

APPROVED DEC 17 2018

# OFFICAL MINUTES

## Chatfield Public Schools School Board ISD #227

Regular Board Meeting

*Date | time 11/19/2018 7:00 PM | Meeting called to order by Jerry Chase*

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### In Attendance

Pursuant to due call and notice thereof, the regular meeting of the School Board of Independent School District No. 227, Olmsted, Fillmore and Winona Counties was held on Monday November 19, 2018. The meeting was called to order at 7:02 p.m. at the High School by Jerry Chase, Board Chair.

Roll call was taken with these members present: Chase, Isensee, Backer, Jeffers and Priebe. McMahon were absent. All present said the Pledge of Allegiance.

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### Approval of Agenda

Priebe/Backer motion for Approval of Agenda with these changes:

*Add:* **8. Reports**

c. 3<sup>rd</sup> Grade Team

**9. Consent Items**

c. Approve the following resignations

ii. Laurie Bryne/part-time One Act Play Advisor

e. Approve the following new hires

i. Part-time 7<sup>th</sup> Grade Girls' Basketball Coach/Katie Goldsmith

ii. 7<sup>th</sup> & 8<sup>th</sup> Grade Academic Triathlon Coach/Jessica Hanson

iii. 1.5 Jr. High Girls' Basketball Coach/Scott Schmaltz

**13. New Business**

a. Resolution Authorizing Issuance of Certificates of Election & Directing School District Clerk to Perform Other Election Related Duties

b. Resolution Establishing Combined Polling Places for Multiple Precincts & Designating Hours During Which the Polling Places Will Remain Open for Voting for School District Elections Not Held on the Day of a Statewide Election

*Move:* 9. iii. 1.5 Jr. High Girls' Basketball Coach/Scott Schmaltz to 13.c.

Motion carried 5-0

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### Approval of Claims & Accounts

Priebe motioned for approval of Claims & Accounts as presented. Isensee seconded.

Motion carried 5-0

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## Financial Report – District Audit SY 2017-2018

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SMITH & SHAFER ASSOCIATES LTD/Jason Boynton: Fiscal year 2018 audit is presented.

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### Reports

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**3<sup>rd</sup> Grade Team/Kirsten Armstrong, Samatha Thorson & Ann Bolton:** Introduced a new way of delivering curriculum called Personalized Learning: Math. The idea is to give students a voice and choice on how they want to learn their math; allows students to work at their own pace; and students become advocates of their learning. Because students practice their skill level in many ways teachers are seeing them more engaged and getting the help they need. After a student passes the unit final they get to finish off that unit with an enrichment project. This team hopes to see this type of learning grow into the other grades. A complete copy of their report is attached.

#### Principals' Reports:

- **Shane McBroom/Elementary Principal:** Thanked the veterans & Auxiliary members for celebrating their day with the kids at the elementary school. Judge Chase spoke to the 3<sup>rd</sup> graders about the history of our wars. The Lions Club handed out dictionaries and rulers to those same 3<sup>rd</sup> graders. The PLC leadership team is setting school wide goals for their 2019 MCA scores. A complete copy of his report is attached.
- **Randy Paulson/High School Principal:** Thanked Mrs. Schleusner and her band students for another great Veterans Day concert. Congratulated Ms. Fritz & Tim Willette and the FFA members for achieving a Three Star Chapter Award – the highest rating at the National level. Damon Lueck gave the staff a technology tour. Students & Staff attend a school culture revival in Edina. Out football team receives the Academic Gold Rating. Only seven AA teams in the state made this rating this year. He shared some sample flex schedules of the Jr High staff. A complete copy of his report is attached.

**Superintendent's Report/Ed Harris:** Congratulated Matt, Lanny & Scott for receiving the highest number of votes in the recent election. Lanny, Amy & Jerry will attend a local legislative forum with Ed on Tue Nov 20. We are in the process of determining final numbers with RA Morton, Architects. The final budget outcome looks to be promising. The High School will be hosting an Open House on Thu Nov 29 allowing the community to come take a look at the renovations and technology upgrades. After communicating with the MSBA and our legal council he recommended that we not put a policy in place regarding a school board member also in the position of a varsity coach. A complete copy of his report is attached.

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### Approval of Consent Items

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Jeffers/Priebe motion to approve the Consent Items:

- a. Approve 10/22/2018 Meeting Minutes
- b. Approve 11/14/2018 Special Meeting Minutes
- c. Approve the following resignations
  - i. Chris Frye/Head Cross Country Coach
  - ii. Laurie Bryne/part-time One Act Play Advisor
- d. Approve job posting of Head Cross Country Coach
- e. Approve the following new hires
  - i. Part-time 7<sup>th</sup> Grade Girls Basketball Coach/Katie Goldsmith
  - ii. 7<sup>th</sup> & 8<sup>th</sup> Grade Academic Triathlon Coach/Jessica Hanson
  - iii. 1.5 Jr. High Girls' Basketball Coach/Scott Schmaltz

Motion carried 5-0

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### 1<sup>st</sup> Reading of District Policies

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Chase noted that the following district policies are before the board for their first reading. He asked the board to refer any questions they might have to Mr. Harris.

- a. 406 Public & Private Personnel Data
- b. 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse
- c. 419 Tobacco-Free Environment
- d. 603 Curriculum Development
- e. 604 Instructional Curriculum

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## 2<sup>nd</sup> Reading of District Policies

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Backer/Priebe motion to approve the following policies:

- a. 206 Public Participation
- b. 401 Equal Employment Opportunity
- c. 404 Employment Background Checks
- d. 601 School District Curriculum & Instruction Goals
- e. 802 Disposition of Obsolete Equipment & Material

Motion carried 5-0

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## Old Business

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- a. It was agreed on by the board members per Mr. Harris' recommendation to not move forward with creating a policy regarding a school board member also in the position of a varsity coach.

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## New Business

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a. Member Lanny Isensee introduced the following Resolution and moved for its adoption:

RESOLUTION AUTHORIZING ISSUANCE OF CERTIFICATES  
OF ELECTION AND DIRECTING SCHOOL DISTRICT CLERK  
TO PERFORM OTHER ELECTION RELATED DUTIES

WHEREAS, the Board has canvassed the general election for School Board members held on November 6, 2018.

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 227, Chatfield, State of Minnesota, as follows:

1. The chair and clerk are hereby authorized to execute certificates of election on behalf of the School Board of Independent School District No. 227 to the following candidates:

- a. Matt McMahon
- b. Lanny Isensee
- c. Scott Backer

who have received a sufficiently large number of votes to be elected to fill vacancies on the board caused by expiration of term on the first Monday in January next following the election, based on the results of the canvass.

2. The certificate of election shall be in substantially the form attached hereto.

3. After the time for contesting the election has passed and the candidate has filed all campaign financial reports required by Minnesota Statutes, Chapter 211A, the clerk of the school board is hereby directed to deliver the certificates to the persons entitled thereto personally or by certified mail.

4. The clerk is hereby directed to enclose with the certificate a form of acceptance of office and oath of office in substantially the form attached hereto.

WITNESS MY HAND officially as such recording officer this 19<sup>th</sup> day of November 2018.

\_\_\_\_\_/s/ Scott Backer \_\_\_\_

Scott Backer

School District Clerk

Chatfield Schools – District #227

The motion for the adoption of the foregoing Resolution was duly seconded by Katie Priebe and upon vote being taken thereon the following voted in favor thereof: Chase, Isensee, Backer, Priebe, and Jeffers.

And the following voted against the same: none

Whereupon said Resolution was declared duly passed and adopted. Motion carried 5-0

b. Member Scott Backer introduced the following Resolution and moved for its adoption:

RESOLUTION ESTABLISHING COMBINED POLLING PLACES  
FOR MULTIPLE PRECINCTS AND DESIGNATING HOURS DURING WHICH THE POLLING  
PLACES WILL REMAIN OPEN FOR VOTING FOR SCHOOL DISTRICT ELECTIONS NOT HELD  
ON THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No.227, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. **Each combined polling place must be a polling place that has been designated by a county or municipality.** The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

Combined Polling Place: Chatfield High School 205 Union Street NE Chatfield MN 55923

"This combined polling place serves all territory in Independent School District No.227 located in the City of Chatfield, Carrolton Township, Chatfield Township, Fillmore Township, Fountain Township, Jordan Township, Pilot Mound Township, Sumner Township; Fillmore County. City of Chatfield, Eyota Township, Elmira Township, Marion Township, Orion Township, Pleasant Grove Township; Olmsted County and Saratoga Township; Winona County

3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor, who shall change the registrant's status to "challenged" in the statewide registration system.



BY ORDER OF THE SCHOOL BOARD

/s/ Scott Backer

Scott Backer, School District Clerk  
Independent School District No 227

November 19, 2018

The motion for the adoption of the foregoing Resolution was duly seconded by Lanny Isensee and upon vote being taken thereon the following voted in favor thereof: Chase, Isensee, Backer, Priebe, and Jeffers.

And the following voted against the same: none

Whereupon said Resolution was declared duly passed and adopted. Motion carried 5-0

c. Scott/ Isensee motion to approve 1.5 Jr. High Girls' Basketball Coach/Scott Schmaltz. Scott wanted it out that this is an unusual situation as a lot of coaches help out at other levels than what they are hired for. This situation is filling the other half of Katie Goldsmith's 0.5 for 7<sup>th</sup> grade and 1.0 for 8<sup>th</sup> grade. It is not an extra position. Motion carried 5-0.

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## Adjournment

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Jeffers/Priebe motion to adjourn at 8:23pm. Motion carried 5-0

Respectfully submitted,

/s/  \_\_\_\_\_

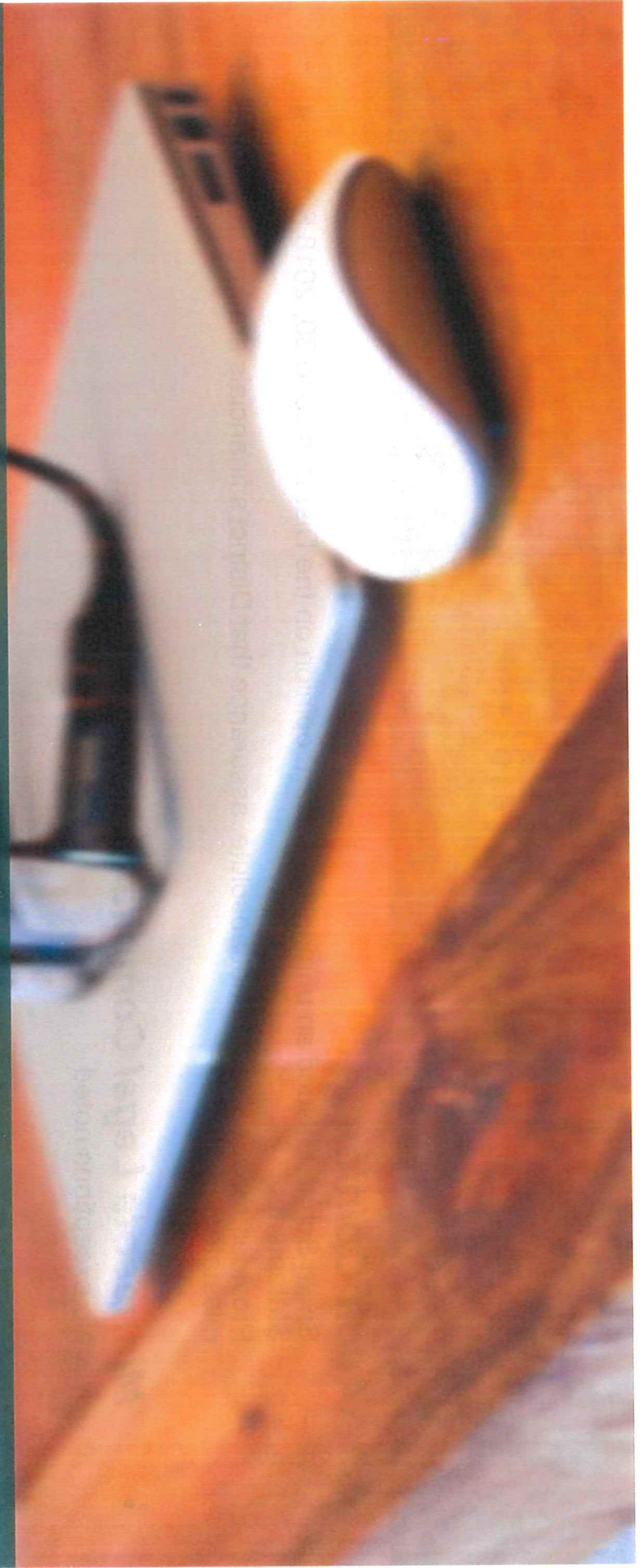
Scott Backer, Clerk





# Chatfield ISD #227

## *Financial Summary June 30, 2018*



# Audit

- ***Audit Opinion***

- Smith Schafer issued an unmodified “clean” opinion on the District’s June 30, 2018 Financial Statements
- Provides reasonable, but not absolute, assurance that District’s financials are free from material misstatement

