

REGULAR BUSINESS MEETING FEBRUARY 28, 2018

A. Call to Order

The Board of Education, Township of Holmdel, met in a Regular Business Meeting on Wednesday, February 28, 2018 in the W.R. Satz School Library, 24 Crawford's Corner Road, Holmdel, New Jersey. The meeting was called to order at 8:00 p.m., by Ms. Flynn, President of the Board.

B. Opening Statement

Statement is hereby made that adequate notice of this meeting was given by:

- Posting written notice prominently on the bulletin board in the Office of the Board of Education, 65 McCampbell Road, Holmdel, New Jersey, the District's website and sent to the four district schools.
- The mailing and/or hand delivery of said notice to the designated newspapers, Asbury Park Press, Independent, the PLG, PSG, PSA, PTSO, SAB presidents and student representatives to the Board.
- Filing with the Clerk of Holmdel Township, Police Headquarters and Public Library.

C. Open Public Meetings Act

Meetings of the Board are open to the public and all members of the community should feel free to participate:

- There are two opportunities for the public to speak; the first is at the beginning of the meeting for agenda items only and the second is at the end of the meeting for other items.
- Any individual desiring to speak shall give his or her name, address, and the group, if any, that is represented.
- The presentation shall be as brief as possible but no more than three (3) minutes per individual.
- The board vests in its president, or other presiding officer, authority to terminate the remarks of any individual if he/she deems it in the best interest of those present to do so.

D. Roll Call/Flag Salute

The following Board members were present: Mesdames: Flynn, Liu, Ammirati and Briamonte. Messrs: Hammer, Sockol and Wall. Absent: Mrs. Collins and Mr. Reddy. Also, present, Dr. Robert McGarry, Superintendent, Mr. Michael R. Petrizzo, CPA, Business Administrator/Board Secretary and Mr. Joe Roselle, Board Attorney. Ms. Jessica D'Agostino and Mr. Hamzah Shaikh, student representatives to the Board were both present (both left the meeting at 9:36 p.m.).

E. Reading of Mission Statement

The mission of the Holmdel Township Public Schools is to provide a comprehensive and caring educational environment that will develop the potential of every student into achievement. In partnership with our community, the School District will support all our students' efforts to meet and exceed the New Jersey Student Learning Standards, and to become responsible and resourceful citizens and life-long learners.

F. Presentation(s)/Public Hearing(s)-

- All-State Band and Chorus – Mr. William Loughran
- Poetry Out Loud Regional Winner – Mr. William Loughran

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G. Report of the Student Representatives to the Board

The student representatives reported out on student matters.

Resolved: That the Report of the student representatives is hereby accepted

MOTION: Show of Hands to Accept – All Approved
Absent: Mrs. Collins and Mr. Reddy

H. Report of the Superintendent

**Holmdel Township Schools
District goals and Objectives
2017-2018 Mid-Year Report**

February 28, 2018

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Introduction

This report serves as a follow-up to the report provided the Board of Education on October 18, 2017 and represents the efforts made towards achieving the district’s ambitious goals identified below. Progress toward meeting our district goals will continue to be shared on a regular basis in the Superintendent’s Reports at Board of Education meetings and posted on the district website. Special presentations will continue to be made at board meetings by administrators and other staff members.

In an effort to develop a district-wide focus on the outcomes suggested by the goals, once they were officially adopted on October 18, 2017, these goals and objectives served to inform the development of school goals, administrators' and teachers' goals, student growth objectives and professional development plans (to see the relationship of district to school goals, see the document found [here](#) and to see a sample PDP Plan click [here](#)). Action plans were created by administrators and staff members. District directors and supervisors met with principals and assistant principals to collaborate and formulate these plans, which were then reviewed and revised before being formally approved by the Superintendent.

Goals (Adopted October 18, 2017)

Student Achievement: To build equity to maximize the potential of every student, the district will:

- Use data informed and research based systems that support the differentiation of instruction for all students;
- Develop plans to maximize learning time across content areas;
- Determine appropriate class enrollments in Grades K-8 to support learning environments that maximize student achievement;
- Enhance learning-focused communication among and between grade level staff, schools and disciplines;
- Conduct a K-12 assessment of the Gifted and Talented program;
- Conduct a Kindergarten program assessment to develop a data-informed full-day kindergarten program;

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- Provide opportunities for teachers and administrators to build professional capacity to enhance student achievement and equity.

Character Education: To support the social, emotional and intellectual well-being of all students, and to develop and sustain safe and welcoming schools for all students, the district will:

- Conduct a school climate and culture survey for parents, students and staff;
- Review climate and culture survey data to identify triggers of stress and anxiety among students;
- Evaluate current character education programs and initiatives including anti-bullying efforts;
- Implement a suicide prevention program;
- Gather and analyze data regarding student connectivity to school, sense of belonging and school pride; and
- Provide professional opportunities for teachers and administrators to develop strategies related to the practices of mindfulness and/or other strategies to address student needs.

Future Ready Schools: To ensure that all students are provided with the technology-rich environments they need in order to be engaged and successful members of a digital society and workforce, the district will:

- Conduct a self-assessment of our district's qualifications in the following areas in order to obtain Future Ready Schools state certification:
 - Leadership
 - Education and Classroom Practices
 - Technology Support and Services

Holmdel 2020 Initiative: To develop the facilities necessary to continue to provide all students with superior programs in academics, athletics and the arts, the district will:

- Educate the public regarding the need for the referendum to make effective investments in the District's infrastructure;
- Establish a schedule of print and in-person opportunities for the community to learn about the Referendum;
- Work with the district Bond Counsel and Architect with regard to the bond sale and transition into the construction phase upon the passing of the referendum; and,
- Create and maintain a Holmdel 2020 Website with pre-referendum and post-referendum updates.

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Student Achievement: To build equity to maximize the potential of every student, the district will:

Objective: Use data informed and research based systems that support the differentiation of instruction for all students.

SCHOOL GOAL	ACTIONS TAKEN TO DATE	OUTCOMES	NEXT STEPS
<p>VILLAGE: Continue to put in place data informed and research based systems that lead to greater differentiation of instruction for all students. Examples may include:</p> <p>Using MAP reporting results to drive individualized instruction.</p> <p>Use of Running Records and Benchmark Advance weekly/unit performance task assessments to guide small group instruction.</p> <p>Pre-assessment of unit topics in math instruction to target grouping for guided math.</p>	<p>Used MAP data to create more balanced rosters to support differentiation in all classrooms and to facilitate delivery of intervention services through push-in and pull-out instruction.</p> <p>Used data including MAP and subject specific screenings to identify and support students struggling to meet grade level benchmarks through interventions provided in the Achieve programs.</p> <p>Created Tier I intervention strategy sheets.</p> <p>Trained Achieve teachers on i-Ready system.</p> <p>Changed Intervention and Referral Services referral forms to include classroom data on interventions and outcomes.</p> <p>Conducted an item analysis of literacy unit tests.</p>	<p>Achieve teachers have been able to work collaboratively with classroom teachers to provide support in the classroom.</p> <p>Achieve teachers have been better able to schedule appropriate times for pull-out opportunities when needed.</p> <p>Achieve teachers are creating I-Ready resources for teachers to use in their classrooms.</p> <p>All classroom teachers are including this information on the I&RS forms, and are able/required to speak to these items during I&RS meetings.</p> <p>The item analysis data has helped teachers identify targeted instruction in guided reading lessons.</p>	<p>This will be the second year we use MAP data as an indicator to assist in the placement process. With the supplemental team/classroom teachers having a full year under their belts, we will be able to be even more detailed in identifying student needs for specific programs during the placement process.</p> <p>Supplemental teachers will continue to use this system, allowing them to be more comfortable in creating and/or suggesting resources for teachers to use for Tier 1 interventions.</p> <p>Use item analysis results to create tiered activities in learning centers.</p>
<p>INDIAN HILL: To continue to effectively utilize data as a means to make instructional changes and decisions.</p>	<p>Formed a school data team committee to review data and assist faculty in analyzing and implementing effective instructional changes.</p> <p>Reviewed MAP data for curriculum trends/ testing environment/ validity of the data.</p>	<p>Teachers are looking to our coaches for support and assistance.</p> <p>Supplemental teachers are pushing into the classroom to offer support to all students when appropriate (vs pull out)</p> <p>Coaches are using data to help group students for</p>	<p>Continue to gain staff buy in and support</p> <p>Continue to stress the importance and effectiveness to make instructional changes.</p> <p>Continue to review the School Report Card to target areas of need.</p>

