



**INVITATION TO BID  
BID NO. 9857  
MUSICAL STRING INSTRUMENTS  
TROY SCHOOL DISTRICT**

The Troy School District will receive firm, sealed bids for furnishing and delivering new Musical String Instruments, for Troy Schools.

Specifications and proposal forms can be obtained online at <http://www.troy.k12.mi.us>. From the main page click the "Business Services" tab listed under "Departments", then click "Purchasing" and scroll down to locate and access the bid documents.

Your proposal and two copies marked " **Bid 9857 Musical String Instruments**" must be delivered no later than 10:00 a.m., Wednesday, April 18, 2018, Troy School District Maintenance/Operations and Purchasing Offices, 1140 Rankin, Troy, MI 48083, at which time all bids will be publicly opened and read aloud immediately thereafter. Bid proposals received after this time will not be considered or accepted.

All questions regarding the bid specified, or the bid terms and conditions will be accepted in writing ONLY and subsequently answered through an addendum to all interested parties. Questions must be received no later than noon, Monday, April 9, 2018, at no other time prior to the bid opening will questions/concerns be addressed or accepted and may be faxed to: 248.823.4077, or emailed as a Word document to: [PurchasingOffice@troy.k12.mi.us](mailto:PurchasingOffice@troy.k12.mi.us).

All bidders must provide familial disclosure in compliance with MCL 380.1267 and attach this information to the bid proposal. The bid proposal will be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner or any employee of the bidder and any member of the Troy School Board or the Troy School Districts Superintendent. Also, a sworn and notarized Affidavit of compliance for the Iran Economic Sanctions Act certifying the vendor does and will comply with Public Act 517 of 2012 shall accompany all proposals. Both forms will be enclosed in the specification's booklet that shall be used for this purpose. The District will not accept a bid proposal that does not include these sworn and notarized disclosure statement.

The Troy Board of Education reserves the right to accept or reject any or all bids, either in whole or in part; to award contract to other than the low bidder; to waive any irregularities and/or informalities; and in general to make awards in any manner deemed to be in the best interest of the owner.

Purchasing Department  
Troy School District  
1140 Rankin  
Troy, MI 48083

## INSTRUCTIONS TO BIDDERS

### PROPOSAL

1. The Troy School District will receive firm, sealed bids for furnishing and delivering new Musical Sting Instruments, in accordance with the attached specifications.
2. Proposals will be submitted only on the forms provided, will be enclosed in a sealed envelope marked with the name of the bidder, the title of the work and must be delivered to Troy School District Maintenance/Operations and Purchasing Offices, 1140 Rankin, Troy, MI 48083, no later than 10:00 a.m., Wednesday, April 18, 2018, at which time all bids will be publicly opened and read aloud immediately thereafter. Bid proposals received after this time will not be considered or accepted. Oral, telephone, fax or electronic mail bids are invalid and will not receive consideration. Submit one original and two copies.
3. Proposals will be made in conformity with all the conditions set forth in the specifications. All items of furniture and equipment must conform to the specifications.
4. All questions regarding the bid specified, or the bid terms and conditions will be accepted in writing ONLY and subsequently answered through an addendum to all interested parties. Questions must be received no later than noon, Monday, April 9, 2018, at no other time prior to the bid opening will questions/concerns be addressed or accepted and may be faxed to: 248.823.4077, or emailed as a Word document to: [PurchasingOffice@troy.k12.mi.us](mailto:PurchasingOffice@troy.k12.mi.us).
5. References in the specifications to any article, product, material, fixture, form or type of construction, etc., by proprietary name, manufacturer, make or catalog number will be interpreted as establishing a standard quality of design and will not be construed as limiting proposals.
6. A completed Familial Disclosure and an Iran Economic Sanctions form must be included with each proposal submitted or the proposal will not be accepted, please note these forms must be notarized.
7. The Troy Board of Education reserves the right to accept or reject any or all proposals either in whole or in part; to waive any irregularities and/or informalities; and in general to make awards or cancel this proposal, if deemed to be in the best interests of the owner.

### WARRANTY

All material and equipment will be guaranteed to be free from defects in both workmanship and materials for no less than one year from date of receipt/installation. If manufacturer warranty exceeds this minimum requirement, the manufacturer warranty will prevail. Any item(s) found to be defective will be replaced or repaired within seven working days at Vendor(s) expense.

### FIRM PRICING

Unit pricing will prevail when computing total quantity on bids. No price allowance or extra consideration on behalf of the bidder will subsequently be allowed by reason of error or oversight on the part of the bidder. The successful bidder(s) will hold bid prices firm for all purchase orders placed for a period of approximately one full year.

TAXES

Troy School District is not automatically exempt from State of Michigan Sales and Use Taxes. The District must pay these taxes when materials are to be incorporated into reality. Materials that are permanently attached, built-in, incorporated or otherwise made part of the structure all applicable taxes shall be paid by the vendor. Troy School District shall not be responsible for any taxes that are imposed on the vendor. Furthermore, the vendor understands that it cannot claim exemption from taxes by virtue of any exemption that is provided to Troy School District.

CONTRACT AWARD

The contract will be awarded in the form of purchase orders emailed or mailed to the Vendor(s) selected. It is the intent to award the bid on May 15, 2018, at the regular monthly meeting of the Board of Education.

WITHDRAWAL OF BIDS

Any bidder may withdraw their bid at any time prior to the scheduled time for receipt of bids. No proposal may be withdrawn until after 45 days after bid opening.

DELIVERY

All shipments will be F.O.B. delivered, Troy School District, Michigan, to individual school locations at Troy Schools per purchase order, minimum of fifteen delivery locations.

TIMELINE

The District anticipates the following timeline and is prepared to exercise flexibility for the purpose of finding the right fit with a qualified vendor or for other purposes deemed to result in added value to the Weight Room Equipment.

Bid Release	Wednesday, March 28, 2018
Questions Due	Monday, April 9, 2018 @ Noon
Final Addendum	Tuesday, April 10, 2018 @ Noon
Bid Due Date/Public Opening	Wednesday, April 18, 2018 @ 10:00 AM
Board Award	Tuesday, May 15, 2018

MSDS

COPIES OF MATERIAL SAFETY DATA SHEETS FOR ALL HAZARDOUS MATERIALS MUST BE INCLUDED WITH YOUR INVOICE.

MATERIAL SAFETY DATA SHEETS

Troy Schools expects MATERIAL SAFETY DATA SHEETS for all appropriate materials ATTACHED TO THE INVOICE and to appropriately label all products delivered according to Section 14 of Act 154, of the Public Acts of 1974 as amended. Any appropriate products not labeled will be refused and the vendor will be responsible for additional freight charges. Payment may be withheld until MSDSs are received by the school district.

# Musical String Instruments

## BID 9857 Specifications

### Athens High School

Qty	Make	Model	Description	Unit Price	Total Extented
12	Klaus Mueller	GP-225	4/4 Cello		
1	LATIN PERC	LP513	LP513 STUDIO BAR CHIMES DOUBLE ROW, 72 BARS		
1	ZILDJIAN	A20529	A20529 20" A CUSTOM MEDIUM RIDE CYMBAL		
1	ZILDJIAN	A20826	A20826 16" A CUSTOM MEDIUM CRASH CYMBAL		
1	PEARL	Pneumatic	Pneumatic Timpani Throne		
1	Pearl	C-1030SC	C-1030SC Concert Gooseneck Cymbal Stand		
1	Pearl	BC-1030	BC-1030 Boom Cymbal Stand		
1	Pearl	C-1030	C-1030 Straight Cymbal Stand		
2	Yamaha	MQT-668023A	WCSH SMALL SEXTETS W/ RM-ABS-Q CARRIER, CASE AND STADIUM STAND (6,6,8,10,12,13")		
12	Shar Fusion	SF100C	4/4 Cello Bow		
4	Krutz	Series 100, B310	3/4 Bass		
1	Krutz	Series 100, B210	1/2 Bass		
12	Bobelock	B3-2000LS-1	4/4 Cello Case - Hard Sided		

**Total Athens High School**

### Baker Middle School

Qty	Make	Model	Description	Unit Price	Total Extented
1	NS Design	NSV5X SB- 4/4 Size-Sunburst	NXT Series 5-String Electric Violin		

**Baker Middle School**

### Boulan Park Middle School

Qty	Make	Model	Description	Unit Price	Total Extented
3	Franz Hoffmann	SH500WH 12	Hoffmann Concert Violin Outfit - 1/2 Size		
3	Franz Hoffmann	SH500WH 34	Hoffmann Concert Violin Outfit - 3/4 Size		
3	Franz Hoffmann	SH500WH 44	Hoffmann Concert Violin Outfit - 4/4 Size		
2	Franz Hoffmann	SA125T 12	Hoffmann Etude Viola Outfit - 12" Size		
3	Franz Hoffmann	HEA200T 13	Hoffmann Danube Viola Outfit - 13" Size		
3	Franz Hoffmann	HEA200T 14	Hoffmann Danube Viola Outfit - 14" Size		
3	Franz Hoffmann	HEA200T 15	Hoffmann Danube Viola Outfit - 15" Size		
4	Franz Hoffmann	HC120T12	Hoffmann Prelude Cello Outfit - 1/2 Size		
4	Franz Hoffmann	HC120T34	Hoffmann Prelude Cello Outfit - 3/4 Size		
4	Franz Hoffmann	HC120T44	Hoffmann Prelude Cello Outfit - 4/4 Size		

# Musical String Instruments BID 9857 Specifications

## Boulan Park Middle School Con't

Qty	Make	Model	Description	Unit Price	Total Extented
3	SHAR	SF100 - 1/2 size	Fusion Carbon Composite Violin Bow		
5	SHAR	SF100 - 3/4 size	Fusion Carbon Composite Violin Bow		
5	SHAR	SF100 - 4/4 size	Fusion Carbon Composite Violin Bow		
5	SHAR	SF100V - 12" size	Fusion Carbon Composite Viola Bow		
5	SHAR	SF100V - 13" size	Fusion Carbon Composite Viola Bow		
5	SHAR	SF100V 14-17" size	Fusion Carbon Composite Viola Bow		
5	SHAR	SF100C - 1/2 Size	Fusion Carbon Composite Cello Bow		
10	SHAR	SF100C -3/4 Size	Fusion Carbon Composite Cello Bow		
10	SHAR	SF100C - 4/4 Size	Fusion Carbon Composite Cello Bow		
3	Heritage	HCB330 - 3/4 Size	Heritage Padded Cordura Cello Bag - 3/4		
5	Heritage	HCB330 - 4/4 Size	Heritage Padded Cordura Cello Bag - 4/4		
2	Heritage	HBB430 - 1/4 Size	Heritage Bass Bag 25mm Foam - 1/4		
2	Heritage	HBB430 - 1/2 Size	Heritage Bass Bag 25mm Foam - 1/2		

**Total Boulan Park Middle School**

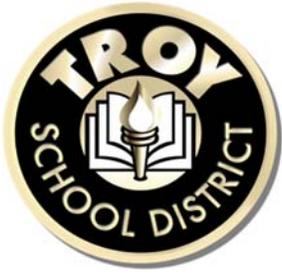
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## Elementary Band/Orchestra

Qty	Make	Model	Description	Unit Price	Total Extented
2	Hoffman	PC100T12	1/2 Cello Outfit		
5	Hoffman	PC100T3/4	3/4 Cello Outfit		
1	Hoffmann	HB120T14	1/4 Bass Outfit		
2	Hoffmann	HV100T12	1/2 Violin Outfit		
2	Hoffmann	HV100T34	3/4 Violin Outfit		
5	Hoffmann	HV100T44	4/4 Violin Outfit		
4	Hoffmann	HA100T13	13" Viola Outfit		
3	Hoffmann	HA100T14	14" Viola Outfit		

**Total Elementary Band/Orchestra**

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**DUE:** 10:00 a.m., Wednesday, April 18, 2018  
**PROPOSAL:** BID 9857 Musical String Instruments

**PROPOSAL FORM**

We propose to furnish and deliver new Musical String Instruments, in accordance with the attached specifications for a lump sum basis on the items proposed for:

Lump Sum Total \$ \_\_\_\_\_

Our line item prices are indicated on the specification forms and are incorporated and made a part of this proposal. We understand that the award may be made on a line item, lot award, or lump sum basis, at the owner's discretion, in a manner most favorable to the Troy School District.

BIDDER'S FIRM NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY/STATE \_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_

SIGNED BY \_\_\_\_\_ TITLE \_\_\_\_\_

TYPED NAME \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

**SWORN AND NOTARIZED FAMILIAL DISCLOSURE STATEMENT**

**FAMILIAR DISCLOSURE AFFIDAVIT**

The undersigned, the owner or authorized office of the below-named contractor (the ‘Contractor’), pursuant to the familial disclosure requirement provided to Troy Schools, hereby represents and warrants that, excepts as provided below, no familial relationship exists between the owner or key employee of the Contractor, and any member of the Troy School Board or the Troy School Superintendent. A list of the School District’s Board of Education Members and its Superintendent may be found at <http://www.troy.k12.mi.us>.

List any Familial Relationships:

**Contractor:**

\_\_\_\_\_  
Print Name of Contractor

By: \_\_\_\_\_

Its: \_\_\_\_\_

Subscribed and sworn before me, this \_\_\_\_\_ Seal:

day of \_\_\_\_\_, 20 \_\_\_\_, a Notary Public

in and for \_\_\_\_\_ County, \_\_\_\_\_

\_\_\_\_\_  
(Signature)  
NOTARY PUBLIC

My Commission expires \_\_\_\_\_

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**CERTIFICATION OF COMPLIANCE – IRAN ECONOMIC SANCTIONS ACT**

Michigan Public Act No. 517 of 2012

The undersigned, the owner, or authorized officer of the below-named Company, pursuant to the compliance certification requirement provided in Troy School District’s Request For Proposal, the “RFP”, hereby certifies, represents, and warrants that the Company and its officers, directors and employees, is not an “Iran Linked Business” within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the “Act”), and that in the event the Company is awarded a contract by Troy School District as a result of the aforementioned RFP, the Company is not and will not become an “Iran Linked Business” at any time during the course of performing any services under the contract.

The Company further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or two (2) times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of Troy School District’s investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date the it is determined that the person has submitted the false certification.

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NAME OF COMPANY

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NAME AND TITLE OF AUTHORIZED REPRESENTATIVE

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SIGNATURE

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DATE

Acceptance of Proposal

The undersigned agrees to execute a Contract for work covered by this Proposal provided that he is notified of its acceptance within thirty days after the opening of the Proposal.

It is agreed that this bid will not be withdrawn until after forty-five (45) days after receipt of bids.

The undersigned affirms that the bid was developed without any collusion, undertaking, or agreement, either directly or indirectly, with any other bidder(s) to maintain the prices of indicated work or prevent any other bidder(s) from bidding the work.

BIDDER'S FIRM NAME \_\_\_\_\_

BUSINESS ADDRESS \_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_

FAX NUMBER \_\_\_\_\_

BY (SIGNATURE) \_\_\_\_\_

PRINTED NAME \_\_\_\_\_

TITLE \_\_\_\_\_

SIGNED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20 \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_



# Musical String Instruments BID 9857 Tabulation

## Boulan Park Middle School Con't

Qty	Make	Model	Description	Unit Price	Total Extented	Unit Price	Total Extented	Unit Price	Total Extented
3	SHAR	SF100 - 1/2 size	Fusion Carbon Composite Violin Bow					45.00	135.00
5	SHAR	SF100 - 3/4 size	Fusion Carbon Composite Violin Bow					45.00	225.00
5	SHAR	SF100 - 4/4 size	Fusion Carbon Composite Violin Bow					45.00	225.00
5	SHAR	SF100V - 12" size	Fusion Carbon Composite Viola Bow					50.00	250.00
5	SHAR	SF100V - 13" size	Fusion Carbon Composite Viola Bow					50.00	250.00
5	SHAR	SF100V 14-17" size	Fusion Carbon Composite Viola Bow					50.00	250.00
5	SHAR	SF100C - 1/2 Size	Fusion Carbon Composite Cello Bow					60.00	300.00
10	SHAR	SF100C -3/4 Size	Fusion Carbon Composite Cello Bow					60.00	600.00
10	SHAR	SF100C - 4/4 Size	Fusion Carbon Composite Cello Bow					60.00	600.00
3	Heritage	HCB330 - 3/4 Size	Heritage Padded Cordura Cello Bag - 3/4					69.99	209.97
5	Heritage	HCB330 - 4/4 Size	Heritage Padded Cordura Cello Bag - 4/4					69.99	349.95
2	Heritage	HBB430 - 1/4 Size	Heritage Bass Bag 25mm Foam - 1/4					119.00	238.00
2	Heritage	HBB430 - 1/2 Size	Heritage Bass Bag 25mm Foam - 1/2					119.00	238.00
<b>Total</b>									\$ 3,870.92

## Elementary Band/Orchestra

Qty	Make	Model	Description	Unit Price	Total Extented	Unit Price	Total Extented	Unit Price	Total Extented	
2	Hoffman	PC100T12	1/2 Cello Outfit			*	449.00	898.00	599.00	1,198.00
5	Hoffman	PC100T3/4	3/4 Cello Outfit			*	449.00	2,245.00	599.00	2,995.00
1	Hoffmann	HB120T14	1/4 Bass Outfit			*	1,295.00	1,295.00	1,349.00	1,349.00
2	Hoffmann	HV100T12	1/2 Violin Outfit			*	129.00	258.00	159.00	318.00
2	Hoffmann	HV100T34	3/4 Violin Outfit			*	129.00	258.00	159.00	318.00
5	Hoffmann	HV100T44	4/4 Violin Outfit			*	129.00	645.00	159.00	795.00
4	Hoffmann	HA100T13	13" Viola Outfit			*	165.00	660.00	189.00	756.00
3	Hoffmann	HA100T14	14" Viola Outfit			*	165.00	495.00	189.00	567.00
<b>Totals</b>							\$ 6,754.00		\$ 8,296.00	

\* Alternative Item Bid - Pricing Provided