

APPROVED FEB 26 2018

OFFICIAL MINUTES

Chatfield Public Schools School Board ISD #227

Regular Board Meeting

Date | time 1/22/2018 7:00 PM | Meeting called to order by Jerry Chase

In Attendance

Pursuant to due call and notice thereof, the regular meeting of the School Board of Independent School District No. 227, Olmsted, Fillmore and Winona Counties was held on January 22, 2018. The meeting was called to order at 7:00 p.m. at the high school media center by Jerry Chase, Acting Board Chair.

Roll call was taken with these members present: Chase, Jeffers, Priebe, Backer, McMahon. Board member Isensee was absent. All present said the Pledge of Allegiance.

Organizational Meeting

Superintendent Harris called for the nominations for Board Chair. McMahon/Backer motion to nominate Jerry Chase as chair. Harris called for nominations 3 times, hearing none a vote was taken to elect Jerry Chase as the board chair. Motion carried 4-0 with Chase abstaining.

Chair Jerry Chase called for the nominations for Board Vice Chair. Backer/Priebe motion to nominate Lanny Isensee as vice chair. Chase called for nominations 3 times, hearing none a vote was taken to elect Lanny Isensee as board vice chair. Motion carried 5-0.

Chair Jerry Chase called for the nominations for Board Clerk. McMahon/Jeffers motion to nominate Scott Backer as clerk. Chase called for nominations 3 times, hearing none a vote was taken to elect Scott Backer as board clerk. Motion carried 4-0 with Backer abstaining.

Chair Jerry Chase called for the nominations for Board Treasurer. McMahon/Backer motion to nominate Katie Priebe as treasurer. Chase called for nominations 3 times, hearing none a vote was taken to elect Katie Priebe as board treasurer. Motion carried 4-0 with Priebe abstaining.

Isensee/McMahon motion to approve the following committee assignments for 2018:

Community Education: Jeffers/Isensee

Joint Powers: Jeffers/Isensee

Continuing Education: Chase

Legislative Liaison/MSBA: Priebe/Chase

Transportation Contracts: Priebe/McMahon

Meet and Confer: Chase/McMahon

Employee Contracts: Chase/McMahon/Jeffers

Secondary Principal Advisory: McMahon/Isensee

Facilities & Finance: Backer/McMahon/Isensee

Elementary Principal Advisory: Priebe/Backer

Hiawatha Valley Education District: Backer

Secondary Scheduling Advisory: Backer

High School League Activities: Chase/Isensee

Elementary Scheduling Advisory: Committee Dropped

Motion carried 5-0.

Approval of Agenda

Backer/McMahon motion for Approval of Agenda with these changes:

Add: 9. Consent Items

- d. Approve the following resignation(s):
 - i. Ruth Ann Lund/Varsity Volleyball Coach
- e. Approve the following job posting(s):
 - i. Varsity Volleyball Coach

NOTE: These items were then moved for discussion

12. New Business

- c. Approve the following resignation(s):
 - i. Ruth Ann Lund/Varsity Volleyball Coach
- d. Approve the following job posting(s):
 - i. Varsity Volleyball Coach

Remove: **12. New Business**

- b. 2018-2019 School Year Calendar

Motion carried 5-0

Approval of Claims & Accounts

Priebe motioned for approval of Claims & Accounts as presented. Jeffers seconded. Motion carried 5-0

Reports

Board Committees had no new information to report.

Technology Integration Specialist was absent due to inclement weather.

PRINCIPALS' REPORTS/Craig Ihrke & Randy Paulson: Mr. Ihrke reported that NWEA testing is coming to a close; recognized the efforts of our paraprofessionals and thanked Kristy Cook, Kelly Puent & Heidi Meyer for their recent workshop training sessions for our staff. Mr. Paulson used his time to review the ACT testing procedure. Complete copies of each report is attached.

SUPERINTENDENT'S REPORT/Ed Harris: Mr. Harris is making plans to purchase a 10 passenger van to replace the 7 passenger van that is aging out; welcomed Steve Irish back; updated the board on construction progress, 2019-2020 School Calendar progress and new website progress. A complete copy of his report is attached.

Approval of Consent Items

McMahon/Jeffers motion to approve the Consent Items:

- a. Approve 12/18/2017 Meeting Minutes
- b. Approve Pay Equity Report
- c. Approve the following new hire(s):
 - i. Laurie Byrne/One Act Play Assistant Advisor
 - ii. Steve Irish/Head Engineer

Motion carried 5-0

1st Reading of District Policies

Chase noted that the following district policies are before the board for their first reading. He asked the board to refer any questions they might have to Mr. Harris.

- a. 603 Curriculum Development
- b. 604 Instructional Curriculum

2nd Reading of District Policies

Backer/McMahon motion to approve the following policies:

- a. 602 Organization of School Calendar & School Day
- b. 612.1 Development of Parent & Family Engagement Policies for Title I Programs

Motion carried 5-0

New Business

- a. Backer/Priebe motion to approve CCTV \$15,000 payment. The board then welcomed Melissa Burnett who replaced Craig Manahan as the person who films the board meetings. Motion carried 5-0.
- b. (actually items c & d) McMahon/Jeffers motion to approve Ruth Ann Lund/Varsity Volleyball Coach resignation & job posting. Discussion lead to community concerns with her resignation. It was clear that it was not a request from either the board or the administration. Motion carried 5-0.

Calendar of Events & Adjournment

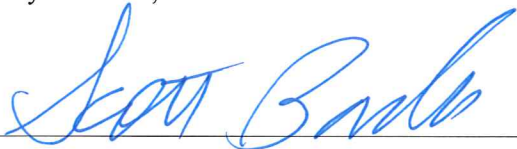
Chairman Chase reviewed the following upcoming dates and events

- Regular School Board Meetings 2017-2018 7pm HS Media Center: Feb 26, Mar 19, Apr 16, May 21, Jun 18, Jul 16
- Parent Teacher Conferences: K-12 – Feb 20 & 22
- NO SCHOOL: Winter Holiday – Feb 23

McMahon/Priebe motion to adjourn at 7:42pm. Motion carried 5-0

Respectfully submitted,

/s/

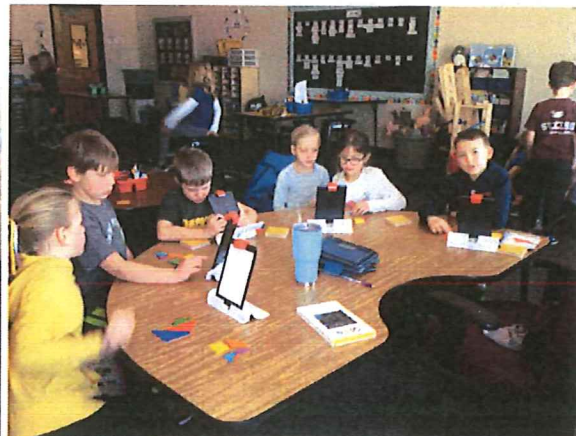
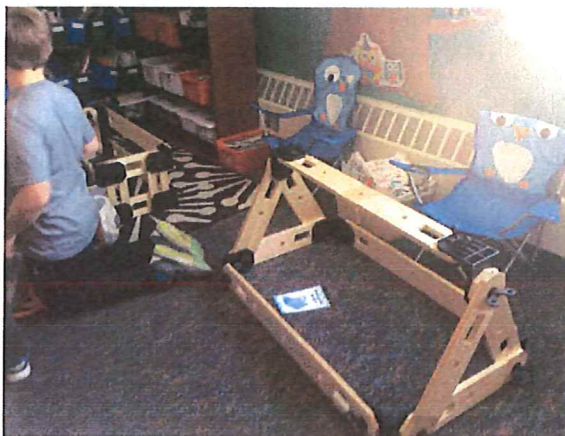


Scott Backer, Clerk

NWEA: We are completing our NWEA/MAP testing. This testing gives us a very good idea of how the students are doing and has allowed us to fairly accurately predict how our students will do on the MCA tests this spring.

Preliminary results seem quite good across the board.

STEM Activities: Students in Miss Touhy's room engage in some STEM activities. Coding, Working with "Thing-a-ma-rigs", and Tangram activities with OSMO.



Gopher Time: I want to thank our teachers and staff for putting so much effort into our Gopher Time Lessons. I think the kids are connecting with staff and one another.

Paraprofessional Recognition Week:

The paraprofessionals are first and foremost here to serve our students and do so in a variety of ways. They build relationships with students, serve as an additional caring adult in the lives of children, and help with academic needs when appropriate. They assist teachers by carrying out specific learning interventions in math, reading, social skills, and in many other ways.

Our school and community are fortunate to have these individuals in the lives of our students. They genuinely care about the students, the school and the community and are deserving of recognition and thanks. We also want to recognize our custodians for all the wonderful work they do to keep our building and grounds looking great.

Staff Development: On Friday of last week, our staff participated in staff development activities. Kristy Cook led two Schoology trainings, and Kelly Puent and Heidi Meyer led the staff in trainings aimed at recognizing and helping students who may be having difficult times emotionally.

Outside Recess: We would like to thank Doug Nosbisch for grooming our sledding hill. We recently purchased some winter equipment to augment our outdoor recess.



Review of ACT Scores

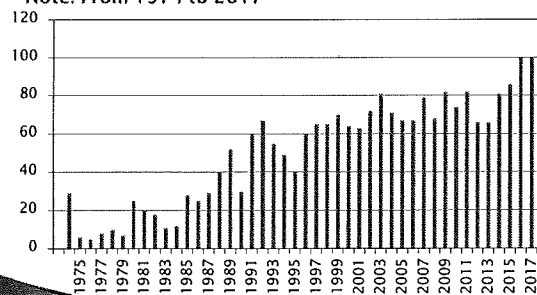
(American College Testing Program)

What is ACT?

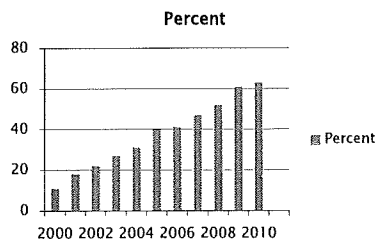
**ACT is a curriculum-based
measure of college readiness.**

The Focus should be on the
number and percentage of
students meeting or exceeding
ACT's College Readiness
Benchmark Scores.

Percent of Chatfield Students
Taking the ACT Test
Note: From 1974 to 2017

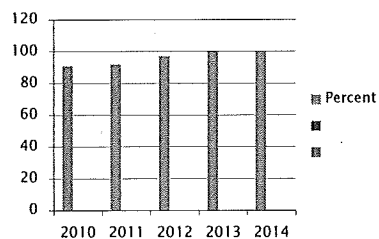


Percent of 7th Graders with Parents that have attended College

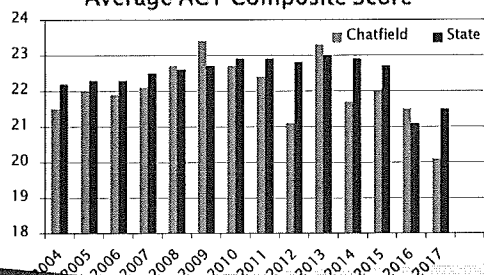


Percent of Students Planning on attending Post Secondary

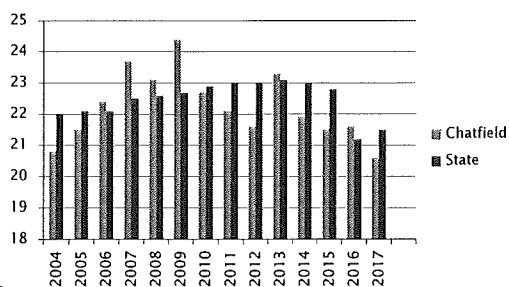
Note: This percent includes Military Service



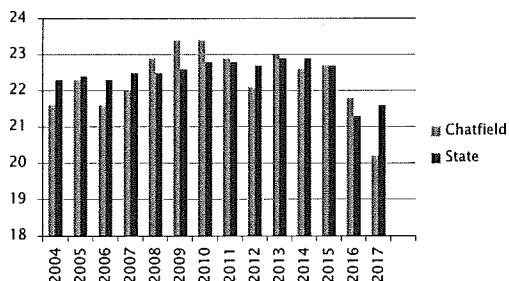
Average ACT Composite Score



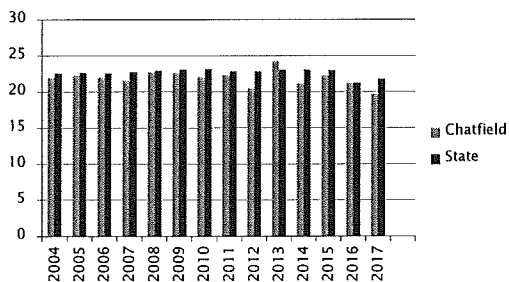
Average ACT Math Scores

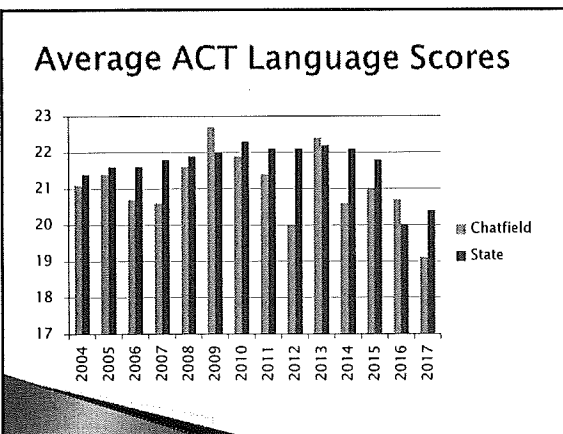


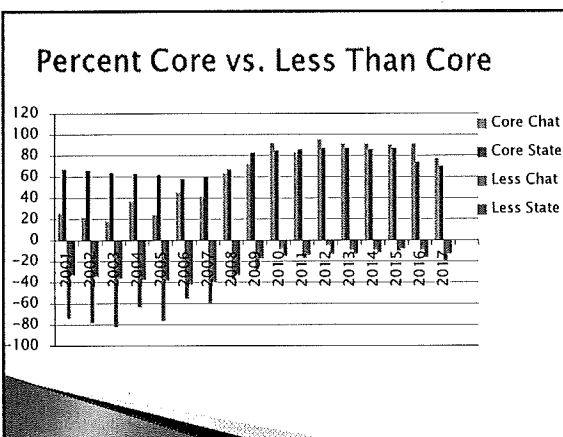
Average ACT Science Scores

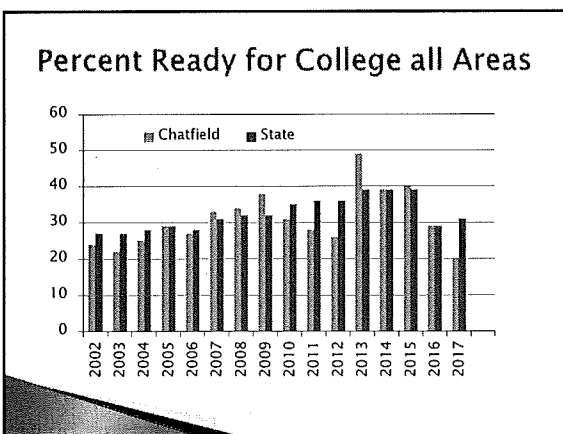


Average ACT Reading Scores









How do we improve our scores according to ACT?

- Provide access for all students to take the ACT.
- Make the CORE curriculum a priority.
- Making sure the students are taking the right courses.

What is in our future?

Percent of students attending or planning on attending Post Secondary. This includes students going into the military.

- Class of 2008 at 85%
- Class of 2009 at 85%
- Class of 2010 at 91%
- Class of 2011 -> 93%
- Class of 2012 -> 97%
- Class of 2013 -> 100%
- Class of 2014 -> 100%

Goal of 50% ready for college in all areas by 2020.

1

2

3

Ed's Jan Report

Van Purchase

We have a 7 passenger van that is aging out in February. In other words, it will exceed 12 years of age and no longer be able to transport students (DOT regulation). It will be relegated to staff transportation and maintenance errands as those are needs that we still have. We will then be left with 1 van that can transport students. We need 2 on a daily basis. I have met with Mike Bernard and spoken the principals to verify our student transportation and needs.

At this time I plan to pursue the purchase of a new 10 passenger van. See below.

State contract pricing

New 7 pass Grand Caravan - 23,000 (MSRP - 27,000)

New 10 pass Ford Transit - 27,000 (MSRP - 40,000)

[Chatfield Sch K1Y.pdf](#)

91.6 KB

In terms of price, the 10 passenger Ford is clearly a better purchase. And, the ability to haul 3 more people would be very hand for us at times. This purchase could be structured over 4 years so that the stress on the operating capital budge is minimized. However, I will make that determination after consultation with Karyl.

Head Engineer

I am pleased to welcome Steve Irish back as our Head Engineer. He applied for the position to continue working following his retirement through the PERA system. He will do so under an at-will contract upon SB approval. This is the same type of contract that we have for our non-certified positions.

Construction Report

Science rooms are occupied and the demolition has started for the maintenance storage area across from the guidance office.

The new STEM wing is nearly ready for heating. Once the ground is thawed, mechanical installation can commence followed by concrete.

18-19 School Calendar

Draft forthcoming for February SB meeting. Input has been sought from the administrative staff and CEA leadership.

New School Web Site

2017-2018 Superintendent Goal

Just contracted with Finalsite (web site vendor/developer).

Preparations are under way for an early summer launch.

Pay Equity Report

This consent agenda item is something that schools have to do every 3 years. It monitors pay equity between genders as per law. We report a list of min and max gross salaries for positions and it gets evaluated. We have been compliant in the past.

Update: We just received a preliminary report (Friday) indicating that we are not in compliance this time around. After the SB approves the report it will be sent in for review. We just found out today that there may be some job classification updates that we can make that could help this. We will then resubmit.

1st Policy Readings

603 Curriculum Development

603 17red.pdf
23.8 KB

The WBWF Advisory Committee will serve as the Curriculum Committee if needed. We already have a literacy plan in place.

604 Instructional Curriculum

604 17red.pdf
32.5 KB

Awaiting feedback from Randy and Adam on this one (Civics requirement).

2nd Policy Readings

602 Organization of School Calendar and School Day

602 17red.pdf
22.9 KB

No material changes. Clarity on hours for voluntary pre-K which does not apply to Chatfield.

612.1 Development of Parent & Family Engagement Policies for Title 1 Programs

612-1 17red.pdf
46.5 KB

Parental Involvement Plan 201...
23.4 KB

Chatfield has a current Parent Involvement Plan in place. Craig has reviewed this and it is up to date.