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	<p>Reviewed testing schedule</p> <p>Discussed teacher concerns/ provided opportunities for teachers to review and analyze data with colleagues.</p> <p>Reviewed resources available to support/promote differentiation in the classroom.</p> <p>Literacy/ Math coaches provided “training” or support when needed.</p>	<p>instruction- guided reading or high ability groups.</p> <p>Once students were in groups, coaches were able to select teaching points for the group using the learning continuum</p> <p>Staff members are able to use the <i>Student Profile</i> to identify points for instruction. This report was also used to help set reading/math goals for MP3.</p> <p>MAP data was used to identify Achieve students as well as specific learning targets to use for instruction for push-in periods.</p> <p>I&RS committee utilizes data to compare student performances.</p>	
<p>SATZ: Effectively utilize available data as a means of enhancing teaching and learning in all subject areas.</p>	<p>Used September Faculty meeting to discuss the effective use of MAP and PARCC data with staff.</p> <p>Data Team reviewed PARCC data and SGOs with team members.</p> <p>Mrs. Wrubel presented “Understanding MAP data” to staff members at November faculty meeting.</p> <p>Data Team members attended state-led PARCC/ELA Data Workshop</p> <p>Data Team reviewed PARCC data, MAP data</p>	<p>All staff members have incorporated the use of standardized assessments in their SGOs.</p> <p>In addition, the faculty has been exposed to the importance of using MAP and PARCC data through presentations by administration and data team members.</p> <p>Detailed information was shared with staff concerning the NJ School Performance reports.</p>	<p>Continue to have staff members from the data team present at faculty meetings about data usage with MAP and PARCC.</p>

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	<p>and School Performance Reports.</p> <p>Mr. Howard attended Data Workshop with Dr. Tracey Severns on analyzing PARCC and growth data.</p>		
<p>HIGH SCHOOL: Use available student data (PARCC, MAP, PSAT, BCT, etc.) as a means of gaining a better sense of a student’s academic abilities in order to differentiate instruction as effectively as possible.</p> <p>Use most recent PARCC data to improve students’ literacy skills across the curriculum, with particular focus on working with Informational and/or Literary Texts.</p>	<p>Required all staff to include either a relevant PARCC Score or PSAT score for each of their students when setting up achievement groups for SGOs (High, Middle and Low).</p>	Ongoing	<p>Will use March staff meeting to provide an “overview” of what is actually tested on PARCC and PSAT</p>
<p>HIGH SCHOOL: Use most recent PARCC data to improve students’ literacy skills across the curriculum, with particular focus on working with Informational and/or Literary Texts.</p>	<p>Supervisor of Humanities shared “Evidence Tables” with all relevant staff (English and Social Science) which indicated “gaps” in standards instruction.</p> <p>Additionally, all Grade 9 English teachers were provided with “rosters” that included individual student scores on Grade 8 ELA</p>	Ongoing	<p>We plan to expand this practice, as much as we can, for ALL English and Social Science teachers, in September.</p> <p>We also plan to develop a building goal of “literacy across the curriculum” for September.</p>
<p>HIGH SCHOOL: Develop additional interventions for academically “at risk” students.</p>	<p>Using Title I grant monies, we identified a group of teachers to serve as “Learning Coaches” - these will be assigned as part of I & RS interventions.</p>	In Progress	<p>We plan to continue using Learning Coaches next year, as well as creating a “Writing Center” and a comprehensive Peer Tutoring program on both sides of the complex.</p>

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Objective: Develop plans to maximize learning time across content areas

SCHOOL GOAL	ACTIONS TAKEN TO DATE	OUTCOMES	NEXT STEPS																								
INDIAN HILL: To continue to work on developing a building schedule that maximizes instructional time in Math and Literacy.	Developed a scheduling committee to review schedule changes to improve instructional time. First meeting took place on Friday, February 9th.	Discussed our goals as a committee and reviewed some alternate schedules from neighboring school districts.	We will be meeting again to further look into other options or possibly revamping current schedule and starting all over.																								
SATZ: Develop a building schedule that maximizes time in Literacy and Mathematics.	<p>Used faculty meeting to discuss building goals for schedule change with staff and asked for volunteers for the committee.</p> <p>Shared building goals and plans for building schedule with parents at PSG Meeting</p> <p>Formed a Scheduling committee formed.</p> <p>Reviewed sample schedules.</p> <p>Identified a potential new schedule possible for Middle School.</p>	<p>Committee narrowed down the various schedule choices to one to investigate.</p> <p>A 6-period, A/B schedule with 60 minute class periods and a 30 minute lunch was chosen.</p> <p>Sample Student Schedule</p> <table border="1"> <thead> <tr> <th>Block</th> <th>"A Day"</th> <th>"B Day"</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>E/LA</td> <td>E/LA</td> </tr> <tr> <td>2</td> <td>Math</td> <td>Math</td> </tr> <tr> <td>3</td> <td>Soc. Studies</td> <td>Soc. Studies</td> </tr> <tr> <td>4</td> <td>Lunch</td> <td>Lunch</td> </tr> <tr> <td>4</td> <td>Science</td> <td>Science</td> </tr> <tr> <td>5</td> <td>Phys Ed/Health</td> <td>Electives</td> </tr> <tr> <td>6</td> <td>World Lang</td> <td>Electives</td> </tr> </tbody> </table>	Block	"A Day"	"B Day"	1	E/LA	E/LA	2	Math	Math	3	Soc. Studies	Soc. Studies	4	Lunch	Lunch	4	Science	Science	5	Phys Ed/Health	Electives	6	World Lang	Electives	Committee members are researching pros/cons of this schedule and identifying schools districts that currently implement the same type of schedule to arrange school visits.
Block	"A Day"	"B Day"																									
1	E/LA	E/LA																									
2	Math	Math																									
3	Soc. Studies	Soc. Studies																									
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4	Science	Science																									
5	Phys Ed/Health	Electives																									
6	World Lang	Electives																									

