 16, 2018 through June 14, 2018 (unpaid).
- New Jersey Family Leave Act (NJFLA) effective June 15, 2018 through June 30, 2018 (unpaid).

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

13. Approval of Leave of Absence, Elementary Teacher, Indian Hill School

Resolved: That the Board approve a leave of absence for Danielle Murphy, Elementary Teacher, Indian Hill School, without benefits, as follows: [B]

- Effective January 22, 2018 through February 2, 2018 using 10 sick days and February 5, 2018 through February 8, 2018 using 4 personal days (utilized in conjunction with the PFLA).
- Paid Family Leave Act (PFLA) effective February 5, 2018 through March 19, 2018 (paid by State of New Jersey; subject to State approval).
- Family Medical Leave Act (FMLA) effective February 9, 2018 through May 9, 2018, (unpaid).
- New Jersey Family Leave Act (NJFLA) effective May 10, 2018 through June 30, 2018 (unpaid).

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

14. Approval of Leave of Absence, Elementary Teacher, Indian Hill School

Resolved: That the Board approve a leave of absence for Beth Catania, Elementary Teacher, Indian Hill School, with benefits, as follows: [B]

- Effective January 8, 2018 through January 25, 2018 using 13 sick days and January 26, 2018 using 1 personal day (utilized in conjunction with the PFLA).
- Paid Family Leave Act (PFLA) effective January 26, 2018 through March 8, 2018 (paid by State of New Jersey; subject to State approval).
- Family Medical Leave Act (FMLA) effective January 27, 2018 through April 27, 2018 (unpaid).
- New Jersey Family Leave Act (NJFLA) effective April 28, 2018 through June 30, 2018 (unpaid).

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

15. Approval of Extended Leave of Absence, Physical Education Teacher, Holmdel High School

Resolved: That the Board approve an extended leave of absence for Dana Bennett, Physical Education Teacher, Holmdel High School, without benefits, as follows: [B]

- Personal leave effective November 1, 2017 through June 30, 2018 (unpaid)

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

16. Approval of Leave of Absence, Transportation Coordinator, District

Resolved: That the Board approve a leave of absence for Teri Peterson, Transportation Coordinator, District, with benefits, as follows: [B]

- Paid Family Leave Act (PFLA) effective retroactive from October 5, 2017 through November 15, 2017 (paid by State of New Jersey; subject to State approval).
- Family Medical Leave Act (FMLA) and New Jersey Family Leave Act (NJFLA) effective retroactive from October 5, 2017 through December 10, 2017 (unpaid).

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

17. Approval of Appointment, Interim Part-time Transportation Coordinator, District

Resolved: That the Board approve the appointment of Lara Carducci as Interim Part-time Transportation Coordinator, District, at a per diem rate of \$58.00, effective October 19, 2017 through December 12, 2017. [T. Peterson - Leave] [B]

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

18. Approval of Extended Appointment, Temporary Leave Replacement Health and Physical Education Teacher, Holmdel High School

Resolved: That the Board approve an extension of appointment for Michael Cantelli as a Temporary Leave Replacement Health and Physical Education Teacher, Holmdel High

School, \$51,625.00 (prorated), Step 1-3 (step 1) BA, effective November 3, 2017 through June 30, 2018. [D. Bennett - Leave] [B]

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

19. Approval of Appointment, Temporary Leave Replacement Special Education Teacher, Village School

Resolved: That the Board approve the appointment of Jessie Tice as a Temporary Leave Replacement Special Education Teacher, Village School, \$51,625.00 (prorated), Step 1-3 (step 1) BA, effective November 3, 2017 through December 22, 2017. [N. Moore - Paid Leave] [B]

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

20. Approval of Appointment, Teacher of Supplemental Programs, Village School

Resolved: That the Board approve the appointment of Jill Kimler for extra hours, as Teacher of Supplemental Programs, Village School, for the 2017/2018 school year, at her hourly rate. Salary paid by Title I funds. [B]

