

OFFICIAL MINUTES

Chatfield Public Schools School Board ISD #227

Regular Board Meeting

Date | time 10/22/2018 7:00 PM | Meeting called to order by Jerry Chase

In Attendance

Pursuant to due call and notice thereof, the regular meeting of the School Board of Independent School District No. 227, Olmsted, Fillmore and Winona Counties was held on Monday October 22, 2018. The meeting was called to order at 7:00 p.m. at the High School by Jerry Chase, Board Chair.

Roll call was taken with these members present: Chase, Isensee, Backer, and Jeffers. Priebe and McMahon were absent. All present said the Pledge of Allegiance.

Approval of Agenda

Isensee/Backer motion for Approval of Agenda with these changes:

Add: **7. Reports**

 a. Green Team

Motion carried 4-0

Approval of Claims & Accounts

Karyl Lyon, Business Manager presented Claims & Accounts in Priebe's absence. Isensee motioned for approval as presented. Backer seconded.

Motion carried 4-0

Reports

Green Team: Advisor Nora Gathje, Maddie Collett, Katie Ihrke, Sabina Boettcher & Ann Warren: This team was formed in Mrs. Gathje's Environmental Science as a recycling initiative project. Their goals include reducing waste in our school district and creating a behavioral change throughout the community. The board was in agreement that this is a good idea and gave the team the go ahead to get started. A complete copy of their report is attached.

Board Committees:

- **Amy Jeffers/Community Education:** commented that Valleyland has received certification through the Department of Human Services in order to serve families receiving child care assistance. More details are outlined in Luann Klevan's attached report.
- **Jerry, Lanny & Scott/HVED:** represented our district last week at a facilities study meeting. HVED serves 13 districts and is considering building a facility for struggling students in those 13 districts. A recommendation was made to select a company by those in attendance.
- **Lanny Isensee/Activities Committee:** met recently to discuss fundraising procedures. They are looking at combining some smaller ones with larger ones to reduce the number of fundraising events in the community.

Student Council/Landon Bance & Peter Hebrink: Homecoming festivities went well this year. They feel that Gopherfest is good replacement to past years' events. They will be attending a student culture fair next month and are working on fundraisers for snowball this winter.

Technology Integration Specialist/Kristy Cook: Schoology roll out has had some minor hiccups but overall it went well. The staff had some training on Virtual Reality Goggles. A complete copy of her report is attached.

Community Education/Luann Klevan: Her office move to the elementary has proven to be a good decision. She is more available to her staff by being in the same building. Class registration is now online. A complete copy of her report is attached.

Principals' Reports:

- **Shane McBroom/Elementary Principal:** Has been working with Mike Bernard so that wait times for the elementary kids on the bus are not so long. The parent turnout for fall conferences was really good. Officer Landorf welcomes students to school each Wednesday morning. NWEA and fall assessments have finished up. Will use the data to help meet the needs of the students. A complete copy of his report is attached.
- **Randy Paulson/High School Principal:** Congratulated Nora Gathje on her Minnesota Science Teachers Association of the Year Award. National Geographic has chosen the our High school to screen the movie Science Fair on Friday November 16 at 7pm in the HS Forum Room. CHS along with Cannon Falls HS are combining efforts with Southeast Technical College in Winona to provide advanced manufacturing educations to their students. A complete copy of his report is attached.

Superintendent's Report/Ed Harris: Also congratulated Nora on her award. Complimented the Green team on their presentation. As construction continues to wind down a date is set for an Open House on November 29. He shared outcomes from the SB Activities Meeting. A complete copy of his report is attached.

Approval of Consent Items

Isensee/Jeffers motion to approve the Consent Items:

- a. Approve 09/17/2018 Meeting Minutes
- b. Approve SY 2018-2019 Seniority List
- c. Approve the following resignation(s):
 - i. Elem Para/Jennifer Biers
 - ii. 7th Grade Girls Basketball/Ryan Kivimagi
- d. Approve the following job posting(s):
 - i. Elementary Paraprofessional
 - ii. 7th Grade Girls Basketball Coach
- e. Approve the following new hire(s):
 - i. 9th Grade Girls Basketball Coach/Matt McMahon
 - ii. Elementary Para/Krista Schild
- f. Approve the following assistant coaches:
 - i. Girls Basketball/Kyle Tollefson, Scott Schmaltz
 - ii. Boys Basketball/Ryan Eppen, Matt Davidson, Damien Nickelson, Josh Berhow
 - iii. Wrestling/Matt Mauseh, Zach Curry
 - iv. Dance/Brenda Nelson

Motion carried 4-0

1st Reading of District Policies

Chase noted that the following district policies are before the board for their first reading. He asked the board to refer any questions they might have to Mr. Harris.

- a. 206 Public Participation

- b. 401 Equal Employment Opportunity
- c. 404 Employment Background Checks
- d. 601 School District Curriculum & Instruction Goals
- e. 802 Disposition of Obsolete Equipment & Material

2nd Reading of District Policies

Backer/Jeffers motion to approve the following policies:

- a. a.102 Equal Educational Opportunity
- b. 205 Open Meetings & Closed Meetings
- c. 211 Legal Action

Motion carried 4-0

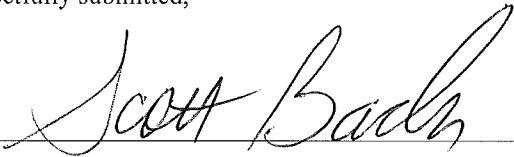
New Business

- a. School Board Coaching Policy was tabled and moved to the November agenda due to the absence of Priebe and McMahon. Mr. Harris will draft a model policy for the board to review prior to the SB meeting on Nov 19, 2018.