Objective: Determine appropriate class enrollments in Grades K-8 to support learning environments that maximize student achievement

- Review of research literature
- Analyzed class rosters and scheduling
- Reviewing potential board policies from high-performing districts

Objective: Enhance learning-focused communication among and between grade level staff, schools and disciplines

SCHOOL GOAL	ACTIONS TAKEN TO DATE	OUTCOMES	NEXT STEPS
SATZ: To build a school culture that supports and fosters teacher leadership.	A different faculty member has presented at each faculty meeting since	Staff members have volunteered more readily to share out during	Continue to have team members present during faculty meetings on the

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	<p>September. Topics included: Understanding PARCC data, using MAP information, PD workshop sharing, working with ESL students, and using the jigsaw strategy to work with students in groups.</p> <p>Teachers have also been charged with leading school wide initiatives such as the “One Read” initiative, “Ready Player One” and a series of events for Disability Awareness Month.</p> <p>Data Team members have led discussions at faculty meeting about data usage and have turn-keyed information they received from workshops to other staff members.</p> <p>Teachers have also coordinated speakers and assembly programs for students such as Holocaust Survivor Claire Bowen and Author Tom Rogers.</p>	<p>faculty meetings. The share-out portion is steadily becoming a regular occurrence for staff.</p> <p>The data team/SciP committee members have led discussions and turn-keyed information to staff at several different meetings this year (PD workshops, faculty meetings).</p>	<p>use of MAP and PARCC data.</p> <p>Coordinate PD workshops for staff on these topics during subsequent district PD Days.</p>
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Objective: *Conduct a K-12 assessment of the Gifted and Talented program*

- The structure of the gifted and talented program continues to grow this year for our students. At W.R. Satz School, the gifted and talented teachers have personalized instruction for students and meet with them at a mutually convenient times to pursue enriching challenges identified by the students. The students' response to this new structure at the middle school has been very positive. Additionally, the Satz students have engaged in a collaborative experience with the HAR students and a development opportunity at Rutgers University.
- Students in Indian Hill and Village Schools continue to have their weekly scheduled pull-out sessions. The integration of technology into their experiences, such as Google expedition, is enhancing their experiences. A rotating schedule was piloted at IHS during marking period 2. The results of a survey conducted at the end of the pilot yielded positive feedback for the rotation and as such, will remain in effect for the rest of the school year. The rotation for next year will be developed in concert with the master schedule so that the pull-out sessions occur at times that are best for students and teachers.

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- The supervisor of the Gifted and Talented program, Denise Wrubel, along with the teachers, developed and launched a new website in October. It serves as a resource for parents of students enrolled in the program as well as provides information about the program to the community.
- The department is in review of current program and practices and exploring additional opportunities and resources for the Voyagers program

Objective: *Conduct a Kindergarten program assessment to develop a data-informed full-day kindergarten program*

- Formed a steering committee to study model kindergarten programs.
- Developing site visits to model programs.

Objective: *Provide opportunities for teachers and administrators to build professional capacity to enhance student achievement and equity.*

- Continued to support staff attendance at relevant Professional Development Workshops.
- Offered mandatory student-achievement focused Professional Development for all teachers in grades 1-8.
- Developed data teams and used faculty meetings to discuss data on state assessments.

Character Education: To support the social, emotional and intellectual well-being of all students, and to develop and sustain safe and welcoming schools for all students, the district will:

Objectives *Conduct a school climate and culture survey for parents, students and staff and review climate and culture survey data to identify triggers of stress and anxiety among students;*

District-wide progress on these objectives has included the following:

- A survey was sent to the entire Holmdel Schools community.
- Analysis of the results in in progress
- The analysis will help to determine the needs of our students as it pertains to Character Education programs.

Objective: *Evaluate current character education programs and initiatives including anti-bullying efforts*

SCHOOL GOAL	ACTIONS TAKEN TO DATE	OUTCOMES	NEXT STEPS
<p>VILLAGE: Devote time to teach students what it means to be a positive member of their school community. Examples may include:</p> <p>Determination of how the Bucket Filling Philosophy is best communicated with students and families as a means of promoting kind words and actions</p> <p>Prioritizing a block of time each day to devote to</p>	<p>A character education survey was given to staff in the fall to determine the use and effectiveness of the bucket filling philosophy in classrooms. According to the survey, 100% of teachers are currently infusing character education in their classrooms. According to the survey, 86.8% of teachers are currently utilizing the bucket filling philosophy and language in their</p>	<p>Information about the survey was shared out at a full staff meeting.</p> <p>Staff have identified a period of time in the day that they run “Morning Meeting” to engage in these kinds of discussions with their students.</p> <p>Identified students, as well as students seeking assistance in this area, are seen by our school counselor, Christine</p>	<p>Classroom survey has been developed by the character education committee and will be given to students in the coming weeks.</p> <p>Buddy Benches will be rolled out during the second week in March, following discussion at a full staff meeting, lunch discussion with the students, and a presentation during a PSA meeting.</p>

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<p>classroom meeting time (Responsive Classroom) to focus on explicit social/emotional learning</p> <p>Conducting a classroom survey to gather and analyze data regarding students connectivity to school, sense of belonging, and pride</p> <p>Assist students in planning and setting goals with coping skills to persevere through challenges</p>	<p>classroom routines. Any bucket filling initiatives that have occurred to date, have been communicated via Village Facebook page, school counselor report at PSA meetings, eblast information communicated through building principal, and teacher communication with families.</p> <p>Character Education Committee has met on 3 occasions this year to develop surveys, discuss new initiatives for special days and weeks during the school year, and develop a video for our new Buddy Benches.</p>	<p>Barbara.</p> <p>Committee shared out ideas for the Week of Respect, as well as the Week of Kindness with our building wide kindness challenge.</p> <p>The committee just completed the Buddy Bench video to be shared out in a number of venues in the coming weeks.</p>	
<p>INDIAN HILL: To enhance and build a school culture that supports and fosters a positive and productive learning environment as well as our character education program.</p>	<p>Developed a school spirit committee that meets monthly to develop themes to support tolerance, kindness, and school spirit.</p> <p>Sent out a school climate survey to both the staff and the students at the beginning of the year. Use that data to implement ideas and changes that will improve culture.</p> <p>Implemented a Hornet of the Month to highlight 2 students per grade level each month.</p> <p>Guest speaker- Dr. Michael Fallon</p> <p>Look for the Good Campaign to promote gratitude.</p> <p>Winter door theme- emphasized theme of tolerance, diversity,</p>	<p>Students have been embracing all of the programs and themes put in place.</p> <p>Students practicing mindfulness in their classrooms with their teachers.</p> <p>Discuss implementing a student ambassador/peer buddy program.</p> <p>Buddy benches being installed for students.</p> <p>Continue to use data to determine areas for improvement.</p>	<p>Continue to meet monthly to organize themed events/initiatives.</p> <p>Continue to emphasize the importance of character education through presentations/class lessons.</p> <p>Survey staff/students again around May to review results, analyze data, and discuss changes to be made for the upcoming school year.</p>

