

APPROVED AUG 20 2018

OFFICIAL MINUTES

Chatfield Public Schools School Board ISD #227

Regular Board Meeting

Date | time 7/16/2018 7:00 PM | Meeting called to order by Jerry Chase

In Attendance

Pursuant to due call and notice thereof, the regular meeting of the School Board of Independent School District No. 227, Olmsted, Fillmore and Winona Counties was held on Monday July 16, 2018. The meeting was called to order at 7:00 p.m. at the High School (Room #212) by Jerry Chase, Board Chair

Roll call was taken with these members present: Chase, Backer, Jeffers, McMahon, and Priebe. Isensee was absent. All present said the Pledge of Allegiance.

Approval of Agenda

McMahon/Priebe motion for Approval of Agenda with these changes:

Add: 8. Consent

- c. Approve the following new hires:
 - ii. Preschool Teacher: April McBroom
- d. Approve the following resignations:
 - iii. Preschool Teacher: Brittney Klug
- f. Approve the following job posting(s):
 - iii. Part-time Preschool Assistant
 - iv. Preschool Teacher

11. New Business

- d. Superintendent Contract 2018-2021
- e. Support Services Employment Language 2018-2019 & 2019-2020

Remove: 8. Consent

- g. Approve the following fundraisers:
 - ii. Football-Discount Cards August/September 2018

Motion carried 5-0

Approval of Claims & Accounts

Priebe motioned for approval of Claims & Accounts as presented. Jeffers seconded. Motion carried 5-0

Reports

Board Committees:

- o Jerry Chase & Matt McMahon/Employee Contracts: Have been working on Superintendent contract to be ready for approval later this evening.

- **Scott Backer/Hiawatha Valley Education District:** discussion on facilities, specifically Alternative Learning Centers (ALCs) and where to best locate them to serve their district. Schools like Chatfield with an Alternative Learning Program (ALP) are a plus to the district.

Principals' Reports:

- **Craig Ihrke/Elementary Principal:** Resigned this month. He will be missed. Applications are being accepted until July 20 for his replacement.
- **Randy Paulson/High School Principal:** Thanked Craig for his service with us and wished him well in Caledonia. The JH/HS start time will adjust back to 8:15am Monday, Tuesday, Thursday & Friday. Wednesdays will still be 8:45am. This is to help staff that is shared with both buildings to get back & forth. There will be some changes in Grades 9-12 grading system. Details to come at the August meeting.

Superintendent's Report/Ed Harris: Also thanked Craig. He is looking forward to working with him as a superintendent. He has set up a hiring committee that will review the applications on July 25-26; with interviews set up on July 31-Aug 1. He updated the SB with renderings of the media center and cafeteria. Construction is progressing on time and on budget. School is expected to start as scheduled on Sept 4, 2018. He reviewed outcomes from the Facilities Committee, Activities Committee & Safety Committee. Kindergarten enrollment is down this year. A complete copy of his report is attached.

Approval of Consent Items

McMahon/Backer motion to approve the Consent Items:

- a. Approve 06/19/2018 Meeting Minutes
- b. Approve Employee Activity Passes SY 2018-2019
- c. Approve the following new hire(s):
 - i. JH Football Coach/Kirk Affeldt
 - ii. Preschool Teacher/April McBroom
- d. Approve the following Fall 2018 Coaches
 - i. Football Varsity Assistant/Tom Bance
 - ii. Football Jr. Varsity/Josh Berhow
 - iii. Football 9th Grade/Kyle Tollefson
 - iv. Football JH/Bryan Neis
 - v. Volleyball Jr. Varsity/Kathy Bernard
 - vi. Volleyball 8th Grade/Nikki Ostby
 - vii. Volleyball 7th Grade/April McBroom
 - viii. Cross Country Assistant/Jayna Harstad
- e. Approve the following resignation(s):
 - i. Varsity Softball Coach/Mark Eickhoff
 - ii. Elementary Principal/Craig Ihrke
 - iii. Preschool Teacher/ Brittney Klug
- f. Approve the following job posting(s):
 - i. Varsity Softball Coach
 - ii. Elementary Principal
 - iii. Part-time Preschool Assistant
 - iv. Preschool Teacher
- g. Approve the following 2018-2019 fundraiser(s):
 - i. Danceline—VFW BINGO-August 2018