Adjournment

Isensee/Jeffers motion to adjourn at 8:00pm. Motion carried 4-0

Respectfully submitted,

/s/  _____

Scott Backer, Clerk

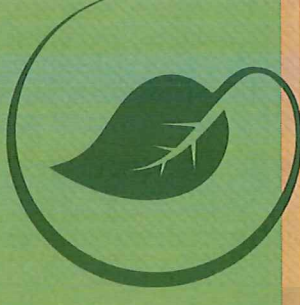
Green Team Project 2018

Chatfield High School
Environmental Science Class



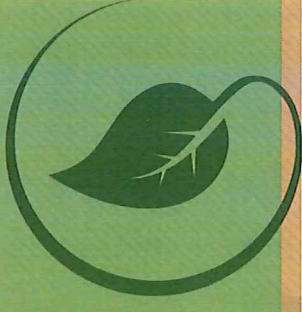
What is Green Team?

- Started by Mrs. Gathje's 2018 Environmental Science class
- Recycling initiative
- Goals include:
 - Reducing waste in the Chatfield School District
 - Creating a behavioral change in students, staff, and community



Current Plans

- Start recycling program at CHS
- Introduce recycling program to all students, faculty, and community
- Get school board's approval
- Purchase or create a recycling system
 - Will be used in
 - Cafeteria (2)
 - Entrance
 - LINC
- Share information with community members regarding Green Team



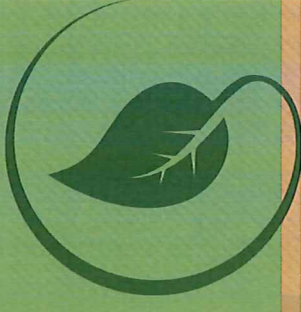
Other Ideas

- Promote environmentally friendly acts:
 - Put signs on paper towel dispensers and napkin holders reading “take only what you need”
- Ask Taher if it would be possible to replace plastic utensils to reduce waste, with metal / reusable silverware
- Create reusable shopping bags out of old T-Shirts
 - Could be sold as a fundraiser or given away



Next Steps

- Start recycling program at the Elementary School
- Integrate into other community locations
 - Chatfield Center for the Arts
 - City Hall
 - Local Businesses (per their votive)
- Start community outreach programs about recycling techniques



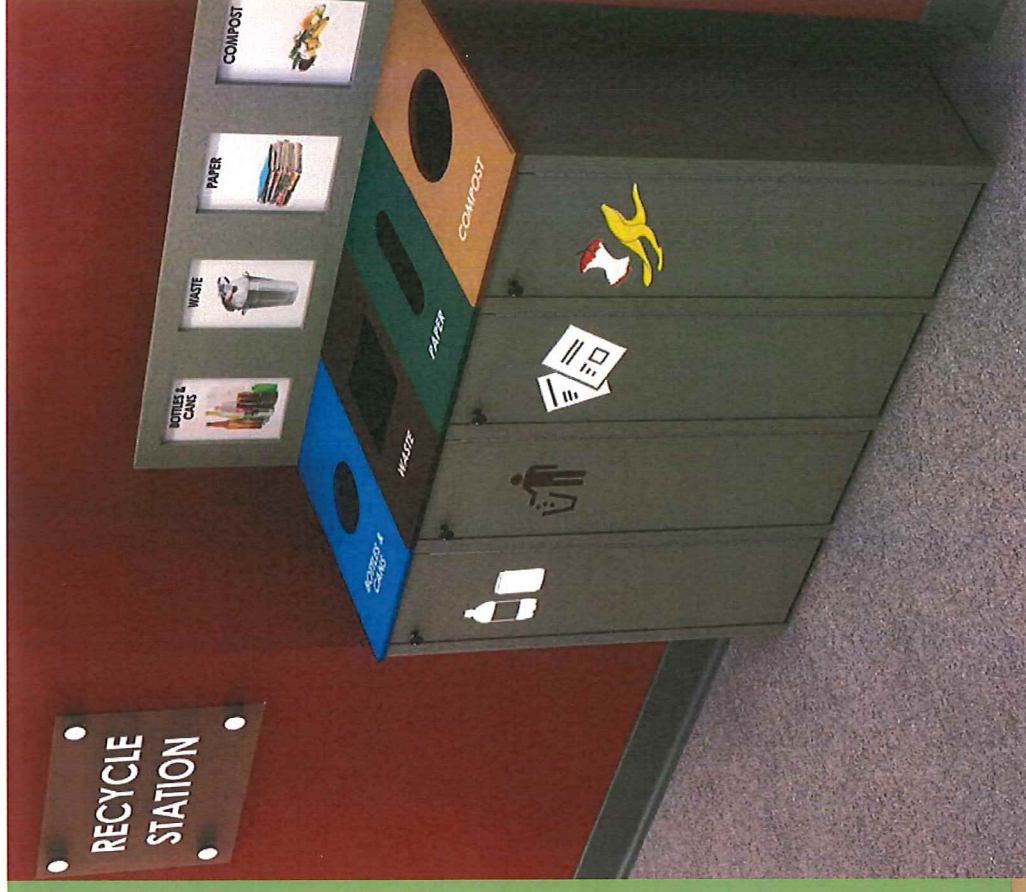
Recycling Station

Will include (but not limited to):

- Compost
- Plastics
- Trash
- Paper

One exclusive station (located in shop room)

- Aluminium
- Batteries
- Halogen Light Bulbs



Costs

- Grant of \$1,000 has been provided as a starter fund
- Purchase of recycling bins is expected to be covered by the grant
 - Another option, Mr. Willette has offered to contribute to the program by building our own stations (cost of supplies would be around \$100)
- Exploring additional recycling and compost pick-up costs