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	<p>empathy.</p> <p>February- one school, one heart theme- Library lessons run by Lisa McTague and Eileen Calvert.</p> <p>Presentation on the definition of bullying at a PLG meeting in March by the Director of guidance and IH administration.</p>		
<p>SATZ: Continue to improve prevention and intervention strategies for addressing “at risk” behaviors of students, including bullying awareness with both parents and students.</p>	<p>Provided assembly programs to students on bullying prevention and tolerance: Claire Bowen, Holocaust Survivor spoke to the students about her experiences with racism and the importance of tolerance. Dr. Michael Fallon, actor/psychologist, presented to the student’s topics of bullying, tolerance and character development.</p> <p>Utilize messages that promote a positive school culture need to be visible in classes, hallways and in the community (through morning announcements which are student led).</p> <p>Continue to promote our character education programs, “Caught You Being Good” and “Student of the Month.”</p> <p>Participated in activities to promote inclusion and school spirit: Mix-It-Up during the lunch periods, our Pep Rally, No name calling week, Spirit Week,</p>	<p>Results: Although there was a 5.1% increase in the number of discipline referrals handed into administration between September to February of the 16/17 school year, there was a 34% decrease in the number of referrals handed in for misbehavior at lunch, a 41% decrease in the number of In/Out of school suspensions, and a 36% decrease in the number of discipline reports written by staff for disturbing class/misbehavior in the classroom.</p>	<p>Continue character education programs, caught you being good and student of the month. Continue to schedule assembly programs and speakers for 7th and 8th grade students to address topics of tolerance, bullying and character development.</p>

Objective: *Implement a suicide prevention program.*

District-wide progress on these objectives has included the following:

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- Appropriate staff just completed all phases of the Lifelines Suicide Prevention Training Program. The program is ready for implementation in the 7th and 9th grade Health curriculums for the 2018-19 school year.
- We also became the first school to begin the training for a brand new (still in development) 12th grade Suicide Prevention Program that covers the transition out of high school. Lifelines is hopeful that this will be ready for implementation by the 2019-20 school year.
- Parents will be invited to an evening discussion later this school year that will discuss the Lifelines Program.

Objective: Gather and analyze data regarding student connectivity to school, sense of belonging and school pride

SCHOOL GOAL	ACTIONS TAKEN TO DATE	OUTCOMES	NEXT STEPS
HIGH SCHOOL: Undertake a study of student connectivity to the high school, particularly in the area of “school spirit.”	We plan to distribute a school engagement survey to all stakeholders (students, staff and parents) by March 15th in order to establish a baseline.	In Process	Using baseline data, we plan to “report out” survey results and then, in conjunction with “Sustaining Excellence” protocols, develop Action Plans to address areas in need of additional attention.

Objective: Provide professional opportunities for teachers and administrators to develop strategies related to the practices of mindfulness and/or other strategies to address student needs.

- All Administrative staff received training on Mindfulness in August.
- As of this date, 172 staff members have received introductory training in Mindfulness.

Future Ready Schools: To ensure that all students are provided with the technology-rich environments they need in order to be engaged and successful members of a digital society and workforce, the district will conduct a self-assessment of our district’s qualifications in the following areas in order to obtain Future Ready Schools state certification:

- Leadership
- Education and Classroom Practices
- Technology Support and Services

District-wide progress on this goal has included the following activities:

- A public [presentation](#) on Future Ready Schools was provided to the board on September 27th.
- Formation of a Future Ready Schools (FRS) Leadership Team made up of teachers and administrators
- FRS Leadership Team met in December and jointly took the 98 question Future Ready Self Assessment
- Next meeting for the committee is scheduled for March 5th when results will be discussed and the next steps in the certification process will be discussed
- A representative team from the FRS Leadership team participated in the Future Ready Schools NJ Summit on February 26th (Anthony Gattini, Steven Lelivelt, Carol Dempsey, Lisa McTague, Erin Damji and Caren MacConnell are attending). At this meeting we will review the new indicators for certification as well as discuss an action plan for certification. This will be shared with the Future Ready Schools Leadership committee on March 5th to get their input for the action plan as well.
- Once indicators are selected, evidence collection will begin involving many teachers and administrators throughout the district.
- A Future Ready video is also in the planning stages (requirement for certification).

In addition to the activities related to certification, the following technology-related school goals were established for the year.

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SCHOOL GOAL	ACTIONS TAKEN TO DATE	OUTCOMES	NEXT STEPS
<p>VILLAGE: Integrate technology to enhance instructional goals. Examples may include:</p> <p>Student Engagement through Google Classroom</p> <p>Utilization of content area online components (quick checks, visual learning, learning games, practice buddy)</p> <p>Websites to differentiate classwork/homework (Storia, Reading A to Z, Eureka, Achieve the Core, DOE’s Model Curriculum Framework, Digital Readworks)</p> <p>Partnering with district technology specialists to co-plan innovative lessons</p>	<p>Ten teachers in grades 1-3 are part of the district initiative Innovate Holmdel. These teachers are learning best practices in integrating technology into their lessons. The cohort of teachers are also each working on a personal goal to accomplish this school year that will help with their use of technology with their students.</p> <p>Teachers work with Erin Damji to plan lessons that use technology in a purposeful way.</p> <p>Students in all Library classes are being exposed to coding and programming practices as well as lessons on what it means to be a good digital citizen.</p> <p>Our two district PD days offered technology trainings for all grade levels.</p> <p>Introduction of i-Ready as a personalized intervention tool.</p>	<p>Students are using technology throughout the day depending on the lessons in their room - examples:</p> <p>Google Expeditions to further students’ learning by taking them on Virtual Reality field trips.</p> <p>Students are using Chromebooks in the classroom across disciplines to create and share their learning - not just consuming through websites.</p> <p>Examples of this include:</p> <p>Using Google Slides to create both collaborative and individual slideshows about various topics including: animals, colonies, recycling, etc.</p> <p>Using Google Slides to create class books, classroom maps, and report cards for early explorers.</p> <p>Using Adobe Spark to create engaging animal presentations.</p> <p>Using Google Docs to write informative reports and fables.</p> <p>Using Google Drawing to create explorer timelines.</p> <p>Using Book Creator to publish their own fables and nonfiction books.</p>	<p>Build on what teachers know about using technology in their lessons.</p> <p>Having Innovate Holmdel teachers share what they are doing with their team informally and formally in grade-level meetings.</p> <p>Continue to offer coaching and support for teachers who need guidance.</p> <p>Work with media specialists to offer students in all grades more exposure to coding and other media literacy experiences.</p>
<p>INDIAN HILL: To ensure all our students can participate fully in the</p>	<p>Media Specialist meets with all SS classes on alternating weeks to</p>	<p>During the 1st marking period, students worked on creating Infographics</p>	<p>Media Specialist will continue to work with all grade levels to provide</p>

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<p>digital age and know appropriate and productive uses of technology, Indian Hill will provide students with digital citizenship and digital literacy lessons and resources continuously throughout the year.</p>	<p>implement digital literacy lessons.</p>	<p>to educate their peers on digital literacy topics. Students in grades 4-6 entered the Cybersecurity Awareness Poster Contest in January. During 2nd marking period, students in grades 4-6 worked on coding and spent time with the Hour of Code, code.org resources. Grade 6 writing teachers have been working on non-fiction writing with their students and the media specialist set up a Google Classroom to help them with format, layout, and how to create citations. Grade 5 SS teachers have begun working on inquiry projects and have co-planned with the media specialist on how to launch these projects.</p>	<p>students with digital citizenship and digital literacy lessons.</p>
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Holmdel 2020 Initiative: To develop the facilities necessary to continue to provide all students with superior programs in academics, athletics and the arts, the district will:

- Educate the public regarding the need for the referendum to make effective investments in the District’s infrastructure;
- Establish a schedule of print and in-person opportunities for the community to learn about the Referendum;
- Work with the district Bond Counsel and Architect with regard to the bond sale and transition into the construction phase upon the passing of the referendum; and,
- Create and maintain a Holmdel 2020 Website with pre-referendum and post-referendum updates.

