

**REQUEST FOR PROPOSAL  
RFP 9859  
BANK DEPOSIT SERVICES  
TROY SCHOOL DISTRICT**

The Troy School District will receive firm, sealed proposals for furnishing all necessary labor, equipment and related items for armored car services at 21 various school locations, per the attached schedule, for a one-year contract with an option for up to four additional one-year renewal extensions.

Specifications and proposal forms can be obtained online at <http://www.troy.k12.mi.us>. From the main page click the "Business Services" tab listed under "Departments", then click "Purchasing" and scroll down to locate and access the bid document.

Your proposal and one copy marked "**RFP 9859 Bank Deposit Services**" must be delivered no later than 10:00 a.m., Tuesday, June 5, 2018, Troy School District Maintenance/Operations and Purchasing Offices, 1140 Rankin, Troy, MI 48083, at which time all bids will be publicly opened and read aloud immediately thereafter. Bid proposals received after this time will not be considered or accepted.

All bidders must provide familial disclosure in compliance with MCL 380.1267 and attach this information to the bid proposal. The bid proposal will be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the Troy School Board or the Troy School Districts Superintendent. Also, a sworn and notarized Affidavit of compliance for the Iran Economic Sanctions Act certifying the vendor does and will comply with Public Act 517 of 2012 shall accompany all proposals. Both forms will be enclosed in the specification's booklet that shall be used for this purpose. The District will not accept a bid proposal that does not include these sworn and notarized disclosure statement.

In accordance with Michigan Compiled Laws Section 129.201, successful bidders whose proposals are \$50,000 or more, for any bid category, will be required to furnish a U.S. Treasury Listed Company Performance and Payment Bond in the amount of 100% of their bid. The cost of the Bond shall be identified within each proposal.

The Troy Board of Education reserves the right to accept or reject any or all bids, either in whole or in part; to award contract to other than the low bidder; to waive any irregularities and/or informalities; and in general to make awards in any manner deemed to be in the best interest of the owner.

Purchasing Department  
Troy School District  
1140 Rankin  
Troy, MI 48083

## INSTRUCTIONS TO BIDDERS

### PROPOSAL/INTENT

1. The Troy School District will receive firm, sealed bids for all labor, material, equipment and to complete armored car services, in accordance with the attached specifications.
2. Proposals will be submitted only on the forms provided, will be enclosed in a sealed envelope marked with the name of the bidder, the title of the work and must be delivered to Troy School District Maintenance/Operations and Purchasing Offices, 1140 Rankin, Troy, MI 48083, no later than 10:00 a.m., Tuesday, June 5, 2018 at which time all bids will be publicly opened and read aloud immediately thereafter. Bid proposals received after this time will not be considered or accepted. Oral, telephone, fax or electronic mail bids are invalid and will not receive consideration. Submit one original and two copies.
3. Proposals will be made in conformity with all the conditions set forth in the specifications. All items of furniture and equipment must conform to the specifications.
4. Any questions regarding bid specifications must be received no later than noon, Monday, May 28, 2018. Questions must be submitted in writing to the attention of Todd Hensley at THensley@troy.k12.mi.us.
5. Bidder shall be reputable and a recognized organization, with at least five (5) years successful experience on work of this type and scope, of equal or better quality than this project.
6. References in the specifications to any article, product, material, fixture, form or type of construction, etc., by proprietary name, manufacturer, make or catalog number will be interpreted as establishing a standard quality of design and will not be construed as limiting proposals.
7. Troy School District prefers to make vendor payments by direct deposit to the vendors checking/savings accounts or by procurement credit card. The direct deposit process is called Automated Clearing House Transfer (ACH), please note that the awarded vendor will receive payments through an ACH funds transfer and will need to register with our accounting department.
8. Bid bond or certified check, for an amount not less than five (5%) percent of the amount of the bid, must accompany each bid. Failure to submit proper bid security shall constitute rejection of bid.
9. A performance bond shall be required for the project if the cost is in excess of \$50,000 and must be listed separately on the proposal form as an individual line item.
10. A completed Familial Disclosure and an Iran Economic Sanctions form must be included with each proposal submitted or the proposal will not be accepted, please note these forms must be notarized.
11. The Troy Board of Education reserves the right to accept or reject any or all proposals either in whole or in part; to waive any irregularities and/or informalities; and in general to make awards or cancel this proposal, if deemed to be in the best interests of the owner.

### SCOPE

The Troy School District is accepting bids for armored car services to be provided in accordance with the attached specification. The term of the agreement shall be for a period of one year with options to renew annually for up to four additional years, provided all parties to the contract are in agreement. The initial contract period will be effective on or about July 1, 2018, through June 30, 2019.

### WITHDRAWAL OF BIDS

Any bidder may withdraw their bid at any time prior to the scheduled time for receipt of bids. No proposal may be withdrawn until after 45 days after bid opening.

### FIRM PRICING

Unit pricing will prevail when computing total quantity on bids. No price allowance or extra consideration on behalf of the bidder will subsequently be allowed by reason of error or oversight on the part of the bidder. The successful bidder(s) will hold bid prices firm for all purchase orders placed for a period of approximately one full year.

### PERMITS, FEES AND REGULATIONS

The Contractor shall obtain and pay for all permits, assessments, fees, bonds, and other charges as necessary to perform and complete the work of this contract, including disconnection charges, capping and unplugging utilities.

The Contractor shall be responsible for obtaining all permits and licenses necessary for the proper completion of project. Permits and licenses are available from the appropriate agencies having jurisdiction. The Contractor shall give all notices, pay all fees and comply with all laws, ordinances, rules and regulations bearing on the work.

At the completion of the project, the Contractor will provide to the District all paperwork related to the full execution of the permits(s), including all payments and inspections.

If any of the work of the Contractor is done contrary to such laws, ordinance rules and regulations without such notice, he shall bear all costs arising therefrom. The Contractor shall include all cost and taxes in its bid, and make proper provisions for payment of all other State and Federal applicable taxes, fees or other costs.

### TAXES

Troy School District is not automatically exempt from State of Michigan Sales and Use Taxes. The District must pay these taxes when materials are to be incorporated into reality. Materials that are permanently attached, built-in, incorporated or otherwise made part of the structure all applicable taxes shall be paid by the Vendor. Troy School District shall not be responsible for any taxes that are imposed on the Vendor. Furthermore, the Vendor understands that it cannot claim exemption from taxes by virtue of any exemption that is provided to Troy School District.

### BID BOND

Bid Bond or certified check, for an amount not less than five (5%) percent of the amount of the bid, must accompany each bid. The check or bond of each unsuccessful bidder will be returned within ten (10) days after the bid is awarded. Failure of any accepted bidder to enter into a contract to complete the specified work may forfeiture of his bid security. Failure to submit proper bid security shall constitute rejection of bid.

### PERFORMANCE BOND/PAYMENT BOND

Within fourteen (14) days after date of issuance of written notice of selection for the award of a contract, which shall be considered as the notice to proceed, the successful bidder shall enter into a contract with the Owner and shall execute and file with the Owner, the following in the amount 100% equal to full contract sum.

A performance bond shall be required for the project if the cost is in excess of \$50,000 and must be listed separately on the proposal form as an individual line item. The Performance Bond must insure the faithful performance of all provisions of the contract and satisfactory completion of the specified work, within the time agreed upon.

The payment bond must insure the payment and protection of claimants supplying labor or materials to the principal contractor or his subcontractors in the prosecution of the work provided for in the contract. The successful contractor's bond company must be listed by the State of Michigan as a licensed carrier and have an excellent or superior rating from AM Best Company.

## SAFETY

Under the “General Conditions of the Contract for Construction” of the contract to be awarded, the Contractor;

- a) shall be solely responsible for and have control over construction means, methods, techniques, sequences and procedures;
- b) shall be responsible for initiating, maintaining, and supervising all safety precautions and programs in connection with the performance of the contract;
- c) shall take reasonable precautions for safety of all persons who may be affected, including employees of the Contractor and Subcontractor; and
- d) shall have an accident prevention representative at the site.

The general conditions of the contract for construction and the agreement also require that the Contractor indemnify the Owner in the event of certain claims arising out of the performance of the work.

## INSURANCE REQUIREMENTS

The Contractor shall protect, defend and indemnify the Owner, its officers, agents, servants, volunteers, and employees from any and all liabilities, claims, liens, demands, and costs of whatsoever kind and nature which may result in injury or death to any persons, and for any result in injury or death to any person, and for loss or damage to any property, including property owned or in the care, custody, or control of the Owner in connection with or in any way incident to or arising out of the occupancy, use, with this Agreement resulting in whole or in part from negligent acts or omissions of the Contractor, any Subcontractor, or any employee, agent or representative of the Contractor or any Subcontractor.

The Contractor shall maintain, at its expense, during the term of this contract the following insurance:

- a) Worker’s Compensation Insurance with statutory limits and Employer’s Liability Insurance with a minimum limit of \$1,000,000 each occurrence.
- b) Comprehensive General Liability Insurance with a minimum combined single limit of \$1,000,000 per occurrence, \$1,000,000 aggregate, in the same amount made for bodily injury and property damage. The policy is to include products and completed operations, cross liability, broad form property damage, independent contractors, and contractual liability coverage. The policy shall be endorsed to provide sixty (60) days written notice to the District of any material change of coverage, cancellation, or non-renewal of coverage.
- c) If Subcontractors are likely to be used, the Comprehensive General Liability policy shall include coverage for independent Contractors.
- d) Owner’s Contractor’s Protective Policy-comprehensive in the name of the Owner, with a minimum combined single limit of \$1,000,000 per occurrence in the same amount for bodily injury or property damage.
- e) Automobile Liability insurance covering all owned, hired, and non-owned vehicles with personal protection insurance and property insurance to comply with the provisions of the Michigan no-fault Insurance Law, including residual liability insurance with a minimum combined single limit of \$1,000,000 each occurrence of bodily injury and property damage.
- f) All insurance policies shall be issued by companies licensed to do business in the State of Michigan. The companies issuing the policies must be domestic (on-shore) companies and have an A rating by AM Best.
- g) The Contractor shall be responsible for payment of all deductibles contained in any insurance policy required in this contract.

## COMPLIANCE WITH SCHOOL SAFETY INITIATIVE LEGISLATION

Meeting the requirements of the School Safety Initiative Legislation, being MCL 380.1230, 80.1230a, 380.1230c, 380.1230d and 380.1230g.

The Bidder acknowledges and agrees that the Bidder will have any and all of its installation personnel (including sub-contractors) subjected to criminal history and background checks. **Personnel that fall into this group will be working on District premises for more than one continuous week.** Criminal history and background checks will be done within a year of the beginning of the project and should be completed before work begins on this project.

The Bidder is required to provide written documentation listing all personnel who fall into the group indicated in the above paragraph. The documentation will also verify that none of the personnel have a "listed offense" as indicated below. This documentation is to be provided before the beginning of the project and updated as necessary for any additions or subtractions from the list as long as the project lasts.

The Bidder shall indemnify, defend and hold the District, its employees, Board of Education, and each member thereof, agents and consultants, harmless from and against any and all claims, counter-claims, suits, debts, demands, actions, judgments, liens, liabilities, costs, expenses, including actual attorney's fees and actual expert witness fees, arising out of or in connection with any violation of, or the Bidder's failure to comply with the above paragraphs.

The Bidder shall be responsible for all costs and expenses associated with the above-required criminal history and background checks.

### LISTED OFFENSES

1. MCL 750.145a - Accosting, enticing or soliciting child (less than 16 years of age) for immoral purposes.
2. MCL 750.145b - Accosting, enticing or soliciting child (less than 16 years of age) for immoral purposes – second or subsequent offenses.
3. MCL 750.145c - Involvement in child sexually abusive activity or material, including possession of child sexually abusive material ("child" is a person less than 18 years of age who has not been legally emancipated.)
4. MCL 750.158 - Crime against nature (i.e., sodomy and bestiality) if the victim is an individual less than 18 years of age.
5. A third of subsequent violation of any combination of the following:
  - a. MCL 750.167(1)(f) - indecent or obscene conduct in a public place;
  - b. MCL 750.335a - indecent exposure;
  - c. A local ordinance of a municipality substantially corresponding to a section described in (a) or (b), *supra*.
6. Except for juvenile disposition or adjudication, a violation of:
  - a. MCL 750.338 - gross indecency between males; fellatio or masturbation;
  - b. MCL 750.338a - gross indecency between females; oral sex;
  - c. MCL 750.338b - gross indecency between male and female persons;if the victim is an individual less than 18 years of age.
7. MCL 750.349 - Kidnapping, if victim is an individual less than 18 years of age.
8. MCL 750.350 - Kidnapping; child under 14 years of age with intent to detain or conceal from child's parent or legal guardian.
9. MCL 750.448 - Soliciting or accosting by a person 16 years of age or older, if victim is an individual less than 18 years of age.
10. MCL 750.455 - Pandering
11. MCL 750.520b - First degree criminal sexual conduct.
12. MCL 750.520c - Second degree criminal sexual conduct.
13. MCL 750.520d - Third degree criminal sexual conduct.
14. MCL 750.520e - Fourth degree criminal sexual conduct.
15. MCL 750.520g - Assault with intent to commit criminal sexual conduct.

16. Any other violation of a law of the state or a local ordinance of municipality that by its nature constitutes a sexual offense against an individual who is less than 18 years of age.
17. MCL 750.10a - Offense by sexually delinquent person (i.e., “any person whose sexual behavior is characterized by repetitive or compulsive acts which indicate a disregard of consequences or the recognized rights of others, or by the use of force upon another person in attempting sexual relations of either a heterosexual or homosexual nature, or by the commission of sexual aggressions against children under the age of 16”).
18. An attempt or conspiracy to commit an offense described in (1) through (17).
19. An offense substantially similar to an offense described in (1) through (17) under a law of the United States, any state, or any country or any tribal or military law.

#### TERMINATION BY THE DISTRICT FOR CONVENIENCE

The District may, at any time, terminate the Contract for the District’s convenience and without cause.

Upon receipt of written notice from the District of such termination for the District’s convenience, the Contractor shall:

- a) Cease operations as directed by the District in the notice;
- b) Take actions necessary, or that the District may direct, for the protection and preservation of the Work; and
- c) Except for Work directed to performed prior to the effective date of termination stated in the notice, terminate all existing subcontracts and purchase orders and enter into no further Subcontracts and purchase orders.

#### Owner Is An Equal Opportunity Employer

The Owner is an Equal Opportunity Employer. Pursuant to the Executive Order 11246 as amended, you are advised that under the provisions of this order, Contractors and Subcontractors are obligated to take affirmative action to provide equal opportunity without regard to race, creed, color, national origin, age or sex.

#### Michigan Right to Know Law

Troy School District will comply with the Michigan Right to Know Law by informing Contractors of hazardous chemicals to which they may be exposed. All Contractors will be required to provide Material Safety Data Sheets for any hazardous chemicals brought to the workplace. The Contractor shall comply with all applicable provisions of the Occupational Safety and Health Act for the duration of the specified work.

#### Asbestos Hazard Emergency Response Act

As required by the Environmental Protection Agency Asbestos Hazard Emergency Response Act, each school district is responsible for providing contractors with information regarding locations of known or assumed asbestos containing material prior to the Contractor entering a building under the school district’s jurisdiction. The successful bidder will be required to complete the school district’s Contractor Notification forms.

#### Notification of Assumed Lead-Containing Materials

The intent of this section is to formally notify all Contractors and Sub-Contractors applying for or bidding on work covered within this specification that, due to the age of the facilities within this District, there is the presumption that building components do contain lead-based paint pursuant to OSHA definition. The District has not conducted lead-based paint inspections. As a result, all Contractors and Sub-Contractors bidding must assume that building components do contain lead-based paint.

Furthermore, all awarded Contractors and Sub-Contractors shall be responsible to comply with all applicable Federal and Michigan State lead regulations including, but not limited to, 29 CFR Part 1926.62 of the OSHA Lead Construction Standard, (Part 603 of the Michigan State Standards). All costs associated with regulatory compliance shall be borne by the Contractor and/or Sub-Contractor.

## General Conditions

The District reserves the right to accept or reject any or all proposals, to waive irregularities, and to accept a proposal which, in the District's opinion, is in the District's best interest.

The District reserves the right to declare as non-responsive, and reject, any bid which is incomplete or where material information requested is not furnished, or where indirect or incomplete answers or information is provided.

In the event, the Administration Building is closed due to unforeseen circumstances on the day Proposals are due, Proposals will be due at the same time on the next day that the District and/or the Administration Building is open.

Negligence in preparation, improper preparation, errors in, or omissions from, proposal shall not relieve a bidder from fulfillment of any and all obligations and requirements of the proposed Contract Documents.

The District expects that the awarded bidder will complete the work as outlined in the specifications for the amount bid by the bidder. Any additional costs above the amount bid and awarded, must be approved by the District in advance of any work.

Voluntary alternates for bids are acceptable but should NOT be put in the space for the Base Bid on the Bid Response Form but on an attached sheet, clearly labeled Voluntary Alternative. Such Alternates should be described in enough detail for the District to understand the Bidder's intent.

Owner may choose to conduct testing to verify correct products and installation. If the materials and installation are found not to be per spec, owner will require subsequent tests to be performed by Owners testing company at contractors' expense.

Any exceptions to the terms and conditions contained in this RFP or any special considerations or conditions requested or required by the Contractor MUST be specifically enumerated by the Contractor and be submitted as part of its Proposal, together with an explanation as to the reason such terms and conditions of this RFP cannot be met by, or in the Contractor's opinion should not be applicable to, the Contractor. The Contractor shall be required and expected to meet the specifications and the requirements as set forth in this RFP in their entirety, except to the extent exceptions or special considerations or conditions are expressly set forth in the Contractor's Proposal and those exceptions or special considerations or conditions are expressly accepted by the District.

No responsibility shall attach to the District, or the authorized representatives of either one, for the premature opening of any proposal, which is not properly addressed and identified.

The Contract Documents, as outlined in the executed Agreement, shall imply the inclusion of the entire agreement between the parties thereto, and the Contractor shall not claim any modification thereof resulting from any representation or promise made at any time by an officer, agent or employee of the District or by any other person.

## Opening and Awarding of Bids

Bids will be publicly opened and read aloud at the Troy School District Maintenance/Operations and Purchasing Offices, 1140 Rankin, Troy, MI 48083, at 10:00 a.m., Tuesday, June 5, 2018.

The recommendation for award will be submitted to the Board of Education at the regular Board of Education Meeting to be held on Tuesday, June 19, 2018.

# Specifications

## Scope of Work

The awarded vendor shall provide armored car pickup and delivery services of Troy School District's cash, checks, securities and other valuables for a one year contracted period, with the option of annually renewing up to four additional one-year renewal periods.

A schedule of pickups and building operating hours will be provided by July 1, 2018. Pickups will be made at 21 various school locations and various frequencies during the school year. The tentative pickup days are shown below, Pickups should occur between the hours of 9:00 a.m. and 2:00 p.m. (9:45 a.m. -2:30 p.m. at late start buildings), Monday through Friday, only exceptions being legal holidays. The District reserves the right to add and delete locations or additional pickups with 24-hour notice as the need arises. There will be no charge for scheduled pickups that are cancelled the day prior to the pickup.

Delivers will be daily to Garda Cash Vault located at 12435 Merriman Road, Livonia, MI 48150.

Bidding vendors must provide a written detailed description of its security process for picking up deposits and for identifying their courier staff. Please explain the process of deposit pick-up from the school locations and when the deposit is received at the designated vault.

Ultimately, the security processes shall be mutually agreed upon between the awarded vendor and the Troy School District.

The vendor must certify that they are not on any Federal, State or local list of debarred or prohibited contractors.

All pick-up and deliveries will be in armored vehicles, clearly identified with name of the vendor's company.

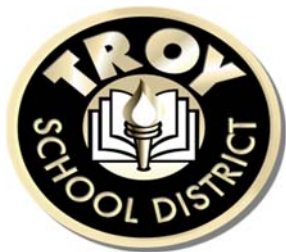
Include in your submittal your firm's policy regarding firearms carried by your personnel. The successful firm will be required to provide a copy of its firearms training program and its procedures for handling firearms on the job before a purchase order will be issued.

Vendor must have all required licenses, certifications, and registrations necessary to provide the services. Copies of such licenses, certifications and registrations shall be provided with the bid proposal and must be current for the duration of these awarded services.

The vendor must disclose any violations within the past five years of any permit, license, regulation, or statute that resulted in any notices, fines, censures, punitive awards or similar actions being levied on or taken against the vendor by any Federal, State and/or local regulatory agency. If applicable, provide the date, identity of the agency issuing the citation or fine, description of the violation and final ruling of the agency.



LOCATIONS	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
BARNARD ELEMENTARY 3601 Forge, Troy, MI 48083			Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's
BEMIS ELEMENTARY 3571 Northfield Pkwy, Troy, MI 48084			Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's
COSTELLO ELEMENTARY 1333 Hamman, Troy, MI 48085			Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's
HAMILTON ELEMENTARY 5625 Northfield Pkwy, Troy, MI 48098			Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's
HILL ELEMENTARY 4600 Forsyth Dr., Troy, MI 48085			Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's
LEONARD ELEMENTARY 4401 Tallman Dr., Troy, MI 48085			Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's
MARTELL ELEMENTARY 5666 Livernois, Troy, MI 48098			Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's
MORSE ELEMENTARY 475 Cherry St., Troy, MI 48083			Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's
SCHROEDER ELEMENTARY 3541 Jack Dr., Troy, MI 48084			Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's
TROY UNION ELEMENTARY 1340 E. Square Lk Rd., Troy, MI 48085			Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's
WASS ELEMENTARY 2340 Willard Dr., Troy, MI 48085			Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's
WATTLES ELEMENTARY 3555 Ellenboro, Troy, MI 48083			Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's
BAKER MIDDLE SCHOOL 1291 Torpey Dr., Troy, MI 48083			Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's
BOULAN PARK MIDDLE SCHOOL 3570 Northfield Pkwy, Troy, MI 48084			Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's
LARSON MIDDLE SCHOOL 2222 E. Long Lake Rd., Troy, MI 48085			Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's
SMITH MIDDLE SCHOOL 5835 Donaldson, Troy, MI 48085			Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's
ATHENS HIGH SCHOOL 4333 John R, Troy, MI 48085			Daily-Monday thru Friday	Daily-Monday thru Friday	Daily-Monday thru Friday	Daily-Monday thru Friday	Daily-Monday thru Friday	Daily-Monday thru Friday	Daily-Monday thru Friday	Daily-Monday thru Friday	Daily-Monday thru Friday	Daily-Monday thru Friday
TROY HIGH SCHOOL 4777 Northfield Pkwy, Troy, MI 48098			Daily-Monday thru Friday	Daily-Monday thru Friday	Daily-Monday thru Friday	Daily-Monday thru Friday	Daily-Monday thru Friday	Daily-Monday thru Friday	Daily-Monday thru Friday	Daily-Monday thru Friday	Daily-Monday thru Friday	Daily-Monday thru Friday
INTERNATIONAL ACADEMY EAST 1291 Torpey Dr., Troy, MI 48083			Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's	Tuesday's and Friday's
NILES COMMUNITY HIGH SCHOOL 201 W. Square Lk Rd., Troy, MI 48098	Friday's	Friday's	Tuesday's and Thursday's	Tuesday's and Thursday's	Tuesday's and Thursday's	Tuesday's and Thursday's	Tuesday's and Thursday's	Tuesday's and Thursday's	Tuesday's and Thursday's	Tuesday's and Thursday's	Tuesday's and Thursday's	Tuesday's and Thursday's
TROY ADMINISTRATIVE CENTER 4400 Livernois Rd., Troy, MI 48098	Friday's	Friday's	Friday's	Friday's	Friday's	Friday's	Friday's	Friday's	Friday's	Friday's	Friday's	Friday's



**DUE:** 10:00 a.m., Tuesday, June 5, 2018  
**PROPOSAL:** BID 9859 Bank Deposit Services

**PROPOSAL FORM**

We propose to furnish all material, labor and equipment, to provide for armored car services as specified for the Troy School District:

Total Cost \$ \_\_\_\_\_

Should the District decide to use a procurement credit card (Master Card) to pay the invoices, does your company charge a service fee? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, not the amount: \$ \_\_\_\_\_

BIDDER'S FIRM NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/STATE \_\_\_\_\_ ZIP \_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_ FAX # \_\_\_\_\_

SIGNED BY \_\_\_\_\_ TITLE \_\_\_\_\_

TYPED NAME \_\_\_\_\_ DATE \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

VENDOR: LIST FIVE RECENT REFERENCES, PREFERABLY SCHOOL DISTRICTS:

School District	Person to Contact	Phone Number
School District	Person to Contact	Phone Number
School District	Person to Contact	Phone Number
School District	Person to Contact	Phone Number
School District	Person to Contact	Phone Number

**Interested vendors will note in this space only any additional information, criteria or contingencies affecting their proposal, understanding that this additional information, criteria or contingency may be utilized in the evaluation process and subsequent award.**

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**SWORN AND NOTARIZED FAMILIAL DISCLOSURE STATEMENT  
FAMILIAR DISCLOSURE AFFIDAVIT**

The undersigned, the owner or authorized office of the below-named contractor (the ‘Contractor’), pursuant to the familial disclosure requirement provided to Troy Schools, hereby represents and warrants that, excepts as provided below, no familial relationship exists between the owner or key employee of the Contractor, and any member of the Troy School Board or the Troy School Superintendent. A list of the School District’s Board of Education Members and its Superintendent may be found at <http://www.troy.k12.mi.us>.

List any Familial Relationships:

**Contractor:**

\_\_\_\_\_  
Print Name of Contractor

By: \_\_\_\_\_

Its: \_\_\_\_\_

Subscribed and sworn before me, this \_\_\_\_\_ Seal:

day of \_\_\_\_\_, 20 \_\_\_\_, a Notary Public

in and for \_\_\_\_\_ County, \_\_\_\_\_

\_\_\_\_\_  
(Signature)  
NOTARY PUBLIC

My Commission expires \_\_\_\_\_

#

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**CERTIFICATION OF COMPLIANCE – IRAN ECONOMIC SANCTIONS ACT**

Michigan Public Act No. 517 of 2012

The undersigned, the owner, or authorized officer of the below-named Company, pursuant to the compliance certification requirement provided in Troy School District’s Request For Proposal, the “RFP”, hereby certifies, represents, and warrants that the Company and its officers, directors and employees, is not an “Iran Linked Business” within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the “Act”), and that in the event the Company is awarded a contract by Troy School District as a result of the aforementioned RFP, the Company is not and will not become an “Iran Linked Business” at any time during the course of performing any services under the contract.

The Company further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or two (2) times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of Troy School District’s investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date the it is determined that the person has submitted the false certification.

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NAME OF COMPANY

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NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

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SIGNATURE

---

DATE

Acceptance of Proposal

The undersigned agrees to execute a Contract for work covered by this Proposal provided that he is notified of its acceptance within thirty days after the opening of the Proposal.

It is agreed that this bid will not be withdrawn until after forty-five (45) days after receipt of bids.

The undersigned affirms that the bid was developed without any collusion, undertaking, or agreement, either directly or indirectly, with any other bidder(s) to maintain the prices of indicated work or prevent any other bidder(s) from bidding the work.

BIDDER'S FIRM NAME \_\_\_\_\_

BUSINESS ADDRESS \_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_

FAX NUMBER \_\_\_\_\_

BY (SIGNATURE) \_\_\_\_\_

PRINTED NAME \_\_\_\_\_

TITLE \_\_\_\_\_

SIGNED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20 \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

**Bid Tabulation**  
**BID 9859 - Bank Deposit Services**

Vendor	Amount
Brink US, a Division of Brinks Inc.	\$ 82,357.46
GardaWorld, Inc.	* \$ 47,736.00
Loomis Armored US, LLC	* \$ 50,525.00
<i>* Plus Fuel Surcharge</i>	