- ***Minnesota Legal Compliance***

- No exceptions noted

- ***Internal Control Letter***

- Oversight of the financial reporting process
- Segregation of duties

- ***Student Activity Compliance***

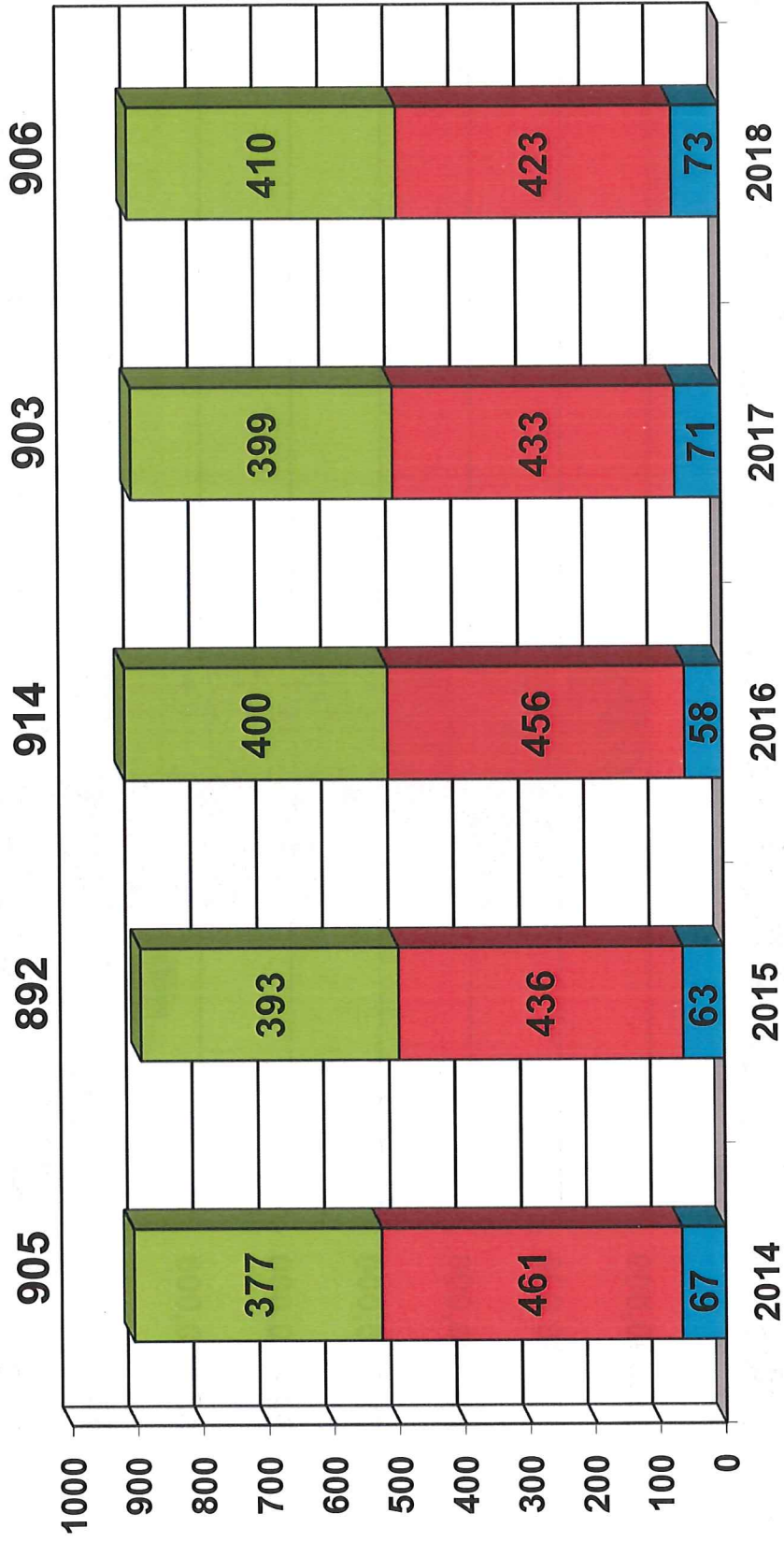
- No exceptions noted

- ***Audit Committee Letter***

- No exceptions noted

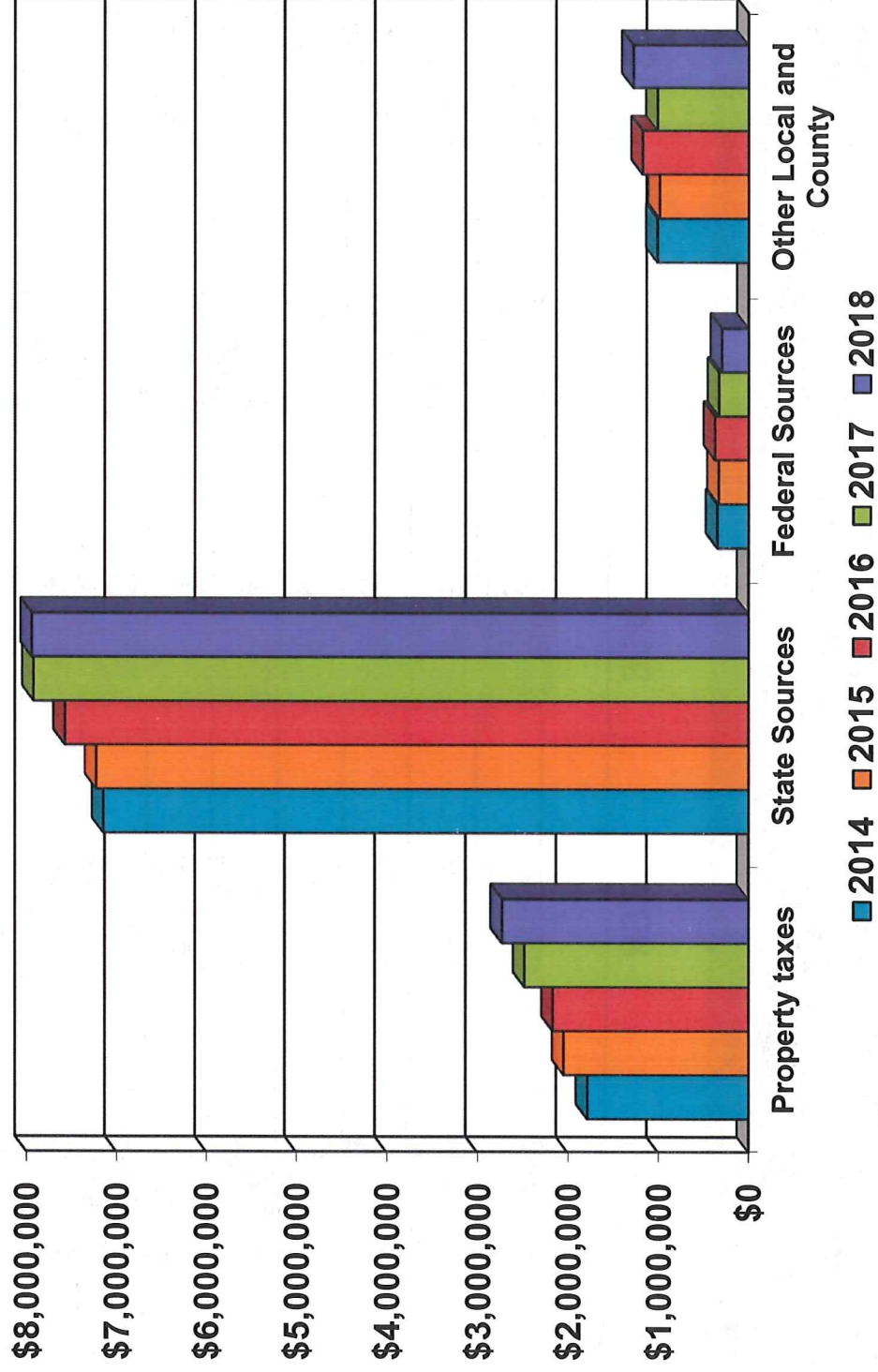


# Average Daily Membership



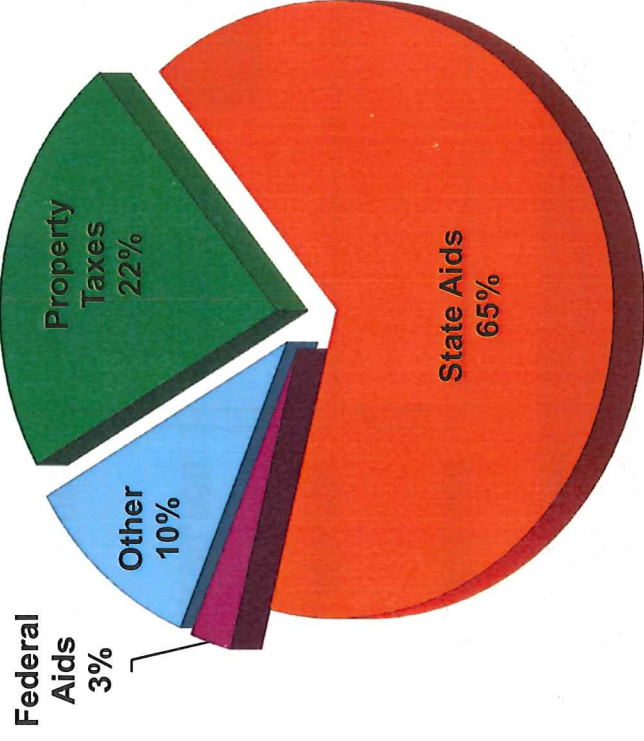
■ Kindergarten (and Pre)
 ■ Grades 1-6
 ■ Grades 7-12