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

21. Approval of Appointment, Special Education Monitor, Extra Hours

Resolved: That the Board approve the appointment of Jeanne Acquaviva, Special Education Monitor, for extracurricular activities, at a rate of \$30.57 per hour, effective October 19, 2017 through June 30, 2018. [B]

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

22. Approval of Appointment, Special Education Monitor, Prime Time Program, Village School

Resolved: That the Board approve the appointment of Christine Yuen, Special Education Monitor for the Prime Time Program, Village School, on an as needed basis (approximately 1 hour per day on Wednesdays only), effective retroactive from October 4, 2017 through November 1, 2017. [B]

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

23. Approval of Appointment, Special Education Monitors, STRIVE Program, Village School

Resolved: That the Board approve the appointment of Special Education Monitors for the STRIVE Program, Village School, on an as needed basis, (approximately 1 hour per day on Tuesdays and Thursdays only) effective October 19, 2017 through June 14, 2018, as follows: [B]

First Name	Last Name	Hourly Rate
Colleen	Beuthe	\$30.57
Jaelyn	Dinapoli	\$27.65
Sophia	Kalajian	\$23.45
Ceil	Martin	\$23.45
Vanessa	Merhi	\$23.45
Anne	Puccio	\$29.10

Vivian	Rath	\$30.57
Deborah	Wiberg	\$30.57

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

24. Approval of Appointment, Special Education Monitors and Nurse Assistant, Unified Sports Program-District

Resolved: That the Board approve the appointment of Special Education Monitors and Nurse Assistant for the Unified Sports Program, District, on a as needed basis (approximately 2 hours per day) effective retroactive from October 3, 2017 through October 25, 2017, as follows: [B]

First Name	Last Name	Position	Location	Hourly Rate
Susan	Cheh	Special Education Monitor	Holmdel High School	\$30.57
Margie	Fazzolari	Special Education Monitor	WR Satz School	\$30.57
Angela	Gargano	Special Education Monitor	Indian Hill School	\$30.57
Colin	Hart	Special Education Monitor	Holmdel High School	\$23.45
Eileen	Macnab	Special Education Monitor	WR Satz School	\$23.45
Alison	Pagan	Special Education Monitor	Indian Hill School	\$27.65
Mary	Rothman	Special Education Monitor	Village School	\$30.57
Gina	Salzman	Special Education Monitor	Village School	\$30.57
Betty	Smith	Nurse Assistant	Indian Hill School	\$44.38
MaryKaye	Snodgrass	Special Education Monitor	Holmdel High School	\$23.45
Janice	Taylor	Special Education Monitor	WR Satz School	\$30.57

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

25. Approval of Appointment, Special Education Monitors, Best Buddies (Team Unify) Program, W.R. Satz School

Resolved: That the Board approve the appointment of Special Education Monitors for the Best Buddies (Team Unify) Program, W.R. Satz School, on an as needed basis (approximately 1 hour per day on Thursdays only), effective retroactive from October 12, 2017 through June 7, 2018, as follows: [B]

First Name	Last Name	Hourly Rate
Margie	Fazzolari	\$30.57
Eileen	Macnab	\$23.45
Sharon	Reyes	\$30.57
Janice	Taylor	\$30.57

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

26. Approval of Appointment, Special Education Monitors, Best Buddies (Team Unify) Program, Holmdel High School

Resolved: That the Board approve the appointment of Special Education Monitors for the Best Buddies (Team Unify) Program, Holmdel High School, on an as needed basis (approximately 1 hour per day on Wednesdays only), effective retroactive from October 11, 2017 through June 6, 2018, as follows: [B]

First Name	Last Name	Hourly Rate
Susan	Cheh	\$30.57
Karen	Gilbertson	\$30.57
Anne	Puccio	\$29.10
Vivian	Rath	\$30.57
Patty	Wagner	\$30.57
Deborah	Wiberg	\$30.57
Christine	Yuen	\$30.57