Motion carried 5-0

Annual Reading of District Policies

Jeffers/Priebe motion to approve the following policies:

- a. 414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse
- b. 414FRM
- c. 415 Mandated Reporting of Maltreatment of Vulnerable Adults

Motion carried 5-0

1st Reading of District Policies

Chase noted that the following district policies are before the board for their first reading. He asked the board to refer any questions they might have to Mr. Harris.

- a. 524 Internet Acceptable Use and Safety Policy
- b. 524FRM
- c. 722 Public Data Requests (new policy)
- d. 722FRM

2nd Reading of District Policies

Backer/McMahon motion to approve the following policies:

- a. 806 Crisis Management Policy

Motion carried 5-0

New Business

- a. McMahon/Jeffers motion to approve the Long Term Management Plan FY 2019. Motion carried 5-0
- b. Backer/Priebe motion to approve the HVED Agreement to Purchase Education Services for FY 2019. Motion carried 5-0
- c. Priebe/Backer motion to acknowledge adjusted Donations/Grants received through SY 2017-2018: \$33,994.27. (see attached) Motion carried 5-0
- d. Jeffers/McMahon motion to approve the Superintendent Contract 2018-2021. Motion carried 5-0
- e. Backer/Priebe motion to approve the Support Services Employment Language 2018-2019 & 2019-2020. Motion carried. 5-0

Adjournment

Jeffers/McMahon motion to adjourn at 7:26pm. Motion carried 5-0

Respectfully submitted,

/s/ 

Scott Backer, Clerk

Elementary Principal

Craig (Caledonia) - Thank you and good luck!
Principal Search Update

Construction Update

Media Center/Commons rendering

CHATFIELD DRAWING.pdf
2.7 MB

Gym floor - progressing. Lines and graphics are done.

On Budget and On Time - We expect the building to be ready for general occupancy to open school as scheduled. There will be some areas to finish thereafter.

HWY 52 Project - MNDOT to overtake easement (compensated) - ownership of soil under the pavement in Right of Way at FB field driveway. Compliant sidewalk access, curb/gutter to be installed.

Will lose tree nearest the corner.

HWY 52 Project.pdf
193.0 KB

Facilities

Had first site review meeting with Wendel companies to develop a site plan. Meeting #2 with FF Committee should be fairly soon. This was borne from a FF Committee discussion to assess the future needs of parking lots and driveways in its entirety.

SB Activities Committee

Set a date to review/evaluate behavior expectations for parents, athletes, coaches (requested by Amy). Also evaluate current fund raiser practices and future needs.

SB Safety Committee

The outcome of the last meeting to was set up ALICE training for the members to give them an accurate sense of the safety and security philosophy/procedures related to active threats.

Kindergarten Enrollment

FYI - Enrollment for the fall is projected to be 50. Our average has been in the mid 60's. The current plan is to have 3 sections as we have traditionally striven to keep Kindergarten class size under 20 to ensure a solid start. From a budget standpoint, class sizes in the teens beyond Kindergarten are not sustainable. Historically, class sizes have been set in the low to mid 20's in grades 1-6.

Annual Reading of District Policies

414 Mandated Reporting of Child Neglect or Physical or Sexual Abuse

[414 17red.pdf](#)
45.3 KB

Expanded definition of sexual abuse. No material changes.

414 Form

[414FRM-2017.pdf](#)
34.6 KB

415 Mandated Reporting of Maltreatment of Vulnerable Adults

[415 15red.pdf](#)
29.7 KB

Clarification of definitions. No material changes.

1st Reading of District Policies

524 Internet Acceptable Use and Safety Policy

[524red-2017.pdf](#)
55.0 KB

No Changes.