# Revenues – All Funds

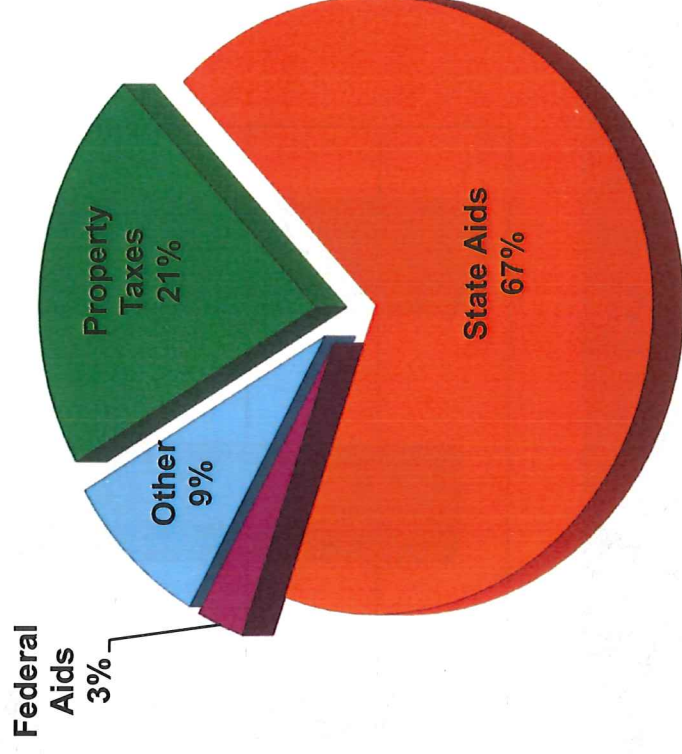


# Revenues – All Funds

2018

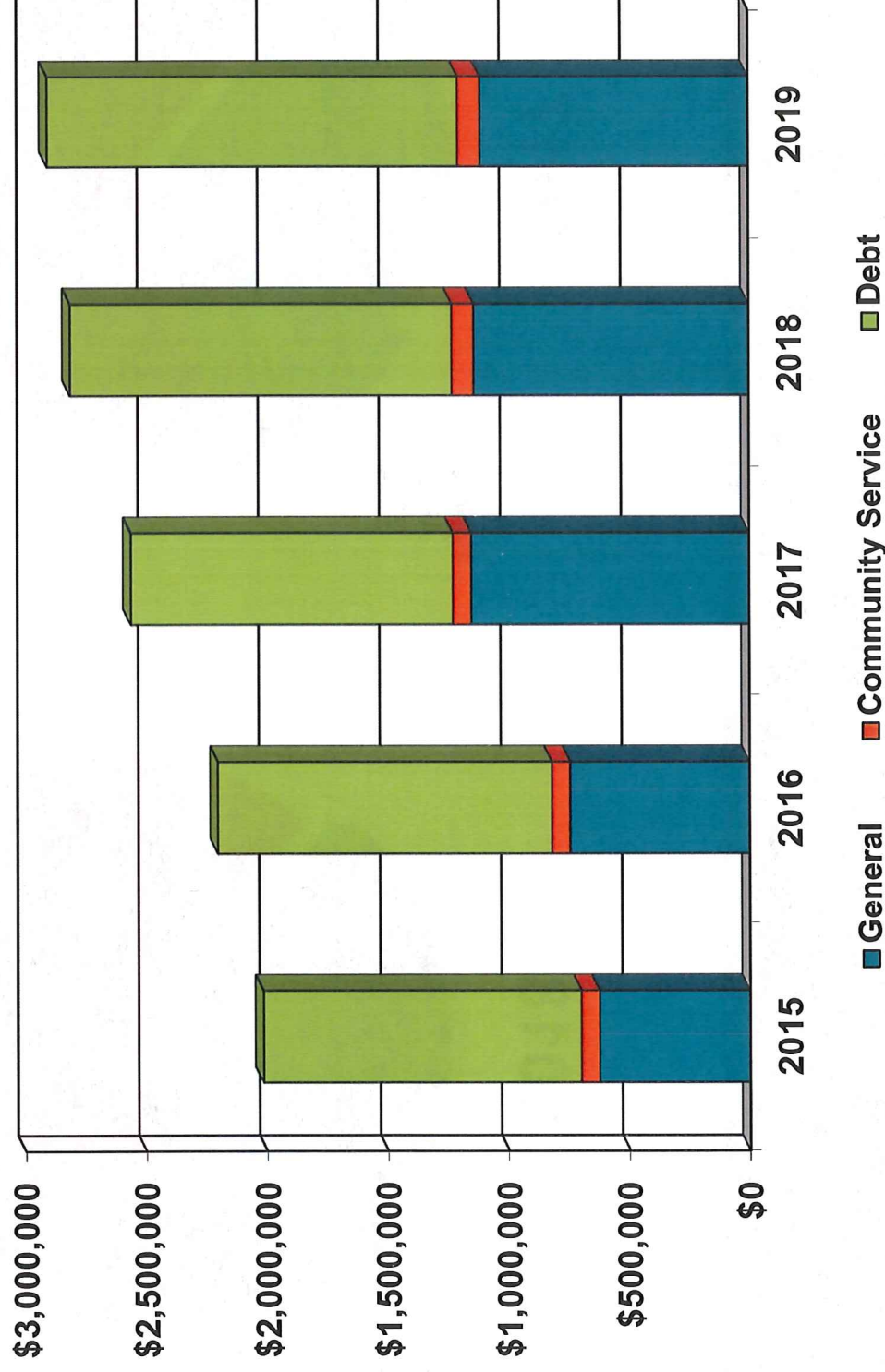


2017





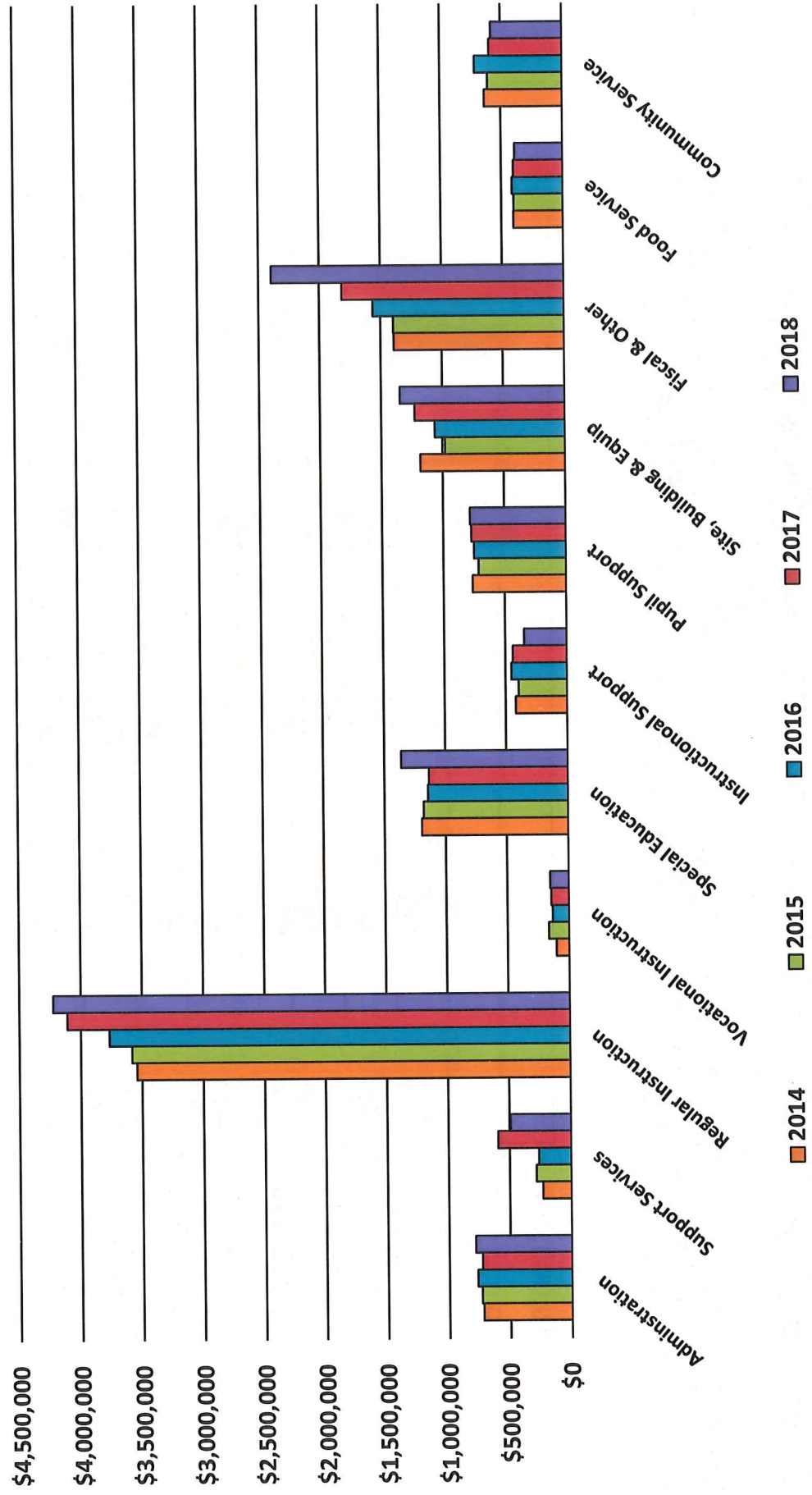
# Property Tax Levy History



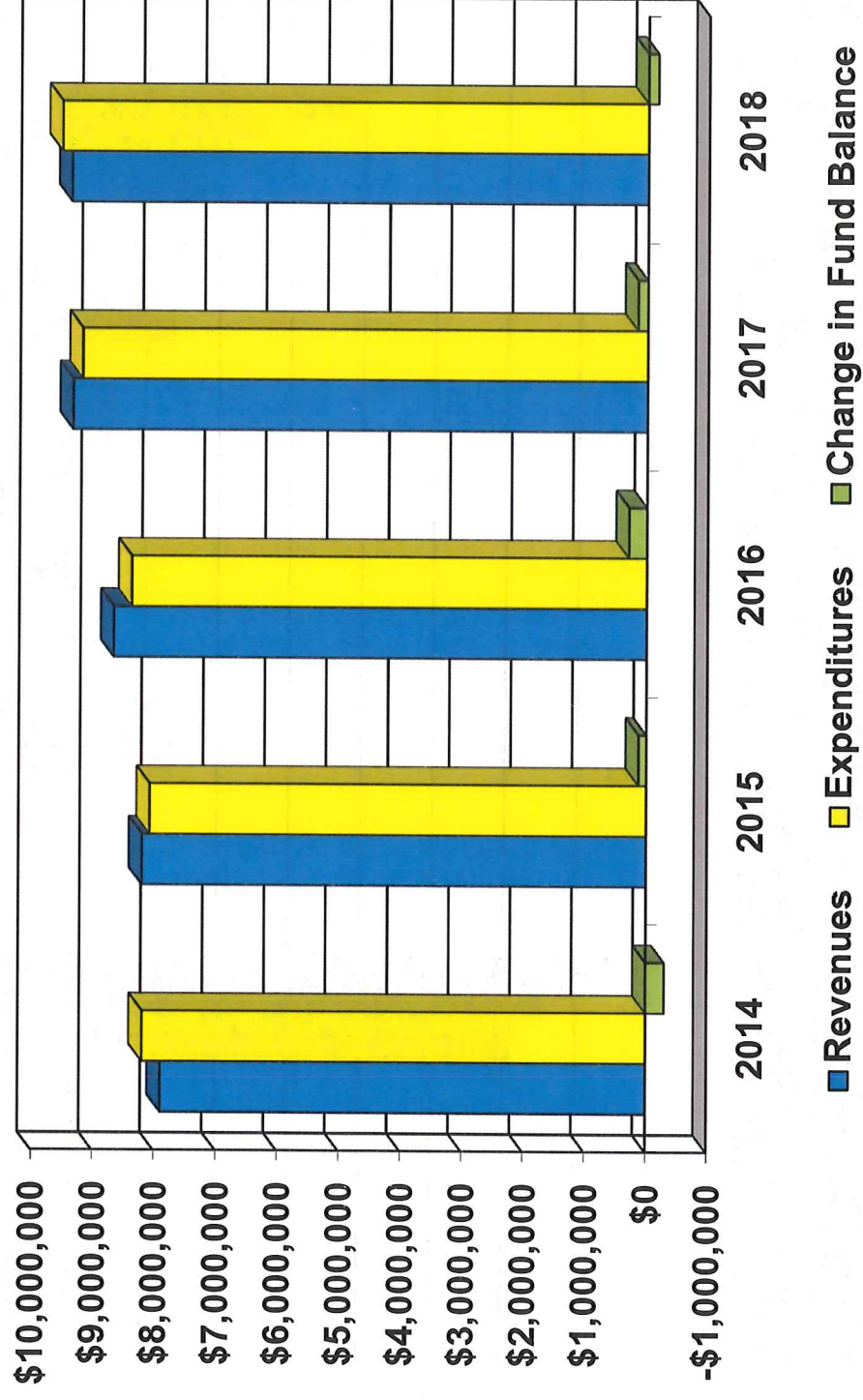


# Expenditures – All Funds

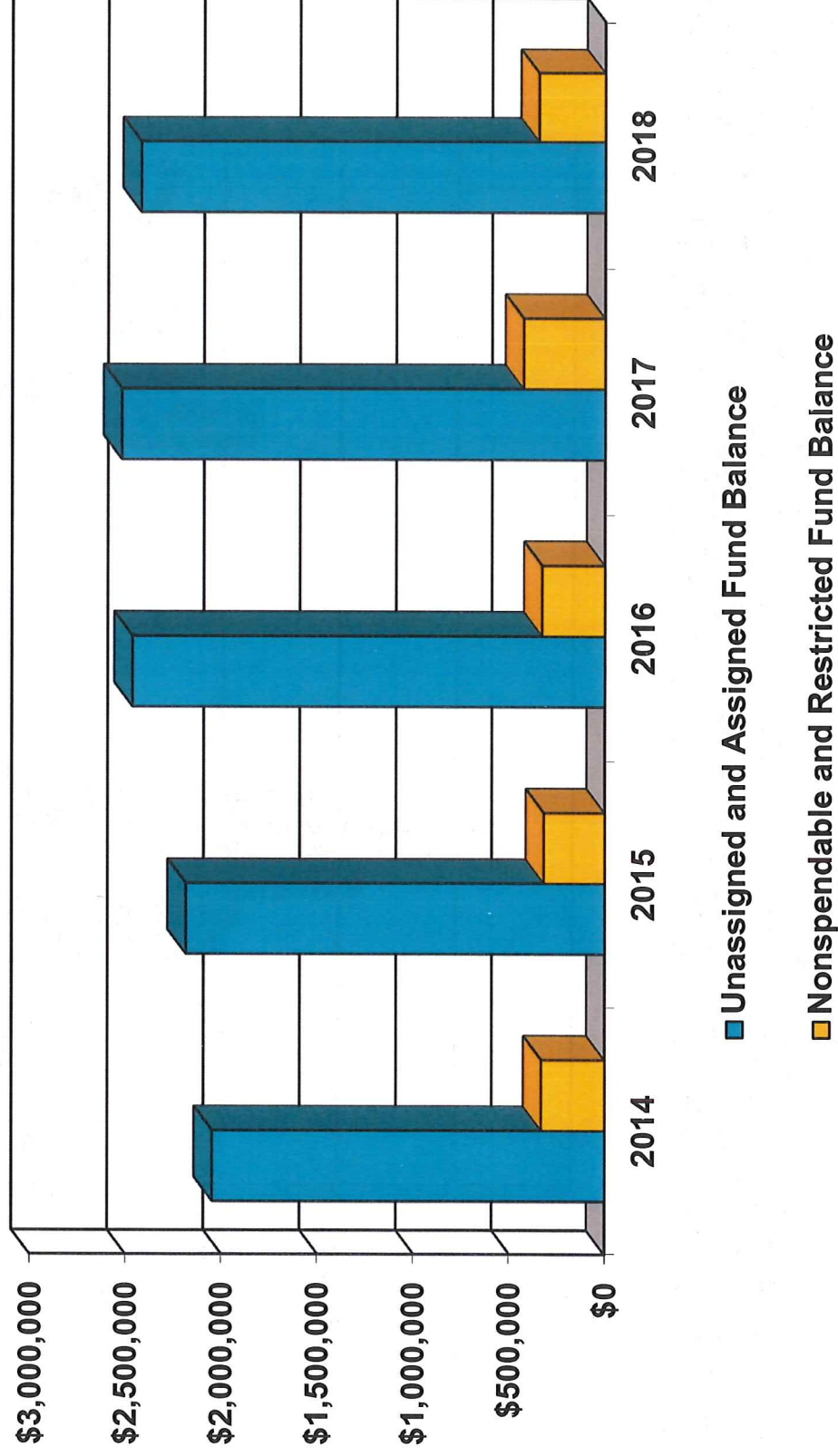
(Excluding Building Construction)



