

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**
Approved Minutes of the Regular Meeting of January 17, 2019
Intermediate School Auditorium
953 High Street
Victor, New York 14564

- CALL TO ORDER** President Deborah Palumbo-Sanders called the meeting to order at 6:04 PM.
- Members Present** Karen Ballard, Tim DeLucia, Kristin Elliott, Debbie Palumbo-Sanders, Christopher Parks, Mike Vistocco, Mike Young
- ENTER EXECUTIVE SESSION** A motion was made by K. Ballard, seconded by M. Vistocco, to enter executive session at 6:04 PM to discuss the employment history of specific individuals. The motion was carried. 7 yes 0 no
- REGULAR SESSION** A motion was made by C. Parks, seconded by M. Young, to return to regular session at 7:26 PM. The motion was carried. 7 yes 0 no
- APPROVE AGENDA** A motion was made by K. Ballard, seconded by M. Vistocco, to approve the revised agenda. The motion was carried. 7 yes 0 no
- RECOGNITIONS** Victor Central School District teachers Mary Calianese from the Early Childhood School, and LeeAnne Birkemeier from the Senior High School were recognized for achieving National Board Certification. They have joined the ranks of 2,015 New York State practitioners who have achieved National Board Certification. Nationwide, more than 122,076 National Board Certified Teachers advance student learning through excellence and leadership. Both Ms. Calianese and Ms. Birkemeier were recognized by their respective Principals Dorothy DiAngelo and Brian Siesto. They were then presented certificates acknowledging their accomplishments.
- PUBLIC PARTICIPATION** PTSA President, and parent, Cindy Riley thanked the Board of Education for continuing to offer modified wrestling. She thanked the District for supporting the Santa Breakfast and Holiday Shop. She mentioned how VOICE is part of PTSA and had a forum on January 15, 2019. She thanked Sheila McCarthy, Darren Everhart and Duey Weimer for presenting. Mrs. Riley then talked about PIE also being under PTSA now as they have lost their governing agency. She said the three parent groups still operate as three separate entities. Lastly, she mentioned the Harlem Wizards coming to Victor on Tuesday, February 26th at 6:30 PM to play against Victor Vortex made up of teachers, staff and administration.
- PTSA Vice-president Sara Beth Duhamel spoke about the Father or Special Guest and Daughter dances coming up.

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CONSENT ITEMS

A motion was made by K. Ballard, seconded by C. Parks, to approve, upon recommendation of the Superintendent, the following consent items:

MINUTES

Minutes of the regular meeting of December 13, 2018;

**FINANCIAL
STATEMENTS**

Treasurer's Report for the month ending November 30, 2018;

PERSONNEL

The following personnel items:

All appointments on these pages are made in compliance with New York State Education Law relating to criminal history background clearances for new employees. Conditional clearances under that law have been requested for all new employees.

Instructional

**Long Term
Substitute
Appointments:**

The appointment of **Ariana Perez**, who has pending certification in Speech and Language Disabilities, to a long term substitute position as an Speech/Language Therapist, effective January 7, 2019, and ending June 30, 2019, at a prorated annual salary of \$45,000 (Step 1M+31).

The appointment of **Denise DiMarzo**, who has pending Certification in Childhood Education Grades 1-6, to a long term substitute position as an Elementary Teacher, effective October 16, 2018, and ending June 30, 2019, at a prorated annual salary of \$51,575 (Step 9M+35).

The appointment of **Nancy Guilfoyle**, who has Certification in Music, to a long term substitute position as a Music Teacher, effective approximately March 18, 2019, and ending to June 30, 2019, at a prorated annual salary of \$56,015 (Step 13B+42).

The appointment of **Jennifer Ocello**, who has Certifications in Childhood Education Grades 1-6 and Students with Disabilities Grades 1-6, to a long term substitute position as an Elementary Teacher, effective January 28, 2019, and ending to June 30, 2019, at a prorated annual salary of \$48,213 (Step 8M).

Leaves of Absence:

The granting of a maternity leave and subsequent childcare leave of absence for **Colleen Burrell**, Elementary Teacher, effective approximately April 13, 2019, and extending to October 14, 2019.