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

27. Approval of Appointment, Day-to-Day Substitutes

Resolved: That the Board approve the appointment of the Day-to-Day Substitutes, as follows: [B]

Last Name	First Name	Substitute Position (s)	Effective Dates
Kambhampati	Varun	Bus Monitor, Lunchroom/Playground Aide, Security Monitor	10/3/17-6/30/18
Keegan	Milagros	Teacher, Special Education Monitor	10/12/17-6/30/18
Morrison	Christopher	Teacher	10/3/17-6/30/18
Stapleton	Joan	Clerical	7/1/17-6/30/18
Stentella	Yana	Teacher, Special Education Monitor	9/29/17-6/30/18

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

28. Approval of Appointment, Schedule B Positions

Resolved: That the Board approve the appointment of staff members to Schedule B Positions for the 2017/2018 school year, as follows: [B]

Position	Last Name	First Name	Stipend
Co-Clerk of Student Activities Fund, Holmdel	Todaro	Debbi	\$1,345.25
Drama Coach Fall, W.R Satz School	Connolly	Kathleen	\$3,359.00
Memory Book Advisor, Indian Hill	Brennan	Brianna	\$1,439.00
Talent Show Advisor, Indian Hill School	Bazley	Katherine	\$1,439.00

Technical Advisor/Fall- W.R. Satz	Ackerman	Michael	\$1,920.00
Swimming Assistant Coach, Holmdel High School	Snodgrass	MaryKaye	\$5,117.00

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

29. Approval of Title I-Funded Salaries for the 2017/2018 School Year

Resolved: That the Board approve the salaries to be funded from ESSA Title I funds, for the 2017/2018 school year, as follows:

Name	Location	Total Salary	Portion funded by ESSA/Title I	Funded Salary
McMahon, Leslie	Indian Hill School	\$ 90,900.00	0.5	\$45,450.00
Siegel, Melissa	Village School	\$101,500.00	0.2	\$20,300.00
Wrubel, Denise	District	\$101,578.00	0.2	\$21,116.00

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

30. Approval of Salary Adjustments

Resolved: That the Board approve the salary adjustments effective retroactive from September 1, 2017, as follows: [B]

Last Name	First Name	From	To:
Pereira	Stephanie	3MA	3MA+15
Flynn	Jennifer	13BA+30	13MA

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

31. Approval of Change in Hours, Special Education Monitors

Resolved: That the Board approve the change in hours for Special Education Monitors effective retroactive from October 1, 2017, as follows: [B]

Last Name	First Name	From:	To:
Barrens	Barbara	6.50 hours per day	6.75 hours per day
Beuthe	Colleen	6.75 hours per day	7.00 hours per day
Cheh	Susan	6.75 hours per day	7.00 hours per day
Demola	David	6.50 hours per day	6.75 hours per day
Gilbertson	Karen	6.75 hours per day	7.00 hours per day
Macnab	Eileen	6.50 hours per day	6.75 hours per day

Pacillo	Catherine	6.50 hours per day	6.75 hours per day
Puccio	Anne	6.75 hours per day	7.00 hours per day
Reyes	Sharon	6.50 hours per day	6.75 hours per day
Rizzo	Keri	6.50 hours per day	6.75 hours per day
Taylor	Janice	6.50 hours per day	6.75 hours per day
Thomas	Patricia	6.50 hours per day	6.75 hours per day
Visceglia	Cheryl	2.25 hours per day	3.00 hours per day
Wagner	Patty	6.75 hours per day	7.00 hours per day
Wiberg	Deborah	6.75 hours per day	7.00 hours per day

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

32. Approval of Extended Appointment, Temporary Leave Replacement Special Education Teacher, W.R. Satz School

Resolved: That the Board approve an extension of appointment for Christina DeSimone as a Temporary Leave Replacement Special Education Teacher, W.R. Satz School, step 1-3 (Step 2) MA, at a salary of \$60,425.00 (prorated), effective November 4, 2017 through December 1, 2017. [C. Williamson-Leave] [B]

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

33. Approval to Amend Appointment, Schedule B

Resolved: That the Board approve to amend the Schedule B appointment of Emily Corrigan, Indian Hill School, for the 2017/2018 school year, as follows: [B]

From: Technical Co-Advisor/Fall – Indian Hill School, at a stipend of \$719.50.
To: Technical Co-Advisor/Fall – Indian Hill School, at a stipend of \$960.00.