524 Form

[524FRM.pdf](#)
9.9 KB

722 Public Data Requests (new policy)

[722-2017.pdf](#)
110.1 KB

Contact information added.

722 Form

[722FRM-2017.pdf](#)
74.4 KB

2nd Reading of District Policies

806 Crisis Management Policy

[806 17red.pdf](#)
71.1 KB

We are up to date on this. No material changes.

NEW BUSINESS

10-Year Long Term Facility Maintenance Plan (LTFM)

This is an annual submission for all districts since the new LTFM funding system was put into place. The School Board must approve the projected annual expenditures and revenues for this funding stream.

FY 2020 LTFM Ten-Year Expendi...

39.2 KB

FY 2020 LTFM Ten-Year Revenue...

6.3 MB

HVED Agreement to Purchase Education Services for FY2019

Annual agreement

Acknowledge Adjusted Donations/Grants Received (FY2018 - \$33,994.27)

This is an adjustment to the approval from last month.

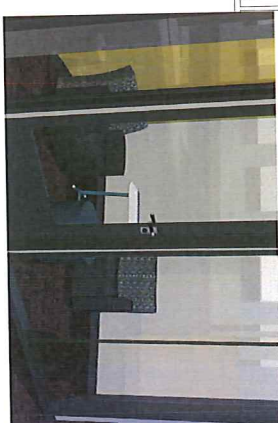
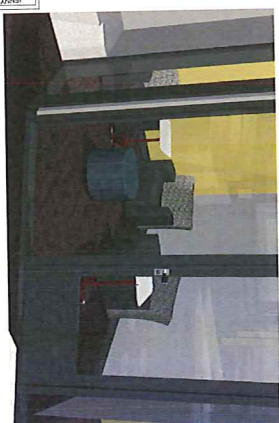
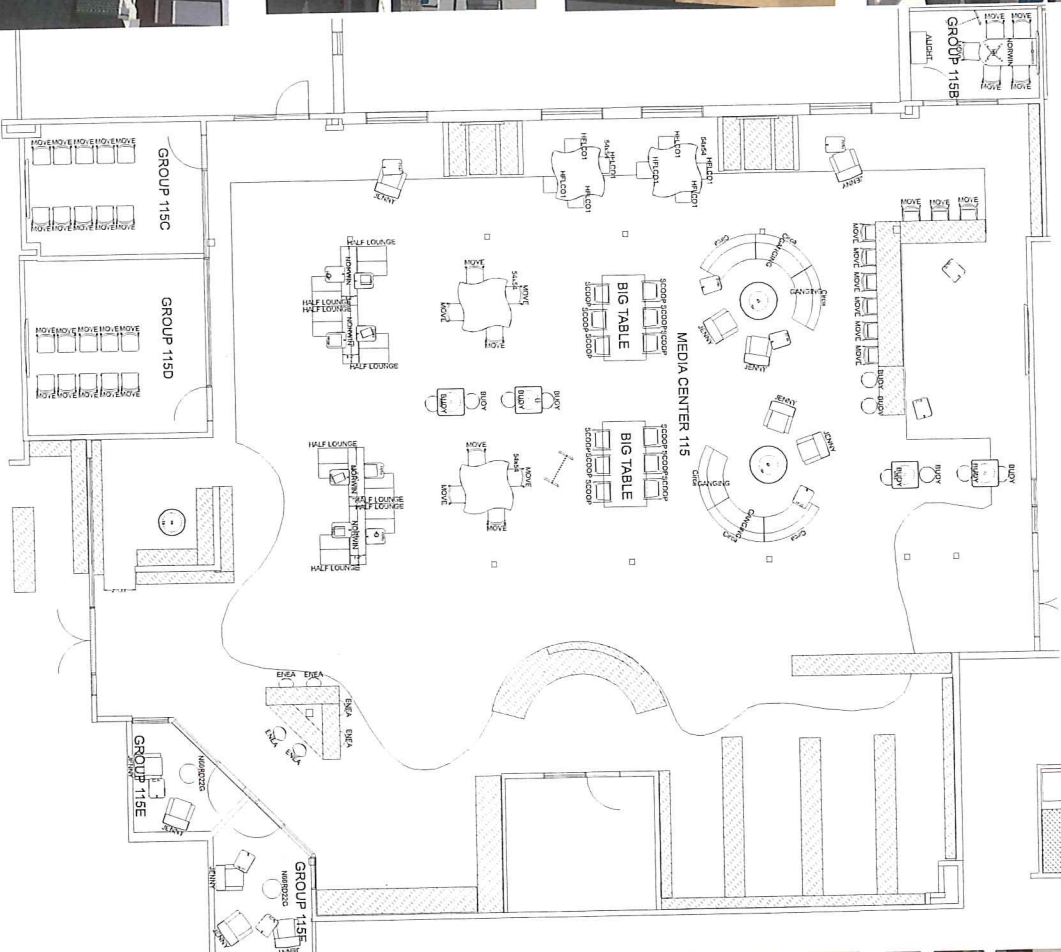
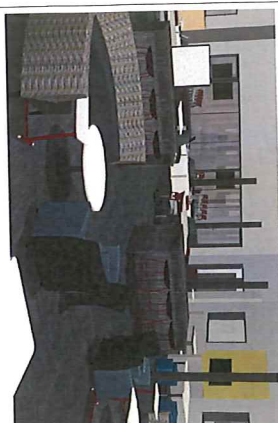
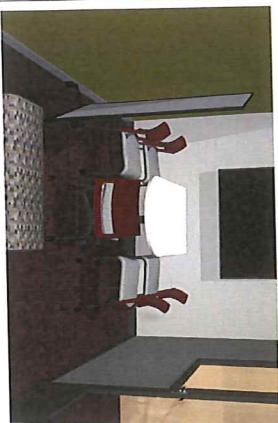
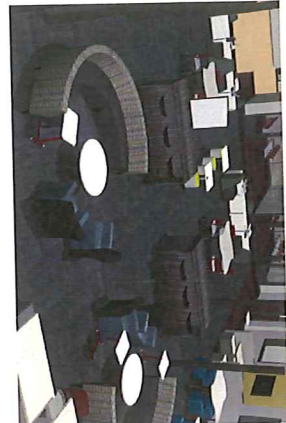
Superintendent Contract

I would like to thank the SB Contracts Committee for their consideration of my request. They can comment as they see fit. Thank you as well the entire SB for the continued support.

Support Staff Employment Language (agreement)

SB approval required for FY19, FY20 support staff employment language.

The SB Committee approved a 2% (Y1) and 1.5%(Y2) salary increase along with the addition of a 12th step. There were also some minor language adjustments. The costing was reasonable/moderate.



Scale: 3/16" = 1'



Chatfield Public School Distri HS REMODEL MEDIA 115

CLIENT APPROVAL: _____ DATE _____

SIGNATURE _____

REVISIONS	DATE	NOTES	INITIAL
1	08/06/00	XXX	
2			
3			
4			
5			
6			
7			
8			
9			
10			

SCALE: _____

DATE: _____

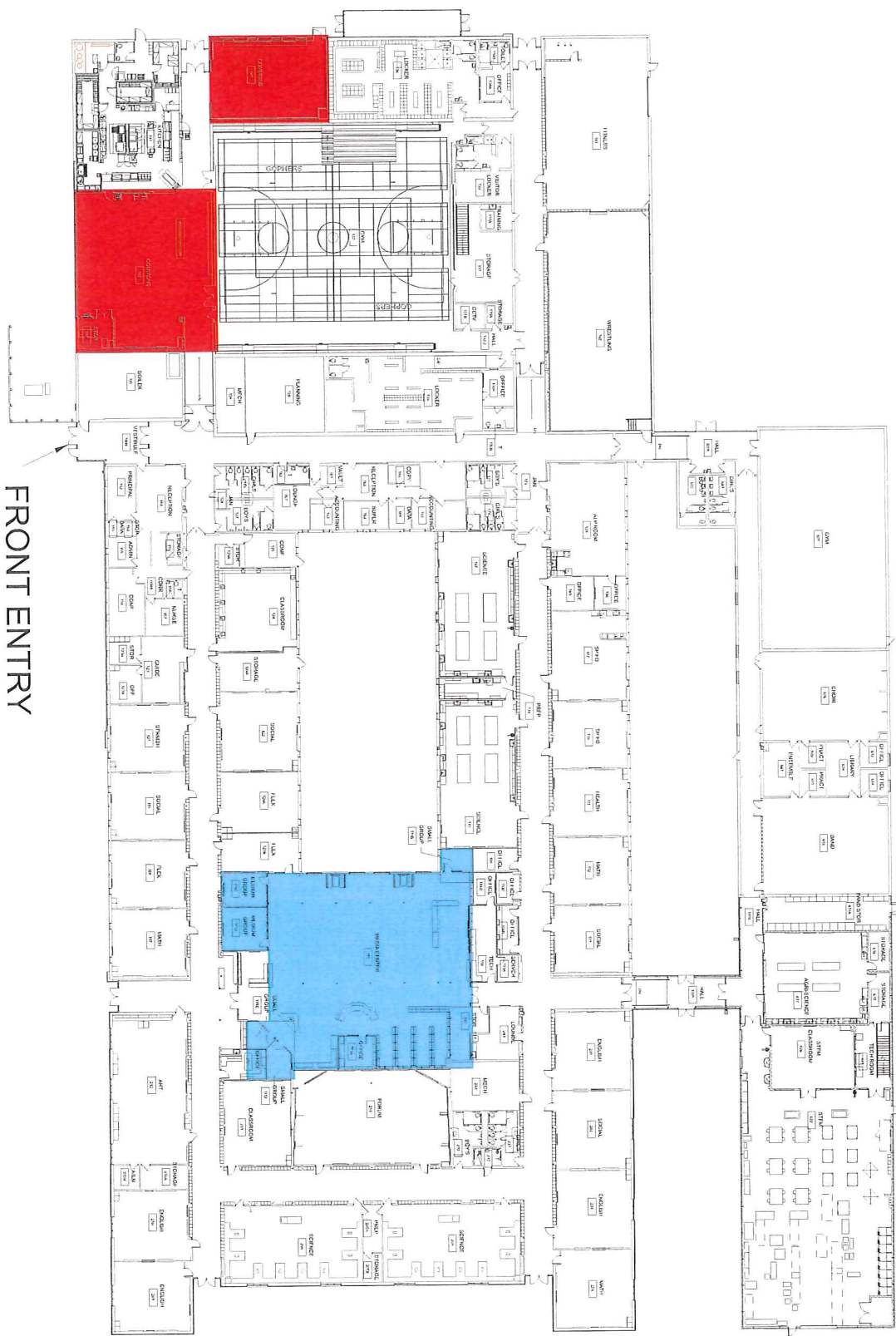
DRAWN BY: LJS

PROJECT ID: 18210

This document contains information considered proprietary to SGO. It is provided to SGO and shall not be used or reproduced or communicated in whole or in part to third parties without the written permission of SGO.

CLIENT APPROVAL		DATE	
SIGNATURE			
REVISIONS:	NOTES	INITIAL	
1. 00/00/00		XX	
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
SCALE: --			
DATE: --			
DRAWN BY: LAS			
PROJECT ID: 18210			

This document contains information that is confidential and proprietary to SCOP, and its use or disclosure is restricted to those authorized by SCOP. It is provided for SCOP and shall not be used or reproduced or communicated in whole or in part to third parties without the written permission of SCOP.



FRONT ENTRY

SCALE: 1/8" = 1'-0"

DATE: 11/11/11

PROJECT ID: 112210
 This document contains information considered proprietary to SGOP, and is provided for use only in work to be performed for SGOP and shall not be used or reproduced or communicated in whole or in part to third parties without the written permission of SGOP.

REVISIONS:	DATE	NOTES	INITIALS
1.	09/09/10	XXX	
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			

CLIENT APPROVAL: SIGNATURE DATE

Chatfield Public School District HS REMODEL Key Plan

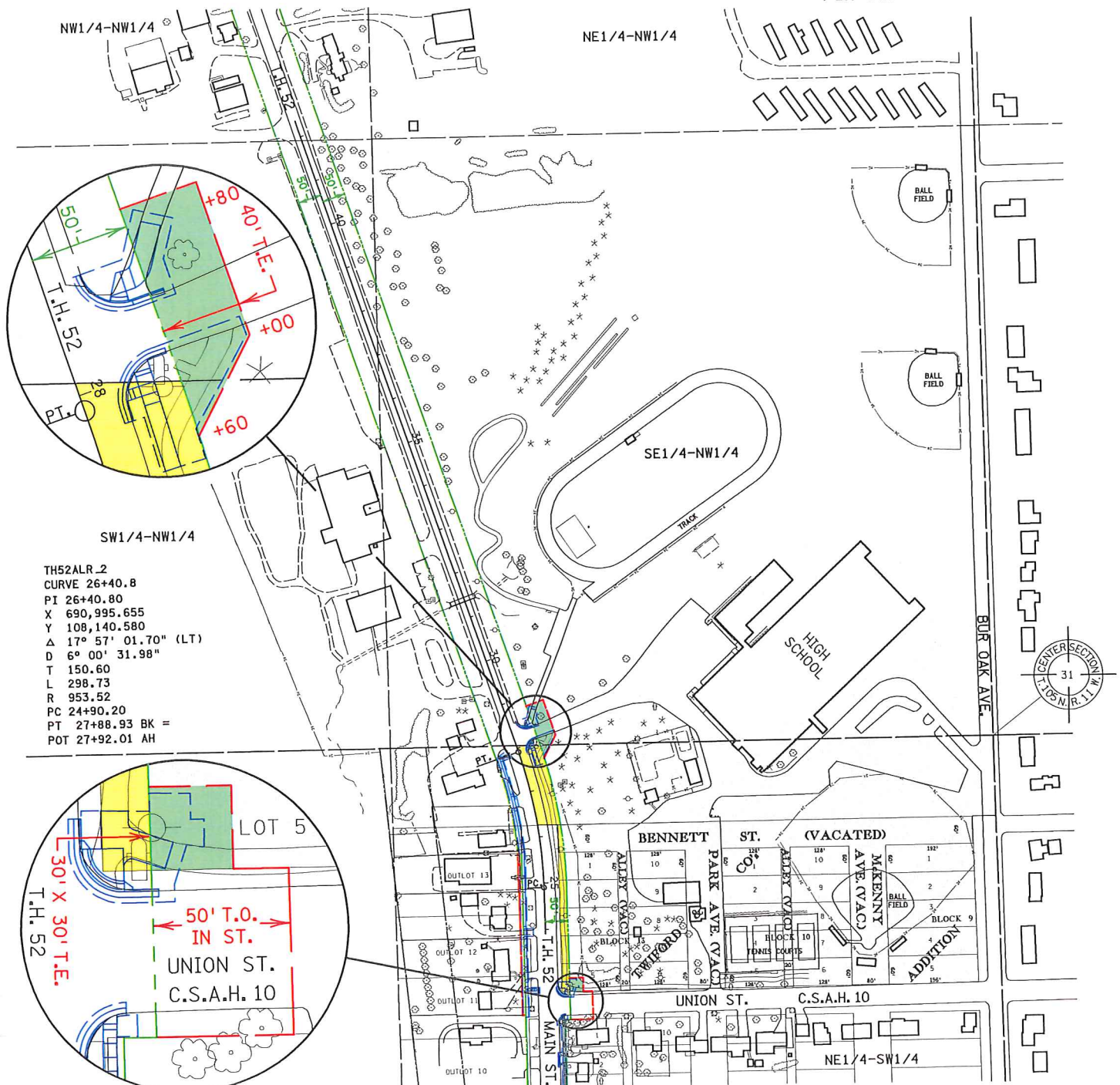


Topographic Information required: Proposed R/W line & access taking. Lot lines & dimensions.
Scale 1" = 300 ft. Outline & location of buildings & improvements. Streets or highway frontage.

S.P. 5507-64 C.S. 5507 (52=20) 904 COUNTY OLMSTED C.I. # TRWSP550764
OWNER INDEPENDENT SCHOOL DISTRICT NO. 227 PARCEL NO. 40

AREA COMPUTATIONS			
Entire Tract	2,078,685 Sq. Ft.	47.72 Acres	(Shape)
Existing Easement	14,507 Sq. Ft.	0.33 Acres	
Bal. after acq.	2,064,178 Sq. Ft.	47.39 Acres	
T.E. (Exp. 12-1-21)	4,865 Sq. Ft.	0.11 Acres	

PIN 51.31.24.000485
PIN 51.31.31.000379
PIN 51.31.31.000380
PIN 51.31.31.000385
PIN 51.31.31.000386
PIN 51.31.31.000476



TH52ALR.2
CURVE 26+40.8
PI 26+40.80
X 690,995.655
Y 108,140.580
Δ 17° 57' 01.70" (LT)
D 6° 00' 31.98"
T 150.60
L 298.73
R 953.52
PC 24+90.20
PT 27+88.93 BK =
POT 27+92.01 AH

Layout sketch by B. MARSH

Date 03-29-18

Parcel No. 40

	DATE	FROM	AMOUNT REC.	FOR
2	9/14/2017	Molly-Jake Alumni Fund	\$ 300.00	football goal posts
0	9/14/2017	Chatfield Youth Football Assn.	\$ 700.00	football goal posts (\$300) & HUDL sub. (\$400)
1	10/13/2017	Western Days Stampede	\$ 400.00	cross country meet hotel rooms
7	10/16/2017	Church of St. Columban	\$ 25.00	elementary milk fund
-	7/1/2017	Jason Crouch	\$ 385.00	team chairs
2	11/27/2017	Chatfield Fire Fighters Assn.	\$ 1,200.00	PE bowling--high school
0	11/20/2017	Pat & Keith Snider	\$ 500.00	Automotive Lit. class
1	11/28/2017	Chatfield Athletic Club	\$ 500.00	elementary STEM (Engineering, specifically)
8	10/28/2017	Bluff Country Hiking Club	\$ 450.00	Trap Team
G	12/1/2017	Chosen Valley Community Foundation	\$ 5,079.00	elementary Riganjig & Osmo
E	2/28/2018	F & M Comm. Bank-- Preston	\$ 100.00	milk fund
N	3/9/2018	Marjorie Soppa	\$ 20.00	elem classroom book
E	3/9/2018	Linda Mueller	\$ 20.00	elem classroom book
R		Chatfield Fish & Game Club	\$ 1,000.00	Trap Team
A		Chatfield Lions Club	\$ 300.00	HS Academic Banquet
L		Root River State Bank	\$ 350.00	HS Academic Banquet
F	6/12/2018	Rick Bell State Farm	\$ 350.00	HS Academic Banquet
U	4/30/2018	Chatfield Booster Club	\$ 1,000.00	DC expenses
N	5/4/2018	Minnesota Historical Society	\$ 444.00	6th grade trip to Fort Snelling
D	5/31/2018	Root River State Bank	\$ 2,480.55	mini grants for all grades
/	6/26/2018	F & M Comm. Bank-- Chatfield	\$ 2,480.55	mini grants for all grades
U	6/18/2018	Molly-Jake Alumni Fund	\$ 1,083.00	athletic supplies
		City of Chatfield	\$ 4,000.00	CE--summer program expenses
		TOTALS	\$ 23,167.10	
		GOODS DONATED		
	DATE	FROM & GOOD(S) DONATED	VALUE	FOR
	10/1/2017	Mike Steien--van	\$200	Automotive Lit. class

GRAND TOTAL 2017-2018 DONATIONS: \$33,994.27

	DATE	FROM	AMOUNT	FOR
2	9/25/2017	F&M Community Bank	\$ 100.00	homecoming activities
0	9/25/2017	Hammell Equipment	\$ 100.00	homecoming activities
1	10/6/2017	Root River State Bank	\$ 100.00	homecoming activities
7	10/6/2017	Daniel Tuohy	\$ 250.00	homecoming activities
-	10/6/2017	Molly-Jake Alumni Assn.	\$ 200.00	HUDL subscription (\$88)
2	10/17/2017	Chatfield Booster Club	\$ 624.00	senior class trip accounts
0	7/19/2017	Chatfield Athletic Club	\$ 250.00	cross country
1	7/1/2017	Chatfield Booster Club	\$ 500.00	cross country
8	10/1/2017	Threads Custom Apparel	\$ 66.47	volleyball
	10/1/2017	Threads Custom Apparel	\$ 104.18	football
	11/28/2017	Chatfield Athletic Club	\$ 750.00	Danceline
	11/30/2017	Rev. Debra J. Collum	\$ 45.00	Eagle Bluff
	3/19/2018	Chatfield Booster Club	\$ 584.00	senior class trip accounts
	4/1/2018	Root River State Bank	\$ 150.00	Eagle Bluff
	4/6/2018	United Methodist Women/UMC	\$ 100.00	Project Go
	4/13/2018	AAA grant	\$ 500.00	SADD
	4/16/2018	Minnesota Marine Art Museum	\$ 289.17	bus transportation
	4/20/2018	Chatfield Fire Fighters	\$ 500.00	Eagle Bluff
	4/30/2018	Fountain Fire Department	\$ 200.00	Eagle Bluff
	4/30/2018	Strongwell	\$ 250.00	Eagle Bluff
	4/30/2018	F&M Community Bank	\$ 100.00	Eagle Bluff
	4/24/2018	Chatfield Booster Club	\$ 1,000.00	STEM Club
	4/24/2018	Chatfield Booster Club	\$ 735.00	Class of 2019
	5/16/2018	Chatfield Area FFA Alumni	\$ 2,054.35	FFA hotel expenses
	4/1/2018	Hammell Equipment	\$ 50.00	Prom
	4/1/2018	Manahan Machine Shop	\$ 25.00	Prom
	4/1/2018	Rick Bell State Farm	\$ 50.00	Prom
	4/1/2018	Tuohy Furniture	\$ 100.00	Prom
	4/1/2018	Chosen Valley Veterinary Clinic	\$ 50.00	Prom
	4/1/2018	Southeast Mechanical Inc.	\$ 25.00	Prom
	4/2/2018	Bernard Bus Service	\$ 25.00	Prom
	4/1/2018	Dave Dudek	\$ 50.00	Prom
	6/12/2018	Chatfield Booster Club	\$ 500.00	cross country
	6/18/2018	Chatfield Booster Club	\$ 200.00	Project Go
		TOTAL	\$ 10,627.17	

Varsity/Head Coaches Approved: April 16, 2018
Other Coaches Approved: July 16, 2018
(unless otherwise noted)

FALL 2018 COACHES

Football:

Varsity – Jeff Johnson

Assistant – Tom Bance

Volunteer – Scott Backer

Jr. Varsity – Josh Berhow

9th Grade – Kyle Tollefson

Jr. High Coaches: Kirk Affeldt & Bryan Neis

JH Volunteer: Josh Fox

Volleyball:

Varsity – Taylor Salisbury

Jr. Varsity – Kathy Bernard

9th Grade – Kelsey Gwidt (approved June 18, 2018)

8th Grade – Nikki Ostby

7th Grade – April McBroom

Cross Country (Girls & Boys):

Head – Chris Frye

Assistant – Jayna Harstad