# General Fund Activities

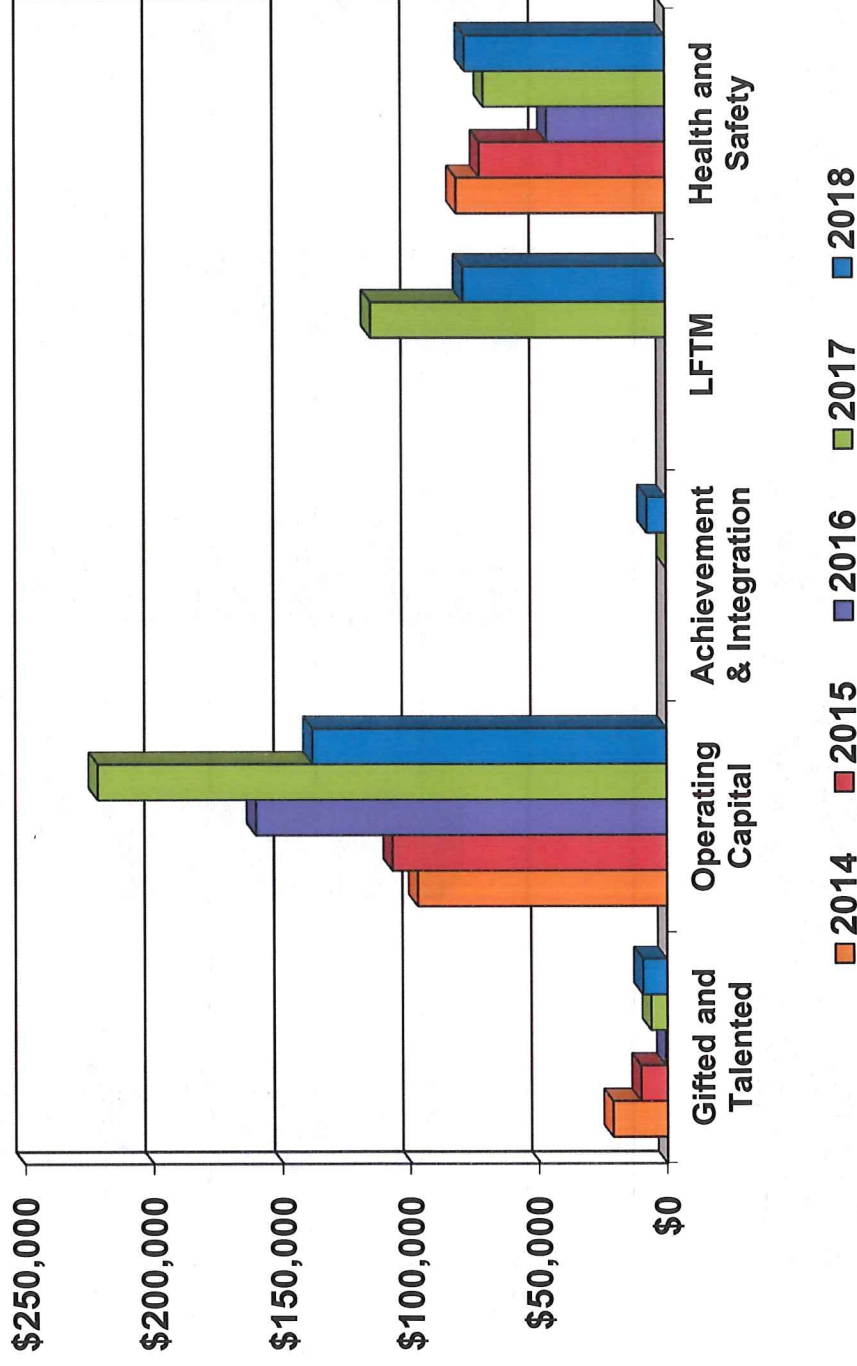


# General Fund Balance

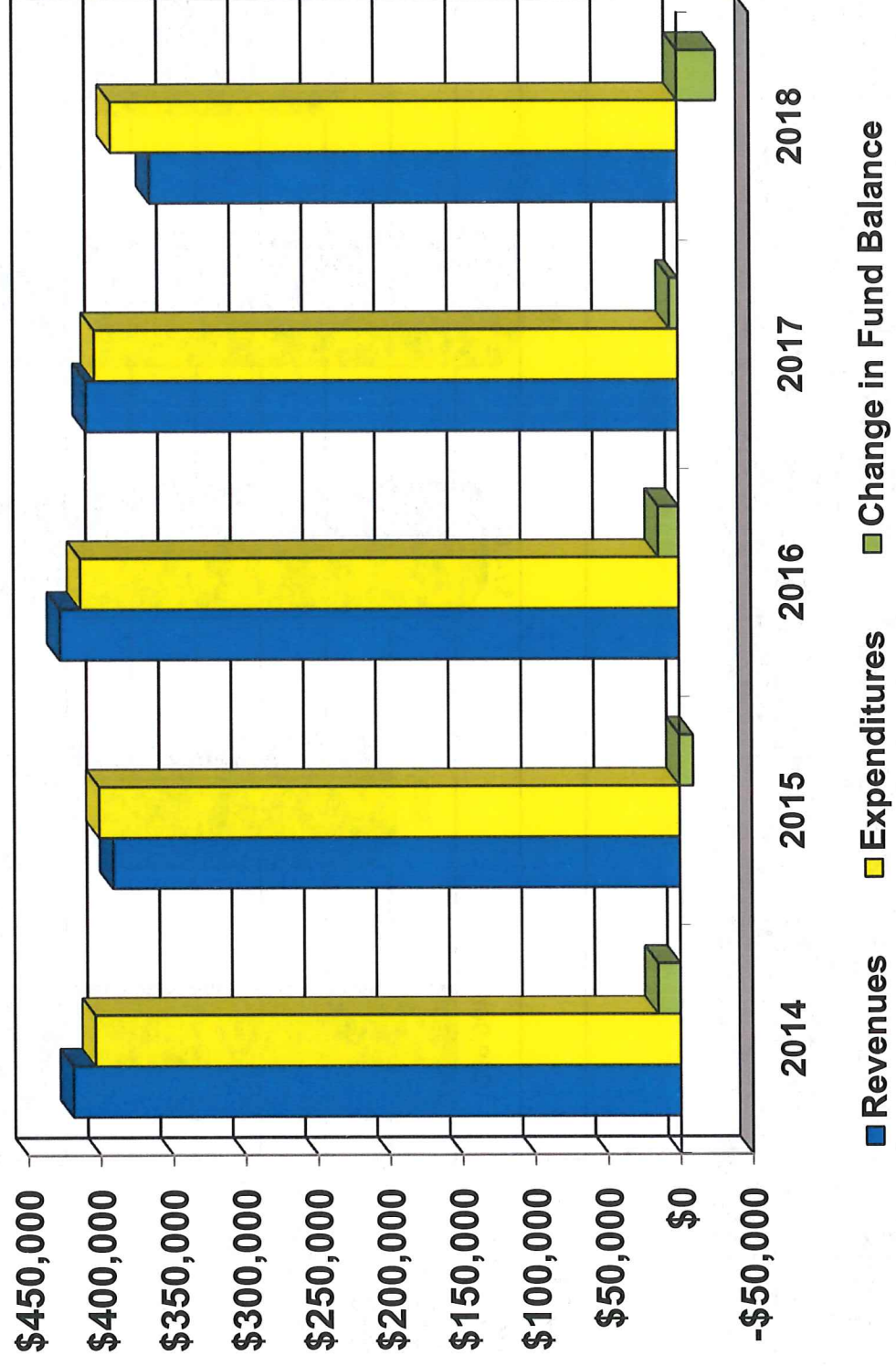




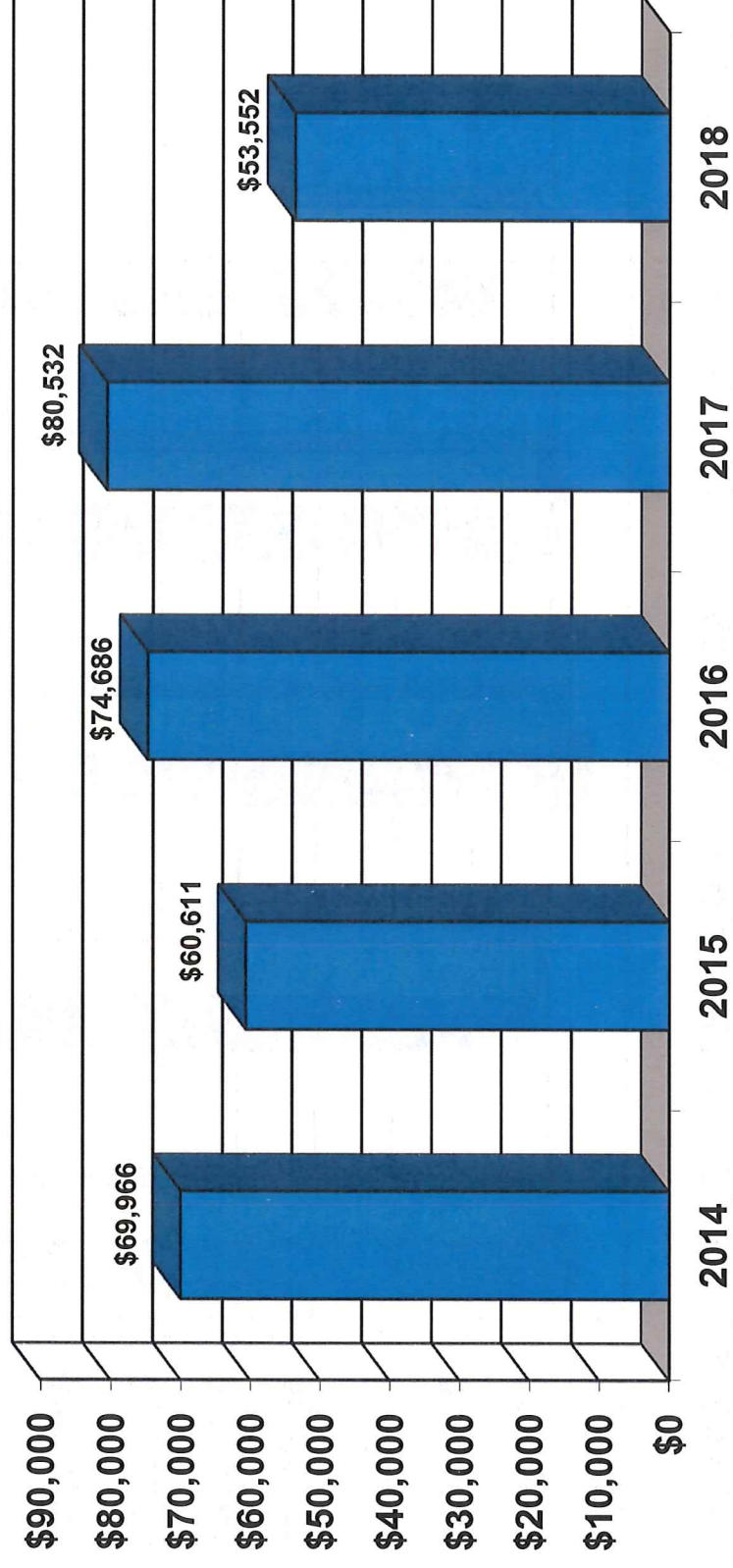
# General Fund Restricted Fund Balances



# Food Service Fund Activities

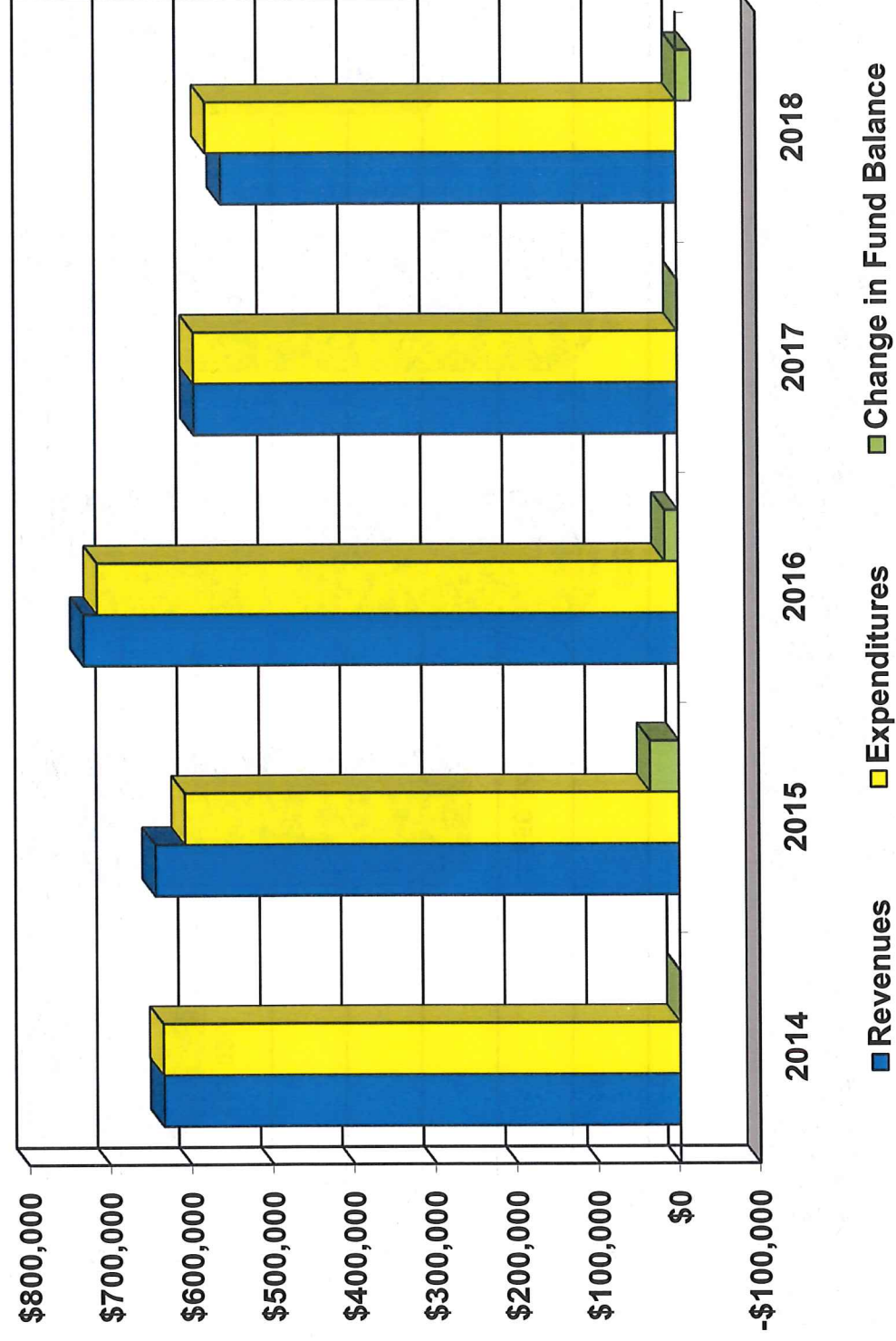


# Food Service Fund Balance

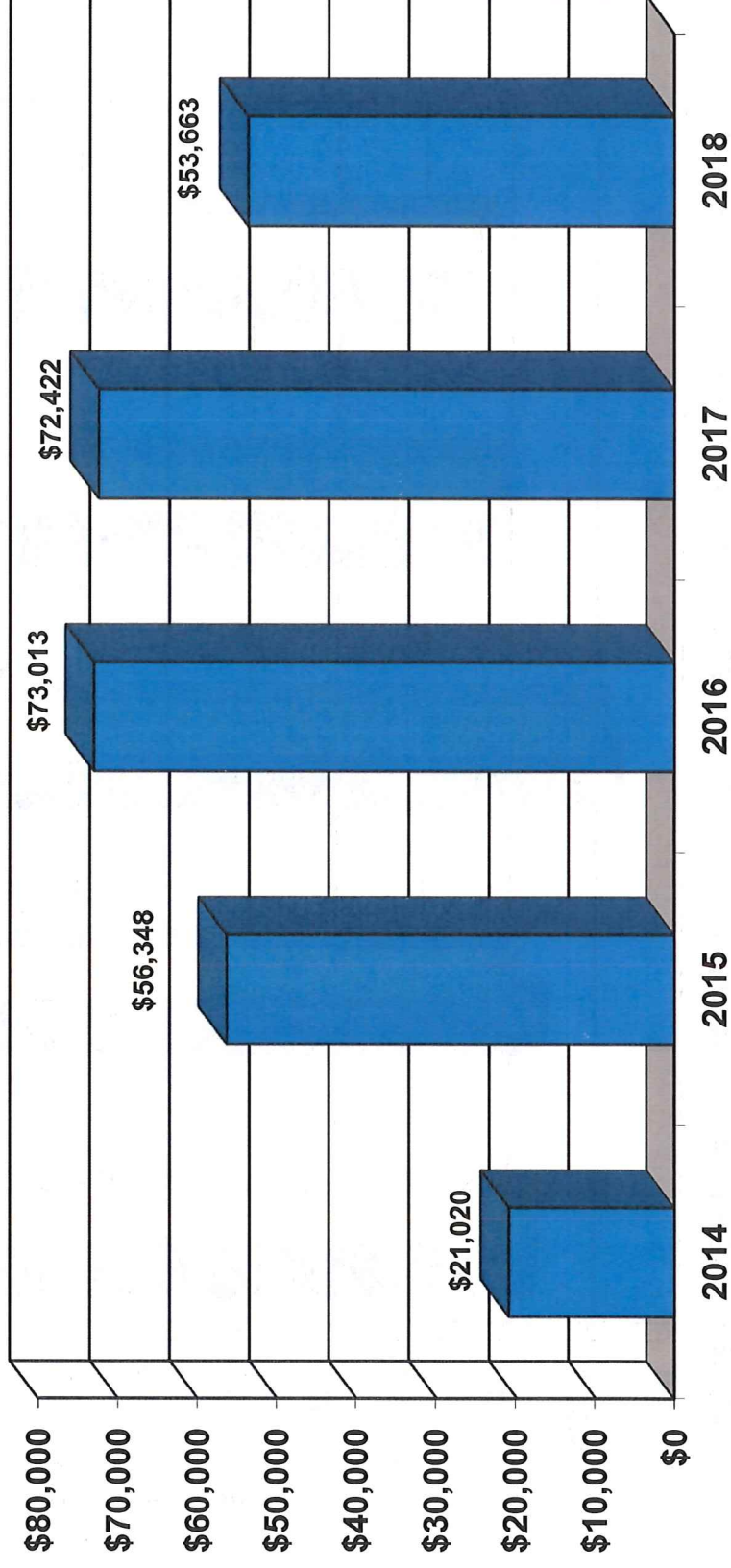




# Community Service Fund Activities

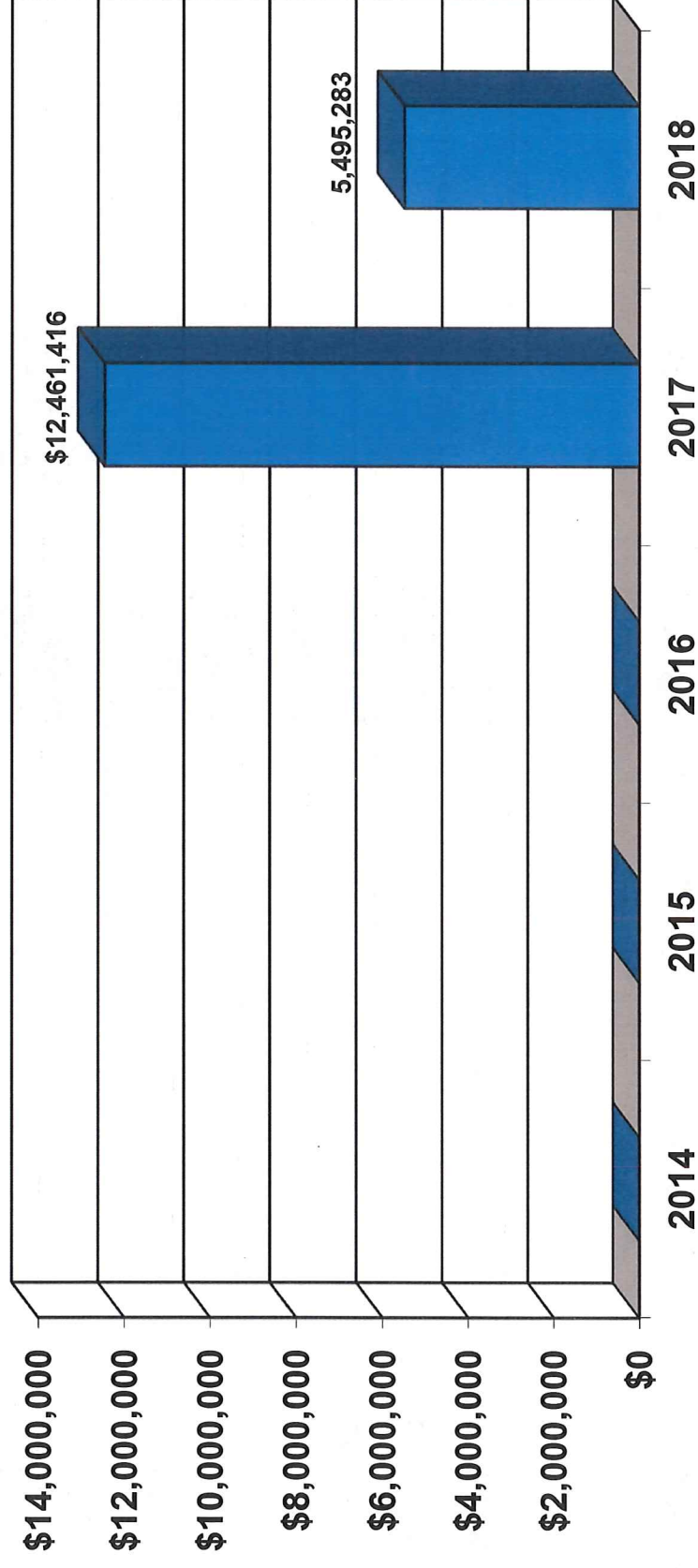


# Community Service Fund Balance

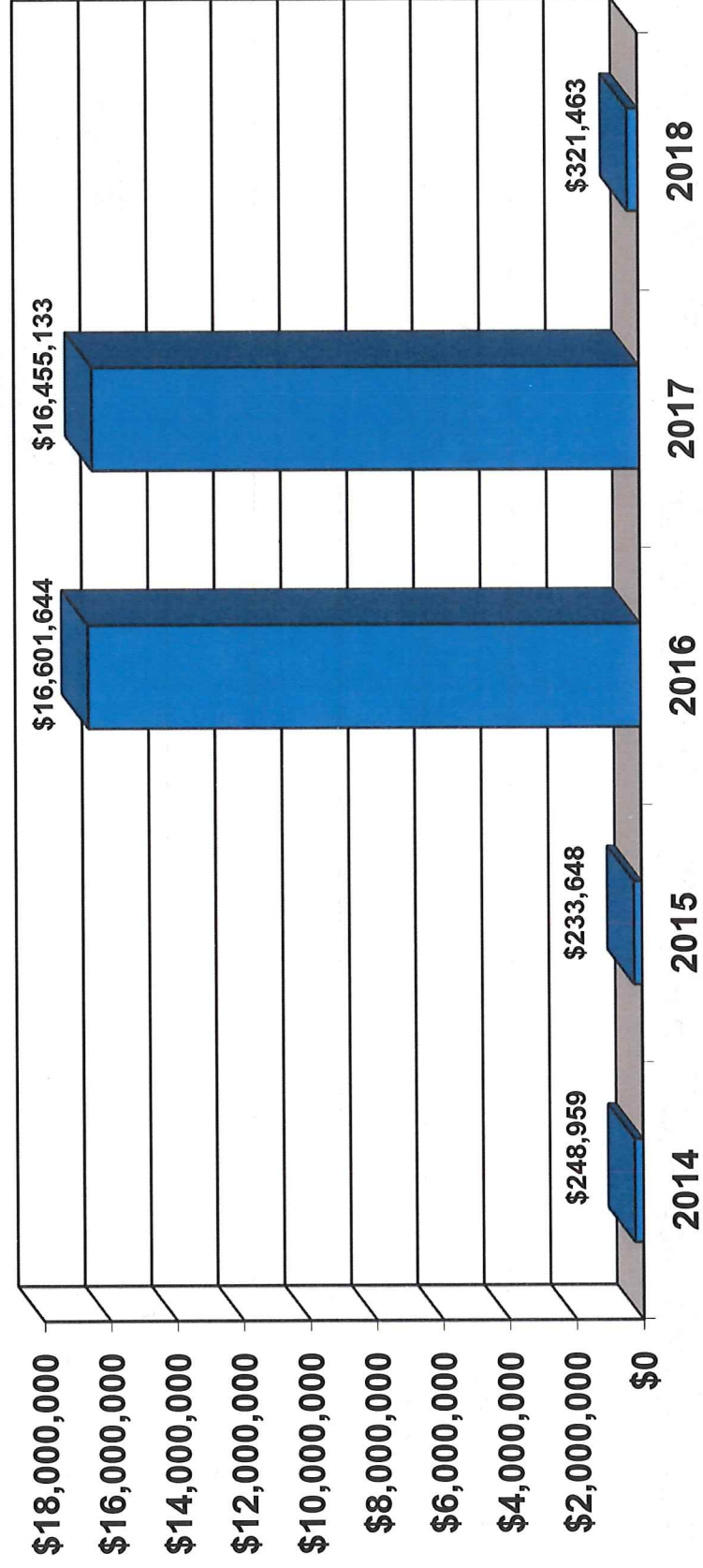




# Building Construction Fund Balance

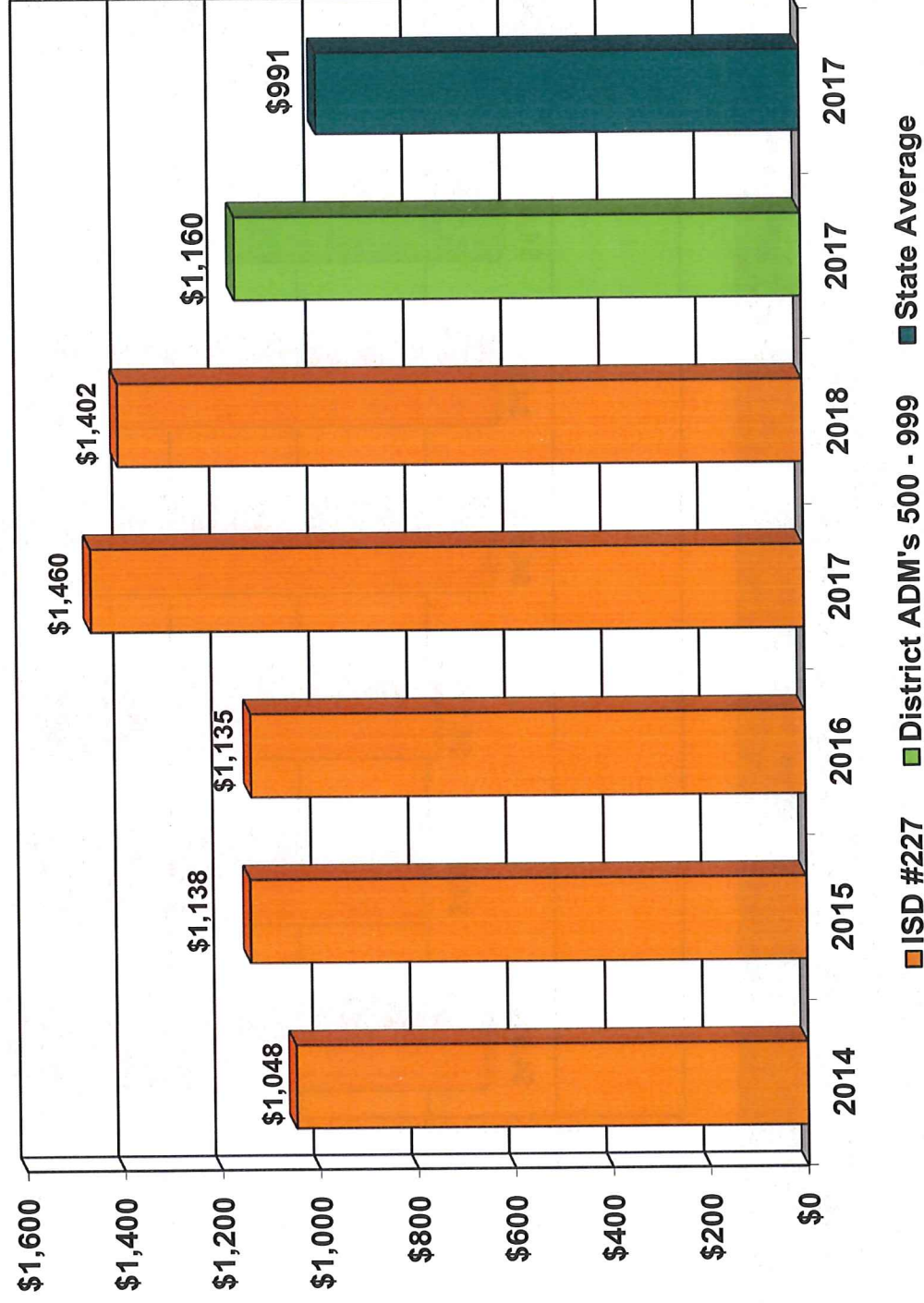


# Debt Service Fund Balance



# District and School Administration and Support Services Cost per ADM

(Board, Administration, District Support Staff and Other District-Wide Expenses)

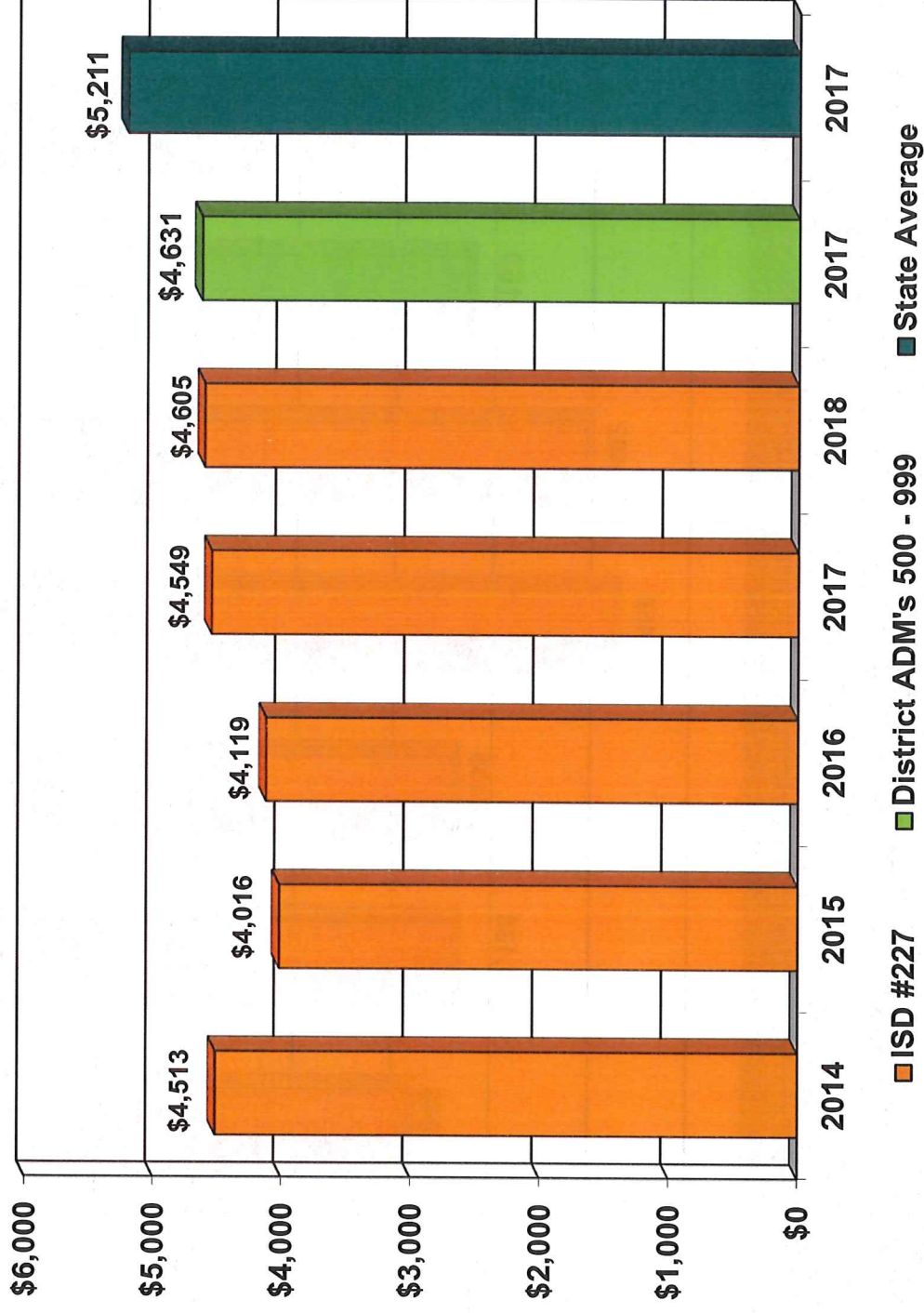


Smith Schafer & Associates, Ltd.

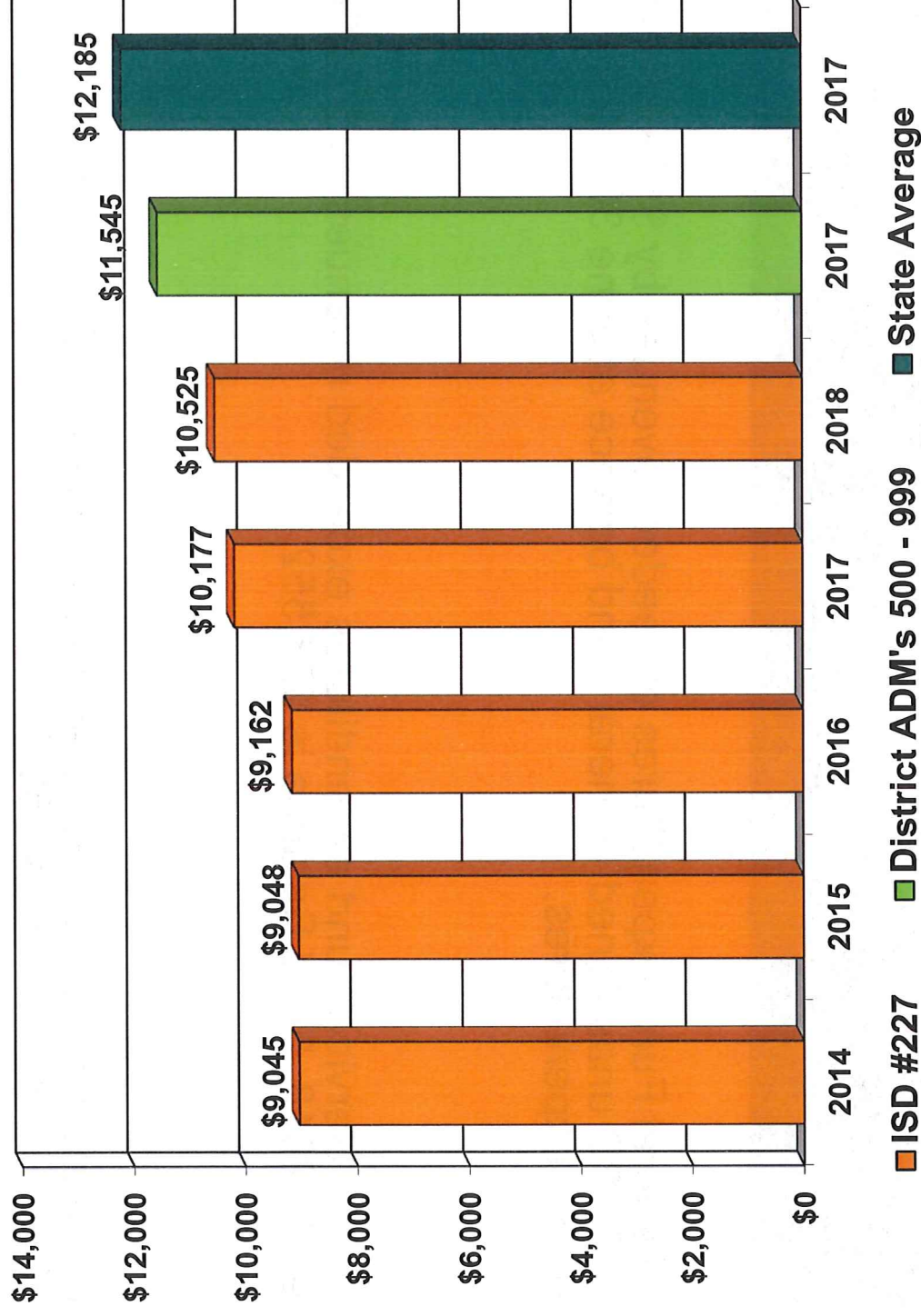