District-wide progress on this goal has included the following activities:

- Created a Holmdel 2020 Website with pre-referendum and post-referendum updates.
- Created a postcard to inform the public of the referendum
- Published eight media releases
- Created several Facebook Ads
- Created a Referendum video
- Provided presentations at each Back to School Night
- Provided a presentation to the Half Century Club
- Referendum passed.
- Held Bi-weekly Referendum meetings with architect
- Involved staff in design process
- Kept community updated via website and media releases

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How District Goals Informed School Goals

District Objective	Village	Indian Hill	Satz	High School
Use data informed and research based systems that support the differentiation of instruction for all students	<p>Continue to put in place data informed and research based systems that lead to greater differentiation of instruction for all students, including:</p> <p>Use of MAP reporting results to drive individualized instruction.</p> <p>Analysis of Running Records and Benchmark Advance weekly/unit performance task assessments to guide small group instruction.</p> <p>Pre-assessment of unit topics in math instruction to target grouping for guided math.</p>	Continue to effectively utilize data as a means to make instructional changes and decisions.	Effectively utilize available data as a means of enhancing teaching and learning in all subject areas.	Use available student data (PARCC, MAP, PSAT, BCT, etc.) as a means of gaining a better sense of a student’s academic abilities in order to differentiate instruction as effectively as possible.
				Use most recent PARCC data to improve students’ literacy skills across the curriculum, with particular focus on working with Informational and/or Literary Texts.
Develop plans to maximize learning time across content areas		Continue to work on developing a building schedule that maximizes instructional time in Math /Literacy.	Develop a building schedule that maximizes time in Literacy and Mathematics.	
Determine appropriate class enrollments in Grades K-8 to support learning environments that maximize student achievement;				
Enhance learning-focused			To build a school culture that supports	

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communication among and between grade level staff, schools and disciplines;			and fosters teacher leadership.	
Conduct a K-12 assessment of the Gifted and Talented program;				
Conduct a Kindergarten program assessment to develop a data-informed full-day kindergarten program;				
Provide opportunities for teachers and administrators to build professional capacity to enhance student achievement and equity.			To build a school culture that supports and fosters teacher leadership.	

With the tragedy and those most closely affected by it in Parkland, Florida still very present in our hearts and minds, I wanted to take a moment to say in this forum this evening that the safety of our students, staff and all who enjoy the use of our schools continues to be a top priority for all of us.

Helping our students and staff to *feel* safe in our schools is a high priority as well, as we know when students don't feel safe they can't learn and when teachers are worried about issues of safety, they're not able to give students their best. Among many things, helping students and staff feel safe means helping them to feel confident in knowing what to do should the unthinkable happen. I was reminded of this through the course of the many meetings I've had on this topic in the past two weeks and I am grateful for the mom who shared this with me.

Since the tragedy in Newtown Connecticut over five years ago, our district has done much to increase its security infrastructure while modifying our practices to address potential threats. The Holmdel Schools of 2018 are very different than the Holmdel Schools of 2012 – they are more secure and have more sophisticated systems in place – some technological in nature and others more reliant upon the practice of the humans who inhabit the buildings during the school day. With the changes we are considering as a result of what happened on February 14th and with the planned security upgrades that are part of the 2020 Initiative, the security of our schools will continue to increase and become even more complex.

We continue to work with law enforcement officials such as those here tonite to review student and school safety protocols and procedures, to identify any areas we may need to change or those we might be able to enhance in order to keep our children and school community safer. There is a police presence in our schools on a regular basis and we are grateful to the Holmdel PD for taking such good care of us. We are fortunate to

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have our middle and high school situated in such close proximity to local law enforcement and state police barracks provides an added measure of security – and adds to our efforts to be the hardest target we can be. Together, we share information, collaborate, assess and eliminate potential threats as they are identified.

Ironically, on the morning of February 14th while driving to Village School, hours before the shooting in Parkland, I passed what appeared to me to be a suspicious Jeep parked along McCampbell Road, just east of the school. I looped around and – perhaps because I’ve watched too many police shows - I engaged in my own stake out, calling the Holmdel PD to report what I was seeing.

Fortunately, it was nothing but I tell this story to suggest that this has to be our new normal. If anyone sees or hears something, you need to say something. If you have information regarding a specific school threat, please contact authorities immediately. Report any suspicious people, vehicles, or circumstances to 9-1-1 right away and if you think one of our students needs assistance, contact a building or district administrator immediately.

Finally I want to thank those who have e-mailed, called or met with me to discuss issues related to security and safety. Your experiences with our school facilities and our practices and procedures offer valuable insights, so please keep them coming! Thank you.

Questions or Comments from the Public on School Security

- Boris Kizenko, 2020 Class President/Student, thanked Dr. McGarry for sending information home to the parents regarding school security. He requested a conversation to be started with the students so they can be informed/updated regarding school security and to address student concerns. He recommended a forum/Q&A session by grade or the entire school to discuss this topic.
- Jessica D’Agostino, Student Representative, advised that the student representatives will be meeting on Friday and school security will be discussed communicated to the students accordingly.
- Mohamed Elmesei, Parent, inquired if there are budget resources that we lack to address security. Ms. Flynn stated that school security is a priority and referenced the investments being made with the Holmdel 2020 referendum project. She also advised that the district always works with the Holmdel Police Department to review security plans to ensure they approve.
- Michelle Barker, Parent, stated that her daughter does not feel safe in the bathroom during school so she waits till she comes home to use the bathroom. She asked the district look into making the bathrooms safer for the students.

The Superintendent reported on the following current student enrollment: 3,010

Village School.....804	W.R. Satz School..... 515
Indian Hill School757	High School.....934

Resolved: That the report of the Superintendent is hereby accepted and filed by the Board Secretary.