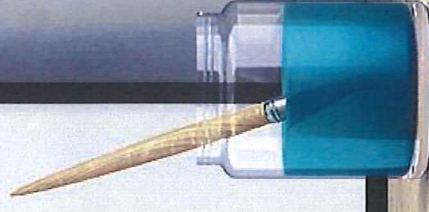
Goals

- Start a successful, well-received recycling program
- Raise awareness regarding waste disposal and pollution
- Demonstrate efficient, environmentally healthy ways to recycle
- Reduce the community's contribution to landfills
- Make citizens consider how much waste they are producing and its impact on the world



OCTOBER BOARD REPORT

2018



SCHOOLGY

- All K-12 teachers are using Schoology
 - K-2 Parent Access only
 - 3-12 Parent and Student Access
- Letters sent to parents with log
 - Parents can contact SchoologyRollout@chatfield.k12.mn.us

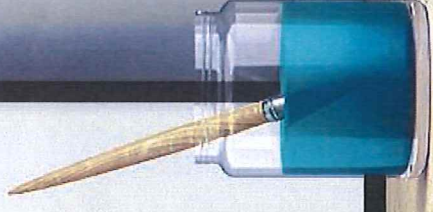
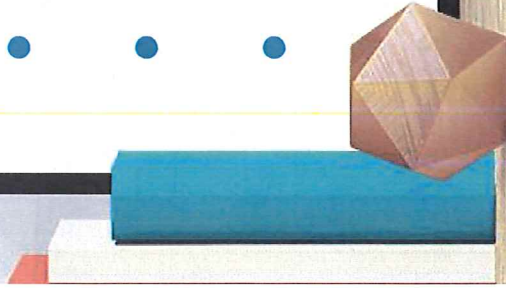
PARENT ACCESS

K-3 Parents:

- Newsletters
- Commonly Accessed Files
- Links to Educational Tools/Websites
- Major School Event on the Calendar

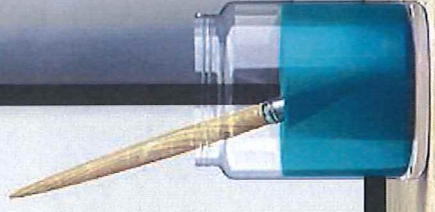
4-12 Parents:

- Same as the K-3 Parents
- Some Course Assignments
- Major Course Assignments on Calendar



PARENT ACCESS

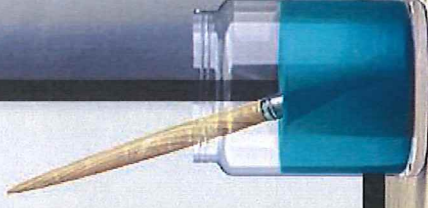
- No Grades will be accessible on Schoology
 - Skyward is our gradebook
- No communication between parents and teachers on Schoology
- Not all assignments will be on Schoology
- Work in Progress



VIRTUAL REALITY

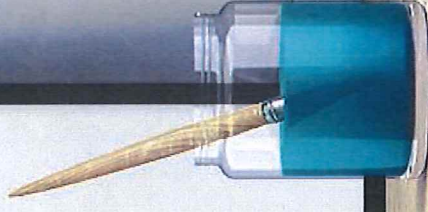
New Virtual Reality Headsets

- Training a few weeks ago
- Already implemented into the classroom
- Google Expeditions



TECHNOLOGY INTEGRATION

- Big switch over to a new iPad Management System
- Supporting teachers in exploring Personalized Learning
- Digital Citizenship – Starting this week in 3rd Grade



COMMUNITY EDUCATION

School Board Report

10/22/2018

Valleyland

- Certification through the Dept. of Human Services is now required in order to serve families receiving child care assistance (CCAP). Valleyland was approved for certification in September. The certification process requires specific training for staff, an improvement in our record keeping for dispensing medication and reporting injuries, and documentation regarding health and safety practices and procedures. In the future, a more intensive background check will also be required.
- Valleyland has made some adjustments for budget purposes. 1) No hot lunch served during the summer, 2) an increase in minimum hours, and 3) a slight increase in fees.
- The primary issue at this point is adequately staffing the program. We are in need of student and adult assistants for the after school shift.

Preschool

- Number increased this year. The 2-day 4 & 5 Year Old section returned. We do have openings in the 2-day classes for all ages.
- Teachers and staff are in the process of completing the fall assessments.

ECFE

- A new class was added – Thursdays, 4:15-5:45 p.m. Numbers are low at this time, but we hope the interest increases in order to serve new families and to alleviate the large number in the Thursday evening class.

Youth Enrichment

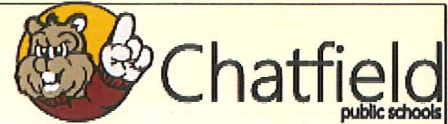
- Interest in the October classes has been high.
- STEM classes for elementary students will begin in November. STEM opportunities will be available every month through April.
- Community Education is working with the Youth Enrichment League to bring Chess classes to Chatfield this winter & spring. The plan is also offer a Fencing camp this coming summer.

Adult Enrichment

- While classes have not been very successful in the past, we have had some success this fall with classes on Estate Planning & Protecting Your Assets.
- We will be offering a Beginning Sewing Class and Intro to Zumba beginning in January.

CHATFIELD ELEMENTARY REPORT TO THE SCHOOL BOARD

October 22, 2018



Bus Schedules/Bell Schedules

Over the first month of school, we were noticing extended wait times for our afternoon bus students. As a result, we worked with administration and our Site Team to come up with a solution. We have adjusted our dismissal bell from 2:49-2:55.

Fall Parent Teacher Conferences

Parent Teacher Conferences were held last week and we had an outstanding turnout. As of Wednesday, October 17th, our staff reported over 95% of our students' families attended a conference. I would like to thank the Old Barn Resort and Jac's for providing a meal for our staff during conferences.

Fire Prevention Week

Thank you to the Chatfield Fire Department for helping in Fire Prevention Week. Our students learned about Fire Prevention and Safety!



