APPROVED APR 16 2018

OFFICAL MINUTES

Chatfield Public Schools School Board ISD #227

Regular Board Meeting

Date | time 3/19/2018 7:00 PM | *Meeting called to order by* Jerry Chase

In Attendance

Pursuant to due call and notice thereof, the regular meeting of the School Board of Independent School District No. 227, Olmsted, Fillmore and Winona Counties was held on March 19, 2018. The meeting was called to order at 7:00 p.m. at the high school media center by Jerry Chase, Board Chair.

Roll call was taken with these members present: Chase, Isensee, Backer, Jeffers, McMahon. Priebe was absent. All present said the Pledge of Allegiance.

Approval of Agenda

Backer/Jeffers motion for Approval of Agenda with these changes:

Add: **11. New Business**

d. Fundraising
e. Sale of School District Property
f. Revised Pay Equity Report

Remove: **9. 1st Reading of District Policies**

a. 413 Harassment and Violence

Motion carried 5-0

Approval of Claims & Accounts

Karyl Lyon presented Claims & Accounts in Priebe's absence. Backer motioned for approval of Claims & Accounts as presented. Isensee seconded. Motion carried 5-0

Reports

Board Committees:

- **Scott Backer/School Safety Committee**: met for the first time since formed. Backer felt there were good discussions that led to good ideas.
- **Matt McMahon/Employee Contracts**: met to discuss the principal's contracts. McMahon feels conversations went well.

Student Senate: absent this evening

Technology Integration Specialist/Kristy Cook: reported on Schology usage in the District. The goal is to have all teachers using it as a one stop for parents to check on their students. It is set up for parents to have just one log-in for all their students and to not need to have a separate log-in for each student. McMahon would like this goal to become a priority; to make sure all teachers are using it. A complete copy of her report is attached.

Principals' Reports:

- **Craig Ihrke/Elementary Principal:** absent this evening. His report was sent to the board prior to the meeting and is attached.
- **Randy Paulson/High School Principal:** Updated on the equipment purchases for the new STEM labs. He is meeting with local industrial businesses on April 22 to share information. The next major change will be the moving/demolition of the media center. He congratulated the Taher staff on the smooth transition to their new temporary location; assumes the next move will go as smoothly. He congratulated the wrestling team, Rube Goldberg, & Sr. High Knowledge Bowl on their great seasons. He closed with reporting that pre-registration for next year is starting this week.

Superintendent's Report/Ed Harris: We continue to stay on budget and on schedule with the construction phases. He met with the Safety Committee. Randy & Craig will train the committee on A.L.I.C.E. procedures. Shane Fox has accepted the invitation to join the committee. Chase complimented Randy & Ed on their handling of the student walkout. It was recommend that the board implement a policy regarding how to handle walkouts in the future. The new website is progressing well. A complete copy of his report is attached.

Approval of Consent Items

Backer/Isensee motion to approve the Consent Items:

a. Approve 02/26/2018 Meeting Minutes
b. Approve Prom DJ
c. Approve the following field trips:
    i. Art Club Trip: May 4-6, 2018
    ii. 5th Grade Eagle Bluff Trip: April 25-27, 2018
    iii. 8th Grade Washington DC Trip: June 16-22, 2018
d. Approve the following new hire(s):
    i. Brianna Harmening/JH Softball
    ii. Sara Sturgis/JH Softball
e. Approve the following resignation(s):
    i. Jayna Harstad/Elementary Teacher
    ii. Matt Mauseth/HS Paraprofessional
f. Approve the following job posting(s):
    i. High School Paraprofessional

Motion carried 5-0

1st Reading of District Policies

Chase noted that the following district policies are before the board for their first reading. He asked the board to refer any questions they might have to Mr. Harris.

~~a. 413 Harassment and Violence~~
b. 521 Student Disability Nondiscrimination
c. 615 Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans & LEP Students
d. 616 School District System Accountability
e. 618 Assessment of Student Achievement

2nd Reading of District Policies

McMahon/Jeffers motion to approve policy 613 Graduation Requirements. Motion carried 5-0
Isensee/Backer motion to approve policy 614 School District Testing Plan & Procedure. Motion carried 5-0

McMahon/Isensee motion to approve 614FRM. Motion carried 5-0

New Business

a. Isensee/Backer motion to approve Tom Hilgren's retirement benefit request. Backer & McMahon opened discussion with the thought that maybe items of this nature be done at negotiations. It was agreed that this would be brought up at the next teacher negotiations. Motion carried 4-1.
b. Backer/Isensee motion to approve Tom Hilgren's resignation. Motion carried 5-0.
c. Backer/Jeffers motion to receive bids to repair the baseball facility structures. To replace the facility would cast too much. Repairs will last about 7-8 years at which time a decision would need to be made on replacing the structures. The cost will come from Long Term Facilities Maintenance fund. Motion carried 5-0.
d. McMahon/Isensee motion to send this item to the Activities Committee for further review and discussion then bring it back for board consideration at a later date. Motion carried 5-0.
e. Isensee/Backer motion to approve posting of the sale of the white shed. Motion carried 5-0.
f. Jeffers/Backer motion to approve the Revised Pay Equity Report. Motion carried 5-0.

Calendar of Events & Adjournment

Chairman Chase reviewed the following upcoming dates and events

- Regular School Board Meetings 2017-2018 7pm (location TBD): Apr 16, May 21, Jun 18, Jul 16, Aug 20, Sep 17
- Teacher Workshop/No School for Students: Mar 23
- Spring Break/No School: Mar 29-Apr 2

Jeffers/Isensee motion to adjourn at 7:56pm. Motion carried 5-0

Respectfully submitted,

/s/ Scott Backer

Scott Backer, Clerk

Save to Evernote

March 2018

Updated Mar 16, 2018

MAR AGENDA.docx
85.6 KB

Information

Construction Update

Overall, we are on schedule and on budget. The transition out of the kitchen/cafeteria was very smooth. To date there have not been any unknown issues discovered in the kitchen that are exceedingly expensive. This is a good milestone. If we can be as fortunate from here on out we may have some funds left over to use on some things that are not currently in the plan. The next big move will be to occupy the classroom portion of the new STEM wing.

School Safety Committee

https://docs.google.com/document/d/1d1E2dQoWOLdGQHqOZ5eqHhHKn_11mTzRryts9fMBgI/edit?usp=sharing

New Web Site

The web site development committee has chosen a theme/framework and is now determining how to populate it and with what. We are on track to role out the new websit this summer.

Consent Agenda

Jayna Harstad

She is currently on a 1 year leave of absence. Rather than return, she has chosen to resign pursue other interests.

1st Reading of District Policies

521 Student Disability Nondiscrimination

521 Student Disability Nondiscrimination

521.pdf
15.2 KB

Updates name of 504 Coordinator to LuAnn Klevan.

615 Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans and LEP Students

615_17red.pdf
21.9 KB

No material changes. Updated a legal reference.

2nd Reading of District Policies

613 Graduation Requirements

613_17red.pdf
49.8 KB

The only update to this is the change to LuAnn Klevan as the District Assessment Coordinator.

614 School District Testing Plan and Procedure

614_17red.pdf
63.3 KB

LuAnn Klevan (District Assessment Coordinator) confirmed compliance.

614 FRM

614FRM.pdf
68.6 KB

New Business

Tom Hilgren

Retirement Benefit Request

SB Information

SB Info.msg
34.5 KB

Tom's MOU.docx
14.2 KB

Tom's Retirement Agreement.docx

16.6 KB

Baseball Facility Maintenance

We have 2 quotes to update/repair the dugouts and backstop enclosure on the baseball field. Lanny can offer details as to the work.

Quote #1 Dave Narveson ($23,383.03)

Quote #2 Ken Baker ($26,200)

Fund Raising

A couple of school board members wish to discuss the current fund raising practices. The Activities Committee could be tasked with looking further into this and bringing back a recommendation.

Sale of School District Property

Authorize admin to put the white storage shed up for public sale/removal.

Revised Pay Equity Report

This item is something that schools have to so every 3 years. It monitors pay equity between genders as per law. We report a list of min and max gross salaries for positions and it gets evaluated. We have been compliant in the past.

Update (just prior to the January SB meeting): We just received a preliminary report (Friday) indicating that we are not in compliance this time around. After the SB approves the report it will be sent in for review. We just found out today that there may be some job classification updates that we can make that could help this. We will then resubmit.

Update (now): We have updated 3 job classifications (AD, Director of Tech, and Accounts Payable) and are hopeful that this may be enough to gain compliance. If we remain out of compliance, the state will give us guidance on next steps.

Lorri Lowrey

From: Ed Harris
Sent: Friday, March 16, 2018 1:42 PM
To: Amy Jeffers (amyjeffers72@yahoo.com); Jerry Chase; Katie Priebe (kpriebesb@gmail.com); Lanny Isensee; Lorri Lowrey; Matt McMahon; Scott Backer
Subject: Another report item

Hi

I added this to my report.
Thanks!

Student Walkout
The recent student walkout was a good opportunity for administration to further examine the topic of student protest, voice, etc. At this time there is no school board policy available or guidance from MN MSBA on this (walkouts, sit ins, etc.). They (MN MSBA) are researching what proper guidance/policy for school districts might look like and are conferring with national associations including legal counsel. I have been in contact with MN MSBA and our legal counsel and expect further follow up sometime during the week of March 23. It would be advisable to pursue SB policy for this.

STEM Shop Equipment List

Wood Focused		Purchased Actual Cost
Planner	$4800*	***$5500**
Shaper with feeder	$1800*	
Spindle Sander	$ 450*	
Edge Sander	$ 800*	
Tables (five)	$20000	**$22800**
Panel Saw	$4260	
Metal Focused		
C N C Mill Sim.	$19000	
CNC Mill	$65000	
Plasma Table	**$15000**	**$12000**
3 D Mill	$1500	
Vertical Mill	$8830	
Metal Lathe	$11300	
Arc Welding Tables (8)	**$8000**	**$7800**
Quad Gas Tables (2)	**$4600**	**$3800**
Quencher (Stainless)	**$600**	**$550**
Clean Room		
3 D	$2500	
Laser Engraver	$2500	

BOLD = Purchased **RED = To Be Purchased** Other = Wish list

MARCH 2018 SCHOOL BOARD REPORT FROM CRAIG IHRKE

It is hard to believe we are on the last 1/3 of the school year. In addition to finishing the year strong, we are busy making plans for the 2018-2019 school year.

Projected Class Sizes for the 2018-2019 school year: Chatfield Elementary

K	60	3 Sections/FTE	20 per class
1	68	3 Sections/FTE	22 and 23 per class
*2	75	3 Sections/FTE	25 per class
3	57	3 Sections/FTE	19 per class
4	63	3 Sections/FTE	21 per class
5	68	3 Sections/FTE	22 and 23 per class
6	90	4 Sections/FTE	22 and 23 per class

*We are having discussions regarding this grade, as 25 is a large group for lower grades.

Kindergarten Round Up:

Round-up is scheduled for April 2nd at 6:30 PM.

MCA Testing: We should be all set for MCA testing. I fully expect the students to do very well again this year.

Academic Triathlon:

State Qualifiers: Brittin Ruskell, Morgan Morey, Nick Long, Kael Schott, Keegan Patten

Congratulations to the Academic Triathlon team and their coaches (Jodie Daniels and Samantha Thorson) that won the regional competition. The win qualifies them for the state AT meet, which will be held April 14th. I am sure they will represent Chatfield well!

MARCH 2018 SCHOOL BOARD REPORT FROM CRAIG IHRKE

Some pictures from the last meet of all the competitors follow: Congratulations to all the competitors!

Think Spring!

Upcoming Dates

3/28	Elementary SpEd Team Meeting (ES CR)
4/3	April PLC Facilitator Meeting
4/3	Kindergarten Round up
4/4-10	Grades 3 and 5 Reading MCA Testing
4/11-17	Grades 4 and 6 Reading MCA Testing
4/17	April HVED Meeting (ES CR)
4/19	Elementary Staff Meeting
4/19	HVED Principals' Adviso4ry Council
4/18-23	Grades 3 and 5 Math MCA Testing
4/23-30	Grades 4 and 6 Math MCA Testing
4/25-27	Fifth grade to Eagle Bluff
4/26	Sixth grade to Capitol/Fort Snelling
5/1-7	Grade 5 Science MCA Testing
5/2	DLT Meeting (HS CR)
5/2	DARE Graduation
5/3	Spring Concert Matinee K-3 (9:30 a.m.)
5/3	Spring Concert 1-3 (7:00 p.m.)
5/4	Book Swap
5/15	4th Grade to Mabel Farm Safety Field trip
5/18	Winona Track Meet (Winona)
5/22	Second grade field trip to National Eagle Center and St. Charles Park
5/22	First grade field trip to Whitewater
5/22	Third grade field trip to Soldier's Field Memorial
5/25	Kindergarten Graduation (ES Cafeteria)

March School Board Report

Kristy Cook - Technology Integration Specialist

Schoology

- All K -12 staff using Schoology
- Next year all parent's will have access.
  - Course content
  - Course information
  - Newsletters
  - Educational links
  - Calendar of events/assignments

- Staff training
  - January PD day
  - Met with grade levels and committees
  - March 23rd training
  - Spring and Summer training
- Parent Tutorials ready for Fall
- Lockdown browser

Technovation

- 2 teams of 5th - 8th graders
- Meeting on Wednesdays from 3-5
- All deliverables are due April 25th

Personalized Learning

- Attending the Personalized Learning Cohort at the SSC along with some upper elementary teachers
- Evaluating **how** we are teaching students
- Met with teachers to help plan some personalized learning opportunities
- Trying to give students more voice and choice
- Using the available technology to meet students at their level
- Work in progress, but we are very excited!

Other Projects

- 8th Grade iMovie
- 3rd Grade Digital Citizenship
- K-3 Seesaw to record student learning
- Students using Google Documents
- 6th Grade Economics Project using Google, Notability, Pages, and more
- Set up iPads for Media Productions
- Software Renewals

Thank you

Kristy Cook

kcook@chatfield.k12.mn.us