MOTION: Show of Hands to Accept – All Approved

Abstained: Mr. Wall

Absent: Mrs. Collins and Mr. Reddy

I. Harassment, Intimidation and Bullying (H.I.B.) Report (1/31/2018 – 2/28/2018)

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School	# of Incidents	Notes
Village School	0	
Indian Hill School	0	
W.R. Satz School	0	
Holmdel High School	2	Substantiated

J. Committee Report(s)

Mrs. Briamonte – Buildings, Grounds & Safety

Mr. Sockol – Budget & Finance

Mr. Hammer – Community Relations

Mrs. Ammirati – Curriculum & Instruction

Ms. Flynn – Labor Negotiations/Personnel

K. Questions or Comments from the Public on Action Items only -None

L. Action Items

• **Approval of Minutes**

1. Approval of Minutes – Closed Executive Session Meeting

Resolved: That the Board approve the minutes of the following meeting:
Closed Executive Session Meeting – January 31, 2018

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

2. Approval of Minutes – Regular Business Meeting

Resolved: That the Board approve the minutes of the following meeting:
Regular Business Meeting – January 31, 2018

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

• **Policy** - None

• **Superintendent’s Recommendations**

3. Approval of Out-of-District Travel, District Personnel

Resolved: That the Board approve the Out-of-District Travel for Professional Development Activities or Professional Development Meetings, as authorized by the Superintendent. Under Policy 6471 School District Travel, and in accordance with Regulation 6471 Staff Member Expenses, as per attached. [B]

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

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4. Approval of Out of District Travel, Non-Public Staff

Resolved: That the Board approve the Out-of-District Travel for Professional Development Activities or Professional Development Meetings for Non-Public Staff, as authorized by the Superintendent under Policy 6471 School District Travel, and in accordance with Regulation 6471 Staff Member Expenses, as per attached. [B]

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
 Absent: Mrs. Collins and Mr. Reddy

5. Approval of Student Trips

Resolved: That the Board approve the list of student trips and the educational objectives, itineraries, rules and regulations set forth for each that are on file in the Office of the Superintendent of Schools and the appropriate Principal's Office.

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
 Absent: Mrs. Collins and Mr. Reddy

6. Approval of Presenter for Professional Development Day

Resolved: That the Board approve a revision to the presenter for the February 16, 2018, Professional Development Day, as follows: [B]

Presenter	Workshop	Hourly Rate
Elizabeth Kenny Foggin	Learning How to Write Meaningful Study Guides	\$150.00*

*Formerly identified as IDEA funded 01/31/18

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
 Absent: Mrs. Collins and Mr. Reddy

7. Approval of Presenter for Professional Development Day

Resolved: That the Board approve presenter for the February 16, 2018, Professional Development Day, as follows: [B]

Presenter	Workshop	Hourly Rate
Steven Tetrault	Powerschool Grade Book	\$75.00*

*As per contractual agreement

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
 Absent: Mrs. Collins and Mr. Reddy

8. Approval of Staff Members to Present Sheltered Instruction Observation Protocol Training

Resolved: That the Board approve the following staff members to provide Sheltered Instruction Observation Protocol Training to general education teachers of English Language Learners (ELL) students, for the 2017/2018 school year, at the non-pupil contact

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employment rate of \$46.00 per hour, as per contractual agreement. Paid by Title III Immigrant Funds: [B]

Courtney Conroy
Emily Corrigan
Jeannette Malizia
Jacqueline Peters
Deidre Varga

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

9. Approval of Staff Members to Conduct Observation Protocols

Resolved: That the Board approve the following staff members to conduct Observation Protocols and attend after school parent conferences, as well as outreach programs for the 2017/2018 school year, at the non-pupil contact employment rate of \$46.00 per hour, as per contractual agreement. Paid by Title III Immigrant Funds: [B]

Jeannette Malizia
Jacqueline Peters

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

10. Approval of Presenters for March 14, 2018 Parent Workshop

Resolved: That the Board approve the following staff members to prepare and present a science workshop for parents on March 14, 2018 at the rate of \$ 75.00 per hour, as per contractual agreement: [B]

Suzanne Brandman
Elizabeth Trahim

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

11. Acceptance of Non-Monetary Donation from the 2016/2017 Indian Hill Parent Liaison Group (PLG)

Resolved: That the Board accept, with gratitude, a non-monetary donation from the 2016/2017 Indian Hill Parent Liaison Group (PLG) for Indian Hill School valued at \$29,156.00 for the following: [D]

Donation	Valued Amount
Class Trips/Traveling Trunk Show	\$6,000.00
Adaptive PE Field Trip	\$800.00
Digital Message Board for Entrance	\$22,356.00

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MOTION: Mrs. Ammirati SECOND: Mr. Sockol VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

12. Acceptance of Non-Monetary Donation from N.J. Chapter of the Girls Friendly Society and The Houston Family

Resolved: That the Board accept with gratitude, a non-monetary donation from N.J. Chapter of the Girls Friendly Society and the Houston Family, of two (2) Buddy Benches for Indian Hill School valued at \$1,577.00. [D]

MOTION: Mr., Sockol SECOND: Mr. Hammer VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

13. Approval of Supplemental Text, W.R. Satz School

Resolved: That the Board approve "The Hobbit" by J.R.R Tolkien, as Supplemental Text for Grade 7 Honors English Courses, at W. R. Satz School. [B]

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

14. Approval of the 2017/2018 Nursing Plan

Resolved: That the Board approve the 2017/2018 Nursing Plan, as on file in the Office of the Superintendent.

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

15. Approval of Revised Job Description, Director of Plant, Operations and Maintenance

Resolved: That the Board approve the revised job description for Director of Plant, Operations and Maintenance, as per attached: [B]

Discussion: Mr. Wall referred to the revised job description and asked about requirements for the position and where it was advertised. Dr. McGarry responded accordingly. Mr. Wall suggested the Board post the position with the New Jersey Buildings and Grounds Association.

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

16. Approval of Job Descriptions, Director of Community Programs and Student Transportation, and Assistant to Director of Community Programs and Student Transportation

Resolved: That the Board approve the following job descriptions, as per attached: [Enterprise/Community Programs are completely funded by tuition and operates at no cost to the Board of Education] [B]

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- Director of Community Programs and Student Transportation
- Assistant to Director of Community Programs and Student Transportation

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

17. Acceptance of Retirement, Special Education Monitor, Indian Hill School

WHEREAS: Ms. Robin Stollar has served the Holmdel Township Public Schools with distinction as a Special Education Monitor, at Indian Hill School since September 1, 2007; and,

WHEREAS: Ms. Robin Stollar has always displayed a work ethic that goes beyond the stated requirements of the job; and,

WHEREAS: Ms. Robin Stollar has faithfully executed her duties with skill and competency; and,

WHEREAS: Ms. Robin Stollar has earned the respect of her colleagues and community residents; and,

WHEREAS: Ms. Robin Stollar has submitted a letter announcing her retirement from the Holmdel Township School District, effective May 1, 2018;

NOW THEREFORE BE IT RESOLVED:

That the Holmdel Township Board of Education accepts Ms. Robin Stollar's retirement with regret and deep gratitude for her dedication, loyalty and outstanding services performed and further extend to Ms. Robin Stollar its best wishes for a happy and healthy retirement.

MOTION: Mr. Hammer SECOND: Mr. Sockol VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

18. Approval of Resignation, Director of Plant Operations and Maintenance, District

Resolved: That the Board approve the resignation of Ernest Tricomi, Director of Plant Operations and Maintenance, District, effective April 14, 2018.

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

19. Approval of Resignation, Temporary Leave Replacement, Special Education Teacher, Indian Hill School

Resolved: That the Board approve the resignation of Jeffrey Rosenthal as a Special Education Teacher, Indian Hill School, effective retroactive from February 12, 2018.

