



August 9, 2018

Dear Parents and Guardians,

Occasionally students need to borrow a laptop for the day because their own laptop is being repaired, or they forget to bring it to school. In these incidents, students may check out a laptop from the office before school and return it before leaving for the day. We have limited laptops available, so we are not able to provide students with a laptop on a regular basis. Students are expected to bring their own laptop daily to school. The form below allows us to loan your child a laptop for the day if he/she needs one due to an unusual circumstance. The school will not loan a laptop to a student who does not have this form on file.

Sincerely,

Suzy Travis, High School Principal

**STUDENT AGREEMENT FOR LAPTOP LOANER  
SCHOOL YEAR 2018 – 2019**

Student Name (print): \_\_\_\_\_

We, the undersigned student and parent, understand that we are accountable for the care of the laptop loaner that is issued for use during the school day. The laptop issued is only a loaner and should not be taken home. It is the student's responsibility to return the laptop to the office at the end of the school day.

Should the laptop loaner be lost or damaged, we will reimburse Assets High School to replace lost or damaged loaner with a new Mac laptop, which is approximately \$1100.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Parent's Signature

\_\_\_\_\_  
Date