1st Grade DARE Lessons

Officer Landorf has been visiting on Wednesday's welcoming our students to school and now has started some DARE Lessons with our 1st Graders. Thank you to Officer Landorf for his work with our students.



Personalized Learning

October 1st and 2nd Jay Harstad, Jodie Daniels, Kristy Cook and I attended a training and information session on a possible grant opportunity through the Bush Foundation. We have a number of staff members experimenting with personalized learning and this may be an opportunity to receive some training through Edvisions.

Goal Planning

We have finished up our NWEA and Fall Benchmark assessments and are looking forward to using the data to help drive our instruction to best meet the needs of our students. I will have our goals to the school board at the November Meeting.

Shane McBroom – Elementary Principal



High School Board Report Go Gophers!

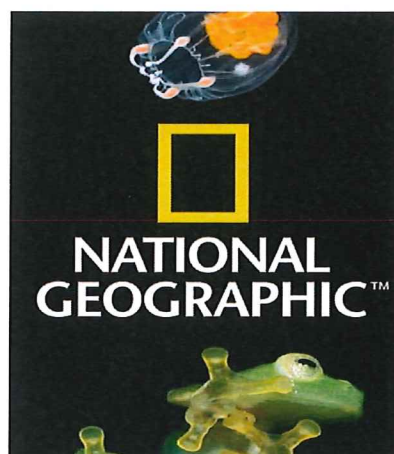
Congratulation to Nora Gathje



Nora Gathje has won the Minnesota Science Teachers Association (MnSTA) Teacher Of The Year Award. What a great honor this is for Nora and what wonderful news for our school and community as well! Nora will be receiving her award at this year's Science Teachers Association Conference in St. Cloud.

Congratulations again to Nora Gathje for this wonderful honor!

National Geographic: "Science Fair"



Chatfield High school has been chosen by National Geographic as a test site to screen the movie, *Science Fair*, on Friday November 16th at 7:00 PM in the Forum Room before it hits the theaters. Admission is FREE! The confirmation was sent to them and we are waiting to hear the final approval.

Rural Advanced Manufacturing Academy Hub (RAMAH)

Chatfield High School and Cannon Falls High School combining their efforts with the Southeast Technical College in Winona to provide advanced manufacturing education to Southeast MN by applying for a RAMAH grant through the National Science Foundation.

To:

Ms. Celeste Carter
Lead Program Director – ATE
National Science Foundation
2415 Eisenhower Avenue
Alexandria, Virginia 22314

National Science Foundation – Letter of Commitment

Chatfield High School and Cannon Falls High School are excited to submit this Letter of Commitment towards the Rural Advanced Manufacturing Academy Hub (RAMAH) project. While our communities are found on opposite ends of the southeastern Minnesota region, both are stakeholders of our local industries.

The reality spanning our region is that of highly technical employers struggling to find talent necessary for their continued competitiveness. Through this initiative, our high schools will be able to partner with the region's foremost technical college to bring universal advanced manufacturing education into the high schools and build that bridge from student to professional employee. Further, this collaboration will facilitate the integration of technical practitioners into the classroom as adjunct faculty. Such a resource not only provides an immediate window into today's modern manufacturing processes, but also gives students an opportunity for career mentorship long before stepping foot into an employer's facility.

We are eager to begin pushing this process forward and sincerely commit to making it a success. We can affirm that our schools will provide the students, outreach, and facilities necessary to executive Minnesota State College Southeast's programming.

Sincerely,



Beth Giese
Superintendent Cannon Falls Public Schools



Randy Paulson
Principal Chatfield High School

VIRTUAL REALITY (VR)

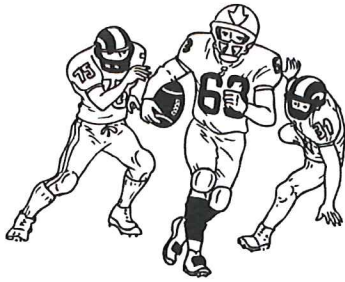
From training directly into the classroom is exactly what happen at



Chatfield High School with the new VR equipment that was recently purchased. Using VR to enhance the curriculum and the learning environment is an easy and effective way to improve student learning. Using VR doesn't replace our curriculum, but takes the learning experience to a new

level of student engagement.

Good Luck to our Sports Teams



Good luck to all of our head coaches, assistant coaches and players as they all have playoffs, and conference and section meets in front of them in the next few weeks. Cross Country already had their Conference Meet and we had a number of All-Conference Runners.

2018 Homecoming Royalty & King & Queen



Congratulations to CHS's Royalty and King and Queen, Jack Tuohy and BrookLynn Johnson.

Front row: Larissa Martin, Amya Biers, Danika Fay, Belle Berg, BrookLynn Johnson, and Sarah Baum.

Back Row: Nathan Goldsmith, Davontae Goldsmith, Zach Roline, Ben Brogan, Jack Tuohy, and Gage Tuohy.

The Royalty did an excellent job of representing the class of 2019 and CHS. Congratulations!

Homecoming 2018: A Lot of Fun



CHS Homecoming 2018 had a great student participations this year. A lot of time and effort goes into producing a great Homecoming, but the Senior Class and the Student Senate, under the guidance of Mrs. Olson (Student Senate Advisor) can make the difference between a good and great Homecoming.

Stacie Conway organized the King and Queen voting, Homecoming Royalty and the 2018 Coronation. Thank you Stacie.

There was a number of highlights this year but one of the best was the “Gopherfest” which followed the Pepfest right after school on Friday. I truly believe that the Student Senate has started a new successful tradition with the “Gopherfest” activities.

Three Screens presentation: “Fix It”

Students in grades 7-12 got to experience the Three Screens presentation again this year. Our students really appreciate the multimedia assembly program on a 43-foot wide video wall and state-of-the-art sound and projection, which captivates their attention while real life stories about not making the wrong decision but the right decision.