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

20. Approval to Rescind Appointment, Assistant Baseball Coach, Holmdel High School

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Resolved: That the Board approve to rescind the appointment of Christopher Germinario, Assistant Baseball Coach, Holmdel High School, effective for the 2017/2018 School Year. [B]

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

21. Approval of Leaves of Absence

Resolved: That the Board approve the following leaves of absence, as follows: [B]

Last Name	First Name	Leave Dates*
Dolan	Maidie	02/01/2018-4/30/2018 (extended)
Ferone	Meghan	03/12/2018-01/01/2019
McCafferty	Christen	02/01/2018-03/10/2018

*types of leave are on file in the Superintendent's office

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

22. Approval of Appointment, School Psychologist, Village School

Resolved: That the Board approve the appointment of Mallory Bartlett, School Psychologist, Village School, step 5 CST, at a salary of, \$76,376.00 (prorated), pending criminal history review, effective May 1, 2018 through June 30, 2018. [D. Hughes - Retirement] [B]

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

23. Approval of Appointment, Interim Part-time Transportation Coordinator, District

Resolved: That the Board approve the appointment of Lara Carducci as Interim Part-time Transportation Coordinator, District, at a per diem rate of \$93.51, effective retroactive from February 23, 2018 through February 28, 2018. [T. Peterson - Resignation] [B]

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

24. Approval of Appointment, Part-time Energy Specialist, District

Resolved: That the Board approve the appointment of Wayne White, part-time Energy Specialist, at a salary of \$22,000.00 (prorated), effective March 1, 2018 through June 30, 2018. [B]

Discussion: Mr. Wall asked for more information on this position. Mr. Petrizzo provided an overview of the district's energy conservation program which is in partnership with Cenergistic, the

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energy conservation company. Mr. Petrizzo advised that this position is a requirement of the program.

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

25. Approval of Appointment, Part-Time Special Education Monitor, Holmdel High School

Resolved: That the Board approve the appointment of Stephanie Seeloch, part-time Special Education Monitor, Holmdel High School, Monday through Friday, 3 hours per day, step 1, at a salary of \$23.45 per hour, effective retroactive from February 7, 2018 through June 30, 2018. [Change in Assignment – C. Nikolas] [B]

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

26. Approval of Appointment, Special Education Monitor, TEAM Unified Sports Program, District

Resolved: That the Board approve the appointment of a Special Education Monitor, TEAM Unified Sports Program, District, on an as needed basis (approximately 1 hour per day) effective retroactive from February 1, 2018 through February 28, 2018, as follows: [B]

Last Name	First Name	Position	Location	Hourly Rate
Salzman	Gina	Special Education Monitor	Village School	\$23.45

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

27. Approval of Appointment, Temporary Leave Replacement, Elementary Teacher, Village School

Resolved: That the Board approve the appointment of Kristina Kondakji ,Temporary Leave Replacement Elementary Teacher, Village School, step 1-3 (Step 1) BA, at a salary of \$51,625.00 (prorated), effective March 8, 2018 through June 30, 2018. [M. Ferone - Leave] [B]

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

28. Approval of Amendment of Appointment, Technology Teacher, Holmdel High School

Resolved: That the Board approve the amendment of appointment for Arthur Davis, Technology Teacher, Holmdel High School, [R. Pietrocola- Resignation] [B] as follows:

Last Name	First Name	Position From	Location From	Position To	Location To	Effective Date
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Davis	Arthur	Technology Education Teacher, step 8-9 (step 8) BA at a salary of \$55,800.00 (prorated)	Holmdel High School	Technology Education Teacher, step 8-9 (step 8) BA+ 15 at a salary of \$58,000.00 (prorated)	Holmdel High School	01/05/2018
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MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
 Absent: Mrs. Collins and Mr. Reddy

29. Approval of Amended Schedule B Stipends, 2017/2018 School Year

Resolved: That the Board approve the amendment of the Schedule B stipends, partially funded from Title IV-Part A funds, for the 2017/2018 school year, as follows: [B]

Name	Position	Location	Total Stipend
DeNovellis, Bryan	Transitions Advisor (Peer Leader)	High School	\$1,439.00
DeStefano, Daniel	Transitions Advisor (Peer Leader)	High School	\$1,439.00
Phelps, Catherine	Transitions Advisor (Peer Leader)	High School	\$1,439.00

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
 Absent: Mrs. Collins and Mr. Reddy

30. Approval of Change in Assignment, Director of Community Programs and Student Transportation, District

Resolved: That the Board approve a change in assignment for Lara Carducci, effective March 1, 2018 through June 30, 2018, at a salary of \$105,000.00 (prorated) as follows: [Enterprise/Community Programs are completely funded by tuition and operates at no cost to the Board of Education] [B]

Position From	Location From	Position To	Location To	Effective Date
Coordinator of Childcare Enterprise Programs	Village School	Director of Community Programs and Student Transportation	District	03/01/2018

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
 Absent: Mrs. Collins and Mr. Reddy

31. Approval of Change in Assignment

Resolved: That the Board approve the following Change in Assignment for Jeffery Rainess, as follows: [Enterprise/Community Programs are completely funded by tuition and operates at no cost to the Board of Education] [B]

Position From	Location From	Position To	Location To	Effective Date
Assistant Coordinator of Childcare Enterprise Programs	Village School	Assistant to Director of Community Programs and Student Transportation	District	03/01/2018

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MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
 Absent: Mrs. Collins and Mr. Reddy

32. Approval of Extra Hours for Learning Coach, District

Resolved: That the Board approve extra hours for Learning Coach for extra hours, on an as needed basis, as follows: [B]

Last Name	First Name	School	Hourly Rate*
Mulhern	Kaitlyn	High School	\$42.96

*Funded by Title I

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
 Absent: Mrs. Collins and Mr. Reddy

33. Approval of Salary Adjustment

Resolved: That the Board approve the salary adjustment for the following staff members effective retroactive from January 1, 2018, as follows: [B]

Last Name	First Name	From	To
Villacres	Carla	3MA	3MA+15

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
 Absent: Mrs. Collins and Mr. Reddy

34. Approval of Appointment, Schedule B Positions for the 2017/2018 School Year

Resolved: That the Board approve the appointment of staff members to Schedule B positions for the 2017/2018 school year, as follows: [B]

Position	Location	First Name	Last Name	Stipend
Baseball Assistant Coach	High School	Michael	Arecchi*	\$5,117.00
Softball Assistant Coach	High School	Corine	Dafeldecker*	\$5,117.00
Technical Advisor/Production	W.R. Satz School	Tammy	Laverty	\$1,920.00
Track Assistant Co- Coach (Girls)	High School	Maggie	Hanlon	\$2,558.50
Track Assistant Co- Coach (Girls)	High School	Chelsea	Crowley	\$2,558.50

*pending verification of criminal history review and/or certification

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
 Absent: Mrs. Collins and Mr. Reddy

35. Approval of Appointment, Schedule B Positions, 2018/2019 School Year

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Resolved: That the Board approve the appointment of staff members to Schedule B positions for the 2018/2019 school year, as per attached: [B]

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

36. Approval of Volunteer, Girls Lacrosse Team, Holmdel High School

Resolved: That the Board approve Anthony Mondoro as a Volunteer for the Girls Lacrosse Team, Holmdel High School, for the Spring of 2018.

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

37. Approval of Volunteer, Baseball Team, Holmdel High School

Resolved: That the Board approve Christopher Germinario as a Volunteer for the Baseball Team, Holmdel High School, for the Spring of 2018.

