

# Marlborough

## 2019-2020 ADMISSIONS CHECKLIST for 9-11 grade applicants

**The Application (Due January 4, 2019)**

Applications are due by January 4, 2019 and include an application fee of \$150. Should your family require a fee waiver, please contact us at [admissions@marlborough.org](mailto:admissions@marlborough.org) prior to beginning your application. Apply online now: click [here](#).

We also accept the Standard Application Online (SAO) from The Enrollment Management Association (formerly SSATB). Please click [here](#) to access the SAO.

**School Interview/Campus Tour**

All 9-11 grade applicants and their parent(s) visit Marlborough for an interview and campus tour. Once your application is processed, you will receive an e-mail from our office with information regarding scheduling this visit. Interviews will begin in September 2018.

**The ISEE/SSAT Admissions Test (Test must be taken by January 18, 2019)**

Marlborough accepts both the ISEE and SSAT test scores for applicants to Grade 9. Test centers fill up quickly, so please register as soon as possible. Please remember to list Marlborough School as a score recipient – for the ISEE, our school code is 051710 and for the SSAT, please add Marlborough by name. Visit [www.iseetest.org](http://www.iseetest.org) to register for an ISEE testing date or visit [www.ssat.org](http://www.ssat.org) to register for an SSAT testing date. Note that Marlborough accepts results from tests taken after August 1, 2018.

Marlborough will accept the ISEE, SSAT, or PSAT for applicants to grades 10 or 11.

**Transcripts (Due January 18, 2019)**

Click [here](#) to print a copy of the Authorization for Release of Records form. Complete the top portion and submit it to the applicant's school.

**Recommendation Forms (Due January 18, 2019)**

**Required Recommendation Forms**

Administrator Recommendation ([PDF](#))  
English Teacher Recommendation ([PDF](#))  
Math Teacher Recommendation ([PDF](#))

**Optional Recommendation Forms**

Athletic Recommendation Form ([PDF](#))  
Supplemental Recommendation Form ([PDF](#))

**Financial Aid Information**

Marlborough School has a generous financial aid budget that funds awards from 10% to 100% of school costs. For those families interested in knowing more about Marlborough's Financial Aid Program, information and deadlines for submitting documents are available by clicking [here](#).

### How to Submit Documents to Marlborough School

Marlborough prefers transcripts, recommendations, and test scores be submitted electronically via email. All documents must be sent by an administrator at the applicant's current or former school from a school email address for confirmation purposes. Documents submitted from a personal email account will not be accepted. Documents can be emailed or faxed:

- By e-mail to [admissions@marlborough.org](mailto:admissions@marlborough.org)
- By fax to (323) 592-3832

If schools are unable to submit electronic copies, documents can be sent by US post to:

- Marlborough School Admissions Office, 250 South Rossmore Avenue, Los Angeles CA 90004