# Regular Instruction Cost per ADM

(Classroom Instruction, Title I, Paraprofessionals, School Secretaries, Extra-Curricular Activities)



# General Fund Expenditures per ADM



# Summary

- The General Fund expenditures exceeded revenues by \$179,864 for 2018. The UFARS unassigned General Fund balance at June 30, 2018 is 25.4% of current expenditures.
- The Food Service Fund expenditures exceeded revenues by \$26,980 at June 30, 2018. Fund Balance is \$53,552.
- The Community Service Fund expenditures exceeded revenues by \$18,759 for 2018. Fund balance is \$53,663.



November 12, 2018

To the Board of Education  
**Independent School District #277**  
205 Union Street NE  
Chatfield, Minnesota **55923**

We have audited the financial statements of the governmental activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of Independent School District #227, Chatfield, Minnesota for the year ended June 30, 2018. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated July 11, 2018. Professional standards also require that we communicate to you the following information related to our audit.

#### Significant Audit Findings

##### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the District are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during 2018. We noted no transactions entered into by the District during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

##### Depreciation of Capital Assets

Management's estimate of the useful life of purchased, constructed or contributed capital assets is based on the estimated productive life of these assets. We evaluated the estimated useful lives assigned to capital assets and determined that these lives were reasonable in relation to the financial statements taken as a whole.

##### Net OPEB and Pension Liabilities

Management's estimate of the OPED liability is actuarially determined. We have evaluated the estimates used in the study and determined they were reasonable in relation to the financial statements taken as a whole.