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

38. Approval of Appointment, Day-to-Day Substitutes

Resolved: That the Board approve the appointment of Day-to-Day Substitutes, as follows: [B]

Last Name	First Name	Substitute Position (s)	Effective Dates
Fusco	Laurie	Teacher	02/05/2018-06/30/2018
Greene	Elyssa	Teacher	02/22/2018-06/30/2018
Quint	Michael	Teacher	02/12/2018-06/30/2018

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

39. Approval of Observation, Village School

Resolved: That the Board approve Maria DiSpigna for 12 hours of observation in the area of Elementary Education, at Village School, from March 9, 2018 through March 14, 2018. Cooperating teachers will be Suzanne Brandman, Deirdre Varga and Elizabeth Trahim.

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

40. Approval of Observation, W.R. Satz School

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Resolved: That the Board approve Jessica Prawetz for observation in the area of Guidance, at W.R. Satz School, from March 1, 2018 through June 15, 2018. Cooperating counselors will be James Bruce and Melissa Finnigan.

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

41. Approval of Observation, Holmdel High School

Resolved: That the Board approve Jennifer Kohler for Observation in the area of Special Education, at Holmdel High School, from March 12, 2018 through March 16, 2018. Cooperating teacher will be Elizabeth Sheehey.

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

42. Approval of Administrative Internship, Holmdel High School

Resolved: That the Board approve Catherine Ionata to complete 150 hours of Administrative Internship from March 1, 2018 through June 18, 2018 at Holmdel High School. Cooperating Administrator, Mr. William Loughran.

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

43. Approval of Community Service, Holmdel High School

Resolved: That the Board approve Dominic Monticciolo for 10 hours of Community Service in Education, at Holmdel High School, from March 5, 2018 through March 12, 2018. Cooperating teacher will be Claudine Sportelli.

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

44. Acceptance of Harassment, Intimidation and Bullying (HIB) Report

Resolved: That the Board move to accept the Report on Harassment, Intimidation and Bullying (HIB).

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

45. Approval of Employment Services

Resolved: That the Board approve Waters & Sims Employment Services Incorporated, to provide supported employment services, including job coaching, job sampling, and job development. Cost will be \$53.00 per hour, contract on file in the Business Office.

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

REGULAR BUSINESS MEETING FEBRUARY 28, 2018

46. Approval of Student Placements

Resolved: That the Board approve the following student placements:

**Department of Special Services
Approval of Student Placements**

SID	Classification	Start Date	Cost
3003864701	Aut	02/02/2018	\$1,320.00

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

47. Approval of Settlement Agreement with Student #6710784813

Whereas: Claims have been made against the Holmdel Township Board of Education in anticipation of litigation with Student #6710784813; and

Whereas: The Holmdel Township Board of Education has agreed to resolve all issues pursuant to the terms reviewed by the Holmdel Township Board of Education in Executive Session on February 28, 2018;

Now therefore be it resolved:

That the Holmdel Township Board of Education authorizes the Board President to sign the agreement on behalf of the Holmdel Township Board of Education.

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

• **Business Administrator's Recommendations**

48. Acceptance/Approval of Additional 2017/2018 Chapter 192-193 Funding

Resolved: That the Board accept/approve additional funding under the provision of Chapter 192-193 (2017/2018) as on file in the Business Office.

Chapter 192-193 Services

Additional Chapter 192-193 Funding	\$793.00
Revised 2017/2018 Entitlement (2/21/2018)	\$303,884.00

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

49. Approval of Monthly Certification – January 31, 2018

Resolved: That pursuant to N.J.A.C.6A:23-2.11(e), we certify that as of January 31, 2018 after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate District officials, that, to the best of our

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knowledge, no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11 (b); that no line item account has encumbrance and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C.6A:23.11 (1), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

50. Approval of Business Administrator/Board Secretary's Financial Report – January 31, 2018

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending January 31, 2018 is hereby approved and the Business Administrator/Board Secretary instructed to file same.

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

51. Approval of Treasurer's Financial Report – January 31, 2018

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending January 31, 2018 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report approved is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

52. Approval of Budget Transfers – 2017/2018

Resolved: That the Board approve the 2017/2018 Budget Transfers T-18-07 as per attached.

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

53. Approval of Bills Payment, Board Member

Resolved: That the Board approve payment of the February 28, 2018 bills list in the amount of \$62.69 to Board Member, Mrs. Collins, and as certified and approved.

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

54. Approval of Bills Payment, Board Member

Resolved: That the Board approve payment of the February 28, 2018 bills list in the amount of \$62.69 to Board Member, Mr. Wall, and as certified and approved.

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 6-0-1

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Abstained: Mr. Wall
Absent: Mrs. Collins and Mr. Reddy

55. Approval of Bills Payment – February 28, 2018

Resolved: That the Board approve payment of the February 28, 2018 regular bills list in the amount of \$2,140,115.56 and as certified and approved.

MOTION: Mr. Sockol SECOND: Mrs. Ammirati VOTE: 7-0
Absent: Mrs. Collins and Mr. Reddy

M. Old Business - None

N. New Business

- Mr. Wall requested to move the High School start time to 8:00 – 8:30 a.m. based on research.
- Mr. Wall requested a full time kindergarten pilot program in 2018/2019 in order to have data for 2019/2020 implementation.
- Mr. Wall referenced the Township PILOT program and requested 5% of that funding be provided to the school district.
- Mr. Wall requested the Holmdel Police Department analyze the morning traffic issues by Falcon Ridge that pose safety issues.
- Mr. Wall asked the Board to reconsider videotaping the Board meetings.
- Mr. Sockol responded to Mr. Wall's Township PILOT program comments. He stated that he would rather identify specific unfunded items that could be addressed from the PILOT funding. He also stated that the Township consider putting in sidewalks to connect the schools throughout the district which would alleviate transportation needs.
- Mr. Sockol referenced Mr. Wall's comment regarding the videotaping Board meetings and asked again for the Board to consider video conferencing capabilities for the future location of Board meetings.
- Ms. Flynn provided an overview of the items discussed under new business tonight and the applicable committee's that will discuss these items.

O. Questions or Comments from the Public

- Mrs. Brew, parent, thanked the Board for accepting the donation tonight from the 2016/2017 Indian Hill PLG and then recognized and thanked the PLG members.
- Mr. Wang, parent, thanked the Holmdel Police Department for their presence in the schools and keeping the community safe. He also requested that the committee reports be published before the meeting as opposed to after the meeting. If not, he asked if the agenda could identify which committee reports would be reporting out at the meeting. Ms. Flynn thanked him for his comments.
- Mr. Tollman, resident, provided his background in IT and explained he is a small business owner of a technology company that provides services to school districts. Mr. Tollman asked the Board how they are integrating technology within the classroom and how the Board assists local business owners with opportunities to work with them. Ms. Flynn responded accordingly.

P. Executive Session (if required) - None

Q. Adjournment

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Ms. Flynn called for a motion to adjourn the meeting. Mr. Sockol motioned, Mr. Hammer seconded and by a unanimous voice vote, the meeting adjourned at 9:47 p.m.

Respectfully Submitted,

Michael R. Petrizzo, CPA
Business Administrator/Board Secretary