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

34. Approval to Amend Appointment, Schedule B

Resolved: That the Board approve to amend the Schedule B appointment of Jeffrey Rosenthal, Indian Hill School, for the 2017/2018 school year, as follows: [B]

From: Technical Co-Advisor/Fall – Indian Hill School, at a stipend of \$719.50
To: Technical Co-Advisor/Fall – Indian Hill School, at a stipend of \$960.00

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

35. Approval to Amend Appointment, Schedule B

Resolved: That the Board approve to amend the Schedule B appointment of Elliot Cohen, Holmdel High School, for the 2017/2018 school year, as follows: [B]

From: Clerk of Student Activities, Holmdel High School, at a stipend of \$2,690.50.

To: Co-Clerk of Student Activities, Holmdel High School, at a stipend of \$1,345.25.

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

36. Approval to Rescind Appointment, Schedule B

Resolved: That the Board approve to rescind the appointment of Amy Tetreault as Schedule B Co-Technical Advisor/Fall, W.R Satz School for the 2017/2018 school year.

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

37. Approval to Rescind Appointment, Schedule B

Resolved: That the Board approved to rescind the appointment of Christen McCafferty as Schedule B Co-Technical Advisor/Fall, W.R Satz School for the 2017/2018 school Year.

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

38. Approval to Rescind Schedule B Appointment

Resolved: That the Board approved to rescind the appointment of Steven Tetreault as Schedule B Drama Coach/Fall, W.R. Satz School for the 2017/2018 school year.

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

39. Approval of Observation, Elementary Education, Village School,

Resolved: That the Board approve Maria Dispigna, for Observation in the area of Elementary Education, Village School, effective retroactive from September 5, 2017 through December 11, 2017. Cooperating teachers will be Kristen Savare and Stephanie Fisher.

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

40. Approval of Field Experience, Holmdel High School

Resolved: That the Board approve Madeline DeFelice, for 10 hours of Field Experience in the area of language arts, at Holmdel High School. Cooperating teacher is Melissa Caliendo.

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

41. Approval of Field Experience, Holmdel High School

Resolved: That the Board approve Samantha Rooke, for 10 hours of Field Experience at Holmdel High School, in the area of Mathematics. Cooperating teachers are John Ambrose, John Bird and Nicole Fiorletti.

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

42. Acceptance of Harassment, Intimidation and Bullying (HIB) Report

Resolved: That the Board move to accept the Report on Harassment, Intimidation and Bullying (HIB).

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

43. Approval of Student Placements

Resolved: That the Board approve the following student placements:

Department of Special Services In-District

SID	Services	Classification	Cost
1738446066	Home instruction	n/a	\$57.00/hour
2039353990	Home instruction	n/a	\$57.00/hour
3121285213	Home instruction	ED	\$57.00/hour

Department of Special Services Out-of-District Placements

SID	Services	Classification	Cost
550659	Out-of-District Placement	MD	\$94,164.00

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

• **Business Administrator's Recommendations:**

44. Approval of Applications for Use of School Facilities – By Various Groups

Resolved: That the Board approve applications to Use School Facilities submitted by the following user groups:

Chabad Jewish Center of Holmdel 2 Spring Valley Drive Holmdel, NJ 07733	Village Classrooms	Hebrew School	Sundays	9/10/17 Thru 5/13/18	9:30AM-12:00PM	\$2,184.00
Hindi USA 52 Duxbury Court Holmdel, NJ 07733	W.R. Satz Classrooms	Hindi Class	Fridays	9/16/17 Thru 6/15/18	7:00PM-8:30PM	\$2,210.00
ZAIS Group 2 Bridge Avenue Suite 322 Red Bank, NJ 07701	Village Parking Lot Oktoberfest Party (Twin Brook Farms)	Overflow Parking	Saturday	10/21/17	5:00PM-11:00PM	\$290.00

Kaplan Financial 113 Old Point Road Wilmington, DE 19803	High School Classroom	SAT Prep Courses	Mondays & Wednesdays	11/1/17 Thru 11/29/17	6:00PM -9:30PM	\$728.00
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If applicable, additional facility fees and overtime costs will be charged in accordance with Policy/Regulation #7510 (Use of School Facilities) and fully reimbursed by the applicant.

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

45. Acceptance/Approval of Additional 2017/2018 Chapter 192-193 Funding

Resolved: That the Board accept/approve additional funding under the provision of Chapter 192-193 (2017/2018) as on file in the Business Office.

Chapter 192-193 Services

Additional Chapter 192-193 Funding	\$793.00
Revised 2017/2018 Entitlement (9/26/2017)	\$293,397.00

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

46. Approval of Monthly Certification – September 30, 2017

Resolved: That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of September 30, 2017 after review of the Secretary’s Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

47. Approval of Business Administrator/Board Secretary’s Financial Report – September 30, 2017

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending September 30, 2017 is hereby approved and the Business Administrator/Board Secretary instructed to file same.

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

48. Approval of Treasurer’s Financial Report – September 30, 2017

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending September 30, 2017 is hereby and the Business Administrator/Board Secretary is instructed to file same. The report approved is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

49. Approval of Budget Transfers – 2017/2018

Resolved: That the Board approve the 2017/2018 Budget Transfers as listed on attachment T-18-04.

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

50. Approval of Bills Payment – October 18, 2017

Resolved: That the Board approve payment of the October 18, 2017 regular bills list in the amount of \$907,814.96 and as certified and approved.

MOTION: Mr. Sockol SECOND: Mr. Martinez VOTE: 9-0

M. Old Business

- Mr. Hammer asked if the Board liked the use of chromebooks at the meetings. The Board approved/supported the continued use of the chromebooks at the meetings.
- Mrs. Liu reminded the Board of the MCSBA meeting on 11/6/17 and encouraged them to attend.

N. New Business

- Mrs. Liu referenced the resolution that Middletown Board of Education approved to address the issue of state aid reduction, which came after school budget had been completed and approved. Also, another resolution was approved by Bloomfield Board of Education to address the concern with special education tuition costs and putting a cap on how much can be charged and asked the board to provide her with any questions/comments for her to address at the 11/6/17 MCSBA meeting.

O. Questions or Comments from the Public

- Mr. Wong, parent, spoke about the PARCC results and the analysis of the data. He expressed concerns with the how the data was analyzed and communicated.
- Mrs. Zysk, parent, spoke about the 11th grade PARCC results and referenced all the standardized tests the students are taking. She expressed her opinion as to why the PARCC scores are low is because there is no motivation for the test. She stated that since the students are going to great colleges and transitioning well at the college level, they are ready for college.
- Mrs. Lu, parent, spoke about the PARCC results and the analysis of the data.
- Mrs. Quirk, parent, spoke about sudden cardiac arrest (SCA) and referenced the tragic passing of Jack Dowd. She asked if the Board would support SCA screenings in the district. Mr. Hammer stated the Board will work with the Superintendent, Administration and the nurses to move this forward.
- Mrs. Collins, parent, referenced the Voyagers program and the changes to the website. She inquired if the website was the only change to the program. Dr. McGarry confirmed that was correct.

P. Executive Session (if required) - None

Q. Adjournment

Mr. Martinez motioned, Mr. Sockol seconded and by a unanimous voice vote, the meeting adjourned at 10:35 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA
Business Administrator/Board Secretary