## **Independent School District #277**

Page Two

### *General and Special Education Aid Receivables*

Management's estimate of federal and special education aid receivables are based on the latest reports available from the Minnesota Department of Education. We evaluated these estimates and determined that they were reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

### *Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

### *Management Representations*

We requested certain representations from management that are included in the management representation letter dated November 12, 2018.

### *Management Consultation with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

### *Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the District's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.



**Independent School District #277**

Page Three

Other Matters

We applied certain limited procedures to the Schedule of Funding Progress – Other Postemployment Benefits, Schedule of District Contributions – GERS and TRA Retirement funds, and Schedule of District's and Non-Employer Proportionate Share of Net Pension Liability – GERS and TRA, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the Comparative Balance Sheet – General Fund, Schedule of Revenues, Expenditures, and Changes in Fund Balances – Budget to Actual – Debt Service Fund, and Tax Levy History, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the use of the Board of Education and management of Independent School District #227, Chatfield, Minnesota, the Minnesota Department of Education, the Minnesota State Auditor's Office and federal awarding agencies and pass-through entities and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

*Smith, Schaff and Associates, Ltd.*

Rochester, Minnesota



# Third Grade Personalized Learning: — Math

Chatfield Third Grade Teachers

# Why Personalized Learning?

Our math units used to be:

too hard for some, too easy for others, we all moved at the same pace, and lessons were teacher centered.

Now, our personalized learning math units:

1   Gives students voice and choice	2   Students can work at their own pace	3   Students become advocates of their own learning
Students are able to decide how they want to practice the skill and what works best for them	By having the unit be competency based, students can take more time to practice harder skills and can move quickly through skills they have already mastered depending on what they need individually.	Students realize that if they need more practice on a skill, they need to go practice it again because they are held accountable for all skills.



# How it works in our classrooms:

Each unit is broken up into the standards students are expected to have mastered.

We give a pretest to see what standards each student has already mastered.

Then, each day starts with a mini lesson that all students participate in.

Then students work on the skill they need as indicated on their skills check.

## Math Unit 3 - Measurement

Name \_\_\_\_\_ Date \_\_\_\_\_

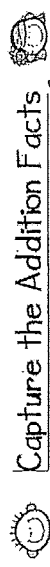
Standard	Strand	Letter	Skill	Score on Pretest	Ways to practice	Score on Exit Slip	Master Signature
Geometry and Measurement							
3.3.2.1	A		I know how measure to the nearest whole unit	-0	- task cards on SS - versalies - page - QR Task Cards	X	AS
3.3.2.1	B		I know how to measure to the nearest half unit	-2	- DL BB3 - ties - task cards on SS - versalies - page - QR Task Cards	-0	AS
3.3.2.4	C		I know how to read a thermometer	-0	- DL BB1 - ties - task cards on SS - page - practice QR - QR Task Cards	X	AS
3.3.3.4	D		I can identify how much the temperature has changed between two thermometers	-1	- task cards on SS - page - practice QR - QR Task Cards		
3.3.2.2	E		I know how to find perimeter of a polygon	-1	- DL FF3 - page - DL FF5 - versalies - task cards on SS - ties		
3.3.2.2	F		I know how to find the length of a missing side when finding the perimeter	-3	- DL FF4 - page - task cards on SS - practice QR - QR Task Cards		

Date of final unit test \_\_\_\_\_

Score \_\_\_\_/45

What's next? \_\_\_\_\_

# Students can practice their skill in many different ways.



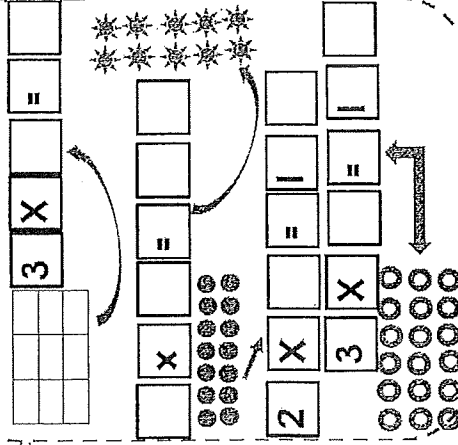
## Capture the Addition Facts

Directions: Each player needs a different color of game marker. Roll a ten-sided die and a number die. Find the sum of the two numbers. Write the sum in the box. If you are correct, you have a fact. If you are incorrect, you have a wrong. The first player to capture all the facts wins.

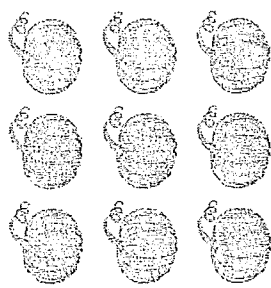
6	5	4	3	2	1		A	B	C	D	E	F
345 + 724 =	232 + 476 =	887 + 435 =	246 + 856 =	888 + 745 =	347 + 285 =							
647 + 236 =	432 + 952 =	436 + 753 =	594 + 786 =	425 + 355 =	276 + 984 =							
578 + 435 =	456 + 347 =	605 + 850 =	983 + 732 =	802 + 678 =	345 + 325 =							
645 + 398 =	62 + 805 =	304 + 780 =	635 + 943 =	226 + 344 =	785 + 324 =							
907 + 324 =	683 + 506 =	446 + 994 =	340 + 574 =	228 + 444 =	370 + 478 =							
674 + 994 =	327 + 454 =	886 + 430 =	273 + 776 =	271 + 490 =	758 + 462 =							

## Solving Multiplication Facts with Arrays - The 40-C

For the 40-C, the correct place on the 40-C is the 40-C.



Complete the multiplication sentence so that it describes the array.



$\square \times 3 = 9$

Submit

## Practice and Check

What multiplication fact is being represented by this repeated addition?

$4 + 4 + 4 + 4 + 4 =$

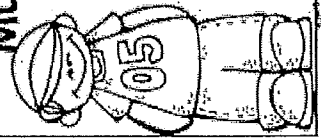


Multiplication

## Multiplication: AI

What multiplication is shown by the repeated addition problem?

$4 + 4 + 4 + 4 + 4 =$



Submit

## A Practice

What multiplication fact is represented by the repeated addition fact?

$7 + 7 + 7 + 7 =$

$3 + 3 =$

$5 + 5 + 5 + 5 + 5 =$

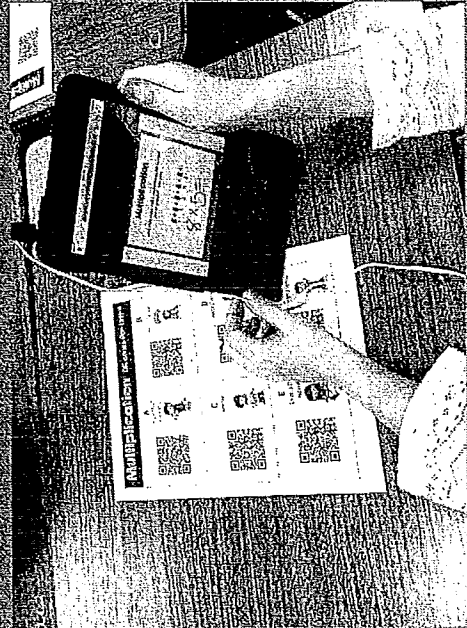
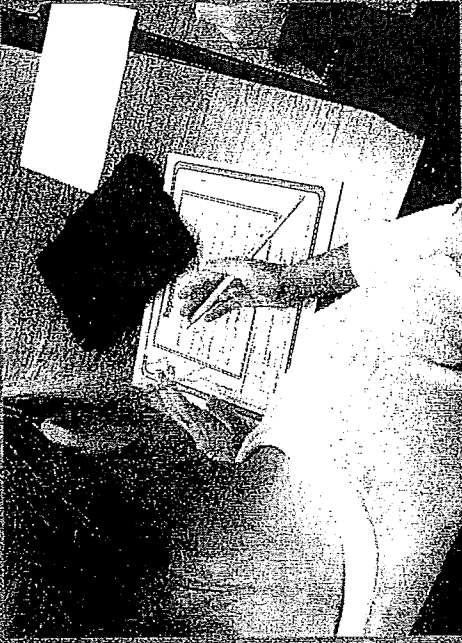
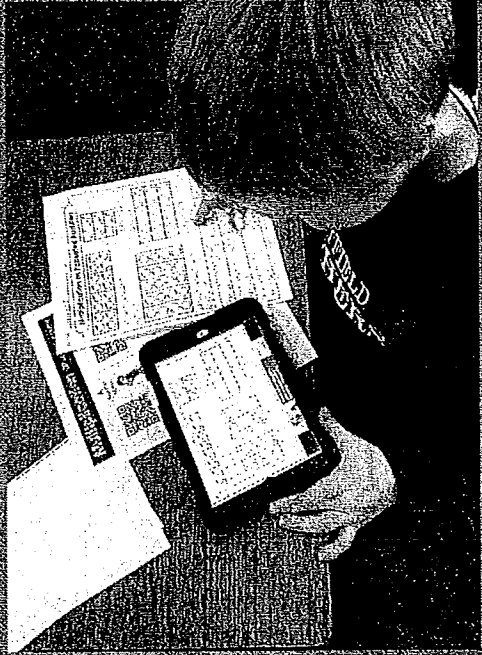
$2 + 2 + 2 =$

What repeated addition fact is represented by this multiplication fact?

$4 \times 3 =$

Solve these problems by adding the whole numbers.





Students are engaged, working at their level, getting additional help as needed, and advocating for themselves on what they need.



## Measuring Find

1. You are going to create a zoo habitat for any animal of your choosing. Use this QR code to pick your animal and collect Facts about it.



2. Design a zoo enclosure that will work well for your animal. Keep in mind how much room they need to roam. (All walls/edges must be straight.)

3. Describe what the perfect habitat for the animal would be. Include what type of food, what type of vegetation, and what the temperature would be. Draw a thermometer to show the range.

4. Using a ruler, measure each wall of your zoo habitat.

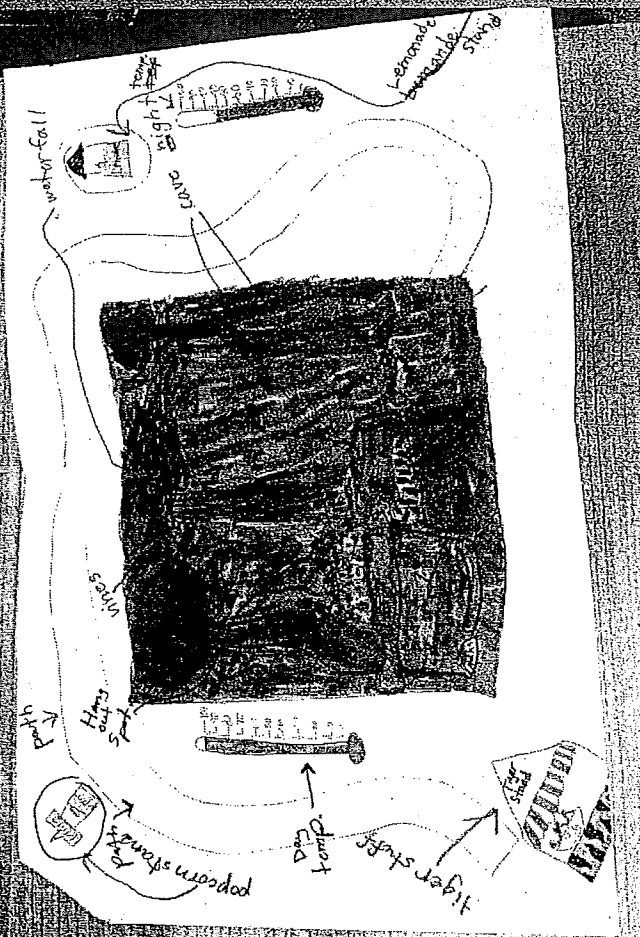
5. Find the perimeter of your zoo habitat. (For each inch you measure, pretend it is a yard.)

5. Then create a curvy pathway outside of the animal exhibit for the people to walk on. You may also want to include other fun things people can do at the zoo (like refreshments, popcorn stands, rides, bathrooms...)

7. Using a piece of string,

Find the distance of the

path



If they finish all the skills, they take the unit test.  
If they pass the test, they get to work on an enrichment project.



I like math. This year because you can choose things.

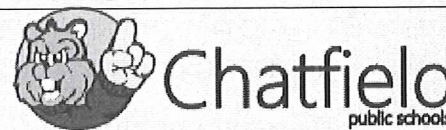
I like math this year.  
I like math this year because this year you have more things to do and I'm not getting bored all the time. I also like math this year because last year it was always one page of doing it then you move on. This year you can choose if you want to practice more or if you to do the exit slip. You can also pick what you want to do, like if you want to do a game or do a page.

Students enjoy doing  
personalized learning math.





## CHATFIELD ELEMENTARY REPORT TO THE SCHOOL BOARD



November 19, 2018

### Personalized Learning

November 14<sup>th</sup>, Elementary Staff met with Edvisions regarding a Bush Grant opportunity to support training on personalized learning. In past meetings, the work of our staff currently with regards to Personalized Learning was mentioned. The 3<sup>rd</sup> Grade Team will present the Personalized Math Units that they are implementing this year into the Math Lessons.