This year’s presentation was called “Fix It”, which focused on situations that students can control and fix. When should students be taking control of their own circumstances and how to take action to correct and improve their lives and others around them are the questions this presentation answered. This program, like the others, focused on drug and alcohol prevention, keeping bullies from controlling them and how to overcome obstacles. I was really impressed with the “Athletes to Drug Addicts” part of the presentation. It talked about athletes that

were injured and received pain medication and ended up getting addicted to the pain medication. This has become a significant problem that both parents and students should be aware of. Three Screens has been presenting at Chatfield High School for about 14 years and they always produce a very nice product every year.

Fire Drill



Our first fire drill was today, Monday, with the new alarm system. I usually like to have two or three fire drills done at this point in time but we should be able to catch up this week or next.

Everything went very well. The new system has a fire drill button and a reset button. I didn't even need to use a screwdriver.

There were a few changes in procedures with the remodel that needed to be done, which included some exit changes.

Fire drills can be a nightmare for principals.

Fortunately, our students and staff do wonderful job.

Ninth thru Twelve Grade Flex Time Update



Thank you to Nora Gathje and Kiya Virgin for presenting to the staff on how Flex Time will be working in the future. Also, thank you to the staff that have turned in Flex Time offerings. At this time, we are in the process of purchasing a Flex Time scheduling system. Students and staff on a daily or weekly basis will be able to schedule their 7th period activity. Staff, if they need to have a student come to their room for tutoring or to make up a test, will be able to override the student's request.



Thank you to Crystal Smith. Crystal will be overseeing the attendance procedures and the scheduling process for Flex Time. Our next steps will be training staff and students on how the Scheduling Process works.

John Gerken from Enriching Students has been working with schools throughout the United States.

He has been a good resource for us.



Please call or e-mail me if you have any questions. I look forward to seeing everyone tonight.

Randy Paulson rpaulson@chatfield.k12.mn.us

ED'S OCT 2018 BOARD REPORT

MnSTA Secondary Science Teacher of the Year: Nora Gathje
[MnSTA 2018 Teacher of the Year Press Release.docx](#)

CHS Green Team

Open House Initial Plans
[Open House Planning](#)

October 3 School Board Activities Committee
[October 3 Facility Meeting Outcomes](#)
[October 3 Fund Raiser Meeting Outcomes](#)

Regarding Parent/Spectator Expectations: These outcomes and next step are still under development.

1st Reading of District Policies

206 Public Education

No material changes.

401 Equal Employment Opportunity

No material changes.

404 Employment Background Checks

No material changes.

601 School District Curriculum and Instructional Goals

Compliant via the World's Best Workforce Plan.

802 Disposition of Obsolete and Equipment and Material

Changes contract/bid amount requirement.

2nd Reading of District Policies

102 Equal Educational Opportunity

Clarifies the definition of "sexual orientation".

205 Open Meetings and Closed Meetings

Now allows for virtual meetings.

211 Legal Action

Grammatical correction.

New Business

School Board Coaching Policy: Members have indicated an interest in discussing restrictions on what types of positions school board members can assume within this District.

November 8 Open House

5:00 - 7:00 PM

October 17 Committee Meeting: Tentative Plans

Attendees: Shane, Julie, LuAnn, Terri, Trista, Gwen, Lorri, Jerry, Marcia

Here are tentative plans that we would like to see developed as per the meeting today.

Promotion

We will promote the event via Facebook, postcard mailing, news paper, and Skylert. The Facebook post will be set up as an event to hopefully give us a clue as to how many people may attend. This will help with meal prep and printing count.

Event Outline

- Patrons will be greeted at the main and cafeteria entries by admin/school board. They will be given a pamphlet/handout containing a "thank you" statement and information on the highlighted areas throughout the building that they can visit.
 - Pic of each space?
 - List key attributes of each space and what is/can be taught there?
 - Student quotes about each space?
 - A list of the other work done through the project.
 - "Welcome/Thank You" posters at the entries?
- A meal will be available from 5:00 to 6:30. People can eat before or after touring the building.
- There will be guides posted in the halls to make sure people know where to go.
- Staff and students will be present in the highlighted areas to talk with visitors about what makes the space special. The discussion should be focused on what the space allows students and teachers to do now that they could not before. It would be great if there were demos/labs set up in each area that showcase new abilities of the space or updated learning strategies.
- Damon will be in charge of developing a plan for technology use/demo in the spaces included in the tour.
- T-shirts will be printed for staff and students. Hi-vis with something to do with "thank you"?

Additional Ideas

Questions

What can we do with the Cafe area?

Who wants to take stab at t-shirt design? Trista

Next Steps

Ed

Talk with Lindsey about getting student senate involved. *DONE*

Advise Damon to begin thinking about how to best use/show technology throughout the building. *DONE*

Seek staff as "hosts" for the featured spaces.

Start pamphlet development.

Develop postcard for mailing.

Advise newspapers. *DONE*

Post pamphlet to Facebook after November 8.

Contact TV stations?? Since they've reported on the "during" this is a great opportunity to report on the "after."

Damon

Get renderings from architects to use for Facebook post.

Develop Facebook event post to track RSVP.

Develop technology demo plan for featured spaces.

Spaces on the Tour and Hosts

*Rooms not on the tour will be locked.

ALP

Staff: Dave

Students: TBDLINC

Art Room

Staff: Abbey

Students: TBD

Classroom #1

Staff: TBD

Students: TBD

Classroom #2

Staff: TBD

Students: TBD

Counseling Office

Staff: Lindsey

Students: TBD

Fitness Room/Wrestling Room

Staff: Greg

Students TBD

Forum Room

Staff: Lee

Students: TBD - MS Student Council?

Gym

*The gym will be busy but updates should be included in the pamphlet

JR/SR Commons/Community Room

*Do we show this off as a tour site or maybe use it as a movie/popcorn location for smaller kids while parents tour? This was Damon's idea. Can we get VL staff who are students to volunteer here?

LINC/Tech

Staff: Marcia/Damon

Students: TBD

Science Room

Staff: Nora?

Students: TBD

STEM (Tech and Ag Science)

Staff: Tim/Stacy?

Students: TBD

SPED Room

Staff: Kirsten?

Students: TBD

Chatfield Teacher Awarded Science Teacher of the Year

October 9, 2018

Nora Gathje a Chatfield High School science teacher has been announced as the recipient of the 2018 Secondary Science Teaching Award from the Minnesota Science Teachers Association (MnSTA). Nora was selected from a pool of applicants who are Minnesota science teachers for grades 7 through 12. The Minnesota Science Teachers Association also named Carrie Ehn of the School of Engineering and Arts in Golden Valley as the Elementary Science Teacher of the Year.

Nora teaches Advanced Placement Biology, Physical Science, Environmental Science, General Chemistry and College in the Schools (CIS) Chemistry. In addition, Nora is the coach of the "Rube Goldberg Team". The team has had multiple successes on the regional, state and national level for several years. Last year's team won the National Competition held in Chicago.

Retired Chemistry teacher Chuck Handlon who nominated Nora calls her "extremely dedicated and passionate for her students". One example he cited was Nora's willingness to go outside her "comfort zone" and attain an additional chemistry teaching license because of the need at Chatfield High School. "It's been enjoyable mentoring her in chemistry and seeing her grow professionally in her teaching skills motivated by a desire to always been the best teacher she can be in any subject."

The award will be presented to Nora Friday, November 9th at the Minnesota Conference on Science Education in St. Cloud. With the recognition comes a \$ 1,000 grant to Chatfield High School to be used in a classroom project designed by Nora as part of her application.

The MnSTA Science Teaching Award has been granted annually to one secondary and one elementary Minnesota science teacher since 1995. The MnSTA board has been committed to promoting and recognizing high quality public and private science education for over fifty years. www.mnsta.org

Further information may be obtained by contacting the MnSTA selection committee chair John Olson john.c.olson@state.mn.us or Nora Gathje ngathje@chatfield.k12.mn.us via Chatfield High School 507 – 867 – 4210.

Facility Outcomes

Thank you all for attending and providing input. I think the conversation assisted in developing better understanding between stakeholders of what the needs and limitation are relating to facility use. Here is a simple list of outcomes. If you think I missed something or erred, please let me know right away.

Here is the order of priorities that will be followed when there is a conflict between facility requests.

1. School programs (In season)
2. CYSA/Out of season school programs
3. Regional teams that involve Chatfield students

On certain dates (below) the CYSA will be given blocks of time where facilities can be scheduled for use. This will be done on a seasonal basis (Facility Scheduling Seasons) according to the schedule below. Neither the CYSA nor regional teams can reserve facilities beyond the upcoming time period. The District will retain a percentage of available time for unexpected needs. Regional teams/associations may reserve a facility after the CYSA has submitted its initial request(s) for the upcoming season.

Facility Scheduling Seasons

*The date is by when the district should advise the CYSA of the available time blocks.

Fall I (August, September, October): July 15

Fall II (November, December): October 15

Winter I (January, February): December 15

Winter II (March, April, May): February 15

Also, it has been determined that there are morning practice times available at the elementary school which will be included in the available block information based on availability.

The Activities Director will resolve conflicts/disagreements that relate to facility requests. We will maintain open lines of communication on this and adjust as necessary.

Thank you!

Fund Raizer Outcomes

Thank you all for attending and providing input. I think the conversation was a good start in understanding what program needs are and what the role of fundraising currently is and what it should be going forward. This topic is quite complex. As such, I am going to try and break down questions and/or next steps by program and/or fundraiser type for our next meeting. Talking about everything all the time will not be productive. So, I am going to start with sports for the following reasons.

- As a group, they have the most visible and consistent history of traditional fundraisers (product/door to door) compared to other activities.
- They have district supported operating and/or capital budgets where many of the other programs may not.

Obviously, some sports have little or no traditional fundraisers, but I think it will be most manageable to group information by programs that are alike and start the inquiry process with one aspect of this topic. As we go along we will incorporate discussions about other programs when it makes sense or when we are ready for a new set of questions.

Football, Volleyball, Cross Country, B/G Basketball, Wrestling, Baseball, Softball, Track, Golf

1. Over a two year period, how much money does each sport typically raise and spend using fundraisers?
2. Over a two year period, what has each sport most often spent their fundraising money on?
3. Of those items identified in question #2, are there any that are critical to the basic operations of the program? In other words, are there things that the District should be paying for that it is not?
4. Of those items identified in question #2, are there any that parents of players could or should be asked to pay for?
5. What types of things should fundraising money be spent on? This should be more of collective discussion at the next meeting, but, I thought I would pose now to get you thinking.

Next Steps

1. I will work with Trista and the coaches on collecting information related to the questions above for our next meeting.
2. Develop a projected monthly calendar of all fundraisers for 18-19 and 19-20
3. I will set a date for our next meeting. Although, I may not be able to effectively do that until next week as I have a meeting with a surgeon this Friday (Oct 19) to hopefully reschedule my surgery. In other words, I don't want to set a date today only to find out that I can't be there as I will be out of commission for a number of days. And, it may take some time for the information to be collected and organized.
4. Develop discussion agenda for the next meeting.

*Tenured

^Non-Tenured

2018-2019

CERTIFIED STAFF SENORITY

APPROVED OCT 22 2018

EMPLOYEE	File Folder #	FTE	Area of Instruction	Licensure	Expiration Date	Seniority Date	Years of Service	Notes
*Young, Julie	#287485	1.00	Title 1	Elem Ed K-6; MMMI K-12; MSMI K-12	2021	5/29/1984	35	
*Boyum, Julie	#293382	1.00	ADSI	Elem Ed K-6; SLD K-12; MMMMI K-12	2022	6/15/1987	30	LOA 1.0 2005-2006; LOA 1.0 2006-2007
*Duxbury, Sara	#303085	1.00	Elementary Guidance Counselor; Special Education Counseling	Elem Ed 1-6; Elem Guidance Counseling 1-6; Coaching 7-12; Secondary Guidance Counseling 7- 12; MMMI K-12; MS Guidance Counseling; Principal K-12	Principal 2020; the rest 2023	7/25/1989	30	
*Wagner, Paul	#307888	1.00	Sixth Grade	Elem Ed 1-6; Coaching 7- 12	2022	8/3/1989	30	
*Reinecke, Kelly	#327511	1.00	Elementary SpEd	Elem Ed 1-6; LD K-12; MMMMI K-12	2023	8/28/1990	29	
*Baum, Brian	#329660	1.00	Grades 8-10 Health; Grade 7 Phy Ed	Coaching 7-12; Phy Ed K- 12; Health Education 5- 12; DAPE PK-12	2023	8/31/1990	29	
*Becker, Karla	#310911	1.00	Speech Pathologist	Speech/Language Pathologist PK-12	2020	8/28/1991	28	
*Bolton, Ann	#276568	1.00	Third Grade	Elem Ed 1-6; MMMI K-12	2021	9/1/1994	25	
*Paulson, Randy	#292269	1.00	HS Principal	District Superintendent; Secondary School Principal; Vocational Agriculture; Teacher Coord. Ag Co-Op Program/nonfarm	2022	7/24/1995	24	
*Zeccardi, Linda	#335366	1.00	Elem EBD; ECSE	Pre-Kindergarten; Remedial Reading 1-6; EBD K-12; SLD K-12; ECSE Birth-Age 6	2022	8/1/1995	24	

UPDATED: Oct 5, 2018

*Tenured
^Non-Tenured

2018-2019
CERTIFIED STAFF SENORITY

EMPLOYEE	File Folder #	FTE	Area of Instruction	Licensure	Expiration Date	Seniority Date	Years of Service	Notes
*Vondal, Cheri	#346244	1.00	Kindergarten	PK-6 Elem Ed	2019	10/24/1996	23	
*Becker, Lee	#367916	1.00	MS Social Studies	Social Studies 7-12	2020	7/1/1997	22	
*Love, Shannon	#377171	1.00	Social Worker	Social Worker PK-12	2022	7/27/2007	22	
*Semmen, Brenda	#349332	1.00	Fifth Grade	PK-6 Elem Ed	2022	8/7/1998	21	
*Hanson, Kathryn	#281795	1.00	Sixth Grade	Elem 1-6	2022	7/27/1999	20	
*Kobs, Brian	#371642	1.00	Fourth Grade	Elem 1-6	2021	7/27/1999	20	
*Raaen, Tracy	#365283	1.00	First Grade	Elem 1-6	2021	9/27/1999	20	
*Murphy, Melanie	#353900	1.00	Second Grade	Elem 1-6	2023	10/25/1999	20	
*Johnston, Kirsten	#369039	1.00	HS SpEd	K-12 MIMI	2022	6/5/2000	19	
*Bren, Janet	#388298	1.00	HS English	English/Language Arts 7-12	2023	6/16/2000	19	
*Bartels, Travis	#397110	1.00	MS Math	Elem Ed 1-6; MS English/Language Arts; MS Mathematics; MS Social Studies	2022	7/8/2001	18	
*Goldsmith, Katie	#388354	1.00	First Grade	Elem Ed 1-6	2023	8/27/2001	18	
*Volker, Ben	#367189	1.00	Auto Literature; Literature 8; English 9; Reading Enrichment	7-12 English/Language Arts	2020	5/8/2002	17	

*Tenured

^Non-Tenured

2018-2019

CERTIFIED STAFF SENIORITY

EMPLOYEE	File Folder #	FTE	Area of Instruction	Licensure	Expiration Date	Seniority Date	Years of Service	Notes
*Bance, Tom	#349155	1.00	Elem Phy Ed	Coaching 7-12; Phy Ed K-12; Health Education 5-12	2022	6/18/2002	17	
*Berge, Carmen	#400269	1.00	Kindergarten	Elem K-6	2022	7/17/2002	17	
*Schleusner, Katy	#382959	1.00	Instrumental; General Music	Instrumental Band/Orchestra & Classroom Music K-12	2021	8/6/2002	17	
*Johnson, Jeff	#412414	1.00	HS Phy Ed; DAPE K-12	Phy Ed K-12; DAPE K-12	2019	5/23/2003	16	
*Cook, Kristine	#417007	1.00	Technology Integration Specialist	Elem Ed K-6	2020	8/19/2004	15	
*Fritz, Stacy	#419050	1.00	Agriculture Sciences	Agriculture Ed 5-12; Teacher/Coord. Work Based Learning 9-12	2020	8/8/2005	14	
*Johnsrud, Elissa	#413132	1.00	Curriculum & Staff Development Coordinator	Early Childhood Ed Birth-Grade 3	2020	8/7/2005	14	LOA 0.4 2015-2016; LOA 0.25 2016-2017
*Conway, Stacie	#392273	1.00	HS Sciences	Life Sciences 7-12; MS Life Sciences	2022	7/25/2006	13	
*Harstad, James	#413424	1.00	Fifth Grade	Elem K-6; Math 5-8	2019	8/21/2006	13	
*Archer, Adam	#423464	1.00	HS Social Studies	Social Studies 5-12	2021	9/8/2005	12	LOA 1.0 2011-2012; LOA 1.0 2012-2013
*Armstrong, Kirsten	#380575	1.00	Third Grade	Elem 1-6	2022	9/20/2007	12	

UPDATED: Oct 5, 2018

*Tenured
^Non-Tenured

2018-2019
CERTIFIED STAFF SENIORITY

EMPLOYEE	File Folder #	FTE	Area of Instruction	Licensure	Expiration Date	Seniority Date	Years of Service	Notes
*Doyle, Patricia	#350699	1.00	Writing & Technology; Literature 7; English 11; Study Skills	English/Language Arts 7-12	2023	5/26/2007	12	
*Hanson, Jessica	#390490	0.84	Exploratory Science 7; Flex Star Science; CIS Physics; HS Sciences	Physics & Chemistry 7-12	2021	7/27/2008	11	
*Gathje, Nora	#361359	1.00	7-12 Life Science; 9-12 Chemistry; CIS Chemistry	Life Sciences 7-12; Chemistry 9-12	2019	7/27/2008	11	
*Berhow, Josh	#439839	1.00	Second Grade	Elem Ed K-6; Mathematics 5-8	2019	7/6/2010	9	
*DeBuhr, Jeff	#453613	1.00	HS & College Math	Math 5-12	2022	5/29/2011	8	
*Hinck, Dave	#449655	1.00	FOCUS ALP	Social Studies 5-12	2022	6/28/2011	8	
*Tollefson, Kyle	#459954	1.00	Fifth Grade	Elem K-6; Social Studies 5-8	2022	7/27/2011	8	
*Olson, Lindsey	#462478	1.00	HS Guidance Counselor	School Counselor Grades K-12	2022	6/20/2011	8	
*Lee, Mitch	#458861	1.00	Odyssey; Flex Star	Communication/Arts Literature 7-12	2020	7/24/2012	7	
*Jansen, Blake	#470032	1.00	Spanish; World Language	Spanish K-12	2019	2/15/2013	6	
*Dornack, Jolene	#378532	1.00	Elem Behavior Interventionist	PK-6 Elem Ed	2022	7/16/2013	6	
*Daniels, Jodie	#417523	1.00	Sixth Grade	Elem Ed K-6; Science 5-8	2021	8/22/2013	6	

*Tenured
^Non-Tenured

2018-2019
CERTIFIED STAFF SENIORITY

EMPLOYEE	File Folder #	FTE	Area of Instruction	Licensure	Expiration Date	Seniority Date	Years of Service	Notes
*Willette, Tim	#411714	1.00	Engineering 9; Production Engineering; Drafting/Design; Work Experience	Agricultural Ed 5-12; Teacher/Coordinator Work Based Learning 9-12	2019	5/20/2014	5	
*Potter, Abigail	#474824	1.00	Elem & HS Art	Visual Arts K-12	2020	7/22/2014	5	
^Wasmundt, Stephan	#467591	1.00	MS Science	5-8 Science; 9-12 Life Science	2023	5/20/2016	3	
^Johnson, Kate	#470426	1.00	Fourth Grade	1-6 Elem Ed	2020	5/23/2016	3	
*Shannahan, Ann	#411076	1.00	Sixth Grade	K-6 Elem; 5-8 Communication Arts/Literature	2019	5/23/2016	3	
^MacLeod, Jessica	#471795	1.00	Elem Music; 5-6 Band	Instrumental Band/Orchestra & Classroom Music K-12	2019	6/9/2016	3	
*DeBuhr, Niki	#453637	1.00	Econ/Finance; Media Productions; College History; Flex Star; Yearbook	5-12 Social Studies	2019	7/1/2016	3	
*Affeldt, Kirk	#347686	1.00	Fourth Grade	1-6 Elem Ed: Coaching 7-12	2023	7/1/2016	3	
^Virgin, Kiya	#941125	1.00	HS & College Math	5-12 Mathematics	2022	7/28/2016	3	
^Dunlay, Kaitlin	#480048	1.00	Kindergarten	K-6 Elem; Birth-Grade 3 Early Childhood Education; Age 3-K Pre-Primary	2020	8/10/2016	3	

*Tenured

^Non-Tenured

2018-2019
CERTIFIED STAFF SENIORITY

EMPLOYEE	File Folder #	FTE	Area of Instruction	Licensure	Expiration Date	Seniority Date	Years of Service	Notes
^Thorson, Samantha	#491534	1.00	Third Grade	1-6 Elem Ed	2023	8/10/2016	3	
^Simpson, Tyler	#501038	0.75	5-12 Choir	K-12 Vocal & Classroom Music	2019	5/11/2017	2	
*Moody, Tom	#443047	1.00	HS SpEd	K-12 EBD; K-12 LD	2019	6/5/2017	2	
*Schaitel, Greg	#443685	1.00	Elem SpEd	K-12 LD	2021	8/21/2017	2	
^Slowiak, Zach	#509124	1.00	HS Social Studies; HS STEM	Social Studies 5-12	2023	5/22/2018	1	0.75 Social Studies; 0.25 STEM
^Gwidt, Kelsey	#509518	1.00	Second Grade	K-6 Elementary Education; B-Grade 3 Early Childhood Education	2019	5/22/2018	1	
^Fitzpatrick, Angela	#491309	1.00	First Grade	K-6 Elementary Education; B-Grade 3 Early Childhood Education	2022	5/22/2018	1	
^Palmer, Sarah	#498594	1.00	MS English	5-12 Communication Arts/Literature	2023	5/22/2018	1	
^Mauseth, Matt	#492949	1.00	HS SpEd/Reading	K-12 LD	2020	6/19/2018	1	0.75 SpEd; 0.25 Reading
^McBroom, Shane	#402471	1.00	Elementary Principal	5-12 Business; Principal K-12	2020	8/6/2018	1	