The granting of a maternity leave and subsequent childcare leave of absence for **Rachel Lowe**, Elementary Teacher, effective approximately May 16, 2019, and extending to June 30, 2019.

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The granting of a maternity leave and subsequent childcare leave of absence for **Katie Roto**, Mathematics Teacher, effective approximately May 16, 2019, and extending to June 30, 2019.

The granting of a maternity leave and subsequent childcare leave of absence for **Sara Burke**, English Teacher, effective approximately February 26, 2019, and extending to June 3, 2019.

Resignation: The resignation, due to retirement, of **Dawn Santiago-Marullo**, Superintendent of Schools, effective July 17, 2019.

**Per Diem
Substitutes:**

<u>Candidate</u>	<u>Area of Certification</u>
Randy Johnson	Uncertified
Whitney Whitfield	Uncertified
Elizabeth Hoffman	Elementary/SS/ Special Ed.
Lisa Bierasinski	Elementary
Frances Valinsky	Uncertified
Theodore Pittnaro	Earth Science/ Gen. Science/ Biology
Marcia Tobin	Special Education
Magdalene Gelke	Elementary/Special Ed.
Megan Vos	Occupational Therapist
Thaddeus Ciambor	Uncertified
Danielle DiSabato	Uncertified

Non-Instructional

Appointments: The appointment of **Sarah Coolidge**, Part Time Teacher Aide, effective January 7, 2019, at an hourly rate of \$11.10.

The appointment of **Earl Pringle**, School Bus Driver, effective December 10, 2018, at an annual rate of \$13,049.

The appointment of **Choen Johnston**, from Part Time Teacher Aide to Full Time Teacher Aide, effective December 18, 2018, at an hourly rate of \$11.10.

The appointment of **Natalia Lewis**, Part Time Teacher Aide, effective January 7, 2019, at an hourly rate of \$11.10.

The appointment of **Sarah Crowley**, Part Time Teacher Aide, effective January 14, 2019, at an hourly rate of \$11.10.

The appointment of **Sapna Bhargava**, Part Time Teacher Aide, effective January 9, 2019, at an hourly rate of \$11.10.

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The appointment of **Marleah Holmes**, from Part Time Teacher Aide to Full Time Teacher Aide, effective January 7, 2019, at an hourly rate of \$11.20.

The appointment of **Jesus Juarez**, Cleaner, effective January 2, 2019, at an hourly rate of \$11.38.

The appointment of **Sarwat Saleem**, from Substitute Food Service Helper to Part Time Food Service Helper, effective January 7, 2019, at an hourly rate of \$11.10.

The promotional appointment of **Robbie McKown**, from Custodian to Building Maintenance Assistant, effective January 22, 2019, at an hourly salary of \$16.74.

The promotional appointment of **Steven Peck**, from Part Time Cleaner to Building Maintenance Mechanic, effective January 22, 2019, at an hourly rate of \$17.00.

The appointment of **Amanda Rodgers**, Typist, effective January 22, 2019, at an hourly rate of \$12.86.

Resignations:

The resignation of **Robert Clements**, Food Service Laborer, effective December 14, 2018.

The resignation of **Barbara Wiseman**, Teacher Aide, effective January 1, 2019.

The resignation of **Julia Camp**, Cleaner, effective January 3, 2019.

The resignation of **Cecilia Capezzuto**, School Bus Driver, effective January 31, 2019.

The resignation of **Pamela Spath**, Senior Typist, effective January 16, 2019.

The resignation of **Marion Cleveland**, School Bus Monitor, effective January 10, 2019.

The resignation of **Kimberly Girard**, Food Service Helper, effective February 1, 2019.

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**Per Diem and
Substitute Positions:**

<u>Candidate</u>	<u>Position</u>
Jacob Topple	Teacher Aide
Matthew Meehan	Teacher Aide
Rebecca Harper	Teacher Aide
Alexander Strahs	Teacher Aide
Kathryn Rohring	Teacher Aide
Liliana Rucci	Teacher Aide
Anthony Pezzimenti	Teacher Aide
Sara Flowerday	Teacher Aide
Karli Fosco	Teacher Aide
Donald Blanding	Teacher Aide
Allison Haugh	Lifeguard
Jeffrey Ellis	School Bus Driver
Morgan Bishop	Teacher Aide

**CSE/CPSE
RECOMMENDATIONS** Recommendations of the Committee on Special Education from the meetings of December 6, 7, 10, 11, 13, 14, 17, 18, 19, 20, 21, 26, 27, 28, 2018, January 2, 3, 7, 8, 9, 10, 11, 14, 15, 16, 17, 2019 and from the Committee on Preschool Special Education from the meeting of December 18, 20, 2018 and January 9, 10, 2019;

**BOARD MEMBER
COMMITTEE
MEETINGS** Board members to attend standing committee meetings;

**CONFERENCE
ATTENDANCE** T. DeLucia, K. Elliott, and D. Palumbo-Sanders to attend the Monroe County School Boards Association Legislative Breakfast on 2/2/19 in Penfield, NY;

SURPLUS The following are declared as surplus:

- Hewlett Packard Chromebooks with VCS Tag #s 014563, 014800;

DONATIONS The following donations:

- 37 New Cascade “S” Helmets valued at \$7,577 from the Victor Lacrosse Booster Club to the Victor Varsity Boys Lacrosse Team;
- \$500.00 from PTSA to the Junior High School in support of the Stop Open and Read Program;
- \$2,000.00 from PTSA to the Junior High School in support of the Survivors Program;
- SONY Handicam DCR-SX45 valued at \$112.00 from Adrienne Dahlstrom to the Victor Central School District English Language Arts Coaching Office;

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- \$500.00 from the Exxon Mobile Educational Alliance Program to the Early Childhood School;
- \$50.00 from an anonymous donor to the Victor Central Schools Lunch Fund;
- \$94.38 from PIE to Junior High School Student Council;
- \$3,035.15 from PIE to the Victor Central Schools Art Department;
- \$41.62 from PIE to the Victor Central Schools Universal Pre-K Program
- \$1,500.00 from PIE to the Victor Central Schools K-8 Inquiry Program;

Dr. Parks thanked everyone for their generosity. He said there is over \$15,000 worth of donations. Mrs. Elliott said she wants everyone to know how much it is appreciated.

INTERNAL CONTROL AUDIT REPORT

The Internal Control Audit Report including the District Response/Corrective Action Plan for fiscal year ended June 30, 2018;

WORKERS COMPENSATION RESERVE

The establishment of a Workers Compensation Reserve with a balance of \$311,062.00;

BUDGET DEVELOPMENT CALENDAR

The revised 2019-2020 Budget Development Process Budget Calendar as submitted.

The motion to accept the foregoing consent items was carried.
7 yes 0 no (*end of consent items*)

CAMPUS NEWS

VCS administrators summarized campus news and events at this time.

CONSTRUCTION UPDATE

Superintendent Santiago-Marullo introduced Director of Facilities Chris Marshall and George Spinaris from Campus Construction who provided a construction update. Mr. Spinaris went over the 2017 Capital Improvement Project. He talked about the approved referendum of \$25,000,000. Out of that \$4,000,000 is for the energy performance contract, \$3,255,000 is the incidental budget, \$979,288 is the adjusted construction contingency budget, there is an approved change order total of \$191,419 so the remaining contingency budget is \$787,869. The construction project is approximately 67% complete. He then provided a project status update. At the Early Childhood School they are still waiting on four backordered decorative light poles. For the new addition, interior framing, insulating, fireproofing and drywall installation work is taking place. Drywall finish work has commenced. Mechanical, engineering and plumbing rough-in work is ongoing. The

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CONSTRUCTION UPDATE Continued

exterior door installation to accommodate egress with students returning to the space is taking place. Touch up painting and cleaning of the lower level space continues as the space will be turned over to the District in mid-January. At the Primary School all of the site work has been completed. The balance of the ceiling grid and flooring is to be completed in the summer of 2019. Granite base column covers have been installed. Replacing the flooring in the classrooms is ongoing. At the Intermediate School the exterior work has been completed. For the new gymnasium the interior concrete masonry unit walls are being installed in the mezzanine area. Brick work on the north, south and east facades to commence at the end of January. Under slab mechanical, engineering and plumbing work is ongoing in preparation for the concrete floor slab. The gym concrete floor is to be poured in mid-January. A temporary roof has been provided to continue interior work below. The permanent roof will be installed in the spring. A curtain wall frame has been installed with glass to be installed in February. Temporary heat has been provided in the mezzanine area. Temporary heat will be installed in the main gym area in mid-January. A fire protection panel will be installed in the main office with the transfer from the old system to the new to take place during the April recess. At the Junior/Senior High School the tennis court and long jump track work have been completed with the finish coat to be completed in the spring of 2019. Long jump sand has been installed in the pits along with the permanent protective covers. Turf field installation has been completed. The Occupational and Physical Therapy space has been turned over to the District and is currently in use. Junior High School media demolition work has been completed. Metal stud wall work and drywall is currently being installed. Mechanical, engineering and plumbing work is ongoing. Ceiling grid is to be installed toward the end of January. The installation of the curved window frame and glass has been completed. Frame and doors are to be installed at the end of January. Case work is to be installed at the beginning of February. The upper level ceiling work has been completed including EPC lighting. At the bus garage a new fiber optic line has been installed. Flooring in the office area has been completed and the space has been occupied by the District. Dr. Parks thanked Mr. Marshall, Dr. Santiago-Marullo and Mr. Gee for taking the Board around to see the new space. He said with the Early Childhood School addition, when the demolition was going on and the ceiling tiles had water damage are we clear as far as mold and mildew? He asked if the District needed to do any air quality checks before the wing is opened up. Mr. Spinaris said there were no issues.

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CONSTRUCTION UPDATE Continued

Dr. Parks said in the past the Pre-k teachers had to have dehumidifiers in the hallways. Mr. Marshall said the addition didn't have anything to do with the moisture issue. He said dehumidifiers will be in the hallway over the summer. Dr. Parks said is there something that we could do so teachers would not have to empty dehumidifiers. Mr. Marshall said we could add dehumidifiers to the air handlers. Dr. Parks said could we ask you to look into it for this project? Mr. Marshall said they could. Dr. Parks said if the dehumidifiers are plugged in do we start to worry about fire hazards? Mr. Marshall said extension cords are not allowed. Mrs. Palumbo-Sanders said to Dr. Parks, so you want it looked into to see what is available? Dr. Young said we don't have enough information to talk about this right now. He said before we spend all this time talking about it can Mr. Marshall gather information for the Board? Mr. Marshall agreed.

3-8 END OF THE YEAR REPORT

Superintendent Santiago-Marullo introduced Associate Superintendent of Educational Services Kristin Swann, Primary School Principal Jen Check, Intermediate School Principal Kevin Swartz and Junior High School Principal Brian Gee who presented student achievement data. Mrs. Swann reminded the Board of Education this is a follow-up presentation showing regional data. She talked about what the scores mean by level. Level 1 is not meeting grade level learning standards, level 2 is partially meeting grade level learning standards, level 3 is meeting grade level learning standards and level 4 is excelling in grade level learning standards. She said these test results are very difficult to analyze. State testing, in policy and practice, is really complicated and in a period of great flux. State Education Commissioner MaryEllen Elia trumpeted the value of the tests, as 2018 results were released, but warned all not to compare this year's results to last year's because the tests were different. Today 378 schools in the state are in need of comprehensive support. All five of our buildings as well as the District are in good standing. Mrs. Swann then went over the opt-outs over the last few years. The state average is about 18% and Victor has been hovering around the state average. She then talked about computerized assessments. Last spring some Victor students did access the state assessments on computers. The State Education Department is committed to increasing the use of computerized testing, despite technical glitches with last spring's English Language Arts (ELA) tests. The future benefit is that the state will transition to "adaptive testing", which adjusts test questions based on student performance to provide a more individual assessment. Mrs. Swann said that is the vision, however

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3-8 END OF THE YEAR REPORT Continued

we have not seen any of that yet. Mrs. Check said in third grade all children took the assessments computer based without any glitches, however it was their first time taking tests. Forty-eight percent of the students scored at a level 3 or 4 with a mean score of 599. The statewide mean score was 600. Victor was ranked 331 out of 703 districts. Mr. Swartz said as he looked at the data it stuck with him that as we look back we like to look at student groups as cohorts and look at grade levels. Over the last three years every cohort has had a year where they have been a high riser. In the same instance the same cohort has also had a year where they have been the most stagnant. Mr. Swartz said when you look at the data you have to come to the conclusion that ELA testing has been very inconsistent in the form, content or how it is graded. Math has been much more consistent. Fourth grade was the grade level where there was catastrophic issues on both testing days. Fourth grade was just below the mean state average of 599 as they came in at 598. Fifth grade ELA is still behind a number of Monroe County schools but the gap has been narrowed. The mean score of 605 for Victor is a little bit higher than the statewide mean of 600. Mr. Swartz said sixth grade ELA is ranked 212 out of 695 for the state. He said while we may still be behind some of the Monroe County schools we are getting more competitive performing just beyond the state average. Mr. Gee said seventh grade ELA was ranked 109 out of 686 for the state. He said he sees that Victor is more on par with schools we benchmark against. The overall rank has dropped a bit for eighth grade, 286 out of 688 schools in the state. He said while the rank may look lower the range between schools is not that great. Mrs. Check reported for third grade math the children also took computer based assessments. They ranked 242 out of 704 school districts. The mean score was 602, just above the statewide mean. Mr. Swartz said the math test was found to be much more consistent over the years. The ELA exams were computer based testing while the math was paper and pencil. The fourth grade ranking for math was 150 out of 704 districts in the state with the mean score being 605, just above the statewide mean of 600. The fifth grade ranking was 75 out of 704 districts in the state with a mean score of 609, above the statewide mean of 600. The sixth grade ranking for math was 62 out of 697 schools in the state with a mean score of 611, above the statewide mean of 601. Mr. Gee said for seventh grade math the ranking was 57 out of 684 schools in the state with a mean score of 611, above the statewide mean of 600. The eighth grade ranking was 120 out of 661 districts with a mean score of 605, above the statewide mean of 598. Mr. DeLucia said

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3-8 END OF THE YEAR REPORT Continued

on the graphs in the presentation there is a small bar of schools that range from 620-624 do we know where those schools are? Mr. Gee said he did not know. Mrs. Elliott said she had the same question and are they the same districts that show up time and time again. Dr. Parks asked if that would be something on the state site the Board could just go and find. Mrs. Swann said yes. Mrs. Palumbo-Sanders asked if charter schools are included in the data. Mrs. Swann said no, just public schools. Dr. Parks thanked the administration for doing this and for their patience and diligence for waiting and gathering the information and presenting the data. Dr. Parks asked if he should be worried that the commissioner said that state is at 46% proficient and does that mean the state is not performing at 65% proficient? Dr. Santiago-Marullo said we have de-emphasized the scores. She said she thinks there is no way that 65% of the students in the state are not proficient. She said what we need to remember is that data doesn't tell us everything. We can certainly use this data to look at programming, however the fact is the teachers are doing great work in the classroom and they are not reflected in the tests. Mrs. Palumbo-Sanders said to Dr. Parks you asked for all of this comparative data. How does this help the teachers in the classroom? Dr. Parks said this should not be the driving factor. He said I think we have learned as much of what it isn't versus what it is. Mrs. Elliott said you cannot have a test with so many variables. The back stories are not shown. Dr. Parks said he feels very good about having this presentation now, because we were not in a position to say what we know now in November. Dr. Santiago-Marullo said she will speak on behalf of her colleagues. They put a presentation together for November and the Board would have had assessment data in that presentation. Mrs. Swann said administratively we have been talking about what is the state of our curriculum and design. She said we ask how we are engaging students at a higher level. These are leverage points we need to focus on. We need support in creating strong curriculum and aligned assessments. Mrs. Elliott asked if there is any one grade level where they own their assessment results. Mrs. Swan said yes and no. Dr. Parks thanked the administration for the presentation. He said it was worth the wait. Dr. Young said it is important to remember that ranking is not a competition. We should not get caught up in that. Dr. Santiago-Marullo said and we have a state that wants to use the scores to evaluate our teachers and that is not right. Right now the state extended the moratorium.

Dr. Young left at 8:58 PM and returned at 9:04 PM.

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ELEMENTARY DISTRICT GOALS UPDATE

Dr. Santiago-Marullo introduced Early Childhood School Principal Dorothy DiAngelo, Primary School Principal Jen Check, and Intermediate Principal Kevin Swartz who provided an Elementary District Goals update. Mrs. DiAngelo talked about the academic around students increasing their ability to read and respond to increasingly complex text and expand their knowledge of vocabulary. Six teachers have been working with Leah Mermelstein on instructional practices, write aloud, and interactive writing and conferring workshops. To go along with the writing a lot of work continues around reading. Independent reading is being taught at the kindergarten level. Mrs. DiAngelo said last year the teachers participated in number talks training and this year they are continuing number talks and constructing knowledge. As the teachers introduce topics and start talking about math problems students are responding right away. This year the Early Childhood School has worked hard around having building counsel initiatives around the goals. The Intervention Kit Subcommittee is developing classroom kids to support skill development in the area of reading and mathematics. Mrs. DiAngelo then spoke about promoting the social, emotional and physical development of students. Students will be able to demonstrate the capacity to develop positive interpersonal relationships with adults and peers in the school environment. She said Linda Izzo's Responsive Classroom Training has really impacted the building and she wanted to thank her for that. School Counselor Emily Schosek taught a lesson on big deals/little deals in every kindergarten and first grade classroom. She also taught a lesson on calming strategies in every first grade classroom. A school-wide friendship day was held on November 9th which provided students the opportunity to engage in experiences with peers from other classrooms in order to continue to build their sense of community.

Mrs. Check provided an update for the Primary School. She said the school has worked collaboratively with teacher leaders to develop building goals. Mrs. Check and Ms. Kedley met with every class in the fall to share the building's academic goals. The children reflected on what they can do to become a better reader, writer, mathematician, scientist, and thinker this year and set goals for themselves. The new third grade reading units continue to be used. Some adjustments are being made to the curriculum based on feedback from the teachers. Three third grade teachers have participated in an ELA coaching cycle with one of the ELA coaches to further refine their instructional practices. Mrs. Check said the ELA coaches are also looking at the K-2 curriculum as they begin to think of the reading work in the lower

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ELEMENTARY DISTRICT GOALS UPDATE continued

grades. Mathematics instruction continues to be a focus. All teachers are participating in a math professional development session during December or January to support and extend their understanding of teaching math. The social and emotional goal focuses on “Choose Kind”. The building continues to focus on Responsive Classroom and you see evidence of the work that is happening every day. School Counselor Kara Kupinski worked with every classroom twice to teach children about the Zones of Regulation, so children can identify how they are feeling and have strategies to help them. Community morning meetings are more student led. Mrs. Palumbo-Sanders said the zones really struck her that everybody can be in a zone and have a way to handle themselves while in that zone.

Mr. Swartz spoke about the Intermediate School District Goals. The Intermediate School will continue to promote and develop rich literary activities for students and families along with classroom experiences that promote flexible thinking in relation to New York State standards. Critical thinking, communication, collaboration, and creativity will serve as pathways to assist students in progressing toward this goal. Mr. Swartz said they are trying to emphasize literacy. He said he is really proud of the Community Read Night. Over 400 people came out to the event in the fall. The event provides another anchor text for the year. He said a lot of information from the ELA tests was shared earlier. Over the years the writing piece has been a more significant challenge. Staff development for all ELA and Special Education teachers in grades 3-5 has taken place with Leah Murrelstein. The focus has been to assist teachers in organizing their writing instruction into three areas to know the type of writing they are teaching, build student independence, stamina, and self-efficacy and using mentor texts to support writing. Mr. Swartz said it is important to help kids read like a writer not just read like a reader. As students’ progress into sixth grade they are building on the work of the fourth and fifth grade teachers. The sixth grade staff just began a book study of “The Writing Revolution”. These practices are being embedded in the sixth grade curriculum and align with work from the 3-5 band. Building Council is in the process of developing a book swap. The goal is to create a self-sustaining supply of developmentally appropriate books for student/families to take and replace continually. The Intermediate School is working on developing more comprehensive Math and ELA newsletters. Mrs. Palumbo-Sanders said in one of the newsletters you mentioned how you were restructuring the newsletter. Mr. Swartz said for many years the protocol around the newsletters was that it was a grade level task. He said the idea is to provide a newsletter

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ELEMENTARY DISTRICT GOALS UPDATE continued

to parents that is more interactive. The PLC's are coming together and writing. There was some nice feedback about the shift in the newsletters and that feedback continues to be processed. Mrs. Palumbo-Sanders said when you say read like a writer are they using skills to decode and comprehend. ELA Coach Claire Noonan said it is a writing shift getting the kids to ask questions such as why the said author used a particular word choice. Under the social emotional goal students are being encouraged to reflect and participate in goal setting. Fourteen staff members facilitated "student led" parent conferences. Feedback from these staff members has been very positive and it was shared with our entire faculty at a faculty meeting. Counselors continue to go into the classrooms and provide school lessons around goal setting as well as conflict resolution and managing emotions. Planning has begun to introduce sixth grade students to the Naviance Program, which introduces them to potential career pathways.

BUDGET UPDATE

Superintendent Santiago-Marullo introduced Assistant Superintendent for Business Joe Dougherty who provided a budget update. He said he will be sharing tentative health and retirement benefit rates as well as building leader's budgets. Building budgets provide for professional development, field trips, library media center, supplies and materials, replacement and upkeep of equipment as well as textbook replacement. They are given an allocation of funds based off enrollment. It is a per pupil allotment. The Early Childhood School budget is \$57,500. This budget will provide for classroom supplies and materials as well as library and classroom library books. The budget will also support programs such as Responsive Classroom, Primary Mental Health and Community Play Experiences. The Primary School Budget is \$64,790. This budget will provide for curriculum development and supervision supplies, teaching contractual supplies, textbooks and school library and audio visual books, periodicals and supplies. This budget will also support programs such as literacy and math development, Responsive Classroom, Primary Mental Health Project and the Inquiry Program. The Intermediate School Budget is \$99,100. This budget will provide for curriculum development and supervision supplies, teaching supplies and textbooks, school library and audio visual books, software, periodicals and supplies and co-curricular supplies. This budget will also support programs such as Responsive Classroom, Student Council/Leadership, Inquiry Program, Math Olympiad, Music Ensembles, Professional Learning Community initiatives and resources, grade level events, read-aloud texts, instructional materials for pupil personnel staff and counseling staff, continued expansion of library materials, and

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BUDGET UPDATE Continued

classroom technology. The Junior High School budget is \$72,270. This budget will provide for curriculum development, supervision and teaching supplies, school library and audio visual books, software, periodicals and supplies, and co-curricular supplies. This budget will also support programs such as core and encore academics, collaborative opportunities with regional and area schools, innovative classroom environments such as flexible seating, sensory needs and instructional technologies. It will also support Academic Intervention Services, and BOOST Programs, performing and visual arts, club and student leadership opportunities. The Senior High School budget is \$182,130. This budget will provide for curriculum development and supervision supplies, teaching supplies and textbooks, school library and audio visual books, software, periodicals and supplies, FIRST Robotics and co-curricular supplies. This budget also includes graduation. This budget will also support programs and courses such as Project Lead the Way, Gemini, Advanced Placement, International Baccalaureate, electives, school newspaper and literary magazine, College and Career Center, extra-curricular clubs and activities such as FIRST Robotics, DECA, Math Team, and Academic Decathlon. Mr. Dougherty said the benefit rates represent \$18,021,098 of the current year budget of \$69,222,879 or 26%. These benefit rates consist of the District's contributions to the Employee and Teacher Retirement Systems, Social Security and Medicare, Workers Compensation, Life, Unemployment, and Disability Insurance, and health and dental insurance. This year the District's contribution to the Teacher Retirement System for anyone who is a certified staff member is 10.62% of their salary. Next year it will be down to somewhere between 8.5% - 9.5%, which will be a savings of almost \$294,968. The Employee Retirement System contribution will be down to 14.6% from 14.9%. Victor School District is part of a consortium for Workers Compensation. The consortium made mention there would probably be a 5% decrease in next year's rates, and a 5% increase for the next several years. Districts decided they would like a more even rate change. For health insurance we could anticipate a 6%-8% rate increase. There will be a cost avoidance with the High Deductible Health Plan. The final rate is to be determined the beginning of February. Dr. Young said the Worker's Compensation increase that was a 5% increase. Mr. Dougherty said that is what is proposed. District's said it would be easier to have a more even rate change over the years. Mrs. Elliott asked about textbooks. There is a big reimbursement from the state but there is less and less as you move to digital media. Is there any conversation or compensation for using online digital media? Mr. Dougherty said right now it is not part of the categorical aid.

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APPROVE TRIPS

A motion was made by T. DeLucia, seconded by C. Parks, to approve the following trips:

- Outdoor Activities Club 9-12 to the Adirondack Mountains from 5/16/19 – 5/19/19;
- Victor Indoor Percussion Ensemble to Dayton, OH from 2/15/19 – 2/17/19 to participate in regional competition;

The motion was carried. 7 yes 0 no

**POLICY REVIEW
Third and Final
Reading**

A motion was made by T. DeLucia, seconded by K. Ballard, to approve the following policy:

- District Website; Policy 4526.2

The motion was carried. 7 yes 0 no

**Second and Final
Reading**

A motion was made by M. Vistocco, seconded by M. Young, to approve the following policies:

- Diploma and Credential Options for Students with Disabilities; Policy 4773
- Online Banking Services; Policy 6420

The motion was carried. 7 yes 0 no

Second Reading

The following policies were brought to the Board as a second reading:

- Reserve Funds; Policy 6170
- Fund Balance; Policy 6160

First Reading

The following policies were brought to the Board as a first reading:

- School Attorney; Policy 2270
- Availability of Alternative Format Instructional Materials for Students with Disabilities; Policy 4321.6
- Equivalence in Instructional Staff and Materials; Policy 4010
- Public Report on Revisions to District Policies, Practices and Procedures upon a Finding of Significant Disproportionality; Policy 4321.11

**MEETING REPORTS
Monroe County School
Board Association
Committee Reports
(MCSBA)**

Mrs. Elliott said she will be attending the Monroe County School Boards Association Legislative Breakfast on February 2nd. She asked if there is a forum from constituents where she can solicit questions from. Mrs. Palumbo-Sanders said she will also be attending and Monroe County School Boards will put together an advocacy sheet for Board of Education members. Dr. Santiago-Marullo said she will be doing the same based on Victor's information. District Clerk, Maureen Goodberlet said Senator Funke and Assemblyman Kolb will not be in attendance. Senator Funke will be sending a staff member.

**VICTOR CENTRAL SCHOOL
BOARD OF EDUCATION**

Mr. DeLucia attended an Information Exchange Meeting on January 9, 2019 on cultural awareness. The workshop was done by Dr. Cephas Archie, the Chief Diversity Officer for The College at Brockport and was done very well.

**Miscellaneous
Information**

Mrs. Palumbo-Sanders attended the Preschool Holiday Concert and the Junior High School Choral Concert.

PUBLIC COMMENT

None at this time.

UPCOMING EVENTS

**Next Regular Board
Meeting**

The next regular Board meeting will take place on Thursday, February 14, 2019 at 7:15 PM in the Early Childhood School Boardroom

ADJOURN

A motion was made by M. Young, seconded by C. Parks, to adjourn the meeting at 10:01 PM. The motion was carried. 7 yes 0 no

**RESCIND
ADJOURNMENT**

A motion was made by M. Young, seconded by C. Parks, to rescind the adjournment at 10:01 PM. The motion was carried. 7 yes 0 no

EXECUTIVE SESSION

A motion was made by K. Elliott, seconded by K. Ballard, to return to executive session at 10:02 PM to discuss the employment history of a specific individual. The motion was carried. 7 yes 0 no

REGULAR SESSION

A motion was made by C. Parks, seconded by M. Vistocco, to return to regular session at 10:26 PM. The motion was carried. 7 yes 0 no

ADJOURN

A motion was made by T. DeLucia, seconded by M. Vistocco, to adjourn the meeting at 10:27 PM. The motion was carried. 7 yes 0 no

Respectfully submitted,

Maureen A. Goodberlet
District Clerk