### Veterans Day Assembly

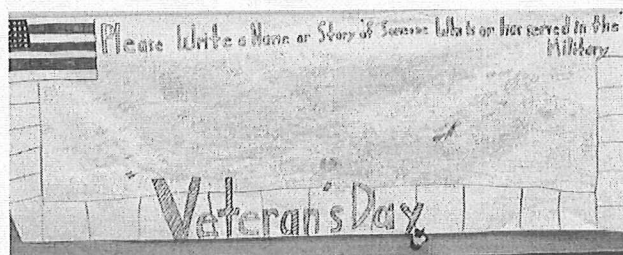
Thank you to all the Veterans and Auxiliary members that shared Veterans Day with us on Monday, November 12. Our 6<sup>th</sup> grade students did a nice job with a skit, interviews, band, and essays. It was a very meaningful message.



### Judge Joe Chase

Judge Chase came in and met with our 3<sup>rd</sup> Graders and spoke to them about the history of our Wars. In addition to the Wars, he spoke to the Gettysburg Address and Declaration of Independence. It was a greatly appreciated message on war and the

importance of Veterans Day. Thank you to Judge Chase for his message and time with our students.



### Lions Club Dictionaries and Rulers – 3<sup>rd</sup> Grade

Our students in 3<sup>rd</sup> Grade received their Dictionaries and Rulers from the Local Lions Club. Our Lions Club visitors demonstrated the use of both. Thank you to the Lions Club for their generosity.

### Goal Planning

Within our PLC Leadership Team, we set the following school wide goals for the 2019 MCA Scores. Chatfield Elementary continues to achieve at a level much higher than the state average in all areas of tested content.

- Reading: Increase percentage of students proficient in Reading from 79.6% proficient (2018) to 81% proficient in the spring of 2019. State average for 2018 Elementary Reading: 61.2%
- Math: Increase percentage of students proficient in Math from 75.7% proficient (2018) to 77% proficient in the spring of 2019. State average for 2018 Elementary Math: 60.3%
- Science: Increase percentage of students proficient in Science from 72.7% proficient (2018) to 74% proficient in the spring of 2019. State average for 2018 Elementary Science: 58.7%



## CHATFIELD ELEMENTARY REPORT TO THE SCHOOL BOARD

November 19, 2018



### American Education Week

Thank you to all the staff members for the efforts that are put forth to meet the needs of our students!

### Upcoming Events

11/22-11/23	Thanksgiving Break
11/30	No School – Staff Development Day
12/6	9:00 Bingo and Refreshments
12/6	9:45 Grades 4-6 Matinee

Shane McBroom – Elementary Principal







## Veteran's Day Concert, held November 8



Thanks to Director, Mrs. Schleusner and all of the band students for a wonderful, and highly attended, Veteran's Day Concert! It was a great tribute to our Veteran's. My favorite part is when our local vets stand and are recognized while their respective military branch song is being played. In addition, a special thank you to Mr. Simpson and the varsity choir for their performance as well.

## FFA National Convention



Did you know?

For over 90 years, the National FFA Convention & Expo has united members to demonstrate and celebrate their accomplishments and inspire their individual futures. With 67,000+ attendees, this event remains one of the world's largest student

conventions. The Expo covers more than 253,000 sq. ft.

**Congratulations to the Advisor Stacy Fritz and Tim Willette and all of the Chatfield FFA members for receiving the Three Star Chapter award at the National FFA Convention in Indianapolis. The Three Star rating is the highest rating for a chapter to receive at the National level and must receive the highest rating at the state level in order to move on to nationals. Great job!**

## **Staff Technology Tour**

Special thank you to Damon Lueck for giving our 7-12 Staff a Tech Tour of the high school on Wednesday, November 7 during the regularly scheduled PLC time. Damon took the time to show our staff the key technology components in areas such as the Jr/Sr Lunch room, the Forum Room, and the LINC (Learning Information Network Center). We also discussed the possible uses for teachers and their students in the newly remodeled/designed locations. We can now focus on the best learning environments for our curriculum and students.

## **Congratulations Fall All-Conference Athletes**

**Cross Country:** Bea Martin, Aletta Strande, Abbi Gillespie, Katelyn Dornack, and Treyton Lanning

**Football:** Seth Allen, Chance Backer, Nathan Goldsmith, Carson Larrabee, Zach Roline, and Gage Tuohy

**Volleyball:** Kielan LaPlante

## **Students & Staff Attend School Culture Revival**



On Friday November 8, about 40 students and 5 staff attended the School Culture Revival at the Edina High School, in Edina, MN. The program showed students and faculty how to infuse their school culture with the G's: Graduation, Grit, Goals and Gratitude. The focus was on a school wide collaboration on presenting and implementing excellent ideas that have improved climate and culture in other schools. The high-energy day provided much inspiration and insight to both our students and staff, which they are going to continue to develop and implement. Thank you to Jostens who sponsored and paid for this great opportunity!

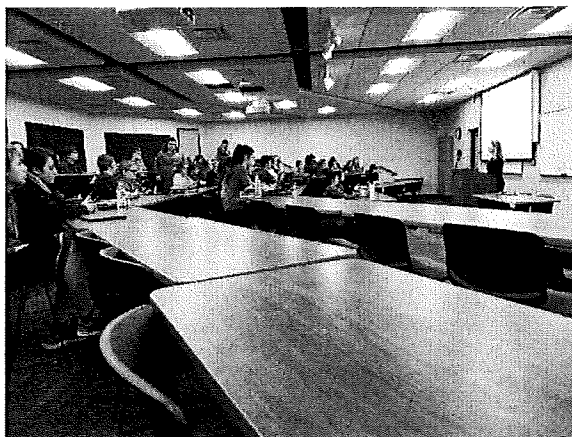
Our PLC facilitators has made *Improving our Student's School Culture* one of their top priorities and are taking the lead on improving our school culture for all students. This year's High School PLC Facilitators are Stacie Conway, Niki DeBuhr, Jessica Hanson, Blake Jansen, and Stephan Wasmundt.

## **Football Team gets Academic Gold Rating**



Coach Johnson informed me that, for the first time, our football team received Academic Gold with our entire team GPA higher than the 3.25 GPA cut off. Only seven AA Football teams in the state made gold this year! Our football team will be listed on the big screen during the football play offs at the US Bank Stadium. Congratulations to Coach Johnson and the CHS Football Team.

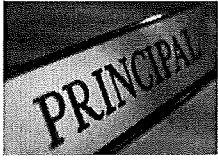
## **Ninth thru Twelve Grade Flex Time Update**



Nora Gathje and Kiya Virgin are training the 9-12 grade students and staff this week on how to use the Flex Period Scheduler "Enriching Students" and went over student expectations. They trained the 9<sup>th</sup> graders today, and will train the 10<sup>th</sup> graders tomorrow and the 11<sup>th</sup>, 12<sup>th</sup> and staff on Wednesday. The goal is to officially start the week after Thanksgiving.

## **Winter Sports**

Boys Basketball and Wrestling practices starts today. Girls Basketball practice started on Monday, Nov. 12. Dance practice began on October 22 and continues. Brian Baum shared with me that he really likes the flexibility and expanded practice facility of the Multi-purpose room, now that wrestling has its own room.



Please call or e-mail me if you have any questions. I am looking forward to seeing everyone tonight.

*Randy Paulson [rpaulson@chatfield.k12.mn.us](mailto:rpaulson@chatfield.k12.mn.us)*



# 8th grade spelling bee - afternoon mod

Teacher	Period 1	Period 2	Period 3	Period 4	Lunch/Prep	Spelling Bee	Period 6	Period 7	Period 8
	8:15 - 8:57	9:01 - 9:43	9:47 - 10:29	10:33 - 11:14		12:13 - 1:13	1:17 - 1:52	1:56 - 2:31	2:35 - 3:10
Wasmundt	FLEX	Sci 7 - sec 2	Sci 7 - sec 3	Sci 7 - sec 1	30min lunch		Sci 8 - sec 3	Sci 8 - sec 1	Sci 8 - sec 2
Bartels	Advanced Math	FLEX	Math 7 - sec 2	Math 7 - sec 3	30min lunch		Math 8 - sec 2	Advance Math	Math 8 - sec 1
Becker	AH 7 - sec 3	AH 7 - sec 1	FLEX	AH 7 - sec 2	30min lunch		GEO 8 - sec 1	Geo 8 - sec 2	GEO 8 - sec 3
Palmer	Eng 7 - sec 2	Eng 7 - sec 3	Eng 7 - sec 1	FLEX	30min lunch				
	(42min)	(42min)	(42min)	(41min)		(60min)	(35min)	(35min)	(35min)

## Palmer Absent

Teacher	Period 1	Period 2	Period 3	Lunch/Prep	Period 6	Period 7	Period 8	
	8:15 - 9:13	9:17 - 10:14	10:18 - 11:14		12:13 - 1:10	1:14 - 2:10	2:14 - 3:10	
Wasmundt	Sci 7 - sec 2	Sci 7 - sec 3	Sci 7 - sec 1	30min lunch	Sci 8 - sec 3	Sci 8 - sec 1	Sci 8 - sec 2	
Bartels	Advanced Math	Math 7 - sec 2	Math 7 - sec 3	30min lunch	Math 8 - sec 2	Advance Math	Math 8 - sec 1	
Becker	AH 7 - sec 3	AH 7 - sec 1	AH 7 - sec 2	30min lunch	GEO 8 - sec 1	Geo 8 - sec 2	GEO 8 - sec 3	
Palmer								
	(58min)	(57min)	(56min)		(57min)	(56min)	(56min)	

## Wasmundt Absent – Field Trip 11/09/2018

Teacher	Period 1	Period 2	Period 3	Lunch/Prep	Period 6	Period 7	Period 8	
	8:15 - 9:13	9:17 - 10:14	10:18 - 11:14		12:13 - 1:10	1:14 - 2:10	2:14 - 3:10	
Wasmundt								
Bartels	Advanced Math	Math 7 - sec 2	Math 7 - sec 3	30min lunch	Math 8 - sec 2	Math 8 - sec 1	Advance Math	
Becker	AH 7 - sec 3	AH 7 - sec 1	AH 7 - sec 2	30min lunch	GEO 8 - sec 3	GEO 8 - sec 2	GEO 8 - sec 1	
Palmer	Eng 7 - sec 2	Eng 7 - sec 3	Eng 7 - sec 1	30min lunch	Eng 8 - sec 1	Eng 8 - sec 3	Eng 8 - sec 2	
	(58min)	(57min)	(56min)		(57min)	(56min)	(56min)	



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*Ed's November 2018 Report*

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## **Superintendent's Report**

### School Board Election

Matt McMahon - 1382

Lanny Isensee - 1381

Scott Backer - 1199

Dorothy-Helen L. Billmeier - 824

Write-Ins - 78

A special SB meeting was held on November 14 to canvass the election results.

### Legislative Forum

Tuesday, November <sup>20</sup>~~9~~ at 5:15

EDA Appreciation Gala to follow at 6:30.

Lanny said he is attending.

Amy said she can attend.

### Construction

In terms of contracted work, most everything is complete save for a few punch list items which includes some discussion with one of the contractors regarding quality of work on the exterior metal panels.

The one obvious exception is the front entry wall. That late redesign caused a stone reorder which is a long lead items. Given that, and the time of year, this will likely be completed in the spring.

We still have quite a bit a internal work left to do such as additional tech install and storage reorganization. That will be a continual process throughout the year.

In terms of budget, we are in the process of determining final numbers with RA Morton. To date we have been able to do some things that were beyond the scope of the project. Beyond that, it is projected that we may have \$100,000 - \$300,000 left. So, the final budget outcome looks positive. When we get specifics, I will call the construction committee back together to talk about what to do with the surplus as there are a number of things that those funds could be spent on.

### Open House

November 29

5-7 pm

Dinner provided.

No material changes.

#### 404 Employment Background Checks

No material changes.

#### 601 School District Curriculum and Instructional Goals

Compliant via the World's Best Workforce Plan.

#### 802 Disposition of Obsolete and Equipment and Material

Changes contract/bid amount requirement.

### **Old Business**

#### SB Coaching Policy

As per the October SB meeting, I consulted with MSBA on the SB desire for a local policy barring SB members from being head coaches. Additionally, I also conferred with our school district attorney.

MSBA's opinion is that a policy barring SB members from being head coaches is unorthodox and there is no model for something like that as State law specifically permits SB members to hold positions such as head coach. They feel that if the SB does not want a SB member to be a head coach, they simply ought to consider the agenda item and vote accordingly. This, of course, is what the SB has done on two occasions.

Our legal council has never heard of a local policy such as this. Her opinion is similar to MSBA (i.e. deal with future questions using SB action.) She did say that a local policy barring head coaches from serving on the SB could lawfully be written but offered caution. Specifically, the SB would put itself in a libelous position should it make a such a policy and then not stick to it.

My recommendation to the SB would be to not draft policy, but to address any future scenario's like this as per MSBA and legal counsel advice which is for the SB to do in the future what it has already done. Deal with it at the SB table when and if it should ever come up again. Past practiced has already indicated that the SB is not favorable to